



*Solano Transportation Authority  
...working for you!*

# SOLANO TRANSPORTATION AUTHORITY

## Member Agencies:

Benicia ♦ Dixon ♦ Fairfield ♦ Rio Vista ♦ Suisun City ♦ Vacaville ♦ Vallejo ♦ Solano County

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## PCC

### SOLANO PARATRANSIT COORDINATING COUNCIL (PCC)

1:00 p.m., Thursday, January 15, 2026

#### Zoom Meeting Details

<https://us02web.zoom.us/j/82413153174?pwd=JL2AFoYhLCwtbapFIBlsXMy5xaQYFQ.1>

Meeting ID: 824 1315 3174 Passcode: 266167

Join by Telephone: 1+ (408) 638-0968.

Click here for [Zoom Instructions](#)

#### MEETING AGENDA

##### ITEM

##### STAFF PERSON

1. CALL TO ORDER / CONFIRM QUORUM / INTRODUCTIONS  
(1:00 – 1:05 p.m.)

Ruben Brunt, Chair

2. APPROVAL OF AGENDA  
(1:05 – 1:10 p.m.)

PCC Members

3. OPPORTUNITY FOR PUBLIC COMMENT  
(1:10 – 1:15 p.m.)

4. PRESENTATIONS

None.

5. CONSENT CALENDAR  
(1:15– 1:20 p.m.)

A. Minutes of the PCC Meeting of November 20, 2025

Natalie Quezada, STA

#### Recommendation:

Approve the Minutes for the Meeting of November 20, 2025

Pg. 3

6. TRANSIT OPERATOR UPDATES

(1:20 – 1:50 p.m.)

- A. SolTrans (Benicia and Vallejo)
- B. Dixon Readi-Ride
- C. Fairfield FAST
- D. Rio Vista Delta Breeze
- E. Suisun Microtransit
- F. Vacaville City Coach

#### PCC MEMBERS

##### Heather Barlow

Social Services  
Provider

##### Dwayne Hankerson

MTC Policy Advisory  
Council Representative

##### Shannon Lovelace-White

Social Services  
Provider

##### Lisa Hooks

Social Services  
Provider

##### Brian McLaughlin

Member at Large

##### VACANT

Public Agency  
-Education

##### Chandra Daniels,

Vice-Chair  
Transit User

##### Ruben Brunt,

PCC Chair  
Transit User

##### Jamal Waters

Public Agency-  
Health & Social Services

##### Cynthia Tanksley

Transit User

##### Teri Ruggiero

Member at Large

## 7. ACTION ITEMS – DISCUSSION

(1:50 - 2:30 p.m.)

### A. Review 2026 PCC Work and 2026 PCC Outreach Plan

Debbie McQuilkin, STA

#### Recommendation:

Forward a recommendation to the STA Board for approval of the 2026 PCC Work Plan and 2026 PCC Outreach Plan

**Pg. 7**

## 8. INFORMATIONAL ITEMS – DISCUSSION

(2:30 – 2:40 p.m.)

### A. STA Staff Update

Debbie McQuilkin, STA

- CBTP Dixon and Unincorporated Solano County
- RFPs for ADA and Travel Training
- New WAV Provider for GoGo Grandparent

## 9. COMMENTS FROM PCC MEMBERS, STAFF, AND REPRESENTATIVES FROM ADVISORY COMMITTEES

Group

(2:40 – 2:50 p.m.)

## 10. FUTURE AGENDA ITEMS

- ✓ TDA Claims from Dixon
- ✓ LightHouse for the Blind Presentation
- ✓ Veteran Service Office (VSO)
- ✓ Community-Based Transportation Plan (CBTP)
- ✓ New Clipper Day Pass
- ✓ WAYMO
- ✓ MTC's Mapping and Wayfinding Project

## 11. ADJOURNMENT

The next regular meeting of the PCC is scheduled to meet at **1:00 p.m., Thursday, March 19, 2026**

For questions regarding this agenda:

Please contact Debbie McQuilkin at (707) 399-3231 [dmcquilkin@sta.ca.gov](mailto:dmcquilkin@sta.ca.gov)

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### Meeting Schedule for the Calendar Year 2026

**Thursday, January 15, 2026**

**Thursday, March 19, 2026**

**Thursday, May 21, 2026**

**Thursday, July 16, 2026**

**Thursday, September 17, 2026**

**Thursday, November 19, 2026**

# PCC

## SOLANO PARATRANSIT COORDINATING COUNCIL (PCC) DRAFT PCC Minutes for In-Person Meeting of November 20, 2025

### 1. CALL TO ORDER/ CONFIRM QUORUM/INTRODUCTIONS

Ruben Brunt called the virtual PCC Meeting to order at **1:02 p.m.** A quorum was confirmed by the STA Solano Mobility Program Manager, Debbie McQuilkin.

