



Solano Transportation Authority

One Harbor Center, Suite 130  
Suisun City, California 94585

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Members:

- Benicia
- Dixon
- Fairfield
- Rio Vista
- Solano County
- Suisun City
- Vacaville
- Vallejo

**INTERCITY TRANSIT CONSORTIUM  
AGENDA**

**Wednesday, May 28, 2008, 10:00 a.m.**  
**Solano Transportation Authority**  
**One Harbor Center, Suite 130**  
**Suisun City, CA 94585**

**ITEM**

**STAFF PERSON**

**I. CALL TO ORDER**

Robert Sousa, Chair

**II. APPROVAL OF AGENDA (10:05 – 10:10 a.m.)**

**III. OPPORTUNITY FOR PUBLIC COMMENT  
(10:10 – 10:15 a.m.)**

**IV. REPORTS FROM MTC AND STA STAFF  
(10:15 – 10:30 a.m.)**

- **Demonstration of New 511 Transit Trip Planner**

Nisar Ahmed, MTC

**V. CONSENT CALENDAR**

*Recommendation: Approve the following consent items in one motion.*

**(10:30 – 10:35 a.m.)**

**A. Minutes of the Consortium Meeting of April 30, 2008**

Johanna Masiclat

*Recommendation:*

*Approve minutes of March 26, 2008.*

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**B. Fiscal Year (FY) 2008-09 Transportation Development Act (TDA) Matrix Status**

Elizabeth Richards

*Recommendation:*

*Forward a recommendation to the STA Board to approve the TDA matrix for Fiscal Year (FY) 2008-09 as specified in Attachment A.*

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**CONSORTIUM MEMBERS**

Rob Sousa

Jeff Matheson

George Fink

John Andoh

Brian McLean

Crystal Odum-Ford

Paul Wiese

**Benicia  
Breeze**

**Dixon  
Readi-Ride**

**Fairfield/Suisun  
Transit**

**Rio Vista  
Delta Breeze**

**Vacaville  
City Coach**

**Vallejo  
Transit**

**County of  
Solano**

- C. Intercity Transit Funding (ITF) Year-End Reconciliation Procedure** Elizabeth Richards

Recommendation:

*Forward a recommendation to the STA Board to approve the following:*

- 1. Adopt the procedure outlined in this report for mid-year budget adjustments and year end reconciliation for the Intercity Transit Funding Agreement; and*
- 2. Apply the year end reconciliation procedure to the FY 2006-07 Intercity Transit Funding agreement and incorporating FY 2006-07 adjustments to the subsidy amounts due in FY 2008-09.*

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- D. STA's Overall Work Plan for Fiscal Year (FY) 2008-09 and FY 2009-10** Daryl Halls

Recommendation:

*Forward a recommendation to the STA Board to approve the STA Overall Work Plan for FY 2008-09 and FY 2009-2010 as specified in Attachment A.*

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- E. SolanoExpress Routes (Rts.) 30/90 Management Agreement** Elizabeth Richards

Recommendation:

*Forward a recommendation to the STA Board to authorize the Executive Director to enter into an agreement with the City of Fairfield to manage SolanoExpress Rts. 30 and 90 in FY 2008-09 and FY 2009-10.*

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**VI. ACTION FINANCIAL ITEMS**

- A. Funding and Implementation Plan for SolanoExpress Route 70 Service** Elizabeth Richards

Recommendation:

*Forward a recommendation to the STA Board to approve the following:*

- 1. The funding plan for SolanoExpress Rt. 70 for FY 2008-09; and*
- 2. Authorize the Executive Director to enter into a management agreement with Vallejo Transit to operate Rt. 70.*

(10:35 – 10:45 a.m.)

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- B. Fiscal Year (FY) 2008-09 Intercity Transit Funding (ITF) Agreement Status** Elizabeth Richards

Recommendation:

*Forward a recommendation to the STA Board to approve the following:*

1. *The Intercity Transit Funding cost-sharing scenario as specified in Attachment B;*
2. *Prioritize \$125,000 of Lifeline/State Transit Assistance Funds (STAF) funds for Vallejo Transit Rt. 85 for two years; and*
3. *Authorize the Executive Director to enter into an intercity transit funding agreement with the Cities of Benicia, Dixon, Fairfield, Suisun City, Vacaville and Vallejo, and the County of Solano.*

(10:45 – 10:55 a.m.)

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**C. Regional Measure (RM 2) Bridge Toll Transit Operating Funding**

Elizabeth Richards

*Recommendation:*

*Forward a recommendation to the STA Board to approve the following:*

1. *Authorize Fairfield/Suisun Transit to claim \$711,035 in FY 2008-09 RM 2 Transit Operating funds for the operations of SolanoExpress Routes 40 and 90; and*
2. *Authorize Vallejo Transit to claim \$1,217,465 in FY 2008-09 RM 2 Transit Operating funds for operations of SolanoExpress Routes 70, 80, and 8.*

(10:55 – 11:00 a.m.)

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**D. Allocation of State Transit Assistance Funds (STAF) for Fiscal Year (FY) 2008-09**

Elizabeth Richards

*Recommendation:*

*Forward a recommendation to the STA Board to approve the allocation of STAF for Fiscal Year (FY) 2008-09 as specified in Attachment A.*

(11:00 – 11:15 a.m.)

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**VII. ACTION NON-FINANCIAL ITEMS**

**A. Unmet Transit Needs Comments and Responses for Fiscal Year (FY) 2008-09**

Liz Niedziela

*Recommendation:*

*Forward a recommendation to the STA Board to approve the following:*

1. *The FY 2008-09 Unmet Transit Needs response as specified in Attachment B; and*
2. *Authorize the Executive Director to submit the FY 2008-09 Unmet Transit Needs response to MTC.*

(11:15 – 11:20 a.m.)

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**VII. INFORMATION ITEMS**

- A. Status of Comprehensive Transportation Plan (CTP)** Robert Macaulay  
*Informational*  
(11:20 – 11:25 a.m.)  
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- B. Community Based Transportation Plan (CBTP) Status** Liz Niedziela  
*Informational*  
(11:25 – 11:30 a.m.)  
**Pg. 74**
- C. SolanoExpress Intercity Fare Comparison** Liz Niedziela  
*Informational*  
(11:30 – 11:35 a.m.)  
**Pg. 80**
- D. SolanoExpress Transit Marketing Plan Update** Judy Leaks  
*Informational*  
(11:35 – 11:40a.m.)  
**Pg. 90**
- E. Solano Napa Commuter Information (SNCI) Monthly Issues** Judy Leaks  
*Informational*  
(11:40 – 11:45 a.m.)  
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**NO DISCUSSION**

- F. Regional Transportation Plan (RTP) T2035 Policy Priorities** Robert Macaulay  
*Informational*  
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**VIII. TRANSIT OPERATIONS DISCUSSION** Group

**IX. LOCAL TRANSIT ISSUES** Group

**X. ADJOURNMENT**

The next regular meeting of the SolanoExpress Intercity Transit Consortium is scheduled at **10:00 a.m. on Wednesday, June 25, 2008.**