



Solano Transportation Authority

One Harbor Center, Suite 130
Suisun City, California 94585

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Members:

- Benicia
- Dixon
- Fairfield
- Rio Vista
- Solano County
- Suisun City
- Vacaville
- Vallejo

**INTERCITY TRANSIT CONSORTIUM
AGENDA**

10:00 a.m., Wednesday, May 30, 2007
Solano Transportation Authority
One Harbor Center, Suite 130
Suisun City, CA 94585

<u>ITEM</u>	<u>STAFF PERSON</u>
I. CALL TO ORDER	Brian McLean, Chair
II. APPROVAL OF AGENDA (10:00 – 10:05 a.m.)	
III. OPPORTUNITY FOR PUBLIC COMMENT (10:05 – 10:10 a.m.)	
IV. REPORTS FROM MTC AND STA STAFF (10:10 – 10:15 a.m.)	
V. CONSENT CALENDAR <i>Recommendation: Approve the following consent items in one motion.</i> (10:15 – 10:20 a.m.)	
A. Minutes of the Consortium Meeting of April 25, 2007 <i>Recommendation:</i> <i>Approve minutes of April 25, 2007.</i> Pg. 1	Johanna Masiclat
B. Transportation for Livable Communities (TLC) and Eastern Solano Congestion Mitigation Air Quality (ECMAQ) Program <i>Recommendation:</i> <i>Forward a recommendation to the STA Board to issue a call for TLC capital and ECMAQ eligible Alternative Fuels projects for Fiscal Year (FY) 2007-08 and FY 2008-09.</i> Pg. 7	Robert Guerrero

CONSORTIUM MEMBERS

<u>John Andoh</u>	<u>Jeff Matheson</u>	<u>George Fink</u>	<u>John Andoh</u>	<u>Brian McLean</u>	<u>Crystal Odum-Ford</u>	<u>Paul Wiese</u>
Benicia Breeze	Dixon Readi-Ride	Fairfield/Suisun Transit	Rio Vista Breeze	Vacaville City Coach	Vallejo Transit	County of Solano

- C. Intercity Transit Funding Agreement Proposal** Elizabeth Richards
Recommendation:
Forward a recommendation to the STA Board to authorize the Executive Director to execute a FY 2007-08 Intercity Transit Funding Agreement.
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VI. ACTION ITEMS

- A. State Transit Assistance Funds (STAF) Proposed Funding for Fiscal Year (FY) 2007-08** Elizabeth Richards
Recommendation:
Forward a recommendation to the STA Board to approve the following:
- 1. Approve the list of FY 2007-08 Northern County Solano STAF projects and programs as outlined on Attachment C; and*
 - 2. Approve the list of FY 2008-09 projects and programs as outlined on Attachment D.*
- (10:20 – 10:30 a.m.)
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VII. INFORMATION ITEMS

- A. Discussion of Draft STA Overall Work Plan (Priority Projects) for FY 2007-08 and FY 2008-09** Daryl Halls
Informational
(10:30 – 10:40 a.m.)
Pg. 29
- B. Fiscal Year (FY) 2007-08 Transportation Development Act (TDA) Distribution for Solano County** Elizabeth Richards
Informational
(10:40 – 10:50 a.m.)
Pg. 47
- C. Solano Transit Consolidation Study Update** Elizabeth Richards
Informational
(10:50 – 10:55 a.m.)
Pg. 51
- D. SNCI Monthly Issues** Judy Leaks
Informational
(10:55 – 11:00 a.m.)
Pg. 65

NO DISCUSSION

- E. **Safe Routes to Schools (SR2S) Update** Sam Shelton
Informational
Pg. 67
- F. **Project Delivery Update** Sam Shelton
Informational
Pg. 83
- G. **Funding Opportunities Summary** Sara Woo
Informational
Pg. 89
- H. **STA Board Meeting Highlights – April 11, 2007** Johanna Masiclat
Informational
Pg. 93

VIII. LOCAL TRANSIT ISSUES Group

IX. ADJOURNMENT

The next regular meeting of the SolanoExpress Intercity Transit Consortium is scheduled at **10:00 a.m. on Wednesday, June 27, 2007.**

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INTERCITY TRANSIT CONSORTIUM
Minutes of the meeting of
April 25, 2007

I. CALL TO ORDER

Chair McLean called the regular meeting of the SolanoExpress Intercity Transit Consortium to order at approximately 10:05 a.m. in the Solano Transportation Authority Conference Room.

Consortium Present:

John Andoh	Benicia Breeze
Jeff Matheson	Dixon Read-Ride
Mike Duncan	Fairfield/Suisun Transit
John Andoh	Rio Vista Delta Breeze
Brian McLean	Vacaville City Coach
Jeanine Wooley	Vallejo Transit

Also Present:

Daryl Halls	STA
Elizabeth Richards	STA/SNCI
Robert Macaulay	STA
Judy Leaks	STA/SNCI
Jayne Bauer	STA
Robert Guerrero	STA
Sam Shelton	STA
Johanna Masiclat	STA

Others Present:
(In Alphabetical Order)

Edwin Gato	City of Vallejo
John Harris	John Harris Consulting
Robert Kuo	Robert Kuo Consulting
David McCrossan	HDR Engineering, Inc.
Veronica Raymonda	Quantum Market Research (QMR)
Joe Story	DKS Associates
Nancy Whelan	Nancy Whelan Consulting
Phil Willems	Quantum Market Research (QMR)

II. APPROVAL OF AGENDA

On a motion by Jeff Matheson, and a second by John Andoh, the SolanoExpress Intercity Transit Consortium approved the agenda.

III. OPPORTUNITY FOR PUBLIC COMMENT

None presented.

IV. REPORTS FROM CALTRANS, MTC, AND STA STAFF

Caltrans: None presented.

MTC: None presented.

STA: Robert Guerrero notified the TAC that STA staff will be recommending a call for Transportation for Livable Communities (TLC) and Eastern Congestion Mitigation Air Quality (ECMAQ) projects.

V. CONSENT CALENDAR

On a motion by Mike Duncan, and a second by Jeff Matheson, the SolanoExpress Intercity Transit Consortium unanimously approved the consent calendar items A through D with the exception of the following which was pulled for discussion:

- Item B, Fiscal Year (FY) 2007-08 Bay Area Air Quality Management District (BAAQMD) Transportation for Clean Air (TFCA) Program Manager Funds; and
- Item C, Fiscal Year (FY) 2007-08 Transportation Development Act (TDA) Distribution for Solano County

Recommendation:

A. Minutes of the Consortium Meeting of January 31, 2007

Recommendation:

Approve minutes of January 31, 2007.

D. Unmet Transit Needs Comments and Responses for Fiscal Year (FY) 2007-08

Recommendation:

Forward a recommendation to the STA Board to:

1. Approve the Unmet Transit Needs response; and
2. Authorize staff to submit the response to MTC.

PULLED FOR DISCUSSION

- B. Fiscal Year (FY) 2007-08 Bay Area Air Quality Management District (BAAQMD) Transportation for Clean Air (TFCA) Program Manager Funds**
Robert Guerrero informed the TAC that BAAQMD staff stated that Fairfield's funding request for \$100,000 with a local match of \$5,000 to create a Residential Compressed Natural Gas (CNG) Vehicle Incentive Program would be difficult to administer and would not be recommended for funding at this time. He requested to delete recommendation# 2.

Recommendation:

Forward a recommendation to the STA Board to approve a resolution for FY 2007-08 BAAQMD 40% TFCA Program Manager funding:

1. \$10,000 for City of Benicia's Diesel Retrofit Devices;
2. ~~\$100,000 for City of Fairfield's Residential Compressed Natural Gas (CNG) Vehicle Incentive Program;~~
3. \$13,120 for Fairfield Suisun Transit's Bicycle Access Improvements (bus bicycle racks purchase); and
4. \$209,494 for SNCI's Rideshare Incentives and Outreach Program.

After discussion, the Consortium agreed to bring back this item at the next meeting of the Consortium on May 30, 2007.

On a motion by Mike Duncan, and a second by Jeff Matheson, the SolanoExpress Intercity Transit Consortium unanimously approved the recommendation.

- C. Fiscal Year (FY) 2007-08 Transportation Development Act (TDA) Distribution for Solano County**
Elizabeth Richards presented the first draft of the FY 2007-08 TDA Matrix.

After discussion, the City of Fairfield, which also claims Suisun City TDA funds to operate Fairfield/Suisun Transit, did not agree to the intercity cost-sharing. The City of Benicia, and Rio Vista did not concur with their proposed cost-share for intercity services. The City of Dixon requested further time to review the latest proposal. Staff agreed to continue working with these agencies' transit staff to resolve the remaining issues.

Recommendation:

Recommend to the STA Board to approve the attached TDA matrix *including the intercity cost-sharing agreement reached by the County of Solano, Vacaville, and Vallejo.*

On a motion by Mike Duncan, and a second by John Andoh, the SolanoExpress Intercity Transit Consortium unanimously approved the recommendation as amended shown in *bold italics*.

VI. ACTION ITEMS

A. Countywide Transit Finance Assessment Study

Robert Kuo from Robert Kuo Consulting, presented and reviewed the development of the Transit Finance Assessment Study which addressed a number of issues raised during the development of the FY2006-07 Intercity Transit Funding Agreement related to costs of routes. He listed them as follows: 1.) How costs are allocated among routes; 2.) How costs are allocated between local vs. intercity routes; 3.) How are overhead rates applied; and 4.) What is included and are they reasonably consistent.

Based on input, the SolanoExpress Intercity Transit Consortium requested to modify recommendation# 2 to read as 2. Authorize the Executive Director to develop policies *with the Intercity Transit Working Group* pertaining to overhead and administration costs to be funded through the Intercity Transit Funding Agreement.

Recommendation:

Forward a recommendation to the STA Board to approve the following:

1. The Transit Finance Assessment Study; and
2. Authorize the Executive Director to develop policies *with the Intercity Transit Working Group* pertaining to overhead and administration costs to be funded through the Intercity Transit Funding Agreement.

On a motion by Mike Duncan, and a second by John Andoh, the SolanoExpress Intercity Transit Consortium unanimously approved the recommendation as amended shown in *bold italics*.

B. Countywide Transit Ridership Survey

Veronica Raymundo, QMR, reviewed the results of STA's Countywide Ridership Study. She provided a summary of the on-board survey instrument, routes surveyed and average daily ridership, schedule of survey days by route, and rider residence by route.

After discussion, the SolanoExpress Intercity Transit Consortium requested to modify the recommendation to read as Recommend to the STA Board to receive and file.

Recommendation:

Recommend to the STA Board to *approve the Solano County Transit Ridership Study receive and file.*

On a motion by John Andoh, and a second by Jeff Matheson, the SolanoExpress Intercity Transit Consortium unanimously approved the recommendation as amended.

C. Intercity Transit Funding Agreement Proposal

This item was tabled until the next meeting in May.

Recommendation:

Forward a recommendation to the STA Board to:

1. Authorize the Executive Director to execute an Intercity Transit Funding Agreement based on the core concepts outlined in Attachment A.
2. Authorize the filing of TDA claims based on the agreed upon amounts for the intercity routes, as follows: Benicia - \$356,822, Rio Vista - \$16,031, Vacaville - \$582,821, Vallejo - \$1,404,991, and County of Solano - \$130,000.

On a motion by Mike Duncan, and a second by John Andoh, the SolanoExpress Intercity Transit Consortium approved to table this item until the next meeting in May.

D. Legislative Update

Jayne Bauer reviewed the Senate Bill (SB) 286 (Lowenthal/Dutton) bill sponsored by the League of California Cities and the California State Associations of Counties (CSAC). She indicated that the bill proposes to accelerate distribution of the \$2 billion Proposition 1B funds for local streets and roads.

Recommendation:

Forward the following recommendation to the STA Board:

1. Support SB 286; and
2. Request the County of Solano and the seven cities in the county to send letters to the authors in support of SB 286.

On a motion by Jeff Matheson, and a second by John Andoh, the SolanoExpress Intercity Transit Consortium unanimously approved the recommendation.

INFORMATION ITEMS

A. Solano Transit Consolidation Study Status Update

David McCrossan provided an overview of the outreach efforts of the project to date. He identified that interviews with STA Boardmembers and Board Alternates began in March and have continued through April. He listed the ten questions developed to guide the interviews in order to gain broad perspectives of issues and concerns.

B. Project Delivery Update

Sam Shelton listed the four project delivery reminders for the Technical Advisory Committee (TAC). The project delivery reminders are 1.) Inactive Obligations; 2.) Transportation Improvement Program (TIP) Amendment Schedule; 3.) Federal Rescission of Transportation Funding; and 4.) STA Project Delivery Working Group (PDWG), March 27, 2007.

- C. Employer Commute Challenge and Bike to Work Week May 14-18, 2007**
Judy Leaks provided an update on the outreach campaign efforts on the Employer Commute Challenge and Bike to Work Week to be held in May.
- D. SNCI Monthly Issues**
Judy Leaks provided an update on transit schedule status, marketing, promotions and events with Napa and Solano Counties.

NO DISCUSSION

- E. Safe Routes to School (SR2S) Update**
- F. Funding Opportunities Summary**
- H. STA Board Meeting Highlights – April 11, 2007**
- I. Updated STA Board and Advisory Committee Meeting Schedule for 2007**

IX. LOCAL ISSUES

Brian McLean announced Vacaville City Coach's new route structure starting Monday, April 30, 2007.

X. ADJOURNMENT

The meeting was adjourned at approximately 11:40 a.m. The next meeting is scheduled for **Wednesday, May 30, 2007 at 10:00 a.m.** in the STA Conference Room.



DATE: May 21, 2007
 TO: SolanoExpress Intercity Transit Consortium
 FROM: Robert Guerrero, Senior Planner
 RE: Transportation for Livable Communities (TLC) and Eastern Solano
 Congestion Mitigation Air Quality (ECMAQ) Program

Background:

On March 8, 2006, the STA Board adopted the Solano Transportation Authority's (STA) Alternative Modes Funding Strategy. The purpose of the strategy was to create a dedicated funding source for three categories of projects: Transportation for Livable Communities (TLC), Bicycle and Pedestrian, and other Alternative Modes projects such as Ridesharing, Alternative Fuels/Vehicles, and Safe Routes to School. The funding for the strategy is primarily comprised of funding sources such as Transportation Enhancements (TE), Congestion Mitigation Air Quality (CMAQ) and Eastern Solano CMAQ funds.

The STA Board approved three TLC capital projects for a total of \$1,872,200 at their December 13, 2006 meeting. There was a remaining balance of TLC Funds that the STA Board decided to make available in 2007. An important factor behind this decision was to allow additional time for project sponsors to develop eligible TLC capital projects. The remaining balance of TLC funding consists of ECMAQ and TE funding, as identified in the Alternative Modes Strategy. ECMAQ funds can only be allocated to projects in eastern Solano County (Dixon, Rio Vista, Vacaville and portions of Solano County).

Discussion:

A total of \$1,034,800 (\$242,800 in TE funds and \$792,000 in ECMAQ) is available to allocate to eligible TLC capital projects in Fiscal Year (FY) 2007-08 and FY 2008-09. In addition to TLC funding, a total of \$740,000 is available in FY 2007-08 and FY 2008-09 from ECMAQ funding. This funding is dedicated to projects consistent with Alternative Modes Strategy's "Other" Category (i.e. Ridesharing, Alternative Fuels, and Safe Routes to School). The following table illustrates the total amounts available for each category:

Alt. Modes Strategy	Eligible Projects	Fund Source		Available Funding for FY 2007-08 and FY 2008-09
		TE	ECMAQ	
1. TLC Category	TLC projects	\$242,800	\$792,000	\$1,034,800
2. "Other" Category	Ridesharing Activities		\$390,000	\$390,000
	Alternative Fuels		\$200,000	\$200,000
	Safe Routes to School		\$150,000	\$150,000
Total		\$242,800	\$1,532,000	\$1,774,800

STA staff is recommending the STA Board issue a call for TLC and ECMAQ funding for TLC and Alternative Fuels projects at this time. Both funding sources are federal dollars which require projects to be included in Metropolitan Transportation Commission's (MTC) Transportation Improvement Program (TIP). The next opportunity for projects to be included in the FY 2007-08 TIP is before November 1, 2007. This approach would give potential project sponsors time to prepare their project for the FY 07-08 TIP submittal.

