

## MEETING AGENDA



**6:00 p.m., STA Board Regular**  
**Wednesday, September 11, 2019**  
**Suisun City Hall Council Chambers**  
**701 Civic Center Drive**  
**Suisun City, CA 94585**

**Mission Statement:** To improve the quality of life in Solano County by delivering transportation system projects to ensure mobility, travel safety, and economic vitality.

**Public Comment:** Pursuant to the Brown Act, the public has an opportunity to speak on any matter on the agenda or, for matters not on the agenda, issues within the subject matter jurisdiction of the agency. Comments are limited to no more than 3 minutes per speaker unless modified by the Board Chair, Gov't Code § 54954.3(a). By law, no action may be taken on any item raised during the public comment period although informational answers to questions may be given and matters may be referred to staff for placement on a future agenda of the agency. **Speaker cards are required in order to provide public comment. Speaker cards are on the table at the entry in the meeting room and should be handed to the STA Clerk of the Board. Public comments are limited to 3 minutes or less.**

**Americans with Disabilities Act (ADA):** This agenda is available upon request in alternative formats to persons with a disability, as required by the ADA of 1990 (42 U.S.C. §12132) and the Ralph M. Brown Act (Cal. Govt. Code §54954.2). Persons requesting a disability related modification or accommodation should contact Johanna Masiclat, Clerk of the Board, at (707) 399-3203 during regular business hours at least 24 hours prior to the time of the meeting.

**Translation Services:** For document translation please call:

Para la llamada de traducción de documentos:

對於文檔翻譯電話

Đối với tài liệu gọi dịch:

Para sa mga dokumento tawag sa pagsasalin:

707-399-3239

**Staff Reports:** Staff reports are available for inspection at the STA Offices, One Harbor Center, Suite 130, Suisun City during regular business hours, 8:00 a.m. to 5:00 p.m., Monday-Friday. You may also contact the Clerk of the Board via email at [jmasiclat@sta.ca.gov](mailto:jmasiclat@sta.ca.gov) **Supplemental Reports:** Any reports or other materials that are issued after the agenda has been distributed may be reviewed by contacting the STA Clerk of the Board and copies of any such supplemental materials will be available on the table at the entry to the meeting room.

**Agenda Times:** Times set forth on the agenda are estimates. Items may be heard before or after the times shown.

### ITEM

### BOARD/STAFF PERSON

**1. CALL TO ORDER/ PLEDGE OF ALLEGIANCE**  
(6:00 p.m.)

Chair Price

**2. CONFIRM QUORUM/ STATEMENT OF CONFLICT**

Chair Price

An official who has a conflict must, prior to consideration of the decision; (1) publicly identify in detail the financial interest that causes the conflict; (2) recuse himself/herself from discussing and voting on the matter; (3) leave the room until after the decision has been made. Cal. Gov't Code § 87200.

#### STA BOARD MEMBERS

Jim Spering	Lori Wilson	Elizabeth Patterson	Thom Bogue (Vice Chair)	Harry Price (Chair)	Ronald Kott	Ron Rowlett	Bob Sampayan
County of Solano	City of Suisun City	City of Benicia	City of Dixon	City of Fairfield	City of Rio Vista	City of Vacaville	City of Vallejo

#### STA BOARD ALTERNATES

Erin Hannigan	Mike Segala	Lionel Largaespada	Steve Bird	Chuck Timm	Donald Roos	Dilenna Harris	Robert McConnell
---------------	-------------	--------------------	------------	------------	-------------	----------------	------------------

**3. APPROVAL OF AGENDA**

**4. OPPORTUNITY FOR PUBLIC COMMENT**

(6:05 – 6:10 p.m.)

**5. EXECUTIVE DIRECTOR’S REPORT – Pg. 7**

(6:10 – 6:15 p.m.)

Daryl Halls

**6. REPORT FROM THE METROPOLITAN TRANSPORTATION COMMISSION (MTC)**

(6:15 – 6:20 p.m.)

