



**SOLANO TRANSPORTATION AUTHORITY**  
**Board Minutes for Meeting of**  
**May 12, 2010**

**I. CALL TO ORDER**

Chair Sanchez called the regular meeting to order at 6:00 p.m. A quorum was confirmed.

**MEMBERS**

<b>PRESENT:</b>	Pete Sanchez, Chair	City of Suisun City
	Harry Price, Vice-Chair	City of Fairfield
	Elizabeth Patterson	City of Benicia
	Jack Batchelor, Jr.	City of Dixon
	Jan Vick	City of Rio Vista
	Len Augustine	City of Vacaville
	Osby Davis	City of Vallejo

**MEMBERS**

<b>ABSENT:</b>	Jim Spering	County of Solano
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**STAFF**

<b>PRESENT:</b>	Daryl K. Halls	Executive Director
	Bernadette Curry	Interim Legal Counsel
	Johanna Masiclat	Clerk of the Board
	Janet Adams	Deputy Executive
		Director/Director of Projects
	Robert Macaulay	Director of Planning
	Elizabeth Richards	Director of Transit and Rideshare Services
	Jayne Bauer	Marketing and Legislative Program Manager
	Susan Furtado	Accountant and Administrative Services Manager
	Liz Niedziela	Transit Manager
	Judy Leaks	Program Manager
	Sam Shelton	Project Manager
	Robert Guerrero	Senior Planner
	Sara Woo	Assistant Planner

**ALSO**

**PRESENT:**

*In Alphabetical Order by Last Name:*

Mary Bean	Circle Point
Cliff Covey	County of Solano
Dale Dennis	PDM
George Gwynn Jr.	Resident, City of Fairfield
Mike Hudson	Councilmember, City of Suisun City and STA Board Alternate Member
Dan Kasperson	City of Suisun City
Gary Leach	City of Vallejo
Wayne Lewis	City of Fairfield
Alysa Majer	City of Suisun City
Brian McLean	City of Vacaville
Rod Moresco	City of Vacaville
Mike Roberts	City of Benicia
Chris Rockway	Mark Thomas & Co.
Scott Steinwert	Circle Point
Vern Van Buskirk	Resident City of Fairfield
Paul Wiese	County of Solano

**II. CONFIRM QUORUM/STATEMENT OF CONFLICT**

A quorum was confirmed by the Clerk of the Board. There was no Statement of Conflict declared at this time.

**III. APPROVAL OF AGENDA**

On a motion by Vice Chair Price, and a second by Board Member Augustine, the STA Board unanimously approved the agenda.

**IV. OPPORTUNITY FOR PUBLIC COMMENT**

George Gwynn, Jr. commented on Mass Transit in Solano County.

**V. EXECUTIVE DIRECTOR'S REPORT**

Daryl Halls provided an update on the following topics:

- Adoption of Two-Year Overall Work Plan (OWP)
- Solano Bike Commuter of the Year and Bike to Work Day 2010
- STA and Advisory Committees Identify Priority Projects for Bikes and Pedestrians
- Updated Napa-Solano Model and RTIF Project List to Guide Nexus Study
- 2009 Intercity Transit Ridership Study Reveals Modest Changes
- Approval of Gordon Waterline Relocation Project

**VI. COMMENTS FROM METROPOLITAN TRANSPORTATION COMMISSION (MTC), CALTRANS, AND STAFF:**

**A. MTC Report:**

None presented.

**B. Caltrans Report:**

Janet Adams reported that on February 24, 2010, the California Transportation Commission (CTC) approved the 2010 SHOPP which included a new project, the \$50 million rehabilitation project on I-80 from Vacaville to Dixon (Meridian Road to East of Route 113 South to Dixon).

**C. STA Reports:**

**1. Overview of Bike to Work Day on May 13, 2010 presented by Judy Leaks**

**2. Directors Reports:**

**a. Planning:**

Robert Macaulay reported that the Congestion Management Program (CMP) will be updated for purposes related to SB 83.

**b. Projects**

Janet Adams reported CTC staff recommended a STIP funding delay for the Jepson Parkway project construction funding by 2 additional years to FY 2014-15.

**c. Transit and Rideshare**

Elizabeth Richards reported on the survey and field work regarding the car/vanpool operations at Curtola Park and Ride in Vallejo and Fairfield Transportation Center (FTC).