<b>PCC Members Present:</b>	Ruben Brunt Chandra Daniels Dwayne Hankerson Lisa Hooks Brain McLaughlin Teri Ruggiero Cynthia Tanksley	Chair/Transit User Vice Chair/Transit User MTC Policy Advisory Council Representative Social Service Provider Member-at-Large Member at Large Transit User
<b>PCC Members Absent:</b>	Heather Barlow Shannon Lovelace-White Jamal Waters	Social Service Provider Social Services Provider Public Agency - Health & Social Services
<b>Others Present:</b>	Ronald Freeman II Ron Grassi Tateyana Hendricks Maricarmen Hernandez Josue Jimenez Richard L. Brunett Tina de Leon Kenya Martinez Debbie McQuilkin Jenny Novelli Tiffany Plater	SolTrans (Benicia and Vallejo) STA Vacaville City Coach Independent Living Resources STA Member of the Public Solano County Office of Emergency Services (OES) SCDD STA Solano County Office of Emergency Services (OES) FAST

### 2. APPROVAL OF AGENDA

On a motion by Ruben Brunt, and a second by Cynthia Tanksley, the PCC unanimously approved the agenda. (7 Ayes)

### 3. OPPORTUNITY FOR PUBLIC COMMENT

None.

### 4. PRESENTATIONS

#### **Office of Emergency Services for Solano County (OES) Presentation**

Jenny Novelli shared the Solano County Office of Emergency Services Public Alert and Warning Program. She highlighted the importance of rapid and reliable communication, which can save lives. She continued to describe the types of alerts and how to register to receive alerts within Solano County at AlertSolano.com.

She concluded that messages are usually only sent to impacted residents if there is an evacuation order or shelter-in-place warning. She added that the Red Cross can install bed shakers for those interested and vision-impaired.

#### **Summary of Comments:**

Discussion of the importance of connectivity between residents with different disabilities and to be better prepared for and how to transport if necessary.

### **5. CONSENT CALENDAR**

#### **A. Minutes of the PCC Meeting of September 18, 2025**

##### Recommendation:

Approve the Minutes for the Meeting of September 18, 2025.

On a motion by Cynthia Tanksley and a second by Brian McLaughlin, the PCC approved the meeting minutes. (6 Ayes, 1 abstention, Lisa Hooks)

### **6. TRANSIT OPERATOR UPDATES**

#### **A. SolTrans (Benicia and Vallejo)**

Ronald Freeman no updates at this time.

#### **B. Dixon Readi-Ride**

None presented.

#### **C. Fairfield FAST**

Tiffany Plater shared that FAST has partnered with the Homeless Services Division for the Bay North Winter Shelter, offering free rides from November 1<sup>st</sup> through March 31<sup>st</sup> to the Bay North Church.

#### **D. Rio Vista Delta Breeze**

Brandon Thompson informed the committee that a new vehicle has joined the fleet, and the City Council of Rio Vista has requested a pilot program ending this month for night service.

#### **E. Suisun Microtransit**

Brandon Thomson announced that Brian Clark, Bus Operator, was awarded Transit Employee of the Year at the 28<sup>th</sup> Annual STA Awards.

#### **F. Vacaville City Coach**

Tateyana Hendricks stated that Tuesday, Dec. 2<sup>nd</sup> is the Marital Domain of the City of Vacaville's Tree Lighting Ceremony, for which City Coach will be providing a shuttle to the event from the Davis Street Park and Ride.

### **7. ACTION ITEMS – DISCUSSION**

#### **A. Fiscal Year (FY) 2025-26 Transportation Development Act (TDA) Matrix – October 2025, which includes TDA Claim for the Cities of Fairfield and Rio Vista**

Ron Grassi presented the TDA Matrix and the updates to the Matrix.

