



Solano Transportation Authority

One Harbor Center, Suite 130
Suisun City, California 94585

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Members:

- Benicia
- Dixon
- Fairfield
- Rio Vista
- Solano County
- Suisun City
- Vacaville
- Vallejo

**INTERCITY TRANSIT CONSORTIUM
AGENDA**

10:00 a.m., Wednesday, February 25, 2009
Solano Transportation Authority
One Harbor Center, Suite 130
Suisun City, CA 94585

<u>ITEM</u>	<u>STAFF PERSON</u>
I. CALL TO ORDER	Crystal Odum-Ford, Chair
II. ELECTION OF CHAIR AND VICE CHAIR FOR 2009	
III. APPROVAL OF AGENDA (10:05 – 10:10 a.m.)	
IV. OPPORTUNITY FOR PUBLIC COMMENT (10:10 – 10:15 a.m.)	
V. REPORTS FROM STA STAFF AND OTHER AGENCIES (10:15 – 10:20 a.m.)	
VI. CONSENT CALENDAR <i>Recommendation: Approve the following consent items in one motion.</i> (10:20 – 10:25 a.m.)	
A. Minutes of the Consortium Meeting of January 28, 2009 <i>Recommendation:</i> <i>Approve Consortium Meeting Minutes of January 28, 2009.</i> Pg. 1	Johanna Masielati

CONSORTIUM MEMBERS

<u>Rob Sousa</u>	<u>Jeff Matheson</u>	<u>George Fink</u>	<u>John Andoh</u>	<u>Brian McLean</u>	<u>Crystal Odum-Ford</u>	<u>Paul Wiese</u>
Benicia Breeze	Dixon Readi-Ride	Fairfield and Suisun Transit (FAST)	Rio Vista Delta Breeze	Vacaville City Coach	Chair Vallejo Transit	County of Solano

VII. ACTION NON - FINANCIAL ITEMS

- A. SolanoExpress Intercity Transit Consortium 2009 Draft Work Plan** Elizabeth Richards
Recommendation:
Forward a recommend the STA Board to approve the SolanoExpress Intercity Transit Consortium 2009 Work Plan as shown in Attachment B.
(10:30 – 10:40 a.m.)
Pg. 5

VIII. INFORMATION ITEMS

- A. Transportation Development Act (TDA) and State Transit Assistance Funds (STAF) Fiscal Year (FY) 2009-10 Fund Estimates** Elizabeth Richards
Informational
(10:45 – 10:50 a.m.)
Pg. 9
- B. Transit Consolidation Study Status** Elizabeth Richards
Informational
(10:50 – 10:55 a.m.)
Pg. 13
- C. FY 2009-10 Intercity Transit Funding Agreement Status** Elizabeth Richards
Informational
(11:00 – 11:05 a.m.)
Pg. 15
- D. Unmet Transit Needs Public Hearing for Fiscal Year (FY) 2009-10** Liz Niedziela
Informational
(11:05 – 11:10 a.m.)
Pg. 19
- E. Solano Paratransit Review and Service Alternative Study Status** Liz Niedziela
(11:10 – 11:15 a.m.)
Pg. 29
- F. Solano Napa Commuter Information (SNCI) Program Monthly Issues** Judy Leaks
(11:15 – 11:20 a.m.)
Pg. 35

NO DISCUSSION

G. Local Transportation Development Act (TDA) and Members Contribution for Fiscal Year (FY) 2009-10 Susan Furtado
Informational
Pg. 37

H. Funding Opportunities Summary Sara Woo
Informational
Pg. 43

IX. INTERCITY TRANSIT OPERATIONS DISCUSSION

- **Potential Impact of State Budget Cuts** Group

X. LOCAL TRANSIT ISSUES Group

XI. ADJOURNMENT

The next regular meeting of the SolanoExpress Intercity Transit Consortium is scheduled at **10:00 a.m. on Wednesday, February 25, 2009.**

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INTERCITY TRANSIT CONSORTIUM
Minutes of the meeting of
January 28, 2009

I. CALL TO ORDER

Chair Sousa called the regular meeting of the SolanoExpress Intercity Transit Consortium to order at approximately 10:05 a.m. in the Solano Transportation Authority Conference Room.

Consortium Present:	Rob Sousa	Benicia Breeze, Chair
	Crystal Odum-Ford	Vallejo Transit, Vice Chair
	Jeff Matheson	Dixon Redit-Ride
	George Fink	Fairfield and Suisun Transit (FAST)
<i>By Phone</i>	John Andoh	Rio Vista Delta Breeze
	Brian McLean	Vacaville City Coach

Also Present:	Daryl Halls	STA
	Elizabeth Richards	STA/SNCI
	Liz Niedziela	STA/SNCI
	Johanna Masiclat	STA

Others Present:	<i>(In Alphabetical Order by Last Name)</i>	
	Melissa Bryan	City of Benicia
	Scott Butler	City of Fairfield
	Edwin Gato	City of Vallejo
	Nancy Whelan	Nancy Whelan Consulting
<i>Arrived at 10:20 a.m.</i>	Jeanine Wooley	City of Vallejo

II. ELECTION OF CHAIR AND VICE CHAIR FOR 2009

By consensus, the SolanoExpress Intercity Transit Consortium unanimously elected Crystal Odum-Ford, City of Vallejo, as Chair and Jeff Matheson, City of Dixon, as Vice Chair for 2009.

III. APPROVAL OF AGENDA

On a motion by Rob Sousa, and a second by Brian McLean, the SolanoExpress Intercity Transit Consortium approved the agenda.

IV. OPPORTUNITY FOR PUBLIC COMMENT

None presented.

V. REPORTS FROM CALTRANS, MTC, AND STA STAFF

Caltrans: None presented.

MTC: None presented.

STA: Elizabeth Richards provided a report on the following:

- MTC’s 511 Transit Trip Planning
- Federal Economic Stimulus Project List Submittal for Transportation and Transit for Solano County

VI. CONSENT CALENDAR

On a motion by Brian McLean, and a second by Rob Sousa, the SolanoExpress Intercity Transit Consortium unanimously approved consent calendar item A.

A. Minutes of the Consortium Meeting of November 26, 2008

Recommendation:

Approve Consortium Meeting Minutes of November 26, 2008.

VII. ACTION – NON-FINANCIAL ITEMS

A. SolanoExpress Intercity Transit Consortium 2009 Draft Work Plan

Elizabeth Richards reviewed the draft SolanoExpress Intercity Transit Consortium 2009 Work Plan. She encouraged the Consortium members to review and offer modifications to the draft 2009 draft work plan.

The City of Vallejo recommended to include local service to the draft work plan. After discussion, the group requested staff to work on the language and return the work plan to the Consortium at next month’s meeting for action.

Recommendation:

Review and comment on draft SolanoExpress Intercity Transit Consortium 2009 Work Plan.

The STA received comments as listed above. Staff will bring back the draft work plan for adoption at the next meeting of the Consortium on February 25, 2009.

VIII. INFORMATION ITEMS

A. Summary of SolanoExpress Public Comments – FY 2008-09

Liz Niedziela summarized the SolanoExpress public comments for FY 2008-09. She cited that the STA received 203 passenger comments that were recorded into 24 categories by transit agencies, service and type of comment.

- B. FY 2008-09 Intercity Transit Funding Agreement Service Changes**
Liz Niedziela outlined the intercity transit funding agreement service changes for FY 2008-09. She listed them as Vallejo Transit's Route 78 Express bus service and the reduction of service on Route 80, and Fairfield and Suisun Transit (FAST)'s implementation of a service change to Route 90.
- C. Transit Consolidation Study Update**
Elizabeth Richards provided an update to the development of the Transit Consolidation Study. She stated that the schedule at this time is to bring a revised draft report to the Consortium and TAC in February and the STA Board Subcommittee in March.
- D. FY 2009-10 Intercity Transit Funding (ITF) Agreement Status**
Elizabeth Richards reviewed a draft schedule for the development of the FY 2009-10 ITF agreement and raised several current issues that may affect how the next ITF will be developed. Issues discussed by the group included how 5307 is accounted for in the ITF formula; Fairfield and STA would continue discussion off-line to clarify before the ITF Working Group begins to meet. Concern was raised by Dixon and Fairfield about the existing formula.
- E. Solano Paratransit Review and Service Alternative Study Status**
Liz Niedziela reviewed the development of the Solano Paratransit Review and Service Delivery Alternatives Study. She indicated that the study will review options of modifying or reducing service and/or the service area and the consequential impact on ADA passengers, review the option of each city to provide their own paratransit service, and review the policies and practice of how services are delivered that may impact the increasing cost of paratransit service.
- F. SolanoExpress Transit Marketing Plan Update**
Elizabeth Richards provided an update to intercity transit service marketing for the Baylink Ferry and SolanoExpress Regional Measure 2 (RM 2) funded bus routes specifically Vallejo Transit's Route 78.
- G. Solano Napa Commuter Information (SNCI) Program Fiscal Year (FY) 2008-09 Mid-Year Report**
Elizabeth Richards highlighted the SNCI Program's accomplishments for the first 6 months of FY 2008-09. She listed them as the 2nd Annual Solano Commute Challenge, RM 2 Transit Incentive Programs (Baylink Ferry Weekender Duo-Pass and the Transit 10 Free Rides promotions), maintenance and support of 265 Vanpools, Dixon SchoolPool, and SNCI's assistance to rideshare and transit requests.
- H. Solano Napa Commuter Information (SNCI) Program Monthly Issues**
Elizabeth Richards provided an update to the Consortium on Napa and Solano transit schedule status, marketing, promotions, and events.

NO DISCUSSION

I. Funding Opportunities Summary

IX. INTERCITY TRANSIT OPERATIONS DISCUSSION

The Consortium addressed the potential impact of the State Budget on its transit operations.

X. LOCAL TRANSIT ISSUES

None reported.

XI. ADJOURNMENT

The meeting was adjourned at approximately 11:40 a.m. The next meeting is scheduled for **Wednesday, February 25, 2009 at 10:00 a.m.** in the STA Conference Room.



DATE: February 17, 2009
TO: SolanoExpress Intercity Transit Consortium
FROM: Elizabeth Richards, Director of Transit and Rideshare Services
RE: SolanoExpress Intercity Transit Consortium 2009 Draft Work Plan

Background:

The Consortium has regularly prepared an annual Work Plan. In 2009, there are a number of key local and regional transit planning activities and projects that the Consortium is interested in being involved in. These range from transit service and funding to planning and marketing.

Discussion:

STA staff presented a draft SolanoExpress Intercity Transit Consortium Work Plan for the Consortium's review in January. The Consortium members discussed the initial draft of the Work Plan (Attachment A) and requested a modification to reference local transit issues. The Work Plan has been modified (see Attachment B) to reflect this and is being presented for a recommendation of approval to the STA Board

Recommendation:

Forward a recommendation the STA Board to approve the SolanoExpress Intercity Transit Consortium 2009 Work Plan as shown in Attachment B.