Jim Spring,  
MTC Commissioner

**7. REPORT FROM CALTRANS**

(6:20 – 6:25 p.m.)

**8. STA PRESENTATIONS**

(6:25 – 6:45 p.m.)

**A. FASTER Bay Area Presentation**

Stuart Cohen, FASTER Bay Area Committee,  
and Gwen Litvak, Bay Area Council

**B. Directors Reports:**

**1. Planning**

**2. Projects**

**3. Programs**

Robert Guerrero  
Anthony Adams  
Ron Grassi/Lloyd Nadal

**9. CONSENT CALENDAR**

Recommendation:

Approve the following consent items in one motion.

(Note: Items under consent calendar may be removed for separate discussion.)

(6:45 – 6:50 p.m.)

**A. Meeting Minutes of the STA Board Meeting of July 10, 2019**

Johanna Masiclat

Recommendation:

Approve the Minutes of the STA Board Meeting of July 10, 2019.

**Pg. 17**

**B. Draft Minutes of the STA Technical Advisory Committee (TAC) Meeting of August 28, 2019**

Johanna Masiclat

Recommendation:

Receive and file.

**Pg. 25**

**C. Fiscal Year (FY) 2019-20 Indirect Cost Allocation Plan (ICAP) Rate Application for Caltrans**

Susan Furtado

Recommendation:

Approve the following:

1. STA’s ICAP Rate Application for FY 2019-20 at 59.76%; and

2. Authorize the Executive Director to submit the ICAP Rate

Application to Caltrans.

**Pg. 31**

- D. Updated Intercity Bus Replacement Capital Plan** Brandon Thomson  
Recommendation:  
Approval of the following:
1. Updated Intercity Bus Replacement Funding Plan (September 2019) as specified in Attachment B adding four SolanoExpress buses for expansion of the Red Line;
  2. Authorize the Executive Director to allocate \$1,695,989 million in Fiscal Year (FY) 2019-20 STAF for the purchase of two SolanoExpress buses by Solano County Transit (SolTrans); and
  3. Program \$847,995 in FY 2020-21 STAF for the funding of one SolanoExpress Bus by SolTrans.
- Pg. 33**
- E. 2019 SolanoExpress Ridership and Analysis Study** Brandon Thomson  
Recommendation:  
Authorize the Executive Director to:
1. Issue a Request for Proposal (RFP); and
  2. Enter into a contract for the SolanoExpress Ridership and Analysis Study for an amount not-to-exceed \$125,000.
- Pg. 43**
- F. STA Support of Full Implementation of SolTrans Automated Vehicle Location and Automated Passenger Counting (AVL/APC) System** Brandon Thomson  
Recommendation:  
Authorize the Executive Director to:
1. Issue a Request for Proposal (RFP); and
  2. Enter into a contract not to exceed \$75,000 for the support of SolTrans transition to an automated AVL/APC system.
- Pg. 47**
- G. Addendum to the 2019 Solano County Pothole Report** Erika McLitus  
Recommendation:  
Approve the Addendum to the 2019 Solano Countywide Pothole Report as shown in Attachment A.  
**Pg. 49**
- H. Bicycle Advisory Committee (BAC) and Pedestrian Advisory Committee (PAC) Appointments** Triana Crighton  
Recommendation:  
Approve the following:
1. Reappoint Mike Segala to the BAC for a three-year term; and
  2. Appoint Steve Olry to the PAC for a three-year term.
- Pg. 83**

- I. Authorize to Auction Former Solano Paratransit Buses** Brandon Thomson  
Recommendation:  
 Authorize the Executive Director to auction former Solano Paratransit Bus Numbers 2014 and 2015 and allocate the proceeds to the SolanoExpress Bus Replacement Program.  
**Pg. 89**
- J. Amendment to Executive Director’s Employment Agreement** Bernadette Curry  
Recommendation:  
 Approve the Second Amendment to Executive Director Employment Agreement as shown in Attachment A.  
**Pg. 91**