**VII. CONSENT CALENDAR**

On a motion by Vice-Chair Price, and a second by Board Member Batchelor, the STA Board approved Consent Calendar Items A through K.

**A. STA Board Meeting Minutes of April 14, 2010**

Recommendation:

Approve STA Board Meeting Minutes of April 14, 2010.

**B. Review Technical Advisory Committee (TAC) Draft Minutes for the Meeting of April 28, 2010**

Recommendation:

Receive and file.

**C. Fiscal Year (FY) 2010-11 Transportation Development Act (TDA) Matrix – May 2010**

Recommendation:

Approve the FY 2010-11 TDA Matrix – May 2010 as shown in Attachment A.

**D. Intercity Transit Funding Agreement Fiscal Year (FY) 2010-11**

Recommendation:

Approve the following:

1. Transit Operating RM 2 Funding Plan as shown on Attachment B;
2. FY 2010-11 Cost-Sharing Intercity Transit Funding Agreement amounts as shown on Attachment C; and
3. Authorize the Executive Director to enter into a funding agreement with the seven local funding partners.

**E. Unmet Transit Needs Comments for FY 2010-11**

Recommendation:

Approve the following:

1. FY 2010-11 Unmet Transit Needs response as specified in Attachment B; and
2. Authorize the Executive Director to submit the FY 2009-10 Unmet Transit Needs response to MTC.

**F. Safe Routes to Transit Plan Scope of Work**

Recommendation:

Authorize the Executive Director to issue a Request for Proposals and enter into a Consultant Contract for an amount not-to-exceed \$30,000 for Safe Routes to Transit Plan based upon the Scope of Work in Attachment A.

**G. Regional Transportation Impact Fee (RTIF) Project List**

Recommendation:

Approve the RTIF Project List, as shown in Attachment A, for use in the RTIF Nexus Study Analysis.

**H. On-Call Model Service Contract**

Recommendation:

Authorize the Executive Director to enter an agreement with Cambridge Systematics for On-Call Modeling Service as specified in Attachment A for an amount not-to-exceed \$32,000.

**I. Interim Executive Director for Solano County Transit MOU/JPA**

Recommendation:

Contingent upon the approval by the Solano County Transit Coordinating Committee, authorize the Executive Director to execute a contract with Paratransit, Inc. in an amount not-to-exceed \$75,000 for staff services in accordance with the attached scope of work and schedule.

**J. Resolution Determining STA Board to Hear Resolution's of Necessity for I-80 Eastbound Cordelia Truck Scales Relocation Project**

Recommendation:

Approve Resolution No. 2010-04 determining that STA Board will hear Resolutions of Necessity for the I-80 Eastbound Cordelia Truck Scales Relocation Project in Solano County.

**K. State Route (SR) 12 Jameson Canyon Co-Project Manager - Contract Amendment**

Recommendation:

Authorize the Executive Director to amend the contract with Cordoba Consulting Inc. to continue Project Management services on the SR 12 Jameson Canyon Project in an amount not-to-exceed \$265,000 for an additional three year term.

## VIII. ACTION – FINANCIAL ITEMS

### A. Solano Countywide Bicycle Plan Priority Projects – Cycle 1 Funding

Sara Woo presented the list of recommended Cycle 1 Bicycle Priority Projects. She outlined the funding recommendation for bicycle projects for FY 2010-11 and FY 2011-12 which was presented to the Bicycle Advisory Committee (BAC) at their April 21, 2010 and Technical Advisory Committee at their April 28, 2010 meeting for approval.

#### **Public Comments:**

None presented.

#### **Board Comments:**

None presented.

#### Recommendation:

Approve Cycle 1 Bicycle Projects and funding amounts as specified in Attachment A.

On a motion by Vice-Chair Price, and a second by Board Member Patterson, the STA Board unanimously approved the recommendation.

### B. Countywide Pedestrian Plan Priority Projects: Cycle 1 Funding Recommendation

Robert Guerrero presented the list of recommended Cycle 1 Pedestrian Priority Projects. He outlined the funding recommendation for pedestrian projects for FY 2010-11 and FY 2011-12 which was presented to the Pedestrian Advisory Committee (BAC) at their April 22, 2010 and Technical Advisory Committee at their April 28, 2010 meeting for approval.

#### **Public Comments:**

None presented.

#### **Board Comments:**

None presented.