Attachments:

- A. Initial Draft SolanoExpress Intercity Transit Consortium 2009 Work Plan
- B. Proposed SolanoExpress Intercity Transit Consortium 2009 Work Plan

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Initial Draft
SolanoExpress Intercity Transit Consortium
Work Plan for 2009
 (January 2009)

Transit Service:

- Evaluation of intercity transit services performance, prioritize, and implement intercity transit service changes.
- Monitor and report to the STA Board on SolanoExpress intercity transit services.
- Implement Lifeline project priorities for transit.
- Identify and facilitate joint agency transit projects.

Transit Planning:

- Conduct Community Based Transportation Planning studies in East Fairfield and Vacaville.
- Complete Phase II of the Transit Consolidation Study.
- Coordinate funding of and prioritization of Countywide Transit Capital.
- Provide input into transit element of Comprehensive Transportation Plan update and other county and regional transit planning efforts.
- Participate in the implementation of MTC's Transit Connectivity Study and Wayfinding Signage.

Funding:

- Monitor and coordinate with STA staff the implementation of the FY 2008-09 Intercity Transit Funding Agreement.
- Develop the FY 2009-10 Intercity Transit Funding Agreement.
- Maximize RM 2, Prop 1B, 5310, 5311 and other funding opportunities.
- Monitor and provide input into legislation to ensure adequate levels of transit funding
- Monitor and provide input into regional policy development to ensure adequate levels of transit funding.
- Update TDA matrix.
- Complete TDA Unmet Transit Needs process.
- Prepare multi-year STAF funding plan.

Marketing of Transit Services and Programs:

- Participate in the updating of SolanoExpress marketing
- Plan, prioritize, and implement marketing support for intercity transit services.
- Coordinate and participate in countywide and regional transit marketing activities.
- Update, print, and distribute SolanoExpress brochure, wall maps, website and other materials.



**Proposed
2009 SolanoExpress Intercity Transit Consortium
Work Plan
(February 2009)**

Transit Service:

- Evaluation of intercity transit services performance; prioritize, and implement intercity transit service changes.
- Monitor SolanoExpress intercity transit services.
- *Discuss local transit issues and strive to balance local and intercity transit needs.*
- Implement Lifeline project priorities.
- Identify and facilitate joint agency transit projects.

Transit Planning

- Conduct Community Based Transportation Planning studies in East Fairfield and Vacaville.
- Complete Phase II of the Transit Consolidation Study.
- Coordinate Countywide Transit Capital.
- Provide input into Comprehensive Transportation Plan update and other county and regional transit planning efforts.
- Participate in the implementation of MTC's Transit Connectivity Study and Wayfinding Signage.
- Participate in update of Countywide Senior and Disabled Transit Study and Senior Transit Summit.

Funding

- Monitor the implementation of the FY 2008-09 Intercity Transit Funding Agreement.
- Develop the FY 2009-10 Intercity Transit Funding Agreement.
- Maximize RM 2, Prop 1B, 5310, 5311 and other funding opportunities.
- Implement Lifeline Funding Program.
- Monitor and provide input into legislation to ensure adequate levels of transit funding.
- Monitor and provide input into regional policy development to ensure adequate levels of transit funding.
- Update TDA matrix.
- Complete TDA Unmet Transit Needs process.
- Prepare multi-year STAF funding plan and/or STAF Contingency Plan if STAF is cut by the State

Marketing of Transit Services and Programs

- Participate in the updating of SolanoExpress marketing.
- Plan, prioritize, and implement marketing support for intercity transit services.
- Coordinate and participate in countywide and regional transit marketing activities.
- Update, print, and distribute SolanoExpress brochure, wall maps, website and other materials.



DATE: February 17, 2009
TO: SolanoExpress Intercity Transit Consortium
FROM: Elizabeth Richards, Director of Transit and Rideshare Services
RE: Transportation Development Act (TDA) and State Transit Assistance Funds (STAF) Fiscal Year (FY) 2009-10 Fund Estimates

Background:

The Transportation Development Act (TDA) of 1971 established two sources of funds that provide support for public transportation services statewide – the Local Transportation Fund (LTF) and the Public Transportation Account (PTA). Solano County receives TDA funds through the LTF and State Transit Assistance Funds (STAF) through the PTA. State law specifies that STAF funds be used to provide financial assistance for public transportation, including funding for transit planning, operations and capital acquisition projects.

For several years, TDA funds had been modestly increasing. The past couple of years, Solano County's share of STAF funds have been about \$0.5 million per year. Solano County received over \$15 million in TDA funds and \$3 million of STAF funds in FY 2006-07. Due to a variety of factors, the STAF funds in FY2006-07 were extraordinarily high. In FY 2007-08, STAF funds were reduced, but higher than the levels normally seen in the years before FY2006-07.

STAF funds have been used for a wide range of activities, including providing funds for STA transit programs administration, transit studies, transit marketing activities, matching funds for the purchase of new intercity buses and covering new bus purchase shortfalls on start-up new intercity services when the need arises. STAF funds must be spent in the fiscal year they are allocated.

Discussion:

The new TDA and STAF FY 2009-10 revenue projections are in the process of being approved by Metropolitan Transportation Commission (MTC). The estimates have been approved by MTC's Programming and Allocations Committee (PAC) and are scheduled for Commission approval on February 25th. It would be highly unusual for the estimate to change at this point.

TDA:

After several years of growth, Solano TDA revenue has reached a plateau. The original TDA revenue estimate for FY 2008-09 was adjusted downward approximately 2% for a new countywide total of \$15,687,940 for local jurisdictions. The draft projection for FY 2009-10 Solano TDA (\$14,585,193) is 7% lower than the January 2009 revised FY 2008-09 TDA estimate of \$15,687,940. See Attachment A for draft Solano FY 2009-10 TDA fund estimate. Attachment B shows the latest approved Solano TDA estimate for FY2008-09.

MTC is required to use County Auditor estimates for TDA revenues. TDA is generated from a percentage of countywide sales tax and distributed to local jurisdictions based on population share. Given the economic downturn, sales tax and TDA have decreased and will remain suppressed until the economy improves. Staff reemphasizes that these TDA figures are revenue *estimates*. Especially with all the existing uncertainty, the amounts are not guaranteed and should not be 100% claimed to avoid fiscal difficulties if the actual revenues are lower than the projections.

State Transit Assistance Funds (STAF):

There is great uncertainty surrounding the State Transit Assistance Funds in FY2009-10. The State Budget approved this week includes a provision to completely suspend all STAF funding in FY2009-10 and for several years forward. Thus, there are no estimates for STAF which affects four categories:

- Revenue-based (directly received by specific operators)
- Population-based: Northern County/Solano
- Regional Paratransit (Solano)
- Lifeline STAF funded projects

An update will be provided at the TAC and Consortium.

Recommendation:

Informational.

Attachments:

- A. Draft FY 2009-10 TDA Solano fund estimate
- B. FY2008-09 TDA Solano fund estimate (Jan 2009)

**FY 2009-10 FUND ESTIMATE
TRANSPORTATION DEVELOPMENT ACT FUNDS
SOLANO COUNTY**

*Attachment A
Ref No. 3886
Page 9 of 16
February 25, 2009*

Column	A	B	C	D	E	F	G	H=Sum(C:G)	I	J=H+I
FY 2008-09 TDA Revenue Estimate Adjustment										
FY 2008-09 Generation Estimates Adjustment										
1. Original County Auditor Estimate (Feb, 08)			16,675,106							
2. Revised County Auditor Estimate (Feb, 09)			15,502,969	(1,172,137)						15,502,969
3. Revenue Adjustment (Line 2-1)										
FY 2008-09 Planning and Administration Charges Adjustment										
4. MTC Administration (0.5% of line 3)			(5,861)						77,515	
5. County Administration (0.5% of line 3)			(5,861)						77,515	
6. MTC Planning (3.0% of line 3)			(35,164)						465,089	
7. Total Charges (Lines 4+5+6)				(46,885)						620,119
8. Adjusted Generations Less Charges (Line 3-7)				(1,125,252)						14,882,850
FY 2008-09 TDA Adjustment By Article										
9. Article 3 Adjustment (2.0% of line 8)			(22,505)						297,657	14,585,193
10. Funds Remaining (Line 8-9)				(1,102,746)						14,585,193
11. Article 4.5 Adjustment (5.0% of line 10)										
12. Article 4 Adjustment (Line 10-11)				(1,102,746)						

TDA APPORTIONMENT BY JURISDICTIONS

Column	A	B	C	D	E	F	G	H=Sum(C:G)	I	J=H+I
Apportionment Jurisdictions										
Article 3	656,450	8,381	664,831	(943,460)		320,162	(22,505)	19,028	297,657	316,685
Article 4.5	656,450	8,381	664,831	(943,460)		320,162	(22,505)	19,028	297,657	316,685
SUBTOTAL										
Article 4/8										
Benicia	3,504	3,208	6,712	(187,279)		1,030,887	(71,245)	779,075	956,199	1,735,274
Dixon	2,638	514	3,152	(581,966)		651,561	(45,831)	26,916	600,726	627,641
Fairfield	2,456,342	44,689	2,501,031	(5,621,210)	2,300,000	3,893,006	(275,397)	2,797,429	3,648,477	6,445,906
Rio Vista	286,969	3,666	290,635	(508,995)		288,889	(19,236)	51,293	275,841	327,134
Suisun City	183,290	3,441	186,731	(1,204,766)		1,033,250	(72,364)	(57,149)	963,547	906,398
Vacaville	3,095,412	41,264	3,136,676	(5,285,726)	327,795	3,563,163	(251,389)	1,490,519	3,311,904	4,802,423
Vallejo	357	203	560	(4,166,708)		4,484,004	(315,814)	2,042	4,138,709	4,140,751
Solano County	2	1,850	1,852	(558,919)		743,180	(51,470)	134,643	689,791	824,434
SUBTOTAL¹	6,028,514	98,835	6,127,349	(18,115,569)	2,627,795	15,687,940	(1,102,746)	5,224,769	14,585,193	19,809,962
GRAND TOTAL	6,684,964	107,217	6,792,181	(19,059,029)	2,627,795	16,008,102	(1,125,252)	5,243,797	14,901,878	20,126,647

1. Balance as of 6/30/08 is from MTC FY 2007-08 Audit, and it contains both funds available for allocation and funds that have been allocated but not disbursed.
 2. The outstanding commitments figure includes all unpaid allocations as of June 30, 2008, and FY 2008-09 allocations as of January 31, 2009.
 3. Where applicable by local agreement, contributions from each jurisdiction will be made to support the following: Solano county Paratransit, CityLinkBARTLink, Countywide Transit/Paratransit Planning, and Countywide Street and Roads Planning.

