



Solano Transportation Authority

One Harbor Center, Suite 130
Suisun City, California 94585

Area Code 707
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**INTERCITY TRANSIT CONSORTIUM
AGENDA**

**10:00 a.m., Wednesday, January 2, 2008
Solano Transportation Authority
One Harbor Center, Suite 130
Suisun City, CA 94585**

Members:

- Benicia
- Dixon
- Fairfield
- Rio Vista
- Solano County
- Suisun City
- Vacaville
- Vallejo

ITEM

STAFF PERSON

- | | |
|---|---|
| <p>I. CALL TO ORDER</p> <p>II. APPROVAL OF AGENDA (10:00 – 10:05 a.m.)</p> <p>III. OPPORTUNITY FOR PUBLIC COMMENT (10:05 – 10:10 a.m.)</p> <p>IV. REPORTS FROM MTC AND STA STAFF (10:10 – 10:15 a.m.)</p> <p>V. CONSENT CALENDAR
<i>Recommendation: Approve the following consent items in one motion.</i>
(10:15 – 10:20 a.m.)</p> <p>A. Minutes of the Consortium Meeting of November 28, 2007
<i>Recommendation:</i>
<i>Approve minutes of November 28, 2007.</i>
Pg. 1</p> <p>B. Solano County Fiscal Year (FY) 2008-09 Transportation Funds for Clean Air (TFCA) 40% Program Manager Call for Projects
<i>Recommendation:</i>
<i>Forward a recommendation to the STA Board to approve the following:</i></p> <ol style="list-style-type: none"> 1. \$207,253 in FY 2008-09 TFCA Program Manager Funds for Solano Napa Commuter Incentives Program; and 2. Issue a call for projects for the remaining FY 2008-09 TFCA Program Manager Funds. <p>Pg. 7</p> | <p>Brian McLean,
Chair</p> <p>Johanna Masiclat</p> <p>Robert Guerrero</p> |
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CONSORTIUM MEMBERS

<u>John Andoh</u>	<u>Jeff Matheson</u>	<u>George Fink</u>	<u>John Andoh</u>	<u>Brian McLean</u>	<u>Crystal Odum-Ford</u>	<u>Paul Wiese</u>
Benicia Breeze	Dixon Read-Ride	Fairfield/Suisun Transit	Rio Vista Delta Breeze	Vacaville City Coach	Vallejo Transit	County of Solano

VI. ACTION FINANCIAL ITEMS

A. State Transit Assistance Funds (STAF) Fund (FY) 2007-08 Amendment No. 3

Elizabeth Richards

Recommendation:

Recommend the STA Board approve the following:

1. *The amended list of FY 2007-08 Northern County Solano STAF transit projects and programs as shown on Attachment B for the following projects:*
 - a. *Transit Consolidation Study Phase II (\$60,000);*
 - b. *Vallejo Request for SB 976 Transition Plan Support (\$70,000);*
 - c. *Benicia Local Transit Assessment Study (\$30,000); and*
2. *Prioritize future STAF funding to cover costs associated with Vallejo Transit operation of Rt. 70 and potential operation of Benicia's Intercity Paratransit service.*

(10:20 – 10:30 a.m.)

Pg. 11

B. Request for Proposals for I-80/I-680/I-780 Corridors Highway Operations Implementation Study

Sam Shelton

Recommendation:

Recommend that the STA Board authorize the Executive Director to:

1. *Issue a Request for Proposals for consultant services for the I-80/I-680/I-780 Corridors Highway Operations Implementation Study; and*
2. *Execute a consultant contract for an amount not to exceed \$300,000 for the I-80/I-680/I-780 Corridors Highway Operations Implementation Study.*

(10:30 – 10:35 a.m.)

Pg. 23

VII. ACTION NON-FINANCIAL ITEMS

A. Solano Comprehensive Transportation Plan Purpose Statement and Organization

Robert Macaulay

Recommendation:

Recommend that the STA Board adopt the Purpose Statement, Goals and Organization as specified in the staff report for the Solano Comprehensive Transportation Plan.

(10:35 – 10:40 a.m.)

Pg. 39

B. STA's Final Draft 2008 Legislative Priorities and Platform

Jayne Bauer

Recommendation:

Forward STA's Final Draft 2008 Legislative Priorities and Platform to the STA Board for approval.

(10:40 – 10:45 a.m.)

Pg. 45

- C. Route 30 and Route 90 Status Update** Liz Niedziela
Recommendation:
Forward to the STA Board to receive and file.
 (10:45 – 10:50 a.m.)
Pg. 55
- D. Solano Paratransit Status Update** Liz Niedziela
Recommendation:
Forward to the STA Board to receive and file.
 (10:50 – 10:55 a.m.)
Pg. 61

VIII. INFORMATION ITEMS

- A. 10-Year Capital Investment Plan – Minor Transit Capital** Elizabeth Richards
Informational
 (10:55 – 11:05 a.m.)
Pg. 67
- B. Unmet Transit Needs Public Hearing for Fiscal Year (FY) 2008-09** Liz Niedziela
Informational
 (11:05 – 11:10 a.m.)
Pg. 77
- C. Federal Transit Administration (FTA) Section 5311 Funding for Fiscal Year (FY) 2007-08 and 2008-09** Liz Niedziela
Informational
 (11:10 – 11:15 a.m.)
Pg. 79
- D. Regional Transportation Plan (RTP) Call for Projects Status** Robert Macaulay
Informational
 (11:15– 11:20 a.m.)
Pg. 83

NO DISCUSSION

- E. SNCI Monthly Issues** Judy Leaks
Informational
Pg. 85
- F. Project Delivery Update** Sam Shelton
Informational
Pg. 87
- G. Funding Opportunities Summary** Sara Woo
Informational
Pg. 91

**H. STA Board and Advisory Committee Meeting Schedule
for 2008**
Informational
Pg. 95

Johanna Masiclat

IX. OPERATIONS

Group

X. LOCAL TRANSIT ISSUES

Group

XI. ADJOURNMENT

The next regular meeting of the SolanoExpress Intercity Transit Consortium is scheduled at **10:00 a.m. on Wednesday, January 30, 2008.**



INTERCITY TRANSIT CONSORTIUM
Minutes of the meeting of
November 28, 2007

I. CALL TO ORDER

Chair McLean called the regular meeting of the SolanoExpress Intercity Transit Consortium to order at approximately 10:15 a.m. in the Solano Transportation Authority Conference Room.

Consortium Present:	Brian McLean	Vacaville City Coach, Chair
	John Andoh	Benicia Breeze and Rio Vista Delta Breeze
	George Fink	Fairfield/Suisun Transit
	Crystal Odum-Ford	Vallejo Transit

Also Present:	Daryl Halls	STA
	Janet Adams	STA
	Robert Macaulay	STA
	Elizabeth Richards	STA/SNCI
	Liz Niedziela	STA/SNCI
	Judy Leaks	STA/SNCI
	Jayne Bauer	STA
	Robert Guerrero	STA
	Sara Woo	STA
	Johanna Masiclat	STA
Nancy Abruzzo	STA	

Others Present: <i>(In Alphabetical Order)</i>	Nancy Whelan	Nancy Whelan Consulting
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II. APPROVAL OF AGENDA

On a motion by Crystal Odum-Ford, and a second by John Andoh, the SolanoExpress Intercity Transit Consortium approved the agenda.

III. OPPORTUNITY FOR PUBLIC COMMENT

None presented.

IV. REPORTS FROM CALTRANS, MTC, AND STA STAFF

Caltrans: None presented.

MTC: None presented.

STA: Liz Niedziela announced that the public hearing for the Unmet Transit Needs is scheduled for 6:00 p.m. on Tuesday, December 4, 2007 at the Solano County Administration Center.

V. CONSENT CALENDAR

On a motion by Crystal Odum-Ford, and a second by John Andoh, the SolanoExpress Intercity Transit Consortium unanimously approved the consent calendar items A and B.

A. Minutes of the Consortium Meeting of September 26, 2007

Recommendation:

Approve minutes of September 26, 2007.

B. Project Delivery Form for STA Funding Applications

Recommendation:

Forward a recommendation to the STA Board that all applications for STA recommended funds complete an STA Project Delivery Form and complete a MTC Routine Accommodations checklist for Bicycles and Pedestrians.

VI. ACTION - FINANCIAL ITEMS

A. 10-Year Investment Plan for Major Transit Facilities

Janet Adams reviewed the 10-Year Investment Plan for Highways and Major Transit Capital Projects. She indicated that the Tier One priority for the Highway/Major Road Projects in the 2008 STIP is the Jepson Parkway segments and the Tier One for Major Transit Projects are the Vallejo Ferry Maintenance Facility (Phase 1 and 2) and the Vacaville Intermodal Station (Phase 1).

Based on input, the City of Benicia requested to add the Benicia Industrial Park and Ride Lot (Phase 2) to Tier 2 and remove the Benicia Transit Stop Improvements from Tier 3.

Recommendation:

Forward a recommendation to the STA Board to approve the attached 10-Year Investment Plan for Major Transit Facilities as shown on Attachment A *to include the City of Benicia's request to add the Benicia Industrial Park and Ride Lot (Phase 2) to Tier 2 and remove the Benicia Transit Stop Improvements from Tier 3.*

On a motion by John Andoh, and a second by Crystal Odum-Ford, the SolanoExpress Intercity Transit Consortium unanimously approved the recommendation as amended shown in *bold italics*.

B. 10-Year Transit Fleet and Minor Transit Capital Investment Plan

Elizabeth Richards summarized the 10-Year Transit Fleet and Minor Transit Capital Investment Plan. She reviewed the Tier 1 and Tier 2 vehicle replacement projects that required matching funds of a total of \$938,000 (Fairfield-Suisun Transit (5 vehicles) \$400,000; Vacaville Transit (5 vehicles) \$240,000; and Vallejo Transit (20 vehicles) \$298,000).

Recommendation:

Forward a recommendation to the STA Board to approve the attached 10-Year Transit Fleet Investment Plan.

On a motion by Crystal Odum-Ford, and a second by John Andoh, the SolanoExpress Intercity Transit Consortium unanimously approved the recommendation.

VII. ACTION – NON-FINANCIAL ITEMS

A. Regional Transportation Plan (RTP) Project List

Robert Macaulay reviewed an initial list of projects submitted to MTC. He indicated that the cities and county are requested to review the project list and identify some changes. He added that staff will send each Public Works Director a follow-up letter after STA Board action on these items.

Recommendation:

Forward a recommendation to the STA Board to authorize the Executive Director to forward the attached RTP project list to the STA member agencies for updating.

On a motion by John Andoh, and a second by Crystal Odum-Ford, the SolanoExpress Intercity Transit Consortium unanimously approved the recommendation.

B. STA's Draft 2008 Legislative Priorities and Platform

Jayne Bauer highlighted the five (5) key elements added to the Draft 2008 Legislative Platform and Priorities. She recommended the draft list be distributed for a 30-day review and comment period prior to forwarding the final version to the STA Board in January 2008.

Based on input, the Consortium recommended to modify language to the Legislative Priorities, Section V.6, Funding to read as follows:

6. Seek eligibility for the Solano Transportation Authority to directly claim Transportation Development Act (TDA) funds *from MTC as a planning agency*.

Recommendation:

Forward STA's Draft 2008 Legislative Priorities and Platform to the STA Board with a recommendation to distribute for a 30-day review and comment period and to include the modified language on Section V.6 Funding to read as follows:

6. Seek eligibility for the Solano Transportation Authority to directly claim Transportation Development Act (TDA) funds *from MTC as a planning agency*.

On a motion by Crystal Odum-Ford, and a second by John Andoh, the SolanoExpress Intercity Transit Consortium unanimously approved the recommendation as amended shown above in *bold italics*.

VIII. INFORMATION ITEMS

A. Solano Transit Consolidation Study Phase I and Phase II

Elizabeth Richards summarized the recommendations from Phase II provided by the Steering Committee at their October 24th, 2007 meeting. She stated that the scope of work was approved with clarification on which Options to study and clarify. She stated that the next Steering Committee meeting is scheduled to meet at 12 noon, February 28, 2008 at Suisun City Hall.

B. Community Based Transportation Plan (CBTP) Status

Liz Niedziela announced that Valerie Brock Consulting was selected as the consulting firm to perform the scope of work to complete the Cordelia/Fairfield/Suisun City and Vallejo's CBTPs. She outlined the aggressive timeline and indicated that the priority projects identified through the CBTP process will be eligible to apply for future Lifeline funding to be allocated by the STA.

C. Solano Employer Commute Challenge Final Results

Judy Leaks reported on the Solano Commute Challenge Final Results for 2007. She cited that twenty-seven (27) large employers with a total of 296 employees registered to participate. She stated that the SNCI will be distributing incentive rewards in the form of Commute Bucks gift certificate and Genentech participants will receive recognition as the "Most Outstanding Commuter Challenge Workplace."

D. SNCI Monthly Issues

Judy Leaks provided an update on transit schedule status, marketing, promotions and events with Napa and Solano counties.

NO DISCUSSION

E. Funding Opportunities Summary

F. STA Board and Advisory Committee Meeting Schedule

IX. OPERATIONS

Chair McLean stated that he would like to see all intercity operators provide ridership data (for each intercity route) for the preceding year as baseline to current year ridership statistics. He added that at a minimum it would be helpful to have this information on a bi-monthly basis.

X. LOCAL TRANSIT ISSUES

The Consortium members provided reports on transit issues in their respective cities.

XI. ADJOURNMENT

The meeting was adjourned at approximately 11:10 a.m. The next meeting is scheduled for **Wednesday, January 2, 2008 at 10:00 a.m.** in the STA Conference Room.

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DATE: December 13, 2007
TO: SolanoExpress Intercity Transit Consortium
FROM: Robert Guerrero, Senior Planner
RE: Solano County Fiscal Year (FY) 2008-09 Transportation Funds for Clean Air (TFCA) 40% Program Manager Call for Projects

Background:

The Bay Area Air Quality Management District's (BAAQMD) Transportation Fund for Clean Air (TFCA) Program annually provides funding to cities and counties within its jurisdiction for projects that reduce air pollution from motor vehicles, such as clean air vehicle infrastructure, clean air vehicles, shuttle bus services, bicycle projects, and alternative modes promotional/educational projects. Two air districts, the BAAQMD and the Yolo Solano Air Quality Management District (YSAQMD), divide Solano County. The cities of Benicia, Fairfield, Suisun City, Vallejo, and southwestern portions of Solano County are located in the Bay Area Air Basin, and therefore are eligible to apply for these funds.

Funding for the TFCA program is provided by a \$4 vehicle registration fee collected from counties within the BAAQMD air basin. The BAAQMD distributes regionally 60% of the entire TFCA funds through a competitive process; the remaining 40% are for TFCA Program Manager projects. Program Manager projects are reviewed and approved by the Congestion Management Agency (or other BAAQMD designated agency) from each county in the BAAQMD. The STA is designated the "Program Manager" of the 40% TFCA funding for Solano County and manages approximately \$315,000 in annual TFCA funding.

Although Program Managers review and approve TFCA Program Manager Projects, the BAAQMD ultimately approves the funding for each project based on specific air emission/air quality benefit cost effective formulas for each project category.

On March 8, 2006, the STA Board adopted an Alternative Modes Strategy that committed \$195,000 in TFCA funding to the Solano Napa Commuter Information's (SNCI) Rideshare Program on an annual basis in addition to dedicating Eastern Solano Congestion Mitigation Air Quality (ECMAQ) Improvement Program funds. The basis for the funding split was to commit clean air funding from both the Bay Area Air Basin and from the Yolo Solano Air Basin to the SNCI's rideshare incentives program.

SNCI's program was approved to receive slightly more funding from the ECMAQ funds than TFCA funds, (i.e. \$227,247 for FY 2007-08 and \$207,753 in FY 2008-09 from TFCA). However, in June 2007, the STA Board was informed that a shortfall of ECMAQ was expected and approved an increased funding amount of \$227,247 from TFCA funds from the original approved amount of \$195,000. In September 2007, the STA Board formally approved a decreased allocation of \$195,000 from ECMAQ funds for both FY 2007-08 and FY 2008-09.

The STA Board's intention was to increase TFCA funding and decrease the total amount dedicated from ECMAQ funding for SNCI's program to make up for the expected shortfall in ECMAQ funding.

Discussion:

Although the STA Board approved the decrease in ECMAQ funding for FY 2008-09 for SNCI's program, a formal action was not taken to increase the TFCA funding from \$195,000 to \$207,753 as was intended. STA staff is recommending the STA Board approve the total amount at this time to ensure that SNCI's rideshare activities continues to operate at the existing level of service. STA staff is also recommending that the STA Board initiate a call for projects for the remaining balance of FY 2008-09 TFCA funds.

The BAAQMD TFCA process continues to be a challenge for all of the nine Congestion Management Agencies (CMA's), including STA. The Air District provides for a relatively short timeframe for each CMA to review and approve projects without formal guidelines in place. The Air District staff is currently working with the CMA's to create a better process in the future. The deadline for STA to submit the FY 2008-09 TFCA projects to the BAAQMD is April 1, 2008. Staff's proposed schedule to complete the TFCA approval process is:

January 9, 2008	STA Call for Projects for the TFCA Program Manager funds
January 10, 2008	TFCA Program Manager applications distributed to eligible applicants
January 15, 2008	TFCA workshop for potential applicants
Late January 2008	<i>BAAQMD adopts TFCA guidelines</i>
February 8, 2008	TFCA Program Manager applications due to the STA
Early February 2008	<i>BAAQMD provides STA with actual amount of TFCA funding available to program for FY 2008-09</i>
February 27, 2008	STA TAC reviews and recommends FY 2008-09 TFCA Program Manager Projects for STA Board approval
March 12, 2008	STA Board Approves FY 2008-09 TFCA Program Manager Projects
April 1, 2008	Solano County FY 2008-09 TFCA Program Manager Projects due to the Air District

Fiscal Impact:

The actual Solano County TFCA Program Manager funding will be reported mid-February 2008 by the BAAQMD. STA staff estimates a total of \$315,000 will be available based on an average of past funding amounts; however, this amount is an estimate and will be adjusted when the actual amount available is reported by the Air District in February. Approximately \$107,747 will be available for clean air projects after \$207,253 is committed to SNCI's ridesharing incentives program.

Recommendation:

Forward a recommendation to the STA Board to approve the following:

1. \$207,253 in FY 2008-09 TFCA Program Manager Funds for Solano Napa Commuter Incentives Program; and
2. Issue a call for projects for the remaining FY 2008-09 TFCA Program Manager Funds.

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DATE: December 12, 2007
TO: SolanoExpress Intercity Transit Consortium
FROM: Elizabeth Richards, Director of Transit and Rideshare Services
RE: State Transit Assistance Funds (STAF) Fund (FY) 2007-08 Amendment
No. 3

Background:

The Transportation Development Act (TDA) of 1971 established two sources of funds that provide support for public transportation services statewide – the Local Transportation Fund (LTF) and the Public Transportation Account (PTA). Solano County receives TDA funds through the LTF and State Transit Assistance Funds (STAF) through the PTA. State law specifies that STAF be used to provide financial assistance for public transportation, including funding for transit planning, operations and capital acquisition projects.

Until FY 2006-07, Solano County had typically received between \$400,000 - \$500,000 per fiscal year in Northern County STAF. STAF has been used for a wide range of activities, including providing matching funds for the purchase of buses, funding several countywide and local transit studies, funding transit marketing activities, covering new bus purchase shortfalls when the need arises, funding intercity transit operations on a short-term or transitional basis, and supporting STA transportation planning and transit efforts.

Annually, the STA works with Transit Consortium staff representatives to develop a candidate list of projects and programs for STAF for both the Northern Counties and the Regional Paratransit. Metropolitan Transportation Commission (MTC)'s February 2007 Northern County-Solano STAF estimate included the FY 2006-07 carryover of \$2,098,608 and new funds in the amount of \$750,387 for a total of \$2,848,995. Most of the \$2 million in carryover resulted from one-time monies that were preliminarily programmed in FY 2007 for FY 2008. In September 2007, MTC approved a new STAF Fund Estimate which included higher revenue estimates than the original and July fund estimate. The list of projects and programs approved by the STA Board in June, July, and September 2007 is outlined on Attachment A which resulted in a balance of \$524,170.

Discussion:

Four new requests for funding are being presented at this time. To continue into Phase II of the countywide Transit Consolidation Study, STA staff is recommending additional funding from Solano STAF. Given the issues raised during Phase I by transit and other local jurisdictions' staff, an extensive analysis is expected to be needed on governance, financial, operational, and other issues; this is more fully outlined in the separate Transit Consolidation Board report. Therefore, an estimated \$150,000 is expected to be needed

for Phase II. Staff previously recommended funds be requested from MTC in addition to the \$60,000 of Solano STAF already programmed. There is also approximately \$30,000 in STAF available from the recently completed Phase I. Given the other Solano transit funding requests to MTC, staff recommends that instead of requesting these funds from MTC, that the \$60,000 be allocated from the Solano STAF.

