



One Harbor Center, Suite 130  
Suisun City, California 94585

Area Code 707  
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**INTERCITY TRANSIT CONSORTIUM  
AGENDA**

**Wednesday, August 27, 2008, 10:00 a.m.  
Solano Transportation Authority  
One Harbor Center, Suite 130  
Suisun City, CA 94585**

*Members:*

- Benicia
- Dixon
- Fairfield
- Rio Vista
- Solano County
- Suisun City
- Vacaville
- Vallejo

**ITEM**

**STAFF PERSON**

**I. CALL TO ORDER**

Robert Sousa, Chair

**II. APPROVAL OF AGENDA (10:05 – 10:10 a.m.)**

**III. OPPORTUNITY FOR PUBLIC COMMENT  
(10:10 – 10:15 a.m.)**

**IV. REPORTS FROM MTC AND STA STAFF**

**V. CONSENT CALENDAR**

*Recommendation: Approve the following consent items in one motion.*

**(10:15 – 10:20 a.m.)**

**A. Minutes of the Consortium Meeting of June 25, 2008**

Johanna Masiclat

*Recommendation:*

*Approve Consortium Meeting Minutes of June 25, 2008.*

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**VI. ACTION FINANCIAL ITEMS**

**A. State Transit Assistance Funds (STAF) for Fiscal Year  
(FY) 2008-09 Regional Paratransit Allocation**

Elizabeth Richards

*Recommendation:*

*Forward a recommendation to the STA Board to approve the list of FY 2008-09 Regional Paratransit projects as specified in Attachment A.*

**(10:20 – 10:30 a.m.)**

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**CONSORTIUM MEMBERS**

Rob Sousa

Jeff Matheson

George Fink

John Andoh

Brian McLean

Crystal Odum-Ford

Paul Wiese

**Benicia  
Breeze**

**Dixon  
Readi-Ride**

**Fairfield and Suisun  
Transit (FAST)**

**Rio Vista  
Delta Breeze**

**Vacaville  
City Coach**

**Vallejo  
Transit**

**County of  
Solano**

- B. State Transit Assistance Funds (STAF) for Fiscal Year (FY) 2008-09 Status and Allocation Amendment** Elizabeth Richards  
*Recommendation:*  
*Forward a recommendation to the STA Board to approve the first amendment to the allocation of State Transit Assistance Funds for FY 2008-09 as specified in Attachments B and C.*  
(10:30 – 10:40 a.m.)  
**Pg. 11**

**VII. INFORMATION ITEMS**

- A. Lifeline Call for Projects** Liz Niedziela  
*Informational*  
(10:40 – 10:45 a.m.)  
**Pg. 23**
- B. SolanoExpress Annual Ridership Update** Liz Niedziela  
*Informational*  
(10:45 – 10:50 a.m.)  
**Pg. 37**
- C. FY 2008-09 Intercity Transit Funding Agreement Service Changes** Liz Niedziela  
*Informational*  
(10:50 – 10:55 a.m.)  
**Pg. 41**
- D. SolanoExpress Transit Marketing Plan Update** Judy Leaks  
*Informational*  
(10:55 – 11:00 a.m.)  
**Pg. 47**
- E. Transit Consolidation Study Update** Elizabeth Richards  
John Harris  
*Informational*  
(11:00 – 11:05 a.m.)  
**Pg. 49**
- F. Solano Paratransit Review and Service Delivery Alternatives Study** Liz Niedziela  
*Informational*  
(11:05 – 11:10 a.m.)  
**Pg. 51**
- G. Solano Napa Commuter Information (SNCI) Program Year-End Report** Judy Leaks  
*Informational*  
(11:10 – 11:15 a.m.)  
**Pg. 53**

- H. Solano Napa Commuter Information (SNCI) Monthly Issues** Judy Leaks  
*Informational*  
(11:15 – 11:20 a.m.)  
**Pg. 59**

**NO DISCUSSION**

- I. Comprehensive Transportation Plan (CTP) Update** Robert Macaulay  
*Informational*  
**Pg. 61**

- J. STA Annual Awards Program** Jayne Bauer  
*Informational*  
**Pg. 67**

- K. Funding Opportunities Summary** Sara Woo  
*Informational*  
**Pg. 77**

**VIII. TRANSIT OPERATIONS DISCUSSION** Group

**IX. LOCAL TRANSIT ISSUES** Group

**X. ADJOURNMENT**

The next regular meeting of the SolanoExpress Intercity Transit Consortium is scheduled at **10:00 a.m. on Wednesday, September 24, 2008.**



**INTERCITY TRANSIT CONSORTIUM**  
**Minutes of the meeting of**  
**June 25, 2008**

**I. CALL TO ORDER**

Chair Sousa called the regular meeting of the SolanoExpress Intercity Transit Consortium to order at approximately 10:05 a.m. in the Solano Transportation Authority Conference Room.

**Consortium Present:**

Rob Sousa	Benicia Breeze, Chair
Jeff Matheson	Dixon REDI-Ride
George Fink	Fairfield and Suisun Transit
Brian McLean	Vacaville City Coach
Crystal Odum-Ford	Vallejo Transit, Vice Chair
Paul Wiese	County of Solano

**Also Present:**

Daryl Halls	STA
Elizabeth Richards	STA
Liz Niedziela	STA
Robert Guerrero	STA
Sara Woo	STA
Johanna Masielat	STA

**Others Present:** *(In Alphabetical Order by Last Name)*

Melissa Andersen	City of Benicia
Edwin Gato	City of Vallejo
John Harris	John Harris Consulting
Keziah Pagtakan	City of Benicia
Matt Tuggle	County of Solano
Jeanine Wooley	City of Vallejo

**II. APPROVAL OF AGENDA**

On a motion by Brian McLean, and a second by George Fink, the SolanoExpress Intercity Transit Consortium approved the agenda.

**III. OPPORTUNITY FOR PUBLIC COMMENT**

None presented.

**IV. REPORTS FROM CALTRANS, MTC, AND STA STAFF**

**Caltrans:** None presented.

**MTC:** None presented.

**STA:** None presented.

**V. CONSENT CALENDAR**

On a motion by Jeff Matheson, and a second by George Fink, the SolanoExpress Intercity Transit Consortium unanimously approved consent calendar items A and B.

**A. Minutes of the Consortium Meeting of May 28, 2008**

Recommendation:

Approve minutes of May 28, 2008.

**B. Comprehensive Transportation Plan (CTP) Subsidiary Studies Scope of Work**

Recommendation:

Forward a recommendation to the STA Board to approve the CTP Subsidiary Studies Scope of Work for the Transit Element included as Attachment A.

**VI. ACTION – FINANCIAL ITEMS**

**A. Fiscal Year (FY) 2008-09 Transportation Development Act (TDA) Matrix Status – June 2008**

Elizabeth Richards reviewed the June 2008 version of the TDA Matrix for FY 2008-09. She stated that each month there have been additions to the Matrix and this month several more were added. She indicated that Rio Vista and Vallejo have prepared their TDA claims for submittal to MTC. She added that with the approval of the Intercity Transit Funding (ITF) agreement, these amounts are also shown on the June 2008 TDA matrix.

Rob Sousa, Benicia Breeze, announced that Route 70 has now been changed to Route 78. Route 78 is scheduled to start October 6, 2008.

Recommendation:

Forward a recommendation to the STA Board to approve the June 2008 TDA matrix for Fiscal Year (FY) 2008-09 as specified in Attachment A.

On a motion by Paul Wiese, and a second by George Fink, the SolanoExpress Intercity Transit Consortium approved the recommendation.

**B. Solano Paratransit Management Agreement**

Elizabeth Richards reviewed STA's coordination of operating and capital funding for Solano Paratransit. She explained STA's role of providing oversight, major service policy changes and/or fare changes reviewed and approved by the STA Board. She stated that the cost sharing plan for FY 2008-09 is still being developed and reviewed for Solano Paratransit. A meeting among the Solano Paratransit funding partners is scheduled for Monday, June 23, 2008.

After discussion, the Consortium requested to modify the recommendation to read as follows:

Forward a recommendation to the STA Board to authorize the Executive Director to:

1. Extend current agreement for FY 2008-09 with the City of Fairfield to operate Solano Paratransit.
2. Allocate \$192,000 of STAF/Northern County-Solano funds for Solano Paratransit.
3. Apply the existing cost-sharing formula; and
4. Direct staff to initiate a study to evaluate the existing Solano Paratransit service and alternative service delivery options and to complete the study by January 2009.

Recommendation:

Forward a recommendation to the STA Board to authorize the Executive Director to: ~~update and extend the current agreement for FY 2008-09 thru FY 2010-11 with the City of Fairfield to operate Solano Paratransit.~~

1. *Extend current agreement for FY 2008-09 with the City of Fairfield to operate Solano Paratransit.*
2. *Allocate \$192,000 of STAF/Northern County-Solano funds for Solano Paratransit.*
3. *Apply the existing cost-sharing formula; and*
4. *Direct staff to initiate a study to evaluate the existing Solano Paratransit service and alternative service delivery options and to complete the study by January 2009.*

On a motion by Paul Wiese, and a second by George Fink, the SolanoExpress Intercity Transit Consortium approved the recommendation the recommendation as amended shown above in ~~striketrough~~ ***bold italics***.

## VII. ACTION NON-FINANCIAL ITEMS

### A. Community Based Transportation Plans (CBTP) – Vallejo and Cordelia/Fairfield/Suisun City

Liz Niedziela distributed and provided a report on the draft CBTP plans for Vallejo and Cordelia area communities. She stated that three separate stakeholders' meetings have been held for each CBTP. She indicated that at these meetings, key concerns were discussed and suggestions were obtained about the best way to conduct the community outreach.

Elizabeth Richards added that the priority projects were identified through the CBTP process and will be eligible to apply for future Lifeline funding. She also specified that the STA will be responsible for programmatic and fiscal oversight of Lifeline Projects.

After discussion, the Consortium agreed with staff's suggestion to allow the Cities of Fairfield and Vallejo to have the some time to review and comment on the documents submitted to the group. Elizabeth Richards commented that this item will be brought to the STA Board for approval at their July 2008 meeting.

Recommendation:

Forward a recommendation to the STA Board to approve the following:

1. The Vallejo Community Based Transportation Plan; and
2. The Cordelia/Fairfield/Suisun City Community Based Transportation Plan.

On a motion by Rob Sousa, and a second by Brian McLean, the SolanoExpress Intercity Transit Consortium approved the recommendation to include minor changes to the draft made by the City of Fairfield. Paul Wiese, Solano County, abstained from the vote.

**B. Lifeline Program Call for Projects**

Elizabeth Richards stated that a second cycle of Lifeline funds will soon be available. She indicated that MTC is in the process of finalizing details of the process. She specified that issues are expected to be resolved in the next few weeks with a Call for Projects expected in July 2008. She added that priority projects identified through the Community Based Transportation Planning process will be eligible to apply for future Lifeline funding.

Recommendation:

Forward a recommendation to the STA Board to authorize the Executive Director to issue a call for Lifeline Projects.

On a motion by Jeff Matheson, and a second by Brian McLean, the SolanoExpress Intercity Transit Consortium approved the recommendation.

**C. Solano Napa Commuter Information (SNCI) Fiscal Year (FY) 2008-09 Work Program**

Judy Leaks listed the FY 2008-09 SNCI Work Program which includes ten (10) major elements: 1.) Customer Service; 2.) Employer Program; 3.) Vanpool Program; 4.) Incentives; 5.) Emergency Ride Home; 6.) SNCI Awareness Campaign; 7.) California Bike to Work/Bike to School Campaign; 8.) Solano Commute Challenge; 9.) General Marketing; and 10.) Partnerships.

Recommendation:

Forward a recommendation to the STA Board to approve the Solano Napa Commuter Information Work Program for FY 2008-09.

On a motion by Jeff Matheson, and a second by George Fink, the SolanoExpress Intercity Transit Consortium approved the recommendation.

**VII. INFORMATION ITEMS**

**A. SolanoExpress Route 30 Service Change**

Liz Niedziela reviewed MTC's recommendation for Fairfield and Suisun Transit (FAST) to receive two suburban buses being surplus by Samtrans. She stated that this recommendation is scheduled for approval on July 23, 2008 at the MTC Board meeting. She added that these suburban commuter coaches will give

FAST the necessary vehicles to run the additional service on Route 30. She also stated that the recently approved Intercity Transit Funding Agreement for FY 2008-09 covers the expanded operating costs for Route 30.

George Fink, FAST, distributed and reported on the revised notice of service addition for Route 30 to take effect on July 1, 2008.

**B. Solano Paratransit Assessment Study Status**

Liz Niedziela and George Fink reviewed the issues in this assessment and reported on the status of the issues. They identified some of the operational changes and future enhancements and other major items that would be reported back to Consortium, TAC, and STA Board.

**C. SolanoExpress Transit Marketing Plan Update**

Judy Leaks provided an update on the development and implementation of several promotions of the SolanoExpress Transit Marketing Plan. She listed them as Express Transit Try-It-Free, Senior Outreach and Ambassador Program, Systemwide Maps, and Weekend Ferry Promotion.

**D. Solano Napa Commuter Information (SNCI) Monthly Issues**

Judy Leaks provided an update on key issues pertaining to transit schedules, marketing/promotions, and other events.

**NO DISCUSSION**

**E. 2008 Bike to Work Week Wrap-up**

**F. Regional Transportation Plan (RTP) T2035 Priorities**

**G. Comprehensive Transportation Plan (CTP) Committee Meeting Report**

**H. Funding Opportunities**

**VIII. TRANSIT OPERATIONS DISCUSSION**

The Consortium members discussed the Countywide Transit and Fare Increases.

**IX. LOCAL TRANSIT ISSUES**

None presented.

**X. ADJOURNMENT**

The meeting was adjourned at approximately 11:15 p.m. The next meeting is scheduled for **Wednesday, August 27, 2008 at 10:00 a.m.** in the STA Conference Room.

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DATE: August 18, 2008  
TO: SolanoExpress Intercity Transit Consortium  
FROM: Elizabeth Richards, Director of Transit and Rideshare Services  
RE: State Transit Assistance Funds (STAF) for Fiscal  
Year (FY) 2008-09 Regional Paratransit Allocation

**Background:**

The Transportation Development Act (TDA) of 1971 established two sources of funds that provide support for public transportation services statewide – the Local Transportation Fund (LTF) and the Public Transportation Account (PTA). Solano County receives TDA funds through the LTF and State Transit Assistance Funds (STAF) through the PTA. State law specifies that STAF be used to provide financial assistance for public transportation, including funding for transit planning, operations and capital acquisition projects.

In the Bay Area, a portion of the STAF is specifically directed to paratransit purposes by County and referred to as Regional Paratransit funds. These can only be used for paratransit purposes. In Solano, these funds have typically been used to complete studies concerning seniors and the disabled, paratransit capital grant matches, vehicle enhancements, operating assistance, and management of the Paratransit Coordinating Council.

**Discussion:**

Solano's Regional Paratransit funds have not yet been allocated. Due to a change in the overall funding formula for STAF, more funds are being directed to Regional Paratransit this year than in years past. In FY 2007-08, there was \$189,455 of Regional Paratransit funds to allocate. The current fund estimate for FY 2008-09 provides \$397,458 of available funds to allocate. This is a combination of \$56,931 in carryover funds and \$340,527 of new funds.

The State budget remains unresolved. In addition, there have been indications that the Prop. 42 share of the STAF is vulnerable which represents 51% of the new funds remaining. For Solano, this would reduce the estimated \$340,527 of new funds to only \$166,858. Given the uncertainty, MTC is only allocating projects that can be accommodated in the carryover.

To address the uncertainty of the State Budget's impact on the Solano/STAF funds, staff has approached the allocation of these funds in a somewhat conservative manner. The situation with the State Budget will be evolving as these allocations are reviewed by the TAC, Consortium and the Board.

STA staff has prepared a draft list of projects for review and approval for FY 2008-09 which are shown on Attachment A. They are listed in a proposed priority order based on the expected availability of Carryover, Base, and Prop. 42 funds as listed and shown in Attachment A. Nearly all of the currently proposed projects can be accommodated in the Carryover and Base funds. Two studies would be funded: The Solano Paratransit Review and Service Delivery Alternatives Study and an update of the Countywide Senior and Disabled Transportation Plan in conjunction with the Comprehensive Transportation Plan update. Management of the Paratransit Coordinating Committee (PCC) is an annual program and would continue to be funded. The FY 2007-08 allocation of \$95,000 to Vallejo Paratransit Operations is proposed for continuation at the same level - \$95,000. Over \$16,000 of the Vallejo allocation is contingent upon the receipt of the Prop. 42 piece of Regional Paratransit funds. The FY 2007-08 list of projects/programs funded by Regional Paratransit funds is listed on Attached B.