FY 2008-09 FUND ESTIMATE
TRANSPORTATION DEVELOPMENT ACT FUNDS
SOLANO COUNTY

Attachment A
Res No. 3845
Page 9 of 16
January 28, 2009

FY 2007-08 TDA Revenue Estimate Adjustment <i>FY 2007-08 Generation Estimates Adjustment</i>			FY 2008-09 TDA Estimate <i>FY 2008-09 County Auditor's Generations Estimate</i>		
1. Original County Auditor Estimate (Feb, 07)	16,956,193		13. County Auditor's Estimate		16,675,106
2. Actual Revenue From State (June, 08)	15,400,390		<i>FY 2008-09 Planning and Administration Charges</i>		
3. Revenue Adjustment (Line 2-1)		(1,555,803)	14. MTC Administration (0.5% of line 13)	83,376	
<i>FY 2007-08 Planning and Administration Charges Adjustment</i>			15. County Administration (0.5% of line 13)	83,376	
4. MTC Administration (0.5% of line 3)	(7,779)		16. MTC Planning (3.0% of line 13)	500,253	
5. County Administration (0.5% of line 3)	(7,779)		17. Total Charges (Lines 14+15+16)		667,004
6. MTC Planning (3.0% of line 3)	(46,674)		18. TDA Generations Less Charges (Line 13-17)		16,008,102
7. Total Charges (Lines 4+5+6)		(62,232)	<i>FY 2008-09 TDA Apportionment By Article</i>		
8. Adjusted Generations Less Charges (Line 3-7)		(1,493,571)	19. Article 3.0 (2.0% of line 18)	320,162	
<i>FY 2007-08 TDA Adjustment By Article</i>			20. Funds Remaining (Line 18-19)		15,687,940
9. Article 3 Adjustment (2.0% of line 8)	(29,871)		21. Article 4.5 (5.0% of line 20)		
10. Funds Remaining (Line 8-9)		(1,463,700)	22. TDA Article 4 (Line 20-21)		15,687,940
11. Article 4.5 Adjustment (5.0% of line 10)					
12. Article 4 Adjustment (Line 10-11)		(1,463,700)			

TDA APPORTIONMENT BY JURISDICTIONS

Column	A	B	C	D	E	F	G=Sum(A-F)	H	I=G+H
	6/30/07	FY 2007-08	FY 2006-08	FY 2007 - 08	FY 2007 - 08	FY 2007 - 08	6/30/08	FY 2008 - 09	Total
Apportionment Jurisdictions	Balance (w/interest) ¹	Interest & Refunds	Outstanding Commitments ²	Transfers/ Refunds / Expirations ³	Original Estimate	Revenue Adjustment	Projected Carryover	Revenue Estimate	Available For Allocation
Article 3	453,268	35,689	(640,458)		325,559	(29,871)	144,186	320,162	464,349
Article 4.5									
SUBTOTAL	453,268	35,689	(640,458)	-	325,559	(29,871)	144,186	320,162	464,349
Article 4/8									
Benicia	93,083	2,084	(1,031,169)		1,030,638	(94,565)	71	1,030,887	1,030,958
Dixon	23,024	5,417	(632,008)		662,998	(60,833)	(1,402)	651,561	650,159
Fairfield	4,971,018	199,496	(7,491,902)	3,008,562	3,983,909	(365,541)	4,305,542	3,893,006	8,198,548
Rio Vista	450,868	25,080	(631,601)		278,267	(25,532)	97,082	288,889	385,971
Suisun City	364,016	20,025	(1,330,214)		1,046,823	(96,050)	4,599	1,033,250	1,037,850
Vacaville	2,681,853	177,486	(5,351,895)	422,550	3,636,603	(333,674)	1,232,923	3,563,163	4,796,086
Vallejo	1,323	13,113	(4,163,478)		4,568,587	(419,187)	358	4,484,004	4,484,362
Solano County	0	1,990	(678,234)		744,561	(68,317)	1	743,180	743,180
SUBTOTAL⁴	8,585,185	444,691	(21,310,501)	3,431,112	15,952,386	(1,463,700)	5,639,174	15,687,940	21,327,113
GRAND TOTAL	9,038,453	480,380	(21,950,959)	3,431,112	16,277,945	(1,493,571)	5,783,360	16,152,288	21,791,462

1. Balance as of 6/30/07 is from MTC FY 2006-07 Audit, and it contains both funds available for allocation and funds that have been allocated but not disbursed.
 2. The outstanding commitments figure includes all unpaid allocations as of June 30, 2007, and FY 2007-08 allocations, transfers and refunds as of June 30, 2008.
 3. Transfers, refunds and expired capital allocations has been updated for the Fairfield/Suisun Transit through December 29, 2008.



DATE: February 19, 2009
TO: SolanoExpress Intercity Transit Consortium
FROM: Elizabeth Richards, Director of Transit and Rideshare Services
RE: Transit Consolidation Study Status

Background:

In Solano County, each City and the County fund and/or operate transit services. This includes local and intercity transit services as well as general public and American with Disabilities Act (ADA) paratransit services. A subsidized taxi program and other special transportation services are also funded with local transit funds and operated through local jurisdictions.

Over the past several years, the issue of consolidating some or all of the services has been discussed and proposed for evaluation. This topic was discussed by STA Board members at the February 2005 Board retreat and the participants expressed interest and support for transit service becoming more convenient through a seamless system, that there should be a reasonable level of service throughout the county, and that local transit issues and needs would have to be considered and addressed. In 2005, the STA Board directed STA staff to initiate a countywide Transit Consolidation Study and approved goals, objectives and evaluation criteria to be incorporated in the scope of work for this study. After funding was secured, DKS Associates was selected to lead the Transit Consolidation Study.

Work began in early 2007. The first major endeavor was to conduct an extensive outreach involving interviews with transit operator staff, other city staff, public officials, and others. To gain a broad perspective of issues and concerns, nearly sixty (60) interviews were conducted. Outreach to transit users was added and three focus group sessions were held in May and June.

In May 2007, the consultants presented to the STA Board a summary of their findings from the interviews. The summary represented a set of commonalities, key issues and potential challenges. Board feedback included extending the schedule for the study, completing the interviews, collecting user input, and analyzing the issues associated with preliminary consolidation alternatives prior to the return to the Board.

A preliminary analysis of alternatives was presented to the Technical Advisory Committee (TAC) and Consortium in June 2007. It included five (5) potential transit consolidation alternatives. During discussion at the TAC meeting, a sixth (6th) alternative was requested. This alternative suggested consideration of consolidating all intercity fixed-route service and local and intercity American for Disabilities (ADA) paratransit service.

At the July 2007 STA Board meeting, staff presented the six (6) transit consolidation alternatives to the STA Board along with the Executive Committee's recommendation and a recommendation to release the Findings Report and the Options Report once the TAC and Consortium had additional time to review. After discussion, the STA Board modified and approved the membership of the Transit Consolidation Steering Committee to include all eight (8) jurisdictions with individual Board members and City Managers and the County Administrator.

The Transit Consolidation Steering Committee first met October 2007 and provided guidance to Phase II. Phase II is a detailed assessment of the existing transit operators including an analysis of not only their operations but also their financial accounting methodology and forecasting. In addition, several potential consolidation options were to be further analyzed. One of the first consolidation options to be evaluated was a Benicia/Vallejo consolidation.

Separate from the Transit Consolidation Study, the consultant team recently completed an in-depth assessment of the Benicia Breeze transit system. Although the Benicia study was primarily conducted for other purposes, this effort assisted with the transit consolidation study. This was followed by a somewhat similar in-depth analysis of Vallejo Transit. This Vallejo Transit Financial and Service Assessment Study provided a report to the STA Board on the projected financial shortfall of Vallejo Transit service and how this is likely to affect service delivery. This assessment was prepared in the summer and fall.

The STA Board's Transit Consolidation Steering Committee held a second meeting on December 11, 2008. At this meeting, several elements of Phase II of the Transit Consolidation study were presented for discussion as well as items requested at the last Transit Consolidation Working Committee. The committee meeting agenda is attached. The meeting was well attended and there was significant discussion of several items. The committee directed staff to add Option 2 (Vallejo/Benicia/Fairfield/Suisun City consolidation) back to the list of options to evaluate. Direction was also given to review the financial data with operators individually before moving into the evaluation phase.

Discussion:

The consultants and STA staff finished meeting with all of the transit operators individually to review their agency's financial data. Most of those meetings were held January 12 and the balance were completed by January 29. Draft financial and other report sections for each of the operators will be distributed to the transit operators the last week of February for review and the comments will be incorporated into a larger report. The schedule at this time is to bring a revised full report to the Consortium and TAC in March and the STA Board Subcommittee in April. Analysis and evaluation of the Consolidation Options will occur in March in preparation for review by the Transit Consolidation Steering Committee in late April.

Recommendation:

Informational.



DATE: February 19, 2009
TO: SolanoExpress Intercity Transit Consortium
FROM: Elizabeth Richards, Director of Transit and Rideshare Services
RE: FY 2009-10 Intercity Transit Funding Agreement Status

Background:

In June 2006, the Solano Transportation Authority Board authorized the development of an Intercity Transit Funding Agreement for Fiscal Year (FY) 2006-07. This agreement was the result of the work of the Intercity Transit Funding (ITF) Working Group comprised of representatives from STA, Solano County, and each city in Solano County.

Initially the ITF Working Group focused on development of a uniform methodology for shared funding of intercity transit services. However, rising costs and potential service changes broadened the scope of the ITF Working Group to include service coordination and streamlining services along parallel routes. Service changes to the intercity route structure and operation were agreed upon and implemented in early FY 2006-07. In the FY 2007-08 ITF agreement, further service changes were proposed and are in the process of being implemented.

The FY 2007-08 and FY 2008-09 ITF agreements addressed funding for seven major intercity routes. It is the time of year to begin working on the FY 2009-10 ITF agreement in order to have it in place prior to the beginning of the fiscal year.

Discussion:

The first step in developing the FY 2009-10 agreement is to determine how the intercity routes funded through the FY 2008-09 ITF agreement are performing at mid-year. In the FY 2008-09 ITF agreement, monitoring of intercity route performance is required by the intercity operators. Their mid-year data was due February 1 and has been received. The mid-year data provides the first glimpse of how the current array of intercity services is performing and how their actual costs are tracking. This data will be completed and presented at the Consortium.

A schedule for the development of the FY 2009-10 ITF agreement is attached.

Given the projected declining TDA funds in FY2009-10 and the suspension of State Transit Assistance funds in FY2009-10 which have helped support intercity routes, concerns have already been raised about how much intercity transit service the county can afford. As discussed at the January Consortium, service reductions have been made on intercity routes this fiscal year already. At the January Consortium meeting, some operators expressed concern about their ability to maintain their level of contribution. At the February Consortium, STA staff requested that the two intercity transit operators be prepared to discuss their ideas concerning the level of service on the seven ITF routes in FY2009-10.

Fiscal Impact:

The Intercity Transit Funding agreement will identify funding for major intercity services in FY 2009-10.

