



**BICYCLE ADVISORY COMMITTEE (BAC)
MEETING AGENDA**

6:30 – 8:00 p.m.

Thursday, September 3, 2015

**Solano Transportation Authority, Conference Room 1
One Harbor Center, Suite 130
Suisun City, CA 94585-2473**

<u>ITEM</u>	<u>MEMBER/STAFF PERSON</u>
1. CALL TO ORDER/SELF INTRODUCTIONS (6:30 - 6:35 p.m.)	Mike Segala, Chair
2. CONFIRM QUORUM (6:30 - 6:35 p.m.)	
3. APPROVAL OF AGENDA (6:30 - 6:35 p.m.)	
4. OPPORTUNITY FOR PUBLIC COMMENT (6:40 – 6:45 p.m.)	
5. CONSENT	Zoe Zaldivar, STA
A. STA BACPAC MEETING MINUTES of July 30, 2015. <u>Recommendation:</u> Approve STA BACPAC Meeting Minutes of July 30, 2015 (6:40 – 6:45 p.m.) Pg. 5	
6. INFORMATION - DISCUSSION (6:45 – 7:45 p.m.)	
A. Wayfinding Sign/Ri 03	Drew Hart, STA
B. TDA Article 3/Ri 035	
C. CTP Update/Ri 039	

STA BAC MEMBERS

Ray Posey City of Vacaville	Michael Segala Chair County of Solano	Nancy Lund Vice Chair City of Benicia	Jim Fisk City of Dixon	David Pyle City of Fairfield	Vacant City of Rio Vista	Lori Wilson City of Suisun City	Mick Weninger City of Vallejo	Barbara Wood Member-At- Large
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7. **MEMBER COMMENTS & FOLLOW UP ITEMS**

Group

(7:45 – 8:00 p.m.)

8. **ADJOURNMENT**

The next regularly scheduled Bicycle Advisory Committee meeting is scheduled for **6:30 p.m. on Thursday, November 5th, 2015.**

BAC 2015 Meeting Dates

(The BAC meets every first Thursday on odd months, unless otherwise rescheduled)

Please mark your calendars for these dates

6:30 pm, Thursday, January 8th 2015

6:30 pm, Thursday, March 5th 2015

6:30 pm, Thursday, May 7th 2015

6:30 pm, Thursday, July 2nd 2015

6:30 pm, Thursday, September 3rd 2015

6:30 pm, Thursday, November 5th 2015

Questions? Please contact STA staff, Drew Hart, (707) 399-3214, ahart@sta.ca.gov



**BICYCLE ADVISORY COMMITTEE (BAC) and
PEDESTRIAN ADVISORY COMMITTEE (PAC)
Minutes for the Meeting of
July 30, 2015**

1. CALL TO ORDER/SELF INTRODUCTIONS

The meeting of the STA’s Bicycle Advisory Committee (BAC) and Pedestrian Advisory Committee (PAC) meeting was called to order by Mike Segala at approximately 6:35 p.m. at the STA in Conference Room 1.

BAC Members Present:

Nancy Lund, Vice Chair	City of Benicia
James Fisk	City of Dixon
David Pyle	City of Fairfield
Lori Wilson	City of Suisun City
Ray Posey	City of Vacaville
Mick Weninger	City of Vallejo
Mike Segala, Chair	County of Solano
Barbara Wood	Member At Large

BAC Members Absent:

None.

PAC Members Present:

Pete Turner	City of Benicia
Bil Paul, Vice Chair	City of Dixon
Sean Strickland	City of Suisun City
Shannon Lujan	City of Vacaville

PAC Members Absent:

Jody Lane	Bay Area Ridge Trail Council
Tamer Totah, Chair	City of Fairfield
Kevin McNamara	City of Rio Vista
Teri Booth	City of Vallejo
Joseph Joyce	County of Solano
Vacant	Member At Large
Rischa Slade	Solano Community College

Others Present:

Jay Swanson	City of Fairfield
Ryan Panganiban	City of Fairfield
Nick Lozano	City of Suisun
James Loomis	City of Vacaville
Matt Tuggle	County of Solano

STA Staff Present

Drew Hart	STA
Ryan Dodge	STA
Sarah Fitzgerald	STA
Zoe Zaldivar	STA
Cameron Remington	STA Intern
Chris Ronco	STA Intern

2. CONFIRM QUORUM

Quorum was confirmed for the STA BAC. Mike Segala, Chair (BAC)
No quorum was confirmed for the STA PAC. Tamer Totah, Chair (PAC)

3. APPROVAL OF THE AGENDA

The STA PAC was unable to approve the agenda due to lack of a quorum.