**Fiscal Impact:**

The STAF/Regional Paratransit for FY 2008-09 will fund the priority transit projects and programs as identified by the STA Board and priority paratransit projects and programs as identified by local transit operators.

**Recommendation:**

Forward a recommendation to the STA Board to approve the list of FY 2008-09 Regional Paratransit projects as specified in Attachment A.

Attachments:

- A. FY 2008-09 Solano/Regional Paratransit Projects and Programs Initial List
- B. FY 2007-08 Solano/Regional Paratransit Projects and Programs List

## DRAFT

**FY 2008-09  
Solano/STAF  
REGIONAL PARATRANSIT**

<u>Revenue Estimates</u>	<u>FY 2008-09</u>
Projected FY 2007-08 Carryover <sup>1</sup>	\$ 56,931
FY 2008-09 STAF Estimate( Base/Prop 42)	\$ 340,527
Total:	\$ 397,458

Projects/Programs

<b>Carryover Balance</b>	<u>\$ 56,931</u>
Senior & Disabled Transportation Plan	\$ 40,000
Paratransit Coordination, PCC	<u>\$ 45,000</u>
Carryover Total	\$ 85,000
Carryover Balance	(\$ 28,069)
 <b>Base</b>	 <u>\$ 166,858</u>
Carryover Shortfall	\$ 28,069
Sol Paratransit Review & Service Delivery Study	\$ 60,000
Vallejo Paratransit Operations	<u>\$ 78,789</u>
Base Total	\$ 166,858
Balance	\$ 0
 <b>Prop. 42</b>	 <u>\$ 173,669</u>
Vallejo Paratransit Operations	<u>\$ 16,211</u>
Prop 42 Total	\$ 16,211
<b>Balance</b>	<b>\$ 157,458</b>

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<sup>1</sup> Based upon MTC Reso 3845 (July 2008)

**FY 2007-08  
REGIONAL PARATRANSIT**

<u>Revenue Estimates</u>	<u>FY 2007-08</u>
Projected FY 2006-07 Carryover <sup>1</sup>	\$ 1,037
FY 2007-08 STAF Estimate	\$ 188,418
Total:	\$ 189,455

<u>Projects/Programs</u>	
Vallejo Paratransit Operations	\$ 95,000
Sol Paratransit Assessment Study Implementation	\$ 50,000
Paratransit Coordination, PCC	\$ 40,000
<b>TOTAL:</b>	<b>\$ 185,000</b>
<b>Balance:</b>	<b>\$ 4,455</b>

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<sup>1</sup> Based upon MTC Reso 3793 (Feb 2007)



DATE: August 18, 2008  
TO: SolanoExpress Intercity Transit Consortium  
FROM: Elizabeth Richards, Director of Transit and Rideshare Services  
RE: State Transit Assistance Funds (STAF) for Fiscal  
Year (FY) 2008-09 Status and Allocation Amendment

**Background:**

The Transportation Development Act (TDA) of 1971 established two sources of funds that provide support for public transportation services statewide – the Local Transportation Fund (LTF) and the Public Transportation Account (PTA). Solano County receives TDA funds through the LTF and State Transit Assistance Funds (STAF) through the PTA. State law specifies that STAF be used to provide financial assistance for public transportation, including funding for transit planning, operations and capital acquisition projects.

STAF has been used for a wide range of activities, including providing matching funds for the purchase of buses, funding several countywide and local transit studies, funding transit marketing activities, covering new bus purchase shortfalls when the need arises, funding intercity transit operations on a short-term or transitional basis, and supporting STA transportation planning and transit efforts.

Annually, the STA works with Transit Consortium staff representatives to develop a candidate list of projects and programs for STAF Northern Counties. Metropolitan Transportation Commission (MTC)'s February 2008 Northern County-Solano STAF estimate included new funds in the amount of \$2,179,442; this includes Base and Prop. 42 revenue only. This is the first time in many years that Vallejo has not received a separate apportionment of STAF-population as a small operator; what had been their share is now included in the County of Solano \$2.2 million new revenue estimate.

In June 2008, the STA Board approved an initial list of STAF projects and programs (Attachment A).

**Discussion:**

Since the June Board approval of the STAF initial list of projects and programs there have been several developments. The State Budget remains unresolved. At this point, the spillover portion of the STAF continues to not be expected and is thus not recommended for programming. In addition, there have been indications that the Prop. 42 share of the STAF is vulnerable which is 51% of the new funds remaining. For Solano, this would reduce the estimated \$2,179,442 of new funds to \$1,072,628. Given the uncertainty, MTC is only allocating projects that can be accommodated in the Carryover. MTC's estimated Carryover for Solano is projected to be \$1,577,072.

The Carryover estimate includes three projects that were approved in FY 2007-08, but their allocations were not reflected in the Carryover balance. These totaled \$160,000. Another \$504,000 reflects the balance of a \$1 million reserve for Intercity Vehicle Capital Match.

To address the uncertainty of the State Budget's impact on the Solano/STAF funds, staff has approached the allocation of these funds in a somewhat conservative manner. The situation with the State Budget will be evolving as these allocations are reviewed by the TAC, Consortium and the Board.

In summary, the projects that have been approved will be applied to the Carryover Solano/STAF funds which MTC has been allocating. Although the starting balance is \$1,577,072 there is actually only \$1,417,072 available after the \$160,000 of FY 2008 approved projects have been accounted for. In June 2008, the STA Board approved \$2,036,734 worth of projects (see Attachment A), but not all of the projects were fully defined. This allocation was based on the Solano/STAF New Funds estimate and did not take into account any carryover. The Carryover is less than the New Funds.

Of the approved projects for FY 2008-09, most of the defined projects can be funded by the Carryover balance (see Attachment B). Some changes have been made. One change is that the STA is recommending that \$150,000 that it was going to claim for three studies related to the Comprehensive Transportation Plan (CTP) be reassigned to Vallejo Transit to partially address the Baylink Ferry's transition to Water Emergency Transportation Authority (WETA). This is part of a comprehensive, multi-agency funding strategy to stabilize the ferry operation and keep it viable until it is transferred to the WETA. The three studies that the funding was shifted from include an Alternative Fuels Strategy (\$10,000), I-80/I-680/I-780 Transit Operations Study (\$100,000), and a Water Travel Study (\$40,000).

Two key projects could not be accommodated were the Vallejo Transit Transitional (Capital & Operating) in part and the Benicia, Dixon Fairfield and Suisun Transit (FAST), Vacaville City Coach (VVCC) (Capital & Operating). The Vallejo project was allocated \$632,038 and all but \$119,662 can be accommodated; Vallejo has already submitted their TDA claim to MTC.

Staff recommends the balance of the Vallejo project and the Benicia, Dixon, FAST, VVCC (Capital & Operating) project which is undefined be allocated against the FY 2008-09 Base Revenue Estimate (see Attachment C). The FY 2008-09 Base estimate is \$1,072,628 and could accommodate both these items. In addition, at the July 2008 STA Board meeting, \$24,900 was approved for a Vallejo Transit Financial Assessment Study to be completed by the Transit Consolidation consultant team (DKS Associates). This has been assigned to the Solano/STAF Base.

Local transit operators have been requesting the \$500,000 set aside for Benicia, Dixon, FAST, and VVCC (Capital and Operating). These can be accommodated in the Base Solano/STAF. The requests are:

Vacaville Transit Marketing	\$ 60,000
Benicia Transitional Assistance	\$180,000
Dixon Transitional Assistance	\$ 50,000
<u>Solano Paratransit Operating</u>	<u>\$192,000</u>
TOTAL	\$482,000

The remaining approved item that cannot be fully accommodated in the Base Solano/STAF fund estimate is the Intercity Vehicle Capital Reserve by over \$75,000 of the original \$504,000 goal. Staff recommends this be the next priority if Prop 42 Solano/STAF funds are available. If Prop 42 does fund STAF, it would make an additional \$1,030,880 available.

**Fiscal Impact:**

The STAF for FY 2008-09 will fund the priority transit projects and programs as identified by the STA Board with the adjustments noted and priority transit projects and programs as identified by local transit operators.

**Recommendation:**

Forward a recommendation to the STA Board to approve the first amendment to the allocation of State Transit Assistance funds for FY 2008-09 as specified in Attachments B and C.

**Attachments:**

- A. FY 2008-09 Solano STAF Initial Projects and Programs List (June 2008 STA Board Approved)
- B. FY 2008-09 Solano STAF/Carryover Projects and Programs List – Amendment 1
- C. FY 2008-09 Solano STAF/Base Projects and Programs List – Amendment 1
- D. Letter of request from City of Vacaville
- E. Letter of request from City of Dixon

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Solano STAF FY 2008-09  
Carryover

			Project Allocation	Feb/July 08 Fund Estimate/ Balance
	Carryover Balance			\$ 1,577,072
	<b>Projects approved (FY08)</b>			
	Benicia Assessment		\$ 30,000	\$ 1,547,072
	Transit Consolidation Amendment		\$ 60,000	\$ 1,487,072
	Vallejo Transit SB976 Transition Plan		\$ 70,000	\$ 1,417,072
	<b>Projects approved (FY09)</b>			
	STA Transit Coordination & Management		\$ 294,696	\$ 1,122,376
	Lifeline Program Administration		\$ 5,000	\$ 1,117,376
	CTP Studies:			
		Rail Station & Service Plan	\$ 40,000	
		Rail Crossing Study	\$ 20,000	
		CTP Study Subtotal	\$ 60,000	\$ 1,057,376
		Vallejo Baylink Ferry Transition <sup>1</sup>	\$ 150,000	\$ 907,376
		Intercity Transit Operations (Funding Agreement )		
		Fairfield/Suisun Transit	\$ 230,000	
		Vallejo Transit	\$ 165,000	
		Intercity Transit Operations Subtotal	\$ 395,000	\$ 512,376
		Vallejo Transit Transitional (Capital & Operating)	\$ 632,038	\$ (119,662)

## Notes:

1. \$150,000 of STA CTP studies deferred and funds recommended for Baylink Ferry transition to WETA

**Solano STAF FY 2008-09  
Base and Prop 42**

			<b>Project Allocation</b>	<b>Feb/July 08 Fund Estimate Balance</b>
<b>Base</b>				<b>\$ 1,072,628</b>
	<b>Projects</b>			
	Vallejo Transit Transitional (Capital & Operating) <sup>1</sup>		\$ 119,662	\$ 952,966
	Vallejo Financial Assessment Study		\$ 24,900	\$ 928,066
	Benicia, Dixon, FAST, VVCC (Capital & Operating)		\$ 500,000	\$ 428,066
	Vacaville Transit Marketing	\$ 60,000		
	Benicia Transitional Assistance	\$ 180,000		
	Dixon Transitional Assistance	\$ 50,000		
	Solano Paratransit Operating	\$ 192,000		
	<b>SUBTOTAL</b>	<b>\$ 482,000</b>		
	Intercity Vehicle Capital Reserve		\$ 504,000	\$ (75,934)
<b>Balance -Base Only</b>				<b>\$ (75,934)</b>

<b>Prop 42 Estimate</b>				<b>\$ 1,106,814</b>
<b>Balance - Base plus Prop 42</b>				<b>\$ 1,030,880</b>

Notes:

1. Balance from Carryover

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COUNCIL MEMBERS  
LEN AUGUSTINE, Mayor  
CHUCK DIMMICK, Vice Mayor  
PAULINE CLANCY  
CURTIS HUNT  
STEVE WILKINS



ATTACHMENT D  
RECEIVED

JUN 20 2008

SOLANO TRANSPORTATION  
AUTHORITY

## CITY OF VACAVILLE

650 MERCHANT STREET, VACAVILLE, CALIFORNIA 95688-6908

ESTABLISHED 1850

June 17, 2008

Department of Public Works

Mr. Daryl Halls  
Executive Director  
Solano Transportation Authority  
One Harbor Center, Suite 130  
Suisun City, CA 94585

**SUBJECT: STAF Funding Request for City Coach Transit Marketing**

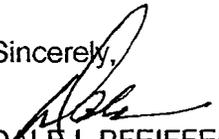
Dear Daryl:

STA's Transit Consortium/TAC staff report of May 28, 2008 discusses the availability of \$500,000 in transit capital and/or operations funds to be made available to cities that have opted-out of the Streets & Roads funding process. During those meetings, you indicated that marketing and public outreach projects would also qualify for access to these funds.

Vacaville City Coach transit is aggressively building its ridership base. Part of the success already realized has been in large part due to the consistent marketing of City Coach public transit services. Through various publicity efforts and coordinated marketing campaigns, ridership on City Coach has soared, while, as you are well aware, public satisfaction is among the best in Solano County. Our estimated year end ridership data shows a 25% increase over FY 2007! This includes an estimated 7% increase for adult riders, 21% increase for youth, and 10% increase for seniors. We endeavor to leverage the momentum already generated by increasing our public outreach through various mediums such as radio, the Vacaville Reporter newspaper, television commercials, and print ads.

As a city that has opted-out of the Streets & Roads process, we are formally requesting \$60,000 in STAF funding to assist in marketing and public outreach of City Coach transit (to be used in conjunction to our local match TDA funds). At a time when fuel prices continue to rise and we're getting more queries about our service routes, now more than ever it is time to encourage the use of public transit. Daryl, we have a very successful program that now has the potential of drawing even more non-typical transit riders if we can get the word out. We would appreciate STA's consideration and support of this reasonable request.

Sincerely,

  
DALE I. PFEIFFER  
Director of Public Works

Cc: Mayor Len Augustine  
Jeff Knowles, Deputy Director of Public Works, Traffic  
Brian McLean, Transit Manager



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MAYOR MARY ANN COURVILLE  
VICE MAYOR MICHAEL G. GOMEZ  
COUNCILMEMBER STEVE ALEXANDER



COUNCILMEMBER JACK BATCHELOR, JR.  
COUNCILMEMBER MICHAEL C. SMITH  
CITY TREASURER DAVID DINGMAN

August 15, 2008

Daryl Halls, Executive Director  
Solano Transportation Authority  
One Harbor Center, Suite 130  
Suisun City, CA 94585

Re: Request for Funding Assistance from Solano Transportation Assistance Fund (STAF)

Dear Mr. Halls,

The City of Dixon requests consideration of a funding allocation in the amount of \$50,000 from the Solano Transportation Assistance Fund (STAF). These funds will be used to provide for the demands for service around the bell schedule for the Dixon Unified School District (DUSD). As you are aware the DUSD cancelled school transportation service for the 2008-09 school year. This created a greater than normal response to the school bell bus schedule the City currently provides. In order to accommodate as many requests for service as possible the City is operating up to five busses during these peak periods. Past practice was to operate a maximum of four busses during the peak bell schedule times.

The City of Dixon is facing a decrease in TDA funding for fiscal year 2008-09 and recently received notice of a rescission in the amount of \$45,561 from the FY 2007/08 TDA article 4 funds. This combination coupled with increasing operating costs has left the City in a deficit in the transit fund for FY 2008/09. In order to address the reduction in funding the City has engaged in an efficiency study to determine more cost effective ways to operate including an analysis of service type and service levels. Recommendations from the study will be evaluated for implementation beginning January 1, 2009.

To immediately address the loss of TDA funding and the reduction in TDA allocation the City is evaluating service reductions. With the increased demand from school riders it will be difficult to reduce service around the school bell times. This will result in more drastic cuts to service times that benefit the general public. An allocation of STAF funds for FY 2008/09 will help the City meet the demands for the school bell schedule while not drastically reducing service during other times of the day.

**City of Dixon**

600 East A Street • Dixon, California • 95620-3697  
(707) 678-7000 • FAX (707) 678-0960 • TTY (707) 678-1489

Thank you for consideration of this funding request. Please contact me at (707) 678-7000 x 107 should you need further information.

Sincerely,



Jeff Matheson,  
Community Services Director



DATE: August 11, 2008  
TO: SolanoExpress Intercity Transit Consortium  
FROM: Liz Niedziela, Transit Program Manager/Analyst  
RE: Lifeline Program Call for Projects

**Background:**

The Metropolitan Transportation Commission's (MTC) Lifeline Transportation Network Report in the 2001 Regional Transportation Plan (RTP) identified transit needs in economically disadvantaged communities throughout San Francisco Bay Area. Likewise, the Environmental Justice Report for the 2001 RTP also identified the need for MTC to support local planning efforts in low-income communities throughout the region. To advance the findings of these studies, MTC, working in partnership with the nine Bay Area Congestion Management Agencies, initiated community-based transportation planning efforts.