Vallejo Transit has requested funds to analyze the impact of SB976 on their overall transit system (see Attachment C). SB976 directs the consolidation of Vallejo's Baylink Ferry with other ferry services in the Bay Area and that it will be operated by the newly formed Water Emergency Transportation Authority (WETA). The legislation directs that a transition plan be prepared in 2008. Vallejo will need to evaluate the impact from the potential diversion of existing and future financial and capital resources to the overall transit system and to the City. Vallejo has requested \$70,000 to help partially fund this analysis.

Two requests for STAF have been submitted from Benicia Breeze. The first is for a total of \$125,000: \$25,000 in Regional Paratransit funds and \$100,000 of Solano STAF (see Attachment D). As stated in their letter, the \$25,000 would be used to match a FTA 5310 application for paratransit software and \$22,132 for the "regional component of the Benicia Breeze Paratransit service". The second, and more recent, request is for \$30,000 for a study of Benicia Breeze local routes (see Attachment E).

The \$100,000 is to help cover past years' deficit associated with increased maintenance costs for Benicia Breeze Rt. 75 and to match a request for \$80,000 from Vallejo Urbanized Area Section 5307 funds to convert a capital expenditure to preventive maintenance.

To more clearly understand the issue and financial impact, STA staff has requested more information including Benicia Breeze's Short Range Transit Plan (SRTP) currently being developed and other supporting documents. Benicia's SRTP is still incomplete and documents initially received do not clearly support the funding request. No deficit is shown for the last two operating years on Benicia's TDA claim. In addition, discussions are underway concerning the transfer of Rt. 75 to Vallejo Transit as a streamlined Rt. 70. To accommodate an average daily ridership of 25 riders who currently board in the Sun Valley/Diablo Valley College area, Benicia has expressed an interest in continuing to provide a version of the existing Rt. 75 service between only Benicia and Sun Valley Mall/Diablo Valley College in Pleasant Hill (these two service points are 10 miles apart). STA staff projects this route will further exacerbate Benicia's identified local transit funding shortfall. With Vallejo operating Rt. 70 between Vallejo and Pleasant Hill and possibly Walnut Creek BART, Benicia expects Vallejo Transit to take on the delivery of intercity paratransit service for both Vallejo and Benicia. Local Benicia paratransit service would continue to be handled by Benicia Breeze deviated fixed-route system.

The outcome of the new Rt. 70 (and the possibility of the modified Rt. 75), along with the realigning of paratransit service will have a major impact on Benicia Breeze's current operation. Without having to operate paratransit service, Benicia will save over \$300,000 annually and will not likely have a need for paratransit scheduling software. Based on STA staff's initial assessment, Benicia will realize savings in terms of equipment purchase and maintenance due to downsizing the transit service they operate. Under the FY2007-08 intercity funding agreement, Benicia saved \$240,000 from the previous year.

Benicia has also recently received Transportation for Clean Air Funds (TFCA) (\$29,325) and Lifeline Funds (\$26,000) for their local bus operations.

Based on October 2007 data, the average ridership of all 6 Benicia Breeze local routes is 282 passenger trips per day at a cost \$57,212/month. The farebox recovery rate for these routes range from 1.4% to 74% with an average of 12.8%. STA staff agrees with Benicia staff that existing funding cannot continue to fund service at its existing level. Typically STAF has not been used to fund local bus operations. More importantly, STA staff is concerned that funding the current deficit without a clear picture of how the structural problem is being addressed would only be a temporary fix and not resolve the underlying cause. Therefore, staff does not recommend STAF funding for \$125,000 to cover the operational shortfall for Benicia's paratransit and local transit operations.

To assist Benicia to take a more detailed assessment of their local system and identify how to operate as efficiently as possible within the resources and performance standards required, STA staff recommends allocating \$30,000 to Benicia for a local transit assessment study. This would be contingent upon the study purpose being to identify efficiencies in service to the Benicia community, setting local performance criteria and a clear plan to achieve them.

With approval of the three items recommended above, a total of \$2,420,772 of the \$3,231,714 of the total STAF funds will be allocated and leave a balance of \$810,942.

With the recent projections for a growing State Budget deficit, staff recommends that it would be prudent to not specifically further program STAF funds until after the State Budget is adopted and the impact of STAF funds is determined. In January, MTC will begin to offer insights to the funding forecasts for FY 2008-09, as well as updated predictions of the revenue estimates for the current fiscal year, with a new fund estimate to be adopted by the end of February.

Staff does request that a priority for funds be made for efforts to consolidate intercity paratransit in Vallejo and Benicia as well as to assist in the establishment of the new express route Rt. 70 in a timely manner. For example, funds may be necessary to supplement Vallejo Transit for taking on Benicia's intercity paratransit service for the balance of FY 2007-08 during the time a funding agreement for the long-term may be established.

Fiscal Impact:

The approval of \$60,000 STAF funds for Phase II of the Transit Consolidation Study would allow the STA to advance the Transit Consolidation Study as directed by the STA Board's Transit Consolidation Steering Committee.

Recommendation:

Recommend the STA Board approve the following:

1. The amended list of FY 2007-08 Northern County Solano STAF transit projects and programs as shown on Attachment B for the following projects:
 - a. Transit Consolidation Study Phase II (\$60,000);
 - b. Vallejo Request for SB 976 Transition Plan Support (\$70,000);
 - c. Benicia Local Transit Assessment Study (\$30,000); and

2. Prioritize future STAF funding to cover costs associated with Vallejo Transit operation of Rt. 70 and potential operation of Benicia's Intercity Paratransit service.

Attachments:

- A. Approved FY 2007-08 STAF project list
- B. Proposed amended FY 2007-08 STAF project list
- C. Vallejo request for \$70,000
- D. Benicia request for \$125,000
- E. Benicia request for \$30,000

Approved Amendment No. 2¹
State Transit Assistance Funds Program
Allocation for FY 2007-08

NORTHERN COUNTIES STAF

<u>Revenue Estimates²</u>	<u>FY 2007-08</u>
Projected FY 2006-07 Carryover	\$1,948,796
FY 2007-08 STAF Estimate	\$ 476,944
<u>Prop 42 Increment</u>	<u>\$ 359,202</u>
Total:	\$2,784,942

FY2007-08 Projects/Programs Preliminarily Approved

Capital Funding/Intercity Vehicles	\$1,000,000
Fairfield/Suisun Transit	\$ 230,000
Vallejo Transit	\$ 266,000
Reserved for Capital Funding/ Intercity Vehicles	<u>\$ 504,000</u>
	\$1,000,000

Fairfield/Suisun Transit Rt. 40/90 Operations ³	\$ 230,000
Vallejo Transit Rt. 70/80/85 Operations ³	\$ 165,000
I-80 HOV/Turner PSR ⁴	\$ 65,000
Intercity SolanoExpress Transit Marketing ³	\$ 125,000
I-80/I-680/I-780 Corridor Operations Plan Grant Match ⁴	\$ 62,500
Lifeline Projects Match ⁴	\$ 54,000
<u>Fairfield Transit Study⁴</u>	<u>\$ 60,000</u>
Preliminarily Approved Subtotal:	\$1,761,500

FY 2006-07 Carryover not Preliminarily Approved	\$ 187,296
FY 2007-08 STAF Estimate	\$ 476,944
<u>Prop 42 Increment</u>	<u>\$ 359,202</u>
TOTAL:	\$1,023,442

Projects/Programs

Transit Coordination & Administration	\$ 242,711
Lifeline Program Administration	\$ 15,000
Lifeline Projects Match	\$ 54,000
Expenditure Plan	\$ 38,000
Intercity Transit Funding Operations (Vjo/Rio Vista) ⁵	\$ 9,561
Safe Routes to Transit Study	\$ 20,000
Transit Consolidation Phase II	\$ 60,000
Vallejo Transit Consolidation/Implementation Study	\$ 30,000
<u>Dixon REDI-Ride Performance and Operating Study</u>	<u>\$ 30,000</u>
TOTAL:	\$ 499,272
Balance	\$ 524,170

¹ STA Board Approved 09/11/07² Based upon MTC Reso 3793 (July 2007)³ Approved as part of the two-year RM2 agreement (12/06)⁴ Unclaimed balance of FY2006-07 approval⁵ Vallejo Transit to claim \$9,561 of Northern County STAF for Vallejo's intercity routes. The amount represents the balance of Rio Vista's Intercity Transit Funding agreement share not taken from Rio Vista TDA.

Proposed Amendment No. 3¹
State Transit Assistance Funds Program
Allocation for FY 2007-08

<u>Revenue Estimates²</u>	<u>FY 2007-08</u>
Projected FY 2006-07 Carryover	\$1,948,796
FY 2007-08 STAF Estimate	\$ 923,716
<u>Prop 42 Increment</u>	<u>\$ 359,202</u>
Total:	\$3,231,714

FY2007-08 Projects/Programs Preliminarily Approved	
Capital Funding/Intercity Vehicles	\$1,000,000
Fairfield/Suisun Transit	\$ 230,000
Vallejo Transit	\$ 266,000
Reserved for Capital Funding/ Intercity Vehicles	<u>\$ 504,000</u>
	\$1,000,000

Fairfield/Suisun Transit Rt. 40/90 Operations ³	\$ 230,000
Vallejo Transit Rt. 70/80/85 Operations ³	\$ 165,000
I-80 HOV/Turner PSR ⁴	\$ 65,000
Intercity SolanoExpress Transit Marketing ³	\$ 125,000
I-80/I-680/I-780 Corridor Operations Plan Grant Match ⁴	\$ 62,500
Lifeline Projects Match ⁴	\$ 54,000
<u>Fairfield Transit Study⁴</u>	<u>\$ 60,000</u>
Preliminarily Approved Subtotal:	\$1,761,500

FY 2006-07 Carryover not Preliminarily Approved	\$ 187,296
FY 2007-08 STAF Estimate	\$ 923,716
<u>Prop 42 Increment</u>	<u>\$ 359,202</u>
TOTAL:	\$1,470,214

Projects/Programs

Transit Coordination & Administration	\$ 242,711
Lifeline Program Administration	\$ 15,000
Lifeline Projects Match	\$ 54,000
Expenditure Plan	\$ 38,000
Intercity Transit Funding Operations (Vjo/Rio Vista) ⁵	\$ 9,561
Safe Routes to Transit Study	\$ 20,000
Transit Consolidation Phase II	\$ 60,000
Vallejo Transit Consolidation/Implementation Study	\$ 30,000
Dixon Redit-Ride Performance and Operating Study	\$ 30,000
Transit Consolidation Phase II (second allocation)	\$ 60,000
Vallejo Transit SB 976 Transition Plan	\$ 70,000
Benicia Local Transit Assessment Performance	
<u>Operating Study</u>	<u>\$ 30,000</u>
TOTAL:	\$ 659,272
Balance	\$ 810,942

¹ STA Board Approved 09/12/07

² Based upon MTC Reso 3793 (Sept 2007)

³ Approved as part of the two-year RM2 agreement (12/06)

⁴ Unclaimed balance of FY2006-07 approval

⁵ Vallejo Transit to claim \$9,561 of Northern County STAF for Vallejo's intercity routes. The amount represents the balance of Rio Vista's Intercity Transit Funding agreement share not taken from Rio Vista TDA.



CITY OF VALLEJO

DEPARTMENT OF PUBLIC WORKS
Transportation Division

555 SANTA CLARA STREET • P.O. BOX 3068 • VALLEJO • CALIFORNIA • 94590-5934 • (707) 648-4315
FAX (707) 648-4691

November 21, 2007

Mr. Daryl K. Halls, Executive Director
Solano Transportation Authority
One Harbor Center, Suite 130
Suisun City, California 94585

SUBJECT: Funding Request – Consolidation/Transition Plan

Dear Mr. Halls:

The City of Vallejo's Transportation Division is requesting funding support in the amount of \$70,000 from the Solano Transportation Authority to cover the costs of transition efforts as they relate to the consolidation of the City's Baylink ferry service under the newly formed San Francisco Water Transportation Authority in accordance with Senate Bill 976 (Torlakson) which becomes law on January 1, 2008.

The City anticipates that the funding support would aid in the development of a smooth transition plan, would help cover the costs of implementing SB 976, and help to ensure Vallejo Transit remains a viable bus service. Specifically, these funds will be used to hire a team of consultants to assist the City and the STA in addressing the consolidation issues as SB 976 is re-drafted and implemented.

Given that the Baylink ferry is a regional operation, we believe that STA's financial assistance to protect Solano County's interest, as this consolidation proceeds is appropriate. Your favorable consideration in this request is greatly appreciated.

Sincerely,

Crystal Odum Ford
Transportation Superintendent

COD/trg

Cc: Joseph Tanner, City Manager
Gary A Leach, Public Works Director
Edwin Gato, Administrative Analyst I

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September 28, 2007

Daryl Halls,
Executive Director
Solano Transportation Authority
One Harbor Center, Suite 130
Suisun City, CA 94585

RECEIVED

OCT - 9 2007

SOLANO TRANSPORTATION
AUTHORITY**RE: City of Benicia State Transit Assistance Fund (STAF) Request**

Dear Mr. Halls:

This letter is in regard to the receiving STAF for fiscal year 2007-2008 to support Benicia Breeze and Benicia Breeze Paratransit transit services to help cover an a \$262,000 deficit due to increased maintenance and fuel costs from the prior fiscal year.

Benicia Breeze provides transit services within the City of Benicia and to Vallejo Ferry Terminal, Pleasant Hill BART Station, Martinez Amtrak Station and Sun Valley Mall. Transit services have been provided with Transportation Development Act (TDA), farebox and miscellaneous revenues since July 1, 1986.

Benicia Breeze Paratransit provides complementary paratransit service between Pleasant Hill BART Station, Sun Valley Mall, Benicia and Vallejo Ferry Terminal. Benicia Breeze Paratransit is a true ADA paratransit service that operates in accordance with the Americans with Disabilities Act regulations. This service has been operating since October 1, 2001, when the City of Benicia and the City of Vallejo mutually decided to operate their own paratransit programs. This service is also funded with TDA, farebox and miscellaneous revenues since July 1, 1980.

The City would like to request \$25,000 in STA/Regional Paratransit funds for Fiscal Year 2007/2008 and \$100,000 in Northern Counties Population Based STA funds allocated to Solano County. From review of the available STA funds, there are ample funds available to providing funding assistance to the City.

The requests are explained in more detail below:

\$25,000 in Regional Paratransit STA Funds

- \$2,868 match for the computer software for the 5310 application submitted. This software will be used to help schedule Benicia Breeze Paratransit trips in an more efficient manner.
- \$22,132 for the regional component of the Benicia Breeze Paratransit service

\$100,000 in Northern Counties Population Based STA Funds

- \$100,000 to cover the deficit associated with the increased maintenance costs for the provision of Benicia Breeze Route 75 service between Vallejo Ferry Terminal, Benicia, Sun Valley Mall and Pleasant Hill BART Station.
- These funds will also provide a match to \$80,000 in Vallejo Urbanized Area Section 5307 funds that the City is working with MTC to convert to from a capital expenditure next fiscal year into Preventative Maintenance to use for this fiscal year.

The City is requesting these funds because the cost for providing regional paratransit service and intercity service has increased as it relates to the maintenance and the purchase of fuel. The City is facing a deficit of approximately \$262,000 and has no funds available to cover this deficit.

The City currently uses all of its TDA on the provision of transit services and to pay for intercity routes operating per the Intercity Transit Service Agreement approved by the STA Board of Directors back in June. The City recently took a \$63,000 reduction to its TDA funds due to MTC issuing a revised TDA revenue estimate. This reduction caused the City to reduce its TDA allocation by \$63,000 to cover the costs associated with the Intercity Transit Service Agreement. Without these STA funds, the City will be forced to make significant reductions to local and intercity transit service since there is no other funds available to continue to operate the current level of transit service.

The City would like this request be considered at the next SolanoExpress Intercity Transit Consortium and STA Technical Advisory Committee meetings in October for approval by the STA Board in November. Should these funds be available to the City by December, the City would be able to match its funding with Federal funds that are anticipated to come from the MTC with the approval of the Transportation Improvement Program (TIP) amendment in December.

Please review our request and should you have any further questions, please contact me at (707) 746-4300 or via email at jandoh@ci.benicia.ca.us

Thank you,



John Andoh
Transit Services Manager

cc: Robert Sousa, Finance Director
Elizabeth Richards, Director of Transit & Rideshare Services
Brian McLean, Chair of SolanoExpress Intercity Transit Consortium



RECEIVED

DEC 11 2007

December 7, 2007

SOLANO TRANSPORTATION
AUTHORITY

Daryl Halls,
Executive Director
Solano Transportation Authority
One Harbor Center, Suite 130
Suisun City, CA 94585

RE: City of Benicia State Transit Assistance Fund (STAF) Request

Dear Mr. Halls:

The City of Benicia is requesting \$30,000 in STA/Population Based Funds allocated to Solano County to develop a Benicia Breeze Local Service Study. This study will analysis the current local Benicia Breeze route structure and develop a revised route structure within the City of Benicia to connect with Route 70 that is due to start in February.

Because of the transition of Route 75 from Benicia Breeze to Route 70 operated by Vallejo Transit, the City needs to develop and implement recommendations from a study analyzing a restructured Benicia Breeze transit system.

From review of the available STA funds, there are ample funds available to providing funding assistance to the City for this project.

The City would like this request be considered at the next SolanoExpress Intercity Transit Consortium and STA Technical Advisory Committee meetings in January for approval by the STA Board in January.

Please review our request and should you have any further questions, please contact me at (707) 746-4300 or via email at jandoh@ci.benicia.ca.us

Sincerely,



John Andoh
Transit Services Manager

cc: Robert Sousa, Finance Director
Elizabeth Richards, Director of Transit & Rideshare Services

ELIZABETH PATTERSON, *Mayor*
Members of the City Council
TOM CAMPBELL, *Vice Mayor* • MIKE IOAKIMEDES • MARK C. HUGHES • ALAN M. SCHWARTZMAN

JIM ERICKSON, *City Manager*
TEDDIE BIDOU, *City Treasurer*
LISA WOLFE, *City Clerk*

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DATE: December 14, 2007
TO: SolanoExpress Intercity Transit Consortium
FROM: Sam Shelton, Assistant Project Manager
RE: Request for Proposals for I-80/I-680/I-780 Corridors Highway Operations Implementation Study

Background:

Caltrans annually provides grant opportunities through the State Transportation Planning Grant Program for several categories including a Partnership Planning Grant program where corridor studies are eligible. In October 2006, STA staff, in partnership with MTC, submitted a Partnership Planning Grant for a "I-80/I-680/I-780 Corridors Study Highway Operations Plan" to follow up on the STA's previous "I-80/I-680/I-780 Corridor Major Investment and Corridor Study" and MTC's "Freeway Performance Initiative (FPI)." In the Spring of 2007, the Caltrans awarded \$250,000 for this grant project.

Discussion:

The Solano Transportation Authority (STA) and the Metropolitan Transportation Commission (MTC) propose to create a partnership with the cities of Benicia, Dixon, Fairfield, Vacaville and Vallejo and Caltrans Districts 3 & 4 to develop operational improvements and policy recommendations relating to a long range Intelligent Transportation System (ITS), ramp metering, High Occupancy Vehicle (HOV) network/lane extensions, and hardscape improvements that visually link corridor segments to areas of Solano County. The proposed plan is Phase II of the completed 2004 I-80/I-680/I-780 Major Investment and Corridor Study.

Attached for the Technical Advisory Committee's (TAC) review is a request for proposals for the "I-80/I-680/I-780 Corridors Highway Operations Implementation Study" (see Attachment A). The Solano Transportation Authority (STA), in coordination with the Metropolitan Transportation Commission (MTC), intends to retain a qualified and committed professional planning firm/team to work closely with the STA, MTC, and Caltrans to prepare the I-80/I-680/I-780 Corridors Highway Operations Implementation Study by completing the following major tasks:

1. Budget
2. Partnership
3. Background/Research
4. Operational Improvement Analysis
5. Landscape and Hardscape Recommendations
6. Project Development Meetings (ongoing)
7. Public Outreach (ongoing)
8. Funding Options for Operational Improvements
9. Final Document

Details of each task can be found in Attachment A. The focus of the scope of services will rest on the “Operational Improvement Analysis”, “Landscape and Hardscape Recommendations” and “Public Outreach” tasks.

The Operations Improvement Analysis task will require analyzing recurrent (bottlenecks, poor operations infrastructure, etc.) and non-recurrent (Traffic Incidents, Special Events, etc.) causes of current and future corridor performance through the use of MTC’s FPI recommendations, accident statistics, and the Napa-Solano Travel Demand Model results.

The Landscape and Hardscape Recommendations task will require reviewing currently installed visual elements along the highway corridors, drafting concept drawings of potential visual elements, and recommending additional policies for landscape and hardscape improvements that promote a sense of place and quality of life as travelers drive through Solano County.

The Public Outreach task will require conducting at least two public meetings and the development of a multimedia “Operations Improvement Toolbox” to help educate the public about the recommended operations improvements (e.g, Ramp Metering educational website materials and pamphlets, ITS explanations, etc.).