Recommendation:

Informational.

Attachments:

- A. STA Intercity Transit Funding Agreement Core Concepts
- B. FY 2009-10 ITF Agreement Development Schedule

Intercity Transit Funding

Core Concepts

GUIDING PRINCIPLES

Principle 1:

To provide certainty to intercity transit operators and funding partners, and to establish a consistent method and an agreement for sharing subsidies for all intercity transit routes by Solano intercity transit operators beginning in FY 2006-07 and continuing in future years based on a consensus of the participating jurisdictions.

Principle 2:

To focus limited financial resources and deliver productive intercity transit service as soon as possible, and to develop a cost effective and affordable revised intercity route structure that will: 1) be implemented with the new subsidy sharing agreement; 2) meet the policy/coverage requirements agreed upon; 3) be marketed jointly.

Principle 3:

To focus limited financial resources and deliver productive intercity transit services on an on-going basis while meeting the policy/coverage requirements agreed upon, and to develop strategies to consistently evaluate, modify, and market intercity transit services after this Agreement is implemented.

**SOLANO TRANSPORTATION AUTHORITY
 FY 2008-09 & FY 2009-10
 INTERCITY TRANSIT FUNDING
 TASK SCHEDULE**
 (February 19, 2009)

TASK	TIME FRAME	STATUS
1 Operators report on July – December FY 08 performance	January 2009	Received
2 Operators identify any potential FY 08-09 service, fare, and budget amendments	Feb/Mar 2009	Discuss at Feb 2009 Consortium
3 Discuss potential service and fare changes for FY 09-10	Feb/Mar 2009	Discuss at Feb 2009 Consortium
4 FY 09-10 fund estimates (TDA, STAF) available from MTC	February 2009	Received
5 Update population data	March 2009	
6 Jurisdictions draft FY 09-10 budgets	March 2009	
7 Operators prepare FY 09-10 CAM	March 2009	
8 Discuss FY 09-10 cost sharing formula	March 2009	
9 Approve cost sharing formula and inputs	April/May 2009	
10 Draft and finalize FY 09-10 agreement	May 2009	
11 Prepare TDA matrix and STAF program	May 2009	
12 Operators submit final FY 08-09 performance report	August 2009	
13 Operators submit data for reconciling FY 08-09 budget vs. actual costs	November 2009	



DATE: February 25, 2009
TO: SolanoExpress Intercity Transit Consortium
FROM: Liz Niedziela, Transit Program Manager/Analyst
RE: Unmet Transit Needs Public Hearing for Fiscal Year (FY) 2009-10

Background:

Transportation Development Act (TDA) Article 4/8 funds are distributed to cities and counties based upon a population formula and are primarily intended for transit purposes. However, TDA funds may be used for streets and roads purposes in counties with a population of less than 500,000, if it is annually determined by the regional transportation planning agency (RTPA) that all reasonable unmet transit needs have been met.

Solano County is the one county in the Bay Area that has local jurisdictions using TDA funds for streets and roads. Currently, two out of eight jurisdictions use TDA funds for streets and roads (Rio Vista and the County of Solano). Annually, the Metropolitan Transportation Commission (MTC), the state designated Regional Transportation Planning Agency (RTPA) for the Bay Area, holds a public hearing in the fall to begin the process to determine if there are any transit needs not being reasonably met in Solano County. Based on comments raised at the hearing and the received written comments, MTC staff then selects pertinent comments for Solano County's local jurisdictions for response. The STA coordinates with the transit operators who must prepare responses specific to their operation.

Discussion:

Once STA staff has collected all the responses from Solano County's transit operators, a coordinated response is forwarded to MTC. Evaluating Solano County's responses, MTC staff determines whether or not there are any potential comments that need further analysis. If there are comments that need further analysis, MTC presents them to MTC's Programming and Allocations Committee (PAC) to seek their concurrence on those issues that the STA or the specified transit operator would need to further analyze as part of the Unmet Transit Needs Plan.

If the transit operators, the STA and Solano County can thoroughly and adequately address the issues as part of the preliminary response letter, MTC staff can move to make the finding that there are no unreasonable transit needs in the county. Making a positive finding of no reasonable transit needs will allow the two agencies (Rio Vista and County of Solano) who plan to claim TDA for streets and roads purposes to submit those TDA Article 8 claims for FY 2009-10. All TDA claims for local streets and roads are held by MTC until this process is completed.

This year's annual Unmet Transit Needs public hearing for FY 2009-10 was held on December 15, 2008 at the Solano County Administration Center (SCAC) in Fairfield. STA staff worked with MTC and local transit operators to outreach to the public. MTC produced a flyer that announced the public hearing; it was provided to transit operators to post on their buses and at other locations. Staff from three transit operations attended.

MTC has summarized the key issues of concern and forwarded them to the STA to coordinate a response (Attachment A). The Unmet Transit Needs issues are also presented in a format that identifies which operators should provide a draft response to the STA as the first step to coordinate the county response (see Attachment B). The following is the schedule to timely submit the response to MTC.

- **February 25, 2009** – Assign the questions to the Transit Operators.
- **March 11, 2009** – Deadline for Transit Operators to provide responses to STA allowing time to preparation of the staff report and production of the agenda for the Consortium and TAC to review and approval.
- **March 20, 2009** – Present questions, and responses to the Paratransit Coordinating Council for their review.
- **March 25, 2009** – Consortium and TAC review and approve responses.
- **April 15, 2009** – STA Board review and approval.
- **April 17, 2009** – Submit responses to MTC
- **May 14, 2009** - Responses are submitted for approval to the Program Allocation Committee at MTC.

If the above timeline is not followed, it may cause significant time delays. The next PCC meeting will be held May 19, 2009. Additionally, MTC staff who handles the TDA claims may have time constraints handling the Unmet Needs Responses along with all the regional TDA claims which peak in June. The streets and roads portion of the TDA claims will be delayed until the Unmet Needs process is complete. The County of Solano and the City of Rio Vista could potentially fall in to this dilemma.

Currently two local jurisdictions use TDA funds for streets and roads purposes: Cities of Rio Vista and the County of Solano. The City of Rio Vista and the County of Solano presently have no plans to phase out the use of TDA funds for streets and roads purposes. All eight jurisdictions are subject to the Unmet Transit Needs process.

Fiscal Impact:

No impact on the STA budget. As determined by MTC, if reasonable Unmet Transit Needs remain at the end of this process, TDA funds could not be used for streets and roads purposes by the two local jurisdictions that plan to do so in FY 2009-10. It will not have any impact on TDA funds used for transit operating, capital, planning or other eligible purpose.

Recommendation:

Informational.

Attachment:

- A. MTC February 10, 2009 Letter Regarding: FY 2009-10 Unmet Transit Needs
- B. Draft matrix of issues

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**METROPOLITAN
TRANSPORTATION
COMMISSION**

ATTACHMENT A

Joseph P. Bort MetroCenter
101 Eighth Street
Oakland, CA 94607-4700
TEL: 510.817.5700
TTY/TDD 510.817.5769
FAX 510.817.5848
E-MAIL: info@mtc.ca.gov
WEB www.mtc.ca.gov

February 10, 2009

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**SOLANO TRANSPORTATION
AUTHORITY**

Bill Dadd, Chair
Napa County and Cities

Scott Haggerty, Vice Chair
Alameda County

Tom Asunbrado
U.S. Department of Housing
and Urban Development

Tom Bates
Cities of Alameda County

Dean J. Chin
Cities of Santa Clara County

Dave Cortese
Association of Bay Area Governments

Chris Daly
City and County of San Francisco

Dorene M. Giacomini
U.S. Department of Transportation

Federal D. Glover
Contra Costa County

Anne W. Halsted
San Francisco Bay Conservation
and Development Commission

Steve Kinsey
Marin County and Cities

Sue Lempert
Cities of San Mateo County

Jake Mackenzie
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Jon Rubin
San Francisco Mayor's Appointee

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James P. Spering
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Adrienne J. Tissier
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Any Wirth
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Ken Yeager
Santa Clara County

Steve Heminger
Executive Director

Ann Flemer
Deputy Executive Director, Operations

Andrew B. Frenier
Deputy Executive Director,
Bay Area Toll Authority

Therese W. McMillan
Deputy Executive Director, Policy

Mr. Daryl Halls
Executive Director
Solano Transportation Authority
One Harbor Center, Suite 130
Suisun City, CA 94585

Dear Mr. Halls:

I have reviewed the transcript of the comments received at the Solano County Unmet Transit Needs public hearing held on December 15, 2008, and also reviewed comments contained in correspondence received by MTC during the public comment period. As you know, the recently concluded unmet transit needs public participation process pertains to FY 2009-10 Transportation Development Act (TDA) fund allocations for streets and roads purposes.

Enclosed with this letter is a copy of the transcript of the public hearing, and copies of all correspondence received by MTC as a result of the public participation in the Solano County Unmet Transit Needs process. These materials encompass all comments received by MTC.

Unmet transit needs pertain to the levels and locations of service, fare and transfer policies, and matters related to transit facilities (e.g. bike racks, bus stops) and transit safety. In addition, unmet transit needs include requirements of the Americans with Disabilities Act and the provision of welfare-to-work public transit. The purpose of this hearing, set forth by statutes, is to ascertain those reasonable transit needs not being met by current service in Solano County. Several of the comments made at the hearing or received by MTC are deemed to be minor or are not relevant to specific transit service and the use of TDA funding.

Listed below are the preliminary issues that were raised as part of this year's Solano County Unmet Transit Needs process.

Preliminary Issues

1. Fairfield service comments – Requests for more stops and shelters Peabody Road/Huntington Drive for Fairfield Rt. 2. Add shelter with seats on Air Base Parkway. Requests for better connections to Vacaville, Vallejo, Benicia and Rio Vista.
2. Vallejo service comments – Requests for return of hourly headways to Route 3 and increased frequency for Route 78. Develop more stops on Columbus Parkway for Route 22 and a more direct route to Benicia. Later service on Vallejo Route 5 from the Vallejo Center of Solano College.

3. Route 90 service comments – Request for later service on Route 90, more Route 90 service stopping in Suisun, better driver training, passenger training and customer support on Route 90.
4. Benicia service comments – More service from Benicia to Fairfield in the commute hours and better coordination with Route 90 and service to Davis and Sacramento.
5. Paratransit service comments - Reduce paratransit pickup window to 10 minutes from 15 minutes. Increase pickup 'wait' from 5 minutes to 7 minutes. Increase ability to schedule trips – longer than one week in advance. Earlier ADA service in Fairfield and the removal of 'standby' status for trips.

