



Solano Transportation Authority

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Suisun City, California 94585

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Members:

- Benicia
- Dixon
- Fairfield
- Rio Vista
- Solano County
- Suisun City
- Vacaville
- Vallejo

**INTERCITY TRANSIT CONSORTIUM
AGENDA**

Wednesday, June 25, 2008, 10:00 a.m.
Solano Transportation Authority
One Harbor Center, Suite 130
Suisun City, CA 94585

<u>ITEM</u>	<u>STAFF PERSON</u>
I. CALL TO ORDER	Robert Sousa, Chair
II. APPROVAL OF AGENDA (10:05 – 10:10 a.m.)	
III. OPPORTUNITY FOR PUBLIC COMMENT (10:10 – 10:15 a.m.)	
IV. REPORTS FROM MTC AND STA STAFF	
V. CONSENT CALENDAR <i>Recommendation: Approve the following consent items in one motion.</i> (10:15 – 10:20 a.m.)	
A. Minutes of the Consortium Meeting of May 28, 2008 <i>Recommendation:</i> <i>Approve minutes of May 28, 2008.</i> Pg. 1	Johanna Masiclat
B. Comprehensive Transportation Plan (CTP) Subsidiary Studies Scope of Work <i>Recommendation:</i> <i>Forward a recommendation to the STA Board to approve the CTP Subsidiary Studies Scope of Work for the Transit Element included as Attachment A.</i> Pg. 9	Robert Macaulay

CONSORTIUM MEMBERS

<u>Rob Sousa</u>	<u>Jeff Matheson</u>	<u>George Fink</u>	<u>John Andoh</u>	<u>Brian McLean</u>	<u>Crystal Odum-Ford</u>	<u>Paul Wiese</u>
Benicia Breeze	Dixon Readi-Ride	Fairfield/Suisun Transit	Rio Vista Delta Breeze	Vacaville City Coach	Vallejo Transit	County of Solano

VI. ACTION FINANCIAL ITEMS

- A. Fiscal Year (FY) 2008-09 Transportation Development Act (TDA) Matrix Status – June 2008** Elizabeth Richards

Recommendation:

Forward a recommendation to the STA Board to approve the June 2008 TDA matrix for Fiscal Year (FY) 2008-09 as specified in Attachment A.

(10:20 – 10:25 a.m.)

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- B. Solano Paratransit Management Agreement** Elizabeth Richards

Recommendation:

Forward a recommendation to the STA Board to authorize the Executive Director to update and extend the current agreement for FY 2008-09 thru FY 2010-11 with the City of Fairfield to operate Solano Paratransit.

(10:25 – 10:30 a.m.)

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VII. ACTION NON-FINANCIAL ITEMS

- A. Community Based Transportation Plans (CBTP) – Vallejo and Cordelia/Fairfield/Suisun City** Liz Niedziela

Recommendation:

Forward a recommendation to the STA Board to approve the following:

- 1. The Vallejo Community Based Transportation Plan; and*
- 2. The Cordelia/Fairfield/Suisun City Community Based Transportation Plan*

(10:30 – 10:40 a.m.)

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- B. Lifeline Program Call for Projects** Elizabeth Richards

Recommendation:

Forward a recommendation to the STA Board to authorize the Executive Director to issue a call for Lifeline Projects.

(10:40 – 10:50 a.m.)

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- C. Solano Napa Commuter Information (SNCI) Fiscal Year (FY) 2008-09 Work Program** Judy Leaks

Recommendation:

Forward a recommendation to the STA Board to approve the Solano Napa Commuter Information Work Program for FY 2008-09.

(10:50 – 10:55 a.m.)

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VIII. INFORMATION ITEMS

- A. **SolanoExpress Route 30 Service Change** Liz Niedziela
Informational George Fink
(10:55 – 11:05 a.m.)
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- B. **Solano Paratransit Assessment Study Status** Liz Niedziela
Informational George Fink
(11:05 – 11:10 a.m.)
Pg. 39
- C. **SolanoExpress Transit Marketing Plan Update** Judy Leaks
Informational
(11:10 – 11:15 a.m.)
Pg. 41
- D. **Solano Napa Commuter Information (SNCI) Monthly Issues** Judy Leaks
Informational
(11:15 – 11:20 a.m.)
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NO DISCUSSION

- E. **2008 Bike to Work Week Wrap-up** Judy Leaks
Informational
Pg. 45
- F. **Regional Transportation Plan (RTP) T2035 Priorities** Robert Macaulay
Informational
Pg. 47
- G. **Comprehensive Transportation Plan (CTP) Committee Meeting Report** Robert Macaulay
Informational
Pg. 61
- H. **Funding Opportunities** Sara Woo
Informational
Pg. 69

- VIII. **TRANSIT OPERATIONS DISCUSSION** Group
- **Discussion of Countywide Transit and Fare Increases**

- IX. **LOCAL TRANSIT ISSUES** Group

X. ADJOURNMENT

The next regular meeting of the SolanoExpress Intercity Transit Consortium is scheduled at **10:00 a.m. on Wednesday, August 27, 2008.**

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INTERCITY TRANSIT CONSORTIUM
Minutes of the meeting of
May 28, 2008

I. CALL TO ORDER

Chair Sousa called the regular meeting of the SolanoExpress Intercity Transit Consortium to order at approximately 10:35 a.m. in the Solano Transportation Authority Conference Room.

Consortium Present:

Rob Sousa	Benicia Breeze, Chair
Jeff Matheson	Dixon Redit-Ride
George Fink	Fairfield/Suisun Transit
Brian McLean	Vacaville City Coach
Crystal Odum-Ford	Vallejo Transit, Vice Chair
Paul Wiese	County of Solano

Also Present:

Daryl Halls	STA
Elizabeth Richards	STA
Liz Niedziela	STA
Robert Guerrero	STA
Sara Woo	STA
Johanna Masiclat	STA

Others Present: *(In Alphabetical Order by Last Name)*

Nisar Ahmed	MTC
Melissa Andersen	City of Benicia
Edwin Gato	City of Vallejo
John Harris	John Harris Consulting
Denis Jackson	MV Transportation
Nina Rohlich	MTC
Michael Setty	Michael Setty Consulting
Matt Tuggle	County of Solano
Nancy Whelan	Nancy Whelan Consulting

II. APPROVAL OF AGENDA

On a motion by Brian McLean, and a second by George Fink, the SolanoExpress Intercity Transit Consortium approved the agenda with the following changes:

- Agenda Item V.B, FY 2008-09 Transportation Development Act (TDA) Matrix Status to be pulled for discussion.
- Agenda Item V.C, Intercity Transit Funding (ITF) Year-End Reconciliation Procedure to be pulled for discussion.
- Agenda Item V.E, SolanoExpress Routes (Rts.) 30/90 Management Agreement was tabled until the next meeting in June.
- Agenda Item VI.C, Regional Measure 2 (RM 2) Bridge Toll Transit Operating Funding, correction to Recommendation# 2 should read as "2. Authorize Vallejo Transit to claim \$1,217,465 in FY 2008-09 RM 2 Transit Operating funds for operations of SolanoExpress Routes 70, 80, and 85.

III. OPPORTUNITY FOR PUBLIC COMMENT

None presented.

IV. REPORTS FROM CALTRANS, MTC, AND STA STAFF

Caltrans: None presented.

MTC: MTC's Nisar Ahmed and Nina Rohlich presented and demonstrated the new 511 Transit Call Center and Trip Planner.

STA: None presented.

V. CONSENT CALENDAR

On a motion by George Fink, and a second by Brian McLean, the SolanoExpress Intercity Transit Consortium unanimously approved the consent calendar with the exception of the following:

- Agenda Item V.B, FY 2008-09 Transportation Development Act (TDA) Matrix Status to be pulled for discussion.
- Agenda Item V.C, Intercity Transit Funding (ITF) Year-End Reconciliation Procedure to be pulled for discussion.
- Agenda Item V.E, SolanoExpress Routes (Rts.) 30/90 Management Agreement was tabled until the next meeting in June.

A. Minutes of the Consortium Meeting of April 30, 2008

Recommendation:

Approve minutes of March 26, 2008.

B. Pulled for Discussion

Fiscal Year (FY) 2008-09 Transportation Development Act (TDA) Matrix Status

Rob Sousa, requested staff to clarify how the Intercity Transit Funding shown on the proposed FY2008-09 TDA matrix reflects funding for Route 75 in FY2007-08. Explain how Rt. 70 was applied to last TDA matrix. He added that he thought Vallejo and Benicia were to to finalize the amounts that are due on Routes 70 and 75 in the Intercity Funding Agreement.

Elizabeth Richards responded that at the last Intercity Transit Funding Working Group meeting, the group decided to fund Rt. 75 for 12 months in FY2007-08 and that the balance of costs due were to be handled through the reconciliation process to occur in FY2008-09 and applied in FY2009-2010. She noted the reconciliation process is discussed under a separate Consortium item and is separate from the TDA matrix under review.

Daryl Halls added that when the actuals (not estimates) are submitted then reconciliation of FY 2007-08 occurs and the ITFWG agreed to have it addressed in FY 2009-10.

Paul Wiese recommended to add to the recommendation a reference indicating the version (month) of TDA matrix that is being approved.

Recommendation:

Forward a recommendation to the STA Board to approve *the May 2008 updated* TDA matrix for Fiscal Year (FY) 2008-09 as specified in Attachment A.

On a motion by Paul Wiese, and a second by Crystal Odum-Ford , the SolanoExpress Intercity Transit Consortium unanimously approved the recommendation to include the noted changes shown above in *bold italics*.

C. Pulled for Discussion

Intercity Transit Funding (ITF) Year-End Reconciliation Procedure

Rob Sousa raised concerns that Route 75 is not mentioned anywhere in the documentation of the Intercity Transit Funding reconciliation process. He stated he wanted Benicia to receive some independent reference concerning Rt. 75 to include in the reconciliation summary and actual cost for the FY2007-08 intercity funding agreement.

Elizabeth Richards and Nancy Whelan suggested to attach 2nd page which would show the FY2006-07 reconciliation in more detail and includes Rt. 75.

Rob Sousa suggested to add language/policy on the recommendation, but after discussion it was agreed references would be more appropriately added in the body of the report.

Recommendation:

Forward a recommendation to the STA Board to approve the following:

1. Adopt the procedure outlined in this report for mid-year budget adjustments and year end reconciliation for the Intercity Transit Funding Agreement; and
2. Apply the year end reconciliation procedure to the FY 2006-07 Intercity Transit Funding agreement and incorporating FY 2006-07 adjustments to the subsidy amounts due in FY 2008-09.

On a motion by Brian McLean, and a second by George Fink, the SolanoExpress Intercity Transit Consortium unanimously approved the recommendation.

D. STA's Overall Work Plan for Fiscal Year (FY) 2008-09 and FY 2009-10

Recommendation:

Forward a recommendation to the STA Board to approve the STA Overall Work Plan for FY 2008-09 and FY 2009-2010 as specified in Attachment A.

E. This item was tabled until the next meeting in June.

SolanoExpress Routes (Rts.) 30/90 Management Agreement

Recommendation:

Forward a recommendation to the STA Board to authorize the Executive Director to enter into an agreement with the City of Fairfield to manage SolanoExpress Rts. 30 and 90 in FY 2008-09 and FY 2009-10.

VI. ACTION – FINANCIAL ITEMS

A. Funding and Implementation Plan for SolanoExpress Route 70 Service

Elizabeth Richards reviewed the funding and implementation plan being developed and incorporated for Route 70 into the FY 2008-09 ITF Agreement. She reviewed the proposed funding plan for SolanoExpress Route 70 for FY 2008-09 and described how it was consistent with the overall Intercity Transit Funding Agreement.

Brian McLean raised concerns regarding the costs associated with the currently proposed operator of this route and raised the issue of whether or not other operators should be considered to operate the route.

Daryl Halls responded that this funding plan will set the funding parameters. He stated the concern was valid but should be applied to all intercity routes not just Rt. 70. He commented to be fair to Fairfield and Vallejo operators, the consolidation study is being used as the vehicle to consider the current operators for one or more of the intercity routes.

George Fink, City of Fairfield raised concerns about route alignment. He asked if this is something Benicia and Vallejo are going to work out this time. Since Rt. 70 is definitely not going to start July 1, it was suggested that there should be two (2) elements in the proposed funding plan. The first show 3 months of operating in the proposed funding plan for Rt. 75 and the last 9 months for Rte. 70.

Daryl Halls indicated that the Board gave clear direction to move forward on Rt. 70. He commented that any further variations on how Rt. 70 and Rt. 75 will be funded and claimed in FY 2008-09 will first be discussed at the next Intercity Transit Funding Working Group.

Recommendation:

Forward a recommendation to the STA Board to approve the following:

1. The funding plan for SolanoExpress Rt. 70 for FY 2008-09; and
2. Authorize the Executive Director to enter into a management agreement with Vallejo Transit to operate Rt. 70.

On a motion by Paul Wiese, and a second by Crystal Odum-Ford, the SolanoExpress Intercity Transit Consortium approved the recommendation. The vote was 5 to 1. Rob Sousa voted no.

- B. Fiscal Year (FY) 2008-09 Intercity Transit Funding (ITF) Agreement Status**
Elizabeth Richards and Nancy Whelan distributed and reviewed the revised (May 27, 2008) version of the summary of FY 2008-09 Cost Sharing with FY 2006-07 Reconciliation. Nancy Whelan commented that the summary was based on FY 2008-09 proposed baseline without Rio Vista participating, Rt. 30 Service Additions were included, RM 2 Reallocation for eligible routes, and Rt. 85 Lifeline Funds at \$125,000.

Rob Sousa requested the Consortium to recommend Route 75 be included in this cost sharing proposal for the 3 months of operating for FY 2008-09. To potentially accommodate this comment, the other Consortium members modified the heading on Attachment C to be changed from Rt. 70 to Rt. I-780 corridor.

Recommendation:

Forward a recommendation to the STA Board to approve the following:

1. The Intercity Transit Funding cost-sharing scenario as specified in Attachment B;
2. Prioritize \$125,000 of Lifeline/State Transit Assistance Funds (STAF) funds for Vallejo Transit Rt. 85 for two years; and
3. Authorize the Executive Director to enter into an intercity transit funding agreement with the Cities of Benicia, Dixon, Fairfield, Suisun City, Vacaville and Vallejo, and the County of Solano.

On a motion by George Fink, and a second by Brian McLean, the SolanoExpress Intercity Transit Consortium approved the recommendation including the change on Revised Attachment C to indicate I-780 Corridor rather than Route 70. Rob Sousa voted no.

- C. Regional Measure (RM 2) Bridge Toll Transit Operating Funding**
Elizabeth Richards reviewed the approved FY 2007-08 RM 2 Operating Assistance Funding Plan and the Preliminary RM 2 Operating Assistance Funding Plan for FY 2008-09.

Recommendation:

Forward a recommendation to the STA Board to approve the following:

1. Authorize Fairfield/Suisun Transit to claim \$711,035 in FY 2008-09 RM 2 Transit Operating funds for the operations of SolanoExpress Routes 40 and 90; and
2. Authorize Vallejo Transit to claim \$1,217,465 in FY 2008-09 RM 2 Transit Operating funds for operations of SolanoExpress Routes 70, 80, and 85.

On a motion by George Fink, and a second by Brian McLean, the SolanoExpress Intercity Transit Consortium unanimously approved the recommendation.

- D. Allocation of State Transit Assistance Funds (STAF) for Fiscal Year (FY) 2008-09**

Elizabeth Richards reviewed the FY 2008-09 Solano STAF Initial Projects and Programs list which included STAF funding for STA Transit Coordination Management, Lifeline, and CTP studies consistent with STA Board's Overall Work Plan for FY 2008-09.

Recommendation:

Forward a recommendation to the STA Board to approve the allocation of STAF for Fiscal Year (FY) 2008-09 as specified in Attachment A.

On a motion by Brian McLean, and a second by George Fink, the SolanoExpress Intercity Transit Consortium unanimously approved the recommendation.

VII. ACTION NON-FINANCIAL ITEMS

- A. Unmet Transit Needs Comments and Responses for Fiscal Year (FY) 2008-09**

Liz Niedziela provided a status report on the Solano Unmet Transit Needs response list submitted to MTC for FY 2008-09. She mentioned that two TDA claims were presented to the Paratransit Coordinating Council (PCC) for their review in May. She stated that the City of Vacaville requested TDA funds for transit operating and capital projects and City of Suisun City for streets and roads.