The Community Based Transportation Planning (CBTP) Program is designed to be a collaborative process to ensure the participation of key stakeholders, such as community-based organizations (CBOs) that provide services within low-income neighborhoods, local transit operators, and county Congestion Management Agencies (CMAs). Each planning process must involve a significant outreach component to engage the direct participation of residents in the community.

As a result of this planning process, potential transportation improvements specific to low-income communities would be identified and cost-estimates developed to implement these improvements. This process includes prioritizing of improvements considered most critical to address. Although other funds may be used to fund these priority projects, the Lifeline funding program is a key source of revenue.

Each county has been conducting these CBTPs to identify transit and other transportation needs in disadvantaged communities. STA is the lead agency for Solano County. A CBTP was completed in Dixon in 2004 and two additional CBTPS were completed for the communities of Vallejo and Cordelia/Fairfield/Suisun City this summer. East Fairfield and North Vacaville have been identified by MTC as the next CBTP study areas in Solano County.

An initial round of Lifeline funding was approved by the STA Board in July 2006. Six (6) projects were funded: three (3) were for services by transit operators and three (3) were projects to be administered by local non-profit organizations.

**Discussion:**

A second cycle of Lifeline funds is now available. MTC has finalized the details of the process. The STA is responsible for programmatic and fiscal oversight of Lifeline projects. The Lifeline Program was a priority in the current Regional Transportation Plan (RTP) which

is reflected in the significant increase of funds available for programming. In the previous cycle, approximately \$1 million was available for Solano County. For this second cycle of Lifeline funding, up to \$4.3 million will be available for a three-year period. The estimated \$4.3 million is comprised of three sources of funding which have various requirements and issues.

- \$2,336,762: State Transit Assistance Funds (STAF)
  - \$1,512,722: Proposition 1B funds
  - \$ 416,834: JARC (Jobs Access Reverse Commute)
- \$4,266,318 TOTAL

At this time, the STAF funds are an estimate due to issues associated with the State budget and will not be finalized until September. In addition, MTC has indicated that they will reserve \$1.5 million of STAF off the top of the original \$43,986,585 regional STAF for Lifeline for a “means-based fare pilot program”; this has been taken into account above.

MTC is suggesting tiered programming. Since the FY 2009 and FY 2010 funding amounts for STA will not be finalized by the release of the call for projects due to the State budget, MTC recommends that the CMAs select Lifeline projects in two programming tiers. Tier I would cover the first two years and would be known definitively by September 2008. Tier II would cover the third year of funding which is expected to be known definitively by September 2009. **STA will be requesting for applicants to apply for all three years of funding in this call for project instead of waiting until next year.** STA will be conducting a consolidated competitive selection process for both Tiers, selecting the Tier II projects at the same time as Tier I projects. However, funding for Tier II projects will not be available until after they are presented to the Commission for adoption in December 2009.

STAF is the most flexible of these funds as they can be used for capital, operating and other standard transit expenses. However, they can only be used for transit. Proposition 1B funds must be used for capital projects only and are available only to transit operators meeting specific criteria. JARC funds are federal funds and must be for projects that are job related; they can be used for transportation projects broader than transit such as non-profit transportation programs.

For Solano County and other small Urbanized Areas (UZA), JARC funds are administered by Caltrans and must meet the Caltrans deadlines. JARC funds are allocated by UZAs and there are three in Solano County: Vallejo/Benicia (\$214,858), Fairfield/Suisun City (\$113,828) and Vacaville (\$88,149). STA announced a Call for Project on August 7, 2008 for JARC. The JARC project applications are due by to STA August 27, 2008.

**Timeline Summary for JARC**

Action	Due Date
Issue Lifeline Call for Projects- JARC	August 7, 2008
<b>JARC Application Due to STA</b>	<b>Wednesday, August 27, 2008 3:00 PM</b>
Lifeline Advisory Committee/ Project Applicant Interviews	First Week of September
STA Board Approval of JARC Lifeline Projects	Wednesday, September 10, 2008
STA submits JARC projects to MTC	September 24, 2008

Commission approval of second cycle Lifeline Program of Projects	January 2009
MTC submits Federal Transit Administration (FTA) grant with JARC projects	Spring 2009
JARC-funded projects: project sponsors begin to enter into agreements	Summer 2009 (following FTA grant approval)

**Timeline Summary for Prop 1B and STAF for both Tier I and Tier II**

Issue Lifeline Call for Projects- Prop 1B and STAF	August 2008
<b>Applications Due to STA</b>	<b>Friday, October 31, 2008 3:00 pm</b>
Lifeline Advisory Committee/ Project Applicant Interviews	First/second week of November
STA submits projects to MTC	November 30, 2008
STA Board Approval of Lifeline Projects	December 12, 2008
Commission approval of second cycle Lifeline Program of Projects	January 2009
STAF funding projects: projects sponsors begin to claim funds or enter into agreements	February 2009
Prop 1B transit-funded projects: projects sponsors receive funds from state	February 2009 (estimated)
Revision of Lifeline Program of Projects (Tier II)	September 30, 2009
Commission approval of Tier II Lifeline Program of Projects	December 2009

Priority projects identified through the Community Based Transportation Planning process or 2002 countywide Welfare to Work Plan will be eligible to apply for future Lifeline funding. Priority for the limited Lifeline funds be given to Solano transit operators that are out of the Unmet Transit Needs process. As part of the Call for Projects, applicants will be asked to establish project goals, and to identify basic performance indicators to be collected in order to measure the effectiveness of the Lifeline projects.

Projects will be reviewed first by the STA Board appointed Lifeline Advisory Committee. The Committee represents a broad range of perspectives that deal with the low-income community. They currently represent County CalWORKS staff, child care via Children's Network, non-profits/a local Community Action Council, Paratransit Coordinating Council, and Intercity Transit Consortium. Lifeline applications will be reviewed and scored by this Committee. Based on this process, the Lifeline Advisory Committee will prepare a recommendation to the STA Board for action.

**Fiscal Impact:**

The currently available funding for Lifeline Projects in Solano County is approximately \$4 million for the next three years. The Lifeline funding will be allocated by the STA following approval by the STA Board and MTC.

**Recommendation:**

Informational.

Attachment:

- A. Second-Cycle Life Transportation Program Guidelines and Funding  
FY 2009 through FY 2011

Date: July 23, 2008  
W.I.: 1311  
Referred by: PAC

Attachment A  
MTC Resolution No. 3860  
Page 1 of 8

**Second-Cycle Lifeline Transportation Program Guidelines and Funding  
FY 2009 through FY 2011**

Program Goals: The Lifeline Transportation Program is intended to fund projects that result in improved mobility for low-income residents of the nine San Francisco Bay Area counties, and are expected to carry out the following regional Lifeline Program goals:

The Lifeline Program supports community-based transportation projects that:

- Are developed through a collaborative and inclusive planning process that includes broad partnerships among a variety of stakeholders such as public agencies, transit operators, community-based organizations and other community stakeholders, and outreach to underrepresented stakeholders.
- Address transportation gaps and/or barriers identified in Community-Based Transportation Plans (CBTP). While preference will be given to CBTP priorities, strategies emerging from countywide or regional welfare-to-work transportation plans, the Coordinated Public Transit-Human Services Transportation Plan or other documented assessment of need within the designated communities of concern will also be considered. Findings emerging from one or more CBTPs or other relevant planning efforts may also be applied to other low-income areas, or otherwise be directed to serve low-income constituencies within the county, as applicable.
- Improve a range of transportation choices by adding a variety of new or expanded services including but not limited to: enhanced fixed route transit services, shuttles, children's programs, taxi voucher programs, improved access to autos, capital improvement projects. Transportation needs specific to elderly and disabled residents of low-income communities may also be considered when funding projects. Existing transportation services may also be eligible for funding.

Program Administration: The Lifeline Program will be administered by county congestion management agencies (CMAs) or other designated county-wide agencies as follows:

<b>County</b>	<b>Lifeline Program Administrator</b>
Alameda	Alameda County Congestion Management Agency
Contra Costa	Contra Costa Transportation Authority
Marin	Transportation Authority of Marin
Napa	Napa County Transportation Planning Agency
San Francisco	San Francisco County Transportation Authority
San Mateo	City/County Association of Governments
Santa Clara	Santa Clara Valley Transportation Authority and Santa Clara County
Solano	Solano Transportation Authority
Sonoma	Sonoma County Transportation Authority

Lifeline Program Administrators are responsible for soliciting projects for the Lifeline Program, which requires a full commitment to a broad, inclusive public involvement process. Further guidance for public involvement is contained in MTC's Public Participation Plan. For the selection of projects involving federal funds, Lifeline Program Administrators must also consider fair and equitable solicitation and selection of project candidates in accordance with federal Title VI requirements, i.e. funds must be distributed without regard to race, color, and national origin.

**Funding:** Fund sources for the second-cycle Lifeline Program (FY 2009 - FY 2011) include Job Access Reverse Commute (JARC), State Transit Assistance (STA) and Proposition 1B - Transit funds, as shown in Table A. Funding amounts will be assigned to each county by each fund source, based on the county's share of poverty population consistent with the estimated distribution outlined in Table B. Lifeline Program Administrators will assign funds to eligible projects. Funded projects must meet the eligibility requirements of the respective funding source.

*For projects receiving JARC Funds:* Lifeline Program Administrators will enter projects into the Transportation Improvement Program (TIP). Following approval of the TIP, MTC will enter projects into MTC's Federal Transit Administration (FTA) grant to be submitted in spring 2009. Following FTA approval of the grant, MTC will enter into funding agreements with project sponsors.

*For projects receiving STA funds:* For transit operators receiving STA funds, MTC will allocate funds directly through the annual STA claims process. For other STA eligible projects administered by sponsors who are not STA eligible recipients, MTC or the local transit operator will enter into a funding agreement directly with the project sponsor.

*For projects receiving Proposition 1B Transit Funds:* Project sponsors receiving Proposition 1B funds must submit a Proposition 1B application to MTC for submittal to Caltrans with prior review by MTC. The estimated due date to Caltrans is November 2008. The state will distribute funds directly to the project sponsor.

**Multi-Year Programming:** The second-cycle Lifeline Transportation Program will cover a three-year programming cycle. In Table A, the first year of funding is known, while the second and

third years of funding depend upon the FY 2009 and FY 2010 state budgets and are estimated. Since funding amounts for STA are unpredictable and will not be finalized before the release of the call for projects, MTC recommends that Lifeline Program Administrators select projects in two programming tiers.

Tier I Program: The Tier I Program would cover the first two years of funding. Funding for the second year is expected to be known with approval of the FY 2009 state budget, or by September 2008. Tier I projects are due to MTC by November 30, 2008<sup>1</sup>, and are scheduled to be presented to the Commission for adoption in January 2009. Lifeline Program Administrators are strongly encouraged to program the full amount of the Tier I county targets illustrated in Table B. Any remaining amounts not submitted by November 2008 may be programmed under Tier II. However, it should be noted that due to the timing of federal deadlines associated with JARC and state deadlines associated with Proposition 1B funds, any projects for these funding sources submitted after the November 2008 deadline will experience a delay in receipt of funds of up to one year.

Tier II Program: The Tier II Program would cover the third year of funding, which is expected to be known with approval of the FY 2010 state budget, or by September 2009. Tier II projects will be due to MTC by September 30, 2009.

At their discretion, Lifeline Program Administrators may conduct a consolidated competitive selection process for both Tiers, selecting the Tier II projects at the same time as the Tier I projects. However, funding for Tier II projects will not be available until after they are presented to the Commission for adoption in December 2009.

Competitive Process: Projects must be selected through an open, competitive process with the following exception. In an effort to address the sustainability of fixed-route transit operations, Lifeline Program Administrators may elect to allocate a portion of their STA funds directly to transit operators for Lifeline transit operations within the county. Projects must be identified as Lifeline projects before transit operators can claim funds, and will be subject to Lifeline Program reporting requirements.

Grant Application: To ensure a streamlined application process for project sponsors, a universal application form (or standard format and content for project proposals) will be used, but, with review and approval from MTC, may be modified as appropriate by the Lifeline Program Administrator for inclusion of county-specific grant requirements.

Program Match: The Lifeline Program requires a minimum local match of 20% of the total project cost; new Lifeline Transportation Program funds may cover a maximum of 80% of the total project cost.

There are two exceptions to the 20% match requirement.

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<sup>1</sup> Small Urbanized Area JARC projects will be due to MTC in September 2008.

(1) JARC operating projects require a 50% match. However, consistent with MTC's approach in previous funding cycles, Lifeline Program Administrators may use STA funds to cover the 30% difference for projects that are eligible for **both** JARC and STA funds.

(2) All auto-related projects require a 50% match.

Project sponsors may use federal or local funding sources (Transportation Development Act, operator controlled State Transit Assistance, local sales tax revenue, etc.) to meet the match requirement. The match may include a non-cash component such as donations, volunteer services, or in-kind contributions as long as the value of each is documented and supported, represents a cost that would otherwise be eligible under the program and is included in the net project costs in the project budget

For JARC projects, the federal match must be *non*-Department of Transportation (DOT) federal funds. Eligible sources of non-DOT federal funds include: Temporary Assistance to Needy Families (TANF), Community Services Block Grants (CSBG) and Social Services Block Grants (SSBG) administered by the US Department of Health and Human Services, Community Development Block grants (CDBG) and HOPE VI grants administered by the US Department of Housing and Urban Development (HUD). Grant funds from private foundations may also be used to meet the match requirement.

Project Assessment: Standard evaluation criteria will be used to assess and select projects. The six criteria include (1) project need/stated goals and objectives, (2) community-based transportation plan (CBTP) priority (3) implementation plan, (4) project budget/sustainability, (5) coordination and program outreach, and (6) cost-effectiveness and performance indicators. Lifeline Program Administrators may establish the weight to be assigned for each criterion in the assessment process.

Additional criteria may be added to a county program but should not replace or supplant the regional criteria. MTC staff will review the proposed county program criteria to ensure consistency and to facilitate coordination among county programs.

Each county will appoint a local review team of CMA staff, a local representative from MTC's Minority Citizens Advisory Committee, as well as representatives of local stakeholders, such as, transit operators or other transportation providers, community-based organizations, social service agencies, and local jurisdictions, to score and select projects. Each county will assign local priorities for project selection.

Project Selection/Draft Program of Projects: In funding projects, preference will be given to strategies emerging from local CBTP processes. Projects included in countywide regional welfare-to-work transportation plans, the Coordinated Public Transit-Human Services Transportation Plan or other documented assessment of need within the designated communities of concern will also be considered. Findings emerging from one or more CBTPs or other relevant planning efforts may also be applied to other low-income areas, or otherwise be directed to serve low-income constituencies within the county, as applicable. Per federal requirements, all JARC projects must be derived from MTC's Coordinated Public Transit-Human Services Transportation Plan. Regional Lifeline funds should not supplant or replace existing sources of funds.

Eligible operating projects, consistent with requirements of funding sources, may include (but are not limited to) new or enhanced fixed route transit services, restoration of lifeline-related transit services eliminated due to budget shortfalls, shuttles, children's transportation programs, taxi voucher programs, improved access to autos, etc. See Attachment 1 for additional details about eligibility by funding source.

Eligible capital projects, consistent with requirements of funding sources, include (but are not limited to) purchase of vehicles; bus stop enhancements, including the provision of bus shelters, benches, lighting or sidewalk improvements at or near transit stops, rehabilitation, safety or modernization improvements, etc.; or other enhancements to improve transportation access for residents of low-income communities. See Attachment 1 for additional details about eligibility by funding source.

Inter-county projects may also be funded if two or more counties wish to jointly plan for and fund such a project. Interested project sponsors or CMA staff should contact MTC to facilitate coordination.

Transportation needs specific to elderly and disabled residents of low-income communities may also be considered when funding Lifeline projects.

Project Delivery: All projects funded under the county programs will be subject to MTC obligation deadlines and project delivery requirements. All projects will be subject to a "use it or lose it" policy.

Policy Board Adoption: Projects recommended for funding must be submitted to and approved by the respective governing board of the Lifeline Program Administrator. The appropriate governing board shall resolve that approved projects not only exemplify Lifeline Program goals, but that the local project sponsors understand and agree to meeting all project delivery, funding match and eligibility requirements, and obligation deadlines.

Project Oversight: Lifeline Program Administrators will be responsible for oversight of projects funded under the county programs and ensuring projects meet MTC obligation deadlines and project delivery requirements. In addition, Lifeline Program Administrators will ensure, at a minimum, that projects substantially carry out the scope described in the grant applications. All scope changes must be fully explained and must demonstrate consistency with Lifeline Program goals. All changes to JARC-funded projects must be reported to MTC and reconciled with FTA.