The list above summarizes all *relevant* comments made through this year's unmet transit needs process without regard to the merit or reasonableness of the comment or request. However comments deemed to be minor or not relevant to specific transit service and the use of TDA funding were not included. These would include the following types of comments:

- Comments regional in nature and not germane to the use of TDA funds for streets and roads purposes (e.g., extending BART to Vallejo)
- Comments already identified in last year's unmet transit needs process and addressed satisfactorily by the Solano Transportation Authority (STA) response.
- Incidents (e.g., tardiness of a bus or paratransit van; behavior of a particular driver) do not rise to the level of an unmet transit need; unless, public comment reveals a pattern to such incidents that might warrant policy or operational changes. Other "minor" issues include better distribution of transit information, better information on the location of late paratransit vehicles, minor delays in picking up passengers etc. While these comments are important to the comfort and convenience of the transit systems' patrons, they are not unmet transit needs. MTC is confident that the STA, working with the transit operators, can address these issues.
- Finally, general transportation issues such as the economics of automobile use, the transportation impacts of land-use decisions, and the priorities of federal gas tax revenues, etc. which are not directly germane to specific transit services in Solano County are not considered to be relevant to the unmet transit needs process.

The next step in the unmet transit needs process is for a review of the preliminary issues by STA staff, in cooperation with staff members of the city and county jurisdictions in Solano County. Please provide us with an evaluation of each of the preliminary issues, listed above, at your earliest opportunity. Your response, as well as a description of the approach the cities and County intend to take in addressing these issues, will help us develop recommendations in a complete and fair manner. STA staff should provide MTC with substantive information supporting one of the following for each issue:

1. that an issue has been addressed through recent changes in service; or
2. that an issue will be addressed by changes in service planned to take place through the fiscal year 2009-10; or
3. that the service changes required to address an issue have been recently studied and determined not reasonable based on locally established standards; or

February 10, 2009

Page 3 of 3

4. that the evaluation of the issue resulted in the identification of an alternative means of addressing it; or that an issue has not been addressed through recent or planned service changes, nor recently studied.

“Substantive information” supporting categories (1), (2) or (3) above could include reports to the Solano Transportation Authority Board describing recent or planned changes in service; citation to a recently completed study such as a Short Range Transit Plan or a Countywide Transportation Plan; or, a short narrative describing how the issue was or will be addressed. Any issues which fall into category (4) will be considered by MTC staff for recommendation to the MTC Programming and Allocations Committee (PAC) as an unmet transit need.

Pursuant to MTC Resolution No. 2380, we will present our staff recommendation to MTC’s PAC identifying those issues that the cities and County must address prior to MTC’s consideration of FY 2009-10 TDA fund requests for streets and roads purposes. Receipt of your responses are requested one month prior to our PAC meeting date (second Wednesday of the month) to include this item on the PAC agenda. Do not hesitate to contact me or Bob Bates of my staff at (510) 817-5733 if you have any questions.

Sincerely,



Alix A. Bockelman
Director, Program & Allocations Section

Enclosures

cc (without enclosures):

Jim Spering, MTC Commissioner
Scott Haggarty, MTC Commissioner
Gene Cortright, City of Fairfield
Gary Leach, City of Vallejo
Dale Pfeiffer, City of Vacaville
Robert Sousa, City of Benicia
Jeff Matheson, City of Dixon
Brent Salmi, City of Rio Vista
Fernando Bravo, City of Suisun City
Birgitta Corsello, County of Solano
George Bartolome, Chair, Solano County PCC (c/o Elizabeth Richards, STA)

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Solano County
Unmet Needs Process
FY 2009-2010

Listed below are the preliminary issues that were raised as part of 2009-2010 Solano County Unmet Transit Needs process.

1	Fairfield and Suisun Transit	Fairfield and Suisun Transit uses all of its TDA for transit Request for more stops and shelters at Peabody Road/Huntington Drive for Fairfield Rt. 2 Add shelter with seats on Air Base Parkway. Request for better connections to Vacaville, Vallejo, Benicia, and Rio Vista. Type of Response (1-4)* Response:
2	Fairfield and Suisun Transit	Fairfield and Suisun Transit uses all of its TDA for transit Request for later service on Rt. 90, more service stopping at Suisun City, better driver training, passenger training, and customer support on Rt.90 Type of Response (1-4)* Response:
3	Fairfield and Suisun Transit	Fairfield and Suisun Transit uses all of its TDA for transit Issue: More service from Benicia to Fairfield in the commute hours and better coordination with Rt.90 and service to Davis and Sacramento. Type of Response (1-4)* Response:
4	Fairfield and Suisun Transit	Fairfield and Suisun Transit uses all of its TDA for transit Issue: Reduce paratransit pickup window to 10 minutes from 15 minutes. Increase pick "wait" time from 5 minutes to 7 minutes. Increase ability to schedule trips-- longer than one week in advance. Earlier ADA service in Fairfield and removal of 'standby' status for trips. Type of Response (1-4)* Response:
5	Vallejo Transit	Vallejo Transit uses all of its TDA for transit Request for return of hourly headways to Rt. 3 and increased frequency for Rt. 78. Later service on Vallejo Rt. 5 from the Vallejo Center of Solano College. Type of Response (1-4)* Response:
6	Benicia Breeze	Benicia Breeze uses all of its TDA for transit Issue: Develop more stops on Columbus Parkway for Route 22 and a more direct route to Benicia. Type of Response (1-4)* Response:

ATTACHMENT B

*Footnote

1. that an issue has been addressed through recent changes in service, or
2. that an issue will be addressed by changes in service planned to take place through the fiscal year 2008-09; or
3. that the service change required to address an issue have been recently studied and determine not reasonable based on locally established standards; or
4. that the evaluation of the issue resulted in the identification of an alternative means of addressing it, or that an issue has not been addressed through recent or planned service changes, nor recently studied.

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DATE: February 17, 2009
TO: SolanoExpress Intercity Transit Consortium
FROM: Liz Niedziela, Transit Program Manager/Analyst
RE: Solano Paratransit Review and Service Alternative Study Status

Background:

The Solano Transportation Authority (STA) provides oversight and Fairfield and Suisun Transit (FAST) operates Solano Paratransit through an agreement with STA. This has been the operating arrangement since the mid-1990s. The Americans for Disabilities Act (ADA) was approved in 1990 and set basic standards on how transit services would accommodate the disabled. In the beginning, countywide intercity paratransit services for the elderly and disabled were operated by a non-profit organization – Solano County Economic Opportunity Council (SCEOC). SCEOC operated this service under contract with the County of Solano when the STA was part of the County. In 1995, SCEOC was suddenly unable to provide the service. The County of Solano/STA maintained the Solano Paratransit service through a contract with Fairfield and Suisun Transit. Nearly simultaneously, Vallejo decided to operate a similar service directly with the City of Benicia and thus Solano Paratransit became a north county intercity paratransit service.

Solano Paratransit operates Monday – Saturday providing intercity paratransit service between the cities of Dixon, Fairfield, Suisun City, Vacaville and the unincorporated areas in the central and eastern portion of Solano County. Solano Paratransit has been primarily funded by Transportation Development Act (TDA) funds from the cities of Dixon, Fairfield, Suisun City, Vacaville and the County of Solano as well as Rio Vista until FY 2008-09. Over the years, STA has secured a variety of other funds for this service including 5310 grants for the new buses and Regional Paratransit State Transit Assistance Funds.

As the countywide transportation agency for Solano County, STA is focused on intercity services. Working with FAST and the funding partners, STA has coordinated the operating and capital funding for Solano Paratransit. Solano Paratransit is operated in conjunction with Fairfield's local paratransit service (DART). STA owns the paratransit vehicles but they are maintained and operated as part of the DART fleet. STA developed the current funding methodology and updates the cost-sharing subsidies annually and monitors the service. Day-to-day operations such as eligibility determinations, dispatching, and vehicle usage are integrated with DART.

The total cost for Solano Paratransit service in FY 2008-09 was budgeted at \$792,849. This was an annual total cost increase of 31% as compared to FY 2007-08 total cost of \$605,397. The increase in cost was a result of a new operator contract and increased fuel and maintenance costs. The higher cost of operating Solano Paratransit has been a concern for the funding partners. The STA Board approved a one-year allocation of \$192,000 of State Transit Assistance Funds (STAF) funds towards Solano Paratransit to bring the cost down to the FY 2007-08 level so the funding partners would not be significantly impacted by the substantial increase.

With the Solano Paratransit funding partners' concern that costs are increasing at a significant rate (this was the second double digit increase in the past five years), it is becoming increasingly difficult to fund this service within the transit budgets of the local agencies. The STA Board agreed to fund a study to review how Solano Paratransit delivers service and to look at alternative options to provide Solano Paratransit service.

Discussion:

The study will review options of modifying or reducing service and/or the service area and the consequential impact on ADA passengers, review the option for each city to provide their own paratransit service similar to Solano Paratransit but with transfers of passengers between cities, and review policies and the practice of how services are delivered that may also impact the increasing cost of paratransit service. The funding partners expressed the need for this study to take place as soon as possible to allow time to review the assessment in order to plan and prepare to make budget adjustments and/or implement a different service before FY 2009-10. The STA Board authorized the selection of a consultant to complete this study.

The primary purpose for this Solano Paratransit Review and Service Delivery Alternatives Study is to review how service is being delivered and evaluate alternative methods of delivery to control or reduce costs while meeting ADA requirements and maximizing mobility for ADA-eligible individuals. It is anticipated that a new delivery model is needed to deliver consistent, sustainable service to ADA-eligible individuals.

HDR was selected to conduct the study. The STA staff provided the consultant with numerous reports and documents concerning Solano Paratransit in November. In December 2008, HDR met with Solano Paratransit staff to gather information on how the system works and what types of reports may be accessed. HDR also met interviewed Dixon, Fairfield, and Vacaville transit managers to discuss the study's objectives and Solano Paratransit's strengths, and shortcomings, as well as to gather suggestions on policy and operational comments and insights.

An important part of this assessment is to gather current passengers' profile to assess their needs for this type of service. HDR distributed a passenger survey on Solano Paratransit buses last month. A driver survey guide designed specifically to gather first hand insight on how Solano Paratransit works is scheduled to be completed this month. Stakeholder interviews are underway and will be completed by the end of February. Attached is HDR's updated Project Task Timeline outlining the tasks and completion dates.

Fiscal Impact:

This Solano Paratransit Review and Service Delivery Alternatives Study is funded with State Transit Assistance Funds for \$60,000 provided by the STA.

Recommendation:

Informational.