Recommendation:

Forward a recommendation to the STA Board to approve the following:

1. The FY 2008-09 Unmet Transit Needs response as specified in Attachment B; and
2. Authorize the Executive Director to submit the FY 2008-09 Unmet Transit Needs response to MTC.

On a motion by Paul Wiese, and a second by Brian McLean, the SolanoExpress Intercity Transit Consortium unanimously approved the recommendation.

VII. INFORMATION ITEMS

A. Status of Comprehensive Transportation Plan (CTP)

Robert Guerrero provided a status report of the CTP. He indicated that the first CTP Committee, Transit, met on May 19, 2008 (a copy of the agenda was distributed). He noted that the meeting for Arterials, Highways and Freeways and Alternative Modes are being scheduled for mid-June.

B. Community Based Transportation Plan (CBTP) Status

Liz Niedziela reviewed the comprehensive planning effort of the CBTP. She stated that a Technical Advisory Committee (TAC) was established for each study area. She noted that their objectives have been to review and finalize work products prior to presentation to the stakeholders and monitor the schedule and completion of task work products.

C. SolanoExpress Intercity Fare Comparison

Liz Niedziela reviewed the SolanoExpress Intercity Fare Comparisons of Current/Proposed One Way Fares (and including fuel charges), Comparison of Current/Proposed Monthly Fares (and including fuel charges), and Comparison of Proposed One Way/Proposed Monthly Fares for Vallejo.

D. SolanoExpress Transit Marketing Plan Update

Liz Niedziela provided an update on the development and implementation of several promotions of the SolanoExpress Transit Marketing Plan.

E. Solano Napa Commuter Information (SNCI) Monthly Issues

Elizabeth Richards provided an update on key issues pertaining to transit schedules, marketing/promotions, and other events.

NO DISCUSSION

F. Regional Transportation Plan (RTP) T2035 Policy Priorities

VIII. TRANSIT OPERATIONS DISCUSSION

The Consortium members provided reports on transit operating issues in their respective cities.

IX. LOCAL TRANSIT ISSUES

None presented.

X. ADJOURNMENT

The meeting was adjourned at approximately 12:15 p.m. The next meeting is scheduled for **Wednesday, June 25, 2008 at 10:00 a.m.** in the STA Conference Room.



DATE: June 13, 2008
TO: SolanoExpress Intercity Transit Consortium
FROM: Robert Macaulay, Director of Planning
RE: Comprehensive Transportation Plan (CTP) Subsidiary Studies
Scope of Work

Background:

The STA Board has initiated an update of the Solano Comprehensive Transportation Plan (CTP). The STA TAC and Board have adopted a list of subsidiary studies that will be undertaken or updated as part of the CTP update process.

Discussion:

Attached is a proposed preliminary scope of work for each of the subsidiary CTP studies approved by the STA Board. Once the preliminary scope of work for each study is approved, the STA will select consultants or begin in-house work as appropriate to prepare the studies. As STA staff works with consultants or sets out detailed work plans for each study, the scope may be refined.

Fiscal Impact:

None.

Recommendation:

Forward a recommendation to the STA Board to approve the CTP Subsidiary Studies Scope of Work for the Transit Element included as Attachment A.

Attachments:

- A-1 Alternative Modes Element Subsidiary Documents
- A-2 Arterials, Highways and Freeway Element Subsidiary
- A-3 Transit Element Subsidiary Documents

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Alternative Modes Element Subsidiary Documents:

ALTERNATIVE MODES ELEMENT		
Update with CIP	Update After CIP	Incorporate Without Updating
	Solano Transportation for Livable Communities Plan	
Alternative Fuels Strategy (new plan)		
		Safe Routes to School Plan
		North Connector TLC Corridor Concept Plan
Solano Countywide Bicycle Master Plan		
Solano Countywide Pedestrian Master Plan		
Cordelia Area/Jameson Canyon Bicycle Facilities Master Plan		
Safe Routes to Transit (new plan)		

Update With Element:

1. *Alternative Fuels Strategy* – Identify existing and emerging alternative fuels, vehicle technology and supporting infrastructure. Develop a strategy to support alternative fuels testing, production and distribution, and alternative fuel vehicles testing and use. Identify infrastructure options that support the widens variety of alternative fuel options. Develop a funding strategy to support identified alternative fuel strategies. Develop a prioritized project list.
2. *Solano Countywide Bicycle Master Plan* – Update criteria for bicycle projects to be included in the Countywide Bicycle Master plan. Identify existing qualifying bicycle facilities. Working with potential project sponsors and advocates, identify potential new qualifying bicycle projects. Develop updated project cost estimates and potential funding sources. Develop a prioritized project list.
3. *Solano Countywide Pedestrian Master Plan* – Update criteria for pedestrian projects to be included in the Countywide Pedestrian Master plan, including projects that may support the Transportation for Livable Communities and/or FOCUS Priority Development Area programs. Identify existing qualifying pedestrian facilities. Working with potential project sponsors and advocates, identify potential new qualifying pedestrian projects. Develop updated project cost estimates and potential funding sources. Develop a prioritized project list.

4. *Cordelia Area/Jameson Canyon Bicycle Facilities Master Plan* – Retain a consultant to work with Bay Area Ridge Trail staff, STA, Solano County, Napa County Transportation and Planning Agency, Napa County and City of Fairfield to develop a consensual concept plan for bicycle and pedestrian improvements along the SR12 corridor from McGary Road to SR37, consistent with the grant awarded to STA by Costal Conservancy.
5. *Safe Routes to Transit (new plan)* – Identify existing statewide criteria and/or develop local criteria to measure safety of access to local and Regionally Significant transit facilities. Identify access routes to Transit Facilities of Regional Significance. Applying the safety criteria selected, measure accident statistics for access Transit Facilities of Regional Significance. Develop a list of potential improvements to decrease accident rates of routes serving both local transit facilities and Transit Facilities of Regional Significance. Identify potential funding sources for safety improvements. Develop a prioritized project list for routes providing access to Transit Facilities of Regional Significance.

Update after Element Completion:

1. *Solano Transportation for Livable Communities (TLC) Plan* – Update costs and scope of plan to incorporate current TLC practices; update to include Priority Development Area (PDA) practices.
2. *Jepson Parkway Concept Plan* – Comprehensive 12-mile parkway concept plan emphasizing transit, bicycle and pedestrian use, landscape improvements, “guide to transit-compatible land use/design”, and roadway phasing and management.

Incorporate Without Updating:

1. *Safe Routes to School Plan (completed 2008)* – The Solano Countywide Safe Routes to School plan encourages walking and biking to school primarily among all school students. It is the second phase of the Solano Travel Safety Plan.
2. *North connector TLC Corridor Concept Plan* – Proposes opportunities for multi-modal improvements to benefit bicycle commuters, recreational bicycle users, transit riders and pedestrians along compliment the North Connector Roadway project.
3. *I-80/Capitol Corridor Smart Growth Study (underway)* – The joint planning project will create a new interregional collaboration between the San Francisco Bay Area and the Sacramento regions to provide a critical compilation of demographic projections and smart growth forecasts for the corridor. This information will be used to test the transportation and air quality impacts of smart growth plans and policies.

Arterials, Highways, and Freeways Element Subsidiary Documents:

ARTERIALS, HIGHWAYS AND FREEWAYS ELEMENT		
Update with CIP	Update After CIP	Incorporate Without Updating
Routes of Regional Significance List and Map	SR 12 MIS	I-80/680/780 Corridor Study (FPI)
Solano Travel Safety Plan		I-80/680/780 Corridors Operational Improvement Plan (under way)
		SR 113 Corridor Study (underway)
		Rio Vista Bridge Feasibility Study (under way)
		North Connector TLC Corridor Concept Plan
		Cordelia Truck Scales Relocation Study

Update With Element:

1. *Routes of Regional Significance (underway)*- Identify significant roadway network components in Solano County for planning and funding purposes. Re-evaluate the current list of Routes of Regional Significance, using the new criteria adopted by the STA Board. Develop a new map of Routes of Regional Significance. Develop a prioritized list of Routes of Regional Significance that need improvement.
2. *Travel Safety Plan (updated)*- Update the existing Solano Travel Safety Plan with new maps and statistics.

Update after Element Completion

1. *Highway 12 Major Investment Study (underway)*- This is an update to original Highway 12 MIS conducted in 2001. The new Highway 12 MIS will include updated traffic forecasts for the corridor and an evaluation of priority highway improvement projects.

Incorporate Without Updating

1. *Freeway Performance Initiative (FPI)- I-80 Corridor* - Metropolitan Transportation Commission (MTC) effort to plan improvements for the operations, safety, and management of the Bay Area's freeway system. The purpose of the FPI is to develop a comprehensive strategic plan to guide the next generation of freeway investment along the nine county Bay Area's major corridors. The primary product of the FPI will be a prioritized list of strategies and projects that will help guide near-term and long-term investments and become the corridor improvement proposals for the I-80 Corridor.
2. *I-80/680/780 Corridors Operational Improvement Plan (underway)*- Considered phase II of the original corridor study. The Plan will evaluate Intelligent Transportation System (ITS) improvements for the three corridors, including ramp metering, high occupancy vehicle lanes,

loop detection, and real time information systems. The Plan will identify ITS improvements to add to improvement projects already identified in Phase 1 in an effort to be more cost effective when funding is available.

3. *SR 113 MIS Corridor Study (underway)*- This study evaluates the corridor in 5 specific stand alone segments. Upon completion, the MIS will identify improvements based on safety and traffic forecast, as well as an evaluation of re-alignment options for SR 113 around the City of Dixon.
4. *Rio Vista Bridge Feasibility Study (underway)*- The feasibility study will evaluate options to relocate Rio Vista Bridge based on future traffic forecast, opportunities and constraints for potential relocation sites.
5. *North Connector TLC Corridor Concept Plan (underway)*- Identifies multi-modal opportunities along the North Connector corridor by identifying improvements to bicycle, pedestrian, and transit facilities.
6. *Cordelia Truck Scales Relocation Study (complete)*- This study identified a potential site that could satisfactorily accommodate the relocation of the existing scales within the I-80/I-680/SR12 Interchange.

Transit Element Subsidiary Documents:

TRANSIT ELEMENT		
Update with GTP	Update After GTP	Incorporate Without Updating
		SR 12 Transit Corridor Study
I-80/I-680/I-780 Transit Corridor Study (Operational Plan)		
Transit Facilities of Regional Significance		
Transit Consolidation Plan		
Rail Stations and Service Plan Update and Implementation Plan		
Solano County Senior and Disabled Transit Study		
Solano Rail Crossings Study		
Solano Water Transit Plan		

Update With Element:

1. *I-80/I-680/I-780 Transit Corridor Study (Operational Plan)* - Update the current I-80/I-680/I-780 transit corridor study. Analyze existing system and potential for growth to accommodate the changing demand for intercity bus, train, and ferry services. Incorporate capital improvements that affect intercity transit operations such as HOV lanes in and connecting to Solano County, train track improvements and station additions, PNR facilities and other support facilities. Address transfer of Baylink Ferry from City of Vallejo to State's Water Transportation Emergency Authority (WETA). More intensely analyze and develop an implementation plan for efficient intercity operations in the next 5-10 year timeframe. Fiscal constraints and opportunities will be addressed.
2. *Transit Facilities of Regional Significance* - Identify significant transit network components in Solano County, using the criteria recently adopted by the STA Board. Develop a map of Transit Facilities of Regional Significance. Develop a prioritized list of Transit Facilities of Regional Significance that need improvement.
3. *Transit Consolidation Plan* – Incorporate Phase I of the countywide Transit Consolidation Plan completed. Maintain consistency with Phase II of the Transit Consolidation Plan in progress.
4. *Rail Stations and Service Plan Update and Implementation Plan* – Update the 1995 Solano Rail Facilities Master Plan. Identify existing and reasonably-expected future passenger rail service for Solano County. Identify minimum station sighting and design criteria. Identify a range of the possible number of passenger rail stations in Solano County. Develop a

prioritized list for the funding and opening of rail stations in Solano County.

5. *Solano County Senior and Disabled Transit Study* - Update the existing Solano County Senior and Disabled Transit Study. Analyze progress made and outstanding needs of this population. Outreach to seniors and the disabled population throughout the county. Update projections of the size of this market and their future demands on the transportation system: fixed-route, demand responsive, taxi, and other services delivered by public agencies. Consider non-transit, transportation needs and strategies for senior and disabled mobility. Review and analyze existing and future transportation services by the non-profit and private sector. Update implementation plan to deliver needed services. Fiscal constraints and opportunities will be addressed.
6. *Solano Rail Crossings Study* – Identify all crossings, both public and private, of rail crossings in Solano County. Quantify rail, vehicle and/or bike/pedestrian use of each crossing. Quantify accident statistics and causes for each crossing. Identify criteria for local jurisdictions and rail service providers to reduce rail and vehicle or bike/pedestrian conflicts. Develop a prioritized list for elimination of at-grade rail crossings, either through closure or grade separation; coordinate priority; list with promotion of other STA goals, such as implementation of passenger rail station projects. Develop a funding plan for closing or grade separating crossings.
7. *Solano Water Transit Plan* – Identify existing water passenger transport services and facilities serving Solano County. Identify potential sites and services for water passenger transport. Identify potential costs and revenues for providing new or expanded water passenger transport to Solano County. Recommend whether or not to develop a follow-up implementation plan.

Incorporate Without Updating

1. State Route 12 Transit Study - The SR-12 Transit Study was approved by the STA Board in January 2006. This study reviewed the SR-12 corridor between Napa and Rio Vista and the potential need for transit. The study effort analyzed the existing and future transit needs of the corridor and presented viable transit alternatives through the development of a service plan that addressed current and future transit needs and the accompanying operating, organization, and financial details to successfully implement the plan.



DATE: June 16, 2008
TO: SolanoExpress Intercity Transit Consortium
FROM: Elizabeth Richards, Director of Transit and Rideshare Services
RE: Fiscal Year (FY) 2008-09 Transportation Development Act (TDA)
Matrix – June 2008

Background:

Transportation Development Act (TDA) Article 4/8 funds are distributed to cities and counties based upon a population formula and are primarily intended for transit purposes. However, TDA funds may be used for streets and roads purposes in counties with a population of less than 500,000 if it is annually determined by the Regional Transportation Planning Agency (RTPA) that all reasonable unmet transit needs have been met.

In addition to using TDA funds for member agencies' local transit services and streets and roads, most agencies share in the cost of various transit services (e.g., Solano Paratransit and major intercity routes) that support more than one agency in the county through the use of a portion of their individual TDA funds.

Discussion:

Although each agency within the county and the Solano Transportation Authority (STA) submit individual claims for TDA Article 4/8 funds, STA is required to review the claims and submit them to the Solano County Paratransit Coordinating Council (PCC) for review prior to forwarding to MTC, the state designated RTPA for the Bay Area, for approval. Because different agencies are authorized to "claim" a portion of another agency's TDA for shared services (e.g., Paratransit, STA transportation planning, Express Bus Routes, etc.), a composite TDA matrix is developed each fiscal year to assist STA and the PCC in reviewing the member agency claims. MTC uses the STA approved TDA matrix to give its claim approvals. TDA claims submitted to MTC must be equal to or lower than shown on the TDA matrix.

At the March Consortium and TAC meetings, the first draft of the FY 2008-09 TDA Matrix was presented. Each month since then there have been additions to the TDA matrix. This month several more are being added. Rio Vista and Vallejo have prepared their TDA claims for submittal to MTC. In addition, with the approval of the Intercity Transit Funding (ITF) agreement, these amounts are also shown on the June 2008 TDA matrix.

Rio Vista transit staff has indicated that they would prefer not to participate in the cost-sharing for Solano Paratransit service and therefore not have Solano Paratransit service to Rio Vista. In the past, this was a contribution of about \$10,000 annually. Capacity remains in Rio Vista's TDA balance to allow for a contribution if a final decision is made to participate in Solano Paratransit in FY 2008-09.