STA staff also recommends that a call for Safe Routes to School Projects occur at a later time, prior to FY 2008-09 to allow time for the Solano County Safe Routes to School Plan to be completed. The STA is currently conducting an extensive outreach process involving community leaders, school districts, students, parents of students, law enforcement, and bicycle and pedestrian advocates to develop this program. The effort is expected to be completed by December of 2007.

The portion of ECMAQ dedicated to Ridesharing Activities will be recommended for the Solano Napa Commuter Information's program along with other eligible projects submitted for the TLC and Alternative Fuels program at the September 12, 2007 Board meeting. The following is a proposed timeline for administering the call for projects:

STA Issues Call for Projects	June 13, 2007
Applications Due	July 24, 2007
Alternative Modes Committee applications review	Week of August 6 th *
TAC review	August 29, 2007
STA Board Approval	September 12, 2007

* *Tentative*

Fiscal Impact:

None at this time. The STA Board is expected to approve \$1,624,800 in TE and ECMAQ funding for TLC, Ridesharing, and Alternative Fuels projects at their September 12, 2007 meeting.

Recommendation:

Forward a recommendation to the STA Board to issue a call for TLC capital and ECMAQ eligible Alternative Fuels projects for Fiscal Year (FY) 2007-08 and FY 2008-09.



DATE: May 16, 2007
TO: SolanoExpress Intercity Transit Consortium
FROM: Elizabeth Richards, Director of Transit and Rideshare Services
Nancy Whelan, Nancy Whelan Consulting
RE: Intercity Transit Funding Agreement Proposal

Background:

In June 2006, the Solano Transportation Authority Board authorized the development of an Intercity Transit Funding Agreement for Fiscal Year (FY) 2006-07. This agreement was the result of the work of the Intercity Transit Funding (ITF) Working Group comprised of representatives from STA, Solano County, and each city in Solano County. The agreement covered nine intercity routes operated by four transit operators and was based on three (3) guiding principals (Attachment A).

Initially the ITF Working Group focused on development of a uniform methodology for shared funding of intercity transit services. However, rising costs and potential service changes broadened the scope of the ITF Working Group to include service coordination and streamlining services along parallel routes. Service changes to the intercity route structure and operation were agreed upon and implemented in early FY 2006-07.

Using an agreed upon costing methodology and a formula for allocating subsidy requirements by jurisdiction, each jurisdiction's funding share for each intercity route was calculated. These contributions are documented in the agreement and were used as inputs into the adopted TDA matrix for FY 2006-07. Through subsequent actions, based in part on the efforts of the ITF Working Group, an agreement for the use of Regional Measure 2 Express Bus funds was developed for the intercity routes for FY 2006-07 and FY 2007-08.

The ITF Working Group requested that a financial assessment of the cost allocation models used by the transit operators and that a ridership study be performed for use in preparing a revised Intercity Transit Funding Agreement for FY 2007-08. Those studies have been completed and the results have been used to inform the deliberations of the ITF Working Group over the past few months.

Discussion:

The ITF Working Group has reviewed the results of the Transit Finance Assessment: Intercity Transit Routes Report and the Transit Ridership Survey. Recommendations from the Transit Finance Assessment have been agreed upon by the ITF Working Group and Ridership Survey results were used in developing options for a cost/subsidy sharing formula. These two studies and the discussions of the ITF Working Group provide a foundation for a FY 2007-08 Intercity Transit Agreement.

The core elements of the agreement are shown in Attachment A. A key component of the Agreement is the cost sharing formula. Several cost-sharing options were considered by the

ITF Working Group; the results of which are shown in Attachment B. Each option is described in Attachment C. At the April 18, 2007 meeting of the ITF Working Group agreed that the fifth option, titled “STA Modified Proposal” should be advanced to the Agreement. This option establishes the County Unincorporated share at \$130,000, essentially the same contribution as the County made to the intercity routes in FY 2006-07. This amount is “taken off the top.” The remaining balance of the costs is shared based on 20% population and 80% on ridership by jurisdiction of residence by route.

Subsequent to the ITF Working Group’s agreement to move ahead with the STA Modified Proposal, the City of Rio Vista indicated that the proposed FY 2007-08 subsidy required of their city was too great relative to the services received. Rio Vista is the one Solano County city that is not directly served by at least one SolanoExpress Route. STA and City of Rio Vista staff agreed that for FY 2007-08 the City would continue to contribute the same amount paid in FY 2006-07. This is similar to the arrangement made with the County of Solano. Staff is recommending that the balance of their formula share (\$9,561) would be replaced with STAF Northern Counties share funding.

Based on the discussions with the ITF Working Group and subsequent individual meetings, most jurisdictions have agreed to the subsidy amounts required for FY 2007-08 and are preparing their TDA claims based on the agreed upon amounts. As of May 16, 2007, the following jurisdictions will prepare their FY 2007-08 TDA claims based on the agreed upon intercity funding shares:

Jurisdiction	Amount
Benicia	\$356,822
Dixon	\$99,983
Rio Vista	(TDA Only) \$6,471
Vacaville	\$582,821
Vallejo	\$1,404,991
County of Solano	\$130,000

The City of Fairfield, which also represents Suisun City on the ITF Working Group, is considering the proposal and is in discussion with STA staff.

If the ITF Working Group identifies cost reductions that would be passed along to these jurisdictions with the application of the cost sharing formula, then the revised amounts may be amended into their claims. The other jurisdictions will prepare their TDA claims when final agreement is reached on the intercity transit cost sharing.

Recommendation:

Forward a recommendation to the STA Board to authorize the Executive Director to execute a FY 2007-08 Intercity Transit Funding Agreement.

Attachments:

- A. STA Intercity Transit Funding Agreement Core Concepts
- B. STA SolanoExpress Cost Sharing – Based on FY 2007-08 Costs – Summary Comparison of Options Considered

**Solano Transportation Authority
Intercity Transit Agreement Core Concepts**

Transit Coordination and Guiding Principles

The FY 2006-07 Intercity Transit Agreement included transit coordination and guiding principles that continue in effect for the FY 2007-08 Agreement. They are:

Principle 1:

To provide certainty to intercity transit operators and funding partners, establish a consistent method and an agreement for sharing subsidies for all intercity routes by Solano transit operators for FY 2006-07 and future years based on a consensus of the participating jurisdictions.

Principle 2:

To focus limited financial resources and deliver productive intercity transit service as soon as possible, develop a cost effective and affordable revised route structure that will; 1) be implemented with the new subsidy sharing agreement; 2) meet the policy/coverage requirements agreed upon; 3) be marketed jointly.

Principle 3:

To focus limited financial resources and deliver productive intercity transit service on an ongoing basis while meeting the policy/coverage requirements agreed upon, develop strategies to consistently evaluate, modify, and market intercity transit services after the intercity subsidy sharing agreement is implemented.

Included Intercity Routes/ Intercity Route Definition

To be included in the Intercity Transit Agreement, a route must meet all three of the following criteria:

1. Operates between two cities (except between Fairfield and Suisun City where local service is provided by Fairfield/Suisun Transit) and has a monthly ridership of at least 2,000.
AND
2. Operates at least 5 days per week.
AND
3. Has been operating for at least a year and is not scheduled for deletion within the fiscal year.

Route	Meets Definition?			Included
	1	2	3	
20	Yes	Yes	Yes	X
23	No	Yes	Yes	
30	Yes	Yes	Yes	X
40	Yes	Yes	Yes	X
50	No	No	No	
51	No	No	No	
52	No	No	No	
70	Yes	Yes	Yes	X
75	?	Yes?	No	
80	Yes	Yes	Yes	X
85	Yes	Yes	Yes	X
90	Yes	Yes	Yes	X

FY 2007-08 Baseline Cost Data Source

The baseline cost estimate for FY 2007-08 shall be based on the operators' preliminary budget for FY 2007-08 prepared in February – March 2007. The preliminary budget estimate shall include unit cost or line item cost escalation (as appropriate), cost changes due to service changes (e.g., changes to service hours), changes due to contract changes, and estimates of allocated overhead costs by mode.

The baseline cost estimate shall be submitted with the operators' completed three variable cost allocation model that includes an estimate of fares by route and other subsidies by route. Sources for other subsidies shall be identified in the footnotes to the summary page of the cost allocation model or by another means to make clear the amounts and sources of other subsidies.

FY 2007-08 Baseline Data Definitions

The definitions for Revenue service miles, Revenue service hours, and Peak vehicles as used for the FY 2007-08 cost allocation model shall follow the definitions provided by the National Transit Database (NTD). In the event that routes are interlined, peak vehicles shall be allocated by the proportion of the peak period operated by each intercity bus. In any case, the total peak vehicles used in the cost allocation model shall not exceed the total peak fleet reported in NTD.

Allowable and Allocable Administrative and Overhead Costs

The Finance Assessment found that overhead costs are included in a variety of ways in the cost allocation models prepared by the operators. The report recommends that the

ITF Working Group agree upon method for applying overhead costs in the cost allocation model that is consistent among operators. Options for how overhead could be included were provided in the Finance Assessment and are being analyzed. The agreed upon method for including overhead in the cost allocation model will be included in the final Intercity Transit Agreement.

Cost Allocation Model

The Intercity Transit Funding Working group has agreed to use a three variable cost model for allocating costs by route. This model is based on the National Transit Database's recommended approach for allocating transit costs by vehicle hours, vehicle miles, and peak vehicles. The ITF Working group uses this model to assign costs by route. The results of the cost model form the basis for allocating subsidies to each jurisdiction. Each operator inputs data into the model and the models are submitted to STA and the jurisdictions for further use and review.

Net Costs to be Shared

The net cost of the route is the total cost of the route minus farebox revenue, Regional Measure 2 funds, agreed upon State Transit Assistance Funds, and other non-TDA operating funds that are applied to the route.

Ridership Survey Data

An on-board ridership survey was taken in October – November 2006 to provide the ITF Working Group with data regarding the number of riders by jurisdiction of residence by intercity route. This data was assembled for use in the Intercity Transit Agreement formula. The on-board survey will be conducted periodically and no less frequently than every 3 years for purposes of updating the ridership information in the Agreement.

Population Data

City and County Unincorporated population data for Solano County shall be obtained from the most current publication of the State of California Department of Finance E-4 Population Estimates for Cities, Counties and State. This information shall be updated and incorporated into the cost sharing formula annually.

Cost Sharing Formula

For FY 2007-08, intercity transit costs shall be shared among the jurisdictions based upon an agreed upon formula whereby the net cost of each route is further reduced by the County Unincorporated Area's population share of the County (4.67% in FY 2007-08) proportionately for each route up to a maximum of \$130,000. The resulting net cost is shared 20% by population share and 80% by ridership by jurisdiction of residence. The City of Rio Vista's formula share will be subsidized with \$9,561 in State Transit Assistance – Northern Counties share funds in Fy 2007-08. The subsidy amounts

provided by each jurisdiction will be included in the annual TDA matrix prepared by STA and submitted to MTC. The cost sharing formula may be subject to indexing beyond FY 2007-08 as a part of the annual option for renewal.

Cost Estimates and Actual Costs -- Year End Reconciliation

The baseline cost information used in the cost allocation model is based on preliminary budget information for the next year. As such, costs are estimates and are subject to change. The ITF Working Group may include a process for addressing mid-year cost changes in this Agreement.

Term of Agreement

The FY 2007-08 Intercity Transit Agreement shall be effective for one year beginning on July 1, 2007. The agreement may be extended at the option of the STA Board for two additional one- year periods.

Role and Responsibility of the Intercity Transit Funding Working Group

Recognizing that all local jurisdictions within Solano County participate in funding intercity transit routes, all proposed fare and service changes shall be presented by the operators to the ITF Working Group at least 90 days prior to implementation and in sufficient time for the group's consideration. All jurisdictions are responsible for participating in the ITF Working Group and for meeting their financial obligations under the Intercity Transit Agreement.

**SOLANO TRANSPORTATION AUTHORITY
SOLANO EXPRESS COST SHARING**

ATTACHMENT B

Based on FY 2007-08 Costs -- Summary Comparison of Options Considered¹

	Population 20%, Ridership 80%	County Off the Top, Population 20%, Ridership 80%	Dixon Proposal: Population 20%, Ridership 80% ²	Dixon Proposal: County Off the Top, Population 20%, Ridership 80% ²	STA Modified Proposal ³	FY 07 Agreement ⁴
Benicia	\$365,565	\$352,300	\$347,446	\$331,229	\$356,822	\$626,955
Dixon	\$101,884	\$98,716	\$75,182	\$71,673	\$99,983	\$73,753
Fairfield	\$964,948	\$932,725	\$1,017,306	\$975,804	\$944,699	\$791,437
Rio Vista	\$15,938	\$15,828	\$2,788	\$2,658	\$16,031	\$6,414
Suisun City	\$244,703	\$236,774	\$218,377	\$208,184	\$239,814	\$79,597
Vacaville	\$593,114	\$575,433	\$496,995	\$473,798	\$582,821	\$507,705
Vallejo	\$1,438,777	\$1,387,183	\$1,603,603	\$1,535,614	\$1,404,991	\$1,642,696
Balance of County	\$50,231	\$176,202	\$13,465	\$176,202	\$130,000	\$130,648
Total	\$3,775,161	\$3,775,161	\$3,775,161	\$3,775,161	\$3,775,161	\$3,859,205

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Notes:

1. Using the following data files:

Fairfield Routes 20, 30, 40 and 90 -- "FF Cost Allocation Model 021507 v2"

Vallejo Routes 70, 80 and 85 -- "FY 07 08 Vallejo Cost Allocation Model 4-16-07"

2. Dixon Proposal Population shares are based on population of jurisdictions directly served by the route.

3. County Off the Top is limited to \$130,000 and the balance is shared 20% Population, 80% Ridership.

This proposal includes subsidizing Rio Vista's share by \$9,561 in STAF - Northern Counties Share. Rio Vista will provide \$6,471 directly from its TDA funds.

4. FY 07 Agreement includes Routes 20, 30, 40, 50, 75, 85, and 90/91. Route 80 costs added to the Agreement amounts for comparison

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DATE: May 21, 2007
TO: SolanoExpress Intercity Transit Consortium
FROM: Elizabeth Richards, Director of Transit and Rideshare Services
RE: State Transit Assistance Funds (STAF) Proposed Funding
for Fiscal Year (FY) 2007-08

Background:

The Transportation Development Act (TDA) of 1971 established two sources of funds that provide support for public transportation services statewide – the Local Transportation Fund (LTF) and the Public Transportation Account (PTA). Solano County receives TDA funds through the LTF and State Transit Assistance Funds (STAF) through the PTA. State law specifies that STAF be used to provide financial assistance for public transportation, including funding for transit planning, operations and capital acquisition projects.

Until FY 2006-07, Solano County had typically received approximately \$400,000 - \$500,000 per fiscal year in Northern County STAF. STAF has been used for a wide range of activities, including providing matching funds for the purchase of buses, funding several countywide and local transit studies, funding transit marketing activities, covering new bus purchase shortfalls when the need arises, funding intercity transit operations on a short-term or transitional basis, and supporting STA transportation planning and transit efforts.

Annually, the STA works with Transit Consortium staff representatives to develop a candidate list of projects and programs for STAF for both the Northern Counties and the Regional Paratransit. In FY 2006-07, the initial fund estimate was significantly lower than the final estimate. In July 2006, a new STAF fund estimate was approved by the Metropolitan Transportation Commission (MTC) and reflected a substantial increase in funds allocated to all population-based STAF funds including the Solano Northern County category. The Solano Northern County funds available for allocation was increased from \$1,175,474 to \$3,112,418. The majority of this increase was “one-time” funds resulting from Prop. 42 repayment and spillover. As these were not projected to be long-term increases, these funds were not used for on-going operating expenses but rather for one-time projects, particularly capital. The STA Board approved a series of amendments with the last one in December 2006 (Attachment A). Along with developing a STAF-funded project list for FY 2006-07, a preliminary project list was created for FY 2007-08 (Attachment B). This project list was developed prior to the FY 2007-08 STAF fund estimate released by MTC in February 2007.