Attachment:

- A. Solano Paratransit Study Project Task Timeline (updated 2/12/09)



Solano Paratransit Study

Revised Project Task Timeline

DATE:02/12/09

Task 2: Clarify ADA Complementary Paratransit Service Requirements

Deliverables: Comparative Matrix - ADA Requirements & Solano Paratransit policies
(Submission Date: 02/13/09)

Task 3: Outreach

Deliverables: Draft On-Board Survey Questionnaire - STA Review
(Sub. Date: 01/12/09)
Complete On-Board Survey - (01/23/09)
Draft Stakeholder Interview questions - STA Review
Complete Stakeholder & Passenger Interviews (Sub. Date: 01/13/09)
- (02/27/09)
Complete Driver Interviews - (02/25/09)
Draft Task 3 Technical Memorandum - STA Review
(Sub. Date: 03/04/09)

Task 4: Solano Paratransit Service Profile

Deliverables: Task 4 Technical Memorandum -
*Difficulty getting information from
MV on registrants living outside
DART service area*

STA Review
(Sub. Date: 02/27/09)

Demand Forecasts -

STA Review
(Sub. Date: 02/23/09)

Task 5: Cost Analysis

Deliverable: Findings included in Task 4 Tech Memo - STA Review

(Sub. Date: 02/27/09)

Task 6: Preliminary Analysis of Results

Deliverable: Comparative Analysis Matrix
of Potential Strategies

- STA Review
(Sub. Date: 03/09/09)

Task 7: Review of Initial Findings

Deliverables: Presentation of Task 6 Findings

- STA Review
(Week of 03/09/09)

Task 8: Draft & Final Reports

Deliverables: Draft Final Report

Presentation of Draft Report
Final Report

- STA Review
(03/18/09)
- **(Week of 03/23/09)**
- STA Review
(03/30/09)

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DATE: February 17, 2009
TO: SolanoExpress Intercity Transit Consortium
FROM: Judy Leaks, SNCI Program Manager/Analyst
RE: Solano Napa Commuter Information (SNCI) Program Monthly Issues

Background:

Each month, the STA's Solano Napa Commuter Information (SNCI) program staff provides an update to the Consortium on several key issues: Napa and Solano transit schedule status, marketing, promotions and events. Other items are included as they become relevant.

Discussion:

Transit Schedules:

The monthly transit schedule matrix was distributed to all Solano and Napa operators the week of February 16. Based on the response received, an updated transit matrix will be provided at the meeting.

Marketing/Promotions:

SNCI is beginning to plan for the Bike to Work Day (BTWD) spring promotion, which will take place May 14, 2009. This high-profile region-wide event is coordinated with the Bay Area Bicycle Coalition (BABC). SNCI is responsible for local planning coordination in Napa and Solano Counties. This year the event will repeat the successful "Bicycle Commuter of the Year" selection in each county as well as the "Team Bike Challenge." SNCI plans to staff Energizer Stations, focusing along routes to business parks and industrial hubs.

To evaluate the effectiveness of the Fall 2008 Dixon SchoolPool matching, SNCI staff distributed a postage-paid, self-addressed mail-in survey to the parents who had registered. Of the 88 participants who received the survey, four (4) responded, all were positive.

Events:

SNCI staffs information booths at events where transit information is distributed along with a range of other commute options information. Staff attended the Vacaville Job Fair and are scheduling and preparing for events that will take place later in the year.

Recommendation:

Informational.

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DATE: February 18, 2009
TO: SolanoExpress Intercity Transit Consortium
FROM: Susan Furtado, Financial Analyst/Accountant
RE: Local Transportation Development Act (TDA) and Members Contributions for Fiscal Year (FY) 2009-10

Background

In January 2004, the Solano Transportation Authority (STA) Board unanimously adopted a policy to index the annual local Transportation Development Act (TDA) to provide 2.7% of the total TDA available to the county and 2.1% for Members Contribution based on the prior calendar year gas tax revenues received by all the agencies in Solano County.

The TDA contribution is based on the Metropolitan Transportation Commission (MTC) annual TDA fund estimate for each local jurisdiction. STA annually claims these funds on behalf of the Member Agencies for transit operation and planning expenses.

The Members Contribution received from all the agencies in Solano County is based on the gas tax revenues. Although based on gas tax revenues, each member agency provides a contribution to STA through any eligible fund source, including gas tax. The Member Agencies are invoiced for these contributions at the beginning of the fiscal year.

Both contributions are estimates; revisions are made as actual data is made available and adjustments are made in the subsequent fiscal year. These two revenue sources provide the core funding for STA's operations. These operations include administrative staff services and office space cost, and a percentage of strategic planning and project development not covered by other planning grants and project revenues.

Discussion:

Attachment A is the FY 2009-10 Local TDA Funds and Contributions from Member Agencies. These amounts reflect an increase of the TDA contribution to STA of .10% (\$574) from the prior year using the MTC's annual TDA funding estimates. STA's TDA claim for FY 2009-10 is calculated based on the adopted indexing policy (Attachment B) and on MTC's FY 2009-10 Fund Estimate (Attachment C).

The Members Contribution has a reduction of 9.3% (\$26,075). This calculation reflects an adjustment from the prior year estimates (Attachment B) for the actual Gas Tax received by the county agencies for the calendar year 2008. The Members Contributions estimates for FY 2009-10 are based on calendar year 2008 actual Gas Tax Revenues to Solano County (Attachment D).

Estimates for both local TDA Funds and Contribution from Member Agencies vary depending on the actual amounts on MTC's TDA Apportionment and Gas Tax received by the agencies. Adjustments to these estimates are reflected in the subsequent year.

Fiscal Impact

FY 2009-10 local TDA Funds is \$451,999 and the Members Contributions is \$255,071. In the aggregate, the total TDA and members contribution from the member agencies for the FY 2009-10 has been reduced by 3.5% (\$25,501).

Recommendation

Informational.

Attachments

- A. FY 2009-10 Local TDA Funds and Contributions from Member Agencies
- B. Computations for TDA and Members Contributions for FY 2009-10
- C. MTC FY 2009-10 Fund Estimate TDA Funds Solano County (February 25, 2009)
- D. Calendar Year 2008 Gas Tax Revenues for Solano County Agencies



FY 2009-10 Local Transportation Development Act (TDA) Funds and Member Agencies Contributions

TDA Contributions

AGENCY	FY 2009-10 TDA	FY 2008-09 Adjustment	FY 2009-10 Total TDA to STA	FY 2008-09 TDA to STA	% Change
Benicia	29,525	(323)	29,202	29,078	0.4%
Dixon	18,993	(208)	18,785	19,137	-1.8%
Fairfield	114,130	(1,248)	112,882	113,039	-0.1%
Rio Vista	7,972	(88)	7,884	8,438	-6.6%
Suisun City	29,989	(328)	29,661	29,573	0.3%
Vacaville	104,180	(1,139)	103,041	102,245	0.8%
Vallejo	130,879	(1,431)	129,448	128,780	0.5%
Solano County	21,330	(234)	21,096	21,135	-0.2%
TOTAL	456,999	(4,999)	451,999	451,425	0.1%

Members Contributions

AGENCY	FY 2009-10 Members Contribution	FY 2008-09 Adjustment	FY 2009-10 Total Members Contribution Claim	FY 2008-09 Members Contribution	% Change
Benicia	17,433	(954)	16,479	18,164	-9.3%
Dixon	11,215	(614)	10,601	11,684	-9.3%
Fairfield	67,387	(3,686)	63,701	70,213	-9.3%
Rio Vista	4,707	(258)	4,449	4,903	-9.3%
Suisun City	17,707	(969)	16,738	18,449	-9.3%
Vacaville	61,513	(3,365)	58,148	64,092	-9.3%
Vallejo	77,277	(4,227)	73,050	80,517	-9.3%
Solano County	12,594	(689)	11,905	13,124	-9.3%
TOTAL	269,832	(14,762)	255,071	281,146	-9.3%

Total Contributions from Member Agencies

AGENCY	TDA	Member Contribution	FY 2009-10 TOTAL	FY 2008-09 TOTAL	% Change
Benicia	29,202	16,479	45,681	47,242	-3.3%
Dixon	18,785	10,601	29,386	30,821	-4.7%
Fairfield	112,882	63,701	176,583	183,252	-3.6%
Rio Vista	7,884	4,449	12,333	13,341	-7.6%
Suisun City	29,661	16,738	46,399	48,023	-3.4%
Vacaville	103,041	58,148	161,189	166,337	-3.1%
Vallejo	129,448	73,050	202,498	209,297	-3.2%
Solano County	21,096	11,905	33,001	34,258	-3.7%
TOTAL	451,999	255,071	707,070	732,571	-3.5%



FY 2009-10 TDA and Members Contributions Indexing Policy

Local Transportation Development Act (TDA) Funds

TDA	Total TDA to County	\$15,687,940	TDA	Total TDA to County	\$15,502,970			
FY 2008-09	STA Operations (2.7%)	\$423,574	FY 2009-10	STA Operations (2.7%)	\$418,580			
February 2007 Estimate								
	<u>Agency TDA</u>	<u>Percent</u>	<u>FY 09-10 Claim</u>	<u>TDA Adjustment</u>	<u>Total TDA</u>	<u>Percent</u>	<u>Revised FY 2008-09</u>	<u>FY 2008-09 Adjustment</u>
Benicia	\$1,013,553	0.065	\$27,366	(71,245)	\$942,308	0.065	\$27,043	(323)
Dixon	652,007	0.042	17,604	(45,831)	606,176	0.042	17,397	(208)
Fairfield	3,917,867	0.250	105,782	(275,397)	3,642,470	0.250	104,535	(1,248)
Rio Vista	273,654	0.017	7,389	(19,236)	254,418	0.017	7,302	(88)
Suisun City	1,029,470	0.066	27,796	(72,364)	957,106	0.066	27,468	(328)
Vacaville	3,576,318	0.228	96,561	(251,389)	3,324,929	0.228	95,422	(1,139)
Vallejo	4,492,853	0.286	121,307	(315,814)	4,177,039	0.286	119,877	(1,431)
Solano County	<u>732,218</u>	<u>0.047</u>	<u>19,770</u>	<u>(51,470)</u>	<u>680,748</u>	<u>0.047</u>	<u>19,537</u>	<u>(234)</u>
	\$15,687,940	1.000	\$423,574	(\$1,102,746)	\$14,585,194	1.000	\$418,580	(4,999)

TDA	Total TDA to County	\$16,925,878			
FY 2009-10	STA Operations (2.7%)	\$456,999			
February 2008 Estimate					
			<u>FY 2009-10 Estimate</u>	<u>FY 2008-09 Adjustment</u>	<u>Total TDA Funds FY 2009-10</u>
Benicia	\$1,030,887	0.065	\$29,525	(\$323)	29,202
Dixon	651,561	0.042	18,993	-208	18,785
Fairfield	3,893,006	0.250	114,130	-1,248	112,882
Rio Vista	288,889	0.017	7,972	-88	7,884
Suisun City	1,033,250	0.066	29,989	-328	29,661
Vacaville	3,563,163	0.228	104,180	-1,139	103,041
Vallejo	4,484,004	0.286	130,879	-1,431	129,448
Solano County	<u>743,180</u>	<u>0.047</u>	<u>21,330</u>	<u>-234</u>	<u>21,096</u>
	\$15,687,940	1.000	\$456,999	(\$4,999)	451,999