Vallejo Transit has prepared their TDA claim and the TDA element is consistent with the Intercity Funding Agreement. The Vallejo TDA claim and the Intercity Transit Funding Agreement are shown on the June 2008 version of the TDA claim. Attachment A is June 2008 version and the fourth draft of the Solano TDA Article 4/8 funds matrix for FY 2008-09.

Further updates will be forwarded as each jurisdiction prepares their claims.

Fiscal Impact:

Local jurisdictions' TDA claims must be consistent with the TDA matrix to allow capacity for claims by other jurisdictions for shared-cost services.

Recommendation:

Forward a recommendation to the STA Board to approve the June 2008 TDA matrix for Fiscal Year (FY) 2008-09 as specified in Attachment A.

Attachment:

- A. June 2008 Solano TDA Article 4/8 Matrix for FY 2008-09

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DATE: June 17, 2008
TO: SolanoExpress Intercity Transit Consortium
FROM: Elizabeth Richards, Director of Transit and Rideshare Services
RE: Solano Paratransit Management Agreement

Background:

The Solano Transportation Authority (STA) administers and Fairfield and Suisun Transit (FAST) operates Solano Paratransit. This has been the operating arrangement since the mid-1990s. The Americans for Disabilities Act (ADA) was approved in 1990 and set basic standards on how transit services would accommodate the disabled. In the beginning, intercity paratransit services countywide for the elderly and disabled were operated, under contract with the STA, by a non-profit organization – Solano County Economic Opportunity Council (SCEOC). In 1995, SCEOC was suddenly unable to provide the service. STA maintained the Solano Paratransit service through a contract with Fairfield/Suisun Transit. Nearly simultaneously, Vallejo decided to operate a similar service directly for Vallejo and Benicia residents and thus Solano Paratransit became a north county service.

Solano Paratransit operates Monday – Saturday providing intercity paratransit service between the cities of Dixon, Fairfield, Rio Vista, Suisun City, Vacaville and the unincorporated areas in the central and eastern portion of Solano County.

Solano Paratransit has been primarily funded by Transportation Development Act (TDA) funds from the cities of Dixon, Fairfield, Rio Vista, Suisun City, Vacaville and the County of Solano. Over the years, STA has secured a variety of other funds for this service including 5310 grants for the new buses and Regional Paratransit State Transit Assistance Funds. Two new vehicles were received in Fiscal Year (FY) 2007-08 and the STA will be preparing the monitoring reports to meet the 5310 funding requirements. At FAST's staff request, STA has just submitted a 5310 grant application for five more paratransit vehicles to help the paratransit fleet comply with California Air Resources Board (CARB) rules.

Solano Paratransit is operated in conjunction with Fairfield's local paratransit service (DART). STA owns the paratransit vehicles but they are maintained and operated as part of the DART fleet. STA receives monthly statistics from FAST to monitor performance. STA developed the current funding methodology and updates the cost-sharing subsidies annually. Day-to-day operations such as eligibility determinations, dispatching, and vehicle usage are integrated with DART.

Discussion:

As the countywide transportation agency for Solano County, STA is focused on intercity services. Working with FAST and the funding partners, STA has coordinated the operating and capital funding for Solano Paratransit. Over the past two years, the STA has also worked to improve the image of Solano Paratransit by creating a unifying identity with a new logo and vehicle wraps. The performance of Solano Paratransit is monitored monthly and STA maintains involvement with the resolution of customer issues as needed. In STA's role of providing oversight, major service policy changes and/or fare changes are reviewed and approved by the STA Board after staff level review by not only the STA, but also by the jurisdictions funding Solano Paratransit.

At this time, the cost-sharing for FY 2008-09 are still being developed and reviewed for Solano Paratransit. An initial cost estimate was submitted by FAST. It included a significant budget increase which concerns the funding partners. The new FAST fixed-route and paratransit contractor has been selected and the initial cost estimated was revisited to incorporate the actual contract cost versus the contingency costs that were assumed. The result was that the total cost increased further from \$775,809 to \$792,849 for an annual total cost increase of 31%. A meeting among the Solano Paratransit funding partners is scheduled for Monday, June 23rd.

A request for a new cost-sharing formula has been made by some of the funding partners. Currently the cost-sharing formula includes three factors: population, number of paratransit trips, and average trip distance. One proposal has been made that the formula be similar to the Intercity Transit Funding Agreement: residence of riders (80%) and population (20%). Both cost-sharing formulas will be applied for review and selection. If a new formula is selected, it will be incorporated into the pending paratransit funding agreement.

One final issue to be resolved is the service area and funding partners. Rio Vista is contemplating not participating in Solano Paratransit. As Rio Vista is currently operating deviated fixed-route service between Rio Vista and Fairfield/Suisun City, ADA paratransit service is not required to be provided between these two areas. It has been a longstanding policy decision to serve Rio Vista and, in turn, the City of Rio Vista has contributed funding. In FY 2006-07, 279 trips were provided to Rio Vista at a cost to Rio Vista of \$9,691. Ridership has been at least as strong in this fiscal year. Whether or not Rio Vista chooses to participate, Solano Paratransit will be obligated to transport Rio Vista residents beyond Fairfield/Suisun City. If Rio Vista does not participate, the cost will need to be absorbed by the other funding partners.

Recommendation:

Forward a recommendation to the STA Board to authorize the Executive Director to update and extend the current agreement for FY 2008-09 thru FY 2010-11 with the City of Fairfield to operate Solano Paratransit.



DATE: June 16, 2008
TO: SolanoExpress Intercity Transit Consortium
FROM: Liz Niedziela, Transit Program Manager/Analyst
RE: Community Based Transportation Plans (CBTP) –
Vallejo and Cordelia/Fairfield/Suisun City

Background:

The goal of the Metropolitan Transportation Commission (MTC)'s Community Based Transportation Plan (CBTP) Program is to advance the findings of the Lifeline Transportation Network Report in the 2001 Regional Transportation Plan (RTP). The Lifeline report identified transit needs in economically disadvantaged communities throughout San Francisco Bay Area, and recommended initiation of community-based transportation planning as a first step to address them. Likewise, the Environmental Justice Report for the 2001 RTP also identified the need for MTC to support local planning efforts in low-income communities throughout the region.

The CBTP Program is designed to be a collaborative process to ensure the participation of key stakeholders, such as community-based organizations (CBOs) that provide services within low-income neighborhoods, local transit operators, and county Congestion Management Agencies (CMAs). Each planning process must involve a significant outreach component to engage the direct participation of residents in the community.

As a result of this planning process, potential transportation improvements specific to low-income communities would be identified and cost-estimates developed to implement these improvements. This information, including prioritization of improvements considered most critical to address, will be forwarded to applicable transit agencies, CMAs, and MTC for consideration in future investment proposals such as countywide expenditures plans and Short Range Transit Plans (SRTPs). Funding opportunities would be explored to support them, and an outline for an action plan to implement the solutions would be developed.

Each county needs to conduct a comprehensive planning effort to identify transit needs in disadvantaged communities. STA is the lead agency for Solano County. In addition, STA has assumed overall responsibility for project oversight. In Solano County, the initial areas identified by MTC were Dixon, Cordelia, and Vallejo. The Dixon Community-Based Transportation Plan was completed as a pilot program in 2004. Based on discussion between STA and MTC staff, the Cordelia study area was expanded to include several lower income neighborhoods of Fairfield and Suisun City.

Discussion:

To complete the Cordelia/Fairfield/Suisun City and Vallejo CBTPs, STA engaged the Valerie Brock Consulting team to perform the scope of work as required for the Community Based Transportation Plans. Valerie Brock Consulting has been working closely with STA staff to deliver the draft plans for Vallejo and Cordelia area communities.

Technical Advisory Committees (TAC) were established for each study area. The purpose of each study's TAC has been to facilitate the project. Their objectives have been to review and finalize work products prior to presentation to the stakeholders and monitor the schedule and completion of task work products. The TAC initially met in December 2007 and developed the stakeholders' lists. A second meeting was held with each TAC to review the outreach plan and interview guide in January 2008.

Three separate stakeholders' meetings have been held for each CBTP. Vallejo's first meeting was in January. The initial Cordelia/Fairfield/Suisun CBTP meeting was held in January as well. Both meetings were well attended with approximately 40 stakeholders at each meeting. A brief presentation was provided by the consultant team. The purpose of establishing the Stakeholder Group was to gain their insights into the transportation difficulties of the low-income population in their community and to engage the members in helping with outreach to their constituencies. These stakeholders comprise a variety of organizations that represent the low-income priority populations.

At these meetings, key concerns were discussed and suggestions were obtained about the best way to conduct the community outreach. As part of these discussions, many participants volunteered to assist with the community outreach.

Outreach Activities

The consultant team used outreach tools designed to mitigate traditional barriers to low-income community participation. Rather than encouraging low-income community members to attend meetings outside their daily routines, the outreach was performed on-site, in English and Spanish. Community members had opportunities to provide both written and verbal input.

Once the consultant team completed their community outreach process, a second stakeholders' meeting for Vallejo and Cordelia/Fairfield/Suisun's CBTP was held in March. At these meetings, information gathered from the community outreach was presented. The stakeholders' assistance was utilized in ranking the concerns and proposing solutions. The consultant team collected this information from the stakeholders and summarized the prioritized transportation issues and the proposed solutions to close transportation gaps.

After evaluating the feasibility of implementing proposed solutions, draft solutions were prepared and presented to stakeholders groups in Vallejo and Cordelia/Fairfield/Suisun Study in May. After evaluating the feasibility of implementing proposed solutions, the Plans were prepared (see Attachments A and B).

Funding Opportunities

Priority projects identified through the Community Based Transportation Planning process will be eligible to apply for future Lifeline funding. In addition, projects identified in the 2002 countywide Welfare to Work Plan will also be eligible. STA will be responsible for programmatic and fiscal oversight of Lifeline Projects (see separate report about Lifeline Funding Call for Projects).

Fiscal Impact:

The STA received a grant from MTC to complete these studies. The projects identified by these studies are eligible for Lifeline funding. The currently available funding for Lifeline Projects in Solano County is approximately \$4 million for the next three years. The Lifeline funding will be allocated by the STA following approval by the STA Board.

Recommendation:

Forward a recommendation to the STA Board to approve the following:

1. The Vallejo Community Based Transportation Plan; and
2. The Cordelia/Fairfield/Suisun City Community Based Transportation Plan

Attachment:

- A. Vallejo Community Based Transportation Plan (supplemental)
- B. Cordelia/Fairfield/Suisun City Community Based Transportation Plan (supplemental)

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DATE: June 17, 2008
TO: SolanoExpress Intercity Transit Consortium
FROM: Elizabeth Richards, Director of Transit and Rideshare Services
RE: Lifeline Program Call for Projects

Background:

The Metropolitan Transportation Commission's (MTC) Lifeline Transportation Network Report in the 2001 Regional Transportation Plan (RTP) identified transit needs in economically disadvantaged communities throughout San Francisco Bay Area. Likewise, the Environmental Justice Report for the 2001 RTP also identified the need for MTC to support local planning efforts in low-income communities throughout the region. To advance the findings of these studies, MTC initiated community-based transportation planning efforts.

The Community Based Transportation Planning (CBTP) Program is designed to be a collaborative process to ensure the participation of key stakeholders, such as community-based organizations (CBOs) that provide services within low-income neighborhoods, local transit operators, and county Congestion Management Agencies (CMAs). Each planning process must involve a significant outreach component to engage the direct participation of residents in the community.

As a result of this planning process, potential transportation improvements specific to low-income communities would be identified and cost-estimates developed to implement these improvements. This process includes prioritizing of improvements considered most critical to address. Although other funds may be used to fund these priority projects, the Lifeline funding program is a key source of revenue.

Each county has been conducting these CBTPs to identify transit and other transportation needs in disadvantaged communities. STA is the lead agency for Solano County. A CBTP was completed in Dixon in 2004 and two additional CBTPs are being completed for the communities of Vallejo and Cordelia/Fairfield/Suisun City (see separate report). East Fairfield and North Vacaville have been identified by MTC as the next CBTP study areas.

An initial round of Lifeline funding was approved by the STA Board in July 2006. Six (6) projects were funded: three (3) were for services by transit operators and three (3) were projects to be administered by local non-profit organizations.

Discussion:

A second cycle of Lifeline funds will soon be available. MTC is in the process of finalizing details of the process. These issues are expected to be resolved in the next few weeks to allow for a Call for Projects in July. The STA is responsible for programmatic and fiscal oversight of Lifeline projects. The Lifeline Program was a priority in the current Regional

Transportation Plan (RTP) which is reflected in the significant increase of funds available for programming. In the previous cycle, approximately \$1 million was available for Solano County. For this second cycle of Lifeline funding, up to \$4.3 million will be available for a three-year period. The estimated \$4.3 million is comprised of three sources of funding which have various requirements and issues.

- \$2,336,762: State Transit Assistance Funds (STAF)
 - \$1,512,722: Proposition 1B funds
 - \$ 416,834: JARC (Jobs Access Reverse Commute)
- \$4,266,318 TOTAL

At this time, the STAF funds are an estimate due to issues associated with the State budget and will not be finalized until September. In addition, MTC has indicated that they will reserve \$1.5 million of STAF off the top of the original \$43,986,585 regional STAF for Lifeline for a “means-based fare pilot program”; this has been taken into account above.

MTC is suggesting tiered programming. Since the FY 2009 and FY 2010 funding amounts for STA will not be finalized by the release of the call for projects due to the State budget, MTC recommends that the CMAs select Lifeline projects in two programming tiers. Tier I would cover the first two years and would be known definitively by September 2008. Tier II would cover the third year of funding which is expected to be known definitively by September 2009.

STAF is the most flexible of these funds as they can be used for capital, operating and other standard transit expenses. However, they can only be used for transit. Proposition 1B funds must be used for capital projects only and are available only to transit operators meeting specific criteria. JARC funds are federal funds and must be for projects that are job related; they can be used for transportation projects broader than transit such as non-profit transportation programs.

For Solano County and other small Urbanized Areas (UZA), JARC funds are administered by Caltrans and must meet the Caltrans deadlines. JARC funds are allocated by UZAs and there are three in Solano County: Vallejo/Benicia (\$214,858), Fairfield/Suisun City (\$113,828) and Vacaville (\$88,149). Each of these will have a funding target. The JARC project applications will be due in September 2008.

A preliminary schedule is presented below and will be updated as further information is received from MTC.

Action	Preliminary Due Date
Issue Lifeline Call for Projects	July 2008
Small Urbanized Area JARC projects due to MTC	September 2008
All other Lifeline projects due to MTC	November 2008
Proposition 1B transit projects due to Caltrans	November 2008 (estimated)
Commission approval of second cycle Lifeline Program of Projects	January 2009
STA-funded projects: project sponsors begin to	February 2009

claim funds or enter into agreements	
Proposition 1B transit-funded projects; project sponsors receive funds from state	February 2009 (estimated)
MTC submits Federal Transit Administration (FTA) grant with JARC projects	Spring 2009
JARC-funded projects: project sponsors begin to enter into agreements	Summer 2009 (following FTA grant approval)
Revision of Lifeline Program of Projects	September 2009

Priority projects identified through the Community Based Transportation Planning process will be eligible to apply for future Lifeline funding. In addition, projects identified in the 2002 countywide Welfare to Work Plan will also be eligible. As part of the Call for Projects, applicants will be asked to establish project goals, and to identify basic performance indicators to be collected in order to measure the effectiveness of the Lifeline projects.

Projects are reviewed by the STA Board appointed Lifeline Advisory Committee. The Committee represents a broad range of perspectives that deal with the low-income community. They currently represent County CalWORKS staff, child care via Children's Network, non-profits/a local Community Action Council, Paratransit Coordinating Council, and Intercity Transit Consortium. Lifeline applications will be reviewed and scored by this Committee. Based on this process, the Lifeline Advisory Committee will prepare a recommendation to the STA Board for action.

Fiscal Impact:

The currently available funding for Lifeline Projects in Solano County is approximately \$4 million for the next three years. The Lifeline funding will be allocated by the STA following approval by the STA Board.

Recommendation:

Forward a recommendation to the STA Board to authorize the Executive Director to issue a call for Lifeline Projects.

