



**SOLANO TRANSPORTATION AUTHORITY**  
**Board Minutes for Meeting of**  
**April 14, 2010**

**I. CALL TO ORDER**

Chair Sanchez called the regular meeting to order at 6:45 p.m. A quorum was confirmed.

**MEMBERS**

<b>PRESENT:</b>	Pete Sanchez, Chair	City of Suisun City
	Harry Price, Vice-Chair	City of Fairfield
	Mike Ioakimedes (Board Alternate Member)	City of Benicia
	Jack Batchelor, Jr.	City of Dixon
	Jan Vick	City of Rio Vista
	Len Augustine	City of Vacaville
	Jim Spering	County of Solano

**MEMBERS**

<b>ABSENT:</b>	Elizabeth Patterson	City of Benicia
	Osby Davis	City of Vallejo

**STAFF**

<b>PRESENT:</b>	Daryl K. Halls	Executive Director
	Charles Lamoree	Deputy Legal Counsel
	Johanna Masiclat	Clerk of the Board
	Janet Adams	Deputy Executive Director/Director of Projects
	Elizabeth Richards	Director of