Lifeline Program Administrators are responsible for programmatic and fiscal oversight of new Lifeline projects. As part of the Call for Projects, applicants will be asked to establish project goals, and to identify basic performance indicators to be collected in order to measure the effectiveness of the Lifeline projects. At a minimum, performance measures for service-related projects would include: documentation of new "units" of service provided with the funding (e.g. number of trips, service hours, workshops held, car loans provided, etc.), cost per unit of service, and a qualitative summary of service delivery procedures employed for the project. For capital-related projects, project sponsors are responsible to establish milestones and report on the status of project delivery. All reports containing performance measures will be forwarded to MTC for review and overall monitoring of the Lifeline Transportation Program.

Timeline Summary

<b>Action</b>	<b>Due Date</b>
Issue Lifeline Call for Projects	Late July 2008
Small Urbanized Area JARC projects due to MTC	September 2008
All other Lifeline projects due to MTC	November 30, 2008
Proposition 1B transit projects due to Caltrans	November 2008 (estimated)
Commission approval of Tier I Lifeline Program of Projects	January 2009
STA-funded projects: project sponsors begin to claim funds or enter into agreements	February 2009
Proposition 1B transit-funded projects: project sponsors receive funds from state	February 2009 (estimated)
MTC submits Federal Transit Administration (FTA) grant with JARC projects	Spring 2009
JARC-funded projects: project sponsors begin to enter into agreements	Summer 2009 (following FTA grant approval)
Submittal or revision of Lifeline Program of Projects (Tier II)	September 30, 2009
Commission approval of Tier II Lifeline Program of Projects	December 2009

**Table A – Lifeline Transportation Program  
Second Cycle Funding  
FY 2009 – FY 2011**

FUND SOURCE	CYCLE III FY 09 - FY 11						Estimated Future Commitment (FY 12-FY 18)
	Tier I Program				Tier II Program	3-YEAR TOTAL	
	Year 1 Actual	Year 2 Estimated		Subtotal Tier I	Year 3 Estimated		
STA <sup>3</sup>	\$ 13,306,413	May Revise <sup>3</sup> \$ 8,992,542	Restoration <sup>3</sup> \$ 8,429,189	\$ 30,728,144	\$ 13,262,271	\$ 43,990,415	\$ 115,287,585
Prop. 1B <sup>4</sup>	\$ 6,329,987	\$10,857,201		\$ 17,187,188	\$ 10,316,852	\$ 27,504,040	\$ 72,217,961
JARC <sup>5</sup>	\$ 289,809	\$2,885,368		\$ 3,175,177	\$ -	\$ 3,175,177	\$ -
<b>TOTAL</b>	<b>\$ 19,926,209</b>	<b>\$ 22,735,112</b>	<b>\$ 8,429,189</b>	<b>\$ 51,090,509</b>	<b>\$ 23,579,123</b>	<b>\$ 74,669,632</b>	<b>\$ 187,505,545</b>

Notes:

<sup>1</sup> The Tier I Program is due to MTC on November 30, 2008. Year 2 amounts will be known in Sept. 2008.

<sup>2</sup> The Tier II Program is due to MTC on September 30, 2009. Year 3 amounts will be known in Sept. 2009.

<sup>3</sup> STA commitments are per MTC Resolution 3837 (including funding from the STA Consolidated Policy, Proposition 1B Swap, and Spillover). Amounts depend on State budget. Year 2 estimate reflects expected funding at the FY 09 May Revise level and additional funds if the budget were restored to the FY 09 January Proposal level ("Restoration"). Year 3 estimate is projected from FY 09 January Proposal level (including funding from the STA Consolidated Policy and no Spillover).

<sup>4</sup> Prop. 1B commitment is per MTC Resolution 3814.

<sup>5</sup> JARC Year 1 is the difference between the original estimate and actual FY 2008 apportionment. Year 2 is estimated FY 09 large urbanized area (UA) apportionment and small UA targets provided by Caltrans.

**Table B - Estimated Funding Target by Fund Source per County  
Second-Cycle Funding  
FY 2009 – FY 2011**

COUNTY & POVERTY POPULATION <sup>1</sup>	Tier I Program				Tier II Program			Total
	STA <sup>5</sup>	Prop 1B	JARC <sup>4</sup>	Subtotal	STA	Prop 1B	Subtotal	
Alameda - Available 27.40%	\$ 8,030,213	\$ -	\$ 786,582	\$ 8,816,794	\$ 3,222,862	\$ 2,826,817	\$ 6,049,680	\$ 14,866,474
Alameda - Advanced <sup>5</sup>	\$ -	\$ 5,098,588	\$ -	\$ 5,098,588	\$ -	\$ -	\$ -	\$ 5,098,588
Contra Costa 12.50%	\$ 3,908,846	\$ 2,108,137	\$ 858,849	\$ 6,875,832	\$ 1,470,284	\$ 1,289,606	\$ 2,759,890	\$ 9,635,722
Marin 2.70%	\$ 844,138	\$ 449,576	\$ 77,510	\$ 1,371,224	\$ 317,581	\$ 278,555	\$ 596,136	\$ 1,967,360
Napa 1.70%	\$ 531,494	\$ 283,066	\$ 84,494	\$ 899,055	\$ 199,959	\$ 175,386	\$ 375,345	\$ 1,274,400
San Francisco 15.10%	\$ 4,720,920	\$ 2,514,296	\$ 433,483	\$ 7,668,698	\$ 1,776,103	\$ 1,557,845	\$ 3,333,948	\$ 11,002,646
San Marco 7.10%	\$ 2,219,770	\$ 1,182,218	\$ 203,823	\$ 3,605,812	\$ 835,121	\$ 732,496	\$ 1,567,618	\$ 5,173,429
Santa Clara 21.70%	\$ 6,784,368	\$ 3,613,259	\$ 632,276	\$ 11,029,903	\$ 2,552,413	\$ 2,238,757	\$ 4,791,170	\$ 15,821,073
Solano 5.50%	\$ 1,719,540	\$ 915,808	\$ 410,834	\$ 3,046,182	\$ 646,925	\$ 567,427	\$ 1,214,352	\$ 4,260,534
Sonoma 6.30%	\$ 1,969,655	\$ 1,049,011	\$ 181,331	\$ 3,199,997	\$ 741,023	\$ 649,962	\$ 1,390,985	\$ 4,590,982
Means-Based Fare Pilot <sup>6</sup>	\$ -	\$ -	\$ -	\$ -	\$ 1,500,000	\$ -	\$ 1,500,000	\$ 1,500,000
<b>TOTAL 100.00%</b>	<b>\$ 30,728,144</b>	<b>\$ 17,187,188</b>	<b>\$ 3,175,177</b>	<b>\$ 51,090,509</b>	<b>\$ 13,262,271</b>	<b>\$ 10,316,852</b>	<b>\$ 23,579,123</b>	<b>\$ 74,669,632</b>

Notes:

Estimates intended for planning purposes only. Actual allotment of funds may differ than those indicated above.

<sup>1</sup> Poverty percentages by county are based on federal poverty levels reported in 2000 US Census.

<sup>2</sup> The Tier I Program is due to MTC on November 30, 2008.

<sup>3</sup> The Tier II Program is due to MTC on September 30, 2009.

<sup>4</sup> JARC estimates include small urbanized area funds administered by Caltrans. The small urbanized areas in the region include Livermore, Gilroy, Petaluma, Fairfield, Vacaville, Vallejo and Napa. These funds are subject to Caltrans requirements.

<sup>5</sup> The Alameda County – Advanced total reflects \$5.1 million in Prop. 1B programmed in advance under MTC Resolution 3834. Alameda County's share of Tier I Prop. 1B funds was \$4.7 million. The difference of \$389,299 is repaid from Alameda County's share of Tier I STA, which is distributed proportionately to the remaining counties.

<sup>6</sup> Reserved by MTC for a means-based fare assistance pilot program. Scope of the program to be developed.

**ATTACHMENT 1**  
**Lifeline Transportation Program**  
**Second-Cycle Funding, FY 2009 – FY 2011**  
**Funding Source Information**

	<b>State Transit Assistance (STA)</b>	<b>Proposition 1B – Transit</b>	<b>Job Access Reverse Commute (JARC)</b>
<b>Purpose of Fund Source</b>	To improve existing public transportation services and encourage regional transportation coordination	To help advance the State's goals of providing mobility choices for all residents, reducing congestion, and protecting the environment	To improve access to transportation services to employment and related activities for welfare recipients and eligible low-income individuals
<b>Detailed Guidelines</b>	<a href="http://www.dot.ca.gov/hq/MassTrans/Docs-Pdfs/TDA2007Work.pdf">http://www.dot.ca.gov/hq/MassTrans/Docs-Pdfs/TDA2007Work.pdf</a>	<a href="http://www.mtc.ca.gov/funding/infrastucture/PTMIS_EA_12-05-07.PDF">www.mtc.ca.gov/funding/infrastucture/PTMIS_EA_12-05-07.PDF</a>	<a href="http://www.fta.dot.gov/documents/FTA_C_9050.1_JARC.pdf">www.fta.dot.gov/documents/FTA_C_9050.1_JARC.pdf</a>
<b>Use of Funds</b>	For public transportation purposes including community transit services	For public transportation purposes	For transportation services that meet the transportation needs of low-income persons
<b>Eligible Recipients</b>	<ul style="list-style-type: none"> <li>▪ Transit operators</li> <li>▪ Cities and Counties if eligible to claim TDA</li> <li>▪ MTC for regional coordination</li> <li>▪ Other entities, under an agreement with an eligible recipient</li> </ul>	Transit operators or local agencies that are eligible to receive STA funds, as listed by State Controller's Office	<ul style="list-style-type: none"> <li>▪ Operators of public transportation services, including private operators of public transportation services</li> <li>▪ Private non-profit organizations</li> <li>▪ State or local governmental authority</li> </ul>
<b>Eligible Projects</b>	<p><u>Transit Capital and Operations</u>, including:</p> <ul style="list-style-type: none"> <li>▪ New, continued or expanded fixed-route service</li> <li>▪ Purchase of vehicles</li> <li>▪ Shuttle service if available for use by the general public</li> <li>▪ Purchase of technology (i.e. GPS, other ITS applications)</li> <li>▪ Capital projects such as bus stop improvements, including bus benches, shelters, etc.</li> <li>▪ Various elements of mobility management, if consistent with STA program purpose and allowable use. These may include planning, coordinating, capital or operating activities.</li> </ul>	<p><u>Transit Capital</u> (including a minimum operable segment of a project) for:</p> <ul style="list-style-type: none"> <li>▪ Rehab, safety, or modernization improvements</li> <li>▪ Capital service enhancements or expansions</li> <li>▪ New capital projects</li> <li>▪ Bus rapid transit improvements</li> <li>▪ Rolling stock procurement, rehab, or replacements</li> </ul> <p>Projects must be consistent with most recently adopted short-range transit plan or other publicly adopted plan that includes transit capital improvements</p>	<p><u>Capital or Operating projects</u> including:</p> <ul style="list-style-type: none"> <li>▪ Services (e.g. late-night &amp; weekend, shuttles)</li> <li>▪ Ridesharing and carpooling</li> <li>▪ Transit-related aspects of bicycling</li> <li>▪ Local car loan programs</li> <li>▪ Marketing</li> <li>▪ Administration and expenses for voucher programs</li> <li>▪ ITS, AVL, etc. for improving scheduling and dispatch</li> <li>▪ Mobility management</li> </ul> <p>Projects must be derived from the regionally-adopted Coordinated Public Transit-Human Services Transportation Plan</p>

	State Transit Assistance (STA)	Proposition 1B – Transit	Job Access Reverse Commute (JARC)
<b>Lifeline Program Local Match</b>	20%	20%	<ul style="list-style-type: none"> <li>▪ 50% for operating projects (may use STA funds to cover up to 30% if project is eligible for both JARC and STA)</li> <li>▪ 50% for auto projects</li> <li>▪ 20% for capital projects</li> </ul>
<b>Estimated timing for availability of funds to project sponsor</b>	<ul style="list-style-type: none"> <li>▪ Transit operators and eligible cities and counties can initiate claims immediately following MTC approval of program of projects for current fiscal year funds.</li> <li>▪ For "Other entities" the eligible recipient acting as fiscal agent will initiate a funding agreement following MTC approval of program of projects. Funds will be available on a reimbursement basis after execution of the agreement.</li> </ul>	Project sponsors must submit a Proposition 1B application to MTC for submittal to Caltrans. The estimated due date is November 2008 (or February 2009) (Tier I) and November 2009 (or February 2010) (Tier II). Disbursement is estimated to occur within 3 months of receipt of the application.	Following MTC approval of program of projects, there will be a 6-12 month process of securing the grant from FTA (adjusting funding depending on actual Congressional appropriation, entering projects in the TIP applying for the FTA grant, FTA review and approval) and MTC entering into funding agreements with the project sponsors. Funds will be available on a reimbursement basis after execution of the agreement.
<b>Accountability &amp; Reporting Requirement</b>	<ul style="list-style-type: none"> <li>▪ Transit operators and eligible cities and counties must submit annual ridership statistics for the project, first to Lifeline Program Administrators for review, and then to MTC along with annual claim</li> <li>▪ "Other entities" must submit quarterly performance reports with invoices, first to Lifeline Program Administrators for review, and then to MTC for reimbursement.</li> </ul>	<ul style="list-style-type: none"> <li>▪ Using designated Caltrans forms, project sponsors are required to submit project activities and progress reports to the state every six months, as well as a project close-out form. Caltrans will track and publicize progress via their website.</li> </ul>	<ul style="list-style-type: none"> <li>▪ All project sponsors will submit quarterly performance reports with invoices for reimbursement to MTC. Prior to submittal to MTC, reports will be submitted to Lifeline Program Administrators for review.</li> </ul>

**Note:** Information on this chart is accurate as of May 2008. MTC will strive to make Lifeline Program Administrators aware of any changes to fund source guidelines that may be enacted by the appropriating agencies (i.e. State of California, Federal Transit Administration).



DATE: August 18, 2008  
TO: SolanoExpress Intercity Transit Consortium  
FROM: Liz Niedziela, Transit Program Manager/Analyst  
RE: SolanoExpress Annual Ridership Update

**Background/Discussion:**

Funding for Intercity Transit Routes is determined by the Intercity Transit Funding Agreement and all seven cities, the County of Solano and STA contribute funding. Fairfield and Suisun Transit's (FAST) Route 30 and 90 and Vallejo Transit new Route 78 comprise three of the seven SolanoExpress Routes funded through this agreement and are managed by the STA.

Overall ridership for SolanoExpress intercity routes in FY 2007-2008 exceeded 1.1 million riders with an increased ridership of 10.5% from the previous fiscal year. (see Attachment A) The highest ridership percentage increase was Route 85 at 22%.

**FAIRFIELD AND SUISUN TRANSIT (FAST)**

Route 20 is operated by FAST with service hours from 6:42 a.m. to 7:42 p.m., Monday thru Friday and Saturdays from 7:30 a.m. to 5:24 p.m. This route serves residents between Fairfield and Vacaville via the I-80 corridor starting its run at Fairfield Transportation Center (FTC) and ending at Ulatis Cultural Center in Vacaville with stops at Solano Mall and Vacaville's Davis St. Park and Ride. It operates hourly. Ridership for Route 20 increased 3% from the previous year. For Fiscal Year (FY) 2007-2008, Route 20 carried 42,550 passengers.

Route 30 operates seven roundtrips, Monday to Friday, by FAST. This route is a commuter focused express route that connects several local jurisdictions, including Fairfield, Vacaville, Dixon, Davis, and Sacramento. The purpose of the extension to Sacramento several years ago was to improve the general performance and farebox recovery on the route as well as to address an Unmet Transit needs issue. There were five roundtrips a day in FY 2007-08. Ridership for Route 30 increased 8% from the previous year. For FY 2007-2008, Route 30 carried 37,118 passengers.

Route 40 is operated by FAST with service hours 5:00 a.m. to 8:31 p.m. It operates Monday to Friday servicing Vacaville and Walnut Creek BART station via Fairfield and Benicia. It operates during the morning and evening commute periods only. Service points include Vacaville Davis St. Park and Ride, FTC, Benicia, Pleasant Hill BART Station, and Walnut Creek BART Station. Ridership for Route 40 increased 16% from the previous year. For FY 2007-2008, Route 40 carried 48,226 passengers.

Route 90 operates from 4:10 a.m. to 8:12 p.m., Monday thru Friday. FAST has been operating this route since October 2006. The previous operator was Vallejo Transit. This route is also a commuter focused route that services Fairfield, Suisun City AMTRAK,

and El Cerrito del Norte BART. It operates hourly during non-peak periods and as frequently as every 15 minutes during the morning and evening peak periods. Ridership for Route 90 increased 21% from the previous year. For FY 2007-2008, Route 90 carried 213,033 passengers.