On a motion by Lori Wilson and a second by Nancy Lund, the BAC approved the agenda.
(8 Ayes, 0 Nays, 0 Absent)

4. OPPORTUNITY FOR PUBLIC COMMENT

Nancy Lund announced that experienced bicyclists will be departing from the Benicia Recreation Area parking lot with Congressman Thompson on August 29th, 2015, at 9 a.m. for a three hour bike ride. She concluded that parking is \$6 and helmets are required.

5. Minutes of the BAC of March 5, 2015

Recommendation:

Approve STA BAC Meeting Minutes of March 5, 2015.

On a motion by Lori Wilson, and a second by Barbara Wood, the BAC approved the minutes of March 5, 2015. (8 Ayes, 0 Nays, 0 Absent)

6. Minutes of the PAC of June 18, 2015

Recommendation:

PAC did not have quorum to pass along the recommendation. PAC had already made their recommendation in the previous meeting.

7. PRESENTATIONS

Fairfield-Vacaville Multimodal Station

Bicycle and Pedestrian Accommodations During and After Station Construction

Ryan Panginiban provided a presentation on the Fairfield-Vacaville Multimodeal Station.

8. ACTION FINANCIAL ITEMS

A. Transportation Development Act (TDA) Article 3 Funding Recommendation for Fiscal Year (FY) 2015-16

Drew Hart noted that during June and July 2015 both the BAC and the PAC met together in joint meetings to review and approve the priority projects for FY 2015-16. He stated that priority projects identified by the BAC and PAC will also be considered as part of a larger funding plan that includes the regional OneBayArea Grant (OBAG) funding.

Mr. Hart indicated that possible funding needs may diminish between the writing of this report and the allocation request submitted to MTC, therefore; all dollar amounts are listed as not to exceed figures. Mr. Hart followed up with the projects on the two priority projects lists which are ready for construction and have a small funding shortfall.

Mr. Hart noted that this recommended strategy will successfully complete three bike and pedestrian projects of high priority, as well as support the Safe Routes to School program and store funds to support future needs as projects become ready for construction.

Mr. Hart specified that due to new information since the joint BAC/PAC meeting of June 18, 2015, the staff recommendation has changed slightly to include Rio Vista's Highway 12 Crossing. He indicated that this project is a high priority to the city as well as Safe Routes to School, and was previously funded through local and regional funds. He stated that Caltrans recently augmented the improvements needed on this project beyond the control of the city. He concluded that Rio Vista was successful in receiving \$70,330 from Clean Air Funds and with the current shortfall being \$30,000, they are able to meet the recent requirements of Caltrans.

Recommendation:

Forward a recommendation to the STA TAC and Board to approve the following:

1. Approve \$75,000 TDA Article 3 for Countywide, Safe Routes to School
2. Approve \$30,000 TDA Article 3 for Rio Vista, Highway 12 Crossing
3. Approve \$128,659 TDA Article 3 for Suisun City, Driftwood Drive
4. Approve \$103,000 TDA Article 3 for Vacaville, Rocky Hills Trail

On a motion by Nancy Lund and a second by Lori Wilson, the BAC approved the recommendation. (8 Ayes, 0 Nays, 0 Absent)

9. ACTION NON-FINANCIAL ITEMS

A. Bicycle Priority Project List - Annual Update

Drew Hart noted that the process for updating the Priority Project Lists involved STA Staff, beginning with the previously adopted lists, eliminating completed projects, consulting with the various agencies on their current priorities, and finally identifying those projects that are most ready for construction which are listed as either Tier 1 or Tier 2 projects. Mr. Hart defined Tier 1 projects as those that have a complete funding plan and have environmental approval, with Tier 2 projects having been initiated by either a feasibility study, or pending environmental review process, but not having reached Tier 1 status.

Mr. Hart announced that the BAC and PAC will use these lists of recommendations to discuss, amend, and recommend the Bicycle and Pedestrian Priority Projects List for the fiscal year of 2015-2016.