STA Staff plans to hold a RFP workshop in the end of January 2008 to help consultants better understand what is requested in the RFP and to encourage multiple applicants.

Fiscal Impact:

A local match of twenty percent (20%) or \$62,500 is required for this grant program. The STA’s FY 2007/08 Budget provides State Transit Assistance Funds (STAF) funds as the local match.

Recommendation:

Recommend that the STA Board authorize the Executive Director to:

1. Issue a Request for Proposals for consultant services for the I-80/I-680/I-780 Corridors Highway Operations Implementation Study; and
2. Execute a consultant contract for an amount not to exceed \$300,000 for the I-80/I-680/I-780 Corridors Highway Operations Implementation Study.

Attachments:

- A. Request for Proposals for I-80/I-680/I-780 Corridors Highway Operations Implementation Study

**Request for Proposals
(RFP # 2007-2009)**

**For the
I-80/I-680/I-780 Corridors Highway Operations Implementation Study**

Table of Contents

Introduction.....2
Background.....2
Final Product.....3
Scope Of Service Tasks3
Disadvantaged Business Enterprise (DBE) / Non-Discrimination8
RFP Submittal Requirements.....9
Selection Of Consultant.....11
Selection Process And Project Schedule12

Disadvantaged Business Enterprise (DBE) Exhibits

- Attachment A – Notice to Bidders/Proposers – Exhibit 10-I
- Attachment B – Agreement for Subcontractor/DBE Participation – Exhibit 10-J
- Attachment C – Final Report Utilization of DBE
- Attachment D – DBE Consultant Contract Information Form - Exhibit 10-O

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INTRODUCTION

The Solano Transportation Authority (STA) is a Joint Powers Authority with members including the cities of Benicia, Dixon, Fairfield, Rio Vista, Suisun City, Vacaville, and Vallejo, and the County of Solano. The STA serves as the Congestion Management Agency for Solano County and is responsible for countywide transportation planning and programming of State and Federal funding for transportation projects within the county and through its SolanoLinks Transit Consortium, coordinates various fixed route and Solano Paratransit Services.

The Solano Transportation Authority (STA) and the Metropolitan Transportation Commission (MTC) propose to create a partnership with the cities of Benicia, Dixon, Fairfield, Vacaville and Vallejo and Caltrans Districts 3 & 4 to develop operational improvements and policy recommendations relating to a long range Intelligent Transportation System (ITS), ramp metering, High Occupancy Vehicle (HOV) network/lane extensions, and hardscape improvements that visually link corridor segments to areas of Solano County. The proposed plan is Phase II of the completed 2004 I-80/I-680/I-780 Major Investment & Corridor Study.

BACKGROUND

I-80/I-680/I-780 corridors are the main freeway corridors in Solano County directly connecting the cities of Benicia, Vallejo, Fairfield, Vacaville, and Dixon to the San Francisco Bay Area and the Sacramento region. The corridors immediately connect Solano County to Contra-Costa to the south/ south-east and Yolo County to the north. I-80 is considered as the mainline freeway through Solano County since I-680, I-780 and four other State Routes/Highways (SR 12, SR 37, SR 113, and SR 29) intersect I-80 at various locations throughout the county. A detailed map of the project location is included as Attachment C on page 18.

The I-80/I-680/I-780 freeway corridors form the backbone of Solano County's roadway network. These facilities serve a number of users, including, but not limited to: goods movement, commute traffic, regional through trips, intercity travel and recreational traffic, both regional and local in nature. According to Bay Area RIDES Commuter Profile, Solano County continues to have highest rate of carpooling and vanpooling in the San Francisco Bay Area without the provision of carpool/HOV lanes. While traffic flows are substantial on these roadways throughout the day, distinctly recognizable peaks occur in the morning and evening commute hours.

Currently, the Solano Transportation Authority (STA) does not have highway corridor operation policies to provide guidance for capital improvement projects related to the areas of Intelligent Transportation Solutions (ITS), Ramp Metering, High Occupancy Vehicle (HOV) Lanes, and visual features such as landscaping, hardscaping, and sound walls aesthetics.

The I-80/I-680/I-780 Corridors Highway Operations Implementation Plan is considered Phase 2 of the STA's I-80/I-680/I-780 Major Investment and Corridor Study (Phase 1) completed in July 2004. Phase 1 was developed in partnership with Caltrans District 4 and MTC. It identified specific capital improvements related to highway, ridesharing and transit projects along the I-80/I-680/I-780 corridors in Solano County. Many of the improvements identified in Phase 1 are now in different stages of being completed. The improvements are being undertaken by local agencies and Caltrans in coordination with the STA and MTC. However, as Solano County continuously improves the highway corridors, these

improvements must include a long-range Intelligent Transportation System (ITS) vision, ramp metering, HOV Lanes and a visual look that links the improvements throughout the County.

The specific purpose of the project is to:

- Create a multi-regional partnership with Caltrans, MTC, STA and the cities of Benicia, Dixon, Fairfield, Vacaville, Vallejo;
- Create a plan that identifies operational deficiencies and recommends improvements and policies for the I-80, I-680, and I-780 corridors to include:
 - Recommendations relating to the implementation of Intelligent Transportation Systems (ITS), ramp metering, High Occupancy Vehicle (HOV) network/lane extensions/ramp bypass lanes and;
 - Hardscape and landscape improvements that visually link areas of Solano County.
- Engage the public by:
 - Facilitating public input meetings and;
 - Developing multimedia public input materials to educate the public on recommended improvements, technologies, and policies.

FINAL PRODUCT

The final product will be an adopted I-80/I-680/I-780 Corridors Highway Operations Implementation Plan that creates a multi-regional partnership, identifies operational deficiencies and recommends improvements and policies for the I-80, I-680, and I-780 corridors, and engages the public.

SCOPE OF SERVICE TASKS

The Solano Transportation Authority (STA), in coordination with the Metropolitan Transportation Commission (MTC), intends to retain a qualified and committed professional planning firm/team to work closely with the STA, MTC, and Caltrans to prepare the I-80/I-680/I-780 Corridors Highway Operational Implementation Study on the following major tasks:

1. Budget
2. Partnership
3. Background/Research
4. Operational Improvement Analysis
5. Landscape and Hardscape Recommendations
6. Project Development Meetings (ongoing)
7. Public Outreach (ongoing)
8. Funding Options for Operational Improvements
9. Final Document

The following details each task with task deliverable and documentation information:

Task 1. Budget and schedule

Develop detailed project budget and schedule.

Deliverable	Documentation
Kick off meeting with MTC, STA and selected consultant to negotiate final task budgets and determine final schedule with milestones to complete the proposed study.	<ul style="list-style-type: none"> Finalized budget and; Detailed project schedule.

Task 2. Partnership

Create a public/multi-government agency partnership to provide comments, recommendations, and consensus for improvements.

Deliverable	Documentation
Formally establish a partnership with MTC, STA, Caltrans Districts 3 & 4, and the cities of Benicia, Dixon, Fairfield, Vacaville and Vallejo.	<ul style="list-style-type: none"> Partnership contact list.

Task 3. Background/Research

Provide and existing conditions report

- Task 3.1 Provide a summary of similar operational improvement plans/corridor studies and results from other agencies Statewide.

Below are examples of these efforts and documents:

- I-80/I-680/I-780 Major Investment & Corridor Study
- I-80 Smarter Growth Study
- STA's Travel Demand Model
- Governor's Strategic Growth Plan/Go California Initiative
- MTC's Freeway Performance Initiative
- I-80 Cordelia Truck Scales Relocation Study
- Caltrans and MTC ITS Architectures
- Caltrans Corridor System Management Plan guidelines and draft papers
- WCCTAC/ACCMA Integrated Corridor Mobility Project
- FHWA's "Active Traffic Management: The Next Step in Congestion Management", July 2007

Deliverable	Documentation
Summarize various projects and ITS technologies	<ul style="list-style-type: none"> Summary report of each document and; Summary report of current ITS technologies

Task 4. Operational Improvement Analysis and Recommendations

Analyze and recommend Operational Improvements of each corridor

- Task 4.1a Identify the recurrent (bottlenecks, poor operations infrastructure, etc.) and non-recurrent (Traffic Incidents, Special Events, etc.) causes of current and future corridor performance degradation on:
- I-80 and I-680 by reviewing recommendations made by MTC’s Freeway Performance Initiative, accident statistics, and other background documentation; and,
 - I-780 by reviewing projection results from the STA’s Napa-Solano Travel Demand Model, accident statistics, and other background documentation.
- Task 4.1b **OPTIONAL** – Prepare accident statistics used in Task 4.1a analysis as GIS files for future STA planning uses.
- Task 4.2 Analyze and recommend potential operational improvements that will address the recurrent and non-recurrent causes of current and future corridor performance degradation and describe their potential benefits.
- Task 4.3 Develop a corridor-level ITS architecture for ITS recommended projects, based on Caltrans and MTC ITS architectures.

Deliverable	Documentation
Analysis of current and future corridor performance degradation and operational improvements to address needs for each corridor.	<ul style="list-style-type: none"> • Summary report on performance degradation causes, • Summary report on recommended operational improvements, and; • Summary report on corridor level ITS architecture for the I-80/I-780/I-680 corridors.

Task 5. Landscape and Hardscape Recommendations

- Task 5.1 Review the existing landscape and hardscape structures (soundwalls, median barriers, etc.) on I-80/I-680/I-780 corridors.
- Task 5.2 Review existing policies for constructing landscape and hardscape structures on the corridors.
- Task 5.3 Recommend additional policies for landscape and hardscape improvements that promote a sense of place and quality of life as travelers drive through Solano County.
- Task 5.3 Provide concept drawings and illustrations to convey potential landscape and hardscape improvements to the corridor that creates a sense of identity for Solano County.

Deliverable	Documentation
Recommended landscape and hardscape improvements and policies.	<ul style="list-style-type: none"> • Summary report on recommended landscape and hardscape improvements for I-80/I-680/I-780 corridors, • Concept drawings and policy recommendations.

Task 6. Project Development Meetings (ongoing)

- Task 6.1 Coordinate with Partnership to develop a Project Development Team (PDT) and PDT meeting schedule.
- Task 6.2 Provide agendas and meeting materials for each PDT meeting (total number of meetings and meeting schedule to be negotiated with selected qualified consultant).
- Task 6.3 Update the STA Board and Technical Advisory Committee on the status of the project throughout the project development.

Deliverable	Documentation
Schedule PDT meetings (ongoing throughout project development)	<ul style="list-style-type: none"> • PDT meeting agendas and minute/notes.

Task 7. Public Outreach (ongoing)

- Task 7.1 Develop public outreach strategy including at least 2 scheduled public meetings.
- Task 7.2 Advertise public outreach meetings including press releases, mailouts and website marketing.
- Task 7.3 Conduct public outreach meetings.
- Task 7.4 Develop a multimedia "Operations Improvements Toolbox" for public education purposes.

Deliverable	Documentation
Facilitate public input meetings and develop multimedia public input materials for public education purposes.	<ul style="list-style-type: none"> • Public outreach multimedia materials/toolboxes, • Public outreach advertisements, • Public outreach meeting agendas and minutes/notes.

Task 8. Funding Options for Operational Improvements

- Task 8.1 Based on the operational needs identified in Task 4, determine overall costs estimates for improvements.
- Task 8.2 Provide funding recommendations to address the cost estimates.

Deliverable	Documentation
Final cost for recommended operational improvements and funding strategy.	<ul style="list-style-type: none"> • Funding strategy for recommended improvements

Task 9. Final Document

- Task 9.1 Complete a draft document based on information obtained in previous tasks.
- Task 9.2 Circulate draft for final comments
- Task 9.3 Complete final draft

Deliverable	Documentation
Create a final document by circulating and revising a draft document.	<ul style="list-style-type: none"> • Draft & Final Draft Documents

Proposed Project Timeline

Task	Timeframe
Task 1. Budget	March 2008
Task 2. Public Outreach	(TBD)
Task 3. Partnership	March 2008
Task 4. Background/Research	March-April 2008
Task 5. Operational Improvement Analysis-	May-October 2008
Task 6. Landscape and Hardscape Recommendations-	October-December 2008
Task 7. Project Development Meetings	(ongoing)
Task 8. Funding Options for Operational Improvements	January-February 2009
Task 9. Final Document	March 2009

DISADVANTAGED BUSINESS ENTERPRISE (DBE) / NON-DISCRIMINATION

This study is in funded in-part with Federal funds, the following policy and its requirements must be applied to this RFP:

1. Policy

It is the policy of the STA to ensure nondiscrimination on the basis of race, color, sex or national origin in the award and administration of DOT-assisted contracts. It is the intention of the STA to create a level playing field on which DBEs can compete fairly for contracts and subcontracts relating to the STA's construction, procurement and professional services activities.

Pursuant to 49 CFR Section 26.13, the STA is required to make the following assurance in every DOT-assisted contract and subcontract:

The recipient shall not discriminate on the basis of race, color, national origin, or sex in the award and performance of any DOT-assisted contract, or in the administration of its DBE Program, or the requirements of 49 CFR, Part 26. The recipient shall take all necessary and reasonable steps under 49 CFR, Part 26 to ensure nondiscrimination in the award and administration of DOT-assisted contracts. The recipient's DBE Program, as required by 49 CFR, Part 26 and as approved by DOT, is incorporated by reference in this agreement. Implementation of this program is a legal obligation and failure to carry out its terms shall be treated as a violation of this agreement. Upon notification to the recipient of its failure to carry out its approved program, the Department may impose sanctions as provided for under Part 26 and may, in appropriate cases, refer the matter for enforcement under 18 U.S.C. 1001 and/or the Program Fraud Civil Remedies Act of 1986 (31 U.S.C. 3801 et seq.).

The STA recommends that bidders/proposers review the STA's DBE Program, which is available on the STA website at <http://www.solanolinks.com/programs.html#dbe>.

On May 1, 2006, the State Department of Transportation (Caltrans) announced major changes to the statewide DBE Program. As part of those changes, bidders/proposers should review the policies outlined in Caltrans Exhibits 10-I, "Notice to Bidders/Proposers DBE Information," and 10-J, "Standard Agreement for Subcontractor/DBE Participation," in addition to the STA's DBE Program. These Caltrans Exhibits are attached as part of this RFP.

Pursuant to the monitoring requirements outlined in Section XIV of the STA's DBE Program (49 CFR 26.37), the bidder/proposer will be required to complete and submit Caltrans Exhibit 10-O, "Local Agency Proposer/Bidder-DBE (Consultant Contract) Information" with the award document, regardless of DBE participation, and Exhibit 17-F, "Final Report Utilization of Disadvantaged Business Enterprises" with the completion of the contract.

2. DBE Availability Advisory Percentage

The Agency has determined that Disadvantaged Business Enterprises (DBE) can reasonably be expected to compete for the subcontracting opportunities in this Agreement and has established a DBE Availability Advisory of 18.2% percentage. It is therefore, the Agency's expectation that available DBE firms have an opportunity to participate in this Agreement. However, achieving the DBE participation level is not a requirement or condition of contract award.

Attachments:

1. 10-I (also on STA website)
2. 10-J (also on STA website)
3. 10-O (also on STA website)
4. 17-F (also on STA website)

RFP SUBMITTAL REQUIREMENTS

Please prepare your proposal in accordance with the following requirements.

1. *Proposal:* The proposal (excluding resumes and the transmittal letter) shall not exceed a total of 30 single-sided, 8.5" x 11" pages. A **copy of the RFP** and resumes shall be included in an appendix.
2. *Transmittal Letter:* The proposal shall be transmitted with a cover letter describing the firm's/team's interest and commitment to the proposed project. The letter shall state that the proposal shall be valid for a 90-day period and should include the name, title, address and telephone number of the individual to whom correspondence and other contacts should be directed during the consultant selection process. The person authorized by the firm/team to negotiate a contract with STA shall sign the cover letter.

Address the cover letter as follows:

Sam Shelton, Assistant Project Manager
Solano Transportation Authority
One Harbor Center, Suite 130
Suisun City, California 94585

3. *Project Understanding:* This section shall clearly convey the consultant's understanding of the nature of the work, and issues related to the I-80/I-680/I-780 Corridors Highway Operations Implementation Study.
4. *Approach and Management Plan:* This section shall provide the firm's/team's proposed approach and management plan for providing the services. Include an organization chart showing the proposed relationships among consultant staff, STA staff and any other parties that may have a significant role in the delivery of this project.
5. *Qualifications and Experience:* The proposal shall provide the qualifications and experience of the consultant team that will be available for the I-80/I-680/I-780 Corridors Highway Operations Implementation Study. It is expected that team members would include planning expertise in transportation/land use planning, engineering, and public facilitation. Please emphasize the specific qualifications and experience from projects similar to this project for the Key Team Members. Key Team Members are expected to be committed for the duration of the project. Replacement of Key Team Members will not be permitted without prior consultation with and approval of the STA.
6. *Staffing Plan:* The proposal shall provide a staffing plan (by quarter) and an estimate of the **total hours** (detailed by position) required for preparation of the concept plan. Discuss the workload, both current and anticipated, for all Key Team Members, and their capacity to perform the requested services for the I-80/I-680/I-780 Corridors Highway Operations Implementation Study according to your proposed schedule. Discuss the firm/team's approach for completing the requested services for this project within budget.
7. *Work Plan and Schedule:* This section shall include a description and schedule of how each task deliverable of the project will be completed. The Work Plan should be in sufficient detail to demonstrate a clear understanding of the project. The schedule should show the expected sequence of tasks and include durations for the performance of each task, milestones, submittal dates and review periods for each submittal. Discuss the firm/team's approach for completing the requested services for this project on schedule. The project is expected to commence no later than March 19, 2007, all technical analyses, draft documents completed by April 30, 2009 and final documents submitted and approved by the STA Board by June 2009.
8. *Cost Control:* Provide information on how the firm/team will control project costs to ensure all work is completed within the negotiated budget for the project. Include the name and title of the individual responsible for cost control.
9. *Additional Relevant Information:* Provide additional relevant information that may be helpful in the selection process (not to exceed the equivalent of 2 single-sided pages).

10. *References:* For each Key Team Member, provide at least three references (names and current phone numbers) from recent work (previous three years). Include a brief description of each project associated with the reference, and the role of the respective team member.
11. *Disadvantaged Business Enterprise (DBE) Forms:* There are no DBE forms required at this time. However, upon award of the contract, the selected consultant will be required to submit Caltrans Exhibit 10-O, "Local Agency Proposer/Bidder-DBE (Consultant Contract) Information". DBE forms can be found on the STA's website at <http://www.solanolinks.com/programs.html#dbe>.
12. *Submittal of Proposals:* Seven (7) copies of your proposal are due at the STA offices no later than the time and date specified in Section 6, below. Envelopes or packages containing the proposals should be clearly marked, "**I-80/I-680/I-780 Corridors Highway Operations Implementation Study**".
13. *Cost Proposal:* A cost proposal should be submitted in a **separate sealed envelope titled "I-80/I-680/I-780 Corridors Highway Operations Implementation Study"**. The cost submittal should indicate the number of anticipated hours by the Project Manager and Key Team Members. The estimated level of hours for other staff can be summarized in general categories. The maximum consulting services budget has been set at \$300,000 for this project. No change orders that require cost increases will be allowed. The project is funded with federal funds received from the Metropolitan Transportation Commission (MTC) and Caltrans and local (non-federal) matching funds.

SELECTION OF CONSULTANT

The overall process will be to evaluate the technical components of all the proposals completely and independently from the cost component. The proposals will be evaluated and scored on a 100-point total basis using the following criteria:

1. Qualifications and specific experience of Key Team Members.
2. Project understanding and approach, including an understanding of the I-80/I-680/I-780 Corridors, MTC, STA, Caltrans Districts 3 & 4, and the cities of Benicia, Dixon, Fairfield, Vacaville and Vallejo.
3. Experience with similar types of projects.
4. Satisfaction of previous clients.
5. Schedule and capacity to provide qualified personnel.

If needed, two or more of the firms/teams may be invited to an interview on or about **the week of February 18, 2008**. The Project Manager and Key Team Members should attend the interview. The evaluation interview panel may include representatives from STA, and other agencies, but the specific composition of the panel will not be revealed prior to the interviews. Costs for travel expenses and proposal preparation shall be borne by the consultants.

STA staff will provide the appropriate notice and schedule for the interviews. STA staff will select the most qualified consultant or consultant team based primarily on experience, ability to contain costs

and conducting very similar projects. Recent experience in Solano County is considered very desirable and critical.

Once the top firm/team has been selected, STA staff will negotiate a services contract with the selected firm/team.

