



Solano Transportation Authority

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Suisun City, California 94585

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Members:

- Benicia
- Dixon
- Fairfield
- Rio Vista
- Solano County
- Suisun City
- Vacaville
- Vallejo

**INTERCITY TRANSIT CONSORTIUM
AGENDA**

10:00 a.m., Wednesday, June 27, 2007
Solano Transportation Authority
One Harbor Center, Suite 130
Suisun City, CA 94585

<u>ITEM</u>	<u>STAFF PERSON</u>
I. CALL TO ORDER	Brian McLean, Chair
II. APPROVAL OF AGENDA (10:00 – 10:05 a.m.)	
III. OPPORTUNITY FOR PUBLIC COMMENT (10:05 – 10:10 a.m.)	
IV. REPORTS FROM MTC AND STA STAFF (10:10 – 10:15 a.m.)	
V. CONSENT CALENDAR <i>Recommendation: Approve the following consent items in one motion.</i> (10:15 – 10:20 a.m.)	
A. Minutes of the Consortium Meeting of May 30, 2007 <i>Recommendation:</i> <i>Approve minutes of May 30, 2007.</i> Pg. 1	Johanna Masiclat
B. Fiscal Year (FY) 2007-08 Transportation Development Act (TDA) Distribution for Solano County <i>Recommendation:</i> <i>Forward a recommendation to the STA Board to approve the attached FY 2007-08 TDA matrix for the Cities of Fairfield and Suisun City.</i> Pg. 5	Elizabeth Richards

CONSORTIUM MEMBERS

<u>John Andoh</u>	<u>Jeff Matheson</u>	<u>George Fink</u>	<u>John Andoh</u>	<u>Brian McLean</u>	<u>Crystal Odum-Ford</u>	<u>Paul Wiese</u>
Benicia Breeze	Dixon Readi-Ride	Fairfield/Suisun Transit	Rio Vista Delta Breeze	Vacaville City Coach	Vallejo Transit	County of Solano

- C. Solano Napa Commuter Information (SNCI) Fiscal Year (FY) 2007-08 Work Program** Judy Leaks

Recommendation:

Forward a recommendation the STA Board to approve the Solano Napa Commuter Information Work Program for FY 2007-08 for Solano County.

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- D. STA Fiscal Year (FY) 2007-08 Marketing Plan** Jayne Bauer

Recommendation:

Forward a recommendation to the STA Board to approve the STA Fiscal Year (FY) 2007-08 Marketing Plan.

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VI. ACTION ITEMS

- A. Intercity Transit Funding Agreement** Elizabeth Richards

Recommendation:

Forward a recommendation to the STA Board to authorize the Executive Director to execute a Fiscal Year (FY) 2007-08 Intercity Transit Funding Agreement based on the core concepts and cost sharing identified in Attachments A and B.

(10:20 – 10:25 a.m.)

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- B. Allocation of State Transit Assistance Funds (STAF) Funding for Fiscal Year (FY) 2007-08 Amendment No. 1** Elizabeth Richards

Recommendation:

Forward a recommendation to the STA Board to approve the amended list of FY 2007-08 Northern County Solano STAF transit projects and programs as shown on Attachment B.

(10:25 – 10:30 a.m.)

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VII. ACTION NON-FINANCIAL ITEMS

- A. Solano Transit Consolidation Study** Elizabeth Richards

Recommendation:

Forward a recommendation to the STA Board and provide input, preferences and concerns regarding the transit consolidation options as specified in Attachment B.

(10:30 – 10:50 a.m.)

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- B. STA Overall Work Plan (Priority Projects) for FY 2007-08 and FY 2008-09** Daryl Halls
Recommendation:
Forward a recommendation to the STA Board to approve the STA's Overall Work Program (OWP) for Fiscal Year (FY) 2007-08 and FY 2008-09.
 (10:50 – 10:55 a.m.)
Pg. 35
- C. Draft Solano County Congestion Management Program** Robert Macaulay
Recommendation:
Forward a recommendation to the STA Board to submit the Draft 2007 Solano Congestion Management Plan (CMP) to MTC for review and comment.
 (10:55 – 11:00 a.m.)
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VIII. INFORMATION ITEMS

- A. SNCI Monthly Issues** Judy Leaks
Informational
 (11:00 – 11:05 a.m.)
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NO DISCUSSION

- B. Legislative Update** Jayne Bauer
Informational
Pg. 62
- C. Safe Routes to School (SR2S) Update** Sam Shelton
Informational
Pg. 64
- D. Regional Measure 2 (RM 2) Update** Robert Macaulay
Informational
Pg. 66
- E. Project Delivery Update** Sam Shelton
Informational
Pg. 78
- F. Funding Opportunities Summary** Sara Woo
Informational
Pg. 84
- G. STA Board Meeting Highlights – June 13, 2007** Johanna Masiclat
Informational
Pg. 90

**H. Updated STA Board and Advisory Committee Meeting
Schedule for 2007
Informational
Pg. 96**

Johanna Masclat

- IX. LOCAL TRANSIT ISSUES**
- City of Fairfield Letter – **Pg. 98**
 - SRTP Status Update

X. ADJOURNMENT

The next regular meeting of the SolanoExpress Intercity Transit Consortium is scheduled at **10:00 a.m. on Wednesday, August 29, 2007.**



INTERCITY TRANSIT CONSORTIUM
Minutes of the meeting of
May 30, 2007

I. CALL TO ORDER

Chair McLean called the regular meeting of the SolanoExpress Intercity Transit Consortium to order at approximately 10:00 a.m. in the Solano Transportation Authority Conference Room.

Consortium Present:	Brian McLean	Vacaville City Coach, Chair
	John Andoh	Benicia Breeze and
		Rio Vista Delta Breeze
	Jeff Matheson	Dixon REDI-Ride
	George Fink	Fairfield/Suisun Transit
	Crystal Odum-Ford	Vallejo Transit

Also Present:	Daryl Halls	STA
	Elizabeth Richards	STA/SNCI
	Robert Guerrero	STA
	Sam Shelton	STA
	Sara Woo	STA
	Johanna Masiclat	STA

Others Present: <i>(In Alphabetical Order)</i>	Lee Evans	City of Suisun City
	Nancy Whelan	Nancy Whelan Consultants

II. APPROVAL OF AGENDA

On a motion by Jeff Matheson, and a second by George Fink, the SolanoExpress Intercity Transit Consortium approved the agenda.

III. OPPORTUNITY FOR PUBLIC COMMENT

None presented.

IV. REPORTS FROM CALTRANS, MTC, AND STA STAFF

Caltrans: None presented.

MTC: None presented.

STA: Robert Guerrero introduced STA's new Planning Assistant Sara Woo.

V. CONSENT CALENDAR

On a motion by Jeff Matheson, and a second by John Andoh, the SolanoExpress Intercity Transit Consortium unanimously approved the consent calendar items A and B with the exception of Item C which was pulled by George Fink for discussion:

Recommendation:

A. Minutes of the Consortium Meeting of April 25, 2007

Recommendation:

Approve minutes of April 25, 2007.

B. Transportation for Livable Communities (TLC) and Eastern Solano Congestion Mitigation Air Quality (ECMAQ) Program

Recommendation:

Forward a recommendation to the STA Board to issue a call for TLC capital and ECMAQ eligible Alternative Fuels projects for Fiscal Year (FY) 2007-08 and FY 2008-09.

PULLED FOR DISCUSSION

C. Intercity Transit Funding Agreement Proposal

Recommendation:

Forward a recommendation to the STA Board to authorize the Executive Director to execute a FY 2007-08 Intercity Transit Funding Agreement.

After discussion, George Fink requested to table this item until the next meeting in June.

By consensus, the SolanoExpress Intercity Transit Consortium unanimously approved to table this item until the next meeting in June.

VI. ACTION ITEMS

A. **State Transit Assistance Funds (STAF) Proposed Funding for Fiscal Year (FY) 2007-08**

Elizabeth Richards outlined the proposed draft list of projects and programs for FY 2007-08, which includes funding for Countywide Transit Coordination and Management by the STA along with a variety of operational and capital projects and programs.

After discussion, the Consortium requested to amend the Project List for FY 2007-08 deleting the Transit Consolidation Implementation and moving the associated costs into the balance.

Recommendation:

Forward a recommendation to the STA Board to approve the following:

1. Approve the list of FY 2007-08 Northern County Solano STAF projects and programs as outlined on Attachment C; and
2. Approve the list of FY 2008-09 projects and programs as outlined on Attachment D.

On a motion by Jeff Matheson, and a second by Crystal Odum-Ford, the SolanoExpress Intercity Transit Consortium unanimously approved the recommendation as amended.

INFORMATION ITEMS

A. **Discussion of Draft STA Overall Work Plan (Priority Projects) for FY 2007-08 and FY 2008-09**

Daryl Halls outlined and reviewed STA's Draft Overall Work Program (OWP) for FY 2007-08 and FY 2008-09 prepared by STA staff. He described the draft OWP that contains a total of 40 projects (17 projects, 10 plans or studies, and 13 programs or services) that cover the range of current and proposed activities by the STA for the next two years.

B. **Fiscal Year (FY) 2007-08 Transportation Development Act (TDA) Distribution for Solano County**

Elizabeth Richards reviewed the FY 2007-08 TDA Article 4/8 Matrix which includes only intercity route contributions of the six (6) jurisdictions (County of Solano, and the cities of Benicia, Dixon, Rio Vista, Vacaville, and Vallejo).

C. **Solano Transit Consolidation Study Update**

Elizabeth Richards provided an update to the outreach effort for the Solano Transit Consolidation Study. She indicated that the Board feedback in May requested completing the interviews, collecting user input, and analyzing the issues associated with preliminary consolidation alternatives prior to the return of the Board in July.

D. SNCI Monthly Issues

Elizabeth Richards provided an update on transit schedule status, marketing, promotions and events with Napa and Solano Counties.

NO DISCUSSION

E. Safe Routes to School (SR2S) Update

F. Project Delivery Update

G. Funding Opportunities Summary

H. STA Board Meeting Highlights – April 11, 2007

IX. LOCAL ISSUES

The Cities of Benicia, Vacaville, and Vallejo discussed their participation in the Bay Area Air Quality Management District (BAAQMD)'s Spare the Air Program starting June 1, 2007.

X. ADJOURNMENT

The meeting was adjourned at approximately 11:15 a.m. The next meeting is scheduled for **Wednesday, June 27, 2007 at 10:00 a.m.** in the STA Conference Room.



DATE: June 15, 2007
TO: SolanoExpress Intercity Transit Consortium
FROM: Elizabeth Richards, Director of Transit and Rideshare Services
RE: Fiscal Year (FY) 2007-08 Transportation Development Act (TDA)
Distribution for Solano County

Background:

Transportation Development Act (TDA) Article 4/8 funds are distributed to cities and counties based upon a population formula and are primarily intended for transit purposes; however, TDA funds may be used for streets and roads purposes in counties with a population of less than 500,000 if it is annually determined by the Regional Transportation Planning Agency (RTPA) that all reasonable unmet transit needs have been met.

In addition to using TDA funds for member agencies' local transit services and streets and roads, several agencies share in the cost of various transit services (e.g., Solano Paratransit, Route 30, Route 40, Route 80, etc.) that support more than one agency in the county through the use of a portion of their individual TDA funds.

Although each agency within the county and the Solano Transportation Authority (STA) submit individual claims for TDA Article 8 funds, STA is required to review the claims and submit them to the Solano County Paratransit Coordinating Council (PCC) for review prior to forwarding to Metropolitan Transportation Commission (MTC), the state designated RTPA for the Bay Area, for approval. Because different agencies are authorized to "claim" a portion of another agency's TDA for shared services (e.g., Paratransit, STA transportation planning, Express Bus Routes, etc.), a composite TDA matrix is developed each fiscal year to assist STA and the PCC in reviewing the member agency claims. MTC uses the STA approved TDA matrix as the basis for its claim approvals. TDA claims submitted to MTC must be equal to or lower than shown on the TDA matrix.

At the April 2007 Consortium and Technical Advisory Committee (TAC) meetings, the first draft of the FY 2007-08 TDA Matrix was presented. The FY 2007-08 revenue estimate and carryover are based on MTC's Feb 2007 estimate that has been approved by the MTC Commission.

Much of this draft matrix is driven by the parallel effort of the Intercity Transit Funding Group which is developing a cost-sharing agreement for intercity routes. An initial agreement on the intercity cost-sharing agreement had been reached by six (6) jurisdictions: the County of Solano, and the cities of Benicia, Dixon, Rio Vista, Vacaville, and Vallejo. With this concurrence, they were able to process their FY 2007-

08 TDA claims. Two of these jurisdictions (City of Benicia and City of Rio Vista) were approved at the May 2007 STA Board meeting subsequent to the April TAC and Consortium meeting. Therefore, the TDA matrix update was presented at the May TAC and Consortium meetings for informational purposes.

Discussion:

The City of Fairfield, which also claims City of Suisun City TDA funds to operate Fairfield/Suisun Transit (FST), had not agreed to the intercity cost-sharing by the end of May. STA staff continued to work with Fairfield/Suisun Transit staff and this issue has now been resolved. FST will be contributing their share of TDA for intercity services based upon the formula agreed to through the FY 2007-08 Intercity Funding Agreement.

TDA claims need to be reviewed by the Paratransit Coordinating Council (PCC) before MTC will approve the claims. After further discussions with MTC and Solano transit staff, it was determined that a July PCC would allow the most expeditious processing of FY 2007-08 TDA claims. The July PCC meeting will be held Friday, July 20; the next PCC meeting is September 21st. TDA claims need to be forwarded to STA staff at least nine (9) days before the PCC meetings.

Recommendations:

Forward a recommendation to the STA Board to approve the attached FY 2007-08 TDA matrix for the Cities of Fairfield and Suisun City.

Attachment:

- A. FY 2007-08 TDA Article 4/8 Matrix Update

**A color copy of the
FY 2007-08 TDA Article 4/8 Matrix
has been provided to the Consortium members
under separate enclosure.**

**You may obtain a copy of the
FY 2007-08 TDA Article 4/8 Matrix
by contacting the STA at (707) 424-6075.**

Thank you.

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DATE: June 18, 2007
TO: SolanoExpress Intercity Transit Consortium
FROM: Judy Leaks, Program Manager/Analyst
RE: Solano Napa Commuter Information (SNCI) Fiscal Year (FY) 2007-08
Work Program

Background/ Discussion:

The Solano Napa Commuter Information (SNCI) program has been in existence since 1979. It began as a part of a statewide network of rideshare programs funded primarily by Caltrans. SNCI is currently funded by the Metropolitan Transportation Commission (MTC) and STA, through Bay Area Air Quality Management District (BAAQMD) and Eastern Congestion Mitigation Air Quality (ECMAQ) funds for the purpose of managing countywide and regional rideshare programs in Napa and Solano Counties and providing air quality improvements through trip reduction. In FY 2007-08, the Napa County Transportation and Planning Agency (NCTPA) will be contributing local BAAQMD Transportation for Clean Air (TFCA) funds.

The air district and ECMAQ funds have allowed the SNCI program to introduce services that would not otherwise be available such as, commuter incentives, the emergency ride home program, and a wide range of localized services.

The FY 2007-08 SNCI Work Program includes the following nine major elements:

1. Customer Service
2. Employer Program
3. Vanpool Program
4. Incentives
5. Emergency Ride Home
6. SNCI Awareness Campaign
7. California Bike to Work Campaign
8. General Marketing
9. Partnerships

The proposed SNCI FY 2007-08 Work Program is provided in Attachment A.

Fiscal Impact:

The SNCI program is fully funded by MTC Regional Rideshare Program funds, BAAQMD TFCA funds, and ECMAQ funds.

Recommendation:

Forward a recommendation to the STA Board to approve the Solano Napa Commuter Information Work Program for FY 2007-08 for Solano County.

Attachment:

- A. Solano Napa Commuter Information Work (SNCI) Program FY 2007-08

**Solano Napa Commuter Information (SNCI)
Work Program
FY 2007-08**

1. **Customer Service**: Provide the general public with high quality, personalized rideshare, transit, and other non-drive alone trip planning through teleservices, internet and through other means. Continue to incorporate regional customer service tools such as 511, 511.org and others.
2. **Employer Program**: Outreach and be a resource for Solano and Napa employers for commuter alternative information including setting up internal rideshare programs. Maximize these key channels of reaching local employees. SNCI will continue to concentrate efforts with large employers through distribution of materials, events, major promotions, surveying, and other means. Coordination with Solano EDC, Napa Valley EDC, chambers of commerce, and other business organizations.
3. **Vanpool Program**: Form 20 vanpools and handle the support of over 100 vanpools while assisting with the support of several dozen more.
4. **Incentives**: Evaluate, update and promote SNCI's commuter incentives. Continue to develop, administer, and broaden the outreach of carpool, vanpool, bicycle, transit, and employee incentive programs.
5. **Emergency Ride Home**: Broaden outreach and marketing of the emergency ride home program to Solano County and Napa County employers.
6. **SNCI Awareness Campaign**: Develop and implement a campaign to increase general awareness of SNCI and SNCI's non-drive alone services in Solano and Napa counties.
7. **California Bike to Work Campaign**: Take the lead in coordinating the 2007 Bike to Work campaign in Solano and Napa counties. Coordinate with State, regional, and local organizers to promote bicycling locally.
8. **General Marketing**: Maintain a presence in Solano and Napa on an on-going basis through a variety of general marketing activities for rideshare, bicycling, and targeted transit services. These include distribution of a Commuter Guide, offering services at community events, managing transportation displays, producing information materials, print ads, radio ads, direct mail, public and media relations, cross-promotions with other agencies, and more.
9. **Partnerships**: Coordinate with outside agencies to support and advance the use of non-drive alone modes of travel in all segments of the community. This would include assisting local jurisdictions and non-profits implementing projects identified through Community Based Transportation Plans; Children's Network and other efforts.



DATE: June 14, 2007
TO: SolanoExpress Intercity Transit Consortium
FROM: Jayne Bauer, Marketing and Legislative Program Manager
RE: STA Fiscal Year (FY) 2007-08 Marketing Plan

Background:

The STA manages and markets a variety of transportation related programs and services. This includes the design and implementation of the marketing objectives for the STA, the SolanoExpress Transit program, Solano Paratransit, and the Solano Napa Commuter Information (SNCI) Program. The marketing objectives include:

- Inform the public and decision-makers about various transportation projects, programs, and services through an annual report, newsletters, brochures, website, public meetings, research, community events and the media.
- Coordinate the marketing of SolanoExpress intercity transit services countywide. This effort has included the development and updating of the SolanoExpress brochure, wall maps, production of SolanoExpress bus passholders, bus wraps (vehicle branding), and other activities.
- Target the identity and branding of Solano Paratransit, which resulted in the design of vehicles wraps which is currently being implemented and will be expanded to printed materials.
- Increase the use of carpooling, vanpooling, transit, bicycling and other alternatives to single-occupancy vehicles, the STA's Solano Napa Commuter Information (SNCI) program markets its and partner agencies' services countywide. This marketing program has been traditionally accomplished through a variety of methods including brochures, display racks, events, print and radio advertising, incentives, promotional items, direct mail, press relations, employer and general public promotional campaigns, and freeway signs.

Discussion:

STA has retained a consultant, Moore Iacofano Goltsman (MIG), for the past four (4) years to assist in marketing efforts. They were most recently reselected through a Request for Proposal (RFP) process in 2006. On June 13, 2007, the STA Board approved Amendment No. 1 to the MIG contract, which extends the contract for MIG's marketing services through FY 2007-08.

Implementation of the FY 2007-08 Marketing Plan will begin after the July 2007 STA Board meeting pending its approval. The one-year Plan guides the marketing efforts the STA as a whole as well as STA managed programs including SolanoExpress, Solano Paratransit, and SNCL. The goal is to increase public awareness and to inform the public about the STA and these programs. The Marketing Plan will be carried out by STA staff with consultant support. Existing strategies will be reviewed and new marketing methods will be developed and implemented as appropriate. This is a particularly advantageous time to promote alternative modes of transportation due to the increase in gasoline prices.

The recent STA Board emphasis on safety improvements and a proactive public education effort to State Route 12 has resulted in an increased marketing effort and products. The SR 12 Steering Committee is providing guidance for staff's public education efforts which has already resulted in the creation of a separate "SR 12 STATUS" fact sheet, participation in a countywide safety fair, redesign of a public awareness campaign, and plans for creating media messages for local radio and cable television broadcast.

Fiscal Impact:

Funding for marketing, including consultant services, is included in the FY 2007-08 STA budget approved by the Board on June 13, 2007. The funding covers a combination of STA Marketing, SolanoExpress Marketing, Solano Paratransit, and SNCL Marketing accounts.

Recommendation:

Forward a recommendation to the STA Board to approve the STA Fiscal Year (FY) 2007-08 Marketing Plan.

Attachment:

- A. STA Proposed FY 2007-08 Marketing Plan

Solano Transportation Authority Proposed FY 2007-08 Marketing Plan

The STA manages and markets a variety of transportation related programs and services. This includes the design and implementation of the marketing objectives for the STA, the SolanoExpress Transit program, Solano Paratransit, and the Solano Napa Commuter Information (SNCI) Program.