Members Contribution

Contribution:	Total Gas Tax to County	\$13,551,930	Contribution:	Total Gas Tax to County	\$12,849,156
FY 2008-09	STA Operations (2.1%)	\$284,591	FY 2009-10	STA Operations (2.1%)	\$269,832
Estimate based on Calendar Year 2007			Estimate based on Calendar Year 2008		
	<u>FY 08-09 Claim</u>			<u>FY 08-09 Adjustment</u>	
Benicia	0.065	\$18,387	Benicia	0.065	\$17,433
Dixon	0.042	11,828	Dixon	0.042	11,215
Fairfield	0.250	71,073	Fairfield	0.250	67,387
Rio Vista	0.017	4,964	Rio Vista	0.017	4,707
Suisun City	0.066	18,675	Suisun City	0.066	17,707
Vacaville	0.228	64,877	Vacaville	0.228	61,513
Vallejo	0.286	81,504	Vallejo	0.286	77,277
Solano County	<u>0.047</u>	<u>13,283</u>	Solano County	<u>0.047</u>	<u>12,594</u>
	1.000	\$284,591		1.000	\$269,832

Contribution:	Total Gas Tax to County	\$12,849,156		
FY 2008-09	STA Operations (2.1%)	\$269,832		
Estimate based on Calendar Year 2008				
			<u>FY 08-09 Adjustment</u>	<u>Total Members Contribution FY 2009-10</u>
Benicia	0.065	\$17,433	(\$954)	\$16,479
Dixon	0.042	11,215	(614)	10,601
Fairfield	0.250	67,387	(3,686)	63,701
Rio Vista	0.017	4,707	(258)	4,449
Suisun City	0.066	17,707	(969)	16,738
Vacaville	0.228	61,513	(3,365)	58,148
Vallejo	0.286	77,277	(4,227)	73,050
Solano County	<u>0.047</u>	<u>12,594</u>	<u>(689)</u>	<u>11,905</u>
	1.000	\$269,832	(\$14,762)	\$255,071

Attachment A
 Ref No. 3886
 Page 9 of 16
 February 23, 2009

FY 2008-09 FUND ESTIMATE
 TRANSPORTATION DEVELOPMENT ACT FUNDS
 SOLANO COUNTY

Column	TDA APPORTIONMENT BY JURISDICTIONS											
	A	B	C	D	E	F	G	H=Sum(C;G)	I	J=H+I		
	6/30/08	FY 2008-09	FY 2008-09	FY 2007-09	FY 2008-09	FY 2008-09	FY 2008-09	6/30/09	FY 2009-10	Total		
Appointement Jurisdictions	Balance (w/o interest)	Interest & Refunds	Balance (w/interest) ¹	Outstanding Commitments ²	Transfers/ Refunds	Original Estimate	Revenue Adjustment	Projected Carryover	Revenue Estimate	Available For Allocation		
Article 3	656,450	8,381	664,831	(943,460)		320,162	(22,505)	19,028	297,657	316,685		
Article 4.5	656,450	8,381	664,831	(943,460)		320,162	(22,505)	19,028	297,657	316,685		
Article 4/8												
Benicia	3,504	3,208	6,712	(187,279)		1,030,887	(71,245)	779,075	956,199	1,735,274		
Dixon	2,638	514	3,152	(581,966)		651,561	(45,831)	26,916	600,726	627,641		
Fairfield	2,456,342	44,689	2,501,031	(5,621,210)	2,300,000	3,893,006	(275,397)	2,797,429	3,648,477	6,445,906		
Rio Vista	286,909	3,666	290,635	(508,995)		388,889	(19,236)	51,293	275,841	327,134		
Suisun City	183,290	3,441	186,731	(1,204,766)		1,033,250	(72,364)	(57,149)	963,547	906,398		
Vacaville	3,095,412	41,264	3,136,676	(5,285,726)	327,795	3,563,163	(251,389)	1,490,519	3,311,904	4,802,423		
Vallejo	357	203	560	(4,166,708)		4,484,004	(315,814)	2,042	4,138,709	4,140,751		
Solano County	2	1,850	1,852	(558,919)		743,180	(51,470)	134,643	689,791	824,434		
SUBTOTAL ³	6,028,514	98,835	6,127,349	(18,115,569)	2,627,795	15,687,940	(1,102,746)	5,224,769	14,585,193	19,809,962		
GRAND TOTAL	6,684,964	107,217	6,792,181	(19,059,029)	2,627,795	16,008,102	(1,125,252)	5,243,797	14,901,878	20,126,647		

1. Balance as of 6/30/08 is from MTC FY 2007-08 Audit, and it contains both funds available for allocation and funds that have been allocated but not disbursed.
 2. The outstanding commitments figure includes all unpaid allocations as of June 30, 2008, and FY 2008-09 allocations as of January 31, 2009.
 3. Where applicable by local agreement, contributions from each jurisdiction will be made to support the following: Solano County Paratransit, CityLinkBARTLink, County-wide Transit/Paratransit Planning, and Countywide Street and Roads Planning.



Solano Transportation Authority
Gas Tax to Solano County
January to December 2008

Allocation:	Jan-08	Feb-08	Mar-08	Apr-08	May-08	Jun-08	Jul-08	Aug-08	Sep-08	Oct-08	Nov-08	Dec-08	Total
Solano County	571,647.15	504,466.76	466,286.60	493,953.65	512,405.73	490,989.20	503,416.81	470,171.75	499,299.84	451,938.80	403,170.50	502,058.10	5,869,804.89
City:													
Benicia	43,382.74	41,106.02	37,994.31	40,317.67	41,858.40	40,180.71	46,931.90	38,258.24	40,562.93	36,794.13	37,686.49	40,662.85	485,736.39
Dixon	27,566.76	26,127.80	24,161.09	25,629.51	26,603.32	25,542.95	29,960.97	24,274.85	25,728.28	23,351.53	23,914.29	25,791.29	308,652.64
Fairfield	162,995.64	154,383.27	142,612.35	151,401.05	157,229.31	150,882.94	165,053.73	144,852.09	153,645.87	139,265.62	142,670.53	154,027.12	1,819,019.52
Rio Vista	12,445.21	11,807.19	10,935.19	11,586.26	12,018.03	11,547.89	14,092.51	11,321.22	11,986.07	10,898.86	11,156.28	12,014.90	141,809.61
Suisun City	43,481.28	41,199.34	38,080.53	40,409.18	41,953.43	40,271.90	47,243.37	38,549.17	40,871.56	37,073.80	37,973.03	40,972.25	488,078.84
Vacaville	149,344.51	141,455.21	130,672.56	138,723.37	144,062.31	138,248.76	148,286.87	131,576.33	139,508.88	126,455.22	129,546.02	139,854.96	1,657,685.00
Vallejo	187,360.13	177,457.21	163,922.47	174,028.09	180,729.73	173,432.37	186,309.14	164,705.41	174,707.79	158,351.14	162,224.01	175,141.44	2,078,368.93
City SubTotal	626,576.27	593,536.04	548,378.50	582,095.13	604,454.53	580,107.52	637,878.49	553,487.31	587,011.38	532,190.30	545,170.65	588,464.81	6,979,350.93
Total County & City	1,198,223.42	1,098,002.80	1,014,665.10	1,076,048.78	1,116,860.26	1,071,096.72	1,141,295.30	1,023,659.06	1,086,311.22	984,129.10	948,341.15	1,090,522.91	12,849,155.82
FY 2007	1,134,066.12	1,098,329.02	1,108,253.31	1,094,020.92	1,166,773.88	1,080,244.51	1,250,776.11	1,087,186.41	1,179,950.54	1,156,280.28	1,098,057.93	1,097,990.59	13,551,929.62
Variance	64,157.30	(326.22)	(93,588.21)	(17,972.14)	(49,913.62)	(9,147.79)	(109,480.81)	(63,527.35)	(93,639.32)	(172,151.18)	(149,716.78)	(7,467.68)	(702,773.80)



DATE: February 18, 2009
 TO: SolanoExpress Intercity Transit Consortium
 FROM: Sara Woo, Planning Assistant
 RE: Funding Opportunities Summary

The following funding opportunities will be available to STA member agencies during the next few months. Also attached are summary fact sheets for each program. Please distribute this information to appropriate departments within your jurisdiction.

Fund Source	Application Available From	Application Due
Clean Air Fund (CAF) Program*	Jim Antone, Yolo Solano Air Quality Management District (YSAQMD) (530) 757-3653	March 27, 2009
Caltrans Planning Grant – Environmental Justice: Context Sensitive Planning*	Emmanuel Mekwunye Metropolitan Transportation Commission, (MTC) (510) 286-6326	April 1, 2009
Caltrans Planning Grant – Environmental Justice: Community-Based Transportation Planning Grant*	Beth Thomas, California Department of Transportation (Caltrans) (510) 286-7227	April 1, 2009
Caltrans Planning Grant – Partnership Planning*	Blesilda Gebreyesus, MTC (510) 286-5575	April 1, 2009

Caltrans Planning Grant – Federal Transportation Account (FTA) 5304 Statewide Transit Planning Studies*	Blesilda Gebreyesus, MTC (510) 286-5575	April 1, 2009
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Caltrans Planning Grant – FTA 5304 Transit Technical Planning Assistance*	Blesilda Gebreyesus, MTC (510) 286-5575	April 1, 2009
Caltrans Planning Grant – FTA 5304 Transit Professionals Development*	Blesilda Gebreyesus, MTC (510) 286-5575	April 1, 2009
Cycle 8 State-legislated Safe Routes to School (SR2S) Program*	Joyce Parks, Caltrans (916) 653-6920	April 15, 2009

* New funding opportunity



FUNDING OPPORTUNITY

Clean Air Fund (CAF) Program

Due March 27, 2009

TO: SolanoExpress Intercity Transit Consortium
FROM: Sara Woo, Planning Assistant

This summary of the CAF program is intended to assist jurisdictions plan projects that are eligible for the program. STA staff is available to answer questions regarding this funding program and provide feedback on potential project applications.

Eligible Project Sponsors: Public or private agencies, groups of individuals in the Yolo Solano Air Basin

Program Description: The Clean Air Funds (CAF) Program is designed to reduce emissions from motor vehicles by supporting cleaner vehicle technologies, alternative modes of transportation, and educating the public about air pollution.

Funding Available: Approximately \$370,000 to \$420,000 is available for Solano County projects.

Eligible Projects: Eligible projects include those pertaining to the following categories:
1. Clean Technologies/Low Emission Vehicles
2. Alternative Transportation Programs
3. Transit Services
4. Public Education/Information

Further Details: <http://www.ysaqmd.org/incentive-caf.php>

Program Contact Person: Jim Antone, Environmental Planner (YSAQMD),
(530) 757-3653
jantone@ysaqmd.org

STA Contact Person: Sara Woo, STA Planning Assistant,
(707) 399-3214
swoo@sta-snci.com



FUNDING OPPORTUNITY
Caltrans Transportation Planning Grant
Environmental Justice: Context-Sensitive Planning
Due April 1, 2009

TO: SolanoExpress Intercity Transit Consortium
FROM: Sara Woo, Planning Assistant

This summary of the Caltrans Planning Grant for Environmental Justice: Context-Sensitive Planning is intended to assist jurisdictions plan projects that are eligible for the program. STA staff is available to answer questions regarding this funding program and provide feedback on potential project applications.