Recommendation:

Forward a recommendation to the STA TAC and Board to approve the STA Bicycle Priority Project List for fiscal year 2015-2016.

On a motion by David Pyle and a second by Barbara Wood, the BAC approved the recommendation. (8 Ayes, 0 Nays, 0 Absent)

B. BAC Overall Work Plans Revision

Drew Hart proposed that the attached overall work plan focusing on the selected stated objectives from the STA Pedestrian Plan be used as a model for BAC's Overall Work Plan.

Recommendation:

Approve the Fiscal Year 2015/16 BAC Overall Work Plan.

On a motion by David Pyle and a second by Barbara Wood, the BAC approved the recommendation. (8 Ayes, 0 Nays, 0 Absent)

10. INFORMATION – DISCUSSION

A. Staff Reporting and Brief Updates

Drew Hart provided an update on the Solano Travel Safety Plan Update, which he noted that STA staff is currently reviewing and summarizing reported crash data between 2000 and 2014 and will present a draft plan at the next scheduled BAC and PAC meetings.

Drew Hart noted that Caltrans District 4 has received a grant to produce a bike map which will show where bikes are permitted on highways, as well as providing alternate route suggestions where bikes are prohibited.

Drew Hart stated that STA staff attended a regional meeting of the Bay Area Trails Collaborative (BATC), which focused on how to complete, enhance and maintain an interconnected, world-class trail network in the San Francisco Bay Area. Mr. Hart explained how the BATC is chaired by staff from Rails-to-Trails Conservancy how they work with the Metropolitan Transportation Commission (MTC) to fund a regional count program.

Drew Hart summarized how STA staff had recently attended a regional meeting at MTC which focused on active transportation issues in the Bay Area. He stated that a private firm, Motivate, will be taking over operations of the Bay Area Bike Share that includes an expansion that will take place from June 2016 through the end of 2017. Mr. Hart concluded that Motivate intends to incorporate the Clipper Card program, and with MTC, has \$4.5M for new cities to start a bike share program.

Mr. Hart explained that STA staff attended this symposium webcast on July 8, 2015, which was held in Sacramento that focused on ways to transform California's transportation system to achieve Governor Brown's goal of reducing California's use of petroleum by up to 50 percent by 2030. Mr. Hart concluded by suggesting that the symposium may be viewed and comments may be submitted at <http://www.arb.ca.gov/cc/cc.htm> by interested participants.

Mr. Hart noted that STA currently has five automated counters (three pedestrian and two bicycle) set up in Suisun City and Vallejo. He continued by announcing that STA staff is currently developing a counting program and will work with member agencies on determining upcoming locations.

Mr. Hart explained that the City of Benicia is in the process of installing 15 new signs on East Military, 'H' Street, and 'J' Street. Mr. Hart noted that additionally, the

County will be replacing six signs on Suisun Parkway and placing new signs on Lopes Road in the upcoming months. He indicated that STA spent the remaining funding to purchase 125 Solano Bike Route signs which was part of a TDA Article 3 allocation from a previous year. He outlined that STA staff will continue to work with agency staff to install these signs along recommended routes in Solano County.

By consensus, the STA BAC recommended that smaller signs be incorporated into the next phase in order to assist bicyclists with navigation throughout the county.

11. INFORMATION – NO DISCUSSION

A. 2015 PAC Member Attendance Matrix

B. 2015 BAC Member Attendance Matrix

12. MEMBER COMMENTS & FOLLOW UP ITEMS

None.

13. ADJOURNMENT

The STA BAC/PAC meeting adjourned at 8:37 p.m. The next meeting of the STA BAC/PAC is *to be determined*.