- The **STA** strives to inform the public and decision-makers about various transportation projects, programs, and services through an annual report, newsletters, brochures, website, public meetings, research, community events and the media.
- The STA also coordinates the marketing of **SolanoExpress** intercity transit services countywide. This effort has included the re-branding of SolanoLinks to SolanoExpress, the development and updating of the SolanoExpress brochure, wall maps, production of SolanoExpress bus passholders, bus wraps (vehicle branding), and other activities.
- The identity and branding of **Solano Paratransit** has resulted in the design of vehicle wraps and will be expanded to printed materials.
- To increase the use of carpooling, vanpooling, transit, bicycling and other alternatives to single-occupancy vehicles, the STA's **Solano Napa Commuter Information (SNCI)** program markets its and partner agencies' services countywide. This marketing program has been traditionally accomplished through a variety of methods including brochures, display racks, events, print and radio advertising, incentives, promotional items, direct mail, press relations, employer and general public promotional campaigns, and freeway signs.

Marketing products and plans for FY 2007-08 include, but are not limited to, the following:

STA – Overall Agency

- STA Agency brochure “Working for You”: Redesign (to include Annual Report highlights), write, produce and distribute tri-fold color brochure with photos.
- State legislative booklet: Write, design, produce and distribute 20-page plus cover color document with photos.
- Federal reauthorization booklet: Write, design, produce and distribute 20-page plus cover color document with photos.
- TEA-21 Reauthorization booklet: Write, design, produce and distribute 16-page plus cover color document with photos.
- 2007 STA Annual Report: Write, design, produce and distribute 20-page plus cover color document with photos.
- Quarterly “STA STATUS” newsletter: Write, produce and distribute 4-page color document with photos.
- Quarterly “SR 12 STATUS” fact sheet: Write, produce and distribute 2-page color document with photos.

- SR 12 public awareness campaign: Work with SR 12 Steering Committee to continue efforts to educate the public about the safety improvements on SR 12 through newsletters, events, press conferences, signage, and other activities.
- Safe Routes to School: Design and produce a periodic newsletter to inform Solano residents about the ongoing efforts of providing safe routes to school.
- Community outreach: Participate in community events that bring awareness to transportation projects and concerns to Solano County residents. Host public forums to engage citizens in relevant transportation issues.
- Media: Create media messages on relevant transportation topics for broadcast on local radio and cable television (interviews on mayor's shows, public service announcements) programs; produce press releases to inform the public about transportation projects and programs.
- Signage: Work with partner agencies to ensure signs are posted announcing STA-funded transportation projects in progress, and the STA logo is included on such signs.
- Website: Redesign and continual content update. Explore new methods of communicating with Solano residents through the Internet.
- 2007 Annual Awards Ceremony: Plan and hold annual recognition ceremony for excellence in transportation planning, projects and programs.
- Ribbon-cutting and ground-breaking ceremonies for transportation projects where STA is the lead agency or partner agency (i.e., Benicia-Martinez bridge opening in Fall 2007).

SolanoExpress Intercity Transit

- Update and produce brochure to market current and future services for SolanoExpress.
- Design an integrated campaign which could include placement of advertising pieces in local electronic and print media venues targeting Solano County residents, branding SolanoExpress routes and stops, incentives, and other strategies.
- Update SolanoExpress website.
- Reprint passenger comment card.

Solano Paratransit

- Update and produce brochure to market current services for Solano Paratransit.
- Placement of van wraps as needed to promote and bring recognition of service to Solano County residents.
- Update Paratransit Coordinating Council (PCC) brochure to promote PCC's role/services.
- Reprint passenger comment card.

SNCI (including Solano and Napa counties):

- Market SNCI program and other Transportation Demand Management (TDM) services to Solano and Napa employers and business communities.
- Implement and evaluate 2007 Solano Commute challenge.
- Promote countywide Emergency Ride Home programs.
- Design and implement an SNCI awareness campaign.
- Evaluate and update commuter incentive programs and marketing materials.
- Evaluate and update vanpool services and marketing program.
- Develop year-end mailer for SNCI employer and/or vanpool distribution.
- Design and implement 2008 Bike to Work/School promotional campaign.
- Update Bikelinks map and other bicycle promotional materials.
- Public outreach through events, displays, direct mail, electronic and print media.
- Partner with other agencies to cross-promote TDM services.



DATE: June 18, 2007
TO: SolanoExpress Intercity Transit Consortium
FROM: Elizabeth Richards, Director of Transit and Rideshare Services
Nancy Whelan, Nancy Whelan Consulting
RE: Intercity Transit Funding Agreement

Background:

In June 2006, the Solano Transportation Authority Board authorized the development of an Intercity Transit Funding Agreement for Fiscal Year (FY) 2006-07. This agreement was the result of the work of the Intercity Transit Funding (ITF) Working Group comprised of representatives from STA, Solano County, and each city in Solano County. The agreement covered nine (9) intercity routes operated by four transit operators and was based on three (3) guiding principals (Attachment A).

Initially the ITF Working Group focused on development of a uniform methodology for shared funding of intercity transit services. However, rising costs and potential service changes broadened the scope of the ITF Working Group to include service coordination and streamlining services along parallel routes. Service changes to the intercity route structure and operation were agreed upon and implemented in early FY 2006-07.

Using an agreed upon costing methodology and a formula for allocating subsidy requirements by jurisdiction, each jurisdiction's funding share for each intercity route was calculated. These contributions are documented in the agreement and were used as inputs into the adopted TDA matrix for FY 2006-07. Through subsequent actions, based in part on the efforts of the ITF Working Group, an agreement for the use of Regional Measure 2 (RM 2) Express Bus funds was developed for the intercity routes for FY 2006-07 and FY 2007-08.

The ITF Working Group requested that a financial assessment of the cost allocation models used by the transit operators and that a ridership study be performed for use in preparing a revised Intercity Transit Funding Agreement for FY 2007-08. Those studies have been completed and the results have been used to inform the deliberations of the ITF Working Group over the past few months.

Discussion:

The ITF Working Group has reviewed the results of the Transit Finance Assessment: Intercity Transit Routes Report and the Transit Ridership Survey. Recommendations from the Transit Finance Assessment have been agreed upon by the ITF Working Group and Ridership Survey results were used in developing options for a cost/subsidy sharing formula. These two studies and the discussions of the ITF Working Group provide a foundation for a FY 2007-08 Intercity Transit Agreement.

The core elements of the agreement are shown in Attachment A. A key component of the Agreement is the cost sharing formula. Several cost-sharing options were considered by the ITF Working Group; the results of which are shown in Attachment B. Each option is described in Attachment C. At the April 18, 2007 meeting of the ITF Working Group agreed that the fifth option, titled "STA Modified Proposal" should be advanced to the Agreement. This option establishes the County Unincorporated share at \$130,000, essentially the same contribution as the County made to the intercity routes in FY 2006-07. This amount is "taken off the top." The remaining balance of the costs is shared based on 20% population and 80% on ridership by jurisdiction of residence by route.

Subsequent to the ITF Working Group's agreement to move ahead with the STA Modified Proposal, the City of Rio Vista indicated that the proposed FY 2007-08 subsidy required of their city was too great relative to the services received. Rio Vista is the one Solano County city that is not directly served by at least one SolanoExpress Route. The STA Board has approved that the City of Rio Vista will continue to contribute approximately the same amount paid in FY 2006-07. This is similar to the arrangement made with the County of Solano. The STA Board also approved that the balance of their formula share (\$9,561) be replaced with STAF Northern Counties share funding.

Based on the discussions with the ITF Working Group and subsequent individual meetings, all jurisdictions have agreed to the subsidy amounts required for FY 2007-08 and are preparing their TDA claims based on the agreed upon amounts. As of May 16, 2007, the following jurisdictions will prepare their FY 2007-08 TDA claims based on the agreed upon intercity funding shares:

Jurisdiction	Amount
Benicia	\$356,822
Dixon	\$99,983
Rio Vista	(TDA Only) \$6,471
Vacaville	\$582,821
Vallejo	\$1,404,991
County of Solano	\$130,000

Subsequent to May 16th, the City of Fairfield, which also claims Suisun City TDA, has agreed to contribute their share based upon the formula contingent upon the approval of Northern County STAF funds being allocated to Fairfield/Suisun Transit for transit capital in the amount of \$230,000. With this approval (see separate staff report), Fairfield would contribute \$944,699 of TDA to the intercity cost-sharing and Suisun City would contribute \$239,814.

Fiscal Impact:

This funding agreement fully funds intercity services for FY 2007-08 and is consistent with the FY 2007-08 TDA matrix.

Recommendation:

Forward a recommendation to the STA Board to authorize the Executive Director to execute a Fiscal Year (FY) 2007-08 Intercity Transit Funding Agreement based on the core concepts and cost sharing identified in Attachments A and B.

Attachments:

- A. STA Intercity Transit Funding Agreement Core Concepts
- B. STA SolanoExpress Cost Sharing – Based on FY 2007-08 Costs Summary
Comparison of Options Considered
- C. Description of Options

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**Solano Transportation Authority
Intercity Transit Agreement Core Concepts**

Transit Coordination and Guiding Principles

The FY 2006-07 Intercity Transit Agreement included transit coordination and guiding principles that continue in effect for the FY 2007-08 Agreement. They are:

Principle 1:

To provide certainty to intercity transit operators and funding partners, establish a consistent method and an agreement for sharing subsidies for all intercity routes by Solano transit operators for FY 2006-07 and future years based on a consensus of the participating jurisdictions.

Principle 2:

To focus limited financial resources and deliver productive intercity transit service as soon as possible, develop a cost effective and affordable revised route structure that will; 1) be implemented with the new subsidy sharing agreement; 2) meet the policy/coverage requirements agreed upon; 3) be marketed jointly.

Principle 3:

To focus limited financial resources and deliver productive intercity transit service on an ongoing basis while meeting the policy/coverage requirements agreed upon, develop strategies to consistently evaluate, modify, and market intercity transit services after the intercity subsidy sharing agreement is implemented.

Included Intercity Routes/ Intercity Route Definition

To be included in the Intercity Transit Agreement, a route must meet all three of the following criteria:

1. Operates between two cities (except between Fairfield and Suisun City where local service is provided by Fairfield/Suisun Transit) and has a monthly ridership of at least 2,000.

AND

2. Operates at least 5 days per week.

AND

3. Has been operating for at least a year and is not scheduled for deletion within the fiscal year.

Route	Meets Definition?			Included
	1	2	3	
20	Yes	Yes	Yes	X
23	No	Yes	Yes	
30	Yes	Yes	Yes	X
40	Yes	Yes	Yes	X
50	No	No	No	
51	No	No	No	
52	No	No	No	
70	Yes	Yes	Yes	X
75	?	Yes?	No	
80	Yes	Yes	Yes	X
85	Yes	Yes	Yes	X
90	Yes	Yes	Yes	X

FY 2007-08 Baseline Cost Data Source

The baseline cost estimate for FY 2007-08 shall be based on the operators' preliminary budget for FY 2007-08 prepared in February – March 2007. The preliminary budget estimate shall include unit cost or line item cost escalation (as appropriate), cost changes due to service changes (e.g., changes to service hours), changes due to contract changes, and estimates of allocated overhead costs by mode.

The baseline cost estimate shall be submitted with the operators' completed three variable cost allocation model that includes an estimate of fares by route and other subsidies by route. Sources for other subsidies shall be identified in the footnotes to the summary page of the cost allocation model or by another means to make clear the amounts and sources of other subsidies.

FY 2007-08 Baseline Data Definitions

The definitions for Revenue service miles, Revenue service hours, and Peak vehicles as used for the FY 2007-08 cost allocation model shall follow the definitions provided by the National Transit Database (NTD). In the event that routes are interlined, peak vehicles shall be allocated by the proportion of the peak period operated by each intercity bus. In any case, the total peak vehicles used in the cost allocation model shall not exceed the total peak fleet reported in NTD.

Allowable and Allocable Administrative and Overhead Costs

The Finance Assessment found that overhead costs are included in a variety of ways in the cost allocation models prepared by the operators. The report recommends that the

ITF Working Group agree upon method for applying overhead costs in the cost allocation model that is consistent among operators. Options for how overhead could be included were provided in the Finance Assessment and are being analyzed. The agreed upon method for including overhead in the cost allocation model will be included in the final Intercity Transit Agreement.

Cost Allocation Model

The Intercity Transit Funding Working group has agreed to use a three variable cost model for allocating costs by route. This model is based on the National Transit Database's recommended approach for allocating transit costs by vehicle hours, vehicle miles, and peak vehicles. The ITF Working group uses this model to assign costs by route. The results of the cost model form the basis for allocating subsidies to each jurisdiction. Each operator inputs data into the model and the models are submitted to STA and the jurisdictions for further use and review.

Net Costs to be Shared

The net cost of the route is the total cost of the route minus farebox revenue, Regional Measure 2 funds, agreed upon State Transit Assistance Funds, and other non-TDA operating funds that are applied to the route.

Ridership Survey Data

An on-board ridership survey was taken in October – November 2006 to provide the ITF Working Group with data regarding the number of riders by jurisdiction of residence by intercity route. This data was assembled for use in the Intercity Transit Agreement formula. The on-board survey will be conducted periodically and no less frequently than every 3 years for purposes of updating the ridership information in the Agreement.

Population Data

City and County Unincorporated population data for Solano County shall be obtained from the most current publication of the State of California Department of Finance E-4 Population Estimates for Cities, Counties and State. This information shall be updated and incorporated into the cost sharing formula annually.

Cost Sharing Formula

For FY 2007-08, intercity transit costs shall be shared among the jurisdictions based upon an agreed upon formula whereby the net cost of each route is further reduced by the County Unincorporated Area's population share of the County (4.67% in FY 2007-08) proportionately for each route up to a maximum of \$130,000. The resulting net cost is shared 20% by population share and 80% by ridership by jurisdiction of residence. The City of Rio Vista's formula share will be subsidized with \$9,561 in State Transit Assistance – Northern Counties share funds in Fy 2007-08. The subsidy amounts

provided by each jurisdiction will be included in the annual TDA matrix prepared by STA and submitted to MTC. The cost sharing formula may be subject to indexing beyond FY 2007-08 as a part of the annual option for renewal.

Cost Estimates and Actual Costs -- Year End Reconciliation

The baseline cost information used in the cost allocation model is based on preliminary budget information for the next year. As such, costs are estimates and are subject to change. The ITF Working Group may include a process for addressing mid-year cost changes in this Agreement.

Term of Agreement

The FY 2007-08 Intercity Transit Agreement shall be effective for one year beginning on July 1, 2007. The agreement may be extended at the option of the STA Board for two additional one- year periods.

Role and Responsibility of the Intercity Transit Funding Working Group

Recognizing that all local jurisdictions within Solano County participate in funding intercity transit routes, all proposed fare and service changes shall be presented by the operators to the ITF Working Group at least 90 days prior to implementation and in sufficient time for the group's consideration. All jurisdictions are responsible for participating in the ITF Working Group and for meeting their financial obligations under the Intercity Transit Agreement.

**SOLANO TRANSPORTATION AUTHORITY
SOLANO EXPRESS COST SHARING**

Based on FY 2007-08 Costs -- Summary Comparison of Options Considered¹

	Population 20%, Ridership 80%	County Off the Top, Population 20%, Ridership 80%	Dixon Proposal: Population 20%, Ridership 80% ²	Dixon Proposal: County Off the Top, Population 20%, Ridership 80% ²	STA Modified Proposal Version ⁴	FY 07 Agreement ⁵
Benicia	\$365,565	\$352,300	\$347,446	\$331,229	\$356,822	\$626,955
Dixon	\$101,884	\$98,716	\$75,182	\$71,673	\$99,983	\$73,753
Fairfield	\$964,948	\$932,725	\$1,017,306	\$975,804	\$944,699	\$791,437
Rio Vista	\$15,938	\$15,828	\$2,788	\$2,658	\$16,031	\$6,414
Suisun City	\$244,703	\$236,774	\$218,377	\$208,184	\$239,814	\$79,597
Vacaville	\$593,114	\$575,433	\$496,995	\$473,798	\$582,821	\$507,705
Vallejo	\$1,438,777	\$1,387,183	\$1,603,603	\$1,535,614	\$1,404,991	\$1,642,696
Balance of County	\$50,231	\$176,202	\$13,465	\$176,202	\$130,000	\$130,648
Total	\$3,775,161	\$3,775,161	\$3,775,161	\$3,775,161	\$3,775,161	\$3,859,205

Notes:

1. Using the following data files:

Fairfield Routes 20, 30, 40 and 90 -- "FF Cost Allocation Model 021507 v2"

Vallejo Routes 70, 80 and 85 -- "FY 07 08 Vallejo Cost Allocation Model 4-16-07"

2. Dixon Proposal Population shares are based on population of jurisdictions directly served by the route.

4. County Off the Top is limited to \$130,000 and the balance is shared 20% Population, 80% Ridership

Proposal to index the County's share at its percentage share of costs, 3.45% annually.

5. FY 07 Agreement includes Routes 20, 30, 40, 50, 75, 85, and 90/91. Route 80 costs added to the Agreement amounts for comparison

Description of Options

Population 20%, Ridership 80%

20% of the cost of each route is allocated to each jurisdiction based on their share of the total county population.

80% of the cost of each route is allocated to each jurisdiction based on their share of ridership on the route, based on ridership survey question regarding rider residence.

County Off the Top, Population 20%, Ridership 80%

Unincorporated County share of total County population (4.76%) is deducted from the cost of each route.

Remaining costs are shared using 20% population, 80% ridership formula described above.

Dixon Proposal: Population 20%, Ridership 80%

20% of the cost of each route is allocated to each jurisdiction served by the route, based on the jurisdiction's population share among the jurisdictions served.

80% of the cost of each route is allocated to each jurisdiction based on their share of ridership on the route, based on ridership survey question regarding rider residence.

Dixon Proposal: County Off the Top, Population 20%, Ridership 80%

Unincorporated County share of total County population (4.76%) is deducted from the cost of each route.

Remaining costs are shared as follows:

20% of the cost of each route is allocated to each jurisdiction served by the route, based on the jurisdiction's population share among the jurisdictions served.

80% of the cost of each route is allocated to each jurisdiction based on their share of ridership on the route, based on ridership survey question regarding rider residence.

STA Modified Proposal, Version 2

Unincorporated County share of total County population (4.76%) is deducted from the cost of each route, up to a maximum of \$130,000.

Remaining costs are shared as follows:

20% of the cost of each route is allocated to each jurisdiction based on their share of the total county population.

80% of the cost of each route is allocated to each jurisdiction based on their share of ridership on the route, based on ridership survey question regarding rider residence.



DATE: June 18, 2007
TO: SolanoExpress Intercity Transit Consortium
FROM: Elizabeth Richards, Director of Transit and Rideshare Services
RE: Allocation of State Transit Assistance Funds (STAF)
Funding for Fiscal Year (FY) 2007-08 Amendment No. 1

Background:

The Transportation Development Act (TDA) of 1971 established two sources of funds that provide support for public transportation services statewide – the Local Transportation Fund (LTF) and the Public Transportation Account (PTA). Solano County receives TDA funds through the LTF and State Transit Assistance Funds (STAF) through the PTA. State law specifies that STAF be used to provide financial assistance for public transportation, including funding for transit planning, operations and capital acquisition projects.

Until FY 2006-07, Solano County had typically received between \$400,000 - \$500,000 per fiscal year in Northern County STAF. STAF has been used for a wide range of activities, including providing matching funds for the purchase of buses, funding several countywide and local transit studies, funding transit marketing activities, covering new bus purchase shortfalls when the need arises, funding intercity transit operations on a short-term or transitional basis, and supporting STA transportation planning and transit efforts.

Annually, the STA works with Transit Consortium staff representatives to develop a candidate list of projects and programs for STAF for both the Northern Counties and the Regional Paratransit. In FY 2006-07, the initial fund estimate was significantly lower than the final estimate. In July 2006, a new STAF fund estimate was approved by the Metropolitan Transportation Commission (MTC) and reflected a substantial increase in funds allocated to all population-based STAF funds including the Solano Northern County category. The Solano Northern County funds available for allocation was increased from \$1,175,474 to \$3,112,418. The majority of this increase was “one-time” funds resulting from Prop. 42 repayment and spillover. As these were not projected to be long-term increases, these funds were not used for on-going operating expenses but rather for one-time projects, particularly capital. The STA Board approved a series of amendments with the last one in December 2006.

MTC’s February 2007 Northern County-Solano STAF estimate includes the FY 2006-07 carryover of \$2,098,608 and new funds in the amount of \$750,387 for a total of \$2,848,995. The carryover totals reflect a significant portion of FY 2006-07 funds was not claimed and most of this was intentional. A summary of the funds not claimed, but saved for FY 2007-08 allocation, is outlined on Attachment A. This includes \$1,000,000 for vehicle capital match, nearly \$400,000 for intercity transit operating, \$125,000 for

Solano Express Marketing, and several other smaller transit projects. After these projects are taken into account, the actual carryover available for new allocations is \$57,108.

By combining the adjusted carryover of \$57,108 with the new funds of \$750,387, a total of \$807,495 is available for programming. The list of projects and programs approved by the STA Board in June is outlined on Attachment A which resulted in a balance of \$428,223.