##### Recommendation:

Forward a Recommendation to MTC on the STA Board-approved October 2025 TDA Matrix for FY 2025-26, which includes the TDA claim for the Cities of Fairfield and Rio Vista, as shown in Attachment B

On a motion by Lisa Hooks and a second by Teri Ruggiero, the PCC committee approved the recommendation unanimously. (7 Ayes)

**B Paratransit Coordinating Council (PCC) Membership Update**

Debbie McQuilkin shared Brian McLaughlin's interest in continuing his membership with the PCC. Additionally, she corrected the attachment of Ruben Brunts' term as chair ending in 2026, to which Ms. Tanksley recommended and one-year interim chair, so the vice chair and chair are back to being in sync.

Recommendation:

Forward a recommendation to the STA Board to appoint Brian McLaughlin, Member at Large, to a 3-year term.

On a motion by Teri Ruggiero and a second by Lisa Hooks, the PCC committee approved the PCC membership recommendation unanimously. (7 Ayes)

**8. INFORMATIONAL ITEMS – DISCUSSION**

**A. PCC Alternative for Social Services Provider**

Debbie McQuilkin communicated that Kenya Martinez will be Lisa Hook's proxy if Ms. Hooks is unavailable.

**B. Review 2026 PCC Work and 2025 PCC Outreach Plan**

Debbie McQuilkin shared the draft of the 2026 overall work plan for the 2026 PCC Work and outreach effort.

**Summary of Comments:**

Lisa Hooks suggested adding specific outreach plans to include the sharing of emergency information to those who have functional needs and access to respond.

**9. COMMENTS FROM PCC MEMBERS, STAFF, AND REPRESENTATIVES FROM ADVISORY COMMITTEES**

Debbie McQuilkin announced Assemblymember Lori Wilson is hosting the Accessible Transportation Town Hall Series at the Community Administration Center in Fairfield, Room 1600. She added that there will be a new wheelchair vendor to partner with in the Gogo Grandparent program.

Committee members voiced concerns on the paratransit service in Vallejo and interest in getting the Dial-A-Ride service back in Benicia.

**10. FUTURE AGENDA ITEMS PCC COMMENTS**

- ✓ TDA Claims from other Agencies
- ✓ LightHouse for the Blind Presentation
- ✓ Veteran Service Office (VSO)
- ✓ Community-Based Transportation Plan (CBTP) – Fairfield
- ✓ New Clipper Day Pass
- ✓ WAYMO
- ✓ Upcoming Standardized Wayfinding Map for all Transit

**11. ADJOURNMENT**

The next meeting for the PCC is on **1:00 p.m., January 15, 2026, virtually via Zoom, and there is an optional in-person meeting at 423 Main Street, Suisun City, CA 94585.**

# PCC

DATE: October 22, 2025  
TO: Paratransit Coordinating Council (PCC)  
FROM: Debbie McQuilkin, Senior Mobility Program Coordinator  
RE: Review 2026 PCC Work Plan and 2026 PCC Outreach Plan

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## **Background:**

The Paratransit Coordinating Council (PCC) approved the 2022/23 PCC Work Plan at the December 2019 PCC meeting. The PCC has a focus on developing expertise and understanding of the range of transportation services for Solano older adults, people with disabilities, low income, and transit dependent passengers; as well as, outreach activities, and making funding recommendations to the STA Board of Directors and Metropolitan Transportation Commission (MTC). The PCC Work Plan is the mechanism in which this may be achieved. The PCC Work Plan is approved by the STA Board.

The PCC also approved the 2022/23 PCC Outreach Plan at the December 2019 PCC meeting. The Outreach Plan's purpose is to increase the awareness of the Paratransit Coordinating Council, its information and advisory functions on transportation issues concerning Solano older adults, people with disabilities, economically disadvantaged, transit dependent riders, as well as to encourage participation in the PCC as committee members and by the public in general.

## **Discussion:**

At the November 20, 2025, PCC meeting, STA staff presented the 2026 PCC Draft Work Plan (Attachment A) and 2026 PCC Draft Outreach Plan (Attachment B) to the committee for review, feedback, and discussion.

Both draft documents maintain the same concise list of activities and community engagement strategies included in the FY2025 plans, with the addition of two new items—Items 7 and 8 in the Work Plan. Social Service Provider Member Lisa Hooks suggested adding specific verbiage to the Outreach Plan to include timely sharing of emergency information to those who have access and functional needs. This is reflected as point number 4 on the Attachment B.