SELECTION PROCESS AND PROJECT SCHEDULE

January 23, 2008	Consultant Proposal Workshop
February 4, 2008	Proposals are due no later than 3:00 PM at the offices of the Solano Transportation Authority, One Harbor Center, Suite 130, Suisun City, CA 94585. <i>Late submittals will not be accepted.</i>
Week of February 18, 2008	Tentative panel interview date. STA selects recommended firm.
<u>March 20, 2008</u>	Project commences
June, 2009	Final Plan completed and approved by STA Board

If you have any questions regarding this RFP, please contact:

Sam Shelton

Assistant Project Manager

Phone (707) 427-5244

Fax (707) 424-6074

sshelton@sta-snci.com

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DATE: December 13, 2007
TO: SolanoExpress Intercity Transit Consortium
FROM: Robert Macaulay, Director of Planning
RE: Solano Comprehensive Transportation Plan Purpose Statement and Organization

Background:

The Solano Comprehensive Transportation Plan (CTP) was adopted in June 2005. The CTP is made up of three elements: Freeways, Highways and Arterials; Transit; and Alternative Modes. The CTP incorporates other plans, including corridor studies, the Solano Countywide Bike and Pedestrian plans and the Solano Transportation for Livable Communities Plan.

At its September 2007 meeting, the STA Board authorized staff to begin the update of the Solano Comprehensive Transportation Plan (CTP), and adopted the schedule contained in Attachment A. The schedule anticipates adoption of the new Solano CTP in December 2008.

The first task in the Solano CTP update is to establish a Purpose Statement and Goals for the overall document. As a follow-up step, purpose statements and goals will be adopted for each of the Solano CTP elements by the STA committees responsible for that element.

Along with adoption of a Purpose Statement and Goals, staff is recommending a modified structure for the CTP. This will provide each element with a similar structure, making it easier to identify and address issues that cut across elements. It is anticipated that a similar structure will be used when the Congestion Management Program is next updated.

Discussion:

Purpose Statement

The mission statement of the Solano Transportation Authority is “To improve the quality of life in Solano County by delivering transportation projects to ensure mobility, travel safety, and economic vitality.”

Staff recommends that the Solano CTP Purpose Statement be

“The Solano Comprehensive Transportation Plan will help fulfill the STA’s mission statement by identifying a transportation system that provides mobility, travel safety, and economic vitality, and the policies and programs necessary to bring about that transportation system.”

All of the goals and policies of the Solano CTP would then be evaluated on their conformance with the Purpose Statement. Each Element of the Solano CTP would have a Purpose Statement that shows how that Element contributes to the overall purpose of the CTP.

Goals

Goals are the milestones by which achievement of the Purpose Statement are measured. The overall Solano CTP Goals are those that reach across categories. As with the Purpose Statement, each Element will have its own specific Goals that help guide implementation of the plan. It is recommended that the following goals be adopted for the Solano CTP.

- 1) The Solano CTP will serve as a foundational document for all other STA plans, studies and programs.
- 2) Each Element of the Solano CTP will directly support the achievement of the overall Purpose Statement.
- 3) The Solano CTP will be compatible with regional plans such as the Metropolitan Transportation Commission's Regional Transportation Plan, as well as plans from the Bay Area Air Quality Management District, the Yolo-Solano Air Quality Management District, and the Association of Bay Area Government's regional growth projections.
 - a) The CTP will acknowledge plans from outside the region, such as the Sacramento Area Council of Governments Blueprint program, and seek to identify areas of common interest.
- 4) The Solano CTP will identify a transportation system that supports the existing and planned land uses of Solano County's seven cities and the County of Solano.
 - a) The Solano CTP recognizes that land use decisions are the responsibility of the local agencies.
 - b) Recognize the interaction between land use and transportation plans, with neither taking precedence over the other.
 - c) The CTP will help identify regional and state land use initiatives linked to transportation, and support local land use plans and projects that seek to take advantage of those programs.
- 5) The Solano CTP will seek to maintain regional mobility while improving local mobility.
- 6) Assess projects and programs based on their ability to balance the goals of economy, environment and equity
 - a) Economy – continue to promote the development of a healthy, diverse economy in Solano County.
 - b) Environment – promote the maintenance and improvement of a healthy natural environment, with special emphasis on air quality and climate change issues.
 - c) Equity – ensure that the transportation system is fully accessible to all members of society, and is not developed or operated at the expense of any segment.
- 7) Encourage projects and programs that maintain and use existing systems more efficiently before expanding infrastructure.

- 8) The Solano CTP will include priority lists and funding strategies for projects and programs.
 - a) Projects and programs will be prioritized as either Tier 1 (can be built or implemented in the next 5 years), Tier 2 (can be built or implemented in the 5- to 10-year time frame) or Tier 3 (could be built beyond the 10-year time frame, and needs additional study before being moved into the Tier 2 or Tier 1 category).
 - b) Funding strategies will identify potential funding opportunities and constraints.
 - i) Projects will identify potential funding to qualify for regional, state and federal funds.
 - ii) Roadway projects must be in the CTP to qualify for the STAs “50/50” funding policy.
 - iii) Consideration will be given to fully funding a smaller number of projects and programs that have a high likelihood of completion, rather than partially funding a large number of projects or programs that may not be constructed.

- 9) The Solano CTP will identify and support a transportation system that supports Solano County’s economic vitality and economic priorities and a range of housing options.

Organization

In order to ensure the Solano CTP addresses all of the areas related to the transportation system, the CTP will be organized as follows:

Elements – The CTP will have five chapters, or Elements, and a reference section.

- Introduction, Overall Purpose and Goals
 - Projects completed since adoption of the Solano CTP 2005
 - Projects that are fully funded and undertaken
 - Projects that are no longer being considered
- Land Use Element
 - Based upon each jurisdiction’s General Plan
 - Include a summary of ABAG Projections
- Arterials, Highways and Freeways Element
 - Include local and regional goods movement
- Transit Element
- Alternative Modes Element
- Links, references and definitions

Contents – each transportation element will be organized as shown below. The Land Use element will have a different structure due to the fact that the element reflects the contents of other plans, and does not propose facilities, programs or policies.

- Element Purpose and Goals
- Existing Conditions
- Existing Infrastructure, Systems and Programs
 - Local
 - Regional

- Performance Standards and Measures
- Future Conditions
- Future Infrastructure and Programs
- Financing
- Safety and Disaster Preparedness/Mitigation
- Economic, Environmental and Equity Issues

After the STA Board adopts the Purpose Statement, Goals and Organization, meetings will be scheduled with the STA committees: Freeways, Highways and Arterials; Transit; and, Alternative Modes. Each Committee will be charged with guiding the development of its respective element. The STA Board will review the existing committee membership at its January 9, 2008 meeting.

The Introduction and Land Use element will be reviewed by the STA Executive Committee. The county Planning Directors will help guide the development of the Land Use element.

Recommendation:

Recommend that the STA Board adopt the Purpose Statement, Goals and Organization as specified in the staff report for the Solano Comprehensive Transportation Plan.

Attachments:

- A. CTP Update Schedule

Date	Task	Responsible Body
Dec 07	Review CTP: Purpose, Content, proposed new Purpose Statement and Organization	STA Board
Jan 08	Review CTP elements, proposed new Purpose Statement for each Element; Routes of Regional Significance designation and map Affirm membership/appoint new members to subcommittees	Freeways, Highways and Arterials subcommittee Transit subcommittee Alternative Modes subcommittee
Mar 08	Request for Proposals for Environmental consultant; review and recommend consultant. Select consultant and enter into contract for services.	STA staff and TAC subcommittee TAC subcommittee and STA Executive Director
April – June 2008	Meet with Planning Commissions and interested community groups	STA Staff
July 2008	Present Draft CTP elements to STA TAC and STA Board Subcommittees	STA Staff
August 2008	Draft Programmatic Environmental Impact Report – public release	STA Staff, consultant
October 2008	Review Final CTP and Programmatic EIR	STA TAC
December 2008	Adopt CTP and certify Programmatic EIR	

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DATE: December 18, 2008
TO: SolanoExpress Intercity Transit Consortium
FROM: Jayne Bauer, Marketing and Legislative Program Manager
RE: STA's Final Draft 2008 Legislative Priorities and Platform

Background:

Each year, STA staff monitors state and federal legislation that pertains directly to transportation and related issues. On December 13, 2006, the STA Board adopted its 2007 Legislative Priorities and Platform to provide policy guidance on transportation legislation and the STA's legislative activities during 2007. On June 13, 2007, the STA Board amended the legislative platform to include the monitoring of global warming issues.

Discussion:

To help ensure the STA's transportation policies and priorities are consensus-based, the STA's Legislative Platform and Priorities is first developed in draft form by staff with input from the STA's state and federal legislative consultants. The draft is distributed to STA member agencies and members of our federal and state legislative delegations for review and comment prior to adoption by the STA Board.

STA staff forwarded the Draft 2008 Legislative Platform and Priorities with TAC and Consortium feedback to the STA Board in December, with a recommendation to distribute the draft document for a 30-day review and comment period. As there are not 30 days between the December and January STA Board meetings, the Board released the document for a 21-day review and comment period. The deadline for comments is January 4, 2008, which is after this next TAC and Consortium Committee meeting of January 2, 2008.

The draft is currently the same as previously reviewed by this committee on November 28, 2007. Staff is working with STA Board Member Patterson to include two items in the platform relative to the Sacramento/San Joaquin Delta Plan and High Speed Rail. Staff will bring all available comments and updates to the meeting on January 2, 2008. The Final Draft 2008 Legislative Platform and Priorities is scheduled for the January 9, 2008 STA Board meeting for consideration of adoption.

Recommendation:

Forward STA's Final Draft 2008 Legislative Priorities and Platform to the STA Board for approval.

Attachment:

- A. STA's Final Draft 2008 Legislative Priorities and Platform

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Solano Transportation Authority

FINAL Draft 2008 Legislative Priorities and Platform

LEGISLATIVE PRIORITIES

1. Monitor and support, as appropriate, legislative proposals to increase funding for transportation infrastructure in Solano County.
2. Oppose efforts to reduce or divert funding from transportation projects.
3. Pursue federal and state funding for the following priority projects and transit services:
 - a. Travis AFB North Gate Access Improvements/Jepson Parkway Project*
 - b. State Route 12 Traffic Safety Signage/Education and Highway Improvements (Median Barrier Study)*
 - c. I-80/I-680/SR 12 Interchange*
 - d. Vallejo Intermodal Station*
 - e. Vallejo Ferry Maintenance Facility*
 - f. Fairfield/Vacaville Intermodal Rail Station*
 - g. Vacaville Intermodal Station (Phase 1)*
 - h. Bus Replacement (Alternative Fuel)

** Federal Priority Projects*

4. Monitor implementation of AB 32, The California Global Warming Solutions Act of 2006, and support efforts to reduce Greenhouse Gas (GHG) emissions where practicable through the transportation planning and public information process.
5. Monitor the legislative development of SB 375 (Steinberg) to ensure a reasonable balance between air quality/global warming issues and transportation needs.
6. Monitor legislative efforts to merge or modify Metropolitan Transportation Commission (MTC) and Association of Bay Area Governments (ABAG) governing boards and their respective responsibilities.
7. Monitor any new bridge toll proposals, support the implementation of Regional Measure 2 (RM 2) funded projects.
8. Support efforts to dedicate future Public Transportation Account (PTA) spillover funds to transportation.
9. Support federal and state legislation that provides funding for movement of goods along corridors (i.e. I-80, SR 12, Capitol Corridor) and facilities (i.e., Cordelia Truck Scales).
10. Support cleanup legislation of SB 976 (Torlakson) that addresses the following: 1. Provide local representation on the Bay Area Water Emergency Transportation Authority (WETA), the regional agency that will manage the Vallejo ferry system (Baylink); 2. Provide assurances that the existing Baylink levels of operation, funding and service will be maintained or enhanced; and 3. Provide assurances that there will be a local role in the

FINAL Draft 2008 STA LEGISLATIVE PRIORITIES AND PLATFORM

development of the Emergency Water Transportation System Management Plan and the transition plan.

11. Support legislative and regulatory efforts to ensure that projects from Solano county cities are eligible for state and regional funding of Transportation Oriented Development (Transit Oriented Development) projects, including Proposition 1C funds. Ensure that development and transit standards for TOD projects can be reasonably met by developing suburban communities.

LEGISLATIVE PLATFORM

I. Air Quality

1. Monitor the implementation of the 2004 Ozone Attainment Plan by the Environmental Protection Agency (EPA).
2. Support legislation, which ensures that any fees imposed to reduce vehicle miles traveled, or to control mobile source emissions, are used to support transportation programs that provide congestion relief or benefit air quality.
3. Support legislation providing infrastructure for low, ultra-low and zero emission vehicles.
4. Monitor and comment on regulations regarding diesel fuel exhaust particulates and alternative fuels.
5. Support policies that improve the environmental review process to minimize conflicts between transportation and air quality requirements.
6. Monitor energy policies and alternative fuel legislation or regulation that may affect fleet vehicle requirements for mandated use of alternative fuels.
7. Support legislation to provide funding for innovative, intelligent/advanced transportation and air quality programs, which relieve congestion, improve air quality and enhance economic development.
8. Support legislation to finance cost effective conversion of public transit fleets to alternative fuels.
9. Support income tax benefits or incentives that encourage use of alternative fuel vehicles, van pools and public transit without reducing existing transportation or air quality funding levels.

FINAL Draft 2008 STA LEGISLATIVE PRIORITIES AND PLATFORM

II. Alternative Modes (Bicycles, HOV, Livable Communities, Ridesharing)

1. Support legislation promoting bicycling and bicycle facilities as a commute option.
2. Oppose expanded use of HOV lanes for purposes not related to congestion relief and air quality improvement.
3. Support legislation providing land use incentives in connection with rail and multimodal transit stations – transit oriented development.
4. Support legislation confirming in the California Vehicle Code that qualified Commuter Vanpools receive free toll passage across toll bridges 24 hours a day as stated in Caltrans Bridge Toll Policy.
5. Support legislation that increases employers' opportunities to offer commute incentives.

III. Congestion Management

1. Support administrative or legislative action to ensure consistency among the Federal congestion management and the State's Congestion Management Program requirements.

IV. Employee Relations

1. Monitor legislation and regulations affecting labor relations, employee rights, benefits, and working conditions. Preserve a balance between the needs of the employees and the resources of public employers that have a legal fiduciary responsibility to taxpayers.
2. Monitor any legislation affecting workers compensation that impacts employee benefits, control of costs, and, in particular, changes that affect self-insured employers.

V. Funding

1. Protect Solano County's statutory portions of the state highway and transit funding programs.
2. Seek a fair share for Solano County of any state discretionary funding made available for transportation grants or programs.

FINAL Draft 2008 STA LEGISLATIVE PRIORITIES AND PLATFORM

3. **Protect State Transportation Improvement Program (STIP) funds from use for purposes other than those covered in SB 45 of 1997 (Chapter 622) reforming transportation planning and programming.**
4. **Support state budget and California Transportation Commission allocation to fully fund projects for Solano County included in the State Transportation Improvement Program and the Comprehensive Transportation Plans of the county.**
5. **Support transportation initiatives that increase the overall funding levels for transportation priorities in Solano County.**
6. **Seek eligibility for the Solano Transportation Authority to directly claim Transportation Development Act (TDA) funds from MTC as a planning agency.**
7. **Support measures to restore local government's property tax revenues used for general fund purposes, including road rehabilitation and maintenance.**
8. **Seek a fair share for Solano County of any federal funding made available for transportation programs and projects.**
9. **Support legislation to secure adequate budget appropriations for highway, bus, rail, air quality and mobility programs in Solano County.**
10. **Support initiatives to pursue the 55% or lower voter threshold for county transportation infrastructure measures.**
11. **Ensure that fees collected for the use of High Occupancy Toll (HOT) lanes are spent to improve operations and mobility for the corridor in which they originate.**
12. **Support ongoing efforts to protect and enhance federal funding as authorized by the Safe, Accountable, Flexible, Efficient Transportation Equity Act – a Legacy for Users (SAFETEA-LU), and to ensure that the federal government provides a fair share return of funding to California.**
13. **Participate in efforts to reauthorize federal transportation policy and funding, focusing efforts on securing funding for high priority regional transportation projects in the next transportation reauthorization bill which is scheduled to go into effect on October 1, 2009.**
14. **Support state policies that assure timely allocation of transportation revenue, including allocations of new funds available to the STIP process as soon as they are available.**

FINAL Draft 2008 STA LEGISLATIVE PRIORITIES AND PLATFORM

15. Support legislation or the development of administrative policies to allow a program credit for local funds spent on accelerating STIP projects through right-of-way purchases, or environmental and engineering consultant efforts.
16. Support or seek legislation to assure a dedicated source of funding, other than the State Highway Account for local streets and roads maintenance and repairs.
17. Monitor the distribution of state transportation demand management funding.
18. Oppose any proposal that could reduce Solano County's opportunity to receive transportation funds, including diversion of state transportation revenues for other purposes. Fund sources include, but are not limited to, State Highway Account (SHA), Public Transportation Account (PTA), and Transportation Development Act (TDA) and any ballot initiative.
19. Support legislative proposals that authorize Solano County or the Solano Transportation Authority to levy a vehicle registration fee to fund projects that reduce, prevent and remediate the adverse environmental impacts of motor vehicles and their associated infrastructure.

VI. Liability

1. Monitor legislation affecting the liability of public entities, particularly in personal injury or other civil wrong legal actions.

VII. Paratransit

1. In partnership with other affected agencies and local governments seek additional funding for paratransit operations, including service for persons with disabilities and senior citizens.

VIII. Project Delivery

1. Support legislation to encourage the Federal Highway Administration, Federal Transit Administration, and the Environmental Protection Agency to reform administrative procedures to expedite federal review and reduce delays in payments to local agencies and their contractors for transportation project development, right-of-way and construction activities.
2. Support legislation and/or administrative reforms to enhance Caltrans project delivery, such as simultaneous Environmental Impact Report (EIR) and engineering studies, and a reasonable level of contracting out of appropriate activities to the private sector.

FINAL Draft 2008 STA LEGISLATIVE PRIORITIES AND PLATFORM

3. Support legislation and/or administrative reforms that result in cost and/or timesavings to environmental clearance processes for transportation construction projects.
4. Continue to streamline federal application/reporting/monitoring requirements to ensure efficiency and usefulness of data collected and eliminate unnecessary and/or duplicative requirements.

IX Rail

1. In partnership with other affected agencies, sponsor making Capitol Corridor Joint Powers Authority an eligible operator for state transit assistance funds.
2. In partnership with other counties located along Capitol Corridor, seek expanded state commitment for funding passenger rail service, whether state or locally administered.
3. Support legislation and/or budgetary actions to assure a fair share of State revenues of intercity rail (provided by Capitol Corridor) funding for Northern California and Solano County.
4. Seek legislation to assure that dedicated state intercity rail funding is allocated to the regions administering each portion of the system and assure that funding is distributed on an equitable basis.
5. Seek funds for the development of intercity, regional and commuter rail service connecting Solano County to the Bay Area and Sacramento regions.
6. Continue to monitor and evaluate the proposed High Speed Rail Bond scheduled for the November 2008 ballot.

X. Ferry

1. Protect the existing source of operating support for Vallejo Baylink ferry service, most specifically the Bridge Tolls–Northern Bridge Group “1st and 2nd Dollar” revenues which provide a 5 percent and 2 percent set aside for transit operations and ferry capital, respectively.
2. Support the implementation of expanded Vallejo Baylink ferry and countywide express bus service funded from the “3rd Dollar” Bridge Toll (Measure 2) program and oppose proposals to divert these funds to other purposes than those stipulated in the expenditure plan for RM 2.

FINAL Draft 2008 STA LEGISLATIVE PRIORITIES AND PLATFORM

3. Work with MTC to obtain an increase to the federal Ferryboat Discretionary (FBD) Funds to provide an annual earmark for the Bay Area that includes expanded ferry service to Vallejo, similar to Washington State and Alaska, with priority given to existing ferry capital projects.

XI. Safety

1. Support legislation or administrative procedures to streamline the process for local agencies to receive funds for road and levee repair and other flood protection.

XII. Transit

1. Protect funding levels for transit by opposing state funding source reduction without substitution of comparable revenue.
2. Support an income tax credit to employers for subsidizing employee transit passes.
3. Support tax benefits and/or incentives for programs to promote the use of public transit.
4. In partnership with other transit agencies, seek strategies to assure public transit receives a fair share of funding for welfare-to-work social services care, and other community-based programs.
5. Support efforts to eliminate or ease Federal requirements and regulations regarding the use of federal transit funds for transit operations in large UZAs.
6. In addition to new bridge tolls, work with MTC to generate new regional transit revenues to support the ongoing operating and capital needs of transit services, including bus and ferry and rail.

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DATE: December 14, 2007
TO: SolanoExpress Intercity Transit Consortium
FROM: Liz Niedziela, Transit Program Manager/Analyst
RE: Route 30 and Route 90 Update

Background:

Fairfield/Suisun Transit (FST) operates Route 30 and Route 90 on behalf of the Solano Transportation Authority (STA). Until this fiscal year, Route 30 and Route 90 were funded by Transportation Development Act (TDA) from four jurisdictions. Over the years, the STA has secured a variety of other funds for these routes. This includes Transportation Fund for Clean Air from the Bay Area Air Quality Management District, Clean Air Funds from the Yolo Solano Air Quality Management District, State Transit Assistance Funds, and Regional Measure 2 Funds. Effective FY 2008-09, funding for Route 30 and Route 90 is determined by the Intercity Transit Funding Agreement and all seven cities, the County of Solano and STA contribute funding.

Route 30 has been operating five roundtrips, Monday to Friday, to Sacramento since March 2003. This route is a commuter focused express route that connects several local jurisdictions, including Fairfield, Vacaville, Dixon, Davis, and Sacramento. The purpose of the extension to Sacramento was to improve the general performance and farebox recovery on the route as well as to address an Unmet Transit needs issue. Since this service change was made to extend the service to Sacramento, ridership and performance have continued to increase and improve.

Route 90 operates from 4:10 a.m. to 8:12 p.m., Monday thru Friday. Fairfield has been operating this route since October 2006. The previous operator was Vallejo Transit. This route is also a commuter focused route that services Fairfield, Suisun City AMTRAK, and El Cerrito del Norte BART.

Discussion:

Over the last seven years, Route 30 ridership has been steadily increasing. In fact, ridership has increased by 140% since 2001 to 2007. Looking at ridership data for FY 2006-07 compared to prior FY 2005-06, ridership increased by over 7%. The increased ridership combined with the fare increase that went into effective October 2006 contributed to the increase of the farebox ratio by 12.2 % resulting in farebox rate of 33.3% in FY 2006-07. In analyzing just the data during the nine months after the fare increase, the farebox ratio increased to 39%.

Since FST has been operating Route 90 for just one year, comparison data is limited. Looking at ridership data for the last 12 months compared to Vallejo's prior 12 months of operation, ridership significantly increased by 28% in this current year (October 2006

to September 2007). According to FST, the farebox ratio was 38% during the nine month period of October 2006 to June 2006. This is the time frame of the fare increase. More analysis will be completed as the data is accumulated.

Fiscal Impact:

None.

Recommendation:

Forward to the STA Board to receive and file.

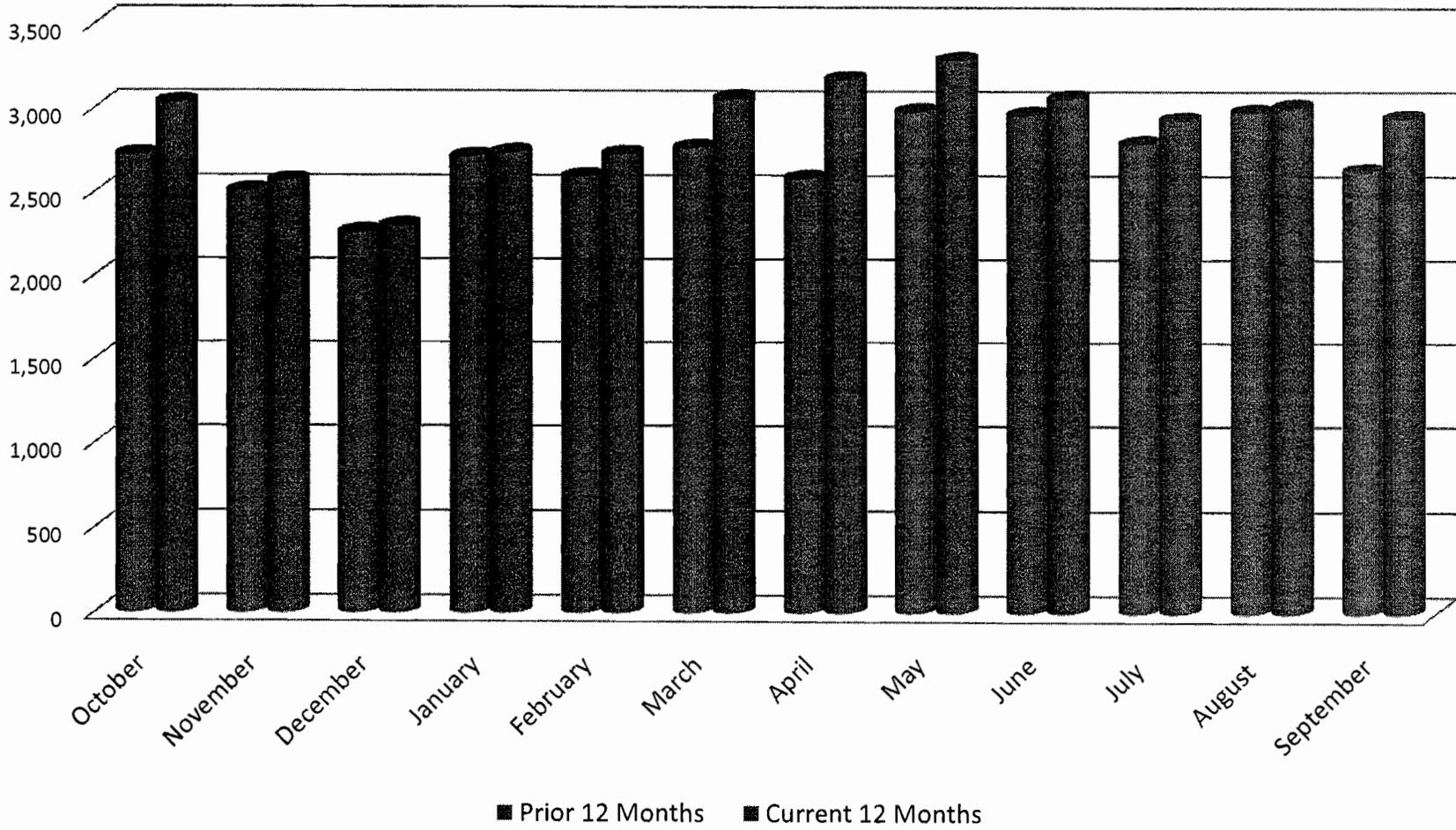
Attachments:

- A. Route 30 Ridership
- B. Route 30 Farebox Ratio
- C. Route 30 History of Ridership Growth
- D. Route 90 Ridership

Route 30 Ridership

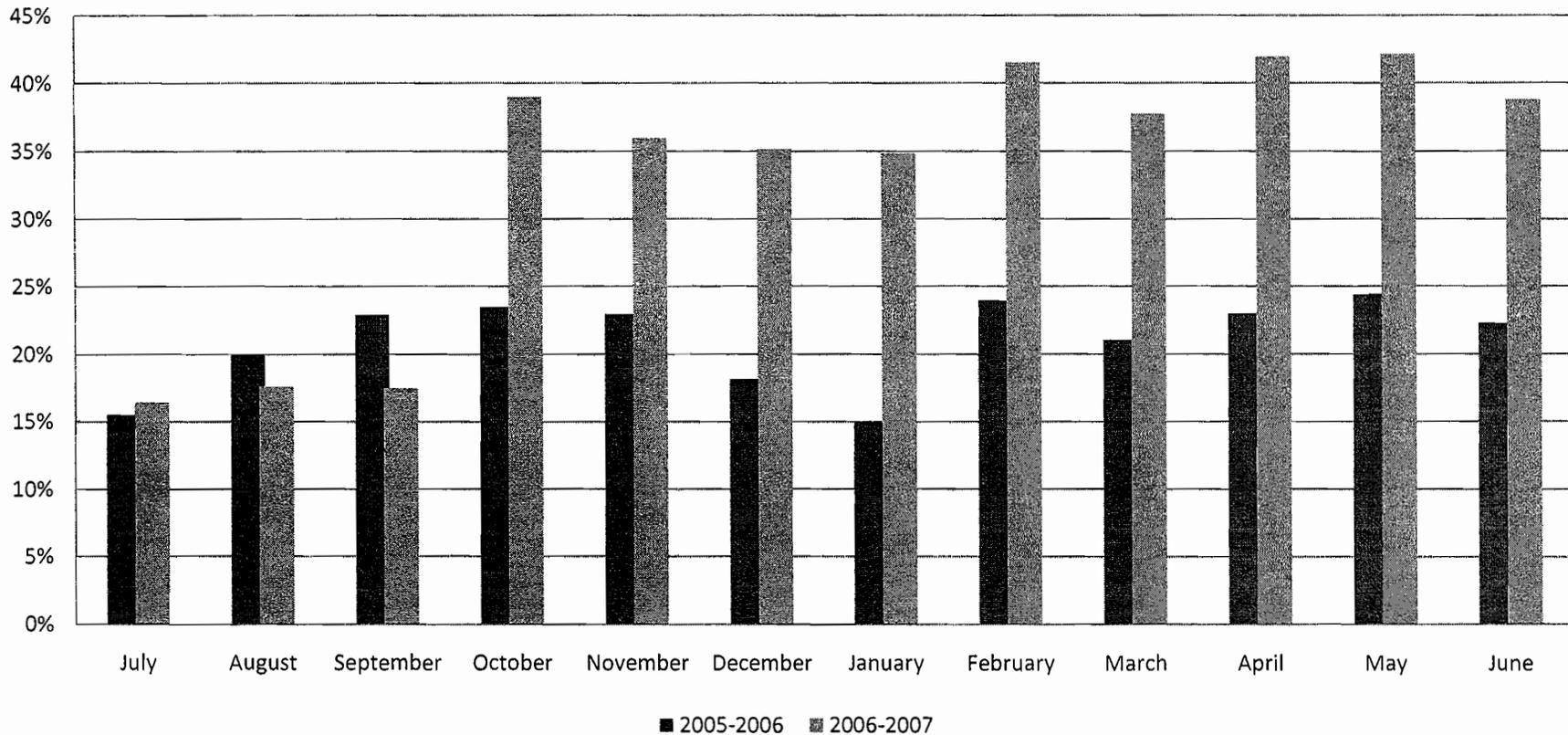
7.18% Overall 12-Month Growth
20.7% Overall Prior 12-Month Growth

Ridership Last 12 Months = 34,839
Ridership Prior Months = 32,506

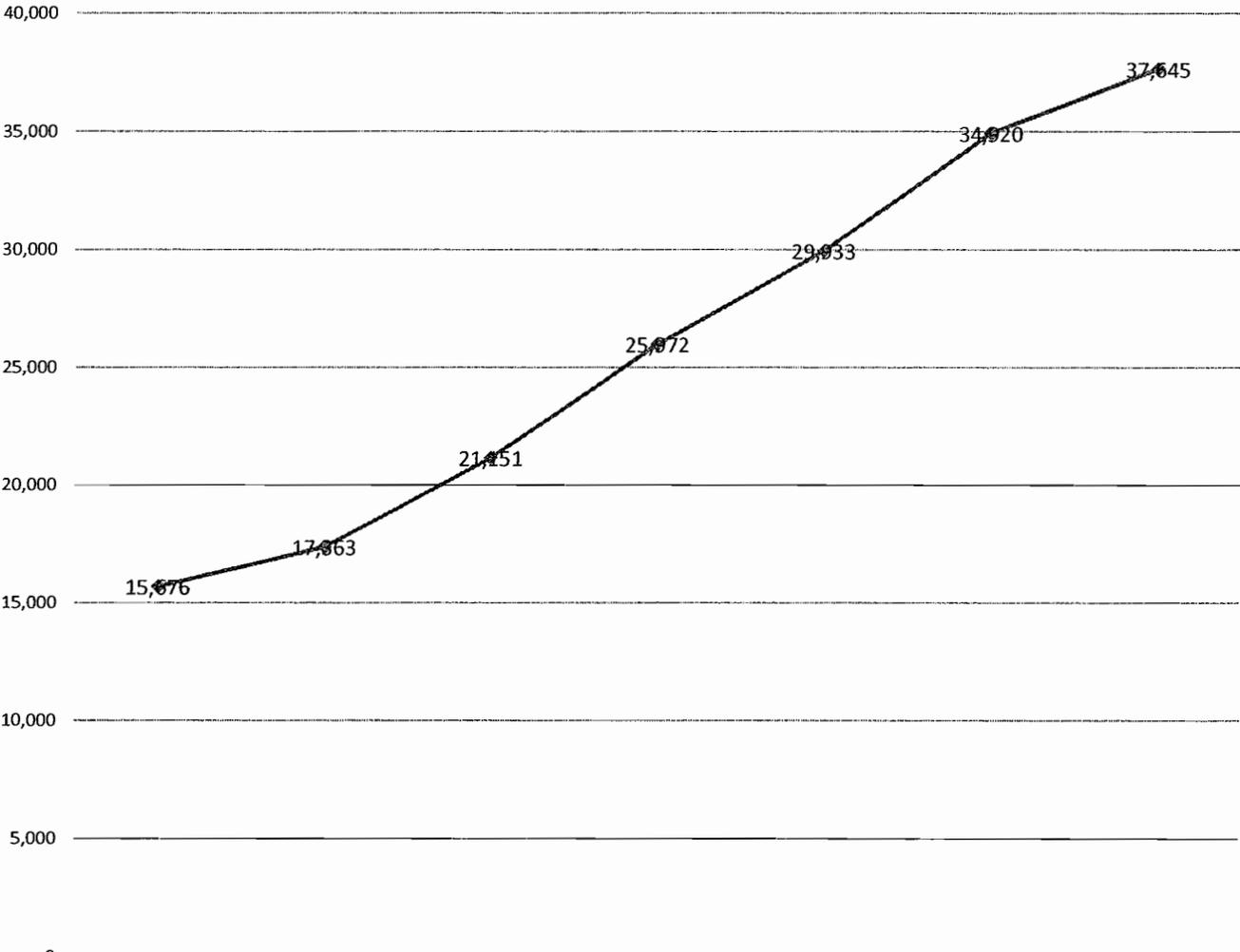


Route 30 Farebox Ratio
12.2% Overall 12 Month Growth
Farebox Ratio for 2006-2007 = 33.3%
Farebox Ratio Prior 12 Months = 21.1%
Fare Increase - October 2006
Farebox Ratio for Oct 06-Jun 07 = 39%

58



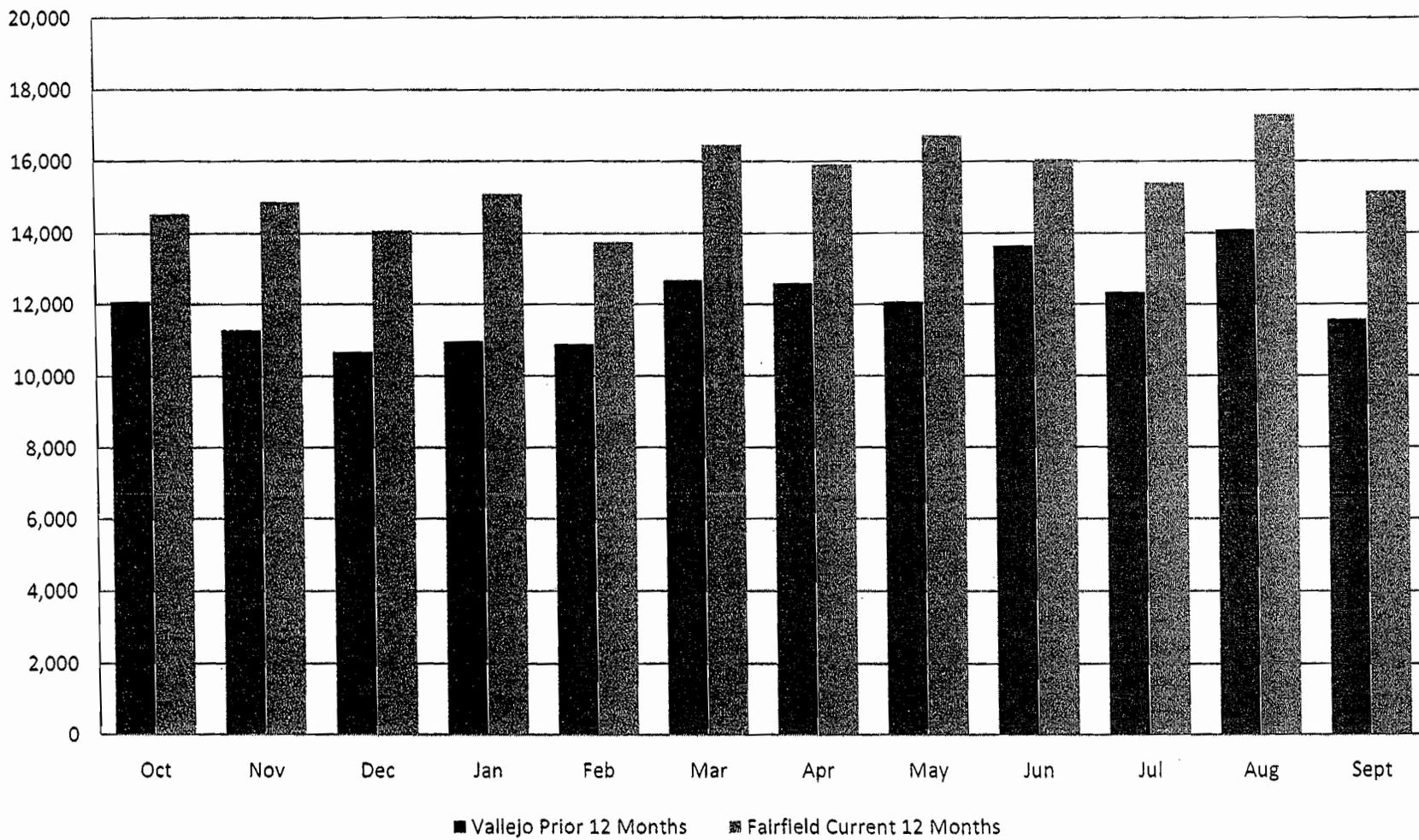
Route 30
History of Ridership Growth
Project a 7 % Ridership Growth for 2007
 Ridership Growth Over Seven Year = 140%



2001	11%	18%	19%	13%	14%	7% (projected)
	2002	2003	2004	2005	2006	2007

◆ Ridership Growth by Year

Route 90 Ridership
28% Overall 12 Month Growth
Ridership Last 12 Months = 185,532
Ridership Prior 12 Months = 144,873



69



DATE: December 14, 2007
TO: SolanoExpress Intercity Transit Consortium
FROM: Liz Niedziela, Transit Program Manager/Analyst
RE: Solano Paratransit Status Update

Background:

The Americans with Disabilities Act of 1990 (ADA) is federal legislation prohibiting discrimination against people with disabilities. One of the overriding principles of the ADA is to ensure that all people have equal access to public transportation. In order to ensure this access, public transit vehicles and facilities are required to be fully accessible and usable by persons with disabilities. For people who are unable, due to a physical or mental disability (including mobility or cognitive impairments) to independently use public fixed-route transportation, paratransit services must be made available.

Six of the seven cities in Solano County operate their local service (Fairfield operates this service for Suisun City). Solano Paratransit is an enhanced service that goes beyond the basic ADA requirements by offering an intercity Paratransit service in central and eastern Solano County. Solano Paratransit provides an intercity transportation service for residents of Dixon, Vacaville, Fairfield, Suisun City, Rio Vista, and unincorporated county areas of eastern Solano County that are transportation handicapped as defined by the Americans with Disabilities Act (ADA) of 1990. Benicia and Vallejo operates their own paratransit service.

Solano Paratransit is governed by the Solano Transportation Authority and is operated by Fairfield/Suisun Transit. Fairfield-Suisun Transit (FST) has been operating Solano Paratransit through an agreement with the Solano Transportation Authority (STA) since 1995.

Fairfield/Suisun Transit (FST) operates Solano Paratransit on behalf of the cities of Dixon, Fairfield, Rio Vista, Suisun City, Vacaville, and the County of Solano. Each agency contributes local Transportation Development Act (TDA) funds for this service. Over the years, the STA has secured a variety of other funds for this service including federal Section 5310 grants for new vehicles and Regional Paratransit State Transit Assistance Funds.

Discussion:

Solano Paratransit operates Monday-Saturday. The time of operation is Monday through Friday, 7:00 am to 7:00 pm and on Saturday, 8:00 am to 5:00 pm. Over the last 12 years, Solano Paratransit has averaged approximately 10,000 riders per year. Ridership declined by almost 1,000 riders from 2005-2006 to 2006-2007. Out of the 10,699

passengers that used Solano Paratransit last year, Fairfield had the highest ridership at 41% and the fewest number of riders resided in the county unincorporated area at 2%,

The farebox ratio experienced a steady decline beginning in 2002-2003. The STA approved a fare increase effective October 2006. This fare increase stabilized the farebox recovery ratio despite an increase of service costs. In 2005-2006, cost for vehicle hour was \$62.48. A 19% increase in FY 2006-07 brought the cost per revenue hour to \$74.47. The STA staff will continue to work with FST to monitor ridership, performance, and improve the service's efficiency.

Fiscal Impact:

None

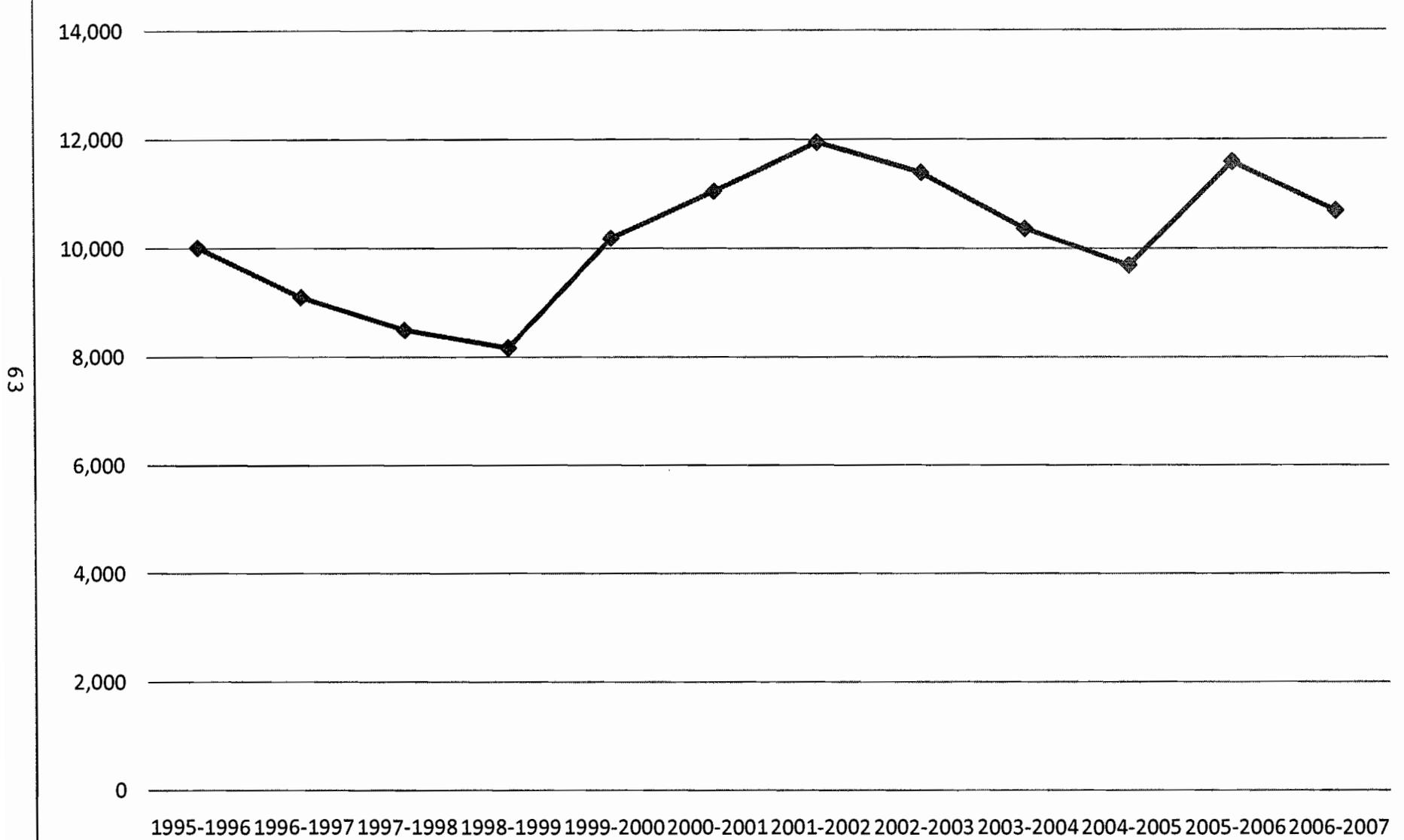
Recommendation:

Forward to the STA Board to receive and file.

Attachments:

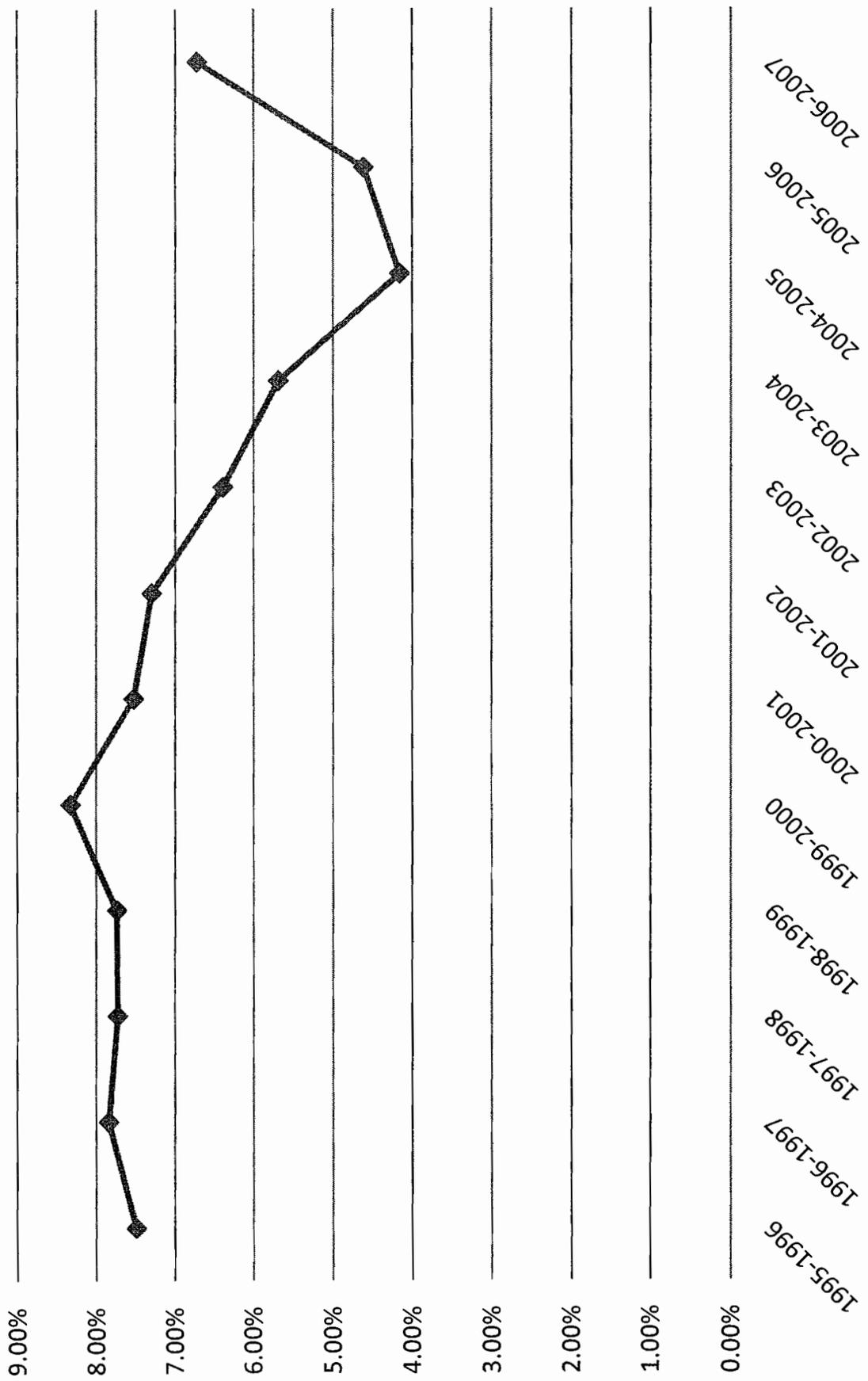
- A. History of Ridership
- B. History of Farebox Ratio
- C. Ridership of Residence

Solano Paratransit History of Ridership

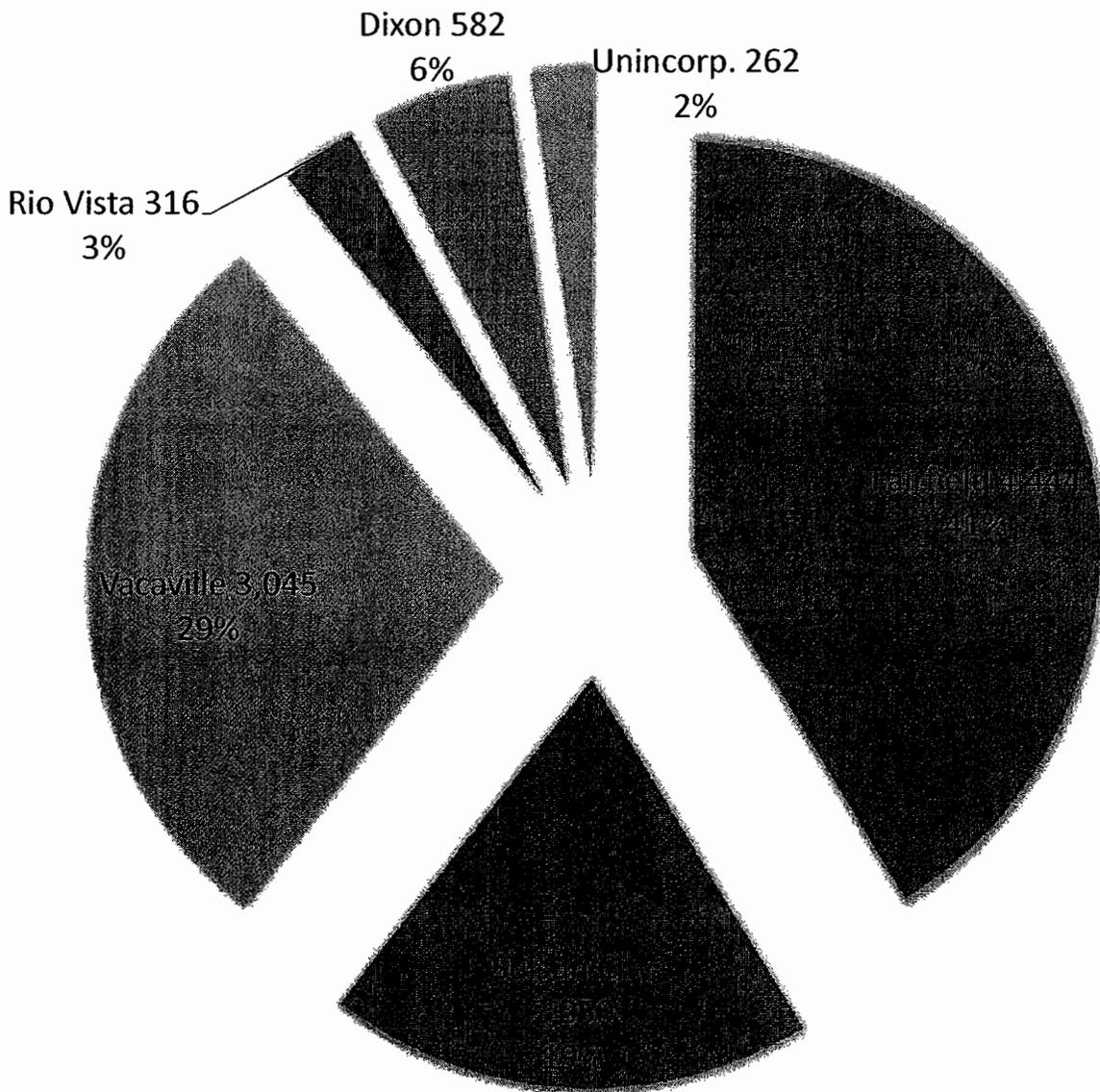


63

Solano Paratransit History of Farebox Ratio



**SOLANO PARATRANSIT
2006-2007
Ridership by Residence
Total 10,699**



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DATE: December 12, 2007
TO: SolanoExpress Intercity Transit Consortium
FROM: Elizabeth Richards, Director of Transit and Rideshare Programs
Nancy Whelan, Nancy Whelan Consulting
RE: 10-Year Capital Investment Plan – Minor Transit Capital

Background:

In October 2007, STA began developing a Capital Investment Plan (CIP) to serve as a guide for programming decisions and to document capital priority needs in the County. The Capital Investment Plan was presented in two parts. The first part addressed major capital investments for highway and transit facilities. The second part addressed transit fleet and minor transit capital projects. The STA Board approved the recommended 10-Year Investment Plan for highway and transit facilities and transit fleet replacement on December 12, 2007. The approved major transit facilities and transit fleet replacements are shown in Attachments 1 and 2. Attachment 3 lists additional major transit capital projects that were not included in the approved major transit facilities list.

Transit capital projects for which specific environmental clearance is not required have been considered minor capital for purposes of the Capital Investment Plan. Examples of minor transit capital include bus stop improvements, support equipment, office equipment, and bus facility improvements. Minor transit capital projects have not been addressed in terms of priorities for future funding. The draft list of minor transit capital is included in Attachment 4.

Discussion:

To begin the discussion of how to approach prioritizing minor transit capital projects, staff has developed a process for developing the CIP and prioritization criteria. The process is shown in Attachment 5. The draft prioritization criteria are shown in Attachment 6 and 7. Some issues to be considered for discussion are:

1. Are all items included in the list of projects to be considered for prioritization? That is, has the universe of projects been identified?
2. Should STA's CIP include fully funded projects, or should the STA CIP focus exclusively on projects needing funding that is programmed at the discretion of STA? Including fully funded projects would show the full range of transit capital needs in the County and might add flexibility in funding transit capital priorities.
3. Should the prioritization criteria be applied to major transit capital projects and fleet projects?
4. Should projects be further segregated between projects that are Tier 1, beginning construction in the next 5 years, and Tier 2, beginning construction in the next 10 years? Is this distinction addressed in the project readiness criteria?

The CIP development process and prioritization criteria will be discussed at the Consortium meeting.

Fiscal Impact:

The 10-Year Investment Plan for major and minor transit capital is intended to guide future programming actions by the STA Board.

Recommendation:

Informational.

Attachments:

- A. 10-Year Investment Plan for Highway and Major Transit Capital Projects
- B. STA Fleet Replacement Cost Summary
- C. Major Transit Capital Project Not Included in the Approved List
- D. STA Transit Capital Plan – Minor Capital
- E. Draft CIP Development Process
- F. Potential Capital Project Prioritization Criteria
- G. Potential Criteria for Applying Available Revenues to Projects

10-Year Investment Plan for Highway and Major Transit Capital Projects

List of Tier 1, Tier 2, and Tier 3 projects (11-13-07)

Tier 1 Highway Projects "Projects that can begin construction in the next 5 years"				
Sponsor	Project	Details	Cost	Shortfall
STA	Jepson Parkway	Vanden Road Segment	\$27.8 M	\$0 (STIP funding identified for Jepson Parkway)
		Leisure Town (Alamo to Orange)	\$34.2 M	\$34.2 M
		Leisure Town (Vanden to Alamo)	\$18.9 M	\$18.9 M
		Cement Hill Segment	\$8.5 M	\$8.5 M
		Walters Road Extension	\$41.1 M	\$41.1 M
		Walters Road Widening	\$5.0 M	\$5.0 M
STA	North Connector – West	West Segment of North Connector	\$32.0 M	\$32.0 M
Caltrans	EB I-80 Aux Lane – Fairfield	Travis to Air Base Parkway	\$5.0 M (by 2012)	\$5.0 M
Solano County	Travis AFB Access	Canon Road and north gate improvements	\$5.6 M	\$4.6 M
		South gate improvements	\$2.25 M	\$0 M
STA	I-80/I-680/SR12 Interchange	First Phase	\$1,200 M	\$1,200 M
STA	Trucks Scales Relocation	Phase 1 (EB scales)	\$99.6 M	\$99.6 M

Tier 2 Highway Projects "Projects that can begin construction in the next 10 years"				
Sponsor	Project	Details	Cost	Shortfall
Caltrans	WB I-80 Aux Lane	W. Texas to Abernathy	\$5.8 M	\$5.8 M
Caltrans	WB I-80 Aux Lane	Waterman to Travis Blvd	\$5.8 M	\$5.8 M
STA	I-80/I-680/SR12 Interchange	Remaining Phases	\$1,200 M	\$1,200 M
Caltrans	SR12 East Median Barrier	From Suisun City to Rio Vista	(est.) \$100 M	(est.) \$100 M
STA	Truck Scales Relocation	Phase 2 (WB Scales)	(est.) \$128 M	(est.) \$128 M

Tier 3 Highway Projects "Projects that are in the planning phase and are priorities to the STA Board"				
Sponsor	Project	Details	Cost	Shortfall
Caltrans	I-80/I-680/SR12 Interchange	Remaining Phases	\$1.2 Billion	\$1.2 Billion
Caltrans	Rio Vista Bridge Realignment/Replacement	Currently being studied	pending	pending
Caltrans	SR 12 Widening Improvements	Currently being studied	pending	pending
Caltrans	SR 29 Improvements	To be studied	pending	pending
Caltrans	SR113 Improvements	Currently being studied	Pending	pending

Tier 1 Transit Projects "Projects that can begin construction in the next 5 years"				
Sponsor	Project	Details	Cost	Shortfall
Fairfield	Fairfield/Vacaville Rail Station	CON in FY 10-11	\$40.8 M	\$11.5 M
Vacaville	Vacaville Intermodal Station (Ph 1)	CON in FY 08-09	\$11.5 M	\$2.8 M
Vallejo	Vallejo Ferry Maintenance Facility (Ph 1&2)	Move operations to Mare Island in FY 08-09	\$11.4 M	\$2.7 M
Vallejo	Vallejo Station	Pending updated schedule	\$64 M	\$11 M

Tier 2 Transit Projects "Projects that can begin construction in the next 10 years"				
Sponsor	Project	Details	Cost	Shortfall
Dixon	Dixon Transportation Center	Phase 3 – FY09-10 Phase 4 – FY10-11 Phase 5 – FY10-11	\$13.7 M	\$10.5 M
Benicia	I-680 Industrial Park-n-Ride	Phase 2, RM 2 Funding	\$1.25 M	0
Fairfield	Central Transfer Station	FY 08-09 & 09-10	\$6.6 M	\$2.0 M
Fairfield	Fairfield Transportation Center	Phase 2 – FY 09-10, 10-11	\$16.1 M	\$8.0 M
Fairfield	Red Top Park and Ride	CON in FY 08-09	\$2.3 M	\$1.9 M
Rio Vista	Church Rd/SR12 Park and Ride	CON in FY 09-10	\$2.3 M	\$2.3 M
Vallejo	Curtola Park and Ride	CON in FY 11-12	\$13.0 M	\$5.0 M

Tier 3 Transit Projects "Projects that are in the planning phase and are future priorities for the STA Board"				
Sponsor	Project	Details	Cost	Shortfall
Benicia	Transit Maintenance Facility	Park 20 buses and staff 25 employees	\$1.25 M	\$1.25 M
Benicia	Southampton Park and Ride	CON in FY 10-11/11-12	\$1.5 M	\$1.5 M
Benicia	Downtown Benicia Park and Ride	CON in FY 11-12	\$1.5 M	\$1.5 M
Fairfield	Gold Hill Park and Ride	CON in FY 10-11	\$2.8 M	\$2.8 M
Rio Vista	Downtown Park and Ride	CON in FY 10-11	\$0.3 M	\$0.3 M
Rio Vista	Transit Corporation Yard		\$1.3 M	\$1.3 M

10-YEAR TRANSIT FLEET INVESTMENT PLAN

STA FLEET REPLACEMENT COST SUMMARY
(2007 Dollars)

TIER 1 FLEET REPLACEMENT -- Five Years ending FY 2011-12			
Fleet Type	Assumptions	Total Cost	Unfunded Local Match
Local Fixed Route	47 Buses Replaced in Tier 1	\$23,500,000	\$4,700,000
Paratransit	38 Vehicles Replaced in Tier 1; Assumes 5 year vehicle life	\$2,850,000	\$570,000
TOTAL		\$26,350,000	\$5,270,000

TIER 2 FLEET REPLACEMENT -- Five Years ending FY 2015-2016			
Fleet Type	Assumptions	Total Cost	Unfunded Local Match
Intercity	47 Buses Replaced in Tier 2	\$25,850,000	\$5,170,000
Local Fixed Route	23 Buses Replaced in Tier 2	\$11,500,000	\$2,300,000
Paratransit	36 Vehicles Replaced in Tier 2; Assumes 5 year vehicle life	\$2,700,000	\$540,000
TOTAL		\$40,050,000	\$8,010,000

STA TRANSIT CAPITAL PLAN**Major Capital Projects Not Included in Adopted Plan**

SPONSOR	PROJECT		TOTAL COST	UNFUNDED
Benicia	Ferry Dock in Downtown Benicia	Future	\$1,775,000	\$1,775,000
Benicia	Intermodal Station	Future	\$40,000,000	\$31,775,000
Rio Vista	Water Taxi Service	Future	\$1,755,000	\$1,755,000
Vallejo	Rehab Major Ferry Comp	FY 05-06	\$245,546	\$49,109
Vallejo	Bus Maintenance Facility	FY 06-07	\$43,536	\$8,707
Vallejo	Dredging	FY 08-09	\$900,000	\$180,000
Vallejo	Dredging	FY 10-11	\$900,000	\$900,000
Vallejo	Ferry Terminal Rehab	FY 10-11	\$500,000	\$500,000
Vallejo	Float Rehab/Paint	FY 10-11	\$700,000	\$700,000
Vallejo	Dredging	FY 15-16	\$900,000	\$900,000
Vallejo	Passenger Float Overhaul Mooring	FY 15-16	\$1,000,000	\$1,000,000

**STA TRANSIT CAPITAL PLAN - Minor Capital
Unfunded Projects**
Near Term

Jurisdiction	Project		Total Cost	Unfunded
Benicia	Bus Stop Amenities	FY 07-08 - Future	\$53,654	\$22,000
Benicia	Bus Stop Improvement at 1st St	FY 08-09	\$500,000	\$500,000
Benicia	Office Equipment	FY 08-09	\$25,000	\$25,000
Benicia	Replace Admin Sedan	FY 11-12	\$30,000	\$30,000
Fairfield	AVL System	FY 07-08- FY 08-09	\$1,532,940	\$766,470
Rio Vista	Dispatch Software, Office Equip	FY 08-09- FY 10-11	\$50,000	\$50,000
Vallejo	Systemwide Bus Shelter Repl.	FY 06-07	\$250,000	\$150,000
Vallejo	Misc Support Equipment	FY 06-07	\$50,000	\$10,000
Vallejo	Port Security FMF	FY 06-07	\$281,250	\$56,250
Vallejo	Tire Machine	FY 07-08	\$10,000	\$10,000
Vallejo	Close Monitoring Wells	FY 07-08	\$25,000	\$25,000
Vallejo	Replace DPF Mufflers	FY 07-08	\$190,000	\$190,000
Vallejo	Replace Shop Truck	FY 07-08	\$60,000	\$60,000
Vallejo	9 Computers for Transit Facility	FY 07-08	\$27,000	\$27,000
Vallejo	Install new DECS for MCI buses	FY 08-09	\$700,000	\$700,000
Vallejo	Exhaust fan for DPF Cleaner	FY 08-09	\$30,000	\$30,000
Vallejo	Major Ferry Components Rehab	FY 08-09	\$848,140	\$169,628
Vallejo	Surveillance Cameras for 60 buses	FY 08-09	\$250,000	\$250,000
Vallejo	Paratransit Scheduling Software	FY 08-09	\$50,000	\$50,000
Vallejo	5 Computers for Paratransit Sched	FY 08-09	\$26,000	\$26,000
Vallejo	Bus Stop Maint/Inventory Software	FY 08-09	\$25,000	\$25,000
Vallejo	Paving Bus Maintenance Facility	FY 08-09	\$500,000	\$500,000
Vallejo	Replace Bus Wash	FY 08-09	\$300,000	\$300,000
Vallejo	Replace Gillig Transmissions	FY 08-09	\$80,000	\$80,000
Vallejo	Replace Gillig Engines	FY 08-09	\$140,000	\$140,000
Vallejo	Replace Maint Facility HVAC	FY 08-09	\$100,000	\$100,000
Vallejo	Renovate Driver Break Room	FY 08-09	\$5,000	\$5,000
Vallejo	Bus Facility Security Surveillance	FY 08-09	\$50,000	\$50,000
Vallejo	Replace 10 Computers for Transit	FY 08-09	\$40,000	\$40,000
Vallejo	Upgrade Base Radio Equipment	FY 08-09	\$150,000	\$150,000
Vallejo	PT Maint Support Equip - Battery	FY 08-09	\$10,000	\$10,000
Vallejo	Transit Misc Support Equip	FY 08-09	\$72,000	\$72,000
Vallejo	Surveillance Cameras for Sereno TC	FY 09-10	\$75,000	\$75,000
Vallejo	Support Vehicles	FY 09-10	\$85,000	\$85,000
Vallejo	Seal Shop Floor	FY 09-10	\$100,000	\$100,000
Vallejo	Security Enhance. O&M Facility	FY 09-10	\$300,000	\$300,000
Vallejo	Replace 6 Computers for Ferry	FY 09-10	\$25,000	\$25,000
Vallejo	Replace Misc Office Equipment	FY 09-10	\$50,000	\$50,000
Vallejo	Expand Dispatch in Bus Ops Fac	FY 10-11	\$700,000	\$700,000
Vallejo	Systemwide AVL	FY 10-11		
Vallejo	Engine Repower	FY 08-09	\$6,500,000	\$1,300,000
Vallejo	Engine Repower	FY 09-10	\$6,500,000	\$1,300,000
5 YEAR TOTAL, MINOR CAPITAL			\$20,795,984	\$8,554,348

Longer-term

Benicia	AVL System	Future	\$475,000	\$475,000
Rio Vista	Bus Stop and Amenities	Future	\$25,119	\$5,000
Rio Vista	AVL for Transit Buses	Future	\$150,000	\$150,000
TOTAL, FUTURE MINOR CAPITAL			\$650,119	\$630,000

DRAFT CIP DEVELOPMENT PROCESS

STEPS		STATUS
Step 1:	Establish the term of the CIP	Ten Year Investment Plan established as FY 2007-08 – FY 2017-18
Step 2:	Identify the universe of projects	Projects identified in Project Details forms prepared by cities and transit agencies for STA. Issues to be discussed: 1. Are all items included? 2. Should STA's CIP include fully funded projects?
Step 3:	Estimate costs and schedules	Project costs and schedules provided in Project Details forms.
Step 4:	Establish criteria for prioritizing projects	Draft project prioritization criteria attached for discussion.
Step 5:	Apply evaluation criteria and prioritize projects	Sample application of draft criteria to be presented at Consortium/TAC meeting
Step 6:	Identify revenues available and apply funding criteria	General process and prioritization used for recently available Prop 1B and STIP funds in STA 10 Year Investment Plan. Prioritization criteria to be applied to CIP projects for future revenues.
Step 7:	Apply revenues to projects and create funding plans	To follow prioritization and funding steps.
Step 8:	Develop 10 year CIP revenue and expenditure plan	To follow previous steps.
Step 9:	Update CIP at least every two years	Update to coincide with other capital investment plans, the STIP and other major funding cycles.

SOLANO TRANSPORTATION AUTHORITY

POTENTIAL CAPITAL PROJECT PRIORITIZATION CRITERIA

Rank	CRITERIA	DESCRIPTION
1	Regulatory Compliance/ Legally Mandated	Projects that address specific and clearly identifiable regulatory compliance issues that are legally mandated. Examples of legal requirements include ADA, Air Quality, CEQA, local building codes.
2	Safety and Security	Projects that mitigate or eliminate identified safety and security risks within the transit system. Project must demonstrate a clear resolution to a safety or health risk for patrons and/or employees.
3	Replacement or Rehabilitation of Deteriorated Assets	Projects that replace, exchange, substitute, and/or rehabilitate an existing asset which is beyond its useful life.
4	Systematic Replacement or Rehabilitation of Deteriorated Assets	Projects that replace, exchange, substitute, and/or rehabilitate an existing asset at the optimal point in its lifecycle (e.g., at the end of its useful life or at the optimal point for rehabilitation).
5	Enhancement	Projects that enhance and enrich the quality of the existing transit system, improving system reliability and service delivery.
6	Expansion/New Service	Projects that expand, augment and increase the capacity of the existing transit system or add new service to the transit system that isn't currently being provided.

**POTENTIAL CRITERIA for
APPLYING AVAILABLE REVENUES TO PROJECTS**

Threshold Criteria:

- Project must be in transit operator's adopted SRTP/CIP
- Project or project element must meet funding eligibility requirements

Evaluation Criteria:

- Projects that are underway and/or projects that have existing funding commitments will take priority over those that don't have funding commitments
- Projects that reduce operations and maintenance costs and/or generate revenues
- Project readiness and ability to deliver project on schedule
- Project is near fully funded and application of available revenues will fully fund the project, resulting in significant leveraging of funds.



DATE: December 12, 2007
TO: SolanoExpress Intercity Transit Consortium
FROM: Liz Niedziela, Transit Program Manager/Analyst
RE: Unmet Transit Needs Public Hearing for Fiscal Year (FY) 2008-09

Background:

Transportation Development Act (TDA) Article 4/8 funds are distributed to cities and counties based upon a population formula and are primarily intended for transit purposes. However, TDA funds may be used for streets and roads purposes in counties with a population of less than 500,000, if it is annually determined by the Regional Transportation Planning Agency (RTPA) that all reasonable unmet transit needs have been met.

Solano County is the one county in the Bay Area that has local jurisdictions using TDA funds for streets and road in FY 2007-08. Four out of eight jurisdictions used TDA funds for streets and roads (Rio Vista, Suisun City, Vacaville, and the County of Solano). Annually, the Metropolitan Transportation Commission (MTC), the state designated Regional Transportation Planning Agency (RTPA) for the Bay Area, holds a public hearing to begin the process to determine if there are any transit needs not being reasonably met in Solano County. Based on comments raised at the hearing and written comments received, MTC staff will then select pertinent comments for Solano County's local transit operators to respond to. The STA coordinates with the transit operators to prepare a countywide response.

Once STA staff has collected all the responses from Solano County's transit operators, a coordinated response is forwarded to MTC. Evaluating Solano County's responses, MTC staff determines whether or not there are any potential comments that need further analysis. If there are comments that need further analysis, MTC presents them to MTC's Programming and Allocations Committee (PAC) to seek their concurrence on those issues that the STA or the specified transit operator would need to further analyze as part of the Unmet Transit Needs Plan.

If the transit operators, the STA, and Solano County can thoroughly and adequately address the issues as part of the preliminary response letter, MTC staff can move to make the finding that there are no unreasonable transit needs in the county. Making a positive finding of no reasonable transit needs allows the agencies who claim TDA for streets and roads purposes to submit those TDA Article 8 claims for FY 2008-09. All TDA claims for local streets and roads are held by MTC until this process is completed.

Discussion:

This year's annual Unmet Transit Needs public hearing for FY 2008-09 was held on December 4th at the Solano County Administration Center (SCAC) in Fairfield. STA staff worked with MTC and local transit operators to outreach to the public. MTC

produced the flyer that announced the public hearing and it was provided to transit operators to post on their buses and at other locations. Transit operators were encouraged to attend.

The turnout for this year's Unmet Need hearing was one of the most well attended hearings in many years. Fourteen members of the community presented comments. In previous Unmet Needs hearings, the average public speakers have been five to ten. There were also three MTC staff, two STA staff, and three representatives from transit agencies along with two MTC Commissioners.

MTC has begun to summarize the key issues of concern and will forward them to the STA in January to coordinate a response. In general, comments ranged from concerns with paratransit services to local and intercity express services. The comments will be provided at the TAC and Consortium meetings. STA staff will work with the affected transit operators to coordinate Solano County's coordinated response.

Although four local jurisdictions have used TDA funds for streets and roads in FY 2007-08 (Rio Vista, Suisun City, Vacaville, and the County of Solano), Suisun City and Vacaville have committed in writing that they will no longer use TDA funds for Street and Roads after this fiscal year. The City of Rio Vista and the County of Solano presently have no plan to phase out the use of TDA funds for streets and roads purposes. All eight jurisdictions are subject to the Unmet Transit Needs process.

Fiscal Impact:

No impact on the STA budget. As determined by MTC, if reasonable Unmet Transit Needs remain at the end of this process, TDA funds could not be used for streets and roads purposes. It will not have any impact on TDA funds used for transit operating, capital, planning or other eligible purposes.

Recommendation:

Informational.



DATE: December 12, 2007
TO: SolanoExpress Intercity Transit Consortium
FROM: Liz Niedziela, Transit Program Manager/Analyst
RE: Federal Transit Administration (FTA) Section 5311 Funding for
Fiscal Year (FY) 2007-08 and 2008-09

Background:

Last month, MTC was soliciting for projects for FY 2007-08 through FY 2008-2009 for the Federal Transit Administration (FTA) Nonurbanized Area Formula (Section 5311) program for the San Francisco Bay Area region. Eligible applicants include public agencies, non-profit agencies, and Indian tribes. These funds are available for capital and operating expenses for general public transportation services to nonurbanized areas, that is, any area outside designated urbanized areas. In Solano, Dixon, Rio Vista, and much of the unincorporated areas of the County are outside the designated urbanized area.

MTC annually develops a regional Program of Projects (POP) for submittal to Caltrans. Caltrans then submits a statewide POP to FTA for approval. The MTC regional POP is a multi-year program, and the current solicitation covers FY 2007-08 through FY 2008-09. For FY 2007-08, a POP has already been programmed. However, in this past solicitation, MTC was seeking to program the carryover funds available. For FY 2008-09, no prior program existed and MTC was seeking to develop a POP for this remaining year of the current federal transportation authorization period.

MTC staff screens and evaluates all proposals received based on established Funding Objectives and Criteria guidelines that are set by priorities. These priorities are as follows:

1. Basic capital replacement
2. Operating assistance for current service
3. Preventative maintenance
4. Expansion Support
5. Service Enhancement

Discussion:

The Bay Area regional funding requests exceeded the available funding levels. The attached table shows all the applications received and the draft recommendations for funding levels. Each submitted project was assigned a priority number. All Priority 1 project requests were funded. All Priority 2 project requests were funded at 3% above the previous year's level in both years. All Priority 2 projects for FY 2007-08 were funded, and then funded at an additional 3% for FY 2008-09. Priority 3 project requests received no additional funding in FY 2007-08, and were partially funded in FY 2008-09. No Priority 4 or 5 projects were funded in either year.

MTC will present the draft program to the Programming and Allocation Committee on December 12, 2007 and then to the Commission on December 19, 2007. The final program will be amended into the TIP following the Commission action. Should the actual regional apportionments come in less than the amount estimated to be available, project sponsors will be notified and adjustments may be made in order to financially constrain the program.

If awarded, this will be the first time Fairfield/Suisun Transit (FST) will receive 5311 operating assistance for Route 30. STA took the lead and worked with FST to prepare and submit the 5311 funding application. Vallejo started receiving these funds in FY 2005-06 for their Route 85 which travels through unincorporated areas of the County. Dixon has been requesting 5311 funds for vehicle replacement and other capital needs. Rio Vista has been successful in obtaining these funds for operating assistance. If awarded, overall the county will receive an additional \$112,094 for FY 2007-08 in addition to their previous awarded amount of \$252,493. For FY 2008-09, Solano County may receive \$494,195. Please see Attachment A for details and for a summary of other federal funding opportunities, see Attachment B.

Fiscal Impact:

No impact on the STA budget. The 5311 funding that Fairfield/Suisun and Vallejo will receive for operating assistance will benefit all local jurisdiction as they all contribute to the funding of intercity services. These additional funds will be incorporated into the intercity funding agreement cost sharing calculations and will decrease the need for local TDA funds.

Recommendation:

Informational.

Attachments:

- A. Regional List of 5311 Projects
- B. Federal Funding Categories

Section 5311 FY08-09 Call for Projects

Applications Received

29-Nov-07

FY08 Funding Available	\$	368,104
FY09 Funding Available	\$	1,349,626

FY08 Applications Received

<u>Applicant</u>	<u>Project</u>	<u>Project Type</u>	<u>Sect. 5311 Request</u>	<u>Total Project Including Match</u>	<u>New/Additional Prog. Rec. #</u>	<u>Guidelines/ Priority No.</u>	<u>FY08 Current Program</u>
Dixon	Communications system upgrade/replacement	cap	\$ 32,000	\$ 40,000	\$ -	5	\$0
Rio Vista	Operating Assistance	oper	\$ 84,692	\$ 234,384	\$ 9,999	2	\$65,000
Marin County Transit	Operating Assistance	oper	\$ 368,476	\$ 707,161	\$ 6,767	2	\$335,583
Marin County Transit	Vehicle procurement/expansion	cap	\$ 114,980	\$ 129,877	\$ -	4	\$0
VTA	Preventive Maintenance	cap	\$ 250,000	\$ 893,912	\$ -	3	\$159,908
Fairfield-Suisun	Operating Assistance	oper	\$ 102,095	\$ 184,521	\$ 102,095	2	\$0
Vallejo	Operating Assistance	oper	\$ 186,493	\$ 729,803	\$ -	2	\$186,493
Total requested/recommended			\$ 1,138,736	\$ 2,919,658	\$ 118,861		
Total available					\$ 368,104		
Carryover					\$ 249,243		

* increment in addition to currently programmed amount

FY09 Applications Received

<u>Applicant</u>	<u>Project</u>	<u>Project Type</u>	<u>Sect. 5311 Request</u>	<u>Total Project Including Match</u>	<u>New Prog Rec.</u>	<u>Guidelines/ Priority No.</u>	<u>Notes</u>
Dixon	Vehicle replacement	Cap	\$ 120,000	\$ 150,000	\$ 120,000	1	fully funded
Rio Vista	Operating Assistance	Oper	\$ 149,692	\$ 299,384	\$ 76,949	2	3% increase over FY08
Sonoma County Transit	Operating Assistance	Oper	\$ 140,962	\$ 670,577	\$ 140,962	2	fully funded (3% increase over FY08)
Sonoma County Transit	Vehicle replacement	Cap	\$ 381,000	\$ 461,010	\$ 381,000	1	fully funded
SamTrans	Coastside Operating Assistance	Oper	\$ 134,323	\$ 268,647	\$ 134,323	2	fully funded
SamTrans	Vehicle procurement/expansion	Cap	\$ 480,000	\$ 600,000		4	defer to future
Marin County Transit	Operating Assistance	Oper	\$ 437,975	\$ 833,592	\$ 352,418	2	3% increase over FY08
VTA	Preventive Maintenance	Cap	\$ 300,000	\$ 920,729	\$ 95,972	3	remainder after priorities 1,2
Fairfield/Suisun	Operating Assistance	Oper	\$ 108,583	\$ 196,247	\$ 105,158	2	3% increase over FY08
Fairfield/Suisun	Service Expansion	Oper	\$ 54,555	\$ 98,600		4	defer to future
Vallejo	Operating Assistance	Oper	\$ 199,548	\$ 780,889	\$ 192,088	2	3% increase over FY08
Total requested/recommended			\$ 2,506,638	\$ 5,279,675	\$ 1,598,869		
Total available					\$ 1,598,869		
Carryover					0		

Grant Program	Grant #	Statutory Reference	Appropriation	Program Description
Metropolitan & Statewide Planning	5303	49 U.S.C. 5303	Metropolitan Planning	These programs provide funding to support cooperative, continuous, and comprehensive planning for making transportation investment decisions in metropolitan areas and statewide.
	5304	49 U.S.C. 5304	Statewide Planning	
	5305	49 U.S.C. 5305	Planning Programs	
Large Urban Cities	5307	49 U.S.C. 5307	Formula Grant	Planning, engineering design, capital projects, preventive maintenance, and some paratransit service costs.
Clean Fuels Grant Program	5308	49 U.S.C. 5308 and 49CFR 64	Discretionary	The program has a two-fold purpose. First, the program was developed to assist nonattainment and maintenance areas in achieving or maintaining the National Ambient Air Quality Standards for ozone and carbon monoxide (CO). Second, the program supports emerging clean fuel and advanced propulsion technologies for transit buses and markets for those technologies
Major Capital Investments (New Starts & Small Starts)	5309	49 U.S.C. 5309	Discretionary	New and replacement buses and facilities, Modernization of existing rail systems New fixed guideway systems (New Starts)
Transportation for Elderly Person and Person with Disabilities	5310	49 U.S.C. 5310	Formula Funding	Assisting private nonprofit groups in meeting the transportation needs of the elderly and persons with disabilities when the transportation service provided is unavailable, insufficient, or inappropriate to meeting these needs.
Rural and Small Urban Areas	5311	49 U.S.C. 5311	Formula Funding	Supporting public transportation in nonurbanized areas. Funding may be used for capital, operating, & State administration.
Rural Transit Assistance Program	5311 b 3	49 U.S.C. 5311 b 3	Transit Planning & Research	Provides a source of funding to assist in the design and implementation of training and technical assistance projects and other support services tailored to meet the specific needs of transit operators in nonurbanized areas.
Transit Cooperation Research Program	5313	(TCRP) 49 U.S.C. 5313(a)(2)	Research	Promotes operating effectiveness and efficiency in the transportation by conducting practical, near-term research designed to solve operational problems, adopt useful technologies from related industries and introduce innovation that provides better customer service.
National Research & Technology Program	5314	49 U.S.C. 5316	Research	FTA partners with the transportation industry to undertake research, development and education that will improve the quality, reliability, and cost-effectiveness of transit in America and lead to increases in transit ridership.
Job Access and Reverse Commute Program	5316	49 U.S.C. 5316 Circular 9050.1	Competitive	Improve access to transportation services to employment and employment related activities for welfare recipients and eligible low-income individuals
New Freedom Program	5317	49 U.S.C. 5317 Section 3037	Formula	Provide additional tools to overcome existing barriers facing Americans with disabilities seeking integration into the work force and full participation in society.
Alternative Transportation in Parks and Public Lands	5320	49 U.S.C. 5320		Administered by the Federal Transit Administration in partnership with the Department of the Interior and the Forest Service
Alternative Analysis	5339	49 U.S.C. 5339		To support technical work conducted within an alternative analysis, in which one of the alternatives is a major capital investment
University Transportation Centers Program	TEA-21 5505	40 U.S.C. 5505		Grants for university transportation research are awarded to non-profit institutions of higher learning by the Research and Special Programs Administration.
National Fuel Cell Technology Development Program	SAFETEA-LU 3045	SAFETEA-LU 3045	Competitive	Applicants that have successfully managed advanced transportation technology projects, including projects related to hydrogen and fuel cell public transportation operations for a period of not less than five years



DATE: December 18, 2008
TO: SolanoExpress Intercity Transit Consortium
FROM: Robert Macaulay, Director of Planning
RE: Regional Transportation Plan (RTP) Call for Projects
Status

Background:

On December 12, 2007, the STA Board authorized a Call for Projects for the 2009 update of the Metropolitan Transportation Commission's Regional Transportation Plan (RTP). In order to be included in the RTP, projects must be submitted to MTC for traffic modeling and air quality analysis.

Discussion:

On December 11, 2007, MTC released a memo including guiding criteria for RTP project submittal. Those guidelines are:

- All submittals must be received by MTC no later than Friday, February 15, 2007. MTC will provide the nine Congestion Management Agencies (CMAs) with county funding targets. Submittals must be consistent with these targets. As of this date, the targets have not been released.
- The CMAs will coordinate project submittals. On-line submittal forms will be provided by MTC and completed by local jurisdictions, but will require final approval by the CMA before acceptance by MTC.
- To be considered, projects or programs must be included in or derived from one of the following documents:
 - MTC Resolution 3434
 - Regional Rail Plan
 - Regional Operations Program
 - Community Based Transportation Plan
 - Short-Range Transit Plans
 - Freeway Performance Initiative
 - Regional High Occupancy Toll Network Study
 - Coordinated Public Transit – Human Services Plan
 - Transit Coordination Implementation Plan
 - Countywide Transportation Plans

- Congestion Management Plans
 - Funding Programs (RM1, RM2, CMIA, TCRP, TLC/HIP/Station Area Plans, etc.)
 - Regional Goods Movement Plans
 - Transportation Sales Tax Expenditure Plans
 - Regional or Local Bicycle/Pedestrian Plans
 - Transportation Control Measures from Air Quality Plans
- All projects must have a public agency sponsor.
 - Each CMA is responsible for conducting and documenting a public outreach effort for the RTP projects.
 - MTC will develop and distribute a “project-level performance evaluation” that all projects must undergo before inclusion in the RTP. MTC will complete this evaluation in March 2008.

At the December 17th Partnership Technical Advisory Committee (PTAC) meeting, there was significant concern expressed about the February 15th timeline. PTAC members felt that there was not enough time for local jurisdictions to provide all of the information requested by MTC and to provide a meaningful public review process. MTC staff stated that the February 15, 2008 deadline was not flexible.

MTC has not publicly released the on-line submittal forms. When the forms are released, STA staff will ensure that each city and the county are immediately informed and given access.

Fiscal Impact:

None.

Recommendation:

Informational.



DATE: December 18, 2007
TO: SolanoExpress Intercity Transit Consortium
FROM: Judy Leaks, SNCI Program Manager/Analyst
RE: SNCI Monthly Issues

Background:

Each month, the STA's Solano Napa Commuter Information (SNCI) program staff provides an update to the Consortium on several key issues: Napa and Solano transit schedule status, marketing, promotions and events. Other items are included as they become relevant.

Discussion:

Transit Schedules: The monthly transit schedule matrix will be distributed to all Solano and Napa operators the week of December 17th. Based on the response received, an updated transit matrix will be provided at the meeting.

Marketing/Promotions: SNCI staff continued to wrap up the Solano Commute Challenge. Incentive reward Commute Bucks in the form of gift cards (Arco – fuel for carpools/vanpools; Safeway – fuel for walkers, bikers and transit riders) were sent to participants who met or made a significant effort to meet the goal.

Staff installed a new display rack with transit information and additional commute alternative information at WalMart in American Canyon. Updates are coming up for some major transit operators. Staff is developing a strategy to update all of the racks.

Events: SNCI staffs information booths at events where transit information is distributed along with a range of other commute options information. The event "season" is winding down. Staff attended health and benefits fairs at Papyrus and WestAmerica Bancorp in Fairfield.

Recommendation:

Informational.

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DATE: December 17, 2007
 TO: SolanoExpress Intercity Transit Consortium
 FROM: Sam Shelton, Assistant Project Manager
 RE: Project Delivery Update

Background:

As the Congestion Management Agency for Solano County, the Solano Transportation Authority (STA) coordinates obligations and allocations of state and federal funds between local project sponsors, Caltrans, and the Metropolitan Transportation Commission (MTC). To aid in the delivery of locally sponsored projects, the STA continually updates the STA's Technical Advisory Committee (TAC) on changes to state and federal project delivery policies and reminds the TAC and Consortium about upcoming project delivery deadlines.

Discussion:

There are 3 project delivery reminders for the TAC this month:

1. Follow up on MTC Federal Obligation Plan Federal Fiscal Year (FFY) 2007-08 for Surface Transportation Program (STP)/ Congestion Mitigation & Air Quality Improvement Program (CMAQ) funds:

The following two projects were the last projects to obligate funding in FY 2007-08:

Projects in MTC's FY 2006-07 Federal Obligation Plan			
Agency	TIP ID	Project	Status/Deadlines
Benicia	SOL010021	Benicia - West "K" Street Rehabilitation	\$40,000 of additional \$75,000 obligated as part of revised E76. Benicia staff is unable to obligate the remaining \$35,000.
Fairfield	SOL010023	Hilborn Road Rehabilitation	Fairfield staff is unable to obligate the remaining \$23,407.

The following are projects that will be included in the FY 2007-08 Federal Obligation Plan since they are the current projects in the TIP:

Projects in FY 2007-08 Federal Obligation Plan			
Projects must submit E76 requests by March 1, 2008 for these funds.			
Agency	TIP ID	Project	Status/Deadlines
Rio Vista	SOL050052	Rio Vista – 2 nd St. Rehabilitation	Scope revised in Nov TIP amendment submittal.
Vacaville	SOL050059	Nob Hill Bike Path	\$300,000 for ENV
Vallejo	SOL010027	Vallejo – Lemon St. Rehabilitation	\$25,000 for PE in FY 07-08. Additional \$672,000 in FY 2008-09 could be advanced.

The following are STA funding program projects that will be amended into the TIP for either FY 2007-08 funds or FY 2008-09 funds:

Federally Funded projects* with funds from STA Funding Programs in FY 2007-08 and FY 2008-09 to be listed in the TIP				
Agency	Project	STA Funding Program	2007-09 Total Federal Funds	Amendment Status
Benicia	State Park Road Overcrossing	Bike/Ped	\$671,000	Not submitted
Benicia	State Park Road Overcrossing	TLC Capital	\$1,000,000	Not submitted
Fairfield	McGary Road Regional Bike Path	Bike/Ped	\$640,000	Not submitted
Fairfield	West Texas Street Gateway Project	Bike/Ped	\$85,000	Submitted
Fairfield	Union Ave/Suisun City Train Station Ped Imp	TLC Capital	\$73,800	Submitted
Solano County	Old Town Cordelia Improvement Project	TLC Capital	\$500,000	Submitted
Solano County	Vacaville-Dixon Bikeway Phase II	Bike/Ped	\$127,000	Submitted
Solano County	Vacaville-Dixon Bikeway Phase III	Bike/Ped	\$337,000	Submitted
Vacaville	Nob Hill Bike Path	Bike/Ped	\$300,000	Approved
Vacaville	Alt Fuels Prog	Alt Fuels	\$200,000	Submitted
Vacaville	Ulatis Creek Bike Path (Allison to I-80)	Bike/Ped	\$169,000	Submitted
Vacaville	Ulatis Creek Bike Path (Ulatis to Leisure Town)	Bike/Ped	\$37,098	Submitted
Vacaville	Downtown Creekwalk	TLC Capital	\$822,000	Submitted

*Federal funds include the following: CMAQ, TE, and STP based fund sources.

2. Inactive Obligations

To adhere to FHWA project delivery guidelines and MTC's Resolution 3606, project sponsors must invoice for obligated projects every 6 months.

September 2007 Inactive Projects (and projects carried over from March 2007 period)			
<ul style="list-style-type: none"> • Submit an invoice by November 8, 2007 • Submit a justification form or deobligation request by November 28, 2007. 			
Agency	Project	Unexpended Funds	Status
Vallejo	Intersection of SR 29 and Carolina Street, Install Signal	\$24,771.00	In final voucher process
Vacaville	Alamo Creek, N. Side Fr. Alamo To Marshall Rd , Ped/Bike Path	\$111,515.30	Invoice sent in August.

Projects that will become inactive by

December 2007			
Fairfield	Rockville Rd.& Redtop Rd. & In City Of Dixon , Park & Ride, Info-Ctr, Trans. Ctr.	\$276,655	Last billed 10/7/2005.
Projects that will become inactive by March 2008			
Vallejo	Downtown Vallejo Square Pedestrian Enhancements, Landscape	\$582,302	Last billed 1/26/2007.

3. 2009 TIP Development

The 2007 TIP will be locked down on January 11, 2008 and no further amendments will be made to projects in the TIP until the 2009 TIP is approved by FHWA on October 1, 2008. To assist MTC with the development of the 2009 TIP, project sponsors will be asked to review their currently listed TIP projects and revise them as necessary. New non-exempt projects will need to go through the current Regional Transportation Plan (RTP) process. Please contact Bob Macaulay, STA Director of Planning, for details about adding new projects to the RTP.

4. STA Project Delivery Working Group, January 29, 2008:

The Solano PDWG agenda for January 29th will be emailed out to PDWG and TAC members by January 22, 2008 for their review.

Fiscal Impact:

None.

Recommendation:

Informational.

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DATE: December 14, 2007
TO: SolanoExpress Intercity Transit Consortium
FROM: Sara Woo, Planning Assistant
RE: Funding Opportunities Summary

The following funding opportunities will be available to STA member agencies during the next few months. Also attached are summary fact sheets for each program. Please distribute this information to appropriate departments within your jurisdiction.

Fund Source	Application Available From	Application Due
San Francisco Bay Trails Project	Maureen Gaffney, Association of Bay Area Governments (ABAG) (510) 464-7909	Open Until Funds Exhausted; Currently Accepting Applications
Planning Grants: Station Area and FOCUS	Jackie Guzman, ABAG (510) 464-7994	February 29, 2008
Federal Safe Routes to School (SRTS) Program	Joyce Parks, Caltrans (916) 653-6920	March 2008 (Tentative)

* New funding opportunity



FUNDING OPPORTUNITY

San Francisco Bay Trails Project

No Due Date; Applications Open Until Available Funding is Exhausted

TO: SolanoExpress Intercity Transit Consortium
FROM: Sara Woo, Planning Assistant

This summary of the San Francisco Bay Trails Project is intended to assist jurisdictions plan projects that are eligible for the program. STA staff is available to answer questions regarding this funding program and provide feedback on potential project applications.

Eligible Project Sponsors: Cities, counties and districts with planned trails are eligible to apply.

Program Description: The Bay Trail Project proposes the development of a regional hiking and bicycling trail around the perimeter of San Francisco and San Pablo Bays.

Funding Available: Approximately \$6 million is available under the program.

Eligible Projects: Projects with San Francisco Bay Trails.

Examples:

- City of Benicia – Benicia State Recreation Area Bay Trail \$100,000, FY 01/02; Completed September 2003
- County of Solano – Solano Countywide Trails Plan \$46,000, FY 01/02; Completed February 2004

Further Details: <http://baytrail.abag.ca.gov/>

Program Contact Person: Maureen Gaffney, Bay Trail Planner (ABAG), (916) 651-8576, maureng@abag.ca.gov

STA Contact Person: Sara Woo, Planning Assistant, (707) 424-6075 swoo@sta-snci.com



FUNDING OPPORTUNITY

MTC/ABAG Station Area and FOCUS Planning Grants

Due February 29, 2007

TO: SolanoExpress Intercity Transit Consortium
FROM: Sara Woo, Planning Assistant

This summary of the MTC/ABAG Station Area and FOCUS Planning Grants is intended to assist jurisdictions plan projects that are eligible for the program. STA staff is available to answer questions regarding this funding program and provide feedback on potential project applications.

Eligible Project Sponsors: Eligible applicants include station areas identified under MTC's Resolution 3434 as well as approved Priority Development Areas (both potential and planned PDAs are eligible).

Program Description: The Station Area Planning grant program is an initiative to finance planning efforts that will result in land use plans and policies that increase transit ridership around public transit hubs and bus and rail corridors in the nine-county San Francisco Bay Area.

Funding Available: Approximately \$7.5 million is available for FY 2007-08; \$750,000 maximum grant amount.

Eligible Projects: Localized planning efforts and associated environmental impact reports, and for specific plan elements.

Further Details: <http://www.bayareavision.org/initiatives/incentives.html>

Program Contact Person: Jackie Guzman, Regional Planner/FOCUS Staff Person for Solano County (ABAG), (510) 464-7994, jackieg@abag.ca.gov

STA Contact Person: Robert Macaulay, STA Planning Director, (707) 424-6006 rmacaulay@sta-snci.com



FUNDING OPPORTUNITY

Federal Safe Routes to School (SRTS) Program

Applications Due March 2008 (Tentative)

TO: SolanoExpress Intercity Transit Consortium
FROM: Sara Woo, Planning Assistant

This summary of the SRTS Program is intended to assist jurisdictions plan projects that are eligible for the program. STA staff is available to answer questions regarding this funding program and provide feedback on potential project applications.

Eligible Project Sponsors: State, local, regional agencies; cities and counties; non-profit organizations; schools/school districts; and Native American Tribes.

Program Description: The program is intended to improve conditions for children in kindergarten through eighth grade, to safely walk and bicycle to school.

The second FY 2007/2008 call for projects is currently unknown, but anticipated for late December 2007/early January 2008.

Funding Available: Approximately \$46 million is available for FY 2007/2008; each of the twelve (12) Caltrans Districts will receive at least \$1 million; no local match, 100 percent federally reimbursed.

Eligible Projects: Infrastructure projects: capital improvements related to bicycle and pedestrian facilities
Non-infrastructure projects: programs and strategies that increase public awareness and education

Further Details: <http://www.dot.ca.gov/hq/LocalPrograms/saferoutes/srts.htm>

Program Contact Person: Joyce Parks, Caltrans SRTS Coordinator, (916) 653-6920, joyce_parks@dot.ca.gov

STA Contact Person: Sara Woo, Planning Assistant, (707) 424-6075, swoo@sta-snci.com



DATE: December 18 2007
TO: SolanoExpress Intercity Transit Consortium
FROM: Johanna Masiclat, Clerk of the Board
RE: STA Board and Advisory Committee Meeting Schedule for 2008

Background:

Attached are the STA Board and Advisory Committee meeting schedule for calendar year 2008 that may be of interest to the Consortium.

Fiscal Impact:

None.

Recommendation:

Informational.

Attachment:

- A. STA Board and Advisory Committee Meeting Schedule for 2008



**STA BOARD AND ADVISORY
COMMITTEE MEETING SCHEDULE
CALENDAR YEAR 2008**

ATTACHMENT A

DATE	TIME	DESCRIPTION	LOCATION	STATUS
Wed., January 2	10:00 a.m.	Intercity Transit Consortium	STA Conference Room	Confirmed
	1:30 p.m.	Technical Advisory Committee (TAC)	STA Conference Room	Confirmed
Wed., January 9	6:00 p.m.	STA Board Meeting	Suisun City Hall	Confirmed
Thurs., January 10	6:30 p.m.	Bicycle Advisory Committee (BAC)	STA Conference Room	Confirmed
Thurs., January 17	6:00 p.m.	Pedestrian Advisory Committee (PAC)	STA Conference Room	Confirmed
Fri., January 18	12 noon	Paratransit Coordinating Council (PCC)	Fairfield Community Center	Confirmed
Wed., January 30	10:00 a.m.	Intercity Transit Consortium	STA Conference Room	Confirmed
	1:30 p.m.	Technical Advisory Committee (TAC)	STA Conference Room	Confirmed
Thurs., February 7	6:30 p.m.	Bicycle Advisory Committee (BAC)	STA Conference Room	Confirmed
Wed., February 13	6:00 p.m.	STA Board Meeting	Suisun City Hall	Confirmed
Wed., February 27	10:00 a.m.	Intercity Transit Consortium	STA Conference Room	Confirmed
	1:30 p.m.	Technical Advisory Committee (TAC)	STA Conference Room	Confirmed
Thurs., March 6	6:30 p.m.	Bicycle Advisory Committee (BAC)	STA Conference Room	Confirmed
Wed., March 12	6:00 p.m.	STA Board Meeting	Suisun City Hall	Confirmed
Fri., March 14	12 noon	Paratransit Coordinating Council (PCC)	Fairfield Community Center	Confirmed
Thurs., March 20	6:00 p.m.	Pedestrian Advisory Committee (PAC)	STA Conference Room	Confirmed
Wed., March 26	10:00 a.m.	Intercity Transit Consortium	STA Conference Room	Confirmed
	1:30 p.m.	Technical Advisory Committee (TAC)	STA Conference Room	Confirmed
Wed., April 9	6:00 p.m.	STA Board Meeting	Suisun City Hall	Confirmed
Wed., April 30	10:00 a.m.	Intercity Transit Consortium	STA Conference Room	Confirmed
	1:30 p.m.	Technical Advisory Committee (TAC)	STA Conference Room	Confirmed
Thurs., May 1	6:30 p.m.	Bicycle Advisory Committee (BAC)	STA Conference Room	Confirmed
Wed., May 14	6:00 p.m.	STA Board Meeting	Suisun City Hall	Confirmed
Thurs., May 15	6:00 p.m.	Pedestrian Advisory Committee (PAC)	STA Conference Room	Tentative
Fri., May 16	12 noon	Paratransit Coordinating Council (PCC)	Fairfield Community Center	Confirmed
Wed., May 28	10:00 a.m.	Intercity Transit Consortium	STA Conference Room	Confirmed
	1:30 p.m.	Technical Advisory Committee (TAC)	STA Conference Room	Confirmed
Wed., June 11	6:00 p.m.	STA Board Meeting	Suisun City Hall	Confirmed
Wed., June 25	10:00 a.m.	Intercity Transit Consortium	STA Conference Room	Confirmed
	1:30 p.m.	Technical Advisory Committee (TAC)	STA Conference Room	Confirmed
Thurs., July 3	6:30 p.m.	Bicycle Advisory Committee (BAC)	STA Conference Room	Confirmed
Thurs., July 9	6:00 p.m.	STA Board Meeting	Suisun City Hall	Confirmed
Thurs., July 17	6:00 p.m.	Pedestrian Advisory Committee (PAC)	STA Conference Room	Tentative
Fri., July 18	12:30 p.m.	Paratransit Coordinating Council (PCC)	Fairfield Community Center	Confirmed
July 30 (No Meeting)	SUMMER RECESS	Intercity Transit Consortium	N/A	N/A
		Technical Advisory Committee (TAC)	N/A	N/A
August 13 (No Meeting)	SUMMER RECESS	STA Board Meeting	N/A	N/A
Wed., August 27	10:00 a.m.	Intercity Transit Consortium	STA Conference Room	Confirmed
	1:30 p.m.	Technical Advisory Committee (TAC)	STA Conference Room	Confirmed
Thurs., September 4	6:30 p.m.	Bicycle Advisory Committee (BAC)	STA Conference Room	Confirmed
Wed., September 10	6:00 p.m.	STA Board Meeting	Suisun City Hall	Confirmed
Thurs., September 18	6:00 p.m.	Pedestrian Advisory Committee (PAC)	STA Conference Room	Confirmed
Thurs., September 19	12:30 p.m.	Paratransit Coordinating Council (PCC)	Fairfield Community Center	Confirmed
Wed., September 24	10:00 a.m.	Intercity Transit Consortium	STA Conference Room	Confirmed
	1:30 p.m.	Technical Advisory Committee (TAC)	STA Conference Room	Confirmed
Wed., October 8	6:00 p.m.	STA Board Meeting	Suisun City Hall	Confirmed
Wed., October 29	10:00 a.m.	Intercity Transit Consortium	STA Conference Room	Confirmed
	1:30 p.m.	Technical Advisory Committee (TAC)	STA Conference Room	Confirmed
Thurs., November 6	6:30 p.m.	Bicycle Advisory Committee (BAC)	STA Conference Room	Confirmed
Wed., November 12	6:00 p.m.	STA's 11 th Annual Awards	TBD - Rio Vista	TBD
Thurs., November 14	12:30 p.m.	Paratransit Coordinating Council (PCC)	Fairfield Community Center	Confirmed
Thurs., November 20	6:00 p.m.	Pedestrian Advisory Committee (PAC)	STA Conference Room	Tentative
Wed., November 26	10:00 a.m.	Intercity Transit Consortium	STA Conference Room	Confirmed
	1:30 p.m.	Technical Advisory Committee (TAC)	STA Conference Room	Confirmed
Wed., December 10	6:00 p.m.	STA Board Meeting	Suisun City Hall	Confirmed
Wed., December 31	10:00 a.m.	Intercity Transit Consortium	STA Conference Room	Tentative
	1:30 p.m.	Technical Advisory Committee (TAC)	STA Conference Room	Tentative

SUMMARY:

STA Board: Meets 2nd Wednesday of Every Month
 Consortium/TAC: Meets Last Wednesday of Every Month
 BAC: Meets 1st Thursday of every Odd Month
 PAC: Meets 3rd Thursday of every Odd Month
 PCC: Meets 3rd Fridays of every Odd Month