**10. ACTION FINANCIAL ITEMS**

- A. Conduct Public Hearing and Adopt Resolution of Necessity to Acquire Property by Eminent Domain, if necessary, for the I-80/I-680/SR 12 Interchange Project –Eastbound SR 12W to Eastbound I-80 Connector (Construction Package 2A)** Janet Adams  
Recommendation:
1. Conduct a public hearing; and
  2. Adopt the attached Resolution of Necessity No. 2019-10 (Attachment B) to acquire by eminent domain, if necessary, the property needed for the I-80/I-680/SR 12 Interchange Project – Eastbound SR 12W to Eastbound I-80 Connector (Construction Package 2A) as specified in the Resolution of Necessity (Attachment B).
- (6:50 – 7:00 p.m.)  
**Pg. 95**
- B. Funding Proposal for Vallejo Station Phase B** Janet Adams  
Recommendation:  
 Approve the following:
1. Authorize the STA Board Chair to send a letter to SF Bay Area Water Emergency Transportation Authority (WETA) requesting \$10M RM 3 funding from the Ferry Enhancement Program for Vallejo Station Phase B;
  2. Authorize the STA Board Chair to request \$10M RM 3 funding from the North Bay Transit Access Improvements contingent on WETA funding approval for Vallejo Station Phase B;
  3. Authorize the STA Board Chair to send a letter to the Vallejo Mayor and City Council requesting a commitment of \$5 M plus as the local match funding for the Vallejo Station Phase B project; and
  4. Authorize the Executive Director to enter into a funding agreement with the City of Vallejo for the completion of Vallejo Station Phase B.
- (7:00 – 7:10 p.m.)  
**Pg. 97**

## 11. ACTION NON-FINANCIAL ITEMS

- A. Legislative Update** Vincent Ma  
Recommendation:  
Endorse the Final Draft of Caltrans' California Federal Surface Transportation Reauthorization Consensus Principles Document as shown in Attachment H.  
(7:10 – 7:15 p.m.)  
**Pg. 101**
- B. Status of Priority Development Areas (PDAs) and Priority Production Areas (PPAs) Designation and Implementation** Robert Guerrero  
Recommendation:  
Authorize the Executive Director to submit a letter responding to the Metropolitan Transportation Commission's Priority Development Area Action Plan.  
(7:15 – 7:20 p.m.)  
**Pg. 157**

## 12. INFORMATIONAL – DISCUSSION

- A. 2020 State Transportation Improvement Program (STIP) Priorities and Schedule** Janet Adams  
(7:20 – 7:25 p.m.)  
**Pg. 171**
- B. Regional Transportation Impact Fee (RTIF) – 4<sup>th</sup> Quarter Update Fiscal Year (FY) 2018-19** Anthony Adams  
(7:25 – 7:30 p.m.)  
**Pg. 229**

### NO DISCUSSION

- C. Solano Safe Routes to School Program 4<sup>th</sup> Quarter Report for FY 2018-19** Lloyd Nadal  
**Pg. 233**
- D. Summary of Funding Opportunities** Triana Crighton  
**Pg. 241**
- E. 2019 STA Board and Advisory Committee Meeting Schedule** Johanna Masiclat  
**Pg. 245**

## 13. BOARD MEMBERS COMMENTS

## 14. ADJOURNMENT

The next regularly scheduled meeting of the STA Board is at **6:00 p.m., Wednesday, October 9, 2019**, at the Suisun Council Chambers.

**STA Board Meeting Schedule for Calendar Year 2019**

**6:00 p.m., Wednesday, October 9, 2019**

**5:00 p.m., Wednesday, November 13, 2019 (STA's 22<sup>nd</sup> Annual Awards – City of Fairfield)**

**6:00 p.m., Wednesday, December 11, 2019**