#### Recommendation:

Approve the following:

1. Incorporate a 50/50 split in allocating TDA Article 3 funds with Cycle 1 TLC and ECMAQ funding for priority pedestrian projects in the amount specified in Attachment A; and
2. Cycle 1 Pedestrian Projects and funding amounts as specified in Attachment B.

On a motion by Board Member Batchelor, and a second by Vice-Chair Price, the STA Board unanimously approved the recommendation.

## IX. ACTION NON-FINANCIAL ITEMS

### A. Gordon Water Line Relocation Project, Final Environmental Impact Report (EIR)

Janet Adams and project consultant Scott Steinwert, Circle Point, provided an overview of the environmental review process for the Gordon Water Line Relocation Project which proposes the relocation of the existing 24-inch Gordon Water Line from its current position within the SR 12 and I-80. The consultant team noted that the implementation of the project required a certification of a final EIR.

**Board Comments:**

Board Member Patterson complimented the consultants. She stated that there are 2 aspects of CEQA; one is substance in the subject area and the other process and presentation and it really is an excellent package. She stated that she wished more consultants would do that which would help the public to be able to follow what is going on. This would enable the public to take one document and see the explanation for what is being done to mitigate the potential significant impacts.

**Chairman Sanchez opened the Public Hearing at 6:30 p.m.**

**There being no speakers, the Chair closed the Public Hearing at 6:31 p.m. and referred the matter to the Board for action.**

Recommendation:

**CONDUCT** a public hearing to consider:

1. **CERTIFICATION** of the Final Environmental Impact Report (FEIR) for the Gordon Water Line Relocation Project;

Then:

2. **APPROVE** Resolution No. 2010-01, including certification of the Environmental Impact Report for the Gordon Water Line Relocation Project, Exhibit A: Findings of Fact and Exhibit B: Mitigation Monitoring Reporting Program; and
3. **DIRECT** the Executive Director to File a Notice of Determination with the County Clerk of Solano County and with the State Office of Planning and Research and Authorize payment of the filing fees.

On a motion by Board Member Batchelor, and a second by Board Member Patterson, the STA Board unanimously approved the recommendation.

**B. Project Technical Report for the Gordon Water Line Relocation Project**

As part of the Environmental Document preparation for the Gordon Water Line Relocation Project, staff recommends the STA Board to use the engineering report or project technical report as a basis for the project approval.

**Public Comments:**

None presented.

**Board Comments:**

None presented.

Recommendation:

Approve the following:

1. Project Technical Report for the Gordon Water Line Relocation Project;
2. The Gordon Water Line Relocation Project; and
3. Authorize the Executive Director to advertise one or more construction contracts for the Gordon Water Line Relocation Project for a total amount not to exceed \$2.9 million, including construction management services.

On a motion by Vice Chair Price, and a second by Board Member Batchelor, the STA Board unanimously approved the recommendation.

**C. Agreements for Gordon Water Line Relocation Project**

Janet Adams noted that agreements with the City of Vallejo, the United States Bureau of Reclamation (USBR) and the Solano Irrigation District (SID) need to be executed prior to awarding a construction contract for the Gordon Water Line Relocation Project. She stated that once STA has completed construction of the relocated Gordon Water Line, the City of Vallejo will become the owner/operator of the waterline and that the Gordon Water Line is being relocated into Rockville Road, which will cross several existing facilities owned and operated by USBR and SID.

Recommendation:

Authorize the Executive Director to finalize and execute separate agreements between STA and the City of Vallejo, USBR and SID as required.

**Public Comments:**

None presented.

**Board Comments:**

None presented.

On a motion by Board Member Batchelor, and a second by Board Member Patterson,, the STA Board unanimously approved the recommendation.

**D. Approval of STA's Overall Work Plan (OWP) for Fiscal Years (FY) 2010-11 and 2011-12**

Daryl Halls noted the one added item to STA's Overall Work Plan, a feasibility study to examine public private partnerships opportunities for several of the new and/or expanded transit centers scheduled for scheduled for construction in Solano County over the next 3 to 5 years.

**Public Comments:**

None presented.

**Board Comments:**

None presented.

Recommendation:

Approve the STA's Fiscal Year (FY) 2010-11 and FY 2011-12 Overall Work Program (OWP) as specified in Attachment A.

On a motion by Vice-Chair Price, and a second by Board Member Batchelor, the STA Board unanimously approved the recommendation.