**BENICIA BREEZE**

Route 75 is operated by Benicia Breeze Monday to Saturday. This route connects Vallejo and Benicia residents to Pleasant Hill BART Station and to the Vallejo Ferry Terminal with service hours from 5:35a.m. to 8:53 p.m. The frequency is approximately every 30 minutes during peak and 60 minutes during off peak. Ridership for Route 75 decreased 1% from the previous year. For FY 2007-2008, Route 75 carried 107,307 passengers.

**VALLEJO TRANSIT**

Route 80 operates Monday thru Friday from 4:15 a.m. to 10:52 p.m. with service on Saturdays and Sunday from 5:55 a.m. to 10:52 p.m. This route is a non-stop service between Vallejo and El Cerrito del Norte BART station and is a key connection to the East Bay. Ridership for Route 80 increased 6% from the previous year. For FY 2007-2008, Route 80 carried 408,831 passengers.

Route 85 operates from 5:35 a.m. to 11:28 p.m., Monday thru Friday with service on Saturdays and Sundays. This route services Vallejo Ferry Terminal, Six Flags, Green Valley Shopping, Solano Community College/Fairfield and Fairfield Solano Mall. Rt. 85 operates hourly on weekdays and every 2 hours on weekends. Ridership for Route 85 increased 22% from the previous year. For FY 2007-2008, Route 85 carried 153,552 passengers.

**Fiscal Impact:**

None.

**Recommendation:**

Informational.

**Attachments:**

- A. SolanoExpress Annual Ridership

### SolanoExpress Routes

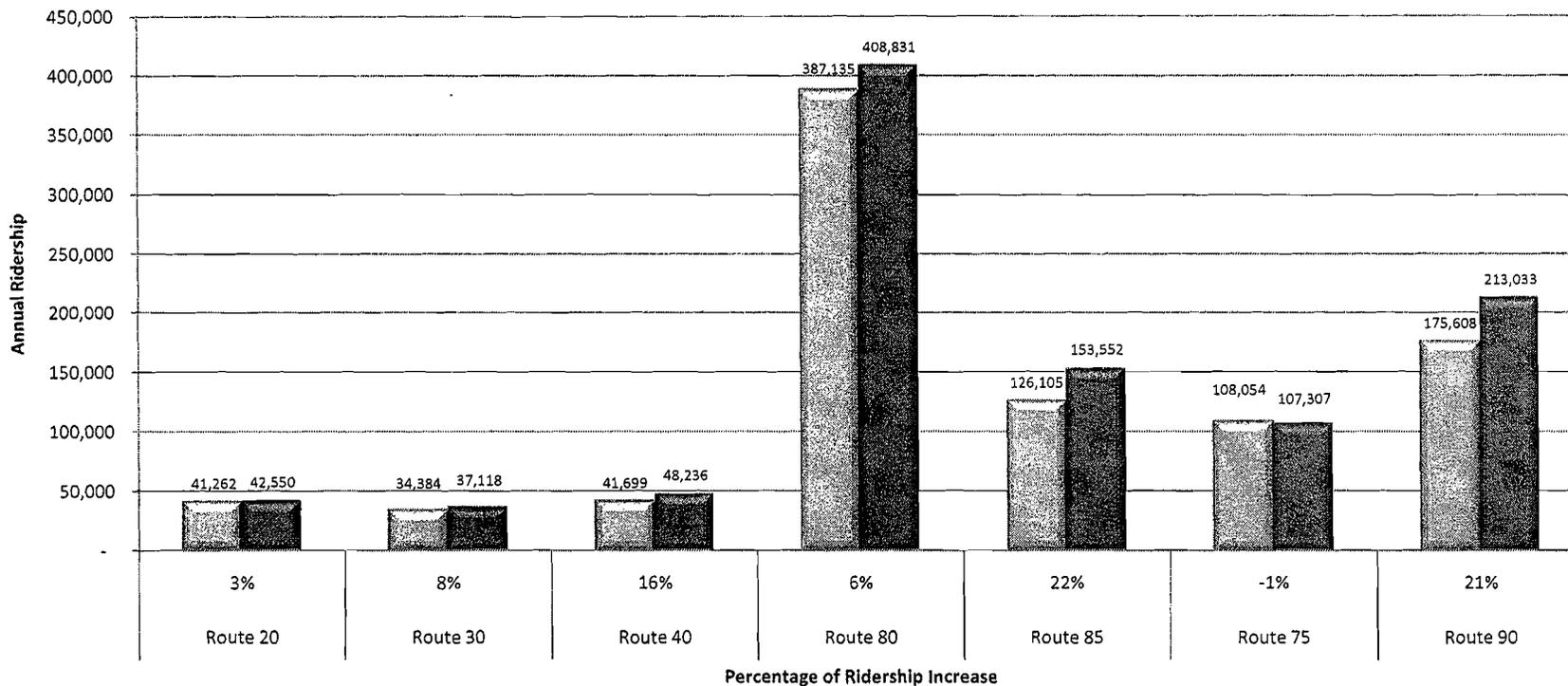
Overall Ridership Increase - 10.54%

2007-2008 Ridership - 1,010,627

2006-2007 Ridership - 914,247

Overall Ridership- 96,380

2006-2007 2007-2008



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DATE: August 18, 2008  
TO: SolanoExpress Intercity Transit Consortium  
FROM: Liz Niedziela, Transit Program Manager/Analyst  
RE: FY 2008-09 Intercity Transit Funding Agreement Service Changes

**Background:**

In the FY 2008-09 Intercity Transit Funding agreement, several service changes were anticipated and funded. Several of these have been recently implemented or are planned to be implemented soon. In addition, there has been a service reduction on one intercity route. These service changes are outlined in this report.

**Discussion:**

On July 1, Fairfield and Suisun Transit (FAST) added an additional morning and afternoon peak trip on Route 30 to serve Sacramento commuters (see Attachment A). This was funded through the FY 2008-09 ITF. The morning trip offers an earlier trip departing Fairfield at 6:08 a.m. allowing commuters to arrive in Sacramento by 7:00 am. The evening trip adds a later trip for commuters who want to depart after 5:00 p.m. The last trip now departs Capitol Mall at 6:00 pm. These trips provide more flexibility to Sacramento commuters, but have also eliminated the over-capacity problems that Rt. 30 had experienced for several months in the morning peak. FAST is conducting a load factor study on the Route 30. They plan to conduct an additional study after Labor Day when commute patterns typically return to normal to capture a complete picture of the ridership origin and destinations.

Effective September 6, Saturday service will be added to Route 30 for the first time. (see Attachment B) This new service will start with three roundtrips from Fairfield to UC Davis (UCD) with stops at Vacaville and Dixon. At UCD, riders will be able to connect with YoloBus to travel to Sacramento International Airport or downtown Sacramento. The need for Saturday Service for Dixon residents was identified as a transportation gap in Dixon Community Based Transportation Plan. The funding was secured from the first cycle of Lifeline funding.

On Monday, October 6, Vallejo Transit plans to start the new express service Route 78. Route 78 will introduce express bus service to the I-780 corridor connecting Vallejo and Benicia to Pleasant Hill and Walnut Creek BART Stations. The schedule is in the process of being finalized.

Effective August 3, 2008, Vallejo Transit reduced its service on Route 80. The reduction of service is during non-peak hours and the frequency was reduced from trips every 15 minutes to 30 minutes starting at 10:00 a.m. and ending at 2:00 p.m. This reduction of service was implemented to address the increasing financial impact of fuel and other costs. (see Attachment C)

An upcoming service change on FAST's Route 90 is being considered for implementation by November. Passenger feedback and a load factor study that was recently completed indicated high loads in the afternoon peak period. This was particularly true on the core 5:15pm and 5:31pm buses with load factors upwards of 85%. Overall ridership has been increasing. The load factor study also identified runs that are lower performing and could possibly be exchanged for the hours and miles for a new late afternoon peak period trip. Adding an additional peak period trip is contingent upon the delivery of a vehicle from Samtrans which is expected before November.

**Recommendation:**

Informational.

Attachment:

- A. FAST Service Change to Route 30
- B. FAST Additional Saturday Service to Route 30
- C. Vallejo Transit Schedule for Route 80

**EFFECTIVE September 6, 2008 \* NEW SATURDAY SERVICE TO DAVIS**



**ANNOUNCING SATURDAY SERVICE TO DAVIS!**

Fairfield and Suisun Transit (FAST) is pleased to announce that Saturday Service from Fairfield to Davis will begin September 6, 2008. This service will serve Fairfield, Vacaville, Dixon, and Davis with connections to YoloBus to get you to Sacramento International Airport or downtown Sacramento. FAST sincerely hopes this enhanced service will improve your day and help make transit your choice. Thanks for riding with us!

*George K. Fink, Transit Manager*

Comments? 707-428-7635 or email [transit@ci.fairfield.ca.us](mailto:transit@ci.fairfield.ca.us)

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Route 30 - Saturday Service to Davis					YoloBus Connections						
Fairfield		Vacaville	Dixon	UC Davis	YoloBus 42B	YoloBus 42A	UC Davis	Dixon	Vacaville	Fairfield	
Depart Transp. Center	Solano Mall	Ulati Cultural Center	Market Ln. Park & Ride	Arrive Memorial Union	To Downtown Sacramento	To Sacramento International	Depart Memorial Union	Market Ln. Park & Ride	Ulati Cultural Center	Depart Transp. Center	Solano Mall
8:03 AM	8:09 AM	8:24 AM	8:38 AM	9:00 AM	9:12 AM	9:28 AM	9:35 AM	9:57 AM	10:11 AM	10:36 AM	10:43 AM
11:03 AM	11:09 AM	11:34 AM	11:38 AM	12:00 PM	12:12 PM	12:27 PM	12:35 PM	12:57 PM	1:11 PM	1:36 PM	1:43 PM
2:03 PM	2:09 PM	2:34 PM	2:38 PM	3:00 PM	3:12 PM	3:27 PM	3:35 PM	3:57 PM	4:11 PM	4:36 PM	4:43 PM

Route 30 is a Solano Express service



**EFFECTIVE JULY 1, 2008 \* NEW SERVICE TO SACRAMENTO**



**REVISED NOTICE OF SERVICE ADDITION**

**REVISED \* REVISED \* REVISED \* REVISED**

Fairfield and Suisun Transit (FAST) is changing the time of the proposed AM Trip in response to further public comment. This trip will arrive at Capitol Mall at 7:00am rather than 7:30am. We hope this change will accommodate your schedule and offer a reasonable alternative arrival in Sacramento.

Once passengers are dropped off in Sacramento, the bus will return to the Fairfield Corporation Yard (Garage). Please note that this bus will not accept passengers at P & 8th in the morning. Similarly, in the afternoon, no passengers will be allowed to board until the bus reaches Capitol Mall at 5:42pm. Again, thanks for riding with us.

George K. Fink, Transit Manager - 707-498-6636 or gkfink@dfairfield.ca.us

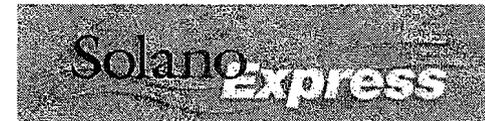
**Route 30 - Eastbound (Fairfield to Davis/Sacramento)**

Fairfield		Vacaville	Dixon	UC Davis			Sacramento							
Depart Transp. Center	Solano Mall	Davis St. Park & Ride	Market Ln. Park & Ride	Health Science	Silo	Arrive Memorial Union	Depart Memorial Union	Arrive Capitol Mall	Depart Capitol Mall	J St. & 6th St.	9th St. & L St.	9th St & O St.	Arrive P St & 8th St.	Depart P St. & 8th St.
6:48 AM	6:53 AM	7:07 AM	7:22 AM	7:32 AM	7:37 AM	7:42 AM	7:45 AM	8:07 AM	8:07 AM	8:10 AM	8:13 AM	8:15 AM	8:17 AM	8:32 AM
6:52 AM		7:04 AM	7:20 AM					7:44 AM	7:44 AM	7:47 AM	7:50 AM	7:52 AM	7:54 AM	7:54 AM
11:56 AM	12:02 PM	12:17 PM	12:31 PM			12:53 PM	12:56 PM	1:18 PM	1:19 PM	1:22 PM	1:25 PM	1:27 PM	1:28 PM	1:38 PM
3:39 PM		>>>> Direct Express to Sacramento >>>>>>						4:24 PM	4:29 PM	4:32 PM	4:35 PM	4:37 PM	4:39 PM	4:39 PM
4:00 PM	4:06 PM	4:20 PM	4:35 PM					5:00 PM	5:05 PM	5:08 PM	5:11 PM	5:13 PM	5:15 PM	5:15 PM
		Deadhead to Sacramento						5:42 PM	5:47 PM	5:50 PM	5:53 PM	5:55 PM	5:57 PM	5:57 PM

**Route 30- Westbound (Sacramento/Davis to Fairfield)**

Sacramento		UC Davis			Dixon	Vacaville	Fairfield	
Depart P St. & 8th St	Depart Capitol Mall	Arrive Memorial Union	Depart Memorial Union	Health Science	Market Ln. Park & Ride	Davis St. Park & Ride	Solano Mall	Arrive Transp. Center
7:54 AM	7:57 AM							8:39 AM G
8:32 AM	8:35 AM	8:57 AM	8:58 AM			9:16 AM	9:46 AM	9:54 AM G
1:38 PM	1:41 PM	2:03 PM	2:06 PM		2:24 PM	2:40 PM	2:54 PM	3:02 PM G
4:39 PM	4:42 PM	5:05 PM	5:07 PM	5:15 PM	5:20 PM	5:31 PM	5:46 PM	6:06 PM G
5:15 PM	5:18 PM					5:43 PM	5:58 PM	6:12 PM G
5:57 PM	6:00 PM					6:30 PM	6:48 PM	7:05 PM G

Route 30 is a Solano Express service



80 El Cerrito Del Norte BART WESTBOUND					
Sereno Transit Center	Tennessee & Sonoma	Vallejo Ferry Terminal	YORK & MARIN	Curitiba Park & Ride Lot	El Cerrito Del Norte BART
<b>MONDAY-FRIDAY</b>					
4:15a	4:20	4:23	4:25	4:28	4:47
4:50a	4:55	4:58	5:00	5:03	5:22
			5:15	5:18	5:37
5:20a	5:25	5:28	5:30	5:33	5:52
			5:45	5:48	6:07
5:50a	5:55	5:58	6:00	6:03	6:22
			6:15	6:18	6:37
			6:30	6:33	6:52
			6:45	6:48	7:07
			7:00	7:03	7:22
			7:15	7:18	7:37
			7:30	7:33	7:52
		7:45	7:48	8:07	
		8:00	8:03	8:22	
		8:15	8:18	8:37	
		8:30	8:33	8:52	
		8:45	8:48	9:07	
		9:00	9:03	9:22	
		9:15	9:18	9:37	
		9:30	9:33	9:52	
		9:45	9:48	10:07	
		10:00	10:03	10:22	
		10:30	10:33	10:52	
		11:00	11:03	11:22	
		11:30	11:33	11:52	
		12:00	12:03	12:22	
		12:30	12:33	12:52	
		1:00	1:03	1:22	
		1:30	1:33	1:52	
		2:00	2:03	2:22	
		2:15	2:18	2:37	
		2:30	2:33	2:52	
		2:45	2:48	3:07	
		3:00	3:03	3:22	
		3:15	3:18	3:37	
		3:30	3:33	3:52	
		3:45	3:48	4:07	
		4:00	4:03	4:22	
		4:15	4:18	4:37	
		4:30	4:33	4:52	
		4:45	4:48	5:07	
		5:00	5:03	5:22	
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		5:30	5:33	5:52	
		5:45	5:48	6:07	
		6:00	6:03	6:22	
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		6:30	6:33	6:52	
		6:45	6:48	7:07	
		7:00	7:03	7:22	
		7:15	7:18	7:37	
		7:32	7:35	7:54	
		8:05	8:08	8:27	
		8:35	8:38	8:57	
		9:05	9:08	9:27	
		9:35	9:38	9:57	
		10:30	10:33	10:52	

BART Trains TO Fremont & Daly City/Millbrae	
Daly City / Millbrae Train Depart	Fremont Train Depart
<b>MONDAY-FRIDAY</b>	
5:01	4:53
5:31	5:38
5:46	5:53
6:01	6:08
6:16	6:23
6:31	6:38
6:46	6:53
7:01	7:08
7:16	7:23
7:31	7:38
7:46	7:53
8:01	8:08
8:16	8:23
8:31	8:38
8:46	8:53
9:01	9:08
9:16	9:23
9:31	9:38
9:46	9:53
10:01	10:08
10:16	10:23
10:31	10:38
11:01	11:08
11:31	11:38
12:01	12:08
12:31	12:38
1:01	1:08
1:31	1:38
2:01	2:08
2:31	2:38
2:46	2:53
3:01	3:08
3:16	3:23
3:31	3:38
3:46	3:53
4:01	4:08
4:16	4:23
4:31	4:38
4:46	4:53
5:01	5:08
5:16	5:23
5:31	5:38
5:46	5:53
	6:08
	6:23
	6:38
	6:53
	7:08
	7:23
	7:38
	7:53
	8:08
	8:38
	9:08
	9:38
	10:08
	11:08

2-Zone Fares Vallejo - El Cerrito Del Norte BART	
Regular (Age 19 to 64) Cash One Way	\$5.00
Youth (Age 6-18) Cash One Way	\$5.00
Seniors/Disabled/Medicare Card (Age 65+) Cash One Way	\$2.50

Children Age 5 and under, two free per fare-paying passenger. Additional children pay youth fare.