Discussion:

The approved FY 2007-08 STAF list includes \$1,000,000 in Transit Capital. These funds had been reserved from the unusually large amount of STAF revenue received in FY 2006-07. In February 2007, the STA Board determined that this \$1,000,000 not be specifically allocated to transit capital projects in the near-term. The State's November 2007 Proposition 1B included funds for transit capital and the STA Board's direction was to take into account those transit capital funds to have more complete information on all the revenue that may be available to address local transit capital needs. Although the Prop. 1B transit capital funds available for Solano have not been decided by MTC, discussions to date indicate that a higher level of funds will become available. STA staff has determined that allocating some of the \$1,000,000 of STAF funds for transit capital would be acceptable.

Under the proposed FY 2007-08 Intercity Transit Funding (ITF) agreement, Fairfield/Suisun Transit (FST) significantly increased their contribution. The increase to Fairfield and Suisun City combined amounted to over \$300,000 based on the number of their riders and percentage of population. The next highest increase was realized by Vacaville at \$75,000. FST uses all of its TDA funds for transit – both transit operating and capital. To assist FST transition to an increasing amount of their TDA being directed to intercity transit operations, a request was made for \$230,000 in assistance from STAF. STA staff recommends that \$230,000 of the \$1,000,000 in STAF capital funds be allocated to FST in FY 2007-08. This will off-set some of their transit capital costs being funded with TDA and make those funds available for intercity transit operating costs. Contingent upon approval of these funds for capital projects, Fairfield staff has agreed to the FY 2007-08 Intercity Transit Funding agreement contribution per the cost-sharing formula.

Vallejo Transit has a myriad of transit capital needs and uses all their TDA funds for transit capital and operating. Vallejo Transit has two federal grants to purchase vehicles, both in need of local match. To advance one of these grants by completing the grant match for one of these, \$266,000 of Northern County STAF is recommended to be allocated from the \$1,000,000 set aside for transit capital match.

With approval of the two items recommended above, a total of \$496,000 of the \$1,000,000 of STAF funds would be allocated and leave a balance of \$504,000. Total balance of the STAF funds would remain unchanged at over \$428,223.

Fiscal Impact:

At this time of year, local agencies are in the process of preparing the FY 2007-08 TDA claims. Timely approval of this STAF amendment would greatly assist the Solano County's two largest transit operators provide funding matches for critically needed local bus purchases.

Recommendation:

Forward a recommendation to the STA Board to approve the amended list of FY 2007-08 Northern County Solano STAF transit projects and programs as shown on Attachment B.

Attachments:

- A. Approved FY 2007-08 STAF project list
- B. Proposed amended FY 2007-08 STAF project list

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Approved
State Transit Assistance Funds Program
Allocation for FY 2007-08

NORTHERN COUNTIES STAF

Revenue Estimates²	FY 2007-08
Projected FY 2006-07 Carryover	\$2,098,608
Adjusted FY 2006-07 Carryover	\$1,818,608
FY 2007-08 STAF Estimate	\$ 393,234
Prop 42 Increment	\$ 357,153
Total	\$2,848,995

FY 2007-08 Projects/Programs Preliminarily Approved	\$1,000,000
Capital Funding/Intercity Vehicles	\$ 230,000
Fairfield/Suisun Transit Rt. 40/90 Operations ⁴	\$ 165,000
Vallejo Transit Rt. 70/80/85 Operations ³	\$ 65,000
I-80 HOV/Turner PSR ⁵	\$ 125,000
Intercity Solano Express Transit Marketing ³	\$ 62,500
I-80/I-680/I-780 Corridor Operations Plan Grant Match ⁴	\$ 54,000
Lifeline Projects Match ⁴	\$ 60,000
Fairfield Transit Study ⁴	\$1,761,500
Preliminarily Approved Subtotal:	

TOTAL:	\$ 807,495
FY2006-07 Carryover not Preliminarily Approved	\$ 57,108
FY 2007-08 STAF Estimate	\$ 393,234
Prop 42 Increment	\$ 357,153

Draft Projects/Programs	\$ 242,711
Transit Coordination & Administration	\$ 15,000
Lifeline Program Administration	\$ 54,000
Lifeline Projects Match	\$ 38,000
Expenditure Plan	\$ 9,561
Intercity Transit Funding Operations (Vjo/Rio Vista) ⁶	\$ 20,000
Safe Routes to Transit Study	\$ 379,272
TOTAL:	\$ 428,223

¹ STA Board 06/13/07
² Based upon MTC Reso 3793 (Feb 2007)
³ Excludes FY2006-07 funds (\$280,000) not allocated at time carryover was estimated, but claimed later in FY2006-07.
⁴ Approved as part of the two-year RM2 agreement (12/06)
⁵ Unclaimed balance of FY2006-07 approval
⁶ Vallejo Transit to claim \$9,561 of Northern County STAF for Vallejo's intercity routes. The amount represents the balance of Rio Vista's Intercity Transit Funding agreement share not taken from Rio Vista TDA.
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Proposed Amendment No. 1
State Transit Assistance Funds Program
Allocation for FY 2007-08

NORTHERN COUNTIES STAF

<u>Revenue Estimates¹</u>	<u>FY 2007-08</u>
Projected FY 2006-07 Carryover	\$2,098,608
Adjusted FY2006-07 Carryover ²	\$1,818,608
FY 2007-08 STAF Estimate	\$ 393,234
Prop 42 Increment	\$ 357,153
Total:	\$2,848,995

FY2007-08 Projects/Programs Preliminarily Approved

Capital Funding/Intercity Vehicles	\$1,000,000
Fairfield/Suisun Transit	\$ 230,000
Vallejo Transit	\$ 266,000
Reserved for Capital Funding/ Intercity Vehicles	<u>\$ 504,000</u>
	\$1,000,000

Fairfield/Suisun Transit Rt. 40/90 Operations ³	\$ 230,000
Vallejo Transit Rt. 70/80/85 Operations ³	\$ 165,000
I-80 HOV/Turner PSR ⁴	\$ 65,000
Intercity SolanoExpress Transit Marketing ³	\$ 125,000
I-80/I-680/I-780 Corridor Operations Plan Grant Match ⁴	\$ 62,500
Lifeline Projects Match ⁴	\$ 54,000
Fairfield Transit Study ⁴	<u>\$ 60,000</u>
Preliminarily Approved Subtotal:	\$1,761,500

FY 2006-07 Carryover not Preliminarily Approved	\$ 57,108
FY 2007-08 STAF Estimate	\$ 393,234
Prop 42 Increment	\$ 357,153
TOTAL:	\$ 807,495

Draft Projects/Programs

Transit Coordination & Administration	\$ 242,711
Lifeline Program Administration	\$ 15,000
Lifeline Projects Match	\$ 54,000
Expenditure Plan	\$ 38,000
Intercity Transit Funding Operations (Vjo/Rio Vista) ⁵	\$ 9,561
Safe Routes to Transit Study	\$ 20,000
TOTAL:	<u>\$ 379,272</u>
Balance	\$ 428,223

¹ Based upon MTC Reso 3793 (Feb 2007)

² Excludes FY2006-07 funds (\$280,000) not allocated at time carryover was estimated, but claimed later in FY2006-07.

³ Approved as part of the two-year RM2 agreement (12/06)

⁴ Unclaimed balance of FY2006-07 approval

⁵ Vallejo Transit to claim \$9,561 of Northern County STAF for Vallejo's intercity routes. The amount represents the balance of Rio Vista's Intercity Transit Funding agreement share not taken from Rio Vista TDA.



DATE: June 18, 2007
TO: SolanoExpress Intercity Transit Consortium
FROM: Elizabeth Richards, Director of Transit and Rideshare Services
RE: Solano Transit Consolidation Study Update

Background:

In Solano County, each City and the County fund and/or operate transit services. This includes local and intercity transit services as well as general public and American with Disabilities Act (ADA) paratransit services. A subsidized taxi program and other special transportation services are also funded with local transit funds and operated through local jurisdictions.

Over the past several years, the issue of consolidating some or all of the services has been discussed and proposed. This topic was discussed by STA Board members at their February 2005 Board Retreat and the participants expressed interest and support for transit service becoming more convenient through a seamless system, that there should be a reasonable level of service throughout the county, and local transit issues and needs would have to be considered and addressed.

In March 2005, the STA Board directed STA staff to initiate a countywide Transit Consolidation Study. In April 2005, the STA Board approved goals, objectives and evaluation criteria to be incorporated in the scope of work for this study (see Attachment A). Subsequently, STA issued a Request for Proposal (RFP) and DKS Associates was selected to conduct the Transit Consolidation Study.

In early 2007, a kick-off meeting and several project meetings have been held with DKS Associates and David McCrossan from the subconsultant (HDR) who is leading the critical outreach element of this project. To identify a wide variety of perspectives and potential issues, a great deal of outreach is being conducted ranging from interviews with transit operator staff, other city staff, public officials, and others.

The consultants attended the February STA Transit Subcommittee. STA Boardmembers/Councilmembers identified that each had different ways to outreach to fellow council members. The direction was that the public official interviews should be completed first and direction sought from these STA Board members on how each individual jurisdiction would recommend gathering input from their fellow Council members. This would be in lieu of presentations to all City Councils.

Discussion:

Interviews with STA Board members and Board alternates began in March 2007 and continued through April and May. In addition, staff interviews began in April and have

continued into May and June. As presented in previous staff reports, a list of ten (10) questions were developed to guide the interviews. To gain a broad perspective of issues and concerns, nearly sixty (60) interviews were conducted.

Based on initial public official input, outreach to transit users will be conducted at this point in the study process. To address this, the consultants held a focus group meeting with the STA's Paratransit Coordinating Council (PCC) members in May. In addition, two focus group sessions with transit users are scheduled the week of June 18th.

In May, the consultants presented to the STA Board a summary of their findings from the interviews completed by that point. It was a broad-based summary of commonalities, key issues and potential challenges. Board feedback included extending the schedule for the study, completing the interviews, collecting user input, and analyzing the issues associated with preliminary consolidation alternatives prior to the return to the Board.

A preliminary analysis of alternatives is nearing completion for presentation to the TAC and Consortium in June and the STA Board in July. A supplemental report will be forwarded prior to the committee meetings.

Fiscal Impact:

STAF funds are included in the STA budget for the study.

Recommendation:

Forward a recommendation to the STA Board and provide input, preferences and concerns regarding the transit consolidation options as specified in Attachment B.

Attachments:

- A. STA Transit Consolidation Goals and Criteria
- B. Draft Transit Consolidation Options Report (To be provided under separate cover.)

SOLANO TRANSPORTATION AUTHORITY

TRANSIT CONSOLIDATION STUDY

STA Board Goals and Criteria

Scope of Consolidation Study:

- All public transit services – local and inter-city fixed route services, local and inter-city paratransit transit, Dial-A-Ride

Potential Goals of Consolidation:

- To streamline transit service, simplifying and improving access to transit use for riders
- To achieve service efficiencies and economies
- To provide a central focus on transit service for the County
- To create a robust transit service to meet the growing transit needs of the County

Potential Criteria for Evaluating Consolidation Options:

- Cost effectiveness
- Efficient use of resources – equipment, facilities, personnel
- Service efficiency
- Improved governance -- Accountability to the public and the community
- Streamline decision-making
- Ridership and productivity impacts
- Service coordination
- Recognize local community needs and priorities
- Protect local transit service as requested by local jurisdiction
- Flexibility to meet local changing needs
- Capacity to deliver new service while maintaining existing service
- Ability to leverage additional funding
- Implementation needs/requirements (e.g., legal, financial)

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DATE: June 15, 2007
TO: SolanoExpress Intercity Transit Consortium
FROM: Daryl Halls, Executive Director
RE: STA Overall Work Plan (Priority Projects) for Fiscal Year
(FY) 2007-08 and FY 2008-09

Background:

Each year, the Solano Transportation Authority (STA) Board identifies and updates its priority projects. These projects provide the foundation for the STA's overall work plan for the forthcoming two fiscal years. In July 2002, the STA Board modified the adoption of its list of priority projects to coincide with the adoption of its two-year budget. This marked the first time the STA had adopted a two-year overall work plan. The most recently adopted STA Overall Work Plan (OWP) for FY 2006-07 and FY 2007-08 included a list of 42 priority projects, plans and programs. This list included a total of 18 projects, 11 plans or studies, and 13 programs.

As of May 2007, one project and two plans have been completed of which two are recommended for deletion from the Overall Work Program as part of the adoption of the updated two-year work plan. These include the SR 113 State Highway Operations and Protection Program (SHOPP) funded project completed by Caltrans in downtown Dixon in 2006 and the SR 12 Transit Study completed by STA in 2006. The Union Street-Main Street Reopening Feasibility Study was also completed, but the City of Suisun City, the City of Fairfield and County of Solano have requested the STA continued to evaluate and assess options for reopening the connection between downtown Fairfield and Suisun City. This effort is proposed to continue as part of the assessment of future corridor improvements on SR 12.

Discussion:

Attached is STA's proposed Overall Work Program (OWP) for FY 2007-08 and FY 2008-09 that has been prepared by STA staff. This draft OWP contains a total of 40 projects, plans and programs/services that cover the range of activities of the STA directed and authorized by the STA Board for the next two years.

SUMMARY OF OWP

The STA's proposed OWP includes a total of 17 projects, 10 plans or studies, and 13 programs or services. The revised list of OWP projects have been modified to delete projects completed in the previous fiscal year or combined with other projects of a related nature. The projects are not ranked in terms of relative priority, but are grouped according to one of three of the STA departments responsible for implementing the specified project tasks. STA serves as the lead agency for the vast majority of these tasks and either serves as co-lead or partners with the California Department of Transportation (Caltrans), the Metropolitan Transportation Commission (MTC) or one or more of our member agencies in the implementation of the remainder.

PROJECTS

The draft OWP contains a total of 17 projects with the STA serving either in the role of lead agency, co-lead agency or monitoring agency. The STA continues to serve as lead agency for the following projects:

1. I-80/I-680/State Route (SR) 12 Interchange
2. North Connector
3. I-80 HOV Lane Projects
4. Jepson Parkway Project
5. Travis Air Force Base Access Improvements

Through a memorandum of understanding (MOU), the STA will also serve as co-lead agency with California Department of Transportation (Caltrans) and the Napa County Transportation Planning Agency (NCTPA) for the SR 12 Jameson Canyon project.

As an agency responsible for funding a variety of transportation projects and programs, STA will also be monitoring the progress of six (6) projects where Caltrans is responsible for project delivery:

1. SR 12 West- Truck Climbing Lane Project
2. I-80 Red Top Slide Project
3. Benicia Martinez Bridge Project
4. I-80 SHOPP Projects
5. SR 12 SHOPP Projects
6. HWY 37 Landscaping/Mitigation

The STA has also provided or oversees funding for five (5) projects/services that are being delivered by local agencies:

1. Capitol Corridor Rail Stations
2. Baylink Ferry Support and Operational Funds
3. Regional Measure 2 Capital Projects
4. Solano Express Routes 30/90 Management
5. Solano Paratransit Management

PLANS

The FY 2007-08 and FY 2008-09 OWP contain ten (10) specific planning efforts or studies. These include the following:

1. SR 12 Median Barrier and Rio Vista Bridge Study
2. I-80 Corridor Management Policies
3. Union Street/Main Street Reopening Feasibility Study
4. Safe Routes to Schools Plan
5. SR 113 Major Investment Study
6. SR 29 Major Investment Study
7. Update of Countywide Traffic Safety Plan
8. Comprehensive Transportation Plan Update
9. Transit Consolidation Study
10. Community Based Transportation Planning (CBTP)

PROGRAMS

The STA also administers and monitors a variety of transportation programs and services in partnership with our member agencies. These include the following:

1. Monitor Delivery of Local Projects/Allocation of Funds
2. Abandoned and Vehicle Abatement Program
3. Congestion Management Program
4. Countywide Traffic Model & Geographic Information System
5. Transportation for Livable Communities Program and MTC's Transportation Planning for Land Use Solutions (T-PLUS) Program
6. Implementation of Countywide Bicycle Plan Priority Projects/Bicycle Advisory Committee
7. Implementation of Countywide Pedestrian Plan Priority Projects/Pedestrian Advisory Committee
8. Clean Air Fund Program and Monitoring
9. STA Marketing/Public Information Program
10. Paratransit Coordinating Council
11. Intercity Transit Coordination
12. Lifeline Program Management
13. Solano Napa Commuter Information Program

Staff has prepared the proposed OWP with modifications to reflect updated project activities and funding. The OWP was discussed with the STA TAC and Transit Consortium at their meetings in May and with the STA Board at their meeting in June.

Recommendation:

Forward a recommendation to the STA Board to approve STA's Overall Work Program (OWP) for Fiscal Year (FY) 2007-08 and FY 2008-09.

Attachment:

- A. STA's Overall Work Plan (Priority Projects) for FY 2007-08 and FY 2008-09

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SOLANO TRANSPORTATION AUTHORITY
PRIORITY PROJECTS FOR
FY 2006-07 / FY 2007-08 / FY 2008-09
 Adopted by STA Board: Pending

	PRIORITY PROJECTS	LEAD AGENCY	FUND SOURCE	FY 2006-07	FY 2007-08	FY 2008-09	EST. PROJECT COST	DEPARTMENT LEAD STAFF
1.	<u>I-80/680/SR 12 Interchange</u> A. Interchange EIR/EIS > Alt B and Alt C B. Cordelia Truck Scales C. Breakout Logical Components Status: Environmental studies are underway. Anticipate Public Hearing in Summer 2008. Estimated Completion Date (ECD): Draft Environmental Document Aug 2008 Final Environmental Document Aug 2009	STA	\$9M TCRP \$50M RM2 \$100M AB 1171 Current Shortfall in funding \$1B	X	X	X	\$8.1 M for EIR/EIS \$1 B to 1.2 B (Capital Cost)	Projects Janet Adams
2. 39	<u>North Connector</u> A. East Segment (STA) B. Central Segment (Fairfield) C. West Segment (STA) Status: Environmental Document to be completed Fall 2007. Coop w/ City of Fairfield, and County for project is approved. ECD: Final Environmental Document Fall 2007 Construction East Segment begins Summer 2009	STA (East and West Segments) City of Fairfield (Central Segment)	\$3M TCRP (environmental) \$21.3M RM2/STIP East Section \$20M City of Fairfield \$2M County of Solano Central Segment \$32M (TBD) West Section	X	X	X	\$2.7 M EIR/EA \$81.6 M (Capital Cost)	Projects Janet Adams



Solano Transportation Authority

SOLANO TRANSPORTATION AUTHORITY
 PRIORITY PROJECTS FOR
 FY 2006-07 / FY 2007-08 / FY 2008-09
 Adopted by STA Board: Pending

PRIORITY PROJECTS		LEAD AGENCY	FUND SOURCE	FY 2006-07	FY 2007-08	FY 2008-09	EST. PROJECT COST	DEPARTMENT LEAD STAFF
3.	<p>I-80 HOV Projects</p> <p>A. <u>Red Top to Air Base Parkway</u> - 8.7 miles new HOV Lanes. Construction is programmed with Prop 1B CMIA and Fed Earmark funds. Construction to begin April 2008.</p> <p>B. <u>WB I-80 Carquinez Bridge to SR 29</u> - This project has a completed PSR by Caltrans. Project is currently unfunded.</p> <p>C. <u>I-80 HOV (Vallejo) Turner Parkway Overcrossing</u> - STA Lead for PSR. 18 months to complete PSR estimated completion date Oct 2008.</p> <p>D. <u>Air Base Parkway to I-505</u> - This project is Long-Term project #25 and is currently unfunded.</p>	STA	<p>\$9M RM 2 \$56M CMIA \$14.8M Fed Earmark</p> <p>Potential RM2 from adjacent Project in Contra Costa County</p> <p>PSR - Fed Demo</p> <p>Unfunded PSR and Capital</p>	X	X	X	<p>\$60 M (Capital Cost)</p> <p>\$20 M</p> <p>\$100 M (HOV Lanes Capital Cost)</p> <p>\$111 M (Capital Cost)</p>	Projects Janet Adams
40								
4.	<p>Jepson Parkway Project</p> <p>A. Walters Road Extension B. Vanden Road C. Walters Road D. Leisure Town Rd (Alamo - Vanden) E. Leisure Town Rd (Orange - Alamo) F. Cement Hill Road</p> <p>Status: EIS/EIR on-going, STA is completing the Envir. Document, with Draft for Public comment Summer 2007, Final Summer 2008.</p> <p>STA to work with Partners to develop corridor funding agreement and priority implementation schedule</p>	<p>STA</p> <p>Partners: Vacaville Fairfield County</p>	<p>STIP 2006 STIP Aug Fed Demo Local</p>	X	X	X	<p>\$135 M (Capital Costs)</p>	Projects Janet Adams



SOLANO TRANSPORTATION AUTHORITY
PRIORITY PROJECTS FOR
FY 2006-07 / FY 2007-08 / FY 2008-09
 Adopted by STA Board: Pending