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DATE: June 16, 2008
TO: SolanoExpress Intercity Transit Consortium
FROM: Judy Leaks, Program Manager/Analyst
RE: Solano Napa Commuter Information (SNCI) Fiscal Year (FY) 2008-09
Work Program

Background/ Discussion:

The Solano Napa Commuter Information (SNCI) program has been in existence since 1979. It began as a part of a statewide network of rideshare programs funded primarily by Caltrans. SNCI is currently funded by the Metropolitan Transportation Commission (MTC) and STA, through Bay Area Air Quality Management District (BAAQMD) and Eastern Congestion Mitigation Air Quality (ECMAQ) funds for the purpose of managing countywide and regional rideshare programs in Napa and Solano Counties and providing air quality improvements through trip reduction.

The BAAQMD and ECMAQ funds have allowed the SNCI program to introduce services that would not otherwise be available such as, commuter incentives, the emergency ride home program, and a wide range of localized services.

The FY 2008-09 SNCI Work Program includes the following ten (10) major elements:

1. Customer Service
2. Employer Program
3. Vanpool Program
4. Incentives
5. Emergency Ride Home
6. SNCI Awareness Campaign
7. California Bike to Work/Bike to School Campaign
8. Solano Commute Challenge
9. General Marketing
10. Partnerships

The proposed SNCI FY 2008-09 Work Program is provided in Attachment A.

Fiscal Impact:

The SNCI program is fully funded by MTC Regional Rideshare Program funds, BAAQMD Transportation for Clean Air (TFCA) funds, and ECMAQ funds.

Recommendation:

Forward a recommendation to the STA Board to approve the Solano Napa Commuter Information Work Program for FY 2008-09.

Attachment:

- A. Solano Napa Commuter Information Work (SNCI) Program FY 2008-09

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**Solano Napa Commuter Information (SNCI)
Work Program
FY 2008-09**

1. **Customer Service**: Provide the general public with high quality, personalized rideshare, transit, and other non-drive alone trip planning through teleservices, internet and through other means. Continue to incorporate regional customer service tools such as 511 and 511.org.
2. **Employer Program**: Outreach can be a resource for Solano and Napa employers for commuter alternative information including setting up internal rideshare programs. SNCI will maximize these key channels of reaching local employees. Develop an online communication package for employers that can be used to inform employees about commute alternatives via the internet/intranet. SNCI will continue to concentrate efforts with large employers through distribution of materials, events, major promotions, surveying, and other means. Coordination with Solano EDC, Napa Valley Economic Development Corporation (EDC), chambers of commerce, and other business organizations.
3. **Vanpool Program**: Form 20 vanpools and handle the support for all vanpools coming to or leaving Solano and Napa counties. Increase marketing to recruit vanpool drivers.
4. **Incentives**: Evaluate, update and promote SNCI's commuter incentives. Continue to develop, administer, and broaden the outreach of carpool, vanpool, bicycle, transit, and through employee incentive programs.
5. **Emergency Ride Home**: Broaden outreach and marketing of the emergency ride home program to Solano County and Napa County employers.
6. **SNCI Awareness Campaign**: Develop and implement a campaign that includes messages in print, radio, on-line and other mediums to increase general awareness of SNCI and SNCI's non-drive alone services in Solano and Napa counties. Leverage the current commuting concern of rising gas prices to direct commuters to SNCI's web site or 800 phone number.
7. **California Bike to Work/Bike to School Campaign**: Take the lead in coordinating the regional 2009 Bike to Work campaign in Solano and Napa counties. Coordinate with State, regional, and local organizers to promote bicycling locally. Including working with school districts to promote safety and bicycling to school.
8. **Solano Commute Challenge**: Conduct an employer campaign that encourages Solano County employers and employees to compete against one another in the use of commute alternatives to driving alone. This campaign includes an incentive element and enlists the support of local Chambers of Commerce.
9. **General Marketing**: Maintain a presence in Solano and Napa on an on-going basis through a variety of general marketing activities for rideshare, bicycling, and targeted transit services. These include distribution of a Commuter Guide, offering services at community events, managing transportation displays, producing information materials, print ads, radio ads, direct mail, public and media relations, cross-promotions with other agencies, and more.

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DATE: June 16, 2008
TO: SolanoExpress Intercity Transit Consortium
FROM: Liz Niedziela, Transit Program Manager/Analyst
George Fink, Transit Manager for the City of Fairfield
RE: SolanoExpress Route 30 Service Change

Background:

Prior to 2000, STA contracted with Yolobus to operate Rt. 30. Fairfield and Suisun Transit (FAST) has operated Route 30 on behalf of the Solano Transportation Authority (STA) since 2000. Route 30 is included in the Intercity Transit Funding Agreement which coordinates the funding of intercity routes by pooling Transportation Development Act (TDA) funds from all local jurisdictions except Rio Vista.

Over the years, the STA has partnered with FAST to secure other funds for this route. These include Transportation Funds for Clean Air (TFCA) from the Bay Area Air Quality Management District and Clean Air Funds from the Yolo Solano Air Quality District. Most recently, over \$200,000 Federal Section 5311 for Fiscal Year (FY) 2007-08 and FY 2008-09 was appropriated for Route 30.

Discussion:

Route 30 operates five roundtrips, Monday-Friday, between Fairfield and Sacramento with stops in Vacaville, Dixon, and Davis. In the fall 2007, Route 30 started experiencing full capacity in the morning stop in Dixon on the Sacramento express trip. FAST started supplementing the service by providing a back-up shuttle so no riders would be left behind. Ridership on this route has continued to steadily increase and FAST recently sent out an over-the-road coach since the back-up shuttle bus started reaching full capacity during the I-5 repair project which began at the end of May. FAST surveyed Route 30 riders asking what additional time they would prefer to arrive and depart Sacramento. Using this information, a schedule was drafted with additional service in the morning to Sacramento and a later service for the return trip (Attachment A). A second schedule has been proposed by STA staff which includes an earlier westbound morning departure from Dixon (Attachment B). Finalizing the new schedule is ongoing. New expanded service is scheduled to begin July 1, 2008.

FAST was successful in receiving a Metropolitan Transportation Commission (MTC) staff recommendation for two suburban buses being surplus by Samtrans. This recommendation is scheduled for approval on July 23, 2008 at the MTC Board meeting. These suburban commuter coaches will give FAST the necessary vehicles to run the additional service on Route 30. The recently approved Intercity Transit Funding Agreement for FY 2008-09 covers the expanded operating costs for Rt. 30.

Recommendation:
Informational.

Attachment:

- A. FAST New Schedule for Route 30**
- B. STA Suggested Alternative of Route 30**

EFFECTIVE JULY 1, 2008 * NEW SERVICE TO SACRAMENTO



**NOTICE OF SERVICE
ADDITION**

Fairfield and Suisun Transit (FAST) is proud to announce the addition of a *third* Route 30 trip to Sacramento! This trip will arrive at Capitol Mall at 7:30am. Once passengers are dropped off in Sacramento, the bus will return to the Fairfield Corporation Yard (Garage). Please note that this bus will not transport passengers beyond P & 8th in the morning. Similarly, in the afternoon, no passengers will be allowed to board until the bus reaches Capitol Mall at 5:42pm. Thank you for all of your input and patience. FAST sincerely hopes this enhanced service will improve your day and your transit choices. Thanks for riding with us!

George K. Fink, Transit Manager

Comments? 707-428-7635 or email transit@ci.fairfield.ca.us

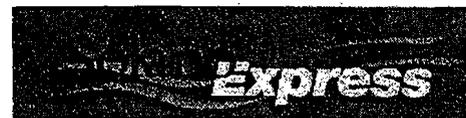
Route 30 - Eastbound (Fairfield to Davis/Sacramento)

Fairfield		Vacaville	Dixon	UC Davis				Sacramento						
Depart Transp. Center	Solano Mall	Davis St, Park & Ride	Market Ln, Park & Ride	Health Science	Silo	Arrive Memorial Union	Depart Memorial Union	Arrive Capitol Mall	Depart Capitol Mall	J St. & 6th St.	9th St. & L St.	9th St & O St.	Arrive P St & 8th St.	Depart P St. & 8th St.
6:38 AM		6:50 AM	7:06 AM					7:30 AM	7:30 AM	7:33 AM	7:36 AM	7:38 AM	7:40 AM	Rtn to G.
6:48 AM	6:53 AM	7:07 AM	7:22 AM	7:32 AM	7:37 AM	7:42 AM	7:45 AM	8:07 AM	8:07 AM	8:10 AM	8:13 AM	8:15 AM	8:17 AM	8:32 AM
6:52 AM		7:04 AM	7:20 AM					7:44 AM	7:44 AM	7:47 AM	7:50 AM	7:52 AM	7:54 AM	7:54 AM
11:56 AM	12:02 PM	12:17 PM	12:31 PM			12:53 PM	12:56 PM	1:18 PM	1:19 PM	1:22 PM	1:25 PM	1:27 PM	1:28 PM	1:38 PM
3:39 PM		>>> Direct Express to Sacramento >>>>>>>						4:24 PM	4:28 PM	4:32 PM	4:35 PM	4:37 PM	4:39 PM	4:39 PM
4:00 PM	4:06 PM	4:20 PM	4:35 PM					5:00 PM	5:05 PM	5:08 PM	5:11 PM	5:13 PM	5:15 PM	5:15 PM
		Deadhead to Sacramento						5:42 PM	5:47 PM	5:50 PM	5:53 PM	5:55 PM	5:57 PM	5:57 PM

Route 30- Westbound (Sacramento/Davis to Fairfield)

Sacramento		UC Davis				Dixon	Vacaville	Fairfield
Depart P St. & 8th St	Depart Capitol Mall	Arrive Memorial Union	Depart Memorial Union	Silo	Health Science	Market Ln, Park & Ride	Davis St, Park & Ride	Arrive Transp. Center
7:54 AM	7:57 AM	>>>>>> Direct Express to Fairfield >>>>>>>						8:39 AM G
8:32 AM	8:35 AM	8:57 AM	8:58 AM			9:16 AM	9:32 AM	9:46 AM 9:54 AM G
1:38 PM	1:41 PM	2:03 PM	2:06 PM			2:24 PM	2:40 PM	2:54 PM 3:02 PM G
4:39 PM	4:42 PM	5:05 PM	5:07 PM	5:15 PM	5:20 PM	5:31 PM	5:48 PM	6:00 PM 6:06 PM G
5:15 PM	5:18 PM					5:43 PM	5:58 PM	6:12 PM G
5:57 PM	6:00 PM					6:30 PM	6:48 PM	7:05 PM G

Route 30 is a Solano Express service



EFFECTIVE JULY 1, 2008 - NEW SERVICE TO SACRAMENTO AND TO FAIRFIELD

Route 30 - Eastbound (Fairfield to Davis/Sacramento)

	Fairfield		Vacaville	Dixon	UCDavis				Sacramento							
	Depart		Davis St. Park	Market Lane			Arrive	Depart	Arrive	Depart	Arrive		Depart			
	Transp Center	Solano Mall	& Ride	Park & Ride	Health Science	Silo	Arrive MU	Depart MU	Capital Mall	Capitol Mall	J St & 6th	9th St. & L St.	9th St. & O St.	P St. & 8th St.	P St. & 8th St.	
SAC Express	6:38 AM		6:50 AM	7:06 AM					7:30 AM	7:30 AM	7:33 AM	7:36 AM	7:38 AM	7:40 AM	G	
UCD EX	6:48 AM	6:53 AM	7:07 AM	7:22 AM	7:32 AM	7:37 AM	7:42 AM	7:45 AM	Return to Dixon, Vacaville, Fairfield							G
SAC Express	6:52 AM		7:04 AM	7:20 AM					7:44 AM	7:44 AM	7:47 AM	7:50 AM	7:52 AM	7:54 AM	G	
Full Run	11:56 AM	12:02 PM	12:17 PM	12:31 PM			12:53 PM	12:56 PM	1:18 PM	1:19 PM	1:22 PM	1:25 PM	1:27 PM	1:28 PM	1:38 PM R	
SAC Express	3:38 PM								4:24 PM	4:25 PM	4:32 PM	4:35 PM	4:37 PM	4:39 PM		
UCD EX	4:00 PM	4:06 PM	4:20 PM	4:35 PM					5:00 PM	5:05 PM	5:08 PM	5:11 PM	5:13 PM	5:15 PM	5:15 PM	
Eliminate									5:42 PM	5:47 PM	5:50 PM	5:53 PM	5:55 PM	5:57 PM		
New Route	5:00 PM	5:06 PM	5:20 PM	5:35 PM					6:00 PM	6:05 PM	6:08 PM	6:11 PM	6:13 PM	6:15 PM	6:15 PM	

Route 30 - Westbound (Sacramento/Davis to Fairfield))

	Depart	Depart	Arrive MU	Depart MU	Silo	Health Science	Market Lane	Davis St.	Solano Mall	Arrive
	P St. & 8th St.	Capitol Mall					Park & Ride	Park & Ride		Transp Center
UCD-FF	7:54 AM	7:57 AM								
Eliminate			7:42 AM	7:45 AM			8:03 AM	8:19 AM	8:33 AM	8:41 AM
Full Run	1:38 PM	1:41 PM	2:03 PM	2:06 PM			2:24 PM	2:40 PM	2:54 PM	3:02 PM
UCD EX			5:05 PM	5:07 PM	5:15 PM	5:20 PM	5:31 PM	5:46 PM	6:00 PM	6:06 PM
SAC Express							5:42 PM	5:58 PM		6:12 PM
Eliminate							6:30 PM	6:48 PM		7:05 PM
New Route							6:42 PM	6:58 PM	7:13 PM	7:20 PM

Loop this trip back at UCDavis instead of SAC since YOLOBUS has service from UCDavis to SAC.

This may be an opportunity to better serve westbound commuters.

Maybe we can also look at the last eastbound trip to run a bit later, making stops along the way to get Westbound commuters home working 8 hour days?



DATE: June 17, 2008
TO: SolanoExpress Intercity Transit Consortium
FROM: Liz Niedziela, Transit Program Manager/Analyst
RE: Solano Paratransit Assessment Study Status

Background:

The Solano Transportation Authority (STA) administers and Fairfield and Suisun Transit (FAST) operates Solano Paratransit. Solano Paratransit operates Monday-Saturday providing intercity paratransit service between the cities of Dixon, Fairfield, Rio Vista, Suisun City, Vacaville, and the unincorporated areas in the central and eastern portion of Solano County.

Solano Paratransit has been funded by Transportation Development Act (TDA) funds from Dixon, Fairfield, Rio Vista, Suisun City, Vacaville, and the County of Solano. Over the years, the STA has secured a variety of other funds for this service including 5310 grants for new buses and Regional Paratransit State Transit Assistance Funds.

The STA has administered intercity paratransit since the early 1990s. The Americans for Disabilities Act (ADA) was approved in 1990 and set basic standards on how transit services would accommodate the disabled. Before 1995, intercity paratransit and Vallejo intercity paratransit services for the elderly and handicapped were operated, under contract with the STA, by a non-profit organization – the Solano County Economic Opportunity Council (SCEOC). When SCEOC was suddenly unable to provide the service, STA has maintained the Solano Paratransit service through a contract with Fairfield and Suisun Transit which operates the service on behalf of the STA and partner agencies.

Solano Paratransit began operating countywide paratransit while local transit operators developed their own local paratransit services for trips *within* their cities. At the same time, Vallejo Runabout began operating both intercity bus and paratransit services for the Vallejo and Benicia transit users. Subsequently, Benicia began to directly contract for their intercity paratransit service via Vallejo Runabout. At this time, all three intercity paratransit services contract with the same provider – MV Transportation. Nevertheless, there are differences in how the service is delivered. ADA requirements are more strictly applied in some areas than others. This highlights the issue that ADA and general paratransit service can be delivered in more than one manner to meet the legal requirements of ADA. Policies on how services are delivered also impact the increasing cost of paratransit services.

Policy issues of how to deliver services in the future were brought up. The STA Board approved the study to analyze existing Solano Paratransit service. Nelson and Nygaard were contracted as the consultant to evaluate Solano Paratransit.