BAC 2015 Meeting Dates

(The BAC meets every first Thursday on odd months, unless otherwise rescheduled)

Please mark your calendars for these dates

6:30 pm, Thursday, January 8th 2015

6:30 pm, Thursday, March 5th 2015

6:30 pm, Thursday, May 7th 2015

6:30 pm, Thursday, July 30th 2015

6:30 pm, Thursday, September 3rd 2015

6:30 pm, Thursday, November 5th 2015

Questions? Please contact STA staff, Drew Hart, (707) 399-3214, dhart@sta.ca.gov

PAC 2015 Meeting Dates

(The PAC meets every Third Thursday on even months, unless otherwise rescheduled)

Please mark your calendars for these dates

6:00 pm, Thursday, February 19th 2015

6:00 pm, Thursday, April 16th 2015

6:00 pm, Thursday, June 18th 2015

6:00 pm, Thursday, August 20th 2015

6:00 pm, Thursday, October 15th 2015

6:00 pm, Thursday, December 17th 2015

Questions? Please contact STA staff, Ryan Dodge, (707) 399-3230, rdodge@sta.ca.gov

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DATE: August 31, 2015
TO: STA BAC
FROM: Drew Hart, Associate Planner
RE: Solano County Bike Route Wayfinding Plan

Background:

The Solano Transportation Authority (STA) has adopted a countywide policy to include bike route signs on bicycle facilities that are part of the countywide bikeway network.

The Solano Countywide Bicycle Transportation Plan identifies a bicycle wayfinding and marking system to enhance the ease of navigation for bicyclists. Both the STA's Bike and Pedestrian Plans identify implementing Countywide Bicycle and Pedestrian Wayfinding Signage as a priority.

Ultimately, a Wayfinding Plan will be produced with the input of the BAC which will guide future sign placement principles and establish standards. This will be especially useful when directional signs (with listed destinations and distances) are added to the signs that already exist. In the meantime, existing regional bike routes that are in need of bike route signs will be identified by the BAC and local agency staff. STA staff will work with agency staff to coordinate the installation of Solano Bike Route Signs.

Discussion:

The timeline of the Wayfinding efforts are as follows:

- Solicit help of the BAC to identify sign gaps and incorrect signs
- Work with cities to place new signs and take down incorrect signs
- Create a list of recommended destinations for the bikeway network with the help of the BAC
- Meet individually with city/county Public Works and Planning staff members to receive feedback on recommended routes and destinations
- Circulate draft document, including destinations list, to BAC, PAC, and TAC for final feedback
- Present Wayfinding Plan to STA Board and receive approval

The Wayfinding Plan is currently being drafted and will receive feedback from the BAC and PAC.

Fiscal Impact:

None.

Recommendation:

Informational

Attachments:

- A. Solano Bike Route Sign Inventory

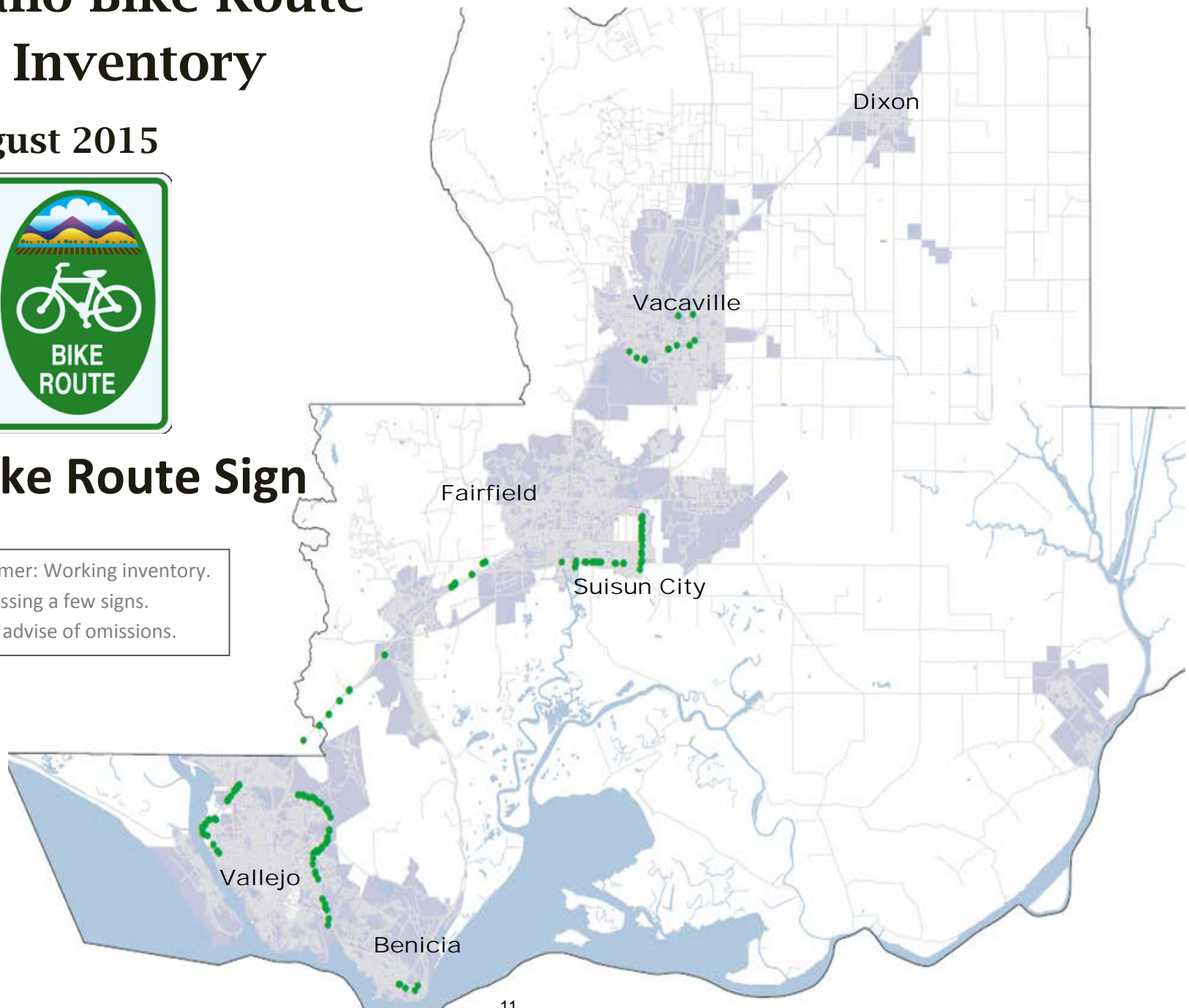
The Solano Bike Route Sign Inventory

August 2015



● - Bike Route Sign

Disclaimer: Working inventory.
Still missing a few signs.
Please advise of omissions.



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DATE: August 31, 2015
 TO: STA BAC
 FROM: Drew Hart, Associate Planner
 RE: Transportation Development Act (TDA) Article 3 Funding Recommendation for Fiscal Year (FY) 2015-16

Background:

The Transportation Development Act (TDA) is generated by a 1/4 cent tax on retail sales collected in California's 58 counties. Two percent of the TDA funding generated, called TDA Article 3, is returned to each county from which it was generated for bicycle and pedestrian projects. Approximately \$443,000 of TDA Article 3 funding is available for allocation in Fiscal Year (FY) 2015-16 based on the current projections. Any unused funds rollover to the subsequent year.

STA staff presented TDA Article 3 funding recommendations to the BAC on July 30, 2015. The list was forwarded to the TAC on August 26, 2015 which forwarded a recommendation to the STA Board. The Board will review and act on the recommendation on September 9, 2015.

Discussion:

Currently, many of the projects on the BAC and the PAC Priority Projects lists are ready for construction, and have only a small funding shortfall. STA staff recommends the following strategy for TDA Article 3 funds to complete multiple projects:

It is possible funding needs may diminish between the writing of this report and the allocation request submitted to MTC. Therefore, all dollar amounts are listed as "not to exceed" figures.

Project Sponsor and Title	Total Project Cost	TDA Article 3 Recommendation
Countywide, Safe Routes to School	Ongoing	\$75,000
Rio Vista, Highway 12 Crossing	\$200,000	\$30,000
Suisun City, Driftwood Drive	\$635,800	\$128,659
Vacaville, Rocky Hills Trail	\$230,000	\$103,000
	Remaining Balance	\$ 106,000

This recommended strategy will allow for completion of three bike and pedestrian projects of high priority as well as continued support for the Safe Routes to School program. The strategy will also bank some funds to support future needs as projects become ready for construction. Specifically, if any of the seven Active Transportation Program (ATP) applications from Solano County agencies receive funding, STA can use unallocated TDA Article 3 money to provide matching funds for the projects.