Staff are bringing this back to the PCC for final approval and recommendation to the STA Board.

## **Fiscal Impact:**

None.

## **Recommendations:**

Forward a recommendation to the STA Board for approval of the 2026 PCC Work Plan and 2026 PCC Outreach Plan

### Attachments:

- A. 2026 PCC Work Plan
- B. 2026 PCC Outreach Plan

#	Activity	Tasks	2025 Timeline	Member
1	Administrative	Approve and recommend Paratransit Coordinating Council (PCC) Officers and voting members to the Solano Transportation Authority (STA) Board for approval.	Ongoing	Council and STA Staff
2	Outreach	Increase community involvement and participation in the PCC by outreaching to seniors, people with disabilities, low-income individuals, and transit dependent individuals.		Council
3	Outreach	2025 Outreach Plan	Ongoing	STA Staff
4	Projects	Participate in studies, evaluate current programs, projects, and plans, and recommend solutions to the STA Board which address the transportation needs of older adults, people with disabilities, low-income individuals, transit dependent individuals		Council and STA Staff
5	Projects	Coordinate between STA and Solano County Transit Operators to identify opportunities for community presentations by the STA of available transit service, changes to transit services, and solicit feedback.		Transit Operators (Non-Members), Council and STA Staff
6	Funding	Recommend the Metropolitan Transportation Commission (MTC) approve the Transportation Development Act (TDA) allocation of funds based on the annual TDA matrix prepared by the STA, which includes claims by cities, STA, and SolTrans.		Council
7	Projects	Promote countywide ADA coordination and operator reporting to improve paratransit access and transparency. Encourage collaboration among all Solano County transit operators to recognize and honor ADA eligibility for any Solano County resident, allowing eligible riders to schedule paratransit trips on a limited basis outside of their city of residence. This coordination would simplify travel, improve regional mobility, and align ADA practices across jurisdictions. Request that all Solano County transit operators provide regular paratransit ridership and performance updates at PCC meetings — including data such as total ridership, on-time performance,	Quarterly	Transit Operators (Non-Members), Council, and STA Staff

		and call wait times — to support data-driven discussion and system improvement.		
8	Projects	<p>Monitor and evaluate paratransit performance data to identify service trends and improvement opportunities.</p> <p>Review ridership and performance data submitted by Solano County transit operators at PCC meetings, including key indicators such as total ridership, on-time performance, call center hold times, and passenger feedback. Use this information to identify countywide trends, highlight best practices, and develop recommendations to enhance paratransit service quality and rider experience.</p> <p>Encourage open discussion between operators, STA staff, and PCC members to ensure data is used constructively to improve coordination and service delivery.</p>	Quarterly	Council, STA Staff, and Transit Operators (Non-Members)

## 2026 PCC Outreach Plan

### **Purpose:**

**To increase the awareness of the Paratransit Coordinating Council and its information and advisory functions on transportation issues concerning Solano seniors, people with disabilities, the economically disadvantaged, and transit dependent riders, and to encourage participation in the PCC as committee members and by the public in general, STA staff will:**

1. Update PCC Flyer as needed.
2. Distribute PCC Flyers
  - a. Provide flyers to all Paratransit Providers for distribution on their vehicles
  - b. Distribute to all relevant locations within Solano County
  - c. Post to social media
3. Outreach to Older Adult and People with Disabilities Community
  - a. Conduct bi-monthly meetings – via zoom with a minimum of 2 in person meetings annually
4. Ensure emergency information is communicated promptly and effectively to individuals with access and functional needs.
5. Publicizing meetings
  - a) Distribute agenda to Board Clerk at all Cities/County
  - b) Flyers on Paratransit vehicles throughout the County
  - c) Older Adult and People with Disabilities Centers throughout the County
  - d) Post on STA website
  - e) Post in Newspaper
  - f) Post on Social Media Platforms
  - g) Use PowerPoint Presentations by STA Staff to promote PCC awareness during community meetings
  - h) Other
6. Collaborate with Solano County transit operators to share ridership updates, performance data, and ADA coordination efforts with PCC members and the public, strengthening transparency and awareness of regional paratransit services.
7. Improve PCC presence on the internet by linking improved STA website pages to Older Adults and People with Disabilities interest groups via weblinks.