Discussion:

MTC’s February 2007 Northern County-Solano STAF estimate includes the FY 2006-07 carryover of \$2,098,608 and new funds in the amount of \$750,387 for a total of

\$2,848,995. The carryover totals reflect a significant portion of FY 2006-07 funds was not claimed and most of this was intentional. A summary of the funds not claimed, but saved for FY 2007-08 allocation, is outlined on Attachment C. This includes \$1,000,000 for vehicle capital match, nearly \$400,000 for intercity transit operating, \$125,000 of Solano Express Marketing, and several other smaller projects. After these projects are taken into account, the actual carryover available for new allocations is \$57,108.

By combining the adjusted carryover of \$57,108 with the new funds of \$750,387, \$807,495 is available for programming. The draft list of projects and programs is outlined on Attachment C. This includes funding for Countywide Transit Coordination and Administration by the STA along with a variety of operational and capital projects and programs:

- Intercity Transit Operating Funding
- Transit Consolidation Implementation
- Transit Capital Match
- Lifeline Program and Projects Match
- Expenditure Plan
- Safe Routes to Transit Study

If this list is approved, the balance remaining will be \$108,223.

A preliminary estimate for FY 2008-09 has been prepared (see Attachment D). It carries forward core transit projects and programs for funding. As part of the State Budget discussion, the allocation of spillover of PTA funds is being debated. Based on the ultimate results of these discussions, this could result in an increase in STAF funds, although it is projected this increase to be modest for Solano County.

Regional Paratransit (Solano)

STAF/Regional Paratransit funds grow nominally each year. Fund growth is tied to the Consumer Price Index (CPI). In FY 2007-08, the fund estimate is \$188,455 for Solano County with a carryover of only \$1,037. This is approximately \$20,000 *lower* than the estimate assumed when the preliminary FY 2007-08 project list was created. Three programs are proposed for funding in FY 2007-08: Vallejo Paratransit Operations, Solano Paratransit, and the STA's Paratransit Coordinating Council (PCC). See Attachment C for details. Funding these programs would leave a balance of less than \$5,000.

The City of Benicia has requested \$15,000 of Regional Paratransit funds. This request is not being recommended for approval for two primary reasons. The Regional Paratransit fund estimate is lower than anticipated by about \$20,000. In addition, the City of Benicia is projected to save over two hundred thousand dollars of local TDA funds as a result of the new FY 2007-08 Intercity Transit Funding (ITF) agreement. These could be utilized by Benicia to fund their Paratransit needs.

Fiscal Impact:

STAF is a key funding source for transit functions performed by the STA as well as by Solano transit operators. STAF is claimed through the TDA claim process. At this time of year, most agencies are in the process of preparing the FY 2007-08 TDA claims.

Timely approval of STAF allocations is of significant importance to the development of TDA claims and budgets of multiple agencies including the STA.

Recommendations:

Forward a recommendation to the STA Board to approve the following:

1. Approve the list of FY 2007-08 Northern County Solano STAF projects and programs as outlined on Attachment C; and
2. Approve the list of FY 2008-09 projects and programs as outlined on Attachment D.

Attachments:

- A. Approved Final FY 2006-07 STAF project list
- B. Approved preliminary FY 2007-08 STAF project list
- C. Proposed FY 2007-08 STAF project list
- D. Preliminary FY 2008-09 STAF project list

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Draft
State Transit Assistance Funds Program
Allocation for FY 2006-07

NORTHERN COUNTIES STAF

<u>Revenue Estimate</u> ¹	<u>FY 2006-07</u>
Projected FY 2005-06 Carryover ²	\$ 567,122
FY 2006-07 STAF Estimate	\$ 1,818,557
Prop 42 Increment	\$ 726,739
Total:	\$ 3,112,418

Projects/Programs

STA Transit Planning & Studies	\$ 140,000*
SolanoLinks Marketing	\$ 113,000
Dixon Medical Shuttle ³	\$ 10,000
Dixon Area Low Income Subsidized Taxi Program ⁴	\$ 10,000
Lifeline Program Administration	\$ 15,000
Lifeline Project Match ⁵	\$ 54,000
Fairfield Transit Study ⁶	\$ 60,000
Expenditure Plan/Implementation Plan	\$ 38,000
Intercity Transit Operations Assistance	\$ 455,000
Countywide Transit Ridership Survey	\$ 150,000
Countywide Transit Finance Assessment	\$ 60,000
Transit Consolidation Study	\$ 40,000
I-80 HOV/Turner Overcrossing PSR	\$ 80,000
Intercity Marketing Revenue-based Promotion	\$ 250,000
Capital Fund/Intercity Vehicles	\$ 1,000,000
I-80/I-680/I-780 Corridor Operations Plan Grant Match	\$ 62,500
Vallejo Transit Study	\$ 60,000
Fairfield/Suisun Transit Rt. 40/90 Operations ⁷	\$ 230,000
Vallejo Transit Rt. 70/80/85 Operations ⁷	\$ 165,000

TOTAL: \$ 2,992,500

Balance: \$ 119,918

¹ MTC July 06 Estimate

² Includes Prop. 42 increment, interest, unclaimed projects, higher FY 2006 rev est.

³ Yr. 3 of 3 yr. Funding

⁴ 3rd yr. of match for MTC LIFT 3-yr. project grant

⁵ Includes \$27,000 unclaimed, unallocated & carried over from FY 2005-06

⁶ Approved in FY 2005-06, unclaimed, unallocated & carried over from FY 2005-06

⁷ To be carried over and claimed in FY 2007-08

REGIONAL PARATRANSIT

<u>Revenue Estimates</u> ¹	<u>FY 2006-07</u>
Projected FY 2005-06 Carryover	\$ 65,217
FY 2006-07 STAF Estimate	\$ 183,822
Total:	\$ 249,039

<u>Projects/Programs</u>	
Vallejo Intercity Paratransit Operations	\$ 88,000
Benicia Intercity Paratransit Operations	\$ 15,000
Solano Paratransit FY2005-06 Shortfall	\$ 10,000
Sol Paratransit Assessment Implementation	\$ 40,000
Sol Paratransit Vehicles Improvements	\$ 35,000
Paratransit Coordination, PCC	\$ 40,000
TOTAL:	\$ 228,000

Balance \$ 21,039

PRELIMINARY**State Transit Assistance Funds Program****Allocation for FY 2007-08**

(Approved by STA Board December 2006)

NORTHERN COUNTIES STAF

<u>Revenue Estimates</u>	<u>FY 2007-08</u>
Projected FY 2005-06 Carryover	\$ 119,918
FY 2006-07 STAF Estimate ¹	\$ 662,895
Total:	\$ 782,813

<u>Projects/Programs</u>	
Transit Planning & Studies	\$ 115,000
SolanoLinks Marketing	\$ 113,000
Lifeline Program Administration	\$ 15,000
Lifeline Project Match	\$ 30,000
Intercity Transit Operations Assistance	\$ 200,000
Intercity Transit Capital Match Program	\$ 100,000
Intercity Operations Analysis Support	\$ 75,000
TOTAL:	\$ 648,000

Balance	\$ 134,813
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REGIONAL PARATRANSIT

<u>Revenue Estimates</u>	<u>FY 2007-08</u>
Projected FY 2005-06 Carryover ¹	\$ 21,039
FY 2006-07 STAF Estimate	\$ 183,822
Total:	\$ 204,861

<u>Projects/Programs</u>	
Vallejo Paratransit Operations	\$ 88,000
Sol Paratransit Operations	\$ 40,000
Sol Paratransit Vehicles Improvement Fund	\$ 35,000
Paratransit Coordination, PCC	\$ 40,000
TOTAL:	\$ 203,000

Balance:	\$ 1,861
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¹ Assumes same STAF as FY 2006-07 without Prop. 42 funds or spillover funds as originally forecast

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**State Transit Assistance Funds Program
Allocation for FY 2007-08**

NORTHERN COUNTIES STAF

<u>Revenue Estimates¹</u>	<u>FY 2007-08</u>
Projected FY 2006-07 Carryover	\$2,098,608
Adjusted FY 2006-07 Carryover ²	\$1,818,608
FY 2007-08 STAF Estimate	\$ 393,234
Prop 42 Increment	\$ 357,153
Total:	\$2,848,995

FY2007-08 Projects/Programs Preliminarily Approved

Capital Funding/Intercity Vehicles	\$1,000,000
Fairfield/Suisun Transit Rt. 40/90 Operations ³	\$ 230,000
Vallejo Transit Rt. 70/80/85 Operations ²	\$ 165,000
I-80 HOV/Turner PSR ⁴	\$ 65,000
Intercity SolanoExpress Transit Marketing ³	\$ 125,000
I-80/I-680/I-780 Corridor Operations Plan Grant Match ³	\$ 62,500
Lifeline Projects Match ³	\$ 54,000
Fairfield Transit Study ³	\$ 60,000
Preliminarily Approved Subtotal:	\$1,761,500

FY2006-07 Carryover not Preliminarily Approved	\$ 57,108
FY 2007-08 STAF Estimate	\$ 393,234
Prop 42 Increment	\$ 357,153
TOTAL:	\$ 807,495

Draft Projects/Programs

Transit Coordination & Administration	\$ 242,711
Lifeline Program Administration	\$ 15,000
Lifeline Projects Match	\$ 54,000
Expenditure Plan	\$ 38,000
Intercity Transit Funding Operations (Vjo/Rio Vista) ⁵	\$ 9,561
Safe Routes to Transit Study	\$ 20,000
Transit Consolidation Implementation	\$ 100,000
Transit Capital Match Program	\$ 220,000
TOTAL:	\$ 699,272
Balance	\$ 108,223

¹ Based upon MTC Reso 3793 (Feb 2007)

² Excludes FY2006-07 funds (\$280,000) not allocated at time carryover was estimated, but claimed later in FY2006-07.

³ Approved as part of the two-year RM2 agreement (12/06)

⁴ Unclaimed balance of FY2006-07 approval

⁵ Vallejo Transit to claim \$9,561 of Northern County STAF for Vallejo's intercity routes. The amount represents the balance of Rio Vista's Intercity Transit Funding agreement share not taken from Rio Vista TDA.

REGIONAL PARATRANSIT

<u>Revenue Estimates</u>	<u>FY 2007-08</u>
Projected FY 2006-07 Carryover ¹	\$ 1,037
FY 2007-08 STAF Estimate	\$ 188,418
Total:	\$ 189,455

<u>Projects/Programs</u>	
Vallejo Paratransit Operations	\$ 95,000
Sol Paratransit Assessment Study Implementation	\$ 50,000
Paratransit Coordination, PCC	\$ 40,000
TOTAL:	\$ 185,000

Balance: \$ 4,455

¹ Based upon MTC Reso 3793 (Feb 2007)

Preliminary
State Transit Assistance Funds Program
Allocation for FY 2008-09

NORTHERN COUNTIES STAF

<u>Revenue Estimates</u>	<u>FY 2008-09</u>
Projected FY 2007-08 Carryover	\$ 108,223
FY 2008-09 STAF Estimate ¹	\$ 750,387
Total:	\$ 858,610

<u>Projects/Programs</u>	
Countywide Transit Coordination & Administration	\$ 239,000
Lifeline Program Administration	\$ 15,000
Lifeline Project Match	\$ 50,000
Intercity Transit Operations Assistance	\$ 250,000
Intercity Transit Capital Match Program	\$ 100,000
SolanoExpress Marketing	\$ 51,000
Transit Consolidation Implementation	\$ 75,000
TOTAL:	\$ 780,000
 Balance	 \$ 78,610

REGIONAL PARATRANSIT

<u>Revenue Estimates</u>	<u>FY 2008-09</u>
Projected FY 2007-08 Carryover ¹	\$ 4,455
FY 2008-09 STAF Estimate	\$ 188,418
Total:	\$ 192,873

<u>Projects/Programs</u>	
Vallejo Paratransit Operations	\$ 100,000
Sol Paratransit Operation Improvements	\$ 52,000
Paratransit Coordination, PCC	\$ 40,000
TOTAL:	\$ 192,000

Balance: \$ 873

¹ Assumes funding at FY2007-08 level

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DATE: May 21, 2007
TO: SolanoExpress Intercity Transit Consortium
FROM: Daryl Halls, Executive Director
RE: Discussion of Draft STA Overall Work Plan (Priority Projects) for
FY 2007-08 and FY 2008-09

Background:

Each year, the Solano Transportation Authority (STA) Board identifies and updates its priority projects. These projects provide the foundation for the STA's overall work plan for the forthcoming two fiscal years. In July 2002, the STA Board modified the adoption of its list of priority projects to coincide with the adoption of its two-year budget. This marked the first time the STA had adopted a two-year overall work plan. The most recently adopted STA Overall Work Plan (OWP) for FY 2006-07 and FY 2007-08 included a list of 42 priority projects, plans and programs. This list included a total of 18 projects, 11 plans or studies, and 13 programs.

As of May 2007, one project and two plans have been completed of which two are recommended for deletion from the Overall Work Program as part of the adoption of the updated two-year work plan. These include the SR 113 State Highway Operations and Protection Program (SHOPP) funded project completed by Caltrans in downtown Dixon in 2006 and the SR 12 Transit Study completed by STA in 2006. The Union Street-Main Street Reopening Feasibility Study was also completed, but the City of Suisun City, the City of Fairfield and County of Solano have requested the STA continued to evaluate and assess options for reopening the connection between downtown Fairfield and Suisun City. This effort is proposed to continue as part of the assessment of future corridor improvements on SR 12.

Discussion:

Attached is a draft of the STA's Overall Work Program (OWP) for FY 2007-08 and FY 2008-09 that has been prepared by STA staff. This draft OWP contains a total of 40 projects, plans and programs/services that cover the range of activities of the STA directed and authorized by the STA Board for the next two years.

SUMMARY OF DRAFT OWP

The STA's draft OWP includes a total of 17 projects, 10 plans or studies, and 13 programs or services. The revised list of OWP projects have been modified to delete projects completed in the previous fiscal year or combined with other projects of a related nature. The projects are not ranked in terms of relative priority, but are grouped according to one of three of the STA departments responsible for implementing the specified project tasks. STA serves as the lead agency for the vast majority of these tasks and either serves as co-lead or partners with the California Department of Transportation (Caltrans), the Metropolitan Transportation Commission (MTC) or one or more of our member agencies in the implementation of the remainder.

PROJECTS

The draft OWP contains a total of 17 projects with the STA serving either in the role of lead agency, co-lead agency or monitoring agency. The STA continues to serve as lead agency for the following projects:

1. I-80/I-680/State Route (SR) 12 Interchange
2. North Connector
3. I-80 HOV Lane Projects
4. Jepson Parkway Project
5. Travis Air Force Base Access Improvements

Through a memorandum of understanding (MOU), the STA will also serve as co-lead agency with California Department of Transportation (Caltrans) and the Napa County Transportation Planning Agency (NCTPA) for the SR 12 Jameson Canyon project.

As an agency responsible for funding a variety of transportation projects and programs, STA will also be monitoring the progress of six projects where Caltrans is responsible for project delivery:

1. SR 12 West- Truck Climbing Lane Project
2. I-80 Red Top Slide Project
3. Benicia Martinez Bridge Project
4. I-80 SHOPP Projects
5. SR 12 SHOPP Projects
6. HWY 37 Landscaping/Mitigation

The STA has also provided or oversees funding for five (5) projects/services that are being delivered by local agencies:

1. Capitol Corridor Rail Stations
2. Baylink Ferry Support and Operational Funds
3. Regional Measure 2 Capital Projects
4. Solano Express Routes 30/90 Management
5. Solano Paratransit Management

PLANS

The FY 2007-08 and FY 2008-09 OWP contain 10 specific planning efforts or studies.