Discussion:

Nelson and Nygaard conducted a review and evaluation of Solano Paratransit. The assessment reviewed the ADA compliance, practices at other transit systems, and recommendations for addressing compliance issues. This report provided an assessment compared to ADA requirements concerning trip denials, on-time performance, travel times, telephone capacity, service area, hours, fares and trip purpose limitations. It further reviewed the eligibility process and screening. Description of other intercity ADA paratransit services in other counties was presented. Nelson and Nygaard suggested some recommendations in the evaluation. STA staff and FAST have been working together to review the issues in this assessment and to report on the status of the issues presented. FAST has implemented changes to Solano Paratransit service and reporting. Furthermore, additional modifications will take place with the new operational contract taking place July 2008. The past operational changes and future enhancements will be presented at a future meeting. The following is a list that briefly identifies some of the major items that STA staff and FAST are working on to report back to Consortium, TAC, and Board.

- Recording, Reporting, and Measuring Trip Denials
- Scheduling
- Recording, Reporting, and Measuring On-Time Performance
- 15 Minute Window
- Paratransit Brochures
- Telephone Capacity
- Service Area
- Hours of Operations
- Eligibility Determination, Screening Process, and Determination Letters
- Staff Training for Eligibility and ADA
- Review of Recommendations

Recommendation:

Informational.



DATE: June 17, 2008
TO: SolanoExpress Intercity Transit Consortium
FROM: Judy Leaks, SNCI Program Manager/Analyst
RE: SolanoExpress Transit Marketing Plan Update

Background:

Solano Transportation Authority (STA) coordinates intercity transit service marketing for the Baylink Ferry and SolanoExpress bus routes. STA received approximately \$260,000 in RM2 marketing funds during FY 2007-08 from MTC. These funds must be obligated by June 30, 2008 and used only to market RM2 routes which include the Baylink Ferry and Routes 40, 80, 85, and 90. To include all the intercity routes on some marketing strategies, these funds will be supplemented by SolanoExpress marketing funds. Both funds are in the current STA budget. In FY 2008-09, SolanoExpress funds will be used exclusively as the RM2 marketing funds will have expired.

Discussion:

Staff is working with MIG, a marketing consultant, to develop and implement several promotions. The underlying theme of these promotions is to capture new riders with a message to try SolanoExpress as an alternative to rising fuel costs and to encourage an environmental/green message.

Express Transit Try-It-Free: MIG has completed the design of the Express Transit Try-It-Free promotion. The slogan is "Express Yourself" and features three (3) individuals "expressing" themselves while being super-imposed onto the top of SolanoExpress buses. Developed materials include ads for bus exteriors, bus shelters and interior bus cards on local and intercity routes. MIG has also developed a 30 second video "Pump-Top" ad, a relatively new marketing medium. "Pump-Top" ads are video ads that display at the gas pumps as consumers pump their gas. Electronic billboard ads are also being designed for I-80 exposure in Fairfield and Vallejo.

The 10-ride pass, which is intended to attract new riders on RM2 bus routes, has been designed as a tri-fold piece. It includes a section where the ten (10) rides can be punched when taken with a fold-over, mail-in form that will be used for a monthly pass prize drawing. Over 1,000 10-ride passes will be purchased/printed and distributed. The design of this piece has been coordinated with the two RM2 route operators. SNCI staff will administer the distribution of these passes and track the results. This promotion will be launched by the end of June.

Senior Outreach and Ambassador Program: The intent of this promotion is to demonstrate and educate the ease of travelling by transit. An expenditure budget has been provided to the cities of Vacaville, Fairfield, and Vallejo. Each city will be responsible for the design and implementation of these programs in their jurisdiction. Vacaville has launched a senior outreach program with interior ads in their local buses promoting the RM2 bus routes, bus shelter ads, and postcards. Fairfield's Transit Ambassador Program will offer personalized orientation for new users of public transit, including Solano Express. Trained City of Fairfield

staff will assist new riders in learning how to read schedules, plan a trip, where to catch the bus, how to use transfers, how to pay the fare, how passes work and about special features, such as the wheelchair lift and “kneeler” work. Fairfield Senior Outreach Program is a special awareness program geared toward engaging the senior population in Fairfield and Suisun City to raise awareness about transit options. Throughout the summer, this program will bring transit options to a variety of venues with the goal of increasing awareness of what services are available and work in concert with the Transit Ambassador Program to educate the riders on how to use the system.

Systemwide Maps: An updated intercity, countywide map is being produced. This map will be displayed at bus shelters, on brochures and publications. The City of Vallejo will be providing 20 bus shelters to display this promotion..

Weekend Ferry Promotion: The Baylink “Weekender Duo Pass” promotion was launched May 31 with newspaper ads in local papers. Readers were directed to the SolanoExpress website, www.solanoexpress.com or 800-53KMUTE to request a voucher for a pass. In the first week following the ads, over 150 vouchers were requested. Staff is administering the distribution of these vouchers and tracking the results. The vouchers must be redeemed at the Vallejo Baylink Ferry Terminal for a Duo Pass valid until December 2008. STA worked with the Baylink Ferry and Vallejo Transit who purchased the special Duo Weekend Pass for this promotion. All the Flyers and vouchers have been produced.

Recommendation:
Informational.



DATE: June 17, 2008
TO: SolanoExpress Intercity Transit Consortium
FROM: Judy Leaks, SNCI Program Manager/Analyst
RE: SNCI Monthly Issues

Background:

Each month, the STA's Solano Napa Commuter Information (SNCI) program staff provides an update to the Consortium on several key issues: Napa and Solano transit schedule status, marketing, promotions and events. Other items are included as they become relevant.

Discussion:

Transit Schedules: The monthly transit schedule matrix was distributed to all Solano and Napa operators the week of June 16th. Based on the response received, an updated transit matrix will be provided at the meeting.

Marketing/Promotions:

Staff is processing and tracking requests for the Baylink "Weekender Duo Pass" promotion, funded by the RM2 Marketing funds. In the first week following the initial newspaper ads, over 150 requests were received and vouchers mailed out.

A campaign of newspaper ads and radio spots directing commuters and travelers to SNCI via phone and website is being developed in response to the rising cost of gas. Staff will provide information about all alternatives.

SNCI staff is preparing the second Solano Commute Challenge (SCC). The SCC is a targeted outreach campaign involving employers and the local business community. Participants will receive incentive rewards by using transit, carpools, vanpools, bikes and walking at least 30 times from August-October.

Events: SNCI staffs information booths at events where transit information is distributed along with a range of other commute options information. Staff has begun the summer Farmers Market events in Vacaville and Napa. "Weekender Duo Pass" vouchers were available at the markets held in June. Staff attended an information fair for State Compensation Insurance Fund (SCIF) in Fairfield which is relocating from Fairfield to Vacaville later this year.

Recommendation:

Informational.

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DATE: June 16, 2008
TO: STA Intercity Transit Consortium
FROM: Judy Leaks, SNCI Program Manager/Analyst
RE: 2008 Bike to Work Week Wrap-up

Background:

May 12-16 marked the fourteenth (14th) annual California Bike to Work campaign. Bike to Work (BTW) Day was Thursday, May 15th. The immediate goal of this campaign was to promote bicycling as a commute option by encouraging individuals to pledge to bike to work (or school, or transit) at least one day during Bike to Work Week. The long-term goal was to increase on-going bike commuting. Prizes, energizer stations, and participant rewards were just some of the methods of encouragement. This year over 1,100 individuals participated in BTW in Solano and Napa Counties.

STA's Solano Napa Commuter Information (SNCI) program organized the campaign in Solano and Napa counties. Staff participated in regional Bike to Work Technical Advisory Committee meetings and coordinated locally with the Solano and Napa Bicycle Advisory Committees.

Discussion:

To increase awareness about the California Bike to Work campaign, staff performed outreach to employers, the bicycle community, and the general public. Regional materials and prizes were incorporated and localized as needed. Local sponsors were secured to add value and increase interest in the campaign.

Outreach

A mailing of BTW campaign materials was sent to over 350 major employers in Napa and Solano Counties. These packets included a sample registration form, poster, materials order form, employer tip toolkit, feedback form, Bike Commuting in Napa and Solano flyer, Team Bike Challenge flyer, and information about SNCI's commuter bicycle incentive. Follow-up calls were made to employers.

Last year's participants were sent a letter with a registration form encouraging their continued participation and asking them to encourage a friend to participate as well. BTW registration forms were distributed at Earth Day and other community events. Web pages were added to STA's website so that individuals could register on-line as well as learn where energizer stations were located.

Participants

A total of 1160 individuals signed up to participate in BTW 2008. 571 participants were from energizer stations; 153 came over the internet through the BTW website; and 436 were students attending Bike to School events.

Staff coordinated with the Safe Routes to School (SR2S) program to bring pilot bike rodeos and “Walk and Roll” events at four Solano County schools. These educational and encouragement events took place at Anderson School in Dixon, and Foxboro and Cambridge Schools in Vacaville. Dan O Root School in Suisun City will conduct their events in June. Over 130 students attended the bike rodeos led by the local police departments of Dixon and Vacaville. 551 students walked or rode their bikes or scooters on their school’s designated “Walk and Roll” day.

Energizer Stations

Fifteen (15) energizer stations were hosted by various businesses and organizations in Solano and Napa counties – 9 in Solano County and 6 in Napa County. Participants received BTW bags with additional giveaway items and bicycle information. Staff coordinated the distribution of materials to various local energizer stations ranging from Dixon to Calistoga.

Sponsorships

Local sponsorships were sought and once again the local community was very supportive. In Solano, Ray’s Cycle in Fairfield and Vacaville, as well as Fisk’s Cyclery in Dixon donated prizes and discount coupons. In addition, they hosted energizer stations on BTW Day. Authorized Bicycle Shop in Vallejo, Dixon Bikes and Boards in Dixon, and Bicycle Works and Napa River Velo in Napa donated gift certificates and discount coupons for the local prize drawings. Rockville Bike provided discount coupons.

Marketing

Articles and advertisements were placed in several community publications including the Vacaville Grapevine, Fairfield-Suisun Breeze, Dixon Round Up, Vallejo-Benicia Grapevine and Napa Valley Marketplace. Radio spots ran during the two weeks preceding BTW Day on KUIC and KVYN/KVON.

Bike Commuter of the Year/Team Bike Challenge

The regional BTW promotion selects a Bike Commuter of the Year (BCOY) from each county. David Siruno, a Vacaville postal worker who routinely competes in local fundraising bicycle events like the *Tour de Cure* and bikes to work every day, received the honor for Solano County. The winning team in the Team Bike Challenge was the Slipstream Surfers. This year there were 6 participating teams, a 50 percent increase from last year.

Recommendation:

Informational.



DATE: June 13, 2008
TO: SolanoExpress Intercity Transit Consortium
FROM: Robert Macaulay, Director of Planning
RE: Regional Transportation Plan (RTP) T2035 Policy Priorities

Background:

The Metropolitan Transportation Commission (MTC) is in the process of updating its long-range transportation plan – the Regional Transportation Plan (RTP). MTC has completed the goal-setting process and developed four general performance measures for RTP projects and policies. These performance measures are:

- Reduce Congestion (20% below 2007 levels)
- Reduce Vehicle Miles Traveled (10% per capita below 2007 levels)
- Reduce Air Emissions
 - pm10 – 24% below 2007 levels
 - CO2 – 40% below 1990 levels
- Improve Affordability (10% reduction in combined transportation and housing costs for low income households)

In March, the STA submitted a list of projects proposed for inclusion in the RTP (Attachment A). All of the other CMAs made similar proposals; MTC identified both regional projects and programs. MTC has been conducting financial reviews and performance modeling of various combinations of these projects and programs, and discussing the results of this analysis with the CMAs and transit providers. The main focus of these discussions has been investment trade-offs – since there are more projects and programs than available funding, what is the best balance of spending in various areas to advance the RTP goals.

MTC held meetings in each of the nine (9) Bay Area counties to discuss investment trade-offs. The Solano County meeting was on the evening of May 7th at the Solano County offices in downtown Fairfield. MTC made a video presentation, and then asked the attendees to answer a series of value and investment questions. There was strong support for investing heavily in maintenance and operation of the existing roadway and transit systems before expanding the system or funding new programs.

Discussion:

MTC staff has developed three investment options, as described in the attached MTC Planning Committee staff report (Attachment B). In all three scenarios, the largest single investment category is maintenance (including both local streets and roads and transit). The other categories are efficiency, expansion and High Occupancy Toll (HOT) lanes. MTC staff has identified Option 2 as their preferred option. This would provide \$6 billion in STIP and ITIP funds for system expansion, \$5.1 billion for HOT lanes, \$6.3 billion for system efficiency (including Lifeline, bicycle network, climate change,

planning and TLC, and Freeway Performance Initiative projects), and \$13.2 billion for roadway and transit operations and maintenance.

The MTC Planning Committee will make a recommendation on the Draft RTP Investment Plan at their meeting of July 11th. MTC will select a Draft RTP Investment Plan for environmental and air quality analysis at its July 23rd meeting. The Draft RTP and associated Draft Environmental Impact Report is expected to be released for public comment in December of this year.

Fiscal Impact:

None.

Recommendation:

Informational.

Attachments:

- A. STA Priorities for RTP Investments
- B. MTC Planning Commission Staff Report

ATTACHMENT A
STA Priorities for RTP Investment Trade-Offs

Maintain the Existing System. The condition of regional and local roadway and transit capital has been allowed to deteriorate. Before any new investments are made, the existing investments must be protected by adequate maintenance and periodic replacement. *Preserve and expand the Pavement Management and Technical Assistance Program and the Streetsaver Program as specific programs that promote maintenance of local streets and roads.*

Local Decisionmaking and Local Implementation. The CMAs and the cities and counties have the best understanding of local needs, and are responsible for implementing programs. The overall theme of the RTP should be set at the regional level, but the implementation should be done on a corridor and local level.

Efficiency Before Expansion. Make moderate investments in more efficient use of the regional transportation system before making initiating major expansions of roadways.

Improve Corridor Mobility. MTC has focused on the maturity of the core urban area freeway system, but the periphery system has room and need to grow. The RTP should allow CMAs to identify and plan for that system expansion before it is needed. This includes rail and water corridors that can take pressure off of road corridors.

Regional Clean Air Strategy. MTC and the Bay Area Air Quality Management District should collaborate with the CMAs and local jurisdictions to develop a clean air strategy. The current partnership between the BAAQMD should be expanded in this endeavor.

Priority Development Areas (PDAs). The PDA process of identifying and helping fund high density transit oriented development should be structured to allow all portions of the region to participate, not just the core inner-Bay communities. Funding for existing programs such as Transportation for Livable Communities should not be diverted to pay for PDAs.

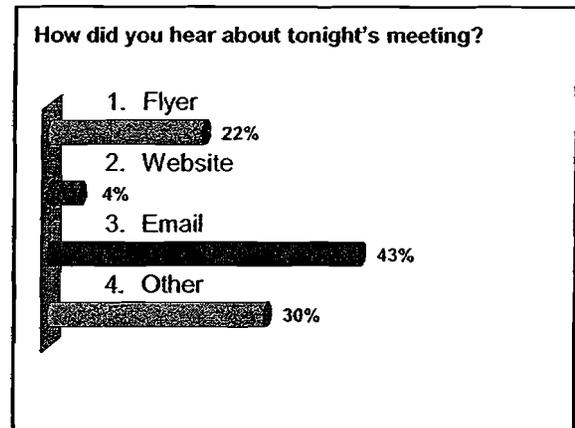
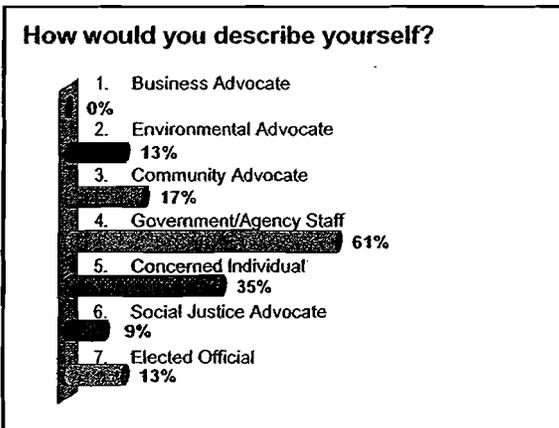
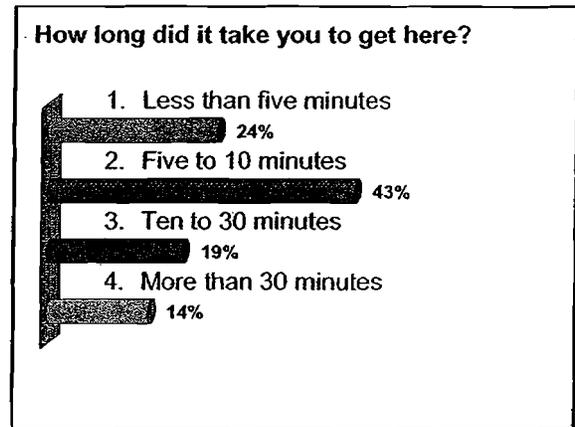
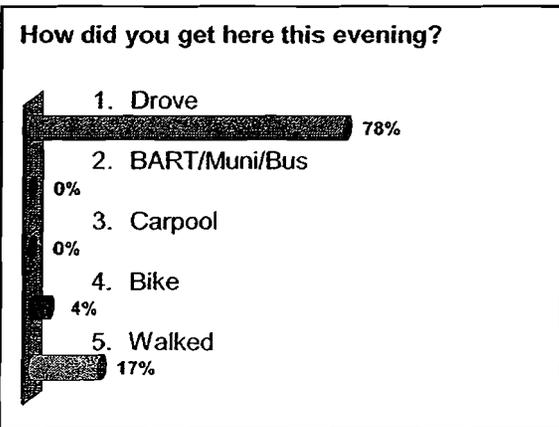
Attainable Milestones. The RTP needs to set out clearly measurable and attainable milestones so that we can measure progress towards long-term goals.