PRIORITY PROJECTS		LEAD AGENCY	FUND SOURCE	FY 2006-07	FY 2007-08	FY 2008-09	EST. PROJECT COST	DEPARTMENT LEAD STAFF
5.	<p><u>Travis Air Force Base Access Improvement Plan (North & South Gates)</u></p> <p>A. North Gate Access B. South Gate Access (priority)</p> <p>Status: Travis AFB identified the South Gate as the priority gate for improvements. STA lead working with County, City of Fairfield/Suisun City, and Travis AFB to develop Implementation Plan. Next steps are environmental and design of South Gate concurrent with Environmental for North Gate. STA to seek additional funds for North Gate Improvements.</p>	STA County	\$3.2M Federal Earmark	X	X		\$7.6 M	Projects Janet Adams
6.	<p><u>State Route (SR) 12 Bridge and Median Barrier Study</u></p> <p>A. SR 12/Church Road PSR STA lead, start summer 2007 B. Rio Vista Bridge Study STA lead, start summer 2007 Coop approved w/ Rio Vista/County/STA C. Median Barrier PSR STA lead, Suisun City to Rio Vista</p>	STA STA STA Caltrans	STA PSR Funds Rio Vista – Fed Earmark FY 2007-08 & FY 2008-09 PPM Funds SHOPP	X	X	X	\$ TBD - (Capital Cost) \$ TBD – Capital Cost \$ TBD – Capital Cost	Projects Janet Adams
7.	<p><u>State Route (SR) 12 Safety Improvements</u></p> <p>Caltrans lead, immediate improvements by end of 2007, \$46 M improvements begin construction in 2008</p>	Caltrans	SHOPP	X	X	X	\$50M	Projects Caltrans



SOLANO TRANSPORTATION AUTHORITY
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FY 2006-07 / FY 2007-08 / FY 2008-09
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PRIORITY PROJECTS		LEAD AGENCY	FUND SOURCE	FY 2006-07	FY 2007-08	FY 2008-09	EST. PROJECT COST	DEPARTMENT LEAD STAFF
8.	<p>I-80 Corridor Management Policy(s) This includes, but is not limited to ITS Ramp Metering, HOV Definition, and Visual Features (landscaping and aesthetic features)</p> <p>Status: Received notification of State Planning Grant in June 14, 2007</p>	STA	\$250,000 SP&R \$62,500 STAF Local Match		X		N/A	Projects Janet Adams
9.	<p>State Route (SR) 12 Jameson Canyon (Phase I) Build 4-lane hwy with concrete median barrier from SR 29 to I-80.</p> <p>Status: Caltrans has the current lead on the MND/IS Environmental Document. STA/NCTPA/Caltrans agreed to partnership with MOU to move forward as the lead agency in completing this project. STA/NCTPA to hire a Co-Project Manager.</p>	Caltrans STA NCTPA	\$7 M TCRP \$74 M CMIA \$35.5 M RTIP \$12 M ITIP \$2.5 M STP \$6.4 M Fed Earmark	X	X	X	\$139 M	Projects Janet Adams NCTPA Caltrans
10.	<p>Union Street/Main Street Reopening Feasibility Study</p> <p>Status: STA to combine this work with County Wide Railroad Safety Plan</p>	STA	Unfunded	X	X	X		Projects/Planning Janet Adams Robert Macaulay



SOLANO TRANSPORTATION AUTHORITY
PRIORITY PROJECTS FOR
FY 2006-07 / FY 2007-08 / FY 2008-09
 Adopted by STA Board: Pending

PRIORITY PROJECTS		LEAD AGENCY	FUND SOURCE	FY 2006-07	FY 2007-08	FY 2008-09	EST. PROJECT COST	DEPARTMENT LEAD STAFF
11.	<u>Solano Countywide Safe Routes to Schools (SR2S) Plan</u> Status: 1. Phase I presentations to City Councils and School Boards complete. 2. Phase II Community Task Force meetings underway. 3. Phase III SR2S Plan Adoption to begin in September. Implementation Program to be recommended to the STA Board after adoption of the plan.	STA	STP Planning Gas Tax	X	X		\$120,000 + STA Staff costs	Projects Sam Shelton
12. 43	<u>Monitor Delivery of Local Projects/Allocation of Funds</u> Status: ongoing activity. STA pursuing development of tracking system for these projects. ECD: Ongoing activity. Local Streets & Roads next Cycle is Jan 2008.	STA	STIP-PPM STP/STIP Swap	X	X	X	N/A	Projects Sam Shelton
13.	<u>Regional Measure 2 (RM 2) Implementation (Capital)</u> <ul style="list-style-type: none"> • Vallejo Station • Solano Intermodal Facilities • Capitol Corridor Improvements 	STA Fairfield Vallejo Vacaville Benicia CCJPA MTC	RM2	X	X	X	\$28 M \$20 M \$25 M	Projects Janet Adams Sam Shelton



**SOLANO TRANSPORTATION AUTHORITY
PRIORITY PROJECTS FOR
FY 2006-07 / FY 2007-08 / FY 2008-09**
Adopted by STA Board: Pending

PRIORITY PROJECTS		LEAD AGENCY	FUND SOURCE	FY 2006-07	FY 2007-08	FY 2008-09	EST. PROJECT COST	DEPARTMENT LEAD STAFF
14.	<u>SR 12 West-Truck Climbing Lane Project (Phase I)</u> Westbound SR 12 from I-80 to approx 1 mile. Status: Construction is scheduled to begin summer 2009.	Caltrans	SHOPP	X	X	X	\$7.4 M	Projects Caltrans
15.	<u>I-80 Red Top Slide Project</u> A. North side completed February 2005. B. South side construction expected to be completed 2007. ECD: 2007	Caltrans	SHOPP	X	X		\$10 M North side \$6.5 M South side	Projects Caltrans
16. 4	<u>Benicia-Martinez Bridge Project</u> Status: New Bridge to open end 2007 ECD: Once new bridge opens Caltrans will begin existing bridge deck rehabilitation work	Caltrans	RM1 RM2	X	X	X	\$1.2 B	Projects Caltrans
17.	<u>I-80 SHOPP Rehabilitation Projects</u> A. <u>Near Fairfield to American Canyon – Upgrade Median Barrier</u> (start 2008) B. <u>In Vallejo – Tennessee Street to American Canyon – Rehab Rdwy</u> (start 2008) C. <u>Near Vallejo – American Canyon to Green Valley Road – Rehab Rdwy</u> (start 2008) D. <u>Air Base to Leisure Town OC – Rehab Rdwy</u> (start 2008) E. <u>SR 12 East to Air Base – Rehab Rdwy</u> (start 2009)	Caltrans	SHOPP	X	X	X	\$124 M	Projects Caltrans



SOLANO TRANSPORTATION AUTHORITY
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PRIORITY PROJECTS	LEAD AGENCY	FUND SOURCE	FY 2006-07			FY 2007-08			FY 2008-09			EST. PROJECT COST	DEPARTMENT LEAD STAFF
18. Highway 37 Project Mitigation site and Landscaping Status: Under construction	Caltrans	STIP	X		X							\$0.65 M	Projects Caltrans
19. Abandoned and Vehicle Abatement Program Status: Ongoing	STA	DMV	X		X			X				04/05 FY approx. \$350,000	Projects/Finance Susan Furtado
20. SR 113 MIS Status: Project underway; consultant retained and work initiated ECD: June 2008	STA	Funded – Partnership Planning Grant	X		X							\$208,000	Planning Robert Guerrero
21. SR 29 MIS Status: New project. Unfunded. Target for FY 2008-09	STA	Unfunded						X					Planning Robert Guerrero
22. Update of Countywide Traffic Safety Plan A. Safe Routes to Transit B. Railroad Crossings C. Flood Protection Mitigation D. Emergency Response E. Disaster Preparedness, Response and Recovery	STA	Gas Tax	X		X								Planning Robert Macaulay Sara Woo



SOLANO TRANSPORTATION AUTHORITY
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FY 2006-07 / FY 2007-08 / FY 2008-09
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PRIORITY PROJECTS		LEAD AGENCY	FUND SOURCE	FY 2006-07	FY 2007-08	FY 2008-09	EST. PROJECT COST	DEPARTMENT LEAD STAFF
23.	<u>Congestion Management Program (CMP)</u> A. 2007 CMP B. Revisit Impact Fee Study (FY 2007-08) ♦ SR 12 Corridor Improvement Funding Study ♦ SR 113 Corridor Improvement Funding Study	STA	STP Planning Future impact fee Future impact fee, T-PLUS	X 	X 	X 		Planning Robert Macaulay Robert Guerrero Robert Guerrero
24.	<u>Countywide Traffic Model and Geographic Information System</u> A. Development of new model (transit) – Phase 2 (Transit) B. Develop 2035 Model C. Maintenance of Model D. Geographic Information System/ Aerial Photo Status (Model): Current land use, network, mode assignment complete; consultant working on 2035 elements and projections ECD: Phase 2: Fall 2007 Status (GIS): STA currently has access to County-developed maps and data Funding Agreement for aerial photo being negotiated ECD: Photo agreement – winter 2007	STA Solano County	STP-Planning NCTPA	X 	X 	X 	\$205,000	Planning/Projects Robert Macaulay Sam Shelton



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PRIORITY PROJECTS		LEAD AGENCY	FUND SOURCE	FY 2006-07	FY 2007-08	FY 2008-09	EST. PROJECT COST	DEPARTMENT LEAD STAFF
25.	<p>Capitol Corridor Rail Stations Status: Oakland-Sacramento Regional Rail Study completed. Individual Station Status:</p> <p>A. Fairfield/Vacaville Train Station: approved by CCJPB on 11-16-05. EF developing station specific plan. \$25M included in RM2.</p> <p>B. Dixon: station building and parking lot completed; track and roadway improvements not determined</p> <p>C. Benicia: City re-examining train station and ferry service options. Preserve Right-of-Way for Future Napa Solano Passenger Rail</p> <p>ECD: Ongoing</p>	<p>City of Fairfield</p> <p>City of Dixon</p> <p>City of Benicia</p> <p>STA</p>	<p>RM2</p> <p>ADPE-STIP</p> <p>ITIP</p> <p>Local</p> <p>RTIP</p> <p>E. CMAQ</p> <p>YSAQMD Clean Air Funds</p>	X	X	X	<p>\$35M FF/VV Station (Preliminary estimates for required track access and platform improvements.</p>	<p>Planning</p> <p>Robert Macaulay</p> <p>Robert Guerrero</p>
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26.	<p>Development of STA's Transportation for Livable Communities (TLC) Program and MTC's Transportation Planning for Land Use Solutions (T-PLUS) Program</p> <p>A. TLC Corridor Studies</p> <ol style="list-style-type: none"> 1. North Connector 2. Jepson Parkway Plan Update 3. Rio Vista SR 12 Design Concept <p>B. County TLC Plan Update</p> <p>C. TLC Capital Grant Monitoring</p> <p>D. TLC Planning Grant Monitoring</p> <p>E. Alternative Modes Funding Strategy</p> <p>F. Funding Strategies and Priorities Plan</p>	<p>STA</p>	<p>Regional TLC</p> <p>CMAQ</p> <p>TE</p> <p>STP Planning</p>	X	X	X	<p>\$40,000 (North Connector TLC)</p>	<p>Planning</p> <p>Robert Guerrero</p>



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PRIORITY PROJECTS		LEAD AGENCY	FUND SOURCE	FY 2006-07	FY 2007-08	FY 2008-09	EST. PROJECT COST	DEPARTMENT LEAD STAFF
27.	<u>Implementation of Countywide Bicycle Plan Priority Projects</u> A. Solano Bikeway Phase 2 Vallejo-Hiddenbrook to Fairfield B. Jepson Parkway Bikeway (next phase) C. Benicia Bike Route: State Park/I-780 D. Central County Bikeway gap closure (Marina Blvd -Amtrak Station on SR 12 in Suisun City) E. Vacaville – Dixon Bike Route Phase II F. North Area Bike/Ped Trail Plan Status: Countywide Bicycle Plan and new 5-year priority list update needed ECD: Ongoing	City of Fairfield City of Benicia City of Suisun City Solano County STA	TDA-Art 3 TLC STIP CMAQ Regional Bike/Ped. Program TDA Art 3/ Bay Ridge Trail (TBD)	X	X	X	\$2-\$3 M \$3.2M \$543,000	Planning Robert Macaulay Robert Guerrero
28.	<u>Countywide Pedestrian Plan and Implementation Plan</u> Status: Update bike/ped plan, including additional TLC concepts and links. A. Fairfield Linear Park B. Union-Main Street Pedestrian Enhancement ECD: Ongoing	STA Solano County	State TEA Bay Trails TDA-ART3 Regional Bike/Ped Program RM 2 Safe Routes to Transit	X	X		\$3-\$5M (Capital Cost) \$100,000 Bay and Delta Trail Planning Grants TDA – Art 3	Planning Robert Guerrero



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PRIORITY PROJECTS		LEAD AGENCY	FUND SOURCE	FY 2006-07	FY 2007-08	FY 2008-09	EST. PROJECT COST	DEPARTMENT LEAD STAFF
29.	<u>Comprehensive Transportation Plan Update</u> A. Update Routes of Regional Significance B. Add Safety Elements for SR 12, SR 113 C. Add Alternative Fuels Element D. SNCI Update E. I-80/I-680/I-780 Update F. Transit Consolidation Element	STA	Not identified		X			Planning Robert Macaulay Robert Guerrero
30.	<u>Clean Air Fund Program and Monitoring</u> A. BAAQMD/TFCA B. YSAQMD	STA YSAQMD	TFCA Clean Air Funds	X	X	X	\$340,000 Annually (TFCA) \$390,000 Annually (Clean Air)	Planning Robert Macaulay Robert Guerrero
31.	<u>STA Marketing/Public Information Program</u> A. Website B. Materials C. Events D. STATUS	STA	STAF TFCA Gas Tax Sponsors	X	X	X		Planning/Transit/Rideshare Jayne Bauer Judy Leaks
32.	<u>Baylink Ferry Support and Operational Funds</u> A. Vallejo Station B. Maintenance Facility Status: Continue to pursue funding.	Vallejo	RTIP Fed Demo Fed Boat TCRP Fed RM2 RTIP	X	X	X	\$65M \$10.8M \$0.5M	Transit/Rideshare Elizabeth Richards
33.	<u>Solano Express Route 30/90 Management</u> A. Performance Monitoring B. Funding Agreement Update Status: Update funding and monitoring agreement annually. On-going monitoring.	STA	STAF TDA	X	X	X		Transit/Rideshare Elizabeth Richards



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FY 2006-07 / FY 2007-08 / FY 2008-09
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34.	<p>Solano Paratransit Management</p> <ul style="list-style-type: none"> A. Assessment Study follow-up B. Performance Monitoring C. Funding Agreement Update D. Explore alternative service models E. Vehicle Purchase Grant Administration F. Marketing and Increase awareness of Solano Paratransit (brochures) <p>Status: Update monitoring and funding. Wraps completed. Brochure needs updating.</p>	STA	STAF	X	X	X	\$25,000	Transit/Rideshare Elizabeth Richards Judy Leaks
35. 50	<p>Paratransit Coordinating Council</p> <ul style="list-style-type: none"> A. Manage committee & update materials B. Increase membership C. Assist with implementation of Senior and Disabled Transportation Plan priority projects <p>Status: Membership has been increased. Update and implement PCC Work Plan.</p>	STA	STAF	X	X	X	\$25,000	Transit/Rideshare Elizabeth Richards Judy Leaks



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FY 2006-07 / FY 2007-08 / FY 2008-09**
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PRIORITY PROJECTS		LEAD AGENCY	FUND SOURCE	FY 2006-07	FY 2007-08	FY 2008-09	EST. PROJECT COST	DEPARTMENT LEAD STAFF
36.	<p>Intercity Transit Coordination</p> <p>A. Multi-year intercity funding agreement</p> <p>B. TDA Fund Coordination</p> <p>C. STAF Fund Management</p> <p>D. RM2 Transit Operating Fund Coordination</p> <p>E. Solano Express Intercity Transit Marketing</p> <p>F. Manage Intercity Transit Consortium</p> <p>G. Coordinate with Regional Transit Projects and Plans (Human Services Transportation Plan, Transit Connectivity, etc.)</p> <p>H. Unmet Transit Needs Coordination & Phase-out plan</p> <p>Status: Annually update funding agreements and Unmet Transit Needs. 2006 Solano Express Marketing campaign completed; develop & implement FY 2007-08 Solano Express campaign.</p>	A-G STA	STAF TDA	X	X	X		Transit/Rideshare Elizabeth Richards
51		H: MTC/STA						
37.	<p>Countywide Transit Consolidation Study</p> <p>Status: Initiated early 2007. Interviews nearly completed. Initial alternatives to be presented Summer 2007.</p> <p>ECD: Phase I, Fall 2007</p>	STA	STAF	X	X	X	\$175,000 (Cost of Study)	Transit/Rideshare Elizabeth Richards



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PRIORITY PROJECTS		LEAD AGENCY	FUND SOURCE	FY 2006-07	FY 2007-08	FY 2008-09	EST. PROJECT COST	DEPARTMENT LEAD/STAFF
38.	<u>Community Based Transportation Planning (CBTP)</u> A. Cordelia/Fairfield Study B. Vallejo Study FY 2007-08 C. Vacaville FY 2008-09 Status: Issue RFQ for remaining studies ECD: Studies – June 2008. Implementation 2009.	STA/MTC	MTC/CBTP STAF	X	X	X	\$30,000 \$60,000	Transit/Rideshare Elizabeth Richards
39.	<u>Lifeline Program Management</u> A. Initiate Coordination B. Call for Projects C. Project Selection D. Monitor Projects Status: Advisory Committee formed. First round of funds awarded FY 2006-07. Establish contract & monitoring procedures for 6 initial Lifeline projects. Second call for projects mid-FY 2007-08.	STA/MTC	STAF	X	X	X	\$15,000	Transit/Rideshare Elizabeth Richards
52								
40.	<u>Solano Napa Commuter Information (SNCI) Program</u> A. Marketing SNCI Program B. Full Incentives Program C. Completion of Emergency Ride Home (ERH) Program D. Employer/Vanpool Program E. Campaigns F. Events G. Teleservices Status: New Employer Commute Challenge implemented. Marketing, Incentives, and implemented. Update Bikelinks, Commuter Guide, and other materials.	STA	MTC TFCA ECMAQ	X	X	X	\$500,000	Transit/Rideshare Elizabeth Richards Judy Leaks

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DATE: June 18, 2007
TO: SolanoExpress Intercity Transit Consortium
FROM: Robert Macaulay, Director of Planning
RE: Draft 2007 Solano Congestion Management Program (CMP)

Background:

California law requires urban areas to develop a Congestion Management Program (CMP) that plans strategies for addressing congestion problems by holding jurisdictions to a variety of mobility standards in order to obtain state gas tax revenue. This includes Level of Service (LOS) standards on the CMP network and transit performance measures. To help jurisdictions maintain these mobility standards, the CMP lists improvement projects in a seven-year Capital Improvement Program (CIP). Jurisdictions that are projected to exceed these standards, based on the STA's Traffic Forecasting Model, are required to create a deficiency plan to meet the mobility standards within the seven-year time frame of the CIP. The STA Board approved the current Solano CMP in October of 2005.

In order for projects in the CMP's CIP to be placed in the Regional Transportation Improvement Program (RTIP), state law requires that the CMP be consistent with the Regional Transportation Plan (RTP). The Metropolitan Transportation Commission (MTC) reviews the Bay Area's nine CMPs for consistency every two years.

MTC also periodically adopts a new Regional Transportation Plan (RTP), and uses CMPs as one of the sources of information for roadway networks and land uses used in the RTP update. MTC is in the process of updating the Transportation 2030 plan, and will use the 2007 Solano CMP to inform that update.

Discussion:

LOS information for the CMP network was received from the County of Solano and the Cities of Fairfield, Suisun City, Vacaville and, Vallejo. None of the CMP roadways or intersections had an LOS that fell below the established standard. The City of Vacaville provided information on the public transportation portion for the CMP.

The following is a list of changes made to the 2005 Solano CMP in the Draft 2007 Solano CMP:

- The Transit section has been substantially altered to reflect recent ridership survey and service changes.
- LOS Calculations for 2007 have been added to the CMP LOS Inventory.
- The CMP Capital Improvement Program has been changed to reflect the STA's current RTP submittals, including I-80/I-680/SR 12 interchange improvements.

- A new RTP performance element was added by MTC, and is reflected in the 2007 Solano CMP.
- Information regarding the Solano/Napa Travel Demand Model in the Appendix has been updated to reflect the current work being done in conjunction with the I-80 Smarter Growth Study.

On May 21, MTC issued new CMP consistency review guidelines, including a new schedule. The schedule below reflects MTC's direction, and speeds the process up by approximately 30 days:

June 27	TAC and Consortium recommends approval of Draft 2007 CMP.
July 11	STA Board approves Draft 2007 CMP and transmits the document to MTC.
July – mid August	MTC reviews and comments on Draft 2007 CMP.
August 29	TAC and Consortium review Final CMP, including changes made to accommodate MTC comments
September 12	STA Board approves 2007 CMP.
September 21	Final 2007 CMP due to MTC.
November 28	MTC Commission adopts CMP Consistency Findings and 2008 RTIP

Fiscal Impact:

None.

Recommendation:

Forward a recommendation to the STA Board to submit the Draft 2007 Solano Congestion Management Plan (CMP) to MTC for review and comment.

Attachments:

- A. Draft 2007 CMP LOS Inventory of the Solano Congestion Management System
- B. Draft 2007 CMP Capital Improvement Program (To be provided under separate cover.)
- C. Draft 2007 Solano Congestion Management Program (To be provided under separate enclosure.)