### Senior/Medicare/Disabled Discount

Bay Area Regional Transit Connection Discount Cards and Medicare Cards with Photo ID are accepted for senior and disabled fares. For more information call Vallejo Transit at (707) 648-4666.

### Making Transfers

Vallejo Transit's main transfer points north to south are Solano Mall in Fairfield, Fairfield Transportation Center, Sereno Transit Center and York & Marin in Vallejo, and the El Cerrito Del Norte BART station.

We charge just one fare for a trip, even if a transfer is required. Transfers are issued only when fare is paid, so please tell the driver your destination if you are transferring.

If you are transferring to a route requiring a higher fare than the local bus, please pay full fare on the first bus.

Transfers are not valid after the time shown on the transfer.

### Transit Information

Please call (707) 648-4666 in Vallejo or dial 511 within Solano County for transit information, between 8:00 a.m. and 5:30 p.m. weekdays except the holidays indicated below.

Vallejo Baylink ferry information is available at (877) 64-FERRY or [www.baylinkferry.com](http://www.baylinkferry.com).

### Holiday Service

No service on Memorial Day, July 4th, and Labor Day, Thanksgiving, Christmas Day, and New Years Day.

Weekday service will operate on Veteran's Day. Saturday service, with modified schedules on Routes 80, will operate on the Day After Thanksgiving, Martin Luther King Day, and President's Day.

**See other side** for service from El Cerrito Del Norte **BART to Vallejo**.

Please refer to Route 80 Weekend & Holidays schedule for Saturday, Sunday, and holiday service.

[www.vallejotransit.com](http://www.vallejotransit.com)

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DATE: August 19, 2008  
TO: SolanoExpress Intercity Transit Consortium  
FROM: Judy Leaks, SNCI Program Manager/Analyst  
RE: SolanoExpress Transit Marketing Plan Update

**Background:**

Solano Transportation Authority (STA) coordinates intercity transit service marketing for the Baylink Ferry and SolanoExpress bus routes. STA received approximately \$260,000 in RM 2 marketing funds during FY 2007-08 from MTC. These funds had to be obligated by June 30, 2008 and used only to market RM 2 routes which include the Baylink Ferry and Routes 40, 80, 85, and 90. To include all the intercity routes on some marketing strategies, these funds would be supplemented by SolanoExpress marketing funds. Both funds were in the STA budget.

**Discussion:**

**Express Transit Try-It-Free:** The Express Transit Try-It-Free promotion was launched July 7<sup>th</sup> and has been completely implemented. Posters for bus tails, interior bus cards and bus shelters were distributed and installed. A 30 second video "Pump-Top" ad was launched at selected gas stations in Solano County, and the electronic billboard ads in Fairfield and Vallejo are on display. The planning, design, and securing of the advertising and incentives was completed prior to June 3.

Staff is administering the distribution of 1,500 10-ride passes, which are intended to attract new riders on RM 2 bus routes. As of August 15, nearly 700 have been sent to interested riders. The pass includes a section where the ten (10) rides can be punched when taken, with a fold-over, mail-in form that will be used for a monthly pass prize drawing. These passes are valid until March 31, 2009.

**Senior Outreach and Ambassador Program:** Vacaville launched a senior outreach program with interior ads in their local buses, bus shelter ads, and postcards promoting the RM 2 bus routes. As proposed, Fairfield and Suisun Transit's (FAST) Transit Ambassador/Senior Outreach Program, which offers personalized orientation for new users of public transit, including Solano Express, is being implemented this summer. Vallejo Transit is implementing a similar Ambassador/Senior program with the goal of increasing awareness of what services are available and to educate the riders on how to use the system.

**Systemwide Maps:** An updated intercity, countywide map was produced. This map is displayed at bus shelters. The City of Vallejo provided 20 bus shelters to display this system map.

**Weekend Ferry Promotion:** The Baylink "Weekender Duo Pass" promotion was launched May 31 with newspaper ads in local papers. Staff is administering the distribution of these vouchers and tracking the results. The vouchers must be redeemed at the Vallejo Baylink Ferry Terminal for a Duo Pass that is valid until December 2008. 1,500 Duo Passes were

purchased and 2,000 vouchers were printed. As of August 15, over 1,800 vouchers have been disbursed. Because only 166 vouchers have been redeemed to date, additional vouchers were printed. Staff will send a reminder e-mail to those who received vouchers encouraging them to redeem the vouchers soon as there is a limited supply of the Duo Passes.

**Recommendation:**

Informational.



DATE: August 18, 2008  
TO: SolanoExpress Intercity Transit Consortium  
FROM: Elizabeth Richards, Director of Transit and Rideshare Services  
John Harris, Project Manager  
RE: Transit Consolidation Study Update

**Background:**

In Solano County, each City and the County fund and/or operate transit services. This includes local and intercity transit services as well as general public and American with Disabilities Act (ADA) paratransit services. A subsidized taxi program and other special transportation services are also funded with local transit funds and operated through local jurisdictions.

Over the past several years, the issue of consolidating some or all of the services has been discussed and proposed for evaluation. This topic was discussed by STA Board members at the February 2005 Board retreat and the participants expressed interest and support for transit service becoming more convenient through a seamless system, that there should be a reasonable level of service throughout the county, and that local transit issues and needs would have to be considered and addressed. In March 2005, the STA Board directed STA staff to initiate a countywide Transit Consolidation Study. In April 2005, the STA Board approved goals, objectives and evaluation criteria to be incorporated in the scope of work for this study. After funding was secured, DKS Associates was selected to lead the Transit Consolidation Study.

Work began in early 2007. The first major endeavor was to conduct an extensive outreach involving interviews with transit operator staff, other city staff, public officials, and others. Interviews began with STA Board members and Board alternates in March 2007 and with local staff and funding partners in April and continued into May and June. To gain a broad perspective of issues and concerns, nearly sixty (60) interviews were conducted. Outreach to transit users was added. The consulting team held a focus group meeting with the STA's Paratransit Coordinating Council (PCC) members in May 2007. In addition, two focus group sessions with transit users were held in June 2007 in Vacaville and Vallejo.

In May 2007, the consultants presented to the STA Board a summary of their findings from the interviews. The summary represented a set of commonalities, key issues and potential challenges. Board feedback included extending the schedule for the study, completing the interviews, collecting user input, and analyzing the issues associated with preliminary consolidation alternatives prior to the return to the Board.

A preliminary analysis of alternatives was presented to the Technical Advisory Committee (TAC) and Consortium in June 2007. It included five (5) potential transit

consolidation alternatives. During discussion at the TAC meeting, a sixth (6<sup>th</sup>) alternative was requested. This alternative suggested consideration of consolidating all intercity fixed-route service and local and intercity American for Disabilities (ADA) paratransit service.

At the July 2007 STA Board meeting, staff presented the six (6) transit consolidation alternatives to the STA Board along with the Executive Committee's recommendation and a recommendation to release the Findings Report and the Options Report once the TAC and Consortium had additional time to review. After discussion, the STA Board modified and approved the membership of the Transit Consolidation Steering Committee to include all eight (8) jurisdictions with individual Board members and City Managers and the County Administrator.

The Transit Consolidation Steering Committee first met October 2007 and provided guidance to Phase II. Phase II is a detailed assessment of the existing transit operators including an analysis of not only their operations but also their financial accounting methodology and forecasting. In addition, several potential consolidation options were to be further analyzed. One of the first consolidation options to be evaluated was a Benicia/Vallejo consolidation.

**Discussion:**

Separate from the Transit Consolidation Study, DKS Associates and the consultant team recently completed an in-depth assessment of the Benicia Breeze transit system. Although the Benicia study was primarily conducted for other purposes, this effort assisted with the transit consolidation study. This was followed by a somewhat similar in-depth analysis of Vallejo Transit. This Vallejo Transit Financial and Service Assessment Study will provide an independent report to the STA Board on the projected financial shortfall of Vallejo Transit service and how this is likely to affect service delivery. This assessment was planned to be conducted on a short timeframe. Work began in July with a summary and recommendations to be delivered by September 2008. A further update of this effort will be provided to the TAC and Consortium at their August 2008 meeting.

The next Transit Consolidation Steering Committee meeting is tentatively scheduled for Wednesday, September 24<sup>th</sup> at 11am to be held at the Suisun City Council Chambers. At this meeting, several elements of Phase II of the Transit Consolidation study will be presented for discussion as well as items requested at the last Transit Consolidation Working Committee. Draft agenda items proposed include:

- \* Description of STA's, County's and Cities' current role in transit;
- \* A thorough description of the structure of key funding sources for transit in Solano County;
- \* Status quo on Phase 2/Task 1 (current operations analysis);
- \* Status quo report on Option 1 (Benicia/Vallejo consolidation efforts and/or progress);
- \* Defining components of Option 5 (functional consolidation)

**Fiscal Impact:**

Not applicable

**Recommendation:**

Informational.



DATE: August 19, 2008  
TO: SolanoExpress Intercity Transit Consortium  
FROM: Liz Niedziela, Transit Program Manager/Analyst  
RE: Solano Paratransit Review and Service Delivery Alternatives Study

**Background:**

The Solano Transportation Authority (STA) manages Fairfield and Suisun Transit (FAST) operates Solano Paratransit. This has been the operating arrangement since the mid-1990s. The Americans for Disabilities Act (ADA) was approved in 1990 and set basic standards on how transit services would accommodate the disabled. In the beginning, intercity paratransit services countywide for the elderly and disabled were operated, under contract with the STA, by a non-profit organization – Solano County Economic Opportunity Council (SCEOC). In 1995, SCEOC was suddenly unable to provide the service. STA maintained the Solano Paratransit service through a contract with Fairfield and Suisun Transit. Nearly simultaneously, Vallejo decided to operate a similar service directly with the City of Benicia and thus Solano Paratransit became a north county service.

Solano Paratransit operates Monday – Saturday providing intercity paratransit service between the cities of Dixon, Fairfield, Suisun City, Vacaville and the unincorporated areas in the central and eastern portion of Solano County. Solano Paratransit has been primarily funded by Transportation Development Act (TDA) funds from the cities of Dixon, Fairfield, Suisun City, Vacaville and the County of Solano as well as Rio Vista until FY 2008-09. Over the years, STA has secured a variety of other funds for this service including 5310 grants for the new buses and Regional Paratransit State Transit Assistance Funds.

As the countywide transportation agency for Solano County, STA is focused on intercity services. Working with FAST and the funding partners, STA has coordinated the operating and capital funding for Solano Paratransit. Solano Paratransit is operated in conjunction with Fairfield's local paratransit service (DART). STA owns the paratransit vehicles but they are maintained and operated as part of the DART fleet. STA developed the current funding methodology and updates the cost-sharing subsidies annually and monitors the service. Day-to-day operations such as eligibility determinations, dispatching, and vehicle usage are integrated with DART.

The cost-sharing for FY 2008-09 was recently developed for Solano Paratransit based upon the Solano Paratransit funding partners' recommendations and supported by Consortium and Technical Advisory Committee (TAC). The total cost increased to \$792,849 for an annual total cost increase of 31% as compared to FY 2007-08 total cost of \$605,397. The increase in cost was a result of a new operator contract as well as increased fuel and maintenance costs. A meeting among the Solano Paratransit funding partners to address the cost increase and cost-sharing options. At this meeting, the higher cost of operating Solano Paratransit remained a concern for the funding partners. The STA staff offered to make a recommendation to the STA Board for a one-year allocation of \$192,000 of State Transit Assistance Funds (STAF) funds

towards Solano Paratransit to bring the cost down to the FY 2007-08 level so the funding partners would not be significantly impacted by the substantial increase. The STA Board approved this action on July 9, 2008.

**Discussion:**

With the Solano Paratransit funding partners’ concern that costs are increasing at a significant rate (this was the second double digit increase in the past five years) which is becoming increasingly difficult to accommodate within the transit budgets, it was also recommended that a study to review how Solano Paratransit delivers service take place to look at alternative ways to provide Solano Paratransit service. The study would review options of reducing service and/or the service area and the consequential impact on ADA passengers, review the option of each city providing their own paratransit service similar to Solano Paratransit but with transfers of passengers between cities, and review policies and the practice of how services are delivered that may also impact the increasing cost of paratransit service. The funding partners expressed the need for this study to take place as soon as possible to allow time to review the assessment by January 2009 in order to plan and prepare to make budget adjustments and/or implement a different service before FY 2009-10. This was supported at the Consortium, TAC, and the STA Board which approved funding and the authorization to select a consultant to complete this study.

The STA will release a request for proposal (RFP) for the Solano Paratransit Services and Service Delivery Alternative Study the week of August 18<sup>th</sup> of 2008. The primary purpose for this Solano Paratransit Review and Service Delivery Alternatives Study is to review how service is being delivered and evaluate alternative methods of delivery to control or reduce costs while meeting ADA requirements and maximizing mobility for ADA-eligible individuals. It is anticipated that a new delivery model is needed to deliver consistent, sustainable service to ADA-eligible individuals. The Solano Paratransit funding partners will be involved with the study as it progresses. The following is the study schedule:

<b>RFP and Consultant Selection Schedule</b>	
RFP Issued	Thursday, August 21, 2008
Proposals due to STA	Thursday, September 18, 2008 4:00 pm
Notification of Consultants to be interviewed	Monday, September 22, 2008
Consultant interviews	Tuesday, September 30, 2008
Consultants notified of selection	Friday, October 3, 2008
Notice to Proceed issued to selected consultant	Friday, October 10, 2008
Draft Report	January 2009
Final Report	February 2009

**Fiscal Impact:**

This Solano Paratransit Review and Service Delivery Alternatives Study will be funded with State Transit Assistance Funds for \$60,000

**Recommendation:**

Informational.



DATE: August 18, 2008  
TO: SolanoExpress Intercity Transit Consortium  
FROM: Judy Leaks, Program Manager/Analyst  
RE: Solano Napa Commuter Information (SNCI) Program  
Fiscal Year (FY) 2007-08 Year-End Report

**Background:**

The Solano Transportation Authority (STA)'s Solano Napa Commuter Information (SNCI) program is funded by the Metropolitan Transportation Commission (MTC), Bay Area Air Quality Management District (BAAQMD), and Eastern Solano Congestion Mitigation/Air Quality (CMAQ) funds for the purpose of managing countywide and regional rideshare programs in Napa and Solano Counties and providing air quality improvements through trip reduction.

The STA Board approved the FY 2007-08 Work Program for the SNCI Program in July 2007 (Attachment A). The Work Program included nine major elements.

1. Customer Service
2. Employer Program
3. Vanpool Program
4. Incentives
5. Emergency Ride Home
6. SNCI Awareness Campaign
7. Bike to Work Campaign
8. General Marketing
9. Partnerships

**Discussion:**

The SNCI Program has had an active and productive year. Following are the highlights of accomplishments from selected program elements.

**1. Customer Service**

SNCI staff assisted over 3,400 individuals who called in requesting rideshare, transit, and other information. Over 750 carpool/vanpool matchlists were processed; 538 were for newly interested commuters and 218 were updates.

Thousands of materials were distributed in response to phone calls, through numerous displays, at events, and through other means. Nearly 27,000 pieces of public transit schedules were distributed along with 8,503 SNCI Commuter Guides, 4,831 BikeLink maps and 5,904 SolanoExpress brochures.

Beginning January 2008, individuals could directly access the 511 Regional Ridematching Database through a “skinned” site on the SNCI webpage. This enabled them to obtain an immediate matchlist from a site that looks like it is a part of the SNCI site. This improvement reduced the wait time between requesting a matchlist and receiving one.