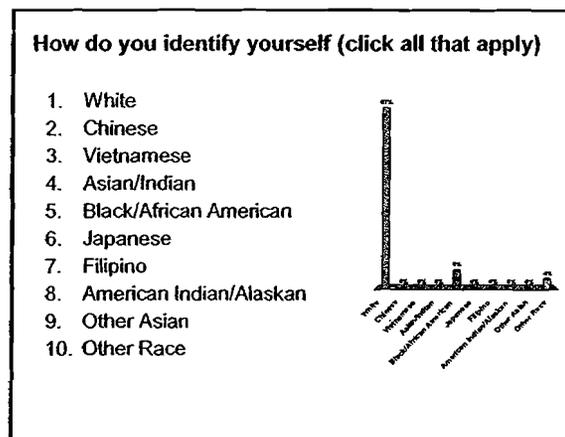
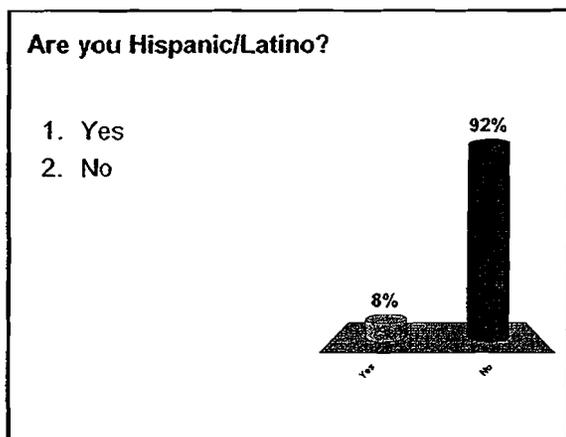
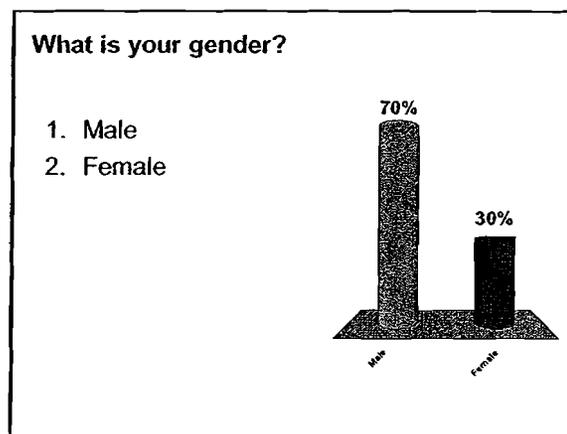
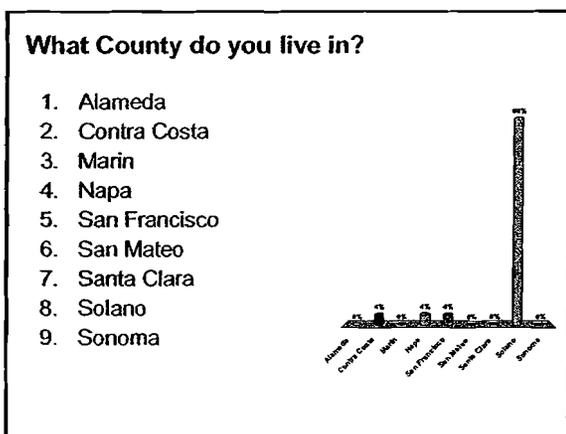
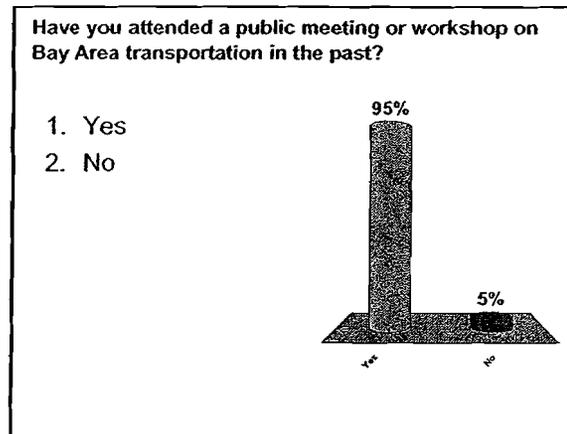
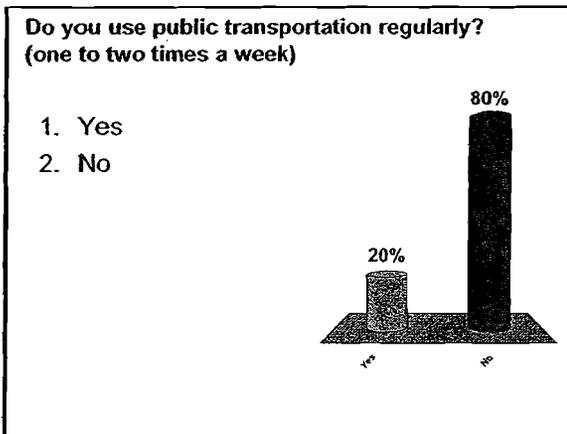
Focus on Goals, Then on Tools. The RTP needs to first identify goals (such as a regional HOV network) and then discuss tools options to attain those goals (generate revenue from HOT lanes to finance the HOV network) as proposed by MTC.

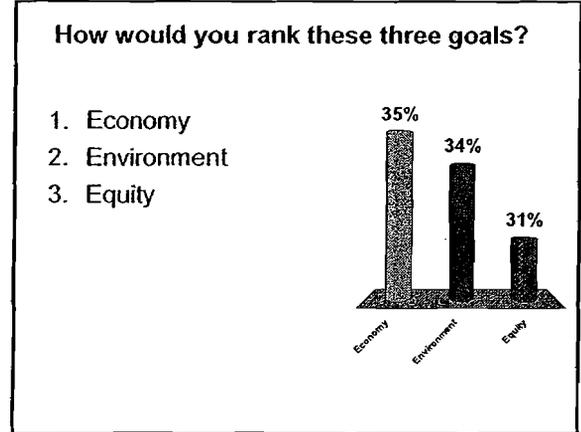
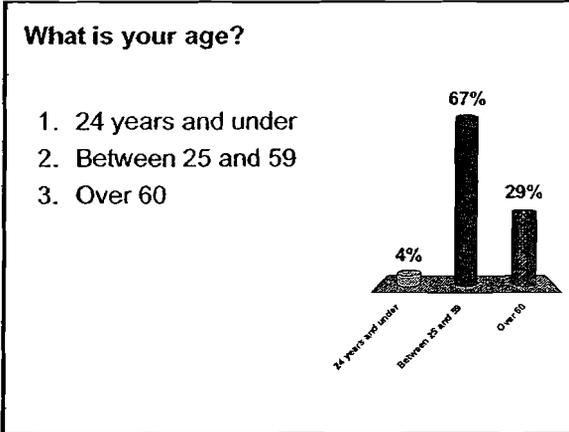
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May Public Workshops
Solano County, May 7

Let's learn about YOU



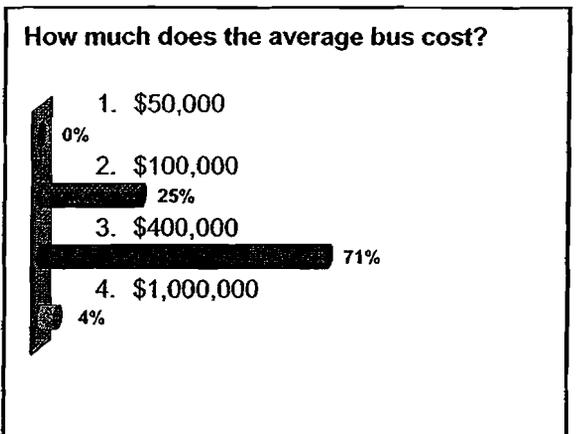
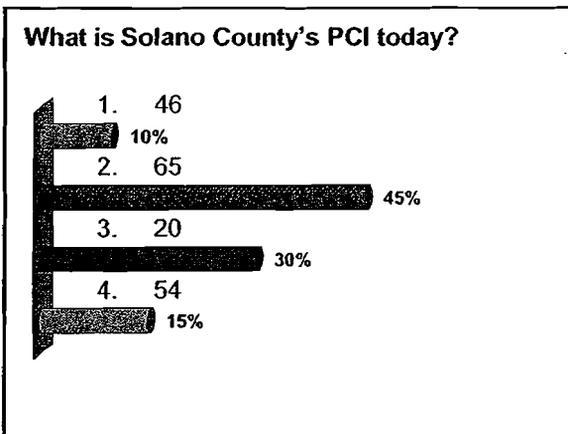


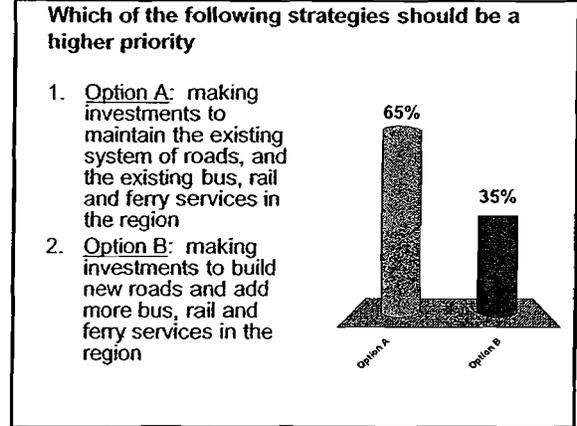
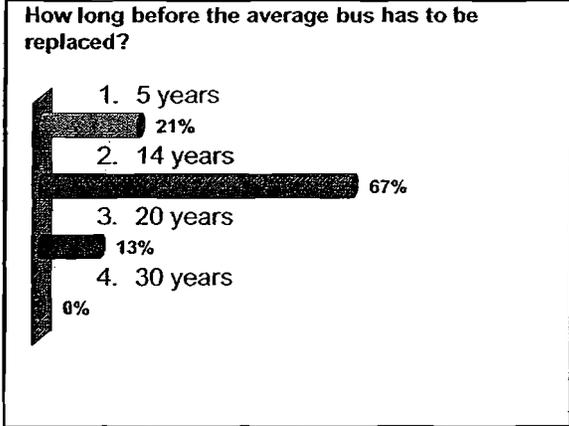


Maintenance

The Maintenance Challenge

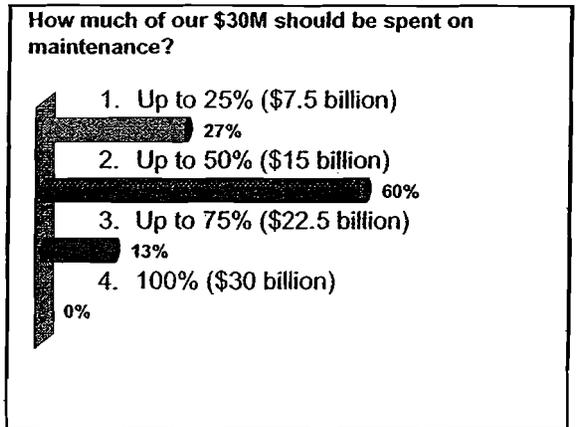
On a scale of 0 to 100, the Bay Area's average pavement condition index is 64. What do you think the index is for Solano County?



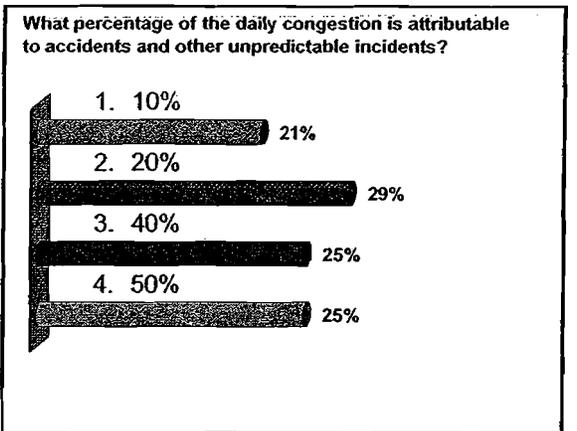


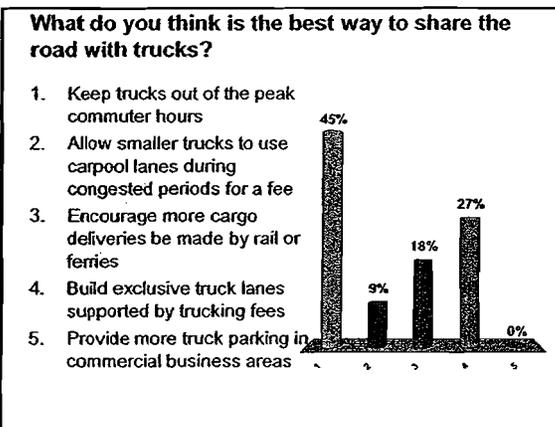
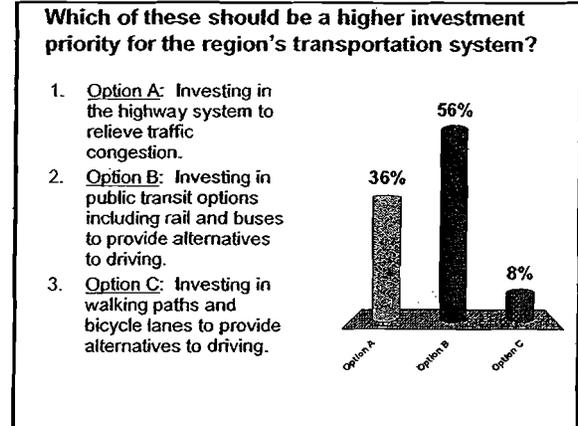
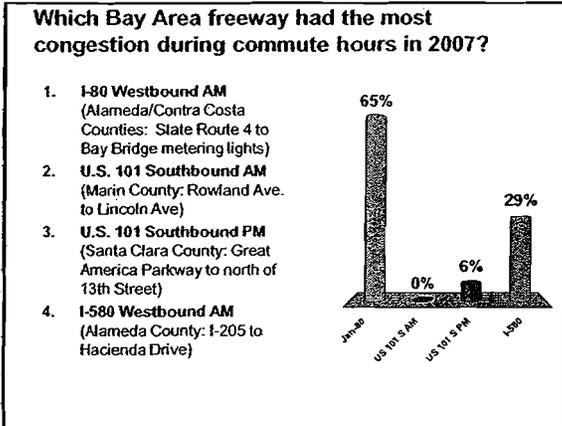
How much for maintenance?

How much of our \$30 billion budget should we spend on maintaining our local streets and roads, transit systems and state highways, keeping in mind this sets the stage for how much will be available for other investment categories?