TABLE 1
2007 CMP System LOS Inventory

Roadway	From (PM)	To (PM)	Jurisdiction	Standard	LOS Measurements (PM Peak, Peak Flow)				
					1999	2001	2003	2005	2007
STATE ROADWAY									
I-80	0	0.933	Solano County	F	D	D	D	E	F
I-80	0.933	1.114	Vallejo	F	F	F	E*	E*	E
I-80	1.114	4.432	Vallejo	F	F	F	D*	D*	D
I-80	4.432	6.814	Vallejo	F	C	F	D*	D*	D
I-80	8.004	10.015	Solano County	E	D	D	D	D	C
I-80	10.015	11.976	Fairfield	E	C	C	D*	C	C
I-80	11.976	12.408	Fairfield	E	D	D	D*	E	E
I-80	12.408	13.76	Fairfield	F	F	F	D*	F	F
I-80	13.76	15.57	Fairfield	F	F	F	D*	F	E
I-80	15.57	17.217	Fairfield	F	F	F	E*	E	E
I-80	17.217	21.043	Fairfield	F	F	F	E*	F	E
I-80	21.043	23.034	Fairfield	F	D	D	D*	E	D
I-80	23.034	24.08	Vacaville	E	E	E	E	D	D
I-80	24.08	28.359	Vacaville	F	D	D	D	D	C
I-80	28.359	32.691	Vacaville	F	C	D	D	C	C
I-80	32.691	35.547	Vacaville	F	D	E	E	D	C
I-80	35.547	38.21	Solano County	F	D	D	D	E	D
I-80	38.21	42.53	Dixon	E	C	C	C*	C*	D
I-80	42.53	44.72	Solano County	E	D	D	C	D	D
I-505	0	3.075	Vacaville	E	B	B	D	B	B
I-505	3.075	10.626	Solano County	E	A	A	A	B	A
I-680	0	0.679	Solano County	F	F	F	F	F	F
I-680	0.679	2.819	Benicia	E	C	C	B*	B*	***
I-680	2.819	8.315	Solano County	E	C	C	C	D	D
I-680	8.315	13.126	Fairfield	E	C	C	***	D	
I-780	0.682	7.186	Benicia	E	C	C	C*	C*	***
SR 12	0	2.794	Solano County	F	C	C	F	F	F
SR 12	1.801	3.213	Fairfield	E	B	B	B*	B	B
SR 12	3.213	5.15	Suisun City	F	B	B	B**	B	C
SR 12	5.15	7.7	Suisun City	F	B	B	B**	B**	A
SR 12	7.7	13.625	Solano County	E	B	B	B	B	B
SR 12	13.625	20.68	Solano County	F	B	B	B	B	B
SR 12	20.68	26.41	Rio Vista	E	E	E	E**	E**	E**
SR 29	0	2.066	Vallejo	E	A	A	A*	A*	A
SR 29	2.066	4.725	Vallejo	E	B	B	B*	B*	B
SR 29	4.725	5.955	Vallejo	E	C	C	C*	C*	C
SR 37	0	6.067	Vallejo	F	B	C	C*	C*	A
SR 37	6.067	8.312	Vallejo	E	D	B	B*	B*	A
SR 37	8.312	10.96	Vallejo	F	F	F	F*	F*	A
SR 37	10.96	12.01	Vallejo	F	F	F	F*	F*	A
SR 84	0.134	13.772	Solano County	E	C	C	C	C	C
SR 113	0	8.04	Solano County	E	B	B	B	B	A
SR 113	8.04	18.56	Solano County	E	B	B	B	B	A

* LOS taken from STA's I-80/ I-680/ I-780 Corridor Study
 ** SR 12 MIS 2001
 *** TBD

RED: Roadway at LOS F.
 GREEN: LOS is two levels higher than LOS standard.
 Highlighted segments are currently operating at their LOS standard that is not grandfathered at LOS F.

2007 CMP System LOS Inventory (continued)

Roadway	From (PM)	To (PM)	Jurisdiction	Standard	LOS Measurements (PM Peak, Peak Flow)				
					1999	2001	2003	2005	2007
LOCAL ROADWAY									
SR 113	18.56	19.637	Dixon	F	F	F	F	***	***
SR 113	19.637	21.24	Dixon	F	F	F	F	***	***
SR 113	21.24	22.45	Solano County	E	C	C	C	C	B
SR 128	0	0.754	Solano County	E	C	C	C	C	C
SR 220	0	3.2	Solano County	E	C	C	C	C	C
Military East			Benicia	E	***	***	***	C	***
Military West	W. 3rd	W. 5 th	Benicia	E	B	B	***	A	***
Air Base Parkway	Walters Rd	Peabody Rd	Fairfield	E	***	***	***	***	C
Peabody Road	FF C/L	VV C/L	Solano County	E	D	D	E	D	D
Peabody Road	VV C/L	California	Vacaville	E	B	A	A	D	C
Walters Road	Petersen	Bella Vista	Suisun City	E	B	B	***	***	***
Vaca Valley Parkway	I-80	I-505	Vacaville	E	C	C	C	C	D
Elmira Road	Leisure Town	C/L	Vacaville	E	B	B	B	C	C
Vanden Road	Peabody	Leisure Town	Solano County	D	***	B	B	B	C
Tennessee St	Mare Island Way	I-80	Vallejo	E	***	***	***	***	C
Curtola Parkway	Lemon St	Maine St	Vallejo	E	***	***	***	***	B
Mare Island Way	Main St	Tennessee St	Vallejo	F	***	***	***	***	B
INTERSECTION									
Peabody Rd at Cement Hill / Vanden Rd			Fairfield	E	***	E	***	B	B
Walters Rd at Air Base Parkway			Fairfield	E	B	B	***	A	D
Tennessee Street at Sonoma Blvd			Vallejo	E	D	C	B	B	B
Curtola Parkway at Sonoma Blvd			Vallejo	E	C	C	C	C	C
Mare Island Way at Tennessee Street			Vallejo	F	D	D	B	B	B
* LOS taken from STA's I-80/ I-680/ I-780 Corridor Study				RED: Roadway at LOS F					
** SR I2 MIS 2001				GREEN: LOS is two levels higher than LOS standard.					
*** TBD				Highlighted segments are currently operating at an LOS standard that is not grandfathered at LOS F.					

**A copy of the
Draft 2007 Solano Congestion Management Program
has been provided to the Consortium members
under separate enclosure.**

**You may obtain a copy of the
Draft 2007 Solano Congestion Management Program
by contacting the STA at (707) 424-6075.**

Thank you.

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DATE: June 18, 2007
TO: SolanoExpress Intercity Transit Consortium
FROM: Judy Leaks, SNCI Program Manager/Analyst
RE: SNCI Monthly Issues

Background:

Each month, the STA's Solano Napa Commuter Information (SNCI) program staff provides an update to the Consortium on several key issues: Napa and Solano transit schedule status, marketing, promotions and events. Other items are included as they become relevant.

Discussion:

1. **Transit Schedules:** The monthly transit schedule matrix was distributed to all Solano and Napa operators on June 11th. Based on the response received, an updated transit matrix will be provided at the meeting.
2. **Marketing/Promotions:** 1) The mailing to selected Solano employers promoting the Solano Commute Challenge will be sent on June 22. It is a targeted effort with incentives for participating commuters and employers. Solano Commute Challenge will run June through October 2007. 2) SNCI is developing a late Summer/early Fall general awareness campaign throughout Solano and Napa counties. This campaign will be aimed at promoting SNCI services including transit information services.
3. **Events:** SNCI staffs information booths at events where transit information is distributed along with a range of other commute options information. Staff attended Farmers Markets in Fairfield and Vacaville. Staff established 2 new display racks that include transit schedules in addition to other transit and transportation information. Staff conducted or participated in 3 events: Safety Fair at Solano Mall, Vacaville Business Fair, Commute Alternatives event at Genentech, and sent materials for the City of Benicia Benefits Fair.

Recommendation:

Informational.

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DATE: June 14, 2007
TO: SolanoExpress Intercity Transit Consortium
FROM: Jayne Bauer, Marketing and Legislative Program Manager
RE: Legislative Update

Background:

Each year, STA staff monitors state and federal legislation that pertains to transportation and related issues. A Legislative Matrix (Attachment A) is included listing bills that staff is watching and analyzing for the 2007-08 state legislative session and the 2007 federal legislative session.

Discussion:

State Budget

Governor Schwarzenegger released his revised annual 2007-08 state budget May 14, 2007. The proposal advances the implementation of Proposition 1B, the \$19.9 billion transportation bond approved by voters in November 2006. The revised budget expands Caltrans' contracting authority to provide needed flexibility and to speed the project delivery process, which aligns with the STA's legislative platform regarding project delivery.

The final budget is scheduled to be approved on June 15, 2007. Staff will provide a further update at the meeting.

Legislative Bills

Assembly Bill (AB) 112 and Assembly Concurrent Resolution (ACR) 7 were both amended by Assemblymember Lois Wolk on June 12, 2007. The Senate Transportation and Housing Committee adopted a policy at the end of the 2006 legislative year that states no double fine zone bills will be approved by the committee. The governor has historically vetoed double fine zone legislation because there is no process in place which establishes criteria for roads and highways to receive a double fine zone designation.

In order to overcome this obstacle, Assemblymember Wolk has been working with Caltrans, the California Highway Patrol (CHP) and the STA to amend the language of the bills so that AB 112 establishes criteria for designating safety-enhancement double fine zones on a statewide basis. ACR 7 still includes the naming of a two-mile section of SR 12 the Officer David Lamoree Memorial Highway. ACR 7 has been amended to state that State Route (SR) 12 meets the criteria for the double fine zone designation established by AB 112.

AB 112 and ACR 7 were both heard and approved by the Senate Transportation and Housing Committee on Tuesday, June 19, 2007. Staff will provide an update after the hearing.

Recommendation:

Informational.

Attachment:

- A. STA Legislative Matrix (To be provided under separate cover.)

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DATE: June 15, 2007
TO: SolanoExpress Intercity Transit Consortium
FROM: Sam Shelton, Assistant Project Manager
RE: Safe Routes to School (SR2S) Update

Background:

The STA's Safe Routes to School (SR2S) Program is intended to improve the safety of pedestrian and bicycle modes of student travel by enhancing related infrastructure and programs, and to provide safe passage to schools. Eligible projects will include capital improvement projects as well as education, enforcement and encouragement activities and programs such as developing safety and health awareness materials and education programs.

The SR2S outreach process is split into three major phases:

- 1) City Council & School District Board presentations
- 2) Community Task Force meetings
- 3) City Council, School District Board, and STA Board adoption of the SR2S Study

Discussion:

All cities in Solano County are participating in the Safe Routes to School Study. Between April and June, the STA helped schools conduct additional independent SR2S events, by providing large 22" x 34" maps of schools in addition to workshop materials found online at www.solanolinks.com. Four (4) schools were able to conduct their own SR2S Events: Dixon's Tremont Elementary (May 15th), Vacaville's Callison (June 5th) and Alamo (May 30th) Elementary, and Suisun City's Suisun Elementary (June 7th).

To increase the number of school conducted walking audits, the STA will offer to assist in the facilitation of these meetings during the months of August and September. The STA will help facilitate one (1) meeting per school district on a "first come/first serve" basis. Schools who request this assistance are responsible for the meeting's outreach and setup. STA staff will bring materials for the meeting, such as maps, toolkits, and presentation equipment.

The STA's SR2S consultants, Alta Planning + Design, will draft Local SR2S Plans for each city by the end of July. These plans will be reviewed by public works staff and school district staff before being recommended as a draft SR2S plan at local SR2S Community Task Force meetings in August and September.

This additional outreach and local plan review periods may push the Final Countywide SR2S Plan adoption date from December 2007 to January or February 2008. The initial goal was to have the countywide plan adopted before the deadline to submit Federal Safe Routes to School grant applications, due by January 1, 2008. However, local SR2S plans

should be adopted before the end of the year, which will help make grant applications more competitive.

As part of the adopted STA SR2S Program goals, SR2S Program updates will be given on a regular basis. Attached is the “Safe Routes to School (SR2S) Program Status Report”, containing a countywide summary and the status of each community involved in the program.

Recommendation:
Informational.

Attachment:

- A. STA Safe Routes to School (SR2S) Program Status Report, 06-19-2007
(To be provided under separate cover)



DATE: June 15, 2007
TO: SolanoExpress Intercity Transit Consortium
FROM: Janet Adams, Director of Projects
RE: Regional Measure 2 (RM 2) Update

Background:

On March 2, 2004, Bay Area voters in seven (7) counties passed Regional Measure 2 (RM 2), raising the toll on the seven State-owned bridges in the Bay Area by \$1.00. This extra dollar is to fund various transportation projects within the region that have been determined to reduce congestion or to make improvements to travel in the toll corridors. The projects are specifically identified in SB 916. The Metropolitan Transportation Commission (MTC) manages the RM 2 funding for projects and programs, and the STA is the project sponsor for all Solano County capital RM 2 projects (see Attachment A).

Discussion:

In an effort to monitor the RM 2 capital program for STA sponsored projects, STA staff has received an update from Solano County sponsors for the status to the projects, major issues, and schedule for each Phase. Attachment A is an updated RM 2 data sheet on allocation activity to MTC.

The status and for the Solano County projects are as follows:

Vallejo Ferry Intermodal Station (Total Project Cost \$76,393,000 - RM 2 Funding \$28,000,000)

An RM 2 Allocation Request for Plans, Specification & Estimates (PS&E) and partial-phase Right-of-Way funds was submitted in late May 2007. The City of Vallejo has interviewed and selected design firms for both the Bus Transit Center design and the Vallejo Station parking structure design efforts. Negotiations are underway with both firms, and design work is scheduled to begin within the next 30 to 45 days. Right of Way activities, to include meetings with the Post Office and Hilf Trust, should begin within the next three to four months, after Parcel T2 (the targeted site for the Post Office) is environmentally cleared for development.

Vallejo Curtola Transit Center (RM 2 Funding \$11,750,000)

Solicitation and interviews for Architectural & Engineering (AE) firm to perform site evaluation activities and submit conceptual design are complete, and scope/price negotiations are in progress. RM 2 funds were allocated for this phase on May 23, 2007. The current scope of work includes verification and/or surveying of traffic and parking demand at the Curtola site; identification and evaluation of alternate sites which could be used as stand-alone sites or in conjunction with the Curtola/Lemon site; performing a

Phase I Environmental Assessment of targeted sites; and completion of a Preliminary Design Report for the preferred site (or combination of sites).

Benicia Intermodal Facility (RM 2 Funding \$3,000,000)

A siting study to determine the most suitable location as it relates to bus, rail, rideshare, ferry and bicycle modes is the next required step in the project development. However, the Benicia City Council will have a council workshop later this year to address project direction.

Benicia Park and Ride (RM 2 Funding \$1,250,000)

The first phase of the project, a bus stop installation at the intersection of Park Road and Industrial Way, was completed May 2007.

Fairfield Transportation Center (Total Project Cost \$18,000,000 - RM 2 Funding \$7,750,000)

A Concept Study was completed by the City to evaluate alternative parking structure designs and costs. Summary results indicated a 4-5 level structure was needed to accommodate the desired 600 additional parking spaces for an estimated cost, including cost escalation, of approximately \$18,000,000. The City has submitted a discretionary funds (FTA 5309) grant request for the unfunded portion of the project, and plans to develop and release a Request for Proposals (RFP) for Project Management and Plans Specifications & Estimate (PS&E) services. At this time the construction phase remains underfunded.

Fairfield/Vacaville Intermodal Rail Station and Track Improvements (Total Project Cost \$40,000,000 - RM 2 Funding \$20,996,000)

Fairfield and Union Pacific Railroad (UPRR) have resolved most of the project's technical issues, but the environmental process remains open pending approval of the final wetlands delineation map. The results of the traffic analysis for the Train Station Specific Plan has allowed the City to confirm that the Peabody Road overpass needs to be six lanes as opposed to four lanes, which has also increased the station's total project cost. The City continues to use State Transportation Improvement Program (STIP) funds for the environmental phase, but will begin using the currently allocated RM 2 funds for Preliminary Engineering (PE).

Vacaville Intermodal Station (Total Project Cost \$8,750,000 - RM 2 Funding \$7,250,000)

The City of Vacaville and the original site property owner could not come to an agreement on a beneficial property trade. The City has been in communications with the property owner of a different site for a property trade. Communications have been going well, and a letter of intent has been sent to the property owner. (See Attachment B)

Phase 1 of the Vacaville Intermodal Station (VIS) will provide a bus transfer facility along the I-80 Corridor. Ten bus bays will be provided, as well as 200 automobile parking spaces in a surface lot. Phase 2 of this project envisions a 400 space parking garage as well as retail/commercial space. Phase 1 is expected to begin construction in early 2009.

I-80/I-680/SR 12 Interchange (RM 2 Funding \$71,000,000)

The Interchange is scheduled to release the Draft Environmental Impact Report/Environmental Statement (EIR/EIS) in August 2008. An Open House for the Project was held on April 25, 2007. At the Open House, the two Project alternatives were displayed for public information. Attachment C is the most recent copy of the Interchange Corridor Progress newsletter.

North Connector (Total Project Cost \$56,664,000 - RM 2 Funding \$20,000,000)

The Funding Agreement between the County, the City of Fairfield and STA has been executed. The STA De-Federalized the Project in June 2007, as the project is funded with state only funds and no Federal Highway Administration (FHWA) nexus exists on the Project. The Draft Environmental Impact Report (EIR) is scheduled to be released for public comment in July 2007. Construction is scheduled for summer 2009.

I-80 HOV Lanes (Red Top Road to Air Base Pkwy) (Total Project Cost \$80,000,000 - RM 2 Funding \$9,000,000)

In February 2007, this Project was awarded \$56 million in Proposition 1B Corridor Mobility Improvement Account (CMIA) funds. This Project is also funded with the \$14.79 million federal earmark. The Project Approval/Environmental Document (PA/ED) was completed April 1, 2007. STA submitted the 100% Plans, Specifications & Estimate (PS&E) to Caltrans on June 18, 2007. Construction of the 8.7 miles of new High Occupancy Vehicle (HOV) Lanes Project on I-80 will begin in April 2008.

Recommendation:

Informational.

Attachments:

- A. Regional Measure 2, Solano County Capital Program Status Matrix
- B. Vacaville Intermodal Phase 1 site location
- C. I-80/I-680/ State Route 12 Interchange Corridor Newsletter

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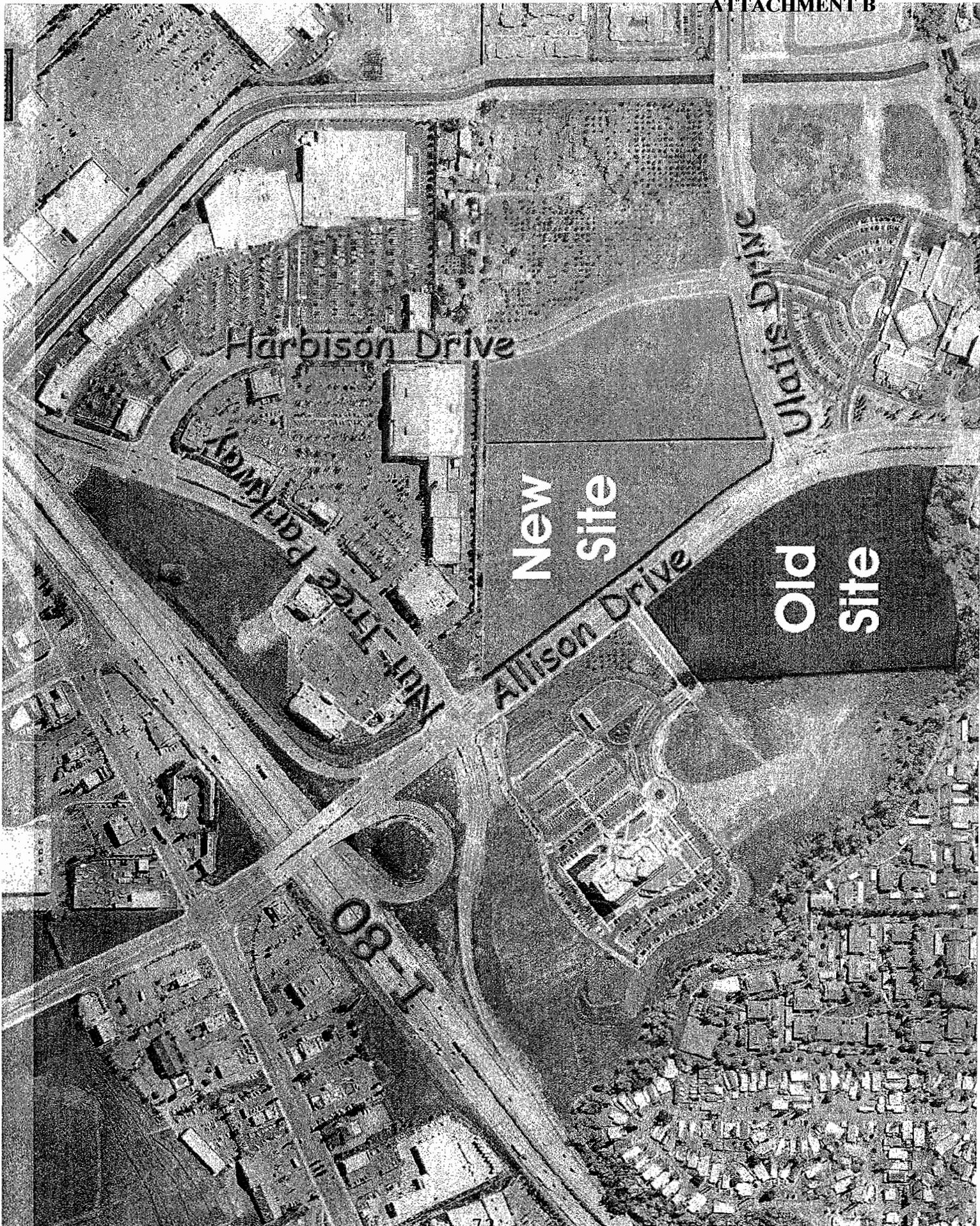
Regional Measure 2
Solano County Capital Program Status Matrix