2. **Employer Program**

Employers throughout Solano and Napa Counties have received a range of employer services. Presentations detailing the benefits of alternative commute programs have been made to 22 employers, and 14 employer events have been staffed. Near the end of the contract year, interest in surveys and density maps increased. In June, two (2) surveys were conducted (Kaiser Medical Center in Napa and Northbay Healthcare in Fairfield/Vacaville) and four (4) density maps were prepared for the County of Napa (3) and Calistoga Ranch (1). SNCI provided transportation alternatives to State Compensation Insurance Fund (SCIF) employees at a relocation event.

The SNCI Program provides employers commute alternative information. These employers act as key channels to reach local employees. The Solano Commute Challenge was launched in July 2007. This employer outreach strategy incorporated strengthening partnerships with business organizations such as Chambers of Commerce and others. Based on the initial success, the Solano Commute Challenge has become part of the SNCI Awareness Campaign.

3. **Vanpool Program**

The SNCI vanpool program continues to provide quality customer service and support to new and existing vanpools. Sixteen new vanpools traveling through, to, or from Napa and Solano counties were formed by staff last year. Staff also performed 282 vanpool assists, which include processing Motor Vehicle Reports per Department of Motor Vehicle requirements, issuing Sworn Statement Cards, processing driver medical reimbursements, distributing van signs and/or bridge scrip, researching information for vanpools, and other assistance as needed.

4. **Incentives**

SNCI offers three ongoing commuter incentives: Vanpool Back-up Driver Incentive, Vanpool Formation Incentive, and a Bicycle Incentive. Seven (7) new vanpools received a start-up incentive and 25 individuals received the back-up drive incentive during the past year for a total of \$4,905 distributed. Both vanpool incentives are ongoing and continue to support new and existing vanpools. Twelve (12) individuals applied for and received the Bicycle Incentive.

5. **Emergency Ride Home**

The Solano County Emergency Ride Home (ERH) Program, implemented in early 2006, has 44 employers registered. There were 7 new employer additions in FY 2007-08. During the year, there were 6 requests to use the Solano County ERH program. The Napa County ERH Program was launched in late spring 2007. There are 17 employers registered. Twelve (12) new employers were added in FY 2007-08. During the year, one (1) request was made to use the Napa County ERH program.

6. **SNCI Awareness Campaign – The Solano Commute Challenge**

The Solano Commute Challenge was a pilot campaign during FY 2007-08. The overall goal for this campaign was to increase and sustain Solano County employees' use of alternative transportation. Prize awards and raffle opportunities were provided to participants who met the goal of using a commute alternative at least 30 times during a four month period. Information about the Solano Commute Challenge was sent to targeted Solano County employers who had at least 100 employees and it was also posted on the STA's website.

Twenty-seven (27) major employers totaling 296 employees participated countywide. Genentech in Vacaville earned the title of "Most Outstanding Workplace" by having the most employees participate. 134 participants earned the title "Commute Champion" by using transit, carpool, vanpool, bike, or walking to work at least 30 times from July to October and received a \$50 Commute Buck reward. An additional 36 were dubbed "Commute Contenders" for attempting to meet the goal and earned \$25 Commute Buck rewards.

7. **Bike to Work Campaign**

Bike to Work Week, May 12-16, 2008, was designed to encourage drive-alone commuters to try bicycling to work. Approximately 1,160 individuals from Solano and Napa counties participated this year. The campaign included employer and general public outreach; newspaper and radio advertising; locally donated prizes; 15 strategically placed energizer stations; and two "contests" with winners from each county - the Bike Commuter of the Year and the Team Bike Challenge. This year SNCI coordinated with the Safe Routes to School program to bring information about bicycle safety to schools.

8. **General Marketing**

Staff maintained 123 display racks throughout Solano and Napa Counties with SNCI literature and regional transit information – this included 5 new display racks added in the first half of FY 2007-08. A total of 62 events were staffed throughout Napa and Solano Counties: 14 employer events and 48 community events. SNCI also promoted services through various local printed publications.

As part of a general awareness campaign, SNCI conducted a Coffee sleeve promotion. Coffee sleeves bearing the SNCI logo and message to "Improve Your Commute" were distributed at select coffee shops during October and November.

9. **Partnerships**

SNCI, partnering with the Safe Routes to School (SR2S) program, held eight (8) bike safety related events at four (4) schools between May 14, and June 13, 2008. The participating schools were: Anderson Elementary in Dixon, Foxboro Elementary and Cambridge Elementary in Vacaville (Travis USD), and Dan O. Root Elementary in Suisun City. These events included both educational and encouragement elements in the form of Bike Rodeos and Walk and Roll Competitions.

Staff has been an active participant in Solano's Children's Network Constructing Connections committee and the Napa Clean Air Coalition including providing technical assistance with the group's development of a car-free tourism website.

The SNCI program also helped support two Community-Based Transportation Plans conducted in Cordelia/Fairfield/Suisun City and Vallejo this year.

**Recommendation:**  
Informational.

Attachment:

A. SNCI Work Program FY 2007-08



**Solano Napa Commuter Information (SNCI)  
Work Program  
FY 2007-08**

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1. **Customer Service**: Provide the general public with high quality, personalized rideshare, transit, and other non-drive alone trip planning through teleservices, internet and through other means. Continue to incorporate regional customer service tools such as 511, 511.org and others.
2. **Employer Program**: Outreach and be a resource for Solano and Napa employers for commuter alternative information including setting up internal rideshare programs. Maximize these key channels of reaching local employees. SNCI will continue to concentrate efforts with large employers through distribution of materials, events, major promotions, surveying, and other means. Coordination with Solano EDC, Napa Valley EDC, chambers of commerce, and other business organizations.
3. **Vanpool Program**: Form 20 vanpools and handle the support of over 100 vanpools while assisting with the support of several dozen more.
4. **Incentives**: Evaluate, update and promote SNCI's commuter incentives. Continue to develop, administer, and broaden the outreach of carpool, vanpool, bicycle, transit, and employee incentive programs.
5. **Emergency Ride Home**: Broaden outreach and marketing of the emergency ride home program to Solano County and Napa County employers.
6. **SNCI Awareness Campaign**: Develop and implement a campaign to increase general awareness of SNCI and SNCI's non-drive alone services in Solano and Napa counties.
7. **California Bike to Work Campaign**: Take the lead in coordinating the 2007 Bike to Work campaign in Solano and Napa counties. Coordinate with State, regional, and local organizers to promote bicycling locally.
8. **General Marketing**: Maintain a presence in Solano and Napa on an on-going basis through a variety of general marketing activities for rideshare, bicycling, and targeted transit services. These include distribution of a Commuter Guide, offering services at community events, managing transportation displays, producing information materials, print ads, radio ads, direct mail, public and media relations, cross-promotions with other agencies, and more.
9. **Partnerships**: Coordinate with outside agencies to support and advance the use of non-drive alone modes of travel in all segments of the community. This would include assisting local jurisdictions and non-profits implementing projects identified through Community Based Transportation Plans; Children's Network and other efforts.

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DATE: August 19, 2008  
TO: SolanoExpress Intercity Transit Consortium  
FROM: Judy Leaks, SNCI Program Manager/Analyst  
RE: SNCI Monthly Issues

**Background:**

Each month, the STA's Solano Napa Commuter Information (SNCI) program staff provides an update to the Consortium on several key issues: Napa and Solano transit schedule status, marketing, promotions and events. Other items are included as they become relevant.

**Discussion:**

**Transit Schedules:**

The monthly transit schedule matrix was distributed to all Solano and Napa operators the week of August 18<sup>th</sup>. Based on the response received, an updated transit matrix will be provided at the meeting.

**Marketing/Promotions:**

Staff is processing and tracking requests for the Baylink "Weekender Duo Pass" and the "Express Transit Try-It-Free" promotions, funded by the RM2 Marketing funds. As of August 15<sup>th</sup> over 1,800 Weekender Duo Pass vouchers have been mailed out and nearly 700 free 10-Ride pass requests fulfilled.

The 2008 Solano Commute Challenge (SCC) is underway. The SCC is a targeted outreach campaign involving employers and the local business community. Participants will receive incentive rewards by using transit, carpools, vanpools, bikes and walking at least 30 times from August-October. A mailing, that included a poster, employer registration form and a sample employee registration brochure, was sent out to targeted employers earlier this month. Employers are currently signing up to participate in this year's event. A website is being developed where individual participants will be able to track their trips using commute alternatives in Commute Logs online.

**Events:**

SNCI staffs information booths at events where transit information is distributed along with a range of other commute options information. Staff has begun the summer Farmers Market events in Vacaville and Napa. SNCI staffed the following events – Napa and Vacaville Farmers Markets, Rubicon Estate Health Faire in Rutherford, Kaiser Permanente Safety/Health fair in Napa, and the Fairfield Job Fair in Fairfield.

**Recommendation:**

Informational.

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DATE: August 18, 2008  
TO: SolanoExpress Intercity Transit Consortium  
FROM: Robert Macaulay, Director of Planning  
RE: Comprehensive Transportation Plan (CTP) Update

**Background:**

The STA Board has initiated an update of the Solano Comprehensive Transportation Plan (CTP). There are three committees advising the STA Board on the CTP update, one for each CTP Element: Alternative Modes, Arterials, Highways and Freeways, and Transit.

**Discussion:**

One of the primary purposes of the CTP is to guide the STA in making future funding decisions. As with the current Metropolitan Transportation Commission (MTC) prepared Regional Transportation Plan (RTP), it is important to identify those projects that are already being implemented and those that are fully funded but not yet implemented. This provides the STA Board and the CTP Committees not only list of those projects that have been implemented or funded based upon past CTP policies, but also a good understanding of the financial as well as policy issues that come out of the CTP policy recommendations.

The attached table shows both roadway and transit projects, divided into three categories:

1. **Implemented.** These are projects that have complete funding and environmental review, and are ready for the issuance of final construction documents. (This category does not include projects that are already either in final design or under construction, such as the Jameson Canyon improvements; the I-80 High Occupancy Vehicle lanes from Red Top Road to Air Base Parkway, or the East End of the North Connector.)
2. **Committed.** These are projects with substantial investments and commitments (i.e. Project Study Report or major Environmental Document started), but with major milestones still to be met.
3. **RTP financially constrained projects.** These are locally and regionally significant projects that have been included in the Draft Financially Constrained RTP.

There are numerous projects identified in other STA documents and plans, including the initial \$1.98 billion project list submitted to MTC in March 2008. As the CTP process identifies priorities for STA investment, decisions will be able to be made regarding funding for these and potentially other, new projects.

The Alternative Modes Committee is scheduled to meet on August 27<sup>th</sup>, immediately after the TAC meeting. At that time, the Committee is expected to finalize the Draft Alternative Modes Purpose Statement and Goals. The Draft Alternative Modes Purpose Statement and Goals will be provided to the STA Board at its meeting on September 10<sup>th</sup>.

**Fiscal Impact:**

None at this time.

**Recommendation:**

Informational.

Attachments:

- A. CTP Project Commitment List

**ATTACHMENT A  
STA Project Commitment List**

**Implemented**

Sponsor	Project	Details	Cost	Shortfall	Commitment
STA	Jepson Parkway – Vanden Road Segment	Vanden Road Segment	\$27.8 M	\$0 (STIP funding identified for Jepson Parkway)	Draft EIR/EIS comment period closed
STA	I-80 EB Cordellia Truck Scales Relocation	Phase 1 (EB scales)	\$99.6 M	\$ 0 M	Fully Funded
STA	I-80/I-680/SR12 Interchange	First Phase	\$ 491 M	\$353.5 M	Funds identified in STIP/ITIP share in RTP
Solano County	Travis AFB Access	South gate improvements	\$2.25 M	\$0 M	Fully Funded w/Federal earmark and local match

## Committed

Sponsor	Project	Details	Cost	Shortfall	Commitment
STA	SR 12/Church Road Improvements	Intersection Optimization and Improvements	\$5 M	\$5 M	PSR Underway
STA	I-80 HOV Lanes EB and WB – Vallejo	Carrañez Bridge to SR 37	\$100 M	\$100 M	PSR Underway
STA	SR 12 Median Barrier	Suisun City to Rio Vista Phase 1 – SR 113 to Rio Vista Phase 2 – Suisun City to SR 113	\$100 M \$150 M	\$100 M \$150 M	PSR Underway
STA/ Fairfield / Vacaville	Jepson Parkway	Leisure Town (Alamo to Orange) Leisure Town (Vanden to Alamo) Cement Hill Segment Walters Road Extension Walters Road Widening	\$34.2 M \$18.9 M \$8.5 M \$41.1 M \$5.0 M	\$34.2 M \$18.9 M \$8.5 M \$41.1 M \$5.0 M	Draft EIR/EIS comment period closed
Solano County	Travis AFB Access	Canon Road and north gate improvements	\$5.6 M	\$4.6 M	Environmental document initiation pending, Federal earmark requested
STA	North Connector – West	West Segment of North Connector	\$32 M	\$8.5 M per STA 50/50 policy	Complete EIR Funding included in RTP STIP Request
Vallejo	Vallejo Station Ferry Terminal	Construct new Vallejo Baylink Ferry Terminal (includes additional parking, upgrade of bus transfer facilities, and pedestrian access improvements)	\$64 M	\$11 M	Final EIR Phase 1 fully funded
Vallejo	Curtola Park and Ride Structure – Phase 1	Convert current park and ride lot to parking structure, with improved bus access	\$12 M	\$0 M	Planning study underway

## RTP financially constrained projects

Sponsor	Project	Details	Cost	Shortfall	Commitment
Fairfield	Fairfield/Vacaville Multi-Modal Rail Station	Capitol Corridor intercity rail service and bus transfer station (Phases 1, 2, and 3)	\$42.6 M	\$13 M	Administrative draft of environmental document Completed planning study
Dixon	Dixon Multi-Modal Rail Station	Capitol Corridor intercity rail service and park and ride lot	\$3.7 M	\$10.5 M	Train depot and park and ride completed Preliminary engineering for passenger siding underway
STA	I-80 Auxiliary Lanes	Provide auxiliary lanes on I-80 in eastbound and westbound directions from I-680 to Airbase Parkway (includes an eastbound mixed flow lane from Route 12 East to Airbase Parkway and removes the I-80/Auto Mall hook ramps and C-D road slip ramp)	\$150 M	\$150 M	\$ 50 M in STIP share of RTP
Vacaville	Vacaville Intermodal Center – Phase 2	400 space parking garage	\$23 M	\$23 M	\$ 10 M in STIP share of Draft RTP
Fairfield	Fairfield Transportation Center – Phase 4	Expand parking structure at existing multi-modal center	\$16.1 M	\$8.0 M	Planning and preliminary engineering underway

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DATE: August 15, 2008  
TO: SolanoExpress Intercity Transit Consortium  
FROM: Jayne Bauer, Marketing and Legislative Program Manager  
RE: STA Annual Awards Program

**Background:**

The STA will present its 11<sup>th</sup> Annual Awards on Wednesday, November 12, 2008, at the Trilogy Clubhouse Vista Ballroom in Rio Vista.

**Discussion:**

Staff has developed descriptions and criteria for each award category to assist with the nomination process. The nomination period is August 18 through September 3, 2008. The attached Call for Nominations letter, Awards Categories and Criteria, and Nomination Form are posted on the STA website at [www.solanolinks.com/programs.html#awards](http://www.solanolinks.com/programs.html#awards). The deadline for electronically submitting nomination forms and supporting documents is September 3, 2008.

**Recommendation:**

Informational.

Attachments:

- A. Call for Nominations – 11<sup>th</sup> Annual STA Awards
- B. STA Annual Awards Categories and Criteria
- C. 11<sup>th</sup> Annual STA Awards Nomination Form

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*Solano Transportation Authority*

One Harbor Center, Suite 130  
Suisun City, California 94585

Area Code 707  
424-6075 • Fax 424-6074

**Members:**

Benicia  
Dixon  
Fairfield  
Rio Vista  
Solano County  
Suisun City  
Vacaville  
Vallejo

August 18, 2008

Dear Friends and Partners of Transportation:

**RE: Call for Nominations – 11th Annual STA Awards**

The 11th Annual Solano Transportation Authority Awards ceremony is scheduled for Wednesday evening, November 12<sup>th</sup>, 2008 at the Trilogy Clubhouse Vista Ballroom in Rio Vista.

On behalf of the Solano Transportation Authority, I am requesting nominations of individuals, programs, activities and projects that have contributed to our continued success in “improving the quality of life in Solano County by delivering transportation projects to ensure mobility, travel safety, and economic vitality.” This event provides the opportunity to showcase our many collective transportation accomplishments of the past year.