These include the following:

1. SR 12 Median Barrier and Rio Vista Bridge Study
2. I-80 Corridor Management Policies
3. Union Street/Main Street Reopening Feasibility Study
4. Safe Routes to Schools Plan
5. SR 113 Major Investment Study
6. SR 29 Major Investment Study
7. Update of Countywide Traffic Safety Plan
8. Countywide Transportation Plan Update
9. Transit Consolidation Study
10. Community Based Transportation Planning (CBTP)

PROGRAMS

The STA also administers and monitors a variety of transportation programs and services in partnership with our member agencies. These include the following:

1. Monitor Delivery of Local Projects/Allocation of Funds
2. Abandoned and Vehicle Abatement Program
3. Congestion Management Program
4. Countywide Traffic Model & Geographic Information System
5. Transportation for Livable Communities Program and MTC's Transportation Planning for Land Use Solutions (T-PLUS) Program
6. Implementation of Countywide Bicycle Plan Priority Projects/Bicycle Advisory Committee
7. Implementation of Countywide Pedestrian Plan Priority Projects/Pedestrian Advisory Committee
8. Clean Air Fund Program and Monitoring
9. STA Marketing/Public Information Program
10. Paratransit Coordinating Council
11. Intercity Transit Coordination
12. Lifeline Program Management
13. Solano Napa Commuter Information Program

Staff has prepared the draft OWP with modifications to reflect updated project activities and funding and is requesting the STA TAC and Transit Consortium provide input at their meetings in May. This item will also be agendaized as a discussion item at the STA Board meeting of June 13, 2007. Following these discussions, staff plans to agendaize the STA's FY 2007-08 and FY 2008-09 OWP for adoption at the STA Board meeting of July 11, 2007.

Recommendation:

Informational.

Attachment:

- A. Draft STA's Overall Work Plan (Priority Projects) for FY 2007-08 and FY 2008-09

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SOLANO TRANSPORTATION AUTHORITY
PRIORITY PROJECTS FOR
FY 2006-07 / FY 2007-08 / FY 2008-09
 Adopted by STA Board: Pending

PRIORITY PROJECTS	LEAD AGENCY	FUND SOURCE	FY 2006-07	FY 2007-08	FY 2008-09	EST. PROJECT COST	DEPARTMENT LEAD STAFF
1. I-80/680/SR 12 Interchange A. Interchange EIR/EIS > Alt B and Alt C B. Cordelia Truck Scales C. Breakout Logical Components Status: Environmental studies are underway. Anticipate Public Hearing in Summer 2008. Estimated Completion Date (ECD): Draft Environmental Document Aug 2008 Final Environmental Document Aug 2009	STA	\$9M TCRP \$50M RM2 \$100M AB 1171 Current Shortfall in funding \$1B	X	X	X	\$8.1 M for EIR/EIS \$1 B to 1.2 B (Capital Cost)	Projects Janet Adams
2. North Connector A. East Segment (STA) B. Central Segment (Fairfield) C. West Segment (STA) Status: Environmental Document to be completed Fall 2007. Coop w/ City of Fairfield, and County for project is approved. ECD: Final Environmental Document Fall 2007 Construction East Segment begins Summer 2009	STA (East and West Segments) City of Fairfield (Central Segment)	\$3M TCRP (environmental) \$21.3M RM2/STIP East Section \$20M City of Fairfield \$2M County of Solano Central Segment \$32M (TBD) West Section	X	X	X	\$2.7 M EIR/EA \$81.6 M (Capital Cost)	Projects Janet Adams

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SOLANO TRANSPORTATION AUTHORITY
PRIORITY PROJECTS FOR
FY 2006-07 / FY 2007-08 / FY 2008-09
 Adopted by STA Board: Pending

PRIORITY PROJECTS		LEAD AGENCY	FUND SOURCE	FY 2006-07	FY 2007-08	FY 2008-09	EST. PROJECT COST	DEPARTMENT LEAD STAFF
3.	<u>I-80 HOV Projects</u> A. <u>Red Top to Air Base Parkway</u> ~8.7 miles new HOV Lanes. Construction is programmed with Prop 1B CMIA and Fed Earmark funds. Construction to begin April 2008. B. <u>WB I-80 Carquinez Bridge to SR 29</u> – This project has a completed PSR by Caltrans. Project is currently unfunded. C. <u>I-80 HOV(Vallejo)/Turner Parkway Overcrossing</u> . - STA Lead for PSR. 18 months to complete PSR estimated completion date Oct 2008. D. <u>Air Base Parkway to I-505</u> – This project is Long-Term project #25 and is currently unfunded.	STA	\$9M RM 2 \$56M CMIA \$14.8M Fed Earmark Potential RM2 from adjacent Project in Contra Costa County PSR - Fed Demo Unfunded PSR and Capital	X	X	X	\$60 M (Capital Cost) \$20 M \$100 M (HOV Lanes Capital Cost) \$111 M (Capital Cost)	Projects Janet Adams
4.	<u>Jepson Parkway Project</u> A. Walters Road Extension B. Vanden Road C. Walters Road D. Leisure Town Rd (Alamo - Vanden) E. Leisure Town Rd (Orange - Alamo) F. Cement Hill Road Status: EIS/EIR on-going, STA is completing the Envir. Document, with Draft for Public comment Summer 2007, Final Summer 2008. STA to work with Partners to develop corridor funding agreement and priority implementation schedule	STA Partners: Vacaville Fairfield County	STIP 2006 STIP Aug Fed Demo Local	X	X	X	\$135 M (Capital Costs)	Projects Janet Adams



SOLANO TRANSPORTATION AUTHORITY
PRIORITY PROJECTS FOR
 FY 2006-07 / FY 2007-08 / FY 2008-09
 Adopted by STA Board: Pending

	PRIORITY PROJECTS	LEAD AGENCY	FUND SOURCE	FY 2006-07	FY 2007-08	FY 2008-09	EST. PROJECT COST	DEPARTMENT LEAD STAFF
5.	<u>Travis Air Force Base Access Improvement Plan (North & South Gates)</u> A. North Gate Access B. South Gate Access (priority) Status: Travis AFB identified the South Gate as the priority gate for improvements. STA lead working with County, City of Fairfield/Suisun City, and Travis AFB to develop Implementation Plan. Next steps are environmental and design of South Gate.	STA County	\$3.2M Federal Earmark	X	X		\$7.6 M	Projects Janet Adams
6.	<u>State Route (SR) 12 Bridge and Median Barrier Study</u> A. <u>SR 12/Church Road PSR</u> STA lead, start summer 2007 B. <u>Rio Vista Bridge Study</u> STA lead, start summer 2007 Coop approved w/ Rio Vista/County/STA C. <u>Median Barrier PSR</u> STA lead, Suisun City to Rio Vista	STA STA STA Caltrans	STA PSR Funds Rio Vista – Fed Earmark FY 2007-08 & FY 2008-09 PPM Funds SHOPP	X	X	X	\$2-4M (Capital Cost) \$ TBD – Capital Cost \$ TBD – Capital Cost	Projects
35								
7.	<u>State Route (SR) 12 Safety Improvements</u> Caltrans lead; immediate improvements by end of 2007, \$46 M improvements begin construction in 2008	Caltrans	SHOPP	X	X	X	\$50M	Projects Caltrans



SOLANO TRANSPORTATION AUTHORITY
PRIORITY PROJECTS FOR
FY 2006-07 / FY 2007-08 / FY 2008-09
 Adopted by STA Board: Pending

PRIORITY PROJECTS		LEAD AGENCY	FUND SOURCE	FY 2006-07	FY 2007-08	FY 2008-09	EST. PROJECT COST	DEPARTMENT LEAD STAFF
8.	<u>I-80 Corridor Management Policy(s)</u> This includes, but is not limited to ITS Ramp Metering, HOV Definition, and Visual Features (landscaping and aesthetic features) Status: Applied for State Planning Grant	STA	Unfunded \$62,500 STAF Local Match		X		N/A	Projects Janet Adams
9.	<u>State Route (SR) 12 Jameson Canyon (Phase 1)</u> Build 4-lane hwy with concrete median barrier from SR 29 to I-80. Status: Caltrans has the current lead on the MND/IS Environmental Document. STA/NCTPA/Caltrans agreed to partnership with MOU to move forward as the lead agency in completing this project. STA/NCTPA to hire a Co-Project Manager. ECD: Final Environmental Document Jan 2008 Begin construction Aug 2010	Caltrans STA NCTPA	\$7 M TCRP \$74 M CMIA \$35.5 M RTIP \$12 M ITIP \$2.5 M STP \$6.4 M Fed Earmark	X	X	X	\$139 M	Projects Janet Adams NCTPA Caltrans
10. 96	<u>Union Street/Main Street Reopening Feasibility Study</u> Status: STA to combine this work with County Wide Railroad Safety Plan	STA	Unfunded	X	X	X		Projects/Planning Janet Adams Robert Macaulay



SOLANO TRANSPORTATION AUTHORITY
PRIORITY PROJECTS FOR
FY 2006-07 / FY 2007-08 / FY 2008-09
 Adopted by STA Board: Pending

PRIORITY PROJECTS		LEAD AGENCY	FUND SOURCE	FY 2006-07	FY 2007-08	FY 2008-09	EST. PROJECT COST	DEPARTMENT LEAD STAFF
11.	<u>Solano Countywide Safe Routes to Schools (SR2S) Plan</u> Status: 1. Phase I presentations to City Councils and School Boards complete. 2. Phase II Community Task Force meetings underway. 3. Phase III SR2S Plan Adoption to begin in September. Implementation Program to be recommended to the STA Board after adoption of the plan.	STA	STP Planning Gas Tax	X	X		\$120,000 + STA Staff costs	Projects Sam Shelton
12.	<u>Monitor Delivery of Local Projects/Allocation of Funds</u> Status: ongoing activity, STA pursuing development of tracking system for these projects. ECD: Ongoing activity. Local Streets & Roads next Cycle is Jan 2008.	STA	STIP-PPM STP/STIP Swap	X	X	X	N/A	Projects Sam Shelton
13.	<u>Regional Measure 2 (RM 2) Implementation (Capital)</u> <ul style="list-style-type: none"> • Vallejo Station • Solano Intermodal Facilities • Capitol Corridor Improvements 	STA Fairfield Vallejo Vacaville Benicia CCJPA MTC	RM2	X	X	X	\$28 M \$20 M \$25 M	Projects Janet Adams Sam Shelton



SOLANO TRANSPORTATION AUTHORITY
PRIORITY PROJECTS FOR
FY 2006-07 / FY 2007-08 / FY 2008-09
 Adopted by STA Board: Pending

PRIORITY PROJECTS		LEAD AGENCY	FUND SOURCE	FY 2006-07	FY 2007-08	FY 2008-09	EST. PROJECT COST	DEPARTMENT LEAD STAFF
14.	<u>SR 12 West-Truck Climbing Lane Project (Phase I)</u> Westbound SR 12 from I-80 to approx 1 mile. Status: Construction is scheduled to begin summer 2009.	Caltrans	SHOPP	X	X	X	\$7.4 M	Projects Caltrans
15.	<u>I-80 Red Top Slide Project</u> A. North side completed February 2005. B. South side construction expected to be completed 2007. ECD: 2007	Caltrans	SHOPP	X	X		\$10 M North side \$6.5 M South side	Projects Caltrans
16.	<u>Benicia-Martinez Bridge Project</u> Status: New Bridge to open end 2007 ECD: Once new bridge opens Caltrans will begin existing bridge deck rehabilitation work	Caltrans	RM1 RM2	X	X	X	\$1.2 B	Projects Caltrans
17. 38	<u>I-80 SHOPP Rehabilitation Projects</u> A. <u>Near Fairfield to American Canyon</u> – Upgrade Median Barrier (start 2008) B. <u>In Vallejo – Tennessee Street to American Canyon</u> – Rehab Rdwy (start 2008) C. <u>Near Vallejo – American Canyon to Green Valley Road</u> – Rehab Rdwy (start 2008) D. <u>Air Base to Leisure Town OC</u> – Rehab Rdwy (start 2008) E. <u>SR 12 East to Air Base</u> – Rehab Rdwy (start 2009)	Caltrans	SHOPP	X	X	X	\$124 M	Projects Caltrans



SOLANO TRANSPORTATION AUTHORITY
PRIORITY PROJECTS FOR
FY 2006-07 / FY 2007-08 / FY 2008-09
 Adopted by STA Board: Pending

PRIORITY PROJECTS		LEAD AGENCY	FUND SOURCE	FY 2006-07	FY 2007-08	FY 2008-09	EST. PROJECT COST	DEPARTMENT LEAD STAFF
18.	<u>Highway 37 Project</u> Mitigation site and Landscaping Status: Under construction	Caltrans	STIP	X	X		\$0.65 M	Projects Caltrans
19.	<u>Abandoned and Vehicle Abatement Program</u> Status: Ongoing	STA	DMV	X	X	X	04/05 FY approx. \$350,000	Projects/Finance Susan Furtado
20.	<u>SR 113 MIS</u> Status: Project underway; consultant retained and work initiated ECD: June 2008	STA	Funded – Partnership Planning Grant	X	X		\$208,000	Planning Robert Guerrero
21.	<u>SR 29 MIS</u> Status: New project. Unfunded. Target for FY 2008-09	STA	Unfunded			X		Planning Robert Guerrero
22. 39	<u>Update of Countywide Traffic Safety Plan</u> A. Safe Routes to Transit B. Railroad Crossings C. Flood Protection Mitigation D. Emergency Response E. Disaster Preparedness, Response and Recovery	STA	Gas Tax	X	X	X		Planning Robert Macaulay Sara Woo



SOLANO TRANSPORTATION AUTHORITY
PRIORITY PROJECTS FOR
FY 2006-07 / FY 2007-08 / FY 2008-09
 Adopted by STA Board: Pending

PRIORITY PROJECTS		LEAD AGENCY	FUND SOURCE	FY 2006-07	FY 2007-08	FY 2008-09	EST. PROJECT COST	DEPARTMENT LEAD STAFF
23.	<u>Congestion Management Program (CMP)</u> A. 2007 CMP B. Revisit Impact Fee Study (FY 2007-08) <ul style="list-style-type: none"> ◆ SR 12 Corridor Improvement Funding Study ◆ SR 113 Corridor Improvement Funding Study 	STA	STP Planning Future impact fee Future impact fee, T-PLUS	X	X	X		Planning Robert Macaulay Robert Guerrero Robert Guerrero
24.	<u>Countywide Traffic Model and Geographic Information System</u> A. Development of new model (transit) – Phase 2 (Transit) B. Develop 2035 Model C. Maintenance of Model D. Geographic Information System/ Aerial Photo Status (Model): Current land use, network, mode assignment complete; consultant working on 2035 elements and projections ECD: Phase 2: Fall 2007 Status (GIS): STA currently has access to County-developed maps and data Funding Agreement for aerial photo being negotiated ECD: Photo agreement – winter 2007	STA Solano County	STP-Planning NCTPA	X	X	X	\$205,000	Planning/Projects Robert Macaulay Sam Shelton

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SOLANO TRANSPORTATION AUTHORITY
PRIORITY PROJECTS FOR
FY 2006-07 / FY 2007-08 / FY 2008-09
 Adopted by STA Board: Pending

PRIORITY PROJECTS		LEAD AGENCY	FUND SOURCE	FY 2006-07	FY 2007-08	FY 2008-09	EST. PROJECT COST	DEPARTMENT LEAD STAFF
25.	Capitol Corridor Rail Stations Status: Oakland-Sacramento Regional Rail Study completed. Individual Station Status: A. Fairfield/Vacaville Train Station: approved by CCJPB on 11-16-05. FF developing station specific plan. \$25M included in RM2. B. Dixon: station building and parking lot completed; track and roadway improvements not determined C. Benicia: City re-examining train station and ferry service options. D. Preserve Right-of-Way for Future Napa Solano Passenger Rail ECD: Ongoing	City of Fairfield City of Dixon City of Benicia STA	RM2 ADPE-STIP ITIP Local RTIP E. CMAQ YSAQMD Clean Air Funds	X	X	X	\$35M FF/VV Station (Preliminary estimates for required track access and platform improvements.	Planning Robert Macaulay Robert Guerrero
26.	Development of STA's Transportation for Livable Communities (TLC) Program and MTC's Transportation Planning for Land Use Solutions (T-PLUS) Program A. TLC Corridor Studies 1. North Connector 2. Jepson Parkway Plan Update 3. Rio Vista SR 12 Design Concept B. County TLC Plan Update C. TLC Capital Grant Monitoring D. TLC Planning Grant Monitoring E. Alternative Modes Funding Strategy F. Funding Strategies and Priorities Plan	STA	Regional TLC CMAQ TE STP Planning	X	X	X	\$40,000 (North Connector TLC)	Planning Robert Guerrero

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SOLANO TRANSPORTATION AUTHORITY
PRIORITY PROJECTS FOR
FY 2006-07 / FY 2007-08 / FY 2008-09
 Adopted by STA Board: Pending

