

## Need a ride home?

If you use alternative transportation, you can get a free ride home in an emergency!

Now you can use easy, alternative ways to commute—and feel secure that you'll have a ride home in case of an emergency or other unexpected event. Emergency Ride Home is a new free service from Solano Napa Commuter Information (SNCI), providing vouchers for taxis or rental cars.

We will provide a free emergency ride home if:

- You have used alternative transportation to get to work on the day you use an Emergency Ride Home voucher: carpool, vanpool, train, ferry, bus, walk or bicycle (motorcycles are not considered an alternative mode); and
- You or an immediate family member suffers an illness or severe crisis that requires your immediate attention; or
- After the start of your shift or workday, your employer requests that you work unscheduled overtime (supervisor authorization is required); or
- Your ridesharing vehicle breaks down or the driver has to unexpectedly stay late or leave early.

You may make emergency-related stops on your way home.

## Participation Is Easy and Free!

All employers with work locations in Solano County are eligible. **Employers** simply:

- 1 Submit an employer registration form, available by calling **1-800-53-KMUTE** or on [solanolinks.com/commuterinfo](http://solanolinks.com/commuterinfo).
- 2 Appoint a contact person to help answer questions and distribute information and promote the program in the workplace, keep “instant enrollment forms” on hand and assist with an annual program evaluation.

Employees who work in Solano County and live within 100 miles of the worksite may use the service. **Employees** simply:

- 1 Verify that your employer has registered with the program or ask us to contact your employer by calling **1-800-53-KMUTE**.
- 2 Complete and submit the attached employee registration form and liability waiver (also available at [solanolinks.com/commuterinfo](http://solanolinks.com/commuterinfo)). We will then mail you a voucher that you can use for an emergency ride home.
- 3 Abide by all program rules and restrictions.

SNCI will provide ride vouchers and a list of approved taxi and rental car companies.

# emergency RIDE HOME

Use  
alternative  
transportation  
and we'll  
provide free  
“commute  
insurance” to  
get you  
home!

800-53-KMUTE | [solanolinks.com/commuterinfo](http://solanolinks.com/commuterinfo)



SOLANO NAPA COMMUTER INFORMATION  
ONE HARBOR CENTER, SUITE 130  
SUISUN CITY, CA 94585-2427

1-800-53-KMUTE  
[solanolinks.com/commuterinfo](http://solanolinks.com/commuterinfo)



**BUSINESS REPLY MAIL**

FIRST CLASS MAIL PERMIT NUMBER 100 SUISUN, CA

POSTAGE WILL BE PAID BY ADDRESSEE

Solano Napa Commuter Information  
Emergency Ride Home Program  
One Harbor Center, Suite 130  
Suisun City, CA 94585-9899

NO POSTAGE  
NECESSARY  
IF MAILED  
IN THE  
UNITED STATES



## How the Program Works

When you enroll in the program, you will be issued a voucher good for a free ride home in a taxi or for a rental car. The program pays for your trip, including a 10% tip for the taxi driver or up to one tank of gasoline for a rental car.

You call the transportation provider directly to arrange for a ride. Because it is often more cost-effective to use a rental car, we require as many people as possible to use one. Use the following criteria to decide whether to use a taxi or a rental car:

Take a **rental car** if all of the following apply:

 Your trip distance (from work to home) is more than 30 miles.

 You need a ride for reasons other than personal illness or crisis.

 You are 21 years or older, able to drive, feel comfortable driving and have a valid California driver's license.

 Your work location is in Dixon, Fairfield, Rio Vista, Suisun City or Vacaville.

 You are requesting a ride during Budget Car Rental business hours (M-F 8:00 a.m. – 7:00 p.m., Sat 8:00 a.m. – 7:00 p.m., Sun 8:00 a.m. – 5:00 p.m.).

 You will be able to meet the vehicle return requirements (within 24 hours, including weekends and holidays).

Take a **taxi** if your trip is less than 30 miles or you do not meet the above requirements.

Give the white and yellow copies of the voucher to the service provider. After your ride, fill out the follow-up questionnaire. Return the pink copy of the voucher and completed questionnaire by mail or fax to SNCI within seven days. After we receive your completed voucher and questionnaire, we will send you a new emergency ride voucher in the mail.

## Everyone Benefits

The SNCI Emergency Ride Home program:

 Is free to all employers and employees working in Solano County.

 Motivates you to leave your car at home by guaranteeing that you won't be stranded in an emergency.

 Provides an extra incentive if you already use alternative transportation to continue doing so.

## For Unexpected Emergencies Only

Emergency Ride Home vouchers may not be used for:

- Personal errands
- Pre-planned medical appointments
- Transit service disruptions or delays
- Weather emergencies or early dismissals from work
- Regional disasters (either natural or man-made)
- An ambulance service
- Business-related travel
- Anticipated overtime or working overtime without a supervisor's request
- Non-emergency-related side trips on the way home



A program of the Solano Transportation Authority in partnership with the Napa County Transportation Planning Agency, the Metropolitan Transportation Commission, the Bay Area Air Quality Management District, and the Yolo Solano Air Quality Management District.