PROJECT CANCELED

City of Vacaville Ulatis Creek Bike/Ped Path (\$500,000 in CMAQ Funds)

Originally selected as an OBAG priority for Vacaville, this project has run into significant cultural resources issues that will increase the project cost significantly. During the preliminary engineering (PE) phase, City of Vacaville staff determined an archaeological site on the proposed right of way. While assessing the costs of required studies and mitigation, it was discovered that the studies themselves would cost more than the construction phase for the project. There is also a possibility that a developer will construct the Ulatis Creek Bike/Ped path as part of their impact fee in the near future. Vacaville senior management staff concluded that the project was cost-prohibitive and decided to not proceed with project at this time.

Of the total \$500,000 that was programmed, \$150,000 in Congestion Management Air Quality (CMAQ) Funds was programmed for the PE phase and \$350,000 was programmed for the construction (CON) phase of the project. To date, Vacaville has expended roughly \$52,000 of the PE funds, leaving approximately \$98,000 to be reprogrammed from that phase to another project within Solano County. The \$350,000 remaining in the CON phase can also be programmed to another project within Solano County. Recommendations for how the funds are to be re-programmed into two other projects in Solano County are provided below.

Suisun City, Driftwood Drive

The Class I bikeway connectivity project is estimated to cost approximately \$635,000. Suisun City staff, with the assistance of STA staff, applied for \$108,000 in TFCA funding. This leaves a remaining shortfall of approximately \$128,000. Suisun City staff requested TDA article 3 funds for the remaining shortfall amount to ensure full funding, which was approved by the Bicycle Advisory Committee at their July 30th meeting.

However, due to Vacaville's Ulatis Creek project cancelation during the preliminary engineering (PE) phase, approximately \$98,000 in CMAQ are available for reprogramming within Solano County. As the Driftwood Dr. project already has federal funds programmed, STA staff is recommending reprogramming approximately \$98,000 in CMAQ funds being de-obligated from the PE phase of Vacaville's Ulatis Creek PE phase to Suisun City's Driftwood Dr. construction (CON) phase. This brings the TDA Article 3 request down to only \$30,000.

Vallejo, Downtown Streetscape

Initially programmed for \$1,300,000 in STP and CMAQ funds, the Downtown Streetscape project has multiple planned phases. The programmed amount was originally meant to provide funding for Phase 3 and Phase 4 of the project, but cost overruns and high construction bids caused this project to be underfunded by about \$350,000.

The City of Vallejo staff was ready delay the project until new funding opportunities arose. The \$350,000 CMAQ funding originally programmed for the construction (CON) phase of Utlatis Creek Project could be used to fill in this funding gap and move this OBAG approved project forward on schedule. STA staff recommends moving \$350,000 in CMAQ funding from Vacaville's Ulatis Creek CON phase to Vallejo's Downtown Streetscape Phase 4; both in FY 2015-16.

Funding projects often require much coordination and multiple funding sources. The funding strategy that STA staff is presenting to the STA Board will fully fund three bike and pedestrian projects after a project delivery challenge.

Fiscal Impact:

No impact the STA budget. STA's portion of the TDA Article 3 funds from MTC currently is \$443,000 (projected). After the funding recommendation, the TDA Article 3 balance will be approximately \$204,000 which will rollover to FY 2016-17.

Recommendation:

Informational.

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DATE: September 1, 2015
TO: STA BAC
FROM: Drew Hart, Associate Planner
RE: Comprehensive Transportation Plan Update

Background:

The Solano Comprehensive Transportation Plan (CTP) is one of the foundational documents for STA and provides the basis for STA's projects and programs priorities and for input to the Metropolitan Transportation Commission (MTC) /Association of Bay Area Government's Regional Transportation Plan (RTP)/Sustainable Communities Strategy (SCS) for the 9-county Bay Area). The current SCS was adopted in 2013, and is known as Plan Bay Area. The current Solano CTP was adopted in 2005 and needs to be updated prior to the next RTP/SCS being developed in 2017.

The Solano CTP consists of three primary elements: Active Transportation; Arterials Highways and Freeways; and, Transit and Ridesharing. There are additional supporting chapters, such as the Introduction, Past Achievements and Land Use.

Discussion:

STA's goal in the update of the CTP is to hear from as many residents in Solano County. STA staff has made over 20 presentations to local service clubs, interest groups, and community organizations to date. In addition to these presentations where staff listen to the ideas and concerns of community members, STA has a website set up to receive comments and suggestions from the public. That website is Solano2040.org.

STA staff will provide more summary statistics in person at the BAC meeting on September 3, 2015.

Recommendation:

Informational.