PRIORITY PROJECTS	LEAD AGENCY	FUND SOURCE	FY 2006-07	FY 2007-08	FY 2008-09	EST. PROJECT COST	DEPARTMENT LEAD STAFF
27. <u>Implementation of Countywide Bicycle Plan Priority Projects</u> A. Solano Bikeway Phase 2 Vallejo-Hiddenbrook to Fairfield B. Jepson Parkway Bikeway (next phase) C. Benicia Bike Route: State Park/I-780 D. Central County Bikeway gap closure (Marina Blvd.-Amtrak Station on SR 12 in Suisun City) E. Vacaville – Dixon Bike Route Phase II F. North Area Bike/Ped Trail Plan Status: Countywide Bicycle Plan and new 5-year priority list update needed ECD: Ongoing	City of Fairfield City of Benicia City of Suisun City Solano County STA	TDA-Art 3 TLC STIP CMAQ Regional Bike/Ped. Program TDA Art 3/ Bay Ridge Trail (TBD)	X	X	X	\$2-\$3 M \$3.2M \$543,000	Planning Robert Macaulay Robert Guerrero
28. <u>Countywide Pedestrian Plan and Implementation Plan</u> Status: Update bike/ped plan, including additional TLC concepts and links. A. Fairfield Linear Park B. Union-Main Street Pedestrian Enhancement ECD: Ongoing	STA Solano County	State TEA Bay Trails TDA-ART3 Regional Bike/Ped Program RM 2 Safe Routes to Transit	X	X		\$3-\$5M (Capital Cost) \$100,000 Bay and Delta Trail Planning Grants TDA – Art 3	Planning Robert Guerrero



SOLANO TRANSPORTATION AUTHORITY
PRIORITY PROJECTS FOR
FY 2006-07 / FY 2007-08 / FY 2008-09
 Adopted by STA Board: Pending

PRIORITY PROJECTS	LEAD AGENCY	FUND SOURCE	FY 2006-07	FY 2007-08	FY 2008-09	EST. PROJECT COST	DEPARTMENT LEAD STAFF
29. Comprehensive Transportation Plan Update A. Update Routes of Regional Significance B. Add Safety Elements for SR 12, SR 113 C. Add Alternative Fuels Element D. SNCI Update E. I-80/I-680/I-780 Update F. Transit Consolidation Element	STA	Not identified		X			Planning Robert Macaulay Robert Guerrero
30. Clean Air Fund Program and Monitoring A. BAAQMD/TFCA B. YSAQMD	STA YSAQMD	TFCA Clean Air Funds	X	X	X	\$340,000 Annually (TFCA) \$390,000 Annually (Clean Air)	Planning Robert Macaulay Robert Guerrero
31. STA Marketing/Public Information Program A. Website B. Materials C. Events D. STATUS	STA	STAF TFCA Gas Tax Sponsors	X	X	X		Planning/Transit/ Rideshare Jayne Bauer Judy Leaks
32. Baylink Ferry Support and Operational Funds A. Vallejo Station B. Maintenance Facility Status: Continue to pursue funding.	Vallejo	RTIP Fed Demo Fed Boat TCRP Fed RM2 RTIP	X	X	X	\$65M \$10.8M \$0.5M	Transit/Rideshare Elizabeth Richards
33. Solano Express Route 30/90 Management A. Performance Monitoring B. Funding Agreement Update Status: Update funding and monitoring agreement annually. On-going monitoring.	STA	STAF TDA	X	X	X		Transit/Rideshare Elizabeth Richards



SOLANO TRANSPORTATION AUTHORITY
PRIORITY PROJECTS FOR
FY 2006-07 / FY 2007-08 / FY 2008-09
 Adopted by STA Board: Pending

PRIORITY PROJECTS		LEAD AGENCY	FUND SOURCE	FY 2006-07	FY 2007-08	FY 2008-09	EST. PROJECT COST	DEPARTMENT LEAD STAFF
34.	<u>Solano Paratransit Management</u> A. Assessment Study follow-up B. Performance Monitoring C. Funding Agreement Update D. Explore alternative service models E. Vehicle Purchase Grant Administration F. Marketing and Increase awareness of Solano Paratransit (brochures) Status: Update monitoring and funding. Wraps completed. Brochure needs updating.	STA	STAF	X	X	X	\$25,000	Transit/Rideshare Elizabeth Richards Judy Leaks
35.	<u>Paratransit Coordinating Council</u> A. Manage committee & update materials B. Increase membership C. Assist with implementation of Senior and Disabled Transportation Plan priority projects Status: Membership has been increased. Update and implement PCC Work Plan.	STA	STAF	X	X	X	\$25,000	Transit/Rideshare Elizabeth Richards Judy Leaks

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SOLANO TRANSPORTATION AUTHORITY
PRIORITY PROJECTS FOR
FY 2006-07 / FY 2007-08 / FY 2008-09
 Adopted by STA Board: Pending

PRIORITY PROJECTS		LEAD AGENCY	FUND SOURCE	FY 2006-07	FY 2007-08	FY 2008-09	EST. PROJECT COST	DEPARTMENT LEAD STAFF
36.	<u>Intercity Transit Coordination</u> A. Multi-year intercity funding agreement B. TDA Fund Coordination C. STAF Fund Management D. RM2 Transit Operating Fund Coordination E. Solano Express Intercity Transit Marketing F. Manage Intercity Transit Consortium G. Coordinate with Regional Transit Projects and Plans (Human Services Transportation Plan, Transit Connectivity, etc.) H. Unmet Transit Needs Coordination & Phase-out plan Status: Annually update funding agreements and Unmet Transit Needs. 2006 Solano Express Marketing campaign completed; develop & implement FY 2007-08 SolanoExpress campaign.	A-G STA H: MTC/STA	STAF TDA	X	X	X		Transit/Rideshare Elizabeth Richards
45. 37.	<u>Countywide Transit Consolidation Study</u> Status: Initiated early 2007. Interviews nearly completed. Initial alternatives to be presented Summer 2007. ECD: Phase I, Fall 2007	STA	STAF	X	X	X	\$115,000	Transit/Rideshare Elizabeth Richards



SOLANO TRANSPORTATION AUTHORITY
 PRIORITY PROJECTS FOR
 FY 2006-07 / FY 2007-08 / FY 2008-09
 Adopted by STA Board: Pending

PRIORITY PROJECTS		LEAD AGENCY	FUND SOURCE	FY 2006-07	FY 2007-08	FY 2008-09	EST. PROJECT COST	DEPARTMENT LEAD STAFF
38.	<u>Community Based Transportation Planning (CBTP)</u> A. Cordelia/Fairfield Study B. Vallejo Study FY 2007-08 C. Vacaville FY 2008-09 Status: Issue RFQ for remaining studies ECD: Studies – June 2008; Implementation 2009.	STA/MTC	MTC/CBTP STAF	X	X	X	\$30,000 \$60,000	Transit/Rideshare Elizabeth Richards
39.	<u>Lifeline Program Management</u> A. Initiate Coordination B. Call for Projects C. Project Selection D. Monitor Projects Status: Advisory Committee formed. First round of funds awarded FY 2006-07. Establish contract & monitoring procedures for 6 initial Lifeline projects. Second call for projects mid-FY 2007-08.	STA/MTC	STAF	X	X	X	\$15,000	Transit/Rideshare Elizabeth Richards
40. 46	<u>Solano Napa Commuter Information (SNCI) Program</u> A. Marketing SNCI Program B. Full Incentives Program C. Completion of Emergency Ride Home (ERH) Program D. Employer/Vanpool Program E. Campaigns F. Events G. Teleservices Status: New Employer Commute Challenge implemented. Marketing, Incentives, and implemented. Update Bikelinks, Commuter Guide, and other materials.	STA	MTC TFCA ECMAQ	X	X	X	\$500,000	Transit/Rideshare Elizabeth Richards Judy Leaks



DATE: May 21, 2007
TO: SolanoExpress Intercity Transit Consortium
FROM: Elizabeth Richards, Director of Transit and Rideshare Services
RE: Fiscal Year (FY) 2007-08 Transportation Development Act (TDA)
Distribution for Solano County

Background:

Transportation Development Act (TDA) Article 4/8 funds are distributed to cities and counties based upon a population formula and are primarily intended for transit purposes; however, TDA funds may be used for streets and roads purposes in counties with a population of less than 500,000 if it is annually determined by the Regional Transportation Planning Agency (RTPA) that all reasonable unmet transit needs have been met.

In addition to using TDA funds for member agencies' local transit services and streets and roads, several agencies share in the cost of various transit services (e.g., Solano Paratransit, Route 30, Route 40, Route 80, etc.) that support more than one agency in the county through the use of a portion of their individual TDA funds.

Discussion:

Although each agency within the county and the Solano Transportation Authority (STA) submit individual claims for TDA Article 8 funds, STA is required to review the claims and submit them to the Solano County Paratransit Coordinating Council (PCC) for review prior to forwarding to MTC, the state designated RTPA for the Bay Area, for approval. Because different agencies are authorized to "claim" a portion of another agency's TDA for shared services (e.g., Paratransit, STA transportation planning, Express Bus Routes, etc.), a composite TDA matrix is developed each fiscal year to assist STA and the PCC in reviewing the member agency claims. MTC uses the STA approved TDA matrix as the basis for its claim approvals. TDA claims submitted to MTC must be equal to or lower than shown on the TDA matrix.

At the April Consortium and Technical Advisory Committee (TAC) meetings, the first draft of the FY 2007-08 TDA Matrix was presented. The FY 2007-08 revenue estimate and carryover are based on MTC's Feb 2007 estimate that has been approved by the MTC Commission.

Much of this draft matrix is driven by the parallel effort of the Intercity Transit Funding Group which is developing a cost-sharing agreement for intercity routes. An initial agreement on the intercity cost-sharing agreement has now been reached by six (6) jurisdictions: the County of Solano, and the cities of Benicia, Dixon, Rio Vista, Vacaville, and Vallejo. With this concurrence, they are able to process their FY 2007-08 TDA claims. Three of these jurisdictions (Cities of Benicia, Dixon, Rio Vista) were

approved at the May 2007 STA Board meeting subsequent to the April TAC and Consortium meetings. Therefore, the TDA matrix update is being presented for informational purposes.

The City of Fairfield, which also claims City of Suisun City TDA funds to operate Fairfield/Suisun Transit, has not agreed to the intercity cost-sharing. They will be able to move forward once an agreement is reached concerning their contribution to intercity routes. Therefore, the TDA matrix includes only the intercity route contributions of the six (6) jurisdictions. STA staff is continuing to work with Fairfield/Suisun Transit staff to resolve the remaining issue.

TDA claims need to be reviewed by the Paratransit Coordinating Council (PCC). The next two PCC meetings will be June 15 and September 21. TDA claims need to be forwarded to STA staff at least nine (9) days before the PCC meetings.

Recommendations:

Informational.

Attachment:

A. FY 2007-08 TDA Article 4/8 Matrix Update

**A color copy of the
Updated FY 2007-08 TDA Article 4/8 Matrix
has been provided to the Consortium members
under separate enclosure.**

**You may obtain a copy of the
Updated FY 2007-08 TDA Article 4/8 Matrix
by contacting the STA at (707) 424-6075.**

Thank you.

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DATE: May 21, 2007
TO: SolanoExpress Intercity Transit Consortium
FROM: Elizabeth Richards, Director of Transit and Rideshare Services
RE: Solano Transit Consolidation Study Update

Background:

In Solano County, each City and the County fund and/or operate transit services. This includes local and intercity transit services as well as general public and American with Disabilities Act (ADA) paratransit services. A subsidized taxi program and other special transportation services are also funded with local transit funds and operated through local jurisdictions.

Over the past several years, the issue of consolidating some or all of the services has been discussed and proposed. This topic was discussed by STA Board members at their February 2005 Board Retreat and the participants expressed interest and support for transit service becoming more convenient through a seamless system, that there should be a reasonable level of service throughout the county, and local transit issues and needs would have to be considered and addressed.

In March 2005, the STA Board directed STA staff to initiate a countywide Transit Consolidation Study. In April 2005, the STA Board approved goals, objectives and evaluation criteria to be incorporated in the scope of work for this study (see Attachment A). Subsequently, STA issued a RFP and DKS Associates was selected to conduct the Transit Consolidation Study.

In early 2007, a kick-off meeting and several project meetings have been held with DKS Associates and David McCrossan from the subconsultant (HDR) who is leading the critical outreach element of this project. To identify a wide variety of perspectives and potential issues, a great deal of outreach is being conducted ranging from interviews with transit operator staff, other city staff, public officials, and others.

The consultants attended the February STA Transit Subcommittee. STA Boardmembers/Councilmembers identified that each had different ways to outreach to fellow councilmembers. The direction was that the public official interviews should be done first and direction sought from these STA Board members on how each individual jurisdiction would recommend gathering input from their fellow Councilmembers. This would be in lieu of presentations to all City Councils.

Discussion:

Interviews with STA Boardmembers and Board alternates began in March 2007 and continued through April and May. In addition, staff interviews began in April and will

continue into May and June. A list of ten (10) questions were developed to guide the interviews (see Attachment A). To gain a broad perspective of issues and concerns, over sixty (60) interviews will be conducted. By mid-May, over 70% of the interviews had been completed. Interviews will be scheduled for completion by early June.

Based on initial public official input, outreach to transit users will be conducted at this point in the study process. To address this, the consultants held a focus group meeting with the STA's Paratransit Coordinating Council (PCC) members in May. In addition, focus group sessions with transit users are being organized.

In May, the consultants presented to the STA Board a summary of their findings from the interviews completed by that point. It was a broad-based summary of commonalities, key issues and potential challenges. Board feedback requested completing the interviews, collecting user input, and analyzing the issues associated with preliminary consolidation alternatives prior to the return to the Board. Consolidation alternatives are expected to return to the STA TAC and Consortium in June and the Board in July.

Fiscal Impact:

STAF funds are currently budgeted in the STA budget, and have been claimed, to conduct the Transit Consolidation Study.

Recommendation:

Informational.

Attachments:

- A. Transit Consolidation Stakeholder Interview Questions
- B. STA Transit Consolidation Goals and Criteria
- C. May STA Board Powerpoint Presentation – Transit Consolidation Study



STA Transit Consolidation Study
First Interview Outline

Interviewees: Local Elected Officials/Staff

Format: In-person or telephone
Questions submitted in advance on request

Duration: 15-20 minutes, or longer if desired by public officials/staff

Draft Questions:

1. What are your perceptions of transit that serves your City/Solano County currently?
2. Do you agree with the study's goals and objectives *(have available for them to view and walk through)*
3. Which are your highest priorities for transit service?
4. What do you consider the advantages and disadvantages of how transit service is currently delivered in 1) your city and 2) Solano County. Please consider existing and potential riders (residents, employees, and others). In terms of:
 - a. Coordination and cohesiveness
 - b. Efficiency *(cost, facilities, levels of service, ridership-current, future)*
 - c. Accountability *(decision-making process, addressing local needs currently, and in the future, flexibility)*
 - d. Funding *(ability to deliver services, leverage other funding sources)*
5. What do you think would be the major advantages achieved through consolidation?
6. What do you perceive as the major obstacles to consolidation?
7. What concerns do you personally have with consolidation that you would like to see addressed in this study?
8. Do you have any thoughts on which services should, or types of services, should be consolidated and how that would benefit your community?
9. Are there any issues concerning transit consolidation that we haven't covered that you would like to provide further comments?
10. Are there other individuals we should interview regarding this study?