## Emergency Ride Home Program

### Description of Services

**Rental Car** To use a rental car, you must present a valid California driver's license, be 21 years old, work in the cities of Dixon, Fairfield, Rio Vista, Suisun City or Vacaville, and sign a rental agreement. Insurance is included. A Budget Rental Car employee will pick you up at your workplace and drive you to the rental car office to pick up the rental vehicle. You must return the vehicle to the rental car office within 24 hours (weekends and holidays included). You will be provided with a ride to your worksite after returning the rental vehicle. Budget Rental Car may allow you to return the vehicle to an alternate office location. Charges beyond one day will be your responsibility and must be arranged with Budget Rental Car on a separate contract. Upgrades are not allowed. Fill out your portion of the voucher and give it to the agent. Retain the pink copy of the voucher to send in.

**Taxi** Call the taxi company listed on the instructions enclosed with your voucher. Notify the dispatcher that this is an Emergency Ride Home call. The taxi can usually pick you up within 30 minutes of calling and is authorized to go up to 100 miles. Fill out your portion of the voucher and give it to the driver when the taxi arrives. Retain the pink copy of the voucher to send in.

### Program Restrictions

You may use the Emergency Ride Home Program a maximum of six (6) times per calendar year and no more than three (3) times in any one calendar month.

Vouchers are non-transferable. You may NOT give your assigned voucher to another person. Vouchers do not expire and do not require annual renewal, as long as you remain eligible for the program.

After taking a ride, you must return the pink copy of the voucher and the follow-up questionnaire to the Emergency Ride Home Program in order to receive your next voucher and to remain in the program.

If an employee is found falsifying information related to the reason for using the Emergency Ride Home Program, the commute mode taken on the day of the program's use, or otherwise abusing the program, the employee will be charged for the ride and will be prohibited from using the program for one year. Employees with multiple violations may be banned from the program indefinitely. Employers will be notified of any instances of program abuse.

If you have any questions about the program or would like to order program brochures or registration forms, please contact us at 1-800-53-KMUTE or: [solanolinks.com/commuterinfo](http://solanolinks.com/commuterinfo)

### Employee Registration Form

Your Name \_\_\_\_\_

Employer \_\_\_\_\_

Department \_\_\_\_\_

Supervisor \_\_\_\_\_

Work Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Work Phone (\_\_\_\_) \_\_\_\_\_

Home Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Home Phone (\_\_\_\_) \_\_\_\_\_

Email \_\_\_\_\_

Number of miles you live from worksite \_\_\_\_\_

If you use a wheelchair or would require an accessible vehicle, please check box.

Please indicate the number of days per week you use each of the following for your commute to work:

Carpool \_\_\_\_\_ Vanpool \_\_\_\_\_

Train \_\_\_\_\_ BART/Bus \_\_\_\_\_

Ferry \_\_\_\_\_ Walk \_\_\_\_\_

Bicycle \_\_\_\_\_

If you live and work in Solano County and would like assistance in forming or joining a carpool or vanpool, please check box.

How did you find out about the Emergency Ride Home Program? \_\_\_\_\_

\_\_\_\_\_

### Liability Waiver and General Release of All Forms

The Emergency Ride Home program ("the Program") is a purely voluntary program offered by Solano Transportation Authority (STA) and Solano Napa Commuter Information (SNCI) in cooperation with my employer,

\_\_\_\_\_.

I hereby acknowledge that I am voluntarily participating in the Program. I hereby assume full responsibility for all liability and all risk of injury or loss, including death, which may result from my participation in this program. I hereby agree to hold harmless, release, waive, forever discharge and covenant not to bring legal action or claim against STA and SNCI and their officers, employees, and agents from any and all claims or demands I may have by reason of any accident, illness, injury or death, or damage to or loss or destruction of any property, arising or resulting directly or indirectly from my participation in the Program and occurring during such participation or any time subsequent thereto. This Liability Waiver and General Release of All Claims applies whether or not such loss, injury or death is caused or is alleged to be caused by any act or omission by STA or SNCI or other parties, negligent or otherwise, related to my participation in the Program. This Liability Waiver and General Release of All Claims is binding on my heirs, executors, administrators and all of my family members.

I hereby acknowledge that my participation in the Program does not in any manner imply that I am acting in the course and scope of official business for my employer, nor does it in any manner establish an employer-employee or agency-employee or agency relationship with SNCI.

I affirm that the information that I have provided is true and I have reviewed the rules and regulations of this program. I recognize that I will be charged by the SNCI Emergency Ride Home Program for any proven fraudulent use of this Program.

Signature \_\_\_\_\_

Date \_\_\_\_\_

**Please detach, fold, seal and mail completed form, or fax to (707) 424-6074.**