The categories to be recognized at this year’s awards ceremony are:

- Agency of the Year
- Advisory Committee Member of the Year
- Project of the Year
- Safety Project of the Year
- Transit Employee of the Year
- Business of the Year
- Partner of the Year
- Project Delivery
- Federal/State Elected Official of the Year



A description of the categories and criteria for which entries are judged is attached, as well as the nomination form. **Please complete the nomination form and submit it electronically no later than Wednesday, September 3, 2008.** Please attach photos and any supporting documents along with the form.

For more information, please call Jayne Bauer at 707-424-6075.

Sincerely,

Eddie Woodruff, Chair  
Mayor, City of Rio Vista

EW/jb

Attachments:

STA Annual Awards Nomination Form  
STA Annual Awards Categories

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# STA Annual Awards Categories

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## *Award Categories*

### Agency of the Year

#### **Description**

This category recognizes an STA member agency that has achieved overall excellence and made a significant contribution to helping Solano County's transportation programs and issues in an exemplary fashion.

#### **Selection Criteria**

- Significant regional or local projects
- Innovative technology
- Extraordinary development of funding for various transportation projects

### Advisory Committee Member of the Year

#### **Description**

This category recognizes the performance of a member of an STA citizen based advisory committee (BAC/PAC/PCC/SR2S), time spent on the project or program, and significant contribution made to the community.

#### **Selection Criteria**

- Active participation with the committee and its workplan
- Supported projects of regional importance
- Demonstrated leadership abilities and commitment to serving countywide needs
- Provided insights and valuable input on transportation issues

### Project of the Year

#### **Description**

This category recognizes a project completed or implemented during the year that has made significant improvements to countywide transportation, traffic, safety, or commute alternatives.

#### **Selection Criteria**

- Positive effect on air quality and other environmental concerns
- Anticipated a great need to serve traffic demands of the community

### Safety Project of the Year

#### **Description**

This category recognizes a project completed or implemented during the year that has made significant improvement to travel safety in Solano County.

#### **Selection Criteria**

- Accomplished project goals in a time-efficient manner.
- Substantially improved travel safety and/or enhanced road conditions.
- Anticipated safety needs immediately to provide an easier travel for commuters.

## **Transit Employee of the Year**

### **Description**

This category is based on a transit employee's (bus driver, dispatcher, supervisor, others) performance, dependability, safety, initiative to improve transit service, and positive attitude when delivering transit service to the public.

### **Selection Criteria**

- Consistently delivered exceptional positive service to transit team and/or public.
- Showed initiative to improve delivery of service.
- Overcame a significantly challenging situation to deliver high-quality service.

## **Business of the Year**

### **Description**

This category recognizes a business that has provided service and/or products above and beyond expectations to further the causes of transportation in the region, and exhibited strong leadership to help meet the growing demands of residents in Solano County.

### **Selection Criteria**

- Engaged in regional or local transportation issues.
- Proactive in providing public information on transportation to residents.
- Encouraged local businesses to support the efforts of the Solano Transportation Authority.

## **Partner of the Year**

### **Description**

This category recognizes overall performance of an STA partner agency (not a member of the STA) in improving mobility and other transportation elements throughout Solano County.

### **Selection Criteria**

- Engaged in regional or local transportation issues that benefit Solano County.
- Advocated for improving mobility, travel safety and economic vitality in Solano County.
- Played a dynamic role in influencing positive change to improve transportation needs that benefit Solano County.

## **Project Delivery**

### **Description**

This category recognizes a Solano Transportation Authority member agency's ability to deliver transportation projects, and in a timely manner.

### **Selection Criteria**

- Accomplished project goals in a time-efficient manner.
- Substantially improved travel safety and/or enhanced road conditions.
- Overcame obstacles in planning, construction or funding to meet project deadlines to provide an easier travel for commuters.

## **Federal/State Elected Official of the Year**

### **Description**

This category recognizes a Federal or State elected official who worked with STA and local agencies to provide much needed funding and on other transportation related issues.

### **Selection Criteria**

- Played a dynamic role in influencing legislation to promote critical transportation needs that benefit Solano County
- Made significant efforts to partner with other agencies in accomplishing the goals of the Solano Transportation Authority
- Responded with assistance to secure funding for critical transportation projects in Solano County

## **Special Award**

### **Description**

This category recognizes an individual, agency, program or project that has been particularly beneficial to regional transportation efforts in Solano County, or that does not fit into any other category.

### **Selection Criteria**

The criteria are unique to the individual nomination.

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# 11th Annual STA Awards



**1. Nominee:** (Please provide contact information for nominated individual, agency, group or organization.)

Name of nominee, Agency, Business,  
Program, Group or Contact Person: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_

Zip: \_\_\_\_\_

Phone: \_\_\_\_\_

E-mail: \_\_\_\_\_

**2. Nomination Category:**

<input type="checkbox"/> 1. Agency of the Year	<input type="checkbox"/> 6. Business of the Year
<input type="checkbox"/> 2. Advisory Committee Member of the Year	<input type="checkbox"/> 7. Partner of the Year
<input type="checkbox"/> 3. Project of the Year	<input type="checkbox"/> 8. Project Delivery
<input type="checkbox"/> 4. Safety Project of the Year	<input type="checkbox"/> 9. Federal/State Elected Official of the Year
<input type="checkbox"/> 5. Transit Employee of the Year	<input type="checkbox"/> 10. Special Award _____

**3. Description of Program/Activity/Project:** (Briefly describe your reasons for nominating the individual, program, activity, or project. Please include any specific information that may apply, such as: an individual's performance and whether the person was a volunteer or not; the number of people who worked on the activity; number of hours spent on the project; and/or the number of people served or affected. Include any photographs or other materials that will contribute to making the award decision.)

**4. Describe the timeframe of a particular action by the nominee or when the program took place:** (If applicable, indicate when the program or activity was completed or if it is ongoing)

**5. Describe the results and/or significance of the program, activity, or project:**  
(Describe the significance of the project or program with regards to how their action or program contributed to the transportation system in Solano County and what impacts the person/project had on those served.)

**6. Person Submitting Nomination:**

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Title: \_\_\_\_\_

Agency/Organization: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ ZIP: \_\_\_\_\_

***Please email this form and supporting photos and documents to  
jbauer@sta-snci.com by September 3, 2008***

For additional information, contact Jayne Bauer at 707-424-6075.  
Solano Transportation Authority, One Harbor Center, Suite 130, Suisun City, CA 94585



DATE: August 18, 2008  
 TO: SolanoExpress Intercity Transit Consortium  
 FROM: Sara Woo, Planning Assistant  
 RE: Funding Opportunities Summary

The following funding opportunities will be available to STA member agencies during the next few months. Also attached are summary fact sheets for each program. Please distribute this information to appropriate departments within your jurisdiction.

<b>Fund Source</b>	<b>Application Available From</b>	<b>Application Due</b>
Non-Urbanized Area Intercity Bus Program (FTA 5311)	Dan Mundy, Caltrans (916) 657-4587	<b>August 29, 2008</b>
Job Access and Reverse Commute (JARC) Program (FTA 5316)	Bill Walker, Caltrans (916) 654-8222	<b>August 29, 2008</b>
New Freedom Program (FTA 5317)	Bill Walker, Caltrans (916) 654-8222	<b>August 29, 2008</b>
Bay Area Air Quality Management District (BAAQMD) Lower-Emission School Bus Program*	Geraldina Grunbaum, BAAQMD (415) 749-4956	<b>September 30, 2008</b>
Bicycles Belong Coalition*	Elizabeth Train, Bikes Belong Coalition (303) 449-4893 x3	<b>November 24, 2008</b>

\* New funding opportunity



**FUNDING OPPORTUNITY**  
**Non-Urbanized Area Intercity Bus Program**  
**(FTA 5311(f))**  
Applications Due August 29, 2008

TO: SolanoExpress Intercity Transit Consortium  
FROM: Sara Woo, Planning Assistant

This summary of the Non-Urbanized Area Intercity Bus Program (FTA 5311(f)) is intended to assist jurisdictions plan projects that are eligible for the program. STA staff is available to answer questions regarding this funding program and provide feedback on potential project applications.

- Eligible Project Sponsors: Public agencies, private for profit organizations, private non-profit organizations, and tribal governments
- Program Description: The federal grant program provides funding for public transit in non-urbanized areas with a population fewer than 50,000 as designated by the Bureau of the Census.
- Funding Available: Approximately \$2.9 million
- Eligible Projects: Operating, capital, and/or planning projects  
Examples:
- **Operating:** costs/expenses, marketing activities
  - **Capital:** accessible vans and buses, infrastructure (shelters, benches, signage, technology (i.e. transit related ITS systems such as smart cards); equipment (communication, computer hardware and software); feasibility/planning studies
- Further Details: <http://www.dot.ca.gov/hq/MassTrans/5311.html>
- Program Contact Person: Dan Mundy, Branch Chief (Caltrans),  
(916) 657-4587  
Dan\_Mundy@dot.ca.gov
- STA Contact Person: Liz Niedziela, STA Transit Program Manager/Analyst,  
(707) 424-6075  
eniedziela@sta-snci.com
-

**FUNDING OPPORTUNITY**

**Job Access and Reverse Commute (JARC) Program**

**FY 2007-09 (FTA 5316)**

**Applications Due August 29, 2008**

TO: SolanoExpress Intercity Transit Consortium  
FROM: Sara Woo, Planning Assistant

This summary of the Job Access and Reverse Commute (JARC) Program (FTA 5316) is intended to assist jurisdictions plan projects that are eligible for the program. STA staff is available to answer questions regarding this funding program and provide feedback on potential project applications.

Eligible Project Sponsors: Cities and transit operators.

Program Description: The Job Access and Reverse Commute (JARC) Program provides funding for projects designed to transport welfare recipients and eligible low-income individuals to and from employment and employment-related activities.

Funding Available: \$5.6 million for small-urbanized projects;  
\$2.7 million for rural projects

The maximum grant amount per project is \$200,000. Minimum local match requirements are 20 percent for capital projects and 50 percent for operations projects.

Eligible Projects:	<p><u>Operating:</u></p> <ul style="list-style-type: none"> <li>• Late night/weekend service</li> <li>• Guaranteed ride home service</li> <li>• Shuttle service</li> <li>• Expanded fixed-route public transit routes</li> <li>• Demand-responsive service</li> <li>• Ridesharing/carpooling activities</li> <li>• Voucher programs</li> </ul>	<p><u>Capital:</u></p> <ul style="list-style-type: none"> <li>• Intelligent Transportation Systems (ITS)</li> <li>• Promotion of operating activities</li> <li>• Vehicles</li> <li>• Mobility management activities</li> </ul>
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Further Details: <http://www.dot.ca.gov/hq/MassTrans/5316.html>

Program Contact Person: Bill Walker, Federal Transit Grants Program Representative (Caltrans), (916) 654-9986  
bill\_walker\_jr@dot.ca.gov

STA Contact Person: Liz Niedziela, STA Transit Program Manager/Analyst, (707) 424-6075  
eniedziela@sta-snci.com



**FUNDING OPPORTUNITY**  
**New Freedom Program FY 2007-09**  
**(FTA 5317)**  
**Applications Due August 29, 2008**

TO: SolanoExpress Intercity Transit Consortium  
 FROM: Sara Woo, Planning Assistant

This summary of the New Freedom Program (FTA 5317) is intended to assist jurisdictions plan projects that are eligible for the program. STA staff is available to answer questions regarding this funding program and provide feedback on potential project applications.

Eligible Project Sponsors: Cities and transit operators.

Program Description: The New Freedom Program provides funding to assist transit operators and public agencies to provide new transportation services for individuals with disabilities, above and beyond the minimum required by the Americans with Disabilities Act of 1990.

Funding Available: \$3.2 million for small-urbanized projects;  
 \$1.3 million for rural projects

The maximum grant amount per project \$125,000. Minimum local match requirements are 20 percent for capital projects and 50 percent for operations projects.

- Eligible Projects:
- |   |  |
|---|--|
| <p><u>Operating:</u></p> <ul style="list-style-type: none"> <li>• Expansion of hours for paratransit service</li> <li>• Enhancement of services</li> <li>• Voucher programs</li> <li>• Volunteer driver programs</li> </ul> | <p><u>Capital:</u></p> <ul style="list-style-type: none"> <li>• Acquisition of accessibility equipment beyond ADA requirements</li> <li>• Purchasing accessible vehicles to support taxi, vanpooling, and/or ridesharing programs</li> <li>• Mobility management activities</li> </ul> |
|---|--|

- Examples:
- AC Transit: Paratransit Inventory – \$144,000
  - City of Benicia: Taxi Scrip Program Extension – \$15,000
  - Contra Costa County Transportation Authority: Comprehensive Mobility Options Inventory – \$35,000

Further Details: <http://www.dot.ca.gov/hq/MassTrans/5317.html>

Program Contact Person: Bill Walker, Federal Transit Grants Program Representative (Caltrans), (916) 654-9986  
[bill\\_walker\\_jr@dot.ca.gov](mailto:bill_walker_jr@dot.ca.gov)

STA Contact Person: Liz Niedziela, STA Transit Program Manager/Analyst, (707) 424-6075  
[eniedziela@sta-snci.com](mailto:eniedziela@sta-snci.com)



**FUNDING OPPORTUNITY**

**BAAQMD Lower-Emission School Bus Program**

**Applications Due September 30, 2008**

TO: SolanoExpress Intercity Transit Consortium  
FROM: Sara Woo, Planning Assistant

This summary of the BAAQMD Lower-Emission School Bus Program is intended to assist jurisdictions plan projects that are eligible for the program. STA staff is available to answer questions regarding this funding program and provide feedback on potential project applications.

Eligible Project Sponsors: Public agencies, private for profit organizations, private non-profit organizations

Program Description: The Lower-Emission School Bus Program (LESBP) is a partnership between the California Air Resources Board (ARB) and local air districts, and is administered locally by the Bay Area Air Quality Management District (Air District). The goals of the LESBP are to reduce the exposure of school children to harmful emissions of particulate matter (PM) and reduce emissions of oxides of nitrogen (NOx) and non-methane hydrocarbons (NMHC), which contribute to summertime smog.

Funding Available: Approximately \$11.6 million is available for 2008 grant cycle

Eligible Projects: This grant program provides funding to:

- replace pre-1987 school buses with clean school buses, and
- retrofit 1987 and newer in-use diesel school buses with emission control devices

Further Details: [http://www.baaqmd.gov/pln/grants\\_and\\_incentives/school\\_bus/index.htm](http://www.baaqmd.gov/pln/grants_and_incentives/school_bus/index.htm)

Program Contact Person: Geraldina Grunbaum, Environmental Planner (BAAQMD),  
(415) 749-4956  
ggrunbaum@baaqmd.gov

STA Contact Person: Sara Woo, STA Planning Assistant,  
(707) 399-3214  
swoo@sta-snci.com

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FUNDING OPPORTUNITY

**Bikes Belong Coalition Grants Program**

Applications Due November 24, 2008

TO: SolanoExpress Intercity Transit Consortium  
FROM: Sara Woo, Planning Assistant

This summary of the Bikes Belong Coalition Grants Program is intended to assist jurisdictions plan projects that are eligible for the program. STA staff is available to answer questions regarding this funding program and provide feedback on potential project applications.

Eligible Project Sponsors: Public agencies, private for profit organizations, private non-profit organizations

Program Description: The grant program provides funding for organizations and agencies within the United States that are committed to putting more people on bicycles more often.

Funding Available: Approximately \$180,000 per year

Eligible Projects: Fundable projects include paved bike paths and rail-trails as well as mountain bike trails, bike parks, BMX facilities, and large-scale bicycle advocacy initiatives.

Examples:

- **Facilities:**
  - Marin County Bicycle Coalition (1999-2001) – North-South Greenway, Phase I,II,& III Bike Path
  - San Francisco Bicycle Coalition (2001) - \$10,000 to develop San Francisco bicycle network
  - City of Modesto (2003) – \$5,000 to fund 4.2 mile bike path linking schools, businesses and neighborhoods to downtown area
- **Advocacy:**
  - Bay Area Bicycle Coalition (2007) – \$5,000 to help efforts with securing and increasing funding for bicycle projects through the Metropolitan Transportation Commissions (MTC) Regional Transportation Plan (RTP)

Further Details: <http://www.bikesbelong.org/node/41> (Application)  
<http://www.bikesbelong.org/node/42> (Grant Seeker’s Guide)

Program Contact Person: Elizabeth Train, Grants and Research Director (Bikes Belong),  
(303) 449-4893 x3  
[elizabeth@bikesbelong.org](mailto:elizabeth@bikesbelong.org)

STA Contact Person: Sara Woo, STA Planning Assistant,  
(707) 399-3214  
[swoo@sta-snci.com](mailto:swoo@sta-snci.com)