SOLANO TRANSPORTATION AUTHORITY

TRANSIT CONSOLIDATION STUDY

STA Board Goals and Criteria

Scope of Consolidation Study:

- All public transit services – local and inter-city fixed route services, local and inter-city paratransit transit , Dial-A-Ride

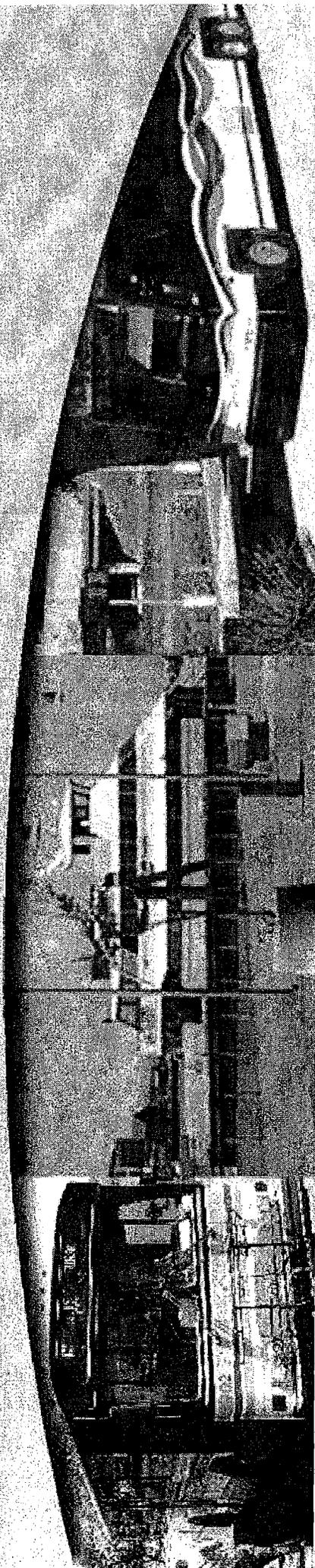
Potential Goals of Consolidation:

- To streamline transit service, simplifying and improving access to transit use for riders
- To achieve service efficiencies and economies
- To provide a central focus on transit service for the County
- To create a robust transit service to meet the growing transit needs of the County

Potential Criteria for Evaluating Consolidation Options:

- Cost effectiveness
- Efficient use of resources – equipment, facilities, personnel
- Service efficiency
- Improved governance -- Accountability to the public and the community
- Streamline decision-making
- Ridership and productivity impacts
- Service coordination
- Recognize local community needs and priorities
- Protect local transit service as requested by local jurisdiction
- Flexibility to meet local changing needs
- Capacity to deliver new service while maintaining existing service
- Ability to leverage additional funding
- Implementation needs/requirements (e.g., legal, financial)

P r e s e n t a t i o n



Solano Transit Consolidation Study

Prepared for **STA**

Solano Transportation Authority

Prepared by

DKS Associates

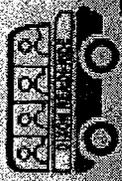
TRANSPORTATION SOLUTIONS

In association with

HDR Inc.

IBI Group

Pacific Municipal Consultants



DELTA
STREETCAR

Solano Express

Benicia Breeze

Vallejo Transit



Transit Stakeholder Outreach: First Round of Interviews

Five levels of Stakeholder outreach:

STA Board Members and Alternates (16/16):	100% Complete
City Electeds and County Supervisors (10/12):	83% Complete
City and County Staff (20/24):	83% Complete
Regional Stakeholders (up to 12):	Pending
Users (up to 12):	Pending

Transit Stakeholder Interviews: Summary of Key Feedback (1)

1. Perceptions of transit that serves your City/Solano County currently?

Generally good, some concerns with service for transit-dependent

2. Agree with the study's goals and objectives?

Almost universal agreement

3. Which are your highest priorities for transit service?

Wide variation: for smaller cities – local and regional connections, for larger systems – retaining local level service

Transit Stakeholder Interviews: Summary of Key Feedback (2)

- 4. Advantages and disadvantages of how transit service is currently delivered in city / Solano County?**
 - a. Coordination and cohesiveness – could be better**
 - b. Efficiency – Up County perceived as currently good; South County perceived efficiencies from consolidation**
 - c. Accountability – current arrangements provide good accountability**
 - d. Funding – most view consolidation bringing more funding from wider sources**
- 5. Major advantages achieved through consolidation?
Economies of scale; better regional connections;
political clout**

Transit Stakeholder Interviews: Summary of Key Feedback (3)

6. Major obstacles to consolidation?

Perceived loss of local control; local accountability

7. Concerns that would like to see addressed in this study?

Retaining local policy maker input; securing seat at table for smaller cities in a consolidated body

8. Services, types of services, should be consolidated benefits to community?

Wide range of views: almost universal agreement on consolidating paratransit (eliminate transfers); regional express services

9. Issues concerning transit consolidation not covered about which you would like to provide further comments?

Need to ensure governance structure that is fair to large and small cities; Majority identified preference for JPA comprised of electeds from the cities

10. Other individuals we should interview regarding this study?

Many requests for input from riders; other key user groups – seniors; major employers

Discussion of Consolidation Options

1. Status Quo: 6 operators for 7 cities
2. Complete consolidation: Local, intercity, paratransit services with one operator
3. One intercity and paratransit operator:
 - A. All intercity paratransit service
 - B. All intercity routes
4. Geographic service operators (North and South County)
 - A. Intercity fixed-route and paratransit
 - B. All Services
5. Other

Discussion of Consolidation Options (2) Feedback Summary

- ✗ **Status Quo:** *little to no support for this option*
- ✗ **Other Options:** *haven't emerged from feedback*
- 2. **Complete consolidation (Local, intercity, paratransit services with one operator):**
 - ✗ *feedback suggests some support, but not widely supported*
- 3. **One intercity and paratransit operator:**
 - ✓ All intercity paratransit service – *some support*
 - ✓ All intercity routes – *wide support*
- 4. **Geographic service operators (North and South County)**
 - ✓ Intercity fixed-route and paratransit only – *wide support*
 - ✓ All Services – *support in S. County, ✗ N. County concerns*

Consolidation Options: Feedback on Criteria

- Study Goals have been confirmed
- **Qualitative Criteria** - being addressed by stakeholders in feedback:

Improved Governance	<ul style="list-style-type: none"> ✓ Wide agreement on JPA governance structure
Streamline decision-making	<ul style="list-style-type: none"> ✓ Streamlined for most cities but local reporting should be maintained
Recognize local needs/priorities	<ul style="list-style-type: none"> ✓ Provided local fixed route service is determined locally
Protect local transit service	<ul style="list-style-type: none"> ✓ Guarantees needed in establishing terms of the JPA
Flexibility to meet changing needs	<ul style="list-style-type: none"> ✓ Provided JPA recognizes local needs in planning future service
Leverage additional funding	<ul style="list-style-type: none"> ✓ Recognition of need for more weight for Solano at MTC

- **Quantitative Criteria** (cost effectiveness, efficiency, ridership, new service, implementation needs):
 - **Analysis available for review June 2007**

Next Steps...

Conclude stakeholder interviews: May 2007

Analysis of options:

May/June 2007

Present recommended option:

June 2007

**Work with 7 Cities and County
to develop consensus, establish
detailed implementation plan, &
funding strategy:**

June/July/Aug 2007

**Status update to STA Board with
follow-up actions**

September 2007

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DATE: May 18, 2007
TO: SolanoExpress Intercity Transit Consortium
FROM: Judy Leaks, SNCI Program Manager/Analyst
RE: SNCI Monthly Issues

Background:

Each month, the STA's Solano Napa Commuter Information (SNCI) program staff provides an update to the Consortium on several key issues: Napa and Solano transit schedule status, marketing, promotions and events. Other items are included as they become relevant.

Discussion:

1. **Transit Schedules:** The monthly transit schedule matrix was distributed to all Solano and Napa operators on May 18th. Based on the response received, an updated transit matrix will be provided at the meeting.
2. **Marketing/Promotions:** Bike to Work Week was May 14-18, 2007, with Bike to Work Day (BTWD) on Thursday, May 17. SNCI hosted 9 Energizer Stations on BTWD: 4 in Napa County and 5 in Solano County. Scott Morrison, Solano County's Bike Commuter of the Year will be honored at the STA Board meeting on June 13. A complete report on Bike to Work activities will be presented in June. The Solano Commute Challenge was temporarily postponed and will be kicked off June 1. Staff is developing the elements for the mailing to be sent to selected employers to encourage participation. Solano Commute Challenge will run June through September 2007.
3. **Events:** SNCI staffs information booths at events where transit information is distributed along with a range of other commute options information. In addition to hosting the Bike to Work Energizer Stations, staff attended the Vacaville Business Expo and Solano Farmer's Markets in May. Several events are scheduled for June, including Kaiser Medical Center in Vallejo.

Recommendation:

Informational.

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DATE: May 22, 2007
TO: SolanoExpress Intercity Transit Consortium
FROM: Sam Shelton, Assistant Project Manager
RE: Safe Routes to School (SR2S) Update

Background:

The STA's Safe Routes to School (SR2S) Program is intended to improve the safety of pedestrian and bicycle modes of student travel by enhancing related infrastructure and programs, and to provide safe passage to schools. Eligible projects will include capital improvement projects as well as education, enforcement and encouragement activities and programs such as developing safety and health awareness materials and education programs.

The SR2S outreach process is split into three major phases:

- 1) City Council & School District Board presentations
- 2) Community Task Force meetings
- 3) City Council, School District Board, and STA Board adoption of the SR2S Study

Discussion:

All cities in Solano County are participating in the Safe Routes to School Study. The last Safe Routes to School Event will be held in Rio Vista. An informal audit for Rio Vista was held May 23, 2007 at D.H. White Elementary. To help schools conduct additional independent SR2S events, the STA provides large 22" x 34" maps of schools in addition to workshop materials found online at www.solanolinks.com. Schools in Vacaville and Suisun City have scheduled independent audits and have received materials for their events.

As part of the adopted STA SR2S Program goals, SR2S Program updates will be given on a regular basis. Attached is the "Safe Routes to School (SR2S) Program Status Report", which contains a countywide summary and the status of each community involved in the program.

Recommendation:

Informational.

Attachment:

- A. STA Safe Routes to School (SR2S) Program Status Report, 05-22-2007

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STA Safe Routes to School (SR2S) Program Status Report Summary

05-22-2007

Phase 1 – Complete

Introductory Safe Routes to School (SR2S) STA Presentations to City Councils and School Boards

Phase 2 – Underway

Public Input Process

Community Task Forces	Next Meeting	Status
Benicia	Review Draft Benicia SR2S Plan July 2007	Draft information received from City of Benicia. Draft SR2S Plan for Benicia in progress.
Dixon	Review Draft Local SR2S Plan in July	Tremont Elementary has held an independent audit.
Fairfield/Suisun	Review Draft Local SR2S Plan in July	Suisun Elementary plans to hold an independent event on June 7 th .
Rio Vista	Informal walking audit to be held on May 23 at D.H. White Elementary School	Rio Vista/School Board Joint Use Ad-hoc Committee to be appointed by the city council and school board as the Safe Routes to School Community Task Force in Rio Vista.
Vacaville	Review Draft Local SR2S Plan in July	Alamo Elementary plans to hold an independent audit on May 23rd.
Vallejo	Review Draft Local SR2S Plan in July	Independent audits yet to be scheduled.
County of Solano	To be determined.	North and South County representatives are both VACANT.

To complete the SR2S Study before the next Federal Safe Routes to School (SRTS) grant applications are due (January 2008), target dates for the remaining SR2S meetings have been drafted. Draft local plans will be reviewed by local community task forces in July. Time for additional school input between August and September may be required.

Phase 3 – Not underway
 STA Countywide SR2S Study Development

STA Committees	Target Meeting Dates
Technical, Bicycle, and Pedestrian Advisory Committees	Draft review, September 2007. Final review, October 2007.
STA Board	Adoption, December 2007.

Background:

The STA's Safe Routes to School (SR2S) Program is intended to improve the safety of pedestrian and bicycle modes of student travel, by enhancing related infrastructure and programs, and to provide safe passage to schools. Eligible projects will include capital improvement projects as well as education, enforcement and encouragement activities and programs such as developing safety and health awareness materials and education programs.

The SR2S outreach process is split into three major phases:

- 1) City Council & School District Board presentations
 - STA Staff presented introductory presentations to all school boards and city councils regarding the SR2S Study and Public Input Process.

- 2) Community Task Force meetings

Multi-disciplinary community task forces are responsible for:

 - Holding a training walking audit at a school of their choice
 - Reviewing a draft SR2S Plan of local projects and programs
 - Recommending a final SR2S Plan to their school board and city council

- 3) City Council, School District Board, and STA Board adoption of the SR2S Study.
 - City councils and school boards adopt the recommended local SR2S Plans and forward them to the STA Board for inclusion in the Countywide SR2S Plan.
 - STA advisory committees review and recommend the final Countywide SR2S Plan.
 - STA Board adopts the final Solano Countywide SR2S Plan.

STA SR2S Countywide Steering Committee

STA Safe Routes to School (SR2S) Program - Status Report

The STA's Countywide Safe Routes to School (SR2S) Steering Committee is a multi-disciplinary committee that makes recommendations to the STA Board regarding how the STA's SR2S Study and Program should be handled.

At their last Steering Committee meeting in December 2006, the committee discussed potential countywide projects and programs that they would like to see implemented before the SR2S Study has been adopted (e.g, Countywide Crossing Guard training funding, safety/public education projects, etc.). STA staff recognizes that there is funding set aside in the Alternative Modes Funding Strategy for safe routes to school projects, alternative fuel vehicle programs, and other miscellaneous projects. Currently, the STA plans to adopt a SR2S Plan before considering any funding of SR2S Projects.

STA's Countywide SR2S Steering Committee		
Position	Name	Title
TAC Member	Gary Leach	Public Works Director
TAC Member	Dan Schiada	Public Works Director
BAC Member	Mike Segala	BAC Representative
PAC Member	Eva Laevastu	PAC Representative
Solano County Office of Education	Dee Alarcon	County Superintendent of Schools
School District Superintendent	John Aycock	Vacaville USD Superintendent
Public Safety Rep	Bill Bowen	Rio Vista Chief of Police
Public Safety Rep	Ken Davena	Benicia Police Department Captain
Air Quality Rep	Jim Antone	Yolo-Solano Air District Rep
Public Health Rep	Robin Cox	Solano County Public Health Rep

Phase 1 – Establish SR2S Study Process – COMPLETE

This committee met monthly to establish the SR2S Study Process:

- May 30, 2006
 - Introductory Materials, Layout Workplan
 - Discussed Goals, Policies, and Measurable Objectives for the program
- June 13, 2006
 - Recommended Goals, Policies, and Measurable Objectives
 - Recommended additional Air Quality and Public Health Representatives to the Steering Committee
- July 18, 2006
 - Discussed SR2S Public Input Process & Discussion Materials
- August 15, 2006
 - Recommended SR2S Public Input Process & Discussion Materials
- September 19, 2006
 - Made final recommendations for Discussion Materials

Phase 2 – Community Task Forces – IN PROGRESS

Quarterly status reports will be made by Community Task Forces to the Steering Committee, which will be forwarded to the STA Board. The next Steering Committee meeting is tentatively scheduled for February 13, 2006.

- December 12, 2006
 - Discussed Safe Route to Schools federal grants
 - Received update from Benicia's recent walking audit experience
 - Reviewed STA SR2S Status report.
 - Discussed potential for countywide SR2S projects and programs
- February 13, 2007
 - Received update from Benicia's SR2S representative
 - Discuss draft SR2S meeting timeline
 - Discuss details of task force agendas, roles, and responsibilities
- June 12, 2007
 - Receive countywide update on task forces from STA
 - Review draft countywide SR2S plan
 - Review Federal SR2S Grant scoring criteria

Phase 3 –STA Board adoption of the SR2S Study

The STA SR2S Steering Committee will review the draft and final SR2S Plans and make a recommendation to the STA Board for their adoption in December, 2007.