Congestion Relief

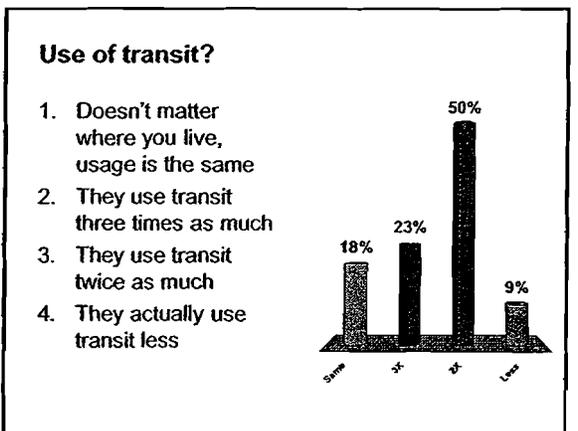


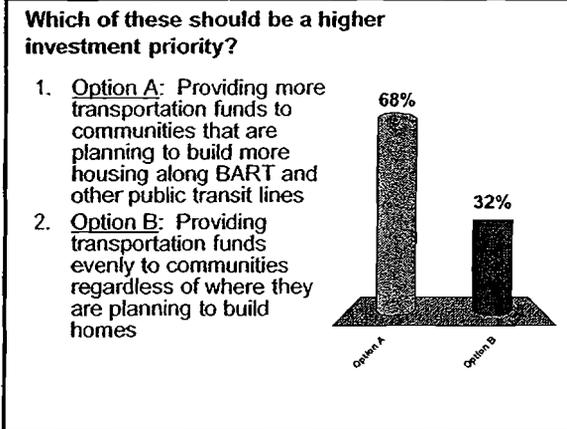


Focused Growth

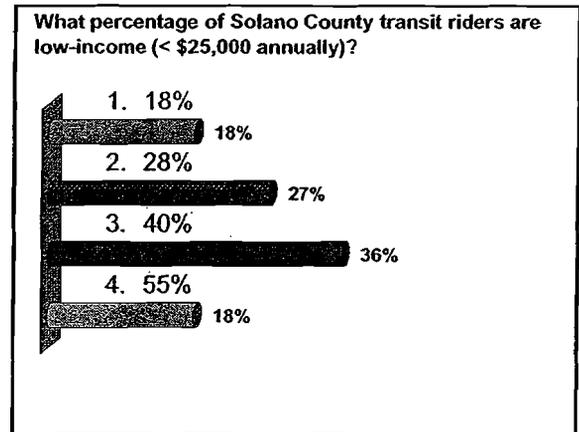
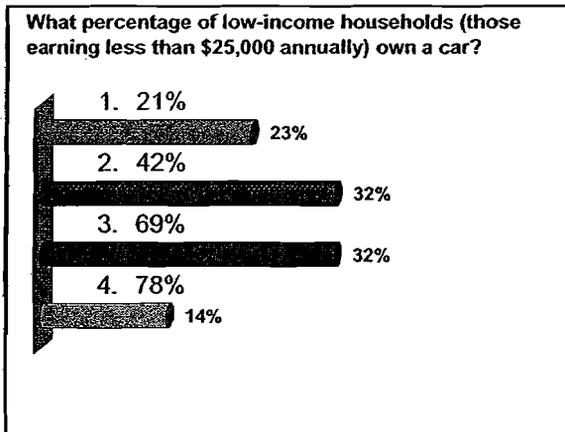
Focused Growth

Do Bay Area residents who live within a half-mile of public transit use it for their commutes more or less than the average Bay Area resident?



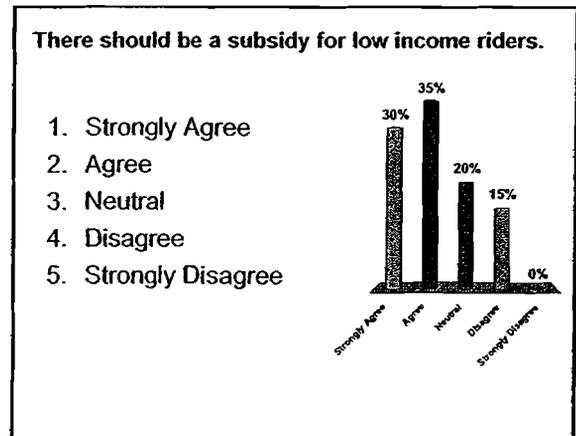


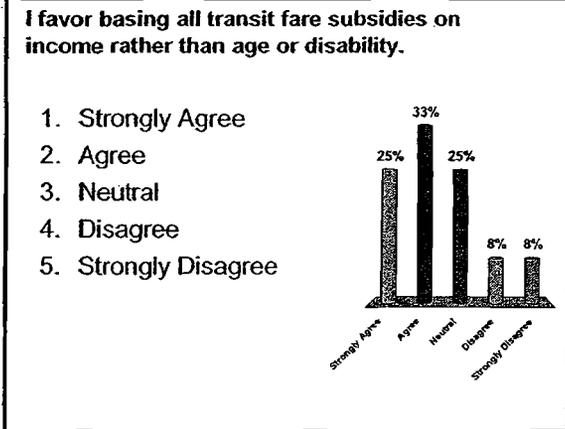
Access



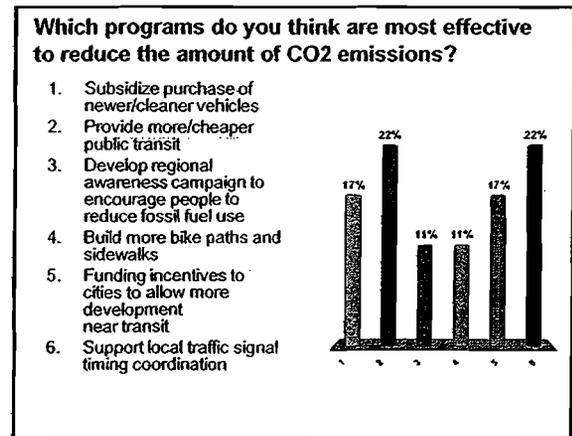
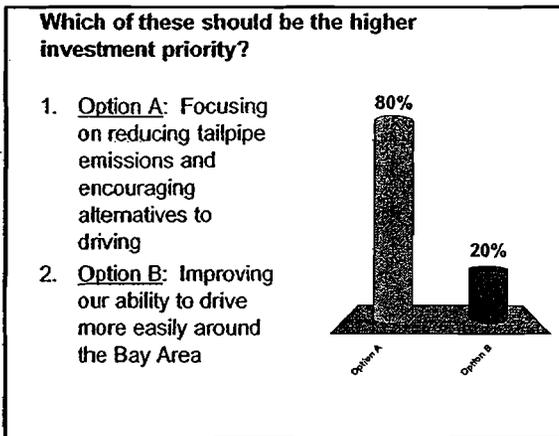
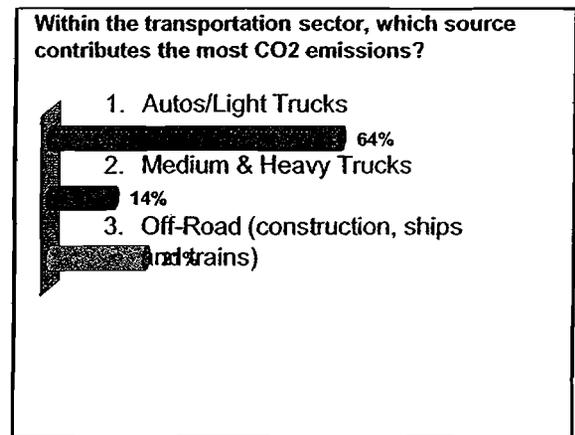
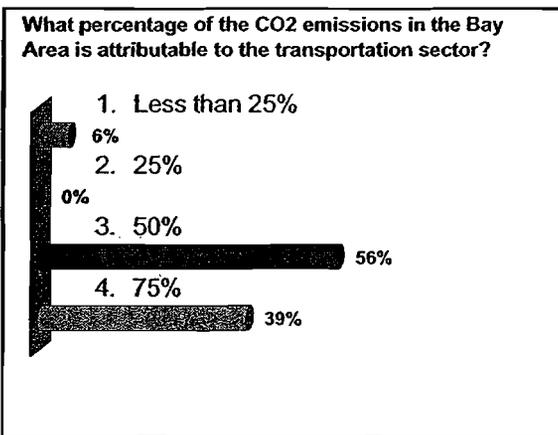
Transit Fares

Transit fare discounts are currently given to youth, seniors, and the disabled. In addition to these subsidies, do you think there should be a subsidy for low-income transit riders?





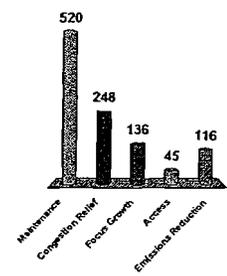
Emissions Reduction



Investment Tradeoffs

You have \$10 – Click each number once for each dollar you want to spend.

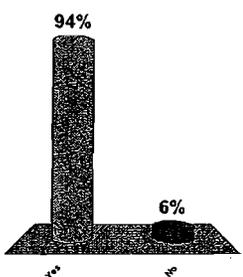
1. Maintenance
2. Congestion Relief
3. Focus Growth
4. Access
5. Emissions Reduction



Category	Clicks
Maintenance	520
Congestion Relief	248
Focus Growth	136
Access	45
Emissions Reduction	116

Now that we've done the budget, would you favor pursuing new revenues to increase the budget?

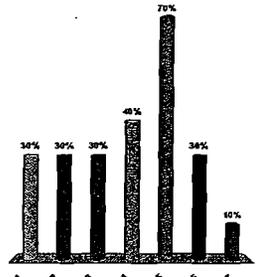
1. Yes
2. No



Response	Percentage
Yes	94%
No	6%

Which of the following new revenue sources would you support? (Multiple answers OK)

1. Regional gas fee
2. Higher bridge toll
3. Road tolls
4. Vehicle registration fees
5. County transportation sales taxes
6. Other new revenues
7. No new fees or increases

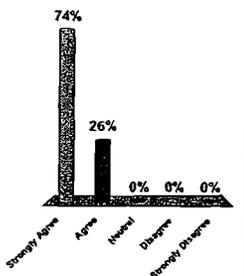


Revenue Source	Support Percentage
1. Regional gas fee	30%
2. Higher bridge toll	36%
3. Road tolls	39%
4. Vehicle registration fees	40%
5. County transportation sales taxes	70%
6. Other new revenues	38%
7. No new fees or increases	10%

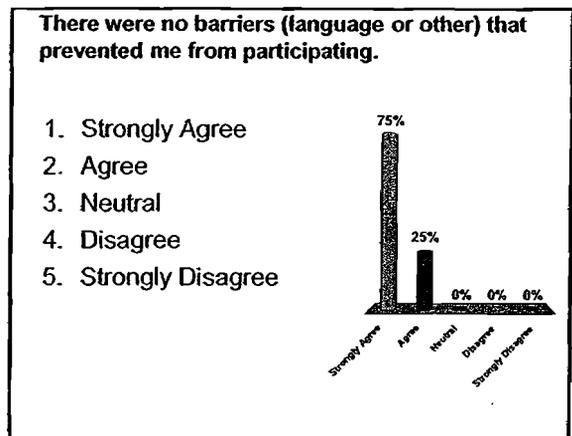
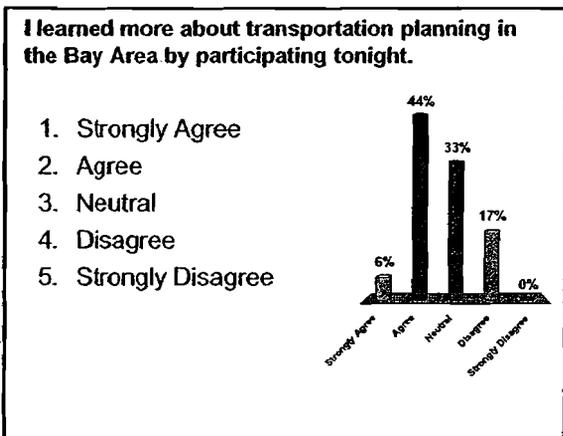
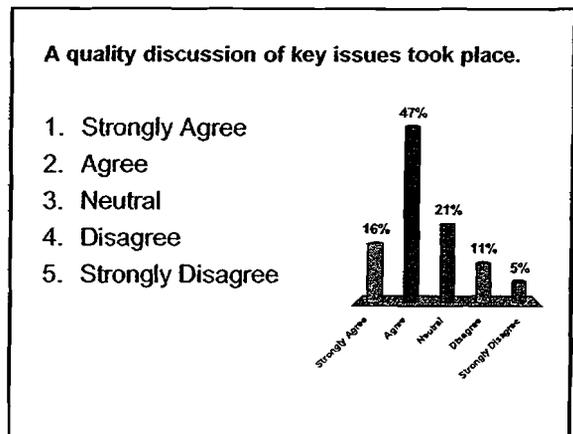
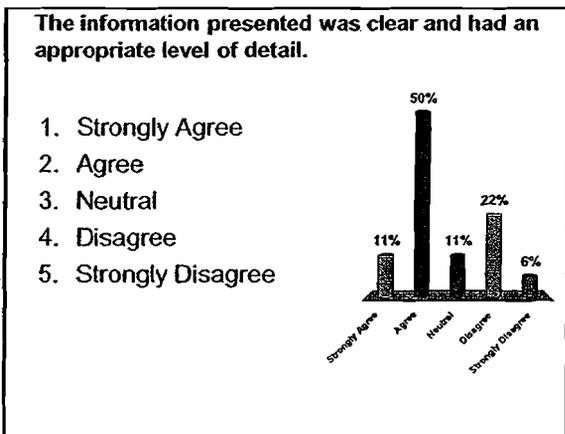
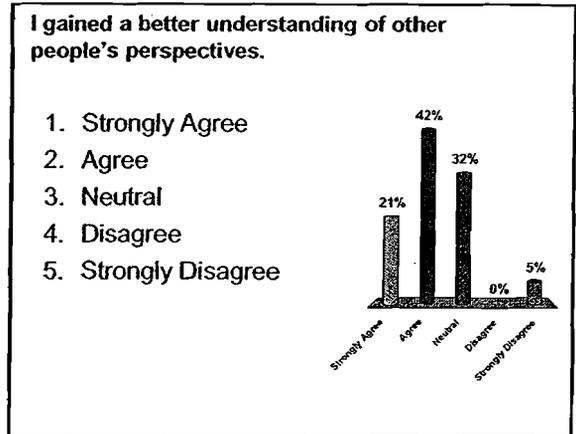
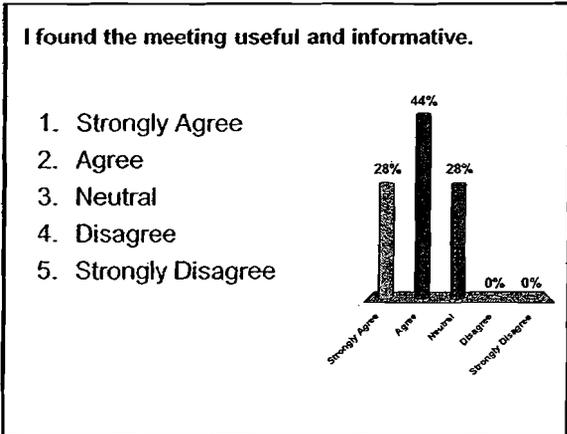
Brief Evaluation of Tonight's Meeting

I had the opportunity to provide comments.

1. Strongly Agree
2. Agree
3. Neutral
4. Disagree
5. Strongly Disagree



Response	Percentage
Strongly Agree	74%
Agree	26%
Neutral	0%
Disagree	0%
Strongly Disagree	0%



Questions? Comments?

www.mtc.ca.gov/T2035

(510) 817-5757



DATE: June 13, 2008
TO: SolanoExpress Intercity Transit Consortium
FROM: Robert Macaulay, Director of Planning
RE: Comprehensive Transportation Plan (CTP) Committee Meeting Report

Background:

The STA Board has initiated an update of the Solano Comprehensive Transportation Plan (CTP). An overall purpose statement and goals have been adopted and membership on three steering committees has been appointed. The three STA Committees are 1.) Alternative Modes, 2.) Arterials, Highways and Freeways and 3.) Transit.