**E. Intercity Transit Ridership Study**

Elizabeth Richards reviewed the Intercity Transit Ridership Study for Fairfield and Suisun (FAST) Transit, Vallejo Transit, and Vallejo Baylink Ferry/Route 200. She cited that the data collected in October and November 2009 consisted of passengers on/off counts to assist in identifying productivity and compare across routes and systems.

**Public Comments:**

None presented.

**Board Comments:**

None presented.

Recommendation:

Approve the 2009 Intercity Transit Ridership Study Reports as shown in Attachments A, B, and C.

On a motion by Vice-Chair Price, and a second by Board Member Patterson, the STA Board unanimously approved the recommendation.

**F. 2010 Napa-Solano Travel Demand Model Update**

Robert Macaulay reviewed the Fehr & Peers technical memorandum dated April 19, 2010 regarding the Solano-Napa Model Update – 2010 Validation Summary. He noted that the MTAC voted unanimously to accept the staff recommendation that the STA TAC and STA Board adopt the Napa Solano Travel Demand Model with the revisions specified in the Fehrs technical memorandum including the requested Peadbody Road segment.

**Public Comments:**

None presented.

**Board Comments:**

Board Member Patterson asked questions regarding future use of the model. She asked staff to describe the difference between reasonable and defensible. Robert Macaulay responded that it was not pre-defined, but more a ‘standard of reasonableness’ that professional modelers would recognize when they saw it. She also asked if variables can be added to the model. Robert Macaulay responded yes by stating that variables such as rates of use of transit or carpool, either 2-plus or 3-plus, but that the variables are controlled manually, rather than predicted by the model. Board Member Patterson asked about land use variables. Robert Macaulay responded that land use variables can be changed, including the location and density of residential development, but require careful review to ensure consistency with regional growth forecasts.

Recommendation:

Adopt the Napa Solano Travel Demand Model with the revisions specified in the Fehr & Peers technical memorandum dated April 19, 2010, subject to the following amendments:

1. Future use of the model for projects that use select link analysis or develop origin and destination projections, such as the RTIF, shall be reviewed by the MTAC for a determination that these projections are reasonable and defensible prior to public release of the information; and
2. Standard model industry practices of reasonableness shall be applied to project-specific uses of the model through model user agreements. Specifically, that where the calibrated base year model volumes differ from the actual road counts, the model user will consider whether adjustments to the model and/or the forecasts are appropriate, and if they are, explain and document the adjustments and the reasoning behind them.

On a motion by Board Member Patterson, and a second by Board Member Vick, the STA Board unanimously approved the recommendation.

**G. Legislative Update**

Jayne Bauer provided legislative updates and recommended the following positions to the state and federal bills as listed below.

**Public Comments:**

None presented.

**Board Comments:**

None presented.

Recommendation:

Approve the following positions:

- AB 2620 (Eng) - Oppose
- SB 409 (Ducheny) – Support with amendments
- SB 1348 (Steinberg) - Watch
- SB 1418 (Wiggins) – Watch
- SB 1445 (DeSaulnier) – Watch

On a motion by Board Member Patterson, and a second by Board Member Vick, the STA Board unanimously approved the recommendation.

**X. INFORMATIONAL ITEMS**

**A. Senior, Elderly and Disabled Transportation Advisory Committee Status**

Elizabeth Richards reported that STA and County staff have been working to recruit membership for this committee of about two dozen individuals from a cross-section of the County's transportation, senior and disabled services, and STA Board appointees. She announced the initial meeting is scheduled at 1:30 p.m., Tuesday, May 18, 2010 at the Solano County Government Center.

**NO DISCUSSION**

**B. 2011 Transportation Improvement Program (TIP)**

**C. STA Safe Routes to School (SR2S) Update**

**D. Funding Opportunities Summary**

**E. STA Board Meeting Schedule for 2010**

**XI. BOARD MEMBER COMMENTS**

**XII. ADJOURNMENT IN MEMORY OF FORMER STA BOARD MEMBER AND  
CHAIR DAN DONAHUE**

The STA Board meeting was adjourned at 6:55 p.m. The next regular meeting of the STA Board is scheduled for **Wednesday, June 9, 2010, 6:00 p.m., Suisun City Hall Council Chambers.**

**Attested by:**



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**Johanna Masiclat  
Clerk of the Board**

**Date**