Benicia

STA Safe Routes to School (SR2S) Program - Status Report

Phase 1 – Introductory Presentations - COMPLETE

- City Council Meeting, May 2, 2006
- School Board Meeting,
 - Benicia USD, August 24, 2006

Phase 2 – Community Task Forces – IN PROGRESS

Community Task Force responsibilities were delegated by the City Council and School Board to the Traffic Pedestrian and Bicycle Safety Committee (TPBS) and the City Council & School Board Liaison Committee:

Benicia's SR2S Community Task Force – Two Committees	
City Council & School Board Liaison Committee	
Name	Title
Alan Schwartzman	City Vice-Mayor
Bill Whitney	City Councilmember
Dirk Fulton	School Board member
Shirin Samiljan	School Board member
Jim Erickson	City Manager
Janice Adams	School Superintendent
City Traffic Pedestrian & Bicycle Safety Committee	
Elizabeth Patterson	City Councilmember
Mark Hughes	City Councilmember
Jim Trimble	Police Chief
Dan Schiada	Director of Public Works/Traffic Engineer
Michael Throne	City Engineer

Meeting/Event	Dates
Local SR2S Process Discussion	September 14, 2006 City Council/School Board Liaison Committee
First Community Task Force Meeting <ul style="list-style-type: none"> • Introductions, SR2S Process Overview 	October 19, 2006 Traffic Pedestrian and Bicycle Safety (TBPS) Committee, Benicia City Hall Commission Room, 7:00 pm
School Based Training Audit	November 28, 2006 Benicia High School 2:30pm to 5:00pm
Independent School Based Audits Conducted	<ul style="list-style-type: none"> • Jan 30, Benicia Middle School • Late February, Henderson Elementary School • TBD, Semple Elementary School

Second Community Task Force Meeting <ul style="list-style-type: none"> • STA presents Draft SR2S Plan for initial comments 	<ul style="list-style-type: none"> • July 19, 2007
Third Community Task Force Meeting <ul style="list-style-type: none"> • Present Final SR2S Plan 	<ul style="list-style-type: none"> • August 2007
Local Adoption of SR2S Plan	<ul style="list-style-type: none"> • Liaison Committee Approves Plan, September 2007 • City Council Adoption, October 2007 • School Board Adoption, October 2007

Private schools have been contacted for program inclusion:

Area	School name	Students	Grades
Benicia	Kinder-care Learn Center	75	PK- KG
Benicia	St Dominic Elementary School	336	PK-8

Dixon

STA Safe Routes to School (SR2S) Program - Status Report

Phase 1 – Introductory Presentations - COMPLETE

- School Board Meeting,
 - Dixon USD, June 22, 2006
- City Council Meeting, June 27, 2006

Phase 2 – Community Task Forces – IN PROGRESS

Dixon's SR2S Community Task Force		
Position	Name	Title
City Appointment	Mary Ann Courville	Mayor
Public Safety Rep	Tony Welch	Dixon Police Department
School Board Appt.	Chad Koopmeiners	Dixon Unified School District
STA TAC Rep	Royce Cunningham	Dixon City Engineer
STA BAC Rep	James Fisk	Dixon Resident
STA PAC Rep	Michael Smith	Council Member

Below are target dates for community task force meetings.

Meeting/Event	Dates
First Community Task Force Meeting <ul style="list-style-type: none"> • Introductions, SR2S Process Overview 	February 28
School Based Training Audit	March 29 Principal's meeting April 18 Anderson Elementary School Event
Independent School Based Audits Conducted	April to September May 15 Tremont Elementary
Second Community Task Force Meeting <ul style="list-style-type: none"> • STA presents Draft SR2S Plan for initial comments 	July 23 - 27
Third Community Task Force Meeting <ul style="list-style-type: none"> • Present Final SR2S Plan 	October 8 - 12
Local Adoption of SR2S Plan	City Council Adoption, November 2007 School Board Adoption, November 2007

Benicia's private schools have been contacted for program inclusion:

Area	School name	Students	Grades
Dixon	Neighborhood Christian School	169	PK-8

Fairfield

STA Safe Routes to School (SR2S) Program - Status Report

Phase 1 – Introductory Presentations - COMPLETE

- School Board Meetings
 - Fairfield/Suisun USD, May 25, 2006
 - Travis USD, May 9, 2006
- City Council Meeting, June 20, 2006

Phase 2 – Community Task Forces – IN PROGRESS

Fairfield's SR2S Community Task Force		
Position	Name	Title
City Appointment	Gian Aggerwal	Planning Commissioner
Public Safety Rep	Fred Wold	Retired-Part time PD
Fairfield/Suisun Rep	Kathy Marianno	Fairfield/Suisun School Board member
Travis USD Rep	Wanona Ireland	Vice President
STA TAC Rep	Gene Cortwright	Director of Public Works
STA BAC Rep	Randy Carlson	Fairfield Resident
STA PAC Rep	Pat Moran	Fairfield Resident

The City of Fairfield coordinates two committees, a “3E’s Committee” which discusses SR2S issues between the City of Fairfield and the Fairfield/Suisun USD and an Ad Hoc Committee which includes representatives of the Solano Community College, the City of Fairfield, Fairfield/Suisun USD, and the Travis USD.

To better facilitate SR2S discussions for Fairfield and Suisun City, both committees will meet together to expedite the study process as well as share the same representative for the Fairfield/Suisun Unified School District.

Meeting/Event	Dates
First Community Task Force Meeting <ul style="list-style-type: none"> • Introductions, SR2S Process Overview 	March 12
School Based Training Audit	March 26 Principal’s meeting, April 26 Anna Kyle Elementary School Event
Independent School Based Audits Conducted	April - October
Second Community Task Force Meeting <ul style="list-style-type: none"> • STA presents Draft SR2S Plan for initial comments 	July 2007
Third Community Task Force Meeting <ul style="list-style-type: none"> • Present Final SR2S Plan 	October 15 - 19
Local Adoption of SR2S Plan	Fairfield City Council Adoption, November 2007 Fairfield Suisun USD, November 2007 Travis USD, November 2007

Fairfield's private schools have been contacted for program inclusion:

Area	School name	Students	Grades
Fairfield	Calvary Baptist School	n/a	-
Fairfield	Children's World Learning Center	24	PK-K
Fairfield	Community United Methodist Kingdom	27	PK-K
Fairfield	Fairfield Montessori	12	KG-KG
Fairfield	Harvest Valley School	79	K-12
Fairfield	Holy Spirit School	357	K-8
Fairfield	Kinder Care Learning Center	19	PK-K
Fairfield	Lighthouse Christian School	64	PK-4
Fairfield	Solano Christian Academy	236	PK-8
Fairfield	St Timothy Orthodox Academy	3	10-11
Fairfield	Trinity Lutheran School	75	K-5
Fairfield	We R Family Christian School	16	PK-3

Rio Vista

STA Safe Routes to School (SR2S) Program - Status Report

Phase 1 – Introductory Presentations - COMPLETE

- School Board Meetings
 - River Delta USD, June 20, 2006
- City Council Meeting, July 6, 2006

Phase 2 – Community Task Forces – IN PROGRESS

Rio Vista's SR2S Community Task Force – PENDING
 Rio Vista Joint Use Ad-hoc Committee to be appointed by city council and school board as Safe Routes to School Community Task Force

Position	Name	Title
City Council Rep	Eddie Woodruff	Mayor of Rio Vista
City Council Rep	Cherie Cabral	Councilmember
City Dept Rep	Hector De La Rosa	City Manager
Public Works Rep	Brent Salmi	Public Works Director/City Engineer
Planning Dept Rep	Tom Bland	Community Development Director
Police Rep	Bill Bowen	Police Chief
Fire Rep	Mark Nelson	Fire Chief
School Board Rep	Marilyn Riley	School Board member
School Board Rep	Lee Williams	School Board member
School Superintendent	Alan Newell	School District Superintendent
School Facilities Rep	Wayne Rebstock	Director of Maintenance and Operations

Task force meetings will be scheduled once all committee appointments are made.

Meeting/Event	Dates
First Community Task Force Meeting <ul style="list-style-type: none"> • Introductions, SR2S Process Overview 	May 9th
School Based Training Audit	May 23 Informal audit at D.H. White Elementary. August 2007, Formal Audit to be scheduled.
Independent School Based Audits Conducted	August- September
Second Community Task Force Meeting <ul style="list-style-type: none"> • STA presents Draft SR2S Plan for initial comments 	September 17 - 21
Third Community Task Force Meeting <ul style="list-style-type: none"> • Present Final SR2S Plan 	October 29 – November 2
Local Adoption of SR2S Plan	City Council Adoption, November 2007 School District, November 2007

Rio Vista does not have identified private schools to contact.

Suisun City

STA Safe Routes to School (SR2S) Program - Status Report

Phase 1 – Introductory Presentations - COMPLETE

- School Board Meetings
 - Fairfield/Suisun USD, May 25, 2006
- City Council Meeting, July 18, 2006

Phase 2 – Community Task Forces – IN PROGRESS

Suisun City's SR2S Community Task Force		
Position	Name	Title
City Appointment	Mike Hudson	Councilmember
Public Safety Rep	Bob Szmurlo	Suisun City Police Department
Fairfield/Suisun Rep	Kathy Marianno	Fairfield/Suisun School Board member
STA TAC Rep	Lee Evans	Interim Public Works Director
STA BAC Rep	Mike Segala	Councilmember
STA PAC Rep		

To better facilitate SR2S discussions for Fairfield and Suisun City, both committees will meet together to expedite the study process as well as share the same representative for the Fairfield/Suisun Unified School District.

Meeting/Event	Dates
First Community Task Force Meeting <ul style="list-style-type: none"> • Introductions, SR2S Process Overview 	March 12
School Based Training Audit	March 26 Principal's meeting
Independent School Based Audits Conducted	April – October June 7 Suisun Elementary
Second Community Task Force Meeting <ul style="list-style-type: none"> • STA presents Draft SR2S Plan for initial comments 	August 20 - 24
Third Community Task Force Meeting <ul style="list-style-type: none"> • Present Final SR2S Plan 	October 22 - 26
Local Adoption of SR2S Plan	City Council Adoption, November 2007 Fairfield Suisun USD, November 2007

Suisun's private schools to be contacted for program inclusion:

Area	School name	Students	Grades
Suisun City	Children's World Learning Center	7	KG-KG
Suisun City	Our Christian Scholastic Academy	5	K-8
Suisun City	St Martin's Inc.	8	5-7

Vacaville

STA Safe Routes to School (SR2S) Program - Status Report

Phase 1 – Introductory Presentations - COMPLETE

- School Board Meeting,
 - Vacaville USD, May 18, 2006
- City Council Meeting, June 13, 2006

Phase 2 – Community Task Forces – IN PROGRESS

Vacaville's SR2S Community Task Force		
Position	Name	Title
City Appointment	Brett Johnson	Planning Commission Vice Chair
Public Safety Rep	Terry Cates	Vacaville Police Department
School Board Appt.	Larry Mazzuca	VUSD Board Member
STA TAC Rep	Dale Pfeiffer	Public Works Director
STA BAC Rep	Ray Posey	Vacaville Resident
STA PAC Rep	Carol Renwick	Vacaville Resident

Below are target dates for community task force meetings.

Meeting/Event	Dates
First Community Task Force Meeting <ul style="list-style-type: none"> • Introductions, SR2S Process Overview 	February 21
School Based Training Audit	March 13 & 27 Principal's meeting May 16 Will C. Wood High School event
Independent School Based Audits Conducted	May – September May 23 Alamo Elementary
Second Community Task Force Meeting <ul style="list-style-type: none"> • STA presents Draft SR2S Plan for initial comments 	July 2007
Third Community Task Force Meeting <ul style="list-style-type: none"> • Present Final SR2S Plan 	October 1 - 5
Local Adoption of SR2S Plan	City Council Adoption, Oct/November 2007 Vacaville USD, Oct/November 2007

Vacaville's private schools to be contacted for program inclusion:

Area	School name	Students	Grades
Vacaville	Bethany Lutheran Ps & Day School	151	K-6
Vacaville	Notre Dame School	338	K-8
Vacaville	Royal Oaks Academy	41	PK-6
Vacaville	Vacaville Adventist	34	K-8
Vacaville	Vacaville Christian Schools	1248	PK-12

Vallejo

STA Safe Routes to School (SR2S) Program - Status Report

Phase 1 – Introductory Presentations - COMPLETE

- School Board Meeting,
 - Vallejo USD, May 17, 2006
- City Council Meeting, May 23, 2006

Phase 2 – Community Task Forces – IN PROGRESS

Vallejo's SR2S Community Task Force		
Position	Name	Title
City Appointment	Hermie Sunga	Councilmember
Public Safety Rep	Joel Salinas	Officer
School Board Appt.	Daniel Glaze	Vice President
STA TAC Rep	Gary Leach	Public Works Director
STA BAC Rep	Mick Weninger	Vallejo Resident
STA PAC Rep	Lynn Williams	Vallejo Resident

Below are target dates for community task force meetings.

Meeting/Event	Dates
First Community Task Force Meeting <ul style="list-style-type: none"> • Introductions, SR2S Process Overview 	February 15
School Based Training Audit	March 5 Principal meeting, April 19 Steffan Manor Elementary event
Independent School Based Audits Conducted	March – September
Second Community Task Force Meeting <ul style="list-style-type: none"> • STA presents Draft SR2S Plan for initial comments 	May 21 – 25
Third Community Task Force Meeting <ul style="list-style-type: none"> • Present Final SR2S Plan 	September 24 – 28
Local Adoption of SR2S Plan	City Council Adoption, October 2007 School Board Adoption, October 2007

Vallejo's private schools to be contacted for program inclusion:

Area	School name	Students	Grades
Vallejo	Hilltop Christian School	167	PK-8
Vallejo	La Petice Academy	9	PK-K
Vallejo	New Horizons	5	PK-K
Vallejo	North Hills Christian Schools	541	K-12
Vallejo	Reignierd School	84	K-12
Vallejo	St Basil Elementary School	354	PK-8
Vallejo	St Catherine Of Siena School	327	K-8
Vallejo	St Patrick – St. Vincent High School	644	9-12
Vallejo	St Vincent Ferrer School	350	K-8

County of Solano

STA Safe Routes to School (SR2S) Program - Status Report

Phase 1 – Introductory Presentations - COMPLETE

- Solano Community College
- Board of Supervisors Meeting, May 23, 2006

Phase 2 – Community Task Forces – IN PROGRESS

County of Solano Community Task Force Representatives		
Position	Name	Title
Solano Community College	Maize Brewington	Vice President of Administrative and Business Services
North County Rep	VACANT	
South County Rep	VACANT	

Although private schools cannot receive funding from certain public funding sources, improvements made within the public right-of-way can be funded. There are many private schools in Solano County that are not represented by public school districts.

County of Solano representatives will serve on several Community Task Forces representing schools and residents not located within public school districts or within city boundaries.

The SR2S Steering committee recognized that the recommended public input process would not properly address the SR2S needs of private institutions that draw students countywide. **The SR2S Steering committee recommended that if private institutions wished to be involved in the SR2S process, it would be up to the jurisdiction that has public right-of-way around that institution to aid in conducting a walking audit for inclusion in the locally adopted SR2S plans and the STA Countywide SR2S Plan.**

Walking audit information collected from private schools will be incorporated into the local area's SR2S Plan. Private institutions will be invited to the Safe Routes to School training audit in their area to aid them in conducting a future walking audit.

Concerning Solano Community College, other STA area plans and programs have the potential to be better suited to help increase safety as well as biking and walking to campus (e.g., the North Connector Transportation for Livable Communities Plan or the Solano Napa Community Information Program). Improvements and programs recommended through these other efforts will be incorporated into the STA's Safe Routes to School Program.



DATE: May 18, 2007
 TO: SolanoExpress Intercity Transit Consortium
 FROM: Sam Shelton, Assistant Project Manager
 RE: Project Delivery Update

Background:

As the Congestion Management Agency for Solano County, the Solano Transportation Authority (STA) coordinates obligations and allocations of state and federal funds between local project sponsors, Caltrans, and the Metropolitan Transportation Commission (MTC). To aid in the delivery of locally sponsored projects, the STA continually updates the STA's Technical Advisory Committee (TAC) on changes to state and federal project delivery policies and reminds the TAC about upcoming project delivery deadlines.

Discussion:

There are 5 project delivery reminders for the TAC:

1. MTC Federal Obligation Plan Federal Fiscal Year (FFY) 2006-07 for Surface Transportation Program (STP)/ Congestion Mitigation & Air Quality Improvement Program (CMAQ) funds:

Below is the status of MTC's Federal Obligation Plan as of May 18, 2007.

Projects in MTC's FY 2006/07 Federal Obligation Plan		
Agency	TIP ID	Project
Benicia	SOL050014	Columbus Parkway Rehabilitation (reprogrammed to Benicia - West "K" St Rehab)
Dixon	SOL050051	North Fourth Street and East "A" Street Rehabilitation (Forwarded from Caltrans HQ to FHWA for final approval)
Fairfield	SOL010023	Hilborn Road Rehabilitation (Forwarded from Caltrans HQ to FHWA for final approval)
Fairfield	SOL050033	Linear Park Trail (Forwarded from Caltrans HQ to FHWA for final approval)
Solano County	SOL010024	Various Streets and Rehabilitation (E-76 received from FHWA on 3/21/07)
Solano County	SOL050024	Vacaville-Dixon Bike Route (E-76 received from FHWA on 3/30/07)
Suisun City	SOL050053	Sunset Avenue Rehabilitation (Reprogrammed to SOL010023 in TIP Amendment 07-09)
Vacaville	SOL050027	Centennial Bike Way (Forwarded from Caltrans HQ to FHWA for final approval)

Vacaville	SOL050054	Dobbins St and East Monte Vista Rehabilitation (ROW cert #3 pending approval. Follow up with local assistance)
Vallejo	SOL050023	Vallejo Station Pedestrian Links (Transferred to FTA for obligation)

2. Inactive Obligations

To adhere to FHWA project delivery guidelines and MTC's Resolution 3606, project sponsors must invoice for obligated projects every 6 months.

March 2007 Inactive Projects (carried over from December 2006 period)		
<ul style="list-style-type: none"> • Submit an invoice by May 11 • Submit a justification form or deobligation request by May 31. 		
Agency	Project	Unexpended Funds
Benicia	WB Route 780 at E. 2 nd St, On/Off Ramps, Install Traffic Signals (Deobligation concurrence needed between Caltrans and Benicia)	\$10,000
Vallejo	Downtown Vallejo Square, Pedestrian Enhancements/Landscape (Final Invoice Resubmitted, in final voucher process)	\$586,839
Projects that will become inactive by June 2007		
Vacaville	Alamo Creek, North side from Alamo to Marshall Rd, Ped/Bike Path (Final Report to be submitted)	\$111,514
Projects that will become inactive by September 2007		
Vacaville	I-80 Leisure Town Rd I/C, Reconstruct I/C and Roadway Widening	\$7,117,623
Vacaville	Nut Tree Rd from Ulatris Dr to Orange Dr, AC Overlay	\$595,000

3. SAFETEA-LU update Transportation Improvement Program (TIP) Amendment

The MTC 2007 TIP adopted in October 2006 has not been adopted by FHWA as SAFETEA-LU compliant. MTC is confident that the 2007 TIP 07-06 amendment will bring the TIP into compliance. MTC will adopt the amendment on May 23rd, then by Caltrans and FHWA in June.

Due to a 2-year TIP update process required by SAFETEA-LU, there is the potential for a similar "no TIP amendments allowed" period to occur between September 2008 and March 2009. More information will be release by MTC in the next few months.

4. May 21, 2007 MTC Project Delivery Working Group:

MTC's Project Delivery Working Group (PDWG) is an MTC forum for discussing regional project delivery issues at the Congestion Management Agency project manager level. These meetings usually discuss current project delivery deadlines and procedure updates. There is a current effort being made by MTC and Caltrans Local Assistance staff to summarize the post-obligation process regarding the tracking of inactive obligations by FHWA, Caltrans Headquarters, and Caltrans Local Assistance. The next

MTC PDWG meeting will discuss TIP air quality conformity analysis and its relation to the programming of projects in the TIP.

5. STA Project Delivery Working Group, May 29, 2007:
Attached is a Solano Project Delivery Working Group (Solano PDWG, “P-dog”) agenda (Attachment A) for May 29, 2007. Recommendations made at this meeting will be presented to the TAC the following month.

Recommendation:

Informational.

Attachment:

- A. Solano Project Delivery Working Group (Solano PDWG) Agenda Cover, May 29, 2007.

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Solano PDWG

SOLANO PROJECT DELIVERY WORKING GROUP

Tuesday, May 29, 2007, 10:00 a.m.

STA Conference Room

One Harbor Center, Suite 130

Suisun City, CA 94585

<u>NO.</u>	<u>ITEM</u>	<u>COMMITTEE/STAFF PERSON</u>
I.	CALL TO ORDER - INTRODUCTIONS (10:00-10:03 a.m.)	Janet Adams
II.	INFORMATION ITEMS	
A.	Project Delivery Updates (10:03-10:15 a.m.) <i>Recommendation: Informational.</i>	Sam Shelton
B.	Solano Planning, Programming, and Monitoring (PPM) Guidance Document Outline (10:15-10:30 a.m.) <i>Recommendation: Informational.</i>	Sam Shelton
C.	Project Status Database "Project Report Sample" (10:30-10:50 a.m.) <i>Recommendation: Informational.</i>	Sam Shelton
III.	ACTION ITEMS	
A.	Project Delivery Criteria for STA Applications (10:50-11:30 a.m.) <i>Recommendation: Recommend that the STA Technical Advisory Committee (TAC) review the "Project Delivery Criteria for STA Applications" and consider recommendation to the STA Board for adoption.</i>	Sam Shelton
IV.	PROJECT DELIVERY ISSUES, RECOMMENDATIONS, AND COMMENTS	
V.	ADJOURNMENT	

The next meeting of the Solano Project Delivery Working Group will be June 26, 2007 at the STA's Conference Room, One Harbor Center, Suite 130, Suisun City, CA 94585 at 10:00 am.

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DATE: May 18, 2007
TO: SolanoExpress Intercity Transit Consortium
FROM: Sara Woo, Assistant Planner
RE: Funding Opportunities Summary

The following funding opportunities will be available to STA member agencies during the next few months. Also attached are summary fact sheets for each program. Please distribute this information to appropriate departments within your jurisdiction.

Fund Source	Application Available From	Application Due
Regional Transportation Fund for Clean Air Program	Geraldina Grunbaum, BAAQMD (414) 749-4956	June 29, 2007
California State Parks Habitat Conservation Fund	David Smith California Department of Parks and Recreation (916) 651-8576	October 1, 2007



FUNDING OPPORTUNITY

Regional Transportation Fund for Clean Air Program

Due June 29, 2007

TO: SolanoExpress Intercity Transit Consortium
FROM: Sara Woo, Assistant Planner

This summary of the Solano Transportation Fund for Clean Air Program (60% Regional Funds) is intended to assist jurisdictions plan projects that are eligible for the program. STA staff is available to answer questions regarding this funding program and provide feedback on potential project applications.

Eligible Project Sponsors: Public agencies are eligible such as cities, counties, school districts, and transit districts in the cities of Fairfield, Suisun City, Vallejo, Benicia, and portions of Solano County located in the Bay Area Air Quality Management District.

Program Description: The Regional Fund is a part of the Transportation Fund for Clean Air (TFCA) grant program, which is funded by a \$4 surcharge on motor vehicles registered in the Bay Area.

Funding Available: Approximately \$10 million is expected to be available in FY 2007-08 for the Bay Area. The minimum grant for a single project is \$10,000 and the maximum grant is \$1.5 million.

Eligible Projects: Shuttle/feeder buses, arterial management, bicycle facilities, clean air vehicles and infrastructure, ridesharing, clean air vehicles, and “Smart Growth” projects.

Further Details: http://www.baaqmd.gov/pln/grants_and_incentives/tfca/

Program Contact Person: Geraldina Grunbaum, BAAQMD TFCA Liaison, (415) 749-4956



FUNDING OPPORTUNITY
California State Parks
Habitat Conservation Fund
Due October 1, 2007

TO: SolanoExpress Intercity Transit Consortium
FROM: Sara Woo, Assistant Planner

This summary of the California State Parks' Habitat Conservation Fund is intended to assist jurisdictions plan projects that are eligible for the program. STA staff is available to answer questions regarding this funding program and provide feedback on potential project applications.

Eligible Project Sponsors: Cities, counties and districts are eligible to apply.

Program Description: Funded as part of the California Wildlife Protection Act of 1990 to protect wildlife and educate the public about wildlife.

Funding Available: \$2 million is available under the program. Cities, counties and districts are eligible to apply. The HCF program requires a dollar for dollar match from a non-state source.

Eligible Projects: The following categories will be funded during the upcoming grant cycle:

1. Deer/Mountain Lion Habitat
2. Rare, Threatened, Endangered, or Fully Protected Species Habitat
3. Wetland Habitat
4. Riparian Habitat

Previous awards in Solano County:

- City of Vacaville – Pleasants Valley Encinosa Acquisition \$250,000, FY 04/05
- City of Vacaville – Ulati Creek \$72,000, FY97/98; \$86,000 & \$54,000, FY 96/97

Further Details: <http://www.parks.ca.gov> “Grants and Bond Acts”

Program Contact: David Smith, Cal DPR, (916) 651-8576, dsmith@parks.ca.gov

STA Contact Person: Robert Guerrero, Senior Planner (707) 424-6014

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**Solano Transportation Authority
Board Meeting/Workshop Highlights
May 9, 2007
6:00 p.m.**

TO: City Councils and Board of Supervisors
(Attn: City Clerks and County Clerk of the Board)
FROM: Johanna Masiclat, STA Clerk of the Board
RE: Summary Actions of the May 9, 2007 STA Board Meeting

Following is a summary of the actions taken by the Solano Transportation Authority at the Board meeting of May 9, 2007. If you have any questions regarding specific items, please call me at 424-6008.

BOARD MEMBERS PRESENT:

Anthony Intintoli (Chair)	City of Vallejo
Steve Messina (Vice Chair)	City of Benicia
Mary Ann Courville	City of Dixon
Harry Price	City of Fairfield
Ed Woodruff	City of Rio Vista
Pete Sanchez	City of Suisun City
Len Augustine	City of Vacaville
Jim Spering	County of Solano

ACTION - FINANCIAL

A. State Route (SR) 12 Median Barrier Study and Project Study Report (PSR) and SR 12 I-80 to I-5 Corridor Study Scope of Work

Recommendation:

Authorize the Executive Director to:

1. Issue a Scope of Work for the SR 12 Study, consisting of the SR 12 Median Barrier Study/PSR and the State Route 12 I-80 to I-5 Corridor Study;
2. Select and enter into a contract with a qualified respondent, with the amount of the SR 12 Median Barrier Study/PSR not to exceed \$700,000;
3. Issue the attached Scope of Work and Request for Proposals for Traffic Data Collection for connecting roads; and
4. Select and enter into a contract with a qualified respondent for an amount not to exceed \$5,000 to conduct traffic counts on SR 12.

On a motion by Member Woodruff, and a second by Member Spering, the STA Board unanimously approved the recommendation.

ACTION NON-FINANCIAL

A. Legislative Update

Recommendation:

Approve the following:

1. Support SB 286;
2. Request the County of Solano and the seven cities in the county to send letters to the authors in support of the bill.

On a motion by Vice Chair Messina, and a second by Member Spering, the STA Board unanimously approved the recommendation.

BOARD MEMBER DISCUSSION ITEMS – WORKSHOP

A. Countywide Transit Finance Assessment Study

Robert Kuo, Robert Kuo Consulting, provided an overview of the development of the FY 2006-07 Intercity Transit Funding Agreement with a number of issues raised related to costs of routes. Specifically: 1.) How costs are allocated among routes; s.) How costs are allocated between local vs. intercity routes; 2.) How are overhead rates are applied; and 4.) What is included and are they reasonably consistent.

B. Countywide Transit Ridership Survey

Veronica Raymundo, Quantum Market Research, reviewed the results of STA's Countywide Ridership Study. She provided a summary of the on-board survey instrument, routes surveyed and average daily ridership, schedule of survey days by route, and rider residence by route.

C. Solano Transit Consolidation Study Status Update

David McCrossan, HDR Engineering, Inc., provided an overview of the five-levels of stakeholder outreach efforts of the Transit Consolidation Study. He reviewed the initial findings from the interviews completed at this point and provided a broad-based summary of commonalities, key issues and potential challenges.

CONSENT CALENDAR ITEMS

On a motion by Vice Chair Messina, and a second by Member Spering, consent calendar items A through I were unanimously approved as amended shown below in ~~strikethrough~~ **bold italics**.

A. STA Board Minutes of April 11, 2007

Recommendation:

Approve STA Board Minutes of April 11, 2007.

- B. Review Draft TAC Minutes of April 25, 2007**
Recommendation:
 Receive and file.
- C. Fiscal Year (FY) 2006-07 3rd Quarter Budget Report**
Recommendation:
 Receive and file.
- D. Fiscal Year (FY) 2007-08 Bay Area Air Quality Management District (BAAQMD) Transportation for Clean Air (TFCA) Program Manager Funds**
Recommendation:
 Approve the following:
1. Resolution for FY 2007-08 BAAQMD 40% TFCA Program Manager funding:
 - \$10,000 for City of Benicia's Diesel Retrofit Devices and
 - ~~\$13,120~~ \$12,753 for Fairfield Suisun Transit's Bicycle Access Improvements (bus bicycle racks purchase)
 2. Consider increasing TFCA funding for Solano Napa Commuter Information's Rideshare Incentives and Outreach Program as part of Second Call for Projects.
- E. Construction Contract for I-80 Green Valley Bridge (GVB)**
Recommendation:
 Approve Resolution No. 2007-05 for the construction of the I-80 Green Valley Bridge.
- F. Amended - I-80 High Occupancy Vehicle (HOV) Lanes Project Mitigations**
Recommendation:
 Authorize the Executive Director to:
1. Execute an agreement with Sacramento River Ranch Mitigation Bank for the purchase of conservation credits for mitigation of the impacts to the valley longhorn elderberry beetle habitat in the amount of \$80,500.00;
 2. Purchase 0.01 acre of seasonal wetlands at Elise Gridley Mitigation Bank for mitigation of impacts to the Seasonal Wetland Waters of the U.S for in the amount of \$2,000.00; and
 3. Purchase Mitigation of Impacts to Riparian Habitat with Solano County Resource Conservation District (SCRCD) along the Putah Creek within the boundaries of Lake Solano Regional Park for an amount not to exceed ~~\$20,000~~ \$30,000.
- G. Amended/Revised - Fiscal Year (FY) 2007-08 Transportation Development Act (TDA) Distribution for Solano County**
Recommendation:
 Approve the attached TDA matrix for FY 2007-08 for the Cities of Benicia, Dixon, *Rio Vista*, Vacaville, Vallejo, and the County of Solano.
- H. Unmet Transit Needs Comments and Responses for Fiscal Year (FY) 2007-08**
Recommendation:
 Approve the following:
1. The Unmet Transit Needs response for FY 2007-08;
 2. Authorize the Executive Director to submit the response to MTC.

I. Delegation of Authority to STA’s Executive Director to Handle Claims Filed Against STA

Recommendation:

Approve the following:

1. Adopt the Resolution No. 2007-06 delegating the authority to evaluate and handle all claims filed against STA, including, but not limited to, returning such claims as insufficient, accepting, rejecting and settling such claims in an amount not to exceed fifty thousand dollars (\$50,000), to STA’s Executive Director;
2. Direct the Executive Director to work closely with STA’s Legal Counsel in responding to such claims; and directing STA’s financial officer to pay any amounts on a claim as directed by the Executive Director.

COMMENTS FROM METROPOLITAN TRANSPORTATION COMMISSION (MTC), CALTRANS, AND STAFF:

1 MTC Presentation:

MTC’s New Chair, Supervisor Bill Dodd, Napa County addressed the STA Board on Solano County’s regional transportation priorities.

2 Caltrans Report presented by Doanh Nguyen

- Doanh Nguyen, Caltrans District 4 Project Manager, provided a status report on the pavement project on I-80.
- Kelly Hirschbirg, Caltrans District 4 Project Manager, provided overview of the Jameson Canyon Road Widening and Upgrading Route 29/12 Intersection to Interchange Project.

3 STA Report – State Route (SR) 12 Safety Plan Update

Robert Macaulay provided an overview of the safety efforts being accomplished along the SR 12 East to the Rio Vista Bridge.

INFORMATIONAL ITEMS – NO DISCUSSION

A. State Route (SR) 12 Status Update

B. Regional Transportation Plan Update and Bay Area FOCUS Project

C. Highway Projects Status Report:

1. I-80/I-680/SR 12 Interchange
2. North Connector
3. I-80 HOV: Red Top Road to Air Base Parkway
4. I-80 HOV/Turner Overcrossing
5. Jepson Parkway
6. State Route 12 (Jameson Canyon)
7. State Route 12 East
8. I-80 SHOPP Rehabilitation Projects

D. Project Delivery Update

E. Safe Routes to Schools (SR2S) Update

F. Update STA Board Meeting Schedule for Calendar Year 2007

G. Funding Opportunities Summary

ADJOURNMENT

The STA Board meeting was adjourned at 7:55 p.m. The next regular meeting of the STA Board is scheduled on **Wednesday, June 13, 2007, 6:00 p.m. at the Suisun City Hall.**

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