Discussion:

The first CTP Committee – Transit – met on May 19, 2008. The Alternative Modes committee is scheduled to meet on June 18th. The Arterials, Highways and Freeways committee is scheduled to meet on June 25th or 26th. Once these initial meetings have occurred, each of the major CTP elements will have a purpose statement and goals to help guide the development of specific policies and the preparation of the subsidiary studies that contribute to the element(s).

The next committee meetings are expected after August, and will begin to review some of the subsidiary studies, and individual policies and performance measures.

Fiscal Impact:

None.

Recommendation:

Informational.

Attachments:

- A. Transit Committee Agenda for May 19, 2008
- B. Alternative Modes Agenda for June 18, 2008
- C. Arterials, Highways and Freeways Agenda for June 25, 2008

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Solano Transportation Authority

One Harbor Center, Suite 130
Suisun City, California 94585

Area Code 707
424-6075 • Fax 424-6074

**Transit Element
Committee Meeting Agenda
May 19, 2008 – 2:00 – 3:30 p.m.
Location: Solano Transportation Authority
One Harbor Center, Suisun City**

Members:

- Benicia
- Dixon
- Fairfield
- Rio Vista
- Solano County
- Suisun City
- Vacaville
- Vallejo

ITEM

BOARD/STAFF PERSON

- I. CALL TO ORDER – SELF INTRODUCTIONS –** Mary Ann Courville, Chair
- II. COMMITTEE VICE-CHAIRPERSON APPOINTMENT** Mary Ann Courville, Chair
- III. APPROVAL OF AGENDA**
- IV. INFORMATIONAL ITEMS**
 - A. CTP History and Organization** Robert Macaulay, STA
Pg. 1
 - B. Summary of the 2005 Transit Element** Elizabeth Richards, STA
 - C. Commute and Transit Statistics** Robert Macaulay, STA
Pg. 7
- V. ACTION ITEMS**
 - A. Transit Element Goals and Objectives** Robert Macaulay, STA
Recommendation:
Forward recommendation to the STA Board to adopt the Transit Element Purpose Statement and Goals for the Solano Comprehensive Transportation Plan as shown in Attachment A.
Pg. 11
 - B. Transit Element Vector Chart** Robert Macaulay, STA
Participate in a process to develop a “vector chart” identifying factors supporting and resisting achievement of Transit Element Goals.
Pg. 17

C. Transit Facilities of Regional Significance

Robert Macaulay, STA

Recommendation:

Issue an invitation to the STA member agencies and Solano County transit providers to submit proposed Transit Facilities of Regional Significance, based upon the adopted criteria.

Pg. 19

VI. NEXT MEETING

Mary Ann Courville, Chair

- A. Establish date and agenda for next Committee meeting.

VII. ADJOURNMENT

Mary Ann Courville, Chair



Solano Transportation Authority

One Harbor Center, Suite 130
Suisun City, California 94585

Area Code 707
424-6075 • Fax 424-6074

Members:

Benicia
Dixon
Fairfield
Rio Vista
Solano County
Suisun City
Vacaville
Vallejo

**Alternative Modes Subcommittee
Meeting Agenda**

**Wednesday, June 18, 2008
3:00 – 4:30 p.m.**

**STA Conference Room
One Harbor Center, Suite 130
Suisun City, CA 94585**

ITEM

BOARD/STAFF PERSON

- | | |
|---|------------------------------------|
| <p>I. CALL TO ORDER – SELF INTRODUCTIONS
(3:00 p.m.)</p> | <p>Jim Spering, Chair</p> |
| <p>II. COMMITTEE VICE CHAIRPERSON APPOINTMENT
(3:05 p.m.)</p> | <p>Jim Spering, Chair</p> |
| <p>III. APPROVAL OF AGENDA
(3:08 p.m.)</p> | <p>Jim Spering, Chair</p> |
| <p>IV. INFORMATIONAL ITEMS</p> | |
| <p>A. CTP History and Organization
(3:10 – 3:15 p.m.)
Pg. 1</p> | <p>Robert Macaulay, STA</p> |
| <p>B. Summary of the 2005 Alternative Modes Element
(3:15 – 3:20 p.m.)
Pg. 7</p> | <p>Sara Woo, STA</p> |
| <p>C. Multimodal Travel Statistics: Obstacles and Opportunities
(3:20 – 3:50 p.m.)
Pg. 9</p> | <p>Robert Macaulay, STA</p> |
| <p>D. Alternative Modes Subsidiary Studies and Committee Meeting Schedule
(3:50 – 3:55 p.m.)
Pg. 13</p> | <p>Sara Woo, STA</p> |

Alternative Modes Subcommittee Members

<u>Jim Spering</u> Chair County of Solano	<u>Alan Schwartzman</u> City of Benicia	<u>Jack Batchelor, Jr.</u> City of Dixon	<u>Chuck Timm</u> City of Fairfield	<u>Jan Vick</u> City of Rio Vista	<u>Steve Wilkins</u> City of Vacaville
<u>Tom Bartee</u> City of Vallejo	<u>Mike Segala</u> City of Suisun City	<u>J.B. Davis</u> Bicycle Advisory Committee	<u>Lynne Williams</u> Pedestrian Advisory Committee	<u>Ed Huestis</u> Technical Advisory Committee	

V. ACTION ITEMS

A. Alternative Modes Element Purpose Statement and Goals

Sara Woo, STA

Recommendation:

Forward recommendation to the STA Board to adopt the Alternative Modes Element Purpose Statement and Goals for the Solano Comprehensive Transportation Plan as shown in Attachment A.

(3:55 – 4:15 p.m.)

Pg. 17

VI. NEXT MEETING

Jim Spering, Chair

(4:15 p.m.)

- A. Establish date and agenda for next Committee meeting
- B. Future agenda items/next steps

VII. ADJOURNMENT – 4:30 p.m.

Jim Spering, Chair

2008 TENTATIVE MEETING SCHEDULE

June 18, 2008

September 2008 (TBD)

December 2008 (TBD)

March 2009 (TBD)

Questions? Please contact STA Staff, Robert Macaulay at (707) 424-6075, rmacaulay@sta-snci.com



Solano Transportation Authority

One Harbor Center, Suite 130
Suisun City, California 94585

Area Code 707
424-6075 • Fax 424-6074

**Arterials, Highways, and Freeways Element
Committee Meeting Agenda
Monday, June 23, 2008
1:00 – 2:30 p.m.**

Members:

Benicia
Dixon
Fairfield
Rio Vista
Solano County
Suisun City
Vacaville
Vallejo

**Meeting Location: Solano Transportation Authority
One Harbor Center, Suite 130
Suisun City 94585**

<u>ITEM</u>	<u>BOARD/STAFF PERSON</u>
I. CALL TO ORDER – SELF INTRODUCTIONS (1:00-1:05 p.m.)	Len Augustine, Chair
II. COMMITTEE VICE-CHAIRPERSON APPOINTMENT (1:05-1:10 p.m.)	Len Augustine, Chair
III. APPROVAL OF JUNE 23, 2008 ARTERIALS, HIGHWAYS AND FREEWAYS AGENDA (1:10-1:15 p.m.)	Len Augustine, Chair
IV. INFORMATIONAL ITEMS	
1. Solano County Comprehensive Transportation (CTP) Plan History and Organization. (1:15-1:25 p.m.) Pg 2	Robert Macaulay, STA
2. Summary of the 2005 Arterials, Highways, and Freeways Element (1:25-1:30 p.m.) Pg 7	Robert Guerrero, STA
3. Highway Studies and Projects Status (1:30-1:40 p.m.) Pg. 10	Janet Adams, STA

ARTERIALS, HIGHWAYS, AND FREEWAYS COMMITTEE MEMBERS

Len Augustine Chair
City of Vacaville

Elizabeth Patterson
City of Benicia

Jack Batchelor,
City of Dixon

Harry Price
City of Fairfield

67 Ed Woodruff
City of Rio Vista

Pete Sanchez
City of Suisun City

Mike Reagan
County of Solano

Paul Wiese
Technical Advisory
Committee

4. Solano County Travel Demand Model
(1:40-1:50 p.m.)
Pg. 11

Robert Macaulay, STA

5. Committee Schedule and Subsidiary Plans
(1:50-2:00 p.m.)
Pg. 13

Robert Guerrero, STA

V. ACTION ITEMS

A. Arterials, Highways, and Freeways Element Goals and Objectives

Robert Guerrero, STA

Recommendation:

Forward recommendation to the STA Board to adopt the Arterials, Highways, and Freeway Element Purpose Statement and Goals for the Solano Comprehensive Transportation Plan as shown in Attachment A.

(2:00-2:25 p.m.)

Pg. 16

VI. NEXT MEETING DATE

Len Augustine, Chair

(2:25 p.m.)

Establish date and agenda for next Committee meeting.

VII. ADJOURNMENT- 2:30 p.m.

Len Augustine, Chair

ARTERTIALS, HIGHWAYS, AND FREEWAYS COMMITTEE MEMBERS

Len Augustine Chair
City of Vacaville

Elizabeth Patterson
City of Benicia

Jack Batchelor,
City of Dixon

Harry Price
City of Fairfield

68 Ed Woodruff
City of Rio Vista

Pete Sanchez
City of Suisun City

Mike Reagan
County of Solano

Paul Wiese
Technical Advisory
Committee



DATE: June 5, 2008
 TO: SolanoExpress Intercity Transit Consortium
 FROM: Sara Woo, Planning Assistant
 RE: Funding Opportunities Summary

The following funding opportunities will be available to STA member agencies during the next few months. Also attached are summary fact sheets for each program. Please distribute this information to appropriate departments within your jurisdiction.

Fund Source	Application Available From	Application Due
Regional Transportation Fund for Clean Air Program*	Geraldina Grunbaum, BAAQMD, (415) 749-4956	June 30, 2008
Federal Safe Routes to School (SRTS) Program*	Joyce Parks, California Department of Transportation (Caltrans) (916) 653-6920	July 18, 2008
Non-Urbanized Area Intercity Bus Program (FTA 5311)*	Dan Mundy, Caltrans (916) 657-4587	August 29, 2008
Job Access and Reverse Commute (JARC) Program (FTA 5316)*	Bill Walker, Caltrans (916) 654-8222	August 29, 2008
New Freedom Program (FTA 5317)*	Bill Walker, Caltrans (916) 654-8222	August 29, 2008

* New funding opportunity



FUNDING OPPORTUNITY

Regional Transportation Fund for Clean Air Program

Due June 30, 2008

TO: SolanoExpress Intercity Transit Consortium
FROM: Sara Woo, Planning Assistant

This summary of the Solano Transportation Fund for Clean Air Program (60% Regional Funds) is intended to assist jurisdictions plan projects that are eligible for the program. STA staff is available to answer questions regarding this funding program and provide feedback on potential project applications.

Eligible Project Sponsors: Public agencies are eligible such as cities, counties, school districts, and transit districts in the cities of Fairfield, Suisun City, Vallejo, Benicia, and portions of Solano County located in the Bay Area Air Quality Management District.

Program Description: The Regional Transportation Fund is a part of the Transportation Fund for Clean Air (TFCA) grant program, which is funded by a \$4 surcharge on motor vehicles registered in the Bay Area.

Funding Available: Approximately \$10 million is expected to be available in FY 2008-09 for the Bay Area. The minimum grant for a single project is \$10,000 and the maximum grant is \$1.5 million.

Eligible Projects: Shuttle/feeder buses, arterial management, bicycle facilities, clean air vehicles and infrastructure, ridesharing, clean air vehicles, and “Smart Growth” projects.

Further Details: http://www.baaqmd.gov/pln/grants_and_incentives/tfca/

Program Contact Person: Geraldina Grunbaum, BAAQMD TFCA Liaison, (415) 749-4956



FUNDING OPPORTUNITY

Federal Safe Routes to School (SRTS) Program

Applications Due July 13, 2008

TO: SolanoExpress Intercity Transit Consortium
FROM: Sara Woo, Planning Assistant

This summary of the SRTS Program is intended to assist jurisdictions plan projects that are eligible for the program. STA staff is available to answer questions regarding this funding program and provide feedback on potential project applications.

Eligible Project Sponsors: State, local, regional agencies; cities and counties; non-profit organizations; schools/school districts; and Native American Tribes.

Program Description: The program is intended to improve conditions for children in kindergarten through eighth grade, to safely walk and bicycle to school.

The second FY 2007-08 call for projects is currently unknown, but anticipated for January 2008.

Funding Available: Approximately \$46 million is available for FY 2007-08; each of the twelve (12) Caltrans Districts will receive at least \$1 million; no local match, 100 percent federally reimbursed.

Eligible Projects: Infrastructure projects: capital improvements related to bicycle and pedestrian facilities
 Non-infrastructure projects: programs and strategies that increase public awareness and education.

Further Details: <http://www.dot.ca.gov/hq/LocalPrograms/saferoutes/srts.htm>

Program Contact Person: Joyce Parks, Caltrans SRTS Coordinator,
 (916) 653-6920
 joyce_parks@dot.ca.gov

STA Contact Person: Sara Woo, STA Planning Assistant, (707) 399-3214
 swoo@sta-snci.com



FUNDING OPPORTUNITY
Non-Urbanized Area Intercity Bus Program
(FTA 5311(f))
Applications Due August 27, 2008

TO: SolanoExpress Intercity Transit Consortium
FROM: Sara Woo, Planning Assistant

This summary of the Non-Urbanized Area Intercity Bus Program (FTA 5311(f)) is intended to assist jurisdictions plan projects that are eligible for the program. STA staff is available to answer questions regarding this funding program and provide feedback on potential project applications.

Eligible Project Sponsors: Public agencies, private for profit organizations, private non-profit organizations, and tribal governments

Program Description: The federal grant program provides funding for public transit in non-urbanized areas with a population fewer than 50,000 as designated by the Bureau of the Census.

Funding Available: Approximately \$2.9 million

Eligible Projects: Operating, capital, and/or planning projects
Examples:

- **Operating:** costs/expenses, marketing activities
- **Capital:** accessible vans and buses, infrastructure (shelters, benches, signage, technology (i.e. transit related ITS systems such as smart cards); equipment (communication, computer hardware and software); feasibility/planning studies

Further Details: <http://www.dot.ca.gov/hq/MassTrans/5311.html>

Program Contact Person: Dan Mundy, Branch Chief (Caltrans),
(916) 657-4587
Dan_Mundy@dot.ca.gov

STA Contact Person: Liz Niedziela, STA Transit Program Manager/Analyst,
(707) 424-6075
eniedziela@sta-snci.com



FUNDING OPPORTUNITY

Job Access and Reverse Commute (JARC) Program
FY 2007-09 (FTA 5316)
 Applications Due August 29, 2008

TO: SolanoExpress Intercity Transit Consortium
 FROM: Sara Woo, Planning Assistant

This summary of the Job Access and Reverse Commute (JARC) Program (FTA 5316) is intended to assist jurisdictions plan projects that are eligible for the program. STA staff is available to answer questions regarding this funding program and provide feedback on potential project applications.

Eligible Project Sponsors: Cities and transit operators.

Program Description: The Job Access and Reverse Commute (JARC) Program provides funding for projects designed to transport welfare recipients and eligible low-income individuals to and from employment and employment-related activities.

Funding Available: \$5.6 million for small-urbanized projects;
 \$2.7 million for rural projects

The maximum grant amount per project is \$200,000. Minimum local match requirements are 20 percent for capital projects and 50 percent for operations projects.

- Eligible Projects:
- | | |
|--|--|
| <p><u>Operating:</u></p> <ul style="list-style-type: none"> • Late night/weekend service • Guaranteed ride home service • Shuttle service • Expanded fixed-route public transit routes • Demand-responsive service • Ridesharing/carpooling activities • Voucher programs | <p><u>Capital:</u></p> <ul style="list-style-type: none"> • Intelligent Transportation Systems (ITS) • Promotion of operating activities • Vehicles • Mobility management activities |
|--|--|

Further Details: <http://www.dot.ca.gov/hq/MassTrans/5316.html>

Program Contact Person: Bill Walker, Federal Transit Grants Program Representative (Caltrans), (916) 654-9986
 bill_walker_jr@dot.ca.gov

STA Contact Person: Liz Niedziela, STA Transit Program Manager/Analyst, (707) 424-6075
 eniedziela@sta-snci.com