RM2 Capital Program Project No.	RM2 Funding (\$1,000s)	Segment No.	Project Title	Project Sponsor	Implementing Agency	Last IPR Submittal Date	Last MTC Progress Report Submittal Date	Estimated Allocation		Date of Allocation (Past or Anticipated)	Completion Date	Last Invoice Submittal Date	Project Status/Notes		
								Request w/ RM2 Funds by Phase (\$1,000s)	Amount (\$1,000s)						
5	\$ 26,000	5	Vallejo Ferry Intermodal Station	Vallejo	Vallejo	May-07	May-07	ENV/PE/PA&ED				Nov-05		Includes Bus Transfer Facility. Allocation Requests for PS&E and partial ROW was submitted in late May 2007. City has interviewed and selected design firms for both the parking structure and bus transit center design efforts. Negotiations are underway with both firms.	
								PS&E	\$ 2,350		Jun-07				Jul-09
								ROW (Phase 1)	\$ 434		Jun-07				Jul-09
								ROW (Phase 2)	\$ 5,575		Dec-07				Jul-09
								CON (Bus Transit Center)	\$ 1,311		Mar-08				Aug-09
CON (Parking Structure)	\$ 18,330		Mar-08			Aug-11									
6 (\$20,000)	\$ 6,000	6.1	Solano County Express Bus Intermodal Facilities - Vallejo Curtola Transit Center	STA	Vallejo	May-07	N/A	ENV/PE/PA&ED	\$ 1,215	\$ 705	May-07	Dec-09		See RM 2 project # 17.1 - Solicitation and interviews for A&E firm to perform site evaluation activities and submit conceptual design are complete. Negotiations with selected firm is underway. RM 2 allocation for this work was made on May 23, 2007.	
								PS&E	\$ 2,200		Nov-09		Jun-11		
								ROW					N/A		
								CON	\$ 2,585		May-11		Jun-13		
								ENV/PE/PA&ED	\$ 100						
7 (\$20,000)	\$ 3,000	6.2	Solano County Express Bus Intermodal Facilities - Benicia Intermodal Facility	STA	Fairfield (Benicia)	Jan-06	Jan-06	ENV/PE/PA&ED						Siting study required to proceed with project development, requires City Council approval to initiate study.	
								PS&E							
								ROW							
								CON							
								ENV/PE/PA&ED	\$ 1,000	\$ 1,000	Sep-05	Sep-06	N/A		
7 (\$20,000)	\$ 5,500	6.3	Solano County Express Bus Intermodal Facilities - Fairfield Transportation Center	STA	Fairfield/Suisun Transit	4th Revised IPR sent to MTC in Jan 2007	Jan-07	ENV/PE/PA&ED	\$ 500			Sep-08		RFP being developed for project management and PS&E services.	
								PS&E	N/A	N/A	N/A	N/A			
								ROW							
								CON	\$ 6,250		Nov-07	Mar-10			
								ENV/PE/PA&ED	\$ 415	\$ 415	Jul-05	Jan-08			
7 (\$20,000)	\$ 5,500	6.4	Solano County Express Bus Intermodal Facilities - Vacaville Intermodal Station	STA	Vacaville	Jul-05	Jan-06	ENV/PE/PA&ED	\$ 415	\$ 415	Jul-05	Jan-08		City is working with the property owner of the preferred site on a beneficial property trade. Property owner is very interested, and City has sent a letter of intent to the property owner. City has also requested permit to enter the property to begin the phase 1 environmental.	
								PS&E	\$ 415				Jan-08		
								ROW	\$ 3,525				Jan-08		
								CON	\$ 2,895				Jan-08		
								ENV/PE/PA&ED	\$ 2,500	\$ 2,500	Jan-06	Nov-07	Jun-07		
7 (\$20,000)	\$ 100,000	7.1	Solano North Connector (Abemathly to Grenn Valley Road)	STA	STA	Feb-07	Jan-07	ENV/PE/PA&ED	\$ 1,500			May-09		EIR Scheduled for public comment July 2007. An initial RM2 allocation was made in January 2006 for detailed preliminary engineering.	
								PS&E	\$ 3,000				May-09		
								ROW							
								CON	\$ 13,000				Dec-10		
								ENV/PE/PA&ED	\$ 6,500	\$ 4,475	Sep-06	Apr-07	Jun-07		
7 (\$20,000)	\$ 100,000	7.2	Solano I-80 HOV Lanes from Red Top Rd to Airbase Parkway	STA	STA	Feb-07	Jan-07	ENV/PE/PA&ED	\$ 2,500	\$ 4,474	Feb-07	Dec-07		Advanced construction project, I-80 Green Valley Creek Br. started in June 2007. Calltrans will administer the construction of the I-80 HOV Lane Project, funded with federal earmark and CMIA funds.	
								PS&E	\$ 2,500						
								ROW	N/A				N/A		
								CON	\$ 2,000	\$ 2,000	Feb-07	Sep-07	Jun-07		
								ENV/PE/PA&ED	pending	pending		9/12/2009			
7 (\$20,000)	\$ 100,000	7.3	Solano I-80/I-680/SR 12 Interchange	STA	STA	Feb-07	Jan-07	ENV/PE/PA&ED	pending	pending		9/12/2009		Due to the infusion of Prop 18 CMIA funds, the interchange Project will retain the balance of the RM 2 funds until a project phase for construction has been identified and fully funded.	
								PS&E	pending	pending					
								ROW	pending	pending					
								CON	pending	pending					
								ENV/PE/PA&ED	pending	pending					
14 (\$25,000)	\$ 4,004	14.1	Benicia Siding Extension	CCJPA/STA	Capital Corridor JPA	2nd Revised IPR sent to MTC Jan 2007	Jan-07	ENV/PE/PA&ED	\$ 615	\$ 615	May-06	Jun-07		Fairfield and UPRR have resolved most of the project's technical issues, but the environmental process remains open. Results of the traffic analysis for the Specific Plan determined the Peabody Road overpass needs to be six lanes. STIP is being used for EIR and RM2 funds will be used for PE phase.	
								PS&E	\$ 2,400				Jun-07		Dec-08
								ROW	\$ 1,300				Jan-07		Jun-07
								CON	\$ 16,681				Jan-09		Dec-10
								ENV/PE/PA&ED							

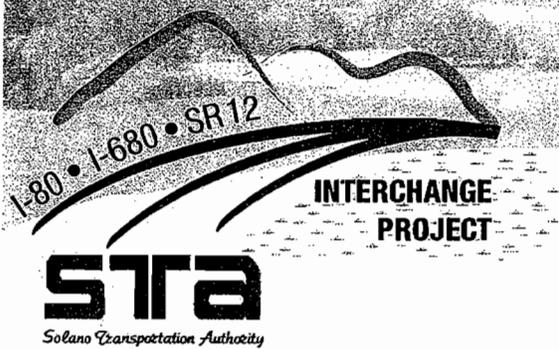
ATTACHMENT A

Regional Measure 2
Solano County Capital Program Status Matrix

RM2 Capital Program Project No.	RM2 Funding (\$1,000s)	Segment No.	Project Title	Project Sponsor	Implementing Agency	Last IPR Submital Date	Last MTC Progress Report Submital Date	Estimated Allocation Request w/ RM2 Funds by Phase (\$1,000s)				Date of Allocation (Past or Anticipated)	Completion Date	Last Invoice Submital Date	Project Status/Notes	
								Allocation Phase	Allocation Amount (\$1,000s)	Allocation Amount (\$1,000s)	Allocation Amount (\$1,000s)					
17 (\$20,000)	\$ 5,750	17.1	Express Bus North - Vallejo Curtola Transit Center	MTC	Vallejo	See Project 6.1 above	See Project 6.1 above	ENV/PE/PA&ED				Dec-07			See RM 2 project 6.1	
								PS&E				Apr-08				
								ROW				N/A				
								CON	\$ 5,750		May-11	Jun-13				
								ENV/PE/PA&ED				Jan-06				
		\$ 1,250	17.2	Express Bus North - Benicia Park/Industrial I/C Improvements and Park and Ride	MTC	Fairfield/Suisun Transit (Benicia)			PS&E	\$ 25		Apr-06	Jan-06			Cost shown are only for Phase 1. Phase 1 completed in March 2007.
								ROW				N/A				
								CON	\$ 150		Dec-06	Mar-07				
								ENV/PE/PA&ED	N/A	N/A	N/A	N/A	N/A			This Project is using the Solano County Express Bus Intermodal Facilities funding first. Once these monies are used, the project will begin to draw from the Express Bus North source.
		\$ 2,250	17.3	Express Bus North - Fairfield Transportation Center	MTC	Fairfield/Suisun Transit	See Project 6.3 above	See Project 6.3 above	PS&E	N/A	N/A	N/A	N/A			
									ROW	N/A	N/A	N/A	N/A			
									CON	\$ 2,250		Nov-07	Mar-10			
									ENV/PE/PA&ED							Vallejo is OK with swapping Vacaville's EBNorth funds for SolCOEB funds.
		\$ 1,750	17.4	Express Bus North - Vacaville Intermodal Station	MTC	Vacaville	See Project 6.4 above	See Project 6.4 above	PS&E							Project will first use Solano County Express Bus Intermodal Facilities first, then draw from this source (Project 17.4), all costs have been shown in Project 6.4.
									ROW							
									CON							



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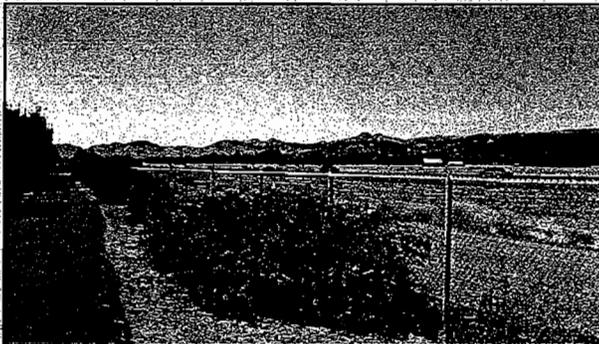


CORRIDOR PROGRESS

SOLANO AREA PROJECTS ADVANCE

NORTH CONNECTOR PROJECT

To relieve traffic congestion and provide local motorists in Fairfield, the Suisun Valley and Green Valley a practical alternative to using I-80 for trips, the Solano Transportation Authority (STA), the City of Fairfield, and Solano County are planning a new arterial roadway between SR 12 West at Red Top Road and Abernathy Road. The project is intended to encourage local traffic to use local roadways to travel in this area. The project also aims to close gaps in the local circulation network providing a means by which local traffic can avoid traveling on I-80.



Proposed North Connector east of Fairfield Linear Park path

In order to provide a more comprehensive review of potential environmental impacts and mitigation measures, the STA Board has approved expanding the scope of environmental study to an Environmental Impact Report. This will provide additional opportunity for the public to comment on the project. (See inside for further information on the project.) The draft environmental document for the North Connector Project is expected to be released for public review and comment in July 2007.

Once approved, the project will be built in phases beginning with the east end in 2009.

STA BOARD ACTIONS & PROJECT MILESTONES

February 2007

- Board approved \$7 million in funding for SR 12 Jameson Canyon
- SR 12 Jameson Canyon received \$74 million from the infrastructure bonds approved by voters in November 2006
- I-80 HOV Lanes Project received \$56 million in funding from the voter approved infrastructure bonds passed in November 2006

March 2007

- Caltrans and STA approved CEQA document for the I-80 HOV Lanes Project (see inside for more details)
- Board approved preparation of Environmental Impact Report for the North Connector Project
- Board recommended two alternatives for the I-80/I-680/SR 12 Interchange Project be carried forward to detailed environmental study

April 2007

- STA and Caltrans hosted an Informational Open House on the I-80/I-680/SR 12 Interchange Project on April 25 at Rodriguez High School



BENICIA-MARTINEZ BRIDGE WILL OPEN SOON

Caltrans is scheduled to open the new Benicia-Martinez Bridge to motorists in fall 2007. The new bridge will include five northbound lanes, four southbound lanes, reconstructed interchanges to the north and south of the bridge, and an expanded toll plaza. Carrying over 100,000 motorists daily, the new bridge will improve the backup, but will add significant traffic along the I-680 corridor in Contra Costa County between the Benicia-Martinez Bridge and the I-80/I-680/SR 12 Interchange. This will increase the need for accelerating improvements to the I-80/I-680/SR 12 Interchange.



FREQUENTLY ASKED QUESTIONS

NORTH CONNECTOR PROJECT

WHAT STEPS ARE BEING TAKEN TO PROTECT AGRICULTURAL LAND IN THE AREA?

The Project will be acquiring some agricultural parcels to construct the North Connector. The roadway has been designed to reduce impact on agricultural land by moving the roadway as close to I-80 as possible.

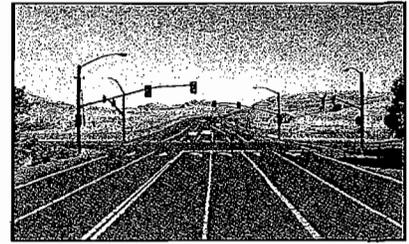
WHAT STEPS ARE BEING TAKEN TO IMPROVE ACCESS FOR BICYCLISTS AND PEDESTRIANS?

The Project will include a multiuse path along the east end between Abernathy Road and Suisun Creek which will provide bicyclists and pedestrians access to Solano Community College. In addition, the future signalized intersection of SR 12 West at Red Top Road and the North Connector will provide bicyclists and pedestrians with a safe way to cross SR 12 West.



HOW WILL THIS PROJECT IMPROVE LOCAL TRAFFIC AND REDUCE CONGESTION ON I-80?

The North Connector is designed to provide a way for local traffic including residents and employees of local businesses to avoid traveling on I-80. This will provide congestion relief on I-80 and reduce travel times for local trips.



Proposed Red Top Road Intersection

WHAT IS THE TIMING OF THE WEST END OF THE PROJECT AND HOW WILL THAT AFFECT LOCAL TRAFFIC?

The west end of the North Connector is currently scheduled to be completed by 2016. The STA is working closely with the City of Fairfield and Solano County to secure funding.

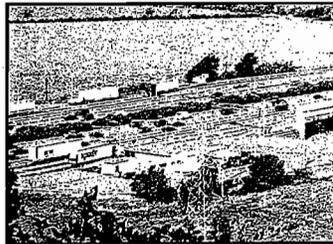


SOLANO TRANSPORTATION PROJECTS UPDATE

CORDELIA TRUCK SCALES RELOCATION STUDY

OBJECTIVE: Relocate and redesign the truck scales to accommodate more trucks in order to reduce congestion, improve safety, and minimize conflicts between cars and trucks.

KEY ELEMENTS: Build replacement scales and inspection facilities approximately one half mile east of their current location.



STATUS: STA, Caltrans, and the California Highway Patrol (CHP) initiated the Cordelia Truck Scales Relocation Study as part of the Interchange Project. The study was completed in February 2005. The replacement scales and inspection facilities (approximately one-half mile to the east) are being evaluated in the I-80/I-680/SR 12 Interchange Environmental Impact Report/Environmental Impact Statement.

TOTAL PROJECT COST: \$200 million.

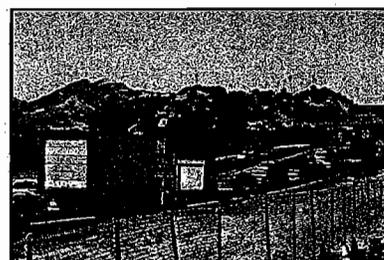
SR 12 JAMESON CANYON ROAD WIDENING PROJECT

OBJECTIVE: Increase mobility and improve safety by converting SR 12 from two to four lanes between I-80 (Solano County) and SR 29 (Napa County).



STATUS: Currently in environmental review.

SR 12 WEST TRUCK CLIMBING LANE PROJECT



OBJECTIVE: Improve traffic operations on I-80 created by trucks waiting to exit to SR 12 by constructing a truck climbing lane from I-80 to west of Red Top Road.

STATUS: Currently in the final design. Construction is anticipated

to begin in Summer 2008.

I-80 HOV LANES PROJECT UPDATE

The addition of 8.7 miles of High-Occupancy Vehicle (HOV) Lanes in both directions in the median from Red Top Road to Airbase Parkway is expected to reduce congestion, promote ride-sharing, and benefit local and regional transit service.

An Initial Study/proposed Mitigated Negative Declaration (IS/MND) was released for public review and comment on December 29th, 2006. The public comment period closed on February 1st, 2007. Caltrans, as the lead agency, and the STA Board, as the Responsible Agency, approved the MND. Federal Highway Administration approved the IS on April 9, 2007.

Construction of the HOV Lanes Project is scheduled to begin in the Summer of 2008 with project completion scheduled for Fall 2009.

HOW WILL THESE HOV LANES IMPROVE TRAVEL TIMES ALONG I-80?

Studies have determined that approximately 24 percent of the cars traveling during the peak-hour traffic along this section of I-80 already carry two or more passengers, and by 2030, this number is expected to increase to 27 percent. HOV lanes in both eastbound and westbound direction will provide an effective alternative mode of transportation to single occupancy vehicles and reduce travel times for all motorists.



WILL THESE HOV LANES BE NEWLY CONSTRUCTED LANES ON I-80?

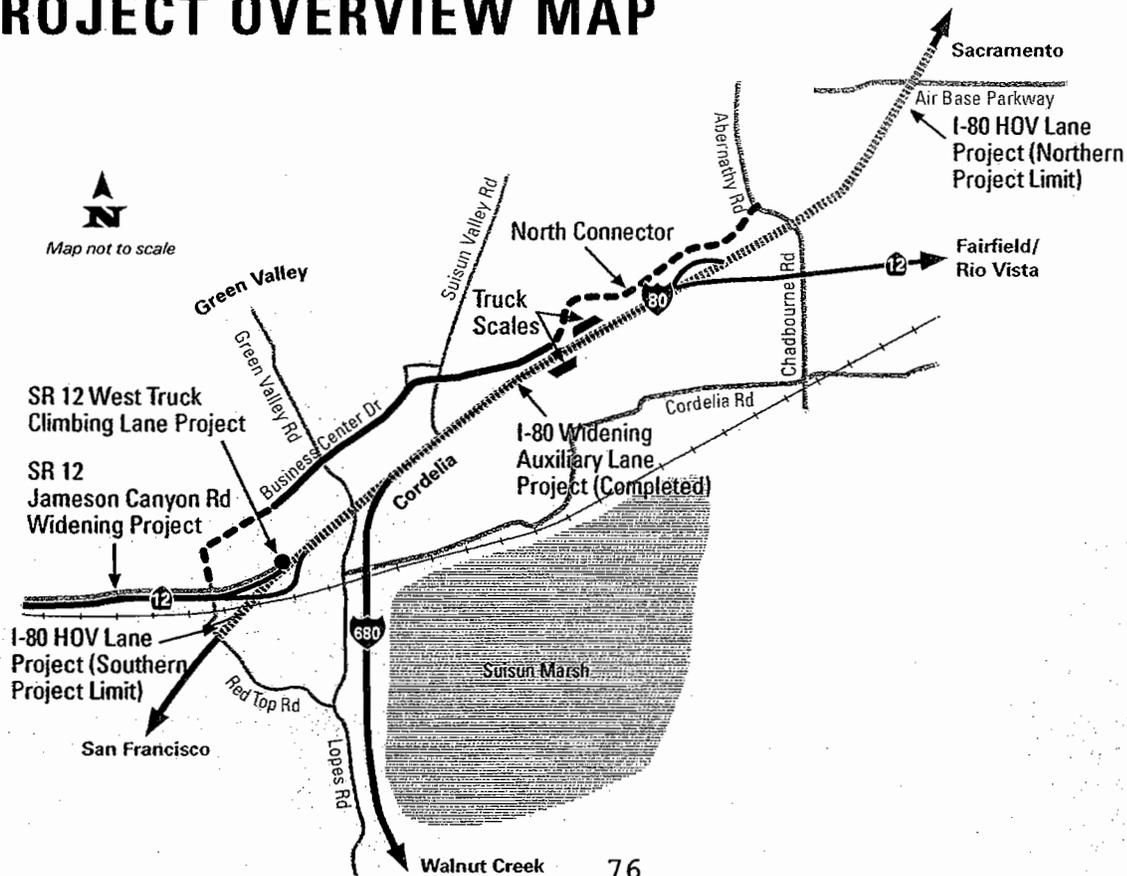
The new HOV Lanes will be added in the median of the existing road. Construction will involve widening I-80 in some sections.