Eligible Project Sponsors: Applicants: Cities, counties, transit districts and Native American Tribal Governments.
Sub-applicants: Non-profits, Community Based Organizations, Local Transportation Commissions, etc.

Program Description: Funds projects that promote public participation in planning to improve mobility, access, equity, affordable housing, and economic opportunities for low-income, minority and Native American communities

Funding Available: \$3 million from the State Highway Account for FY 07/08. Maximum grant amount is \$250,000. A local match equal to 10% of the grant request is required, of which half may be in-kind.

- Eligible Projects:
- Identification and involvement of under-represented groups in planning and project development.
 - Planning and Safety improvements for pedestrians and bicycles
 - Developing Guidelines and supporting information for EJ element of a General Plan
 - Transportation Projects in underdeveloped rural agricultural areas
 - Transportation Planning that enhances the business climate, affordable housing, and economic development in under-served communities development

- Examples:
- Monument Corridor Marketing and Outreach Project, Central Contra Costa Transit Authority - \$87,200, FY 05/06
 - Fruitvale Alive!/City of Oakland - \$170,000, FY 03/04
 - Le Grand, Circulation Plan – 68,400, FY 03/04

Further Details: <http://www.dot.ca.gov/hq/tpp/grants.htm>

Program Contact Person: Emmanuel Mekwunye, Caltrans District 4, (510) 286-6326

STA Contact Person: Sara Woo, Planning Assistant, (707) 399-3214
swoo@sta-snci.com



FUNDING OPPORTUNITY

Caltrans Transportation Planning Grant

Community-Based Planning

Due April 1, 2009

TO: SolanoExpress Intercity Transit Consortium
FROM: Sara Woo, Planning Assistant

This summary of the Caltrans Transportation Planning Grant for Community-Based Planning is intended to assist jurisdictions plan projects that are eligible for the program. STA staff is available to answer questions regarding this funding program and provide feedback on potential project applications.

- Eligible Project Sponsors: Cities, counties, transit districts and Public Entities. Sub recipients: Non-profits, Private Sector entities, Universities, etc.
- Program Description: Funds transportation and land use planning that promote public participation and support livable community concepts.
- Funding Available: \$3 million from the State Highway Account for FY 06/07. Maximum grant amount is \$250,000. A local match equal to 20% of the grant request is required, of which half may be in-kind.
- Eligible Projects:
- Long-term sustainable community/economic development growth studies or plans
 - Safe, innovative, and complete pedestrian/bicycle/transit linkage studies or plans
 - Community to school linkage studies or plans
 - Jobs and affordable housing proximity studies or plans
 - Transit Oriented/Adjacent Development or “transit village” studies or plans
 - Community transit facility/infrastructure studies or plans
 - Mixed-land use development studies or plans
 - Form-based or smart code development
 - Context sensitive streetscapes or town center studies or plans
 - Grid street system studies or plans
 - Community revitalization studies or plans
 - Context sensitive community development planning
 - Studies for community-friendly goods movement transportation corridors, ports, and airports
- Further Details: <http://www.dot.ca.gov/hq/tpp/grants.htm>
- Program Contact Person: Beth Thomas, Caltrans District 4, (510) 286-7227
- STA Contact Person: Sara Woo, Planning Assistant, (707) 399-3214
swoo@sta-snci.com



FUNDING OPPORTUNITY
Caltrans Transportation Planning Grant
FTA 5304 Partnership Planning
Due April 1, 2009

TO: SolanoExpress Intercity Transit Consortium
FROM: Sara Woo, Planning Assistant

This summary of the Caltrans Transportation Planning Grant for Partnership Planning is intended to assist jurisdictions plan projects that are eligible for the program. STA staff is available to answer questions regarding this funding program and provide feedback on potential project applications.

Eligible Project Sponsors: MPOs/RTPs as applicants. Others may apply as sub-recipients. Contact MTC for their sub-recipient process details.

Program Description: The Partnership Planning Grant promotes planning studies that have a statewide benefit or multi-regional significance or both.

Funding Available: Approximately \$1 million will be available in FY 2007-08. The maximum amount per grant is \$300,000 with a 20% non-federal local match.

Eligible Projects:

- Regional, inter-county, and/or statewide mobility and access needs
- Land use and smart growth studies
- Corridor studies and corridor preservation studies
- Projects that evaluate transportation issues involving ground access to international borders, seaports, airports, intermodal facilities, freight hubs, and recreational sites

Further Details: <http://www.dot.ca.gov/hq/tpp/grants.htm>

Program Contact Person: Blesilda Gebreyesus, Caltrans District 4, (510) 286-5575

STA Contact Person: Sara Woo, Planning Assistant, (707) 399-3214
swoo@sta-snci.com



FUNDING OPPORTUNITY

Caltrans Transportation Planning Grant

FTA 5304 Statewide Transit Planning Studies

Due April 1, 2009

TO: SolanoExpress Intercity Transit Consortium
FROM: Sara Woo, Planning Assistant

This summary of the Caltrans Transportation Planning Grant for Statewide Transit Planning Studies is intended to assist jurisdictions plan projects that are eligible for the program. STA staff is available to answer questions regarding this funding program and provide feedback on potential project applications.

Eligible Project Sponsors: Only MPOs/RTPs may apply for this grant program . Others may apply as sub-recipients. Contact MTC for their sub-recipient process details.

Program Description: Funds studies that reduce urban transportation needs and improve transit on a statewide or multi-regional level.

Funding Available: \$1,400,000 available with a grant cap of \$300,000. 11.47% non-Federal funds or in-kind local match required.

Eligible Projects:

- GIS development
- Transit-oriented development (TOD) studies
- Transit planning
- Development tools
- Development models

Example:

- Transit-Related Child Care Study, Child Care Coordinating Council of San Mateo County - \$84,100

Further Details: <http://www.dot.ca.gov/hq/tpp/grants.htm>

Program Contact Person: Blesilda Gebreyesus, Caltrans District 4, (510) 286-5575

STA Contact Person: Sara Woo, Planning Assistant, (707) 399-3214
swoo@sta-snci.com



FUNDING OPPORTUNITY

Caltrans Transportation Planning Grant

FTA 5304 Transit Technical Planning Assistance

Due April 1, 2009

TO: STA TAC
FROM: Sara Woo, Planning Assistant

This summary of the Caltrans Transportation Planning Grant for Transit Technical Planning Assistance is intended to assist jurisdictions plan projects that are eligible for the program. STA staff is available to answer questions regarding this funding program and provide feedback on potential project applications.

Eligible Project Sponsors: Only MPOs/RTPs may apply for this grant program . Others may apply as sub-recipients. Contact MTC for their sub-recipient process details.

Program Description: Funds public intermodal transportation planning studies for rural transit service (Population of 50K or less).

Funding Available: \$700,000 available with a grant cap of \$100,000. 11.47% non-Federal funds or in-kind local match required.

Eligible Projects:

- Short-range transit development plans
- Ridership surveys
- Transit coordination studies

Example:

- Western Placer County Options for Transit Service Consolidation, Placer County Transportation Planning Agency - \$13,280

Further Details: <http://www.dot.ca.gov/hq/tpp/grants.htm>

Program Contact Person: Blesilda Gebreyesus, Caltrans District 4, (510) 286-5575

STA Contact Person: Sara Woo, Planning Assistant, (707) 399-3214
swoo@sta-snci.com



FUNDING OPPORTUNITY

Caltrans Transportation Planning Grant

FTA 5304 Transit Professional Development

Due April 1, 2009

TO: SolanoExpress Intercity Transit Consortium
FROM: Sara Woo, Planning Assistant

This summary of the Caltrans Transportation Planning Grant for Transit Professionals Development is intended to assist jurisdictions plan projects that are eligible for the program. STA staff is available to answer questions regarding this funding program and provide feedback on potential project applications.

Eligible Project Sponsors: Only MPOs/RTPs may apply for this grant program. Others may apply as sub-recipients. Contact MTC for their sub-recipient process details.

Program Description: *Transit Professional Development:* Funds training and development of transit planning professionals and students.

Funding Available: \$150,000 available with a grant cap of \$50,000. 11.47% non-Federal funds or in-kind local match required.

Eligible Projects:

- Single or multi-agency internships for university and community college students

Example:

- Professional Development and Transit Internships, Yolo County Transportation District - \$46,478

Further Details: <http://www.dot.ca.gov/hq/tpp/grants.html>

Program Contact Person: Blesilda Gebreyesus, Caltrans District 4, (510) 286-5575

STA Contact Person: Sara Woo, Planning Assistant, (707) 399-3214
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FUNDING OPPORTUNITY
California State-legislated Safe Routes to School (SR2S)
Program
April 15, 2009

TO: SolanoExpress Intercity Transit Consortium
FROM: Sara Woo, Planning Assistant

This summary of the SR2S Program is intended to assist jurisdictions plan projects that are eligible for the program. STA staff is available to answer questions regarding this funding program and provide feedback on potential project applications.

Eligible Project Sponsors: Cities and counties.

Program Description: The goals of the program are to reduce injuries and fatalities to school children and to encourage increased walking and bicycling among students.

The program achieves these goals by constructing facilities that enhance the safety for pedestrians and bicyclists. By enhancing the safety of the pathways, trails, sidewalks, and crossings, the likelihood of attracting and encouraging other students to walk and bike increases.

Funding Available: Approximately \$6-7 million will be available for FY 2008/2009 and FY 2009/2010 in the San Francisco Bay Area; local match is 10 percent.

Eligible Projects: Projects:

- Pedestrian facilities – new sidewalks, widening, etc.
- Traffic Calming – roundabouts, bulb-outs, speed humps, raised crosswalks/intersections, etc.
- Traffic Control Devices – traffic signals/signs, pavement markings
- Bicycle Facilities – new bike paths, lanes, parking/racks/lockers
- Public Outreach & Education – education, encouragement, and enforcement (limited to 10% of total engineering project cost)

Examples:

- City of Fairfield – E. Ruth Sheldon Elementary School and T.C. McDaniels School; FY 2004/2005 – \$53,100
- City of Vacaville – 15 Elementary Schools, 3 Jr. High Schools, 3 High Schools, 1 Charter School; FY 2002/2003 – \$178,200
- County of Solano – Benjamin Franklin Middle School; FY 2002/2003 – \$81,000

Further Details: <http://www.dot.ca.gov/hq/LocalPrograms/saferoutes/saferoutes.htm>

Program Contact Person: Sylvia Fung, Local Assistance Engineer (Caltrans, District 4), (510) 286-5226, Sylvia.fung@dot.ca.gov

STA Contact Person: Sara Woo, Planning Assistant, (707) 399-3214 swoo@sta-snci.com