WITHOUT ADDITIONAL HOV LANES ON I-80, THE BOTTLENECKS ARE JUST BEING MOVED. WILL ADDITIONAL HOV LANES BE PROVIDED?

Yes. As part of the Solano Comprehensive Transportation Plan (CTP 2030), the STA intends to close the gaps in the HOV lane network. As noted in the CTP 2030, HOV lanes and HOV lane connectors are planned for I-80 on the following segments:

- I-680 to I-80 HOV direct connectors
- HOV lanes from Air Base Parkway to I-505
- HOV lanes from Carquinez Bridge to SR 37

PROJECT OVERVIEW MAP

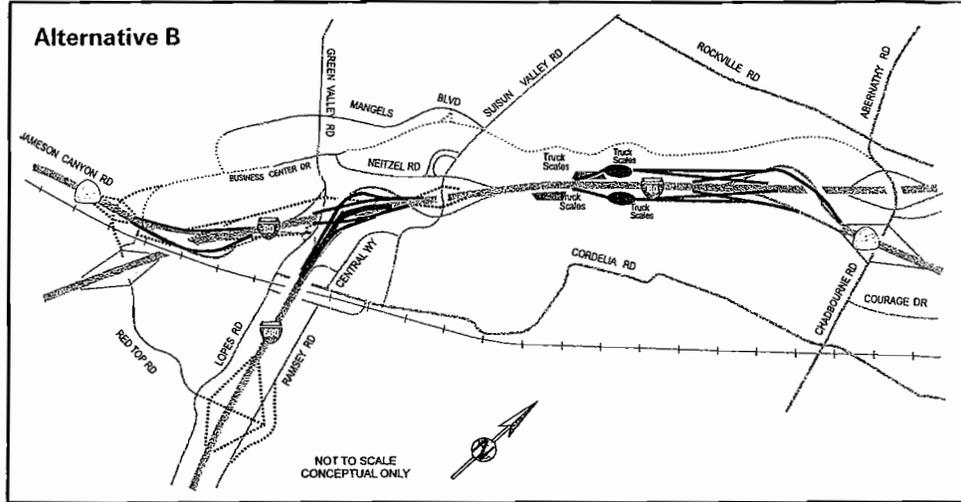
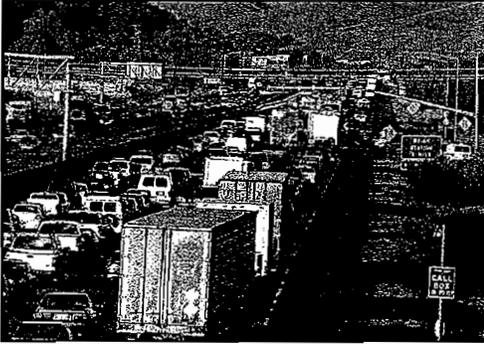


HOW TO STAY INVOLVED

Visit STA's web site at WWW.SOLANOLINKS.COM.

QUESTIONS?

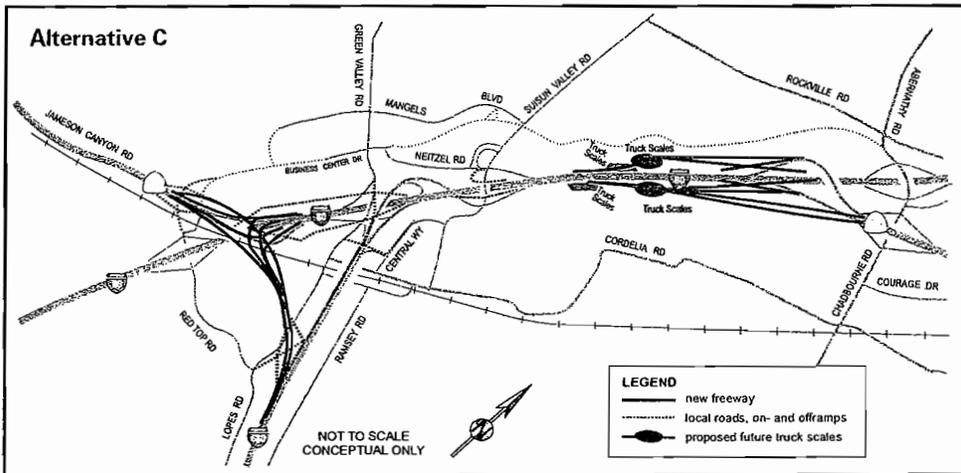
Contact: **JANET ADAMS**, Director of Projects
 Solano Transportation Authority
 (707) 424-6075; jadams@sta-sncl.com



ALTERNATIVES MOVING FORWARD

Over the last several years, STA, Caltrans, traffic engineers and consultants have been evaluating a variety of design alternatives for the Interchange. In March 2007, the STA board recommended two alternatives, referred to as Alternative B and C, for further environmental study.

In the coming months as part of the environmental review process, these alternatives will be studied in more detail to more accurately define their potential impacts to the environment. The alternatives are subject to refinement as environmental studies proceed.



I-80/I-680/SR 12 INTERCHANGE ALTERNATIVES



- STA Board of Directors
- Anthony Intintoli
- Chair
- Mayor, City of Vallejo
- Steve Messina
- Vice Chair
- Mayor, City of Benicia
- Mary Ann Courville
- Mayor, City of Dixon
- Harry Price
- Mayor, City of Fairfield
- Ed Woodruff
- Mayor, City of Rio Vista
- Jim Spening
- Member, Solano County Board of Supervisors
- Pete Sanchez
- Mayor, City of Susan City
- Len Augustine
- Mayor, City of Vacaville

RETURN SERVICE REQUESTED

SOLANO TRANSPORTATION AUTHORITY
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 SUISUN CITY, CA 94585

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 SAN FRANCISCO, CA
 PERMIT NO. 11751



DATE: June 15, 2007
 TO: SolanoExpress Intercity Transit Consortium
 FROM: Sam Shelton, Assistant Project Manager
 RE: Project Delivery Update

Background:

As the Congestion Management Agency for Solano County, the Solano Transportation Authority (STA) coordinates obligations and allocations of state and federal funds between local project sponsors, Caltrans, and the Metropolitan Transportation Commission (MTC). To aid in the delivery of locally sponsored projects, the STA continually updates the STA's Technical Advisory Committee (TAC) and Consortium on changes to state and federal project delivery policies and reminds the TAC about upcoming project delivery deadlines.

Discussion:

There are 5 project delivery reminders for the TAC and Consortium:

1. MTC Federal Obligation Plan Federal Fiscal Year (FFY) 2006-07 for Surface Transportation Program (STP)/ Congestion Mitigation & Air Quality Improvement Program (CMAQ) funds:

Below is the status of MTC's Federal Obligation Plan as of May 18, 2007.

Projects in MTC's FY 2006/07 Federal Obligation Plan			
Agency	TIP ID	Project	Status/Deadlines
Benicia	SOL050014	Columbus Parkway Rehabilitation	Reprogrammed to Benicia - West "K" St Rehab. Send Caltrans award package with revised L-76 request to obligate additional funds.
Dixon	SOL050051	North Fourth Street and East "A" Street Rehab	E-76 received from FHWA on 4/20/07.
Fairfield	SOL010023	Hilborn Road Rehabilitation	Will award by 7/17/07 and send package to Caltrans for revised E-76.
Fairfield	SOL050033	Linear Park Trail	E-76 received from FHWA on 5/04/07.
Solano County	SOL010024	Various Streets and Rehabilitation	E-76 received from FHWA on 3/21/07.
Solano County	SOL050024	Vacaville-Dixon Bike Route	E-76 received from FHWA on 3/30/07.
Suisun City	SOL050053	Sunset Avenue Rehabilitation	Reprogrammed to SOL010023 in TIP Amendment 07-09.
Vacaville	SOL050027	Centennial Bike Way	Forwarded from Caltrans HQ to FHWA for final approval.

Vacaville	SOL050054	Dobbins St and East Monte Vista Rehabilitation	ROW cert #3 approved 5/18/07. E-76 request to be processed by Caltrans.
Vallejo	SOL050023	Vallejo Station Pedestrian Links	Transferred to FTA for obligation.

2. Inactive Obligations

To adhere to FHWA project delivery guidelines and MTC's Resolution 3606, project sponsors must invoice for obligated projects every 6 months.

March 2007 Inactive Projects (carried over from December 2006 period)			
<ul style="list-style-type: none"> • Submit an invoice by May 11 • Submit a justification form or deobligation request by May 31. 			
Agency	Project	Unexpended Funds	Status
Benicia	WB Route 780 at E. 2 nd St, On/Off Ramps, Install Traffic Signals	\$10,000	Benicia has received payment. This project will be taken off the list
Vallejo	Downtown Vallejo Square, Pedestrian Enhancements/Landscape	\$586,839	Final Invoice Resubmitted, in final voucher process
Projects that will become inactive by June 2007			
Vacaville	Alamo Creek, North side from Alamo to Marshall Rd, Ped/Bike Path	\$111,514	Final Report to be submitted
Projects that will become inactive by September 2007			
Vacaville	I-80 Leisure Town Rd I/C, Reconstruct I/C and Roadway Widening	\$7,117,623	Received reimbursement for about \$7M and should no longer be on the list.
Vacaville	Nut Tree Rd from Ulatis Dr to Orange Dr, AC Overlay	\$595,000	Construction nearly complete. Vacaville will invoice soon.

3. Transportation Improvement Program (TIP) Amendment Schedule

The most current TIP amendment schedule is attached (Attachment A). Adding new projects to the TIP will require a formal TIP amendment.

Due to a 2-year TIP update process required by SAFETEA-LU, there is the potential for a similar "no TIP amendments allowed" period to occur between September 2008 and March 2009. More information will be release by MTC in July.

4. Proposition 1B Local Seismic Bond Match And Highway Bridge Program

\$125 million in Prop. 1B funds have been programmed as the match towards federal bridge seismic retrofit projects. Caltrans completed a review of bridges listed in the Seismic Retrofit program, of which Vallejo's Sacramento St / US Navy Railroad bridge received funding for bond match funds.

The program guidelines allow funding for new phases of work on a first-come, first-served basis at 11.5 percent up to \$125 million. This will require agencies to complete the previously authorized preliminary engineering (design and strategy) with local match funds and focus the bond match funds primarily on construction.

5. June 18, 2007 MTC Project Delivery Working Group:

MTC's Project Delivery Working Group (PDWG) is an MTC forum for discussing regional project delivery issues at the Congestion Management Agency project manager level. These meetings usually discuss current project delivery deadlines and procedure updates. There is a current effort being made by MTC and Caltrans Local Assistance staff to summarize the post-obligation process regarding the tracking of inactive obligations by FHWA, Caltrans Headquarters, and Caltrans Local Assistance. More information will be made available about this meeting in the Solano Project Delivery Working Group agenda.

6. STA Project Delivery Working Group, June 26, 2007:

The Solano PDWG agenda will be emailed to TAC members and Solano PDWG members by June 20, 2007. A complete packet will be emailed by June 22, 2007.

Recommendation:
Informational.

Attachment:

- A. 2007 Transportation Improvement Program (TIP) Amendment Schedule, 6-18-07
- B. Solano Project Delivery Working Group (Solano PDWG) Agenda Cover
(Provided under separate cover).

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METROPOLITAN TRANSPORTATION COMMISSION

TRANSPORTATION IMPROVEMENT PROGRAM (TIP)

2007 TIP AMENDMENT SCHEDULE - SUBJECT TO CHANGE

as of June 18, 2007 (edited by STA staff after MTC PDWG meeting)

REVISION TYPE	AMENDMENT REQUEST SUBMISSION DEADLINE	PAC REVIEW	COMMISSION / EXEC. DIRECTOR APPROVAL	STATE APPROVAL*	FED. APPROVAL*
Administrative (07-01)	October 6, 2006	N/A	October 27, 2006	November 3, 2006	N/A
Formal Amendment (07-02)	November 1, 2006	January 10, 2007	January 24, 2007	February 20, 2007	March 15, 2007
Administrative (07-03) **	November 1, 2006	N/A	November 22, 2006	November 30, 2006	N/A
Formal Amendment (07-04)	January 1, 2007	March 14, 2007	March 28, 2007	April 20, 2007	May 15, 2007
Administrative (07-05) **	January 1, 2007	N/A	March 9, 2007	March 16, 2007	N/A
SAFETEA Amend. (07-06) ***	February 1, 2007	April 11, 2007	April 25, 2007	May 29, 2007	July 1, 2007
Administrative (07-07)	March 1, 2007	N/A	March 23, 2007	March 26, 2007	N/A
POP Amend. (07-08)	March 23, 2007	April 11, 2007	April 25, 2007	May 25, 2007	June 7, 2007
Formal Amendment (07-09)	May 1, 2007	June 12, 2007	June 27, 2007	July 20, 2007	August 17, 2007
Possible Administrative (07-10)	July 1, 2007	N/A			
Formal Amendment (07-11)	August 1, 2007	September 12, 2007	September 26, 2007	October 19, 2008	November 16, 2008
Formal Amendment	November 1, 2007	December 12, 2007	December 19, 2007	January 18, 2008	February 15, 2008

\\Sta-server2\sta shared\STA COMMITTEE PACKETS\Staff Based Advisory Committees\TAC Packet\2007\June 2007\Attachments\Sam - Project Delivery\2007 TIP Amendment Schedule 6-18-07.xls\2007 TIP Amendment Schedule

* Approval Dates are expected dates and are subject to change

** Administrative Actions continue to be processed on a monthly basis with requests due to MTC by the first of each month

*** TIP Amendment to conform TIP to SAFETEA

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DATE: June 15, 2007
 TO: SolanoExpress Intercity Transit Consortium
 FROM: Sara Woo, Planning Assistant
 RE: Funding Opportunities Summary

The following funding opportunities will be available to STA member agencies during the next few months. Also attached are summary fact sheets for each program. Please distribute this information to appropriate departments within your jurisdiction.

Fund Source	Application Available From	Application Due
Pavement Management Technical Assistance Program (P-TAP) Round 9	Sri Srinivasan MTC (510) 817-5793	June 22, 2007
Regional Transportation Fund for Clean Air Program	Geraldina Grunbaum, BAAQMD (414) 749-4956	June 29, 2007
Solano Transportation for Livable Communities (TLC) Capital Grants	Robert Guerrero, STA (707) 424.6014	July 24, 2007
Solano Alternative Fuels Grants	Robert Guerrero STA 707.424.6014	July 24, 2007
California State Parks Habitat Conservation Fund	David Smith California Department of Parks and Recreation (916) 651-8576	October 1, 2007



FUNDING OPPORTUNITY
Pavement Management Technical Assistance Program (P-TAP)
Due June 22, 2007

TO: SolanoExpress Intercity Transit Consortium
FROM: Sara Woo, Planning Assistant

This summary of the Pavement Management Technical Assistance Program (P-TAP) is intended to assist jurisdictions plan projects that are eligible for the program. STA staff is available to answer questions regarding this funding program and provide feedback on potential project applications.

- Eligible Project Sponsors:** Cities and counties are eligible to apply.
- Program Description:** Provides Bay Area jurisdictions with assistance and expertise in implementing a pavement management program (PMP) using the MTC StreetSaver® software.
- Funding Available:** A total of \$800,000 is available in FY 2007-08 for the Bay Area. The minimum grant per jurisdiction is \$7,500 and the maximum grant is \$40,000. The P-TAP requires a local contribution of 20%.
- Eligible Projects:** The following categories will be funded during the upcoming grant cycle:
- 1. Pavement Management System (PMS)
 - 2. MTC PMP/Geographical Information System (GIS)
 - 3. Pavement design projects to develop Plans, Specifications, and Estimates (PS&E)
- Previous awards in Solano County:**
- Benicia – \$32,333
 - Dixon – \$43,265
 - Fairfield – \$39,839
 - Rio Vista – \$13,014
 - Suisun City – \$52,573
 - Vacaville – \$46,697
 - Vallejo – \$32,756
- Further Details:** <http://www.mtcpms.org/> “P-TAP 9 Call for Projects”
- Program Contact:** Sri Srinivasan, MTC, (510) 817-5793, ssrinivasan@mtc.ca.gov
- STA Contact Person:** Sara Woo, Planning Assistant, (707) 424-6075
-



FUNDING OPPORTUNITY

Regional Transportation Fund for Clean Air Program

Due June 29, 2007

TO: SolanoExpress Intercity Transit Consortium
FROM: Sara Woo, Planning Assistant

This summary of the Solano Transportation Fund for Clean Air Program (60% Regional Funds) is intended to assist jurisdictions plan projects that are eligible for the program. STA staff is available to answer questions regarding this funding program and provide feedback on potential project applications.

Eligible Project

Sponsors: Public agencies are eligible such as cities, counties, school districts, and transit districts in the cities of Fairfield, Suisun City, Vallejo, Benicia, and portions of Solano County located in the Bay Area Air Quality Management District.

Program Description: The Regional Fund is a part of the Transportation Fund for Clean Air (TFCA) grant program, which is funded by a \$4 surcharge on motor vehicles registered in the Bay Area.

Funding Available: Approximately \$10 million is expected to be available in FY 2007-08 for the Bay Area. The minimum grant for a single project is \$10,000 and the maximum grant is \$1.5 million.

Eligible Projects: Shuttle/feeder buses, arterial management, bicycle facilities, clean air vehicles and infrastructure, ridesharing, clean air vehicles, and “Smart Growth” projects.

Further Details: http://www.baaqmd.gov/pln/grants_and_incentives/tfca/

Program Contact Person: Geraldina Grunbaum, BAAQMD TFCA Liaison, (415) 749-4956

STA Contact Person: Robert Guerrero, Senior Planner, (707) 424-6014



FUNDING OPPORTUNITY
Solano Transportation for Livable Communities (TLC)
Capital Grants
Due: Thursday, July 24, 2007

TO: SolanoExpress Intercity Transit Consortium
FROM: Sara Woo, Planning Assistant

This summary of the Solano Transportation for Livable Communities Capital Grants is intended to assist jurisdictions plan projects that are eligible for the program. STA staff is available to answer questions regarding this funding program and provide feedback on potential project applications.

Eligible Project Sponsors: Cities and the County of Solano are eligible. Community-based organizations and nonprofits may be co-partners but cannot receive the funds.

Program Description: The purpose of TLC is to support community-based transportation projects that bring new vibrancy to downtown areas, commercial cores, neighborhoods, and transit corridors, enhancing their amenities and ambiance and making them places where people want to live, work and visit.

Funding Available: A total amount of \$1,034,800 is available for Solano TLC capital projects over the next two fiscal years (FY 2007-08 and FY 2008-09). Specifically, \$242,000 is available to eligible TLC project sponsors from the Bay Area Air Basin through Transportation Enhancements Funding. The remaining \$792,000 is available to eligible TLC project sponsors from the Yolo Solano Air Basin. A local match of 11.5% is required to be eligible for TLC funds.

- Eligible Projects:**
- bicycle and pedestrian paths and bridges
 - on-street bike lanes
 - pedestrian plazas
 - pedestrian street crossings
 - streetscaping such as median landscaping
 - street trees
 - lighting
 - traffic calming design features such as pedestrian bulb-outs or transit bulbs
 - transit stop amenities
 - way-finding signage
 - gateway features

Applications will be Available at: www.solanolinks.com

STA Contact Person: Robert Guerrero, Senior Planner, (707) 424-6014



FUNDING OPPORTUNITY

Alternative Fuels Grants

Due: Thursday, July 24, 2007

TO: SolanoExpress Intercity Transit Consortium
FROM: Sara Woo, Planning Assistant

This summary of the STA’s Alternative Fuels Grants is intended to assist jurisdictions plan projects that are eligible for the program. STA staff is available to answer questions regarding this funding program and provide feedback on potential project applications.

Eligible Project Sponsors: Funding provided for the Alternative Fuels Grants is provided by Eastern Solano Congestion Mitigation Air Quality Management (CMAQ) Program funds. Yolo Solano Air Basin Cities and the County of Solano are eligible. Community-based organizations and nonprofits may be co-partners but cannot receive the funds.

Program Description: The STA dedicated a portion of ECMAQ funding specifically for Alternative Fuels Grants to fund projects that demonstrate air quality benefits.

Funding Available: A total amount of \$200,000 is available for ECMAQ eligible Alternative Fuels s over the next two fiscal years (FY 2007-08 and FY 2008-09). A local match of 11.5% is required to be eligible for ECMAQ funds.

- Eligible Projects:
- Educational and outreach materials pertaining alternative fuels infrastructure and vehicles
 - Alternative fuel vehicles
 - Alternative fuel infrastructure

Applications will be Available at: www.solanolinks.com

STA Contact Person: Robert Guerrero, Senior Planner, (707) 424-6075



FUNDING OPPORTUNITY
California State Parks
Habitat Conservation Fund
Due October 1, 2007

TO: SolanoExpress Intercity Transit Consortium
FROM: Sara Woo, Planning Assistant

This summary of the California State Parks’ Habitat Conservation Fund is intended to assist jurisdictions plan projects that are eligible for the program. STA staff is available to answer questions regarding this funding program and provide feedback on potential project applications.

- Eligible Project Sponsors:** Cities, counties and districts are eligible to apply.
- Program Description:** Funded as part of the California Wildlife Protection Act of 1990 to protect wildlife and educate the public about wildlife.
- Funding Available:** \$2 million is available under the program. Cities, counties and districts are eligible to apply. The HCF program requires a dollar for dollar match from a non-state source.
- Eligible Projects:** The following categories will be funded during the upcoming grant cycle:
- 1. Deer/Mountain Lion Habitat
 - 2. Rare, Threatened, Endangered, or Fully Protected Species Habitat
 - 3. Wetland Habitat
 - 4. Riparian Habitat
- Previous awards in Solano County:**
- City of Vacaville – Pleasants Valley Encinosa Acquisition \$250,000, FY 04/05
 - City of Vacaville – Ulati Creek \$72,000, FY97/98; \$86,000 & \$54,000, FY 96/97
- Further Details:** <http://www.parks.ca.gov> “Grants and Bond Acts”
- Program Contact:** David Smith, Cal DPR, (916) 651-8576, dsmith@parks.ca.gov
- STA Contact Person:** Sara Woo, Planning Assistant, (707) 424-6075
-



**Solano Transportation Authority
Board Meeting Highlights
June 13, 2007
6:00 p.m.**

TO: City Councils and Board of Supervisors
(Attn: City Clerks and County Clerk of the Board)
FROM: Johanna Masiclat, STA Clerk of the Board
RE: Summary Actions of the June 13, 2007 STA Board Meeting

Following is a summary of the actions taken by the Solano Transportation Authority at the Board meeting of June 13, 2007. If you have any questions regarding specific items, please call me at 424-6008.

BOARD MEMBERS PRESENT:

Anthony Intintoli (Chair)	City of Vallejo
Steve Messina (Vice Chair)	City of Benicia
Mary Ann Courville	City of Dixon
Harry Price	City of Fairfield
Ed Woodruff	City of Rio Vista
Pete Sanchez	City of Suisun City
Len Augustine	City of Vacaville
Jim Spering	County of Solano

CLOSED SESSION

Closed session to discuss Executive Director Performance Review. Melinda Stewart, Interim Legal Counsel, indicated that there were no matters to report.

SPECIAL PRESENTATION

New California Transportation Commission (CTC) Member James Earp addressed the STA Board on statewide and countywide transportation issues.

ACTION - FINANCIAL

A. *Revised - Fiscal Year (FY) 2006-07 Final Budget Revision*

Recommendation:

Approve the adoption of the *revised* FY 2006-07 Final Budget Revision as shown in Attachment A.

On a motion by Member Price, and a second by Member Spering, the STA Board unanimously approved the recommendation as amended.

B. Fiscal Year (FY) 2007-08 Budget Revision and Proposed Budget FY 2008-09

Recommendation:

Approve the following:

1. Adoption of the FY 2007-08 Budget Revision as shown in Attachment A;
2. Approve the 3.0% Cost of Living Allowance (COLA) for STA Employees FY 2007-08 as included in the budget.
3. Adoption of the FY 2008-09 Proposed Budget as shown in Attachment B.
4. Approve the Adjustment to the Salary Ranges for the Project Manager/Engineer and Transit Manager/Analyst Job Classifications as specified in Attachment C.

On a motion by Member Spering, and a second by Vice Chair Messina, the STA Board unanimously approved the recommendation.

C. Allocation of Fiscal Year (FY) 2007-08 Bay Area Air Quality Management District (BAAQMD) Transportation for Clean Air (TFCA) Program Manager Funds

Approve the following:

1. \$222,247 for FY 2007-08 in BAAQMD TFCA funds for SNCI's Rideshare Program and Rideshare Incentives; and
2. Issue a second call for the remaining balance of \$87,247 for FY 2007-08 in BAAQMD TFCA funds.

On a motion by Vice Chair Messina, and a second by Member Price, the STA Board unanimously approved the recommendation.

D. Allocation of State Transit Assistance Funds (STAF) Funding for Fiscal Year (FY) 2007-08

Recommendation:

Approve the following:

1. The list of FY 2007-08 Northern County Solano STAF transit projects and programs as outlined on Attachment C; and
2. The list of FY 2008-09 Northern County Solano STAF transit projects and programs as outlined on Attachment D.

On a motion by Vice Chair Messina, and a second by Member Sanchez, the STA Board unanimously approved the recommendation.

E. Allocation of Solano Bicycle Pedestrian Program (SBPP) Funds for Fiscal Year (FY) 2007-08

Recommendation:

Approve the following:

1. FY 2007-08 SBPP funding for the following projects:
 - a. City of Fairfield's West Texas Street Gateway Project for \$73,000;
 - b. City of Vacaville's Nob Hill Bike Path for \$300,000;
 - c. City of Vacaville's Ulatis Creek Bike Path for \$127,098;
 - d. Solano County's Suisun Valley Road for \$110,000; and
 - e. Solano County's Vacaville Dixon Bikeway, Phase II for \$343,000;

2. Dedicate \$744,000 in FY 2007-08 SBPP funding for the City of Benicia's State Park Bike/Ped Bridge project and City of Fairfield's McGary Road project to combine with funding recommended for both projects in FY 2008-09.
3. Transportation Development Act (TDA) Article 3 Resolution No. 2007-08.

On a motion by Vice Chair Messina, and a second by Member Price, the STA Board unanimously approved the recommendation.

ACTION NON-FINANCIAL

A. Legislative Update

Recommendations:

Approve the following:

1. Take the following positions on proposed state legislative items:
 - AB 842 (Jones) – Watch
 - SB 375 (Steinberg) – Watch; and
2. Amend the STA 2007 Legislative Priorities and Platform to add the following policy under Air Quality (Platform I):

Monitor the implementation of AB 32, The California Global Warming Solutions Act of 2006, and support efforts to reduce Greenhouse Gas (GHG) emissions where practicable through the transportation planning and public information process.

On a motion by Member Augustine, and a second by Member Sanchez, the STA Board unanimously approved the recommendation.

CONSENT CALENDAR ITEMS

At the request of Member Price, the following items were pulled for separate discussion:

- Item I, STA Marketing Consultant Services for Fiscal Year (FY) 2007-08, Moore Iacofano Goltsman (MIG) Contract Amendment No. 1
- Item J, I-80 High Occupancy Vehicle (HOV) Lanes Ramp Metering Required Commitment
- Item M, Contract Amendment No. 1 for Transit Project Management Consultant John Harris

A. STA Board Meeting Minutes of May 9, 2007

Recommendation:

Approve STA Board Meeting Minutes of May 9, 2007.

B. Review Draft TAC Minutes for the Meeting of May 30, 2007

Recommendation:

Receive and file.

C. Caltrans Approved Indirect Cost Rate for Fiscal Year (FY) 2002-03, FY 2003-04, FY 2004-05, FY 2005-06 and FY 2006-07

Recommendation:

Receive and file.

- D. Transportation Fund for Clean Air (TFCA) Program Audit Fiscal Year (FY) 2000-01 through 2005-06**
Recommendation:
 Accept the STA's TFCA Audit for FY 2000-01 through 2005-06.
- E. STA's Office Expansion**
Recommendation:
 Authorize the Executive Director to amend the 5-year lease contract with the Wiseman Company for 816 square feet of additional office space an amount not to exceed \$104,000 for the remainder of the lease term.
- F. Appointment of Paratransit Coordinating Council (PCC) Member**
Recommendation:
 Appoint Tom Morgan as Transit User representative to the PCC for a 3-year term.
- G. Yolo-Solano Air Quality Management District Clean Air Fund Recommendations for Fiscal Year (FY) 2007-08**
Recommendation:
 Receive and file.
- H. Call for Projects for Transportation for Livable Communities (TLC) and Eastern Solano Congestion Mitigation Air Quality (ECMAQ) Program**
Recommendation:
 Authorize the Executive Director issue a call for TLC capital and ECMAQ eligible Alternative Fuels projects for Fiscal Year (FY) 2007-08 and FY 2008-09.
- I. STA Marketing Consultant Services for Fiscal Year (FY) 2007-08, Moore Iacofano Goltsman (MIG) Contract Amendment No. 1**
Recommendation:
 Approve Contract Amendment No. 1 with Moore Iacofano Goltsman (MIG) for STA marketing services for FY 2007-08 for an amount not to exceed \$160,000, as outlined in the Scope of Services (Attachment A).
- J. I-80 High Occupancy Vehicle (HOV) Lanes Ramp Metering Required Commitment**
Recommendation:
 Authorize the Executive Director to submit the attached letter pertaining to the implementation of I-80 Ramp Metering and Traffic Operations Systems Equipment Implementation to Caltrans.
- K. Jepson Parkway Project Contract Amendment for Design Engineering**
Recommendation:
 Authorize the Executive Director to amend the contract with PBS&J for \$450,000 for the additional engineering work required to support updated needs for the environmental document and to provide updated project cost estimates.

L. Contract Amendment No. 8 for Transit and Funding Consultant - Nancy Whelan Consulting

Recommendation:

Authorize the Executive Director to extend the consultant contract with Nancy Whelan Consulting for Transit Funding and Financial/Accounting Consultant Services until June 30, 2008 for an amount not to exceed \$74,500.

M. Contract Amendment No. 1 for Transit Project Management Consultant - John Harris

Recommendation:

Authorize the Executive Director to extend the consultant contract with John Harris for Transit Project Management until June 30, 2008 for an amount not to exceed \$35,000.

N. Countywide Transit Finance Assessment Study

Recommendation:

Approve the following:

1. The Transit Finance Assessment Study; and
2. Authorize the Executive Director to work with the Intercity Transit Funding Working Group to develop policies pertaining to overhead and administration costs to be funded through the Intercity Transit Funding Agreement.

O. Countywide Transit Ridership Study

Recommendation:

Receive and file.

On a motion by Vice Chair Messina, and a second by Member Spring, consent calendar items A through O were unanimously approved.

COMMENTS FROM METROPOLITAN TRANSPORTATION COMMISSION (MTC), CALTRANS, AND STAFF:

1 Caltrans Presentation:

Nicolas Endrawos, Caltrans District 4 Project Manager, provided a status report on rehabilitation projects on I-80 and safety improvements on SR 12.

2 MTC Report:

Board Member Spring stated that MTC has released its draft goals for the RTP and that he would work with STA staff to brief the Board and provide input to MTC to ensure Solano County's priority projects are included in the RTP.

3 STA Report – State Route (SR) 12 Safety Plan Update

- Robert Macaulay provided an overview of the safety efforts being accomplished along the SR 12 East from I-80 to the Rio Vista Bridge.
- Chair Intintoli read the proclamation for Scott Morrison, recipient of the Solano Bike Commuter of the Year.

INFORMATIONAL ITEMS

A. Draft STA Overall Work Plan (Priority Projects) for Fiscal Year (FY) 2007-08 and FY 2008-09

Daryl Halls outlined the STA's Draft Overall Work Plan that contains a total of 40 projects (17 projects, 10 plans or studies, and 13 programs or services) that cover the range of activities proposed for the STA in the next two years.

NO DISCUSSION

B. State Route (SR) 12 Status Update

C. STA Fiscal Year (FY) 2007-08 Marketing Plan

D. Regional Transportation Plan Update

E. North Connector Transportation for Livable Communities (TLC) Corridor Concept Plan

F. Safe Routes to Schools (SR2S) Update

G. Project Delivery Update

H. Funding Opportunities Summary

I. Updated STA Board Meeting Schedule for Calendar Year 2007

ADJOURNMENT

The STA Board meeting was adjourned at 7:40 p.m. The next regular meeting of the STA Board is scheduled on **Wednesday, July 11, 2007, 6:00 p.m. at the Suisun City Hall.**



DATE: June 14, 2007
TO: SolanoExpress Intercity Transit Consortium
FROM: Johanna Masiclat, Clerk of the Board
RE: Updated STA Board and Advisory Committee Meeting Schedule for 2007

Background:

Attached are the STA Board and Advisory Committee meeting schedule for calendar year 2007 that may be of interest to the STA TAC and Consortium.

Fiscal Impact:

None.

Recommendation:

Informational.

Attachment:

- A. STA Board and Advisory Committee Meeting Schedule for 2007



**STA BOARD AND ADVISORY
COMMITTEE MEETING SCHEDULE
CALENDAR YEAR 2007**

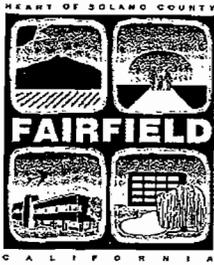
DATE	TIME	DESCRIPTION	LOCATION	STATUS
January 3	10:00 a.m.	Intercity Transit Consortium	STA Conference Room	Confirmed
January 10	1:30 p.m.	Technical Advisory Committee (TAC)	STA Conference Room	Confirmed
January 18	6:00 p.m.	STA Board Meeting	Suisun City Hall	Confirmed
January 19	6:00 p.m.	Pedestrian Advisory Committee (PAC)	STA Conference Room	Tentative
January 31	12 noon	Paratransit Coordinating Council (PCC)	Fairfield Community Center	Tentative
February 1	10:00 a.m.	Intercity Transit Consortium	STA Conference Room	Confirmed
February 1	1:30 p.m.	Technical Advisory Committee (TAC)	STA Conference Room	Confirmed
February 14	6:30 p.m.	Bicycle Advisory Committee (BAC)	STA Conference Room	Tentative
February 28	6:00 p.m.	STA Board Meeting	Suisun City Hall	Confirmed
February 28	10:00 a.m.	Intercity Transit Consortium	STA Conference Room	Confirmed
February 28	1:30 p.m.	Technical Advisory Committee (TAC)	STA Conference Room	Confirmed
March 14	6:00 p.m.	STA Board Meeting	Suisun City Hall	Confirmed
March 15	6:00 p.m.	Pedestrian Advisory Committee (PAC)	STA Conference Room	Tentative
March 16	12 noon	Paratransit Coordinating Council (PCC)	Fairfield Community Center	Tentative
March 28	10:00 a.m.	Intercity Transit Consortium	STA Conference Room	Confirmed
March 28	1:30 p.m.	Technical Advisory Committee (TAC)	STA Conference Room	Confirmed
April 5	6:30 p.m.	Bicycle Advisory Committee (BAC)	STA Conference Room	Tentative
April 11	6:00 p.m.	STA Board Meeting	Suisun City Hall	Confirmed
April 25	10:00 a.m.	Intercity Transit Consortium	STA Conference Room	Confirmed
April 25	1:30 p.m.	Technical Advisory Committee (TAC)	STA Conference Room	Confirmed
May 9	6:00 p.m.	STA Board Meeting	Suisun City Hall	Confirmed
May 17	6:00 p.m.	Pedestrian Advisory Committee (PAC)	STA Conference Room	Tentative
May 18	12 noon	Paratransit Coordinating Council (PCC)	Fairfield Community Center	Tentative
May 30	10:00 a.m.	Intercity Transit Consortium	STA Conference Room	Confirmed
May 30	1:30 p.m.	Technical Advisory Committee (TAC)	STA Conference Room	Confirmed
June 7	6:30 p.m.	Bicycle Advisory Committee (BAC)	STA Conference Room	Tentative
June 13	6:00 p.m.	STA Board Meeting	Suisun City Hall	Confirmed
June 27	10:00 a.m.	Intercity Transit Consortium	STA Conference Room	Confirmed
June 27	1:30 p.m.	Technical Advisory Committee (TAC)	STA Conference Room	Confirmed
July 11	6:00 p.m.	STA Board Meeting	Suisun City Hall	Confirmed
July 19	6:00 p.m.	Pedestrian Advisory Committee (PAC)	STA Conference Room	Tentative
July 20	12:30 p.m.	Paratransit Coordinating Council (PCC)	Fairfield Community Center	Tentative
August 2	6:30 p.m.	Bicycle Advisory Committee (BAC)	STA Conference Room	Tentative
August 29	10:00 a.m.	Intercity Transit Consortium	STA Conference Room	Confirmed
August 29	1:30 p.m.	Technical Advisory Committee (TAC)	STA Conference Room	Confirmed
September 12	6:00 p.m.	STA Board Meeting	Suisun City Hall	Confirmed
September 20	6:00 p.m.	Pedestrian Advisory Committee (PAC)	STA Conference Room	Tentative
September 21	12:30 p.m.	Paratransit Coordinating Council (PCC)	Fairfield Community Center	Tentative
September 26	10:00 a.m.	Intercity Transit Consortium	STA Conference Room	Confirmed
September 26	1:30 p.m.	Technical Advisory Committee (TAC)	STA Conference Room	Confirmed
October 4	6:30 p.m.	Bicycle Advisory Committee (BAC)	STA Conference Room	Tentative
October 10	6:00 p.m.	STA Board Meeting	Suisun City Hall	Confirmed
October 31	10:00 a.m.	Intercity Transit Consortium	STA Conference Room	Confirmed
October 31	1:30 p.m.	Technical Advisory Committee (TAC)	STA Conference Room	Confirmed
November 14	6:00 p.m.	STA's 10 th Annual Awards	TBD - Vallejo	TBD
November 15	6:00 p.m.	Pedestrian Advisory Committee (PAC)	STA Conference Room	Tentative
November 16	12:30 p.m.	Paratransit Coordinating Council (PCC)	Fairfield Community Center	Tentative
November 28	10:00 a.m.	Intercity Transit Consortium	STA Conference Room	Confirmed
November 28	1:30 p.m.	Technical Advisory Committee (TAC)	STA Conference Room	Confirmed
December 6	6:30 p.m.	Bicycle Advisory Committee (BAC)	STA Conference Room	Tentative
December 12	6:00 p.m.	STA Board Meeting	Suisun City Hall	Confirmed
December 26	10:00 a.m.	Intercity Transit Consortium	STA Conference Room	Tentative
December 26	1:30 p.m.	Technical Advisory Committee (TAC)	STA Conference Room	Tentative

Tentative Meetings



City of Fairfield Letter (See Attached)

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Home of
Travis Air Force Base

CITY OF FAIRFIELD

Founded 1856

FAIRFIELD TRANSPORTATION CENTER
2000 CADENASSO DRIVE
FAIRFIELD, CA 94533

RECEIVED

JUN 04 2007

Incorporated December 12, 1903

CITY OF VACAVILLE 707.428.7635
PUBLIC WORKS
TRAFFIC FAX 707.426.3298

May 30, 2007

COUNCIL

Mayor
Harry T. Price
707.428.7395

Vice-Mayor
Jack Balsom
707.428.6298

Councilmembers
707.428.6298

Marilyn Farley

Frank Kardos

John Mraz

...

City Manager
Kevin O'Rourke
707.428.7400

...

City Attorney
Greg Stepanich
707.428.7419

...

City Clerk
Arietta Cortright
707.428.7384

...

City Treasurer
Oscar G. Reyes, Jr.
707.428.7496

DEPARTMENTS

Community Services
707.428.7465

...

Finance
707.428.7496

...

Fire
707.428.7375

...

Human Resources
707.428.7394

...

Planning &
Development
707.428.7461

...

Police
707.428.7551

...

Public Works
707.428.7485

Department of Public Works

Brian McLean, Transit Manager
Chair, Intercity Transit Consortium
City of Vacaville
650 Merchant Street
Vacaville, CA 95688

RE: Request for Agenda Items

Dear Chair McLean:

The City of Fairfield is requesting that the following items be agendized for discussion at your earliest convenience.

1. John Andoh has identified that Benicia Breeze operating Route 70 saves the Intercity Transit Finance group a projected \$498,000 per year over Vallejo Transit operating this route. Benicia Breeze, while not able to receive RM2 capital can receive RM2 operating. The City of Fairfield requests the Consortium fully explore this option as a group and consider asking the Cities of Fairfield and Vallejo to amend their RM2 agreement for FY 07-08 to transfer Vallejo's Route 70 RM2 to Benicia with MTC's concurrence. All Cities would share in these cost savings through the population-based allocations.
2. The City of Fairfield proposes the Solano Transportation Authority (STA) transfer management of Routes 30 and 90 to the City of Fairfield. This will allow for a more dynamic response to customer service issues, service planning and fare levels. The transfer of the management of the routes will free STA staff time to address other projects. No further staff additions are anticipated for the City of Fairfield to manage these routes.
3. The City of Fairfield's contract with MV Transportation (MV) has a provision for MV to provide 20% more hours over the base bid in the contract without re-opening the contract for further negotiation. In FY 2007-2008, the City of Fairfield is projected to overtake that 20% buffer when implementing service changes to our local fixed route system suggested in the most recent Short Range Transit Plan. In an effort to hold costs down by remaining under the 20% buffer, the City of Fairfield asks that a proposal be agendized asking the STA to contract Solano Paratransit to MV Transportation separately. The

Brian McLean, Transit Manager
Re: Request for Agenda Items

May 30, 2007
Page 2

City of Fairfield would still manage and operate the service for STA and the other partner agencies, but the hours would shift from Fairfield's contract to STA's new contract conserving approximately 8,700 hours. This change would provide enough hours to fully implement the SRTP route improvements.

4. The City of Fairfield asks to agendaize for discussion policies and procedures for handling a "True-up" of FY 06-07 in FY 08-09 using actuals from FY 06-07 and debits or credits on the TDA matrix in FY 08-09 for both intercity and Solano Paratransit.

Please feel free to contact me if you have any questions or concerns at 707-428-7768 or e-mail gfink@ci.fairfield.ca.us

Sincerely,



George K. Fink
Transit Manger

- c: John Andoh, Cities of Benicia & Rio Vista
Jeff Matheson, City of Dixon
Paul Wiese, County of Solano
Crystal Odum Ford, City of Vallejo
Daryl Halls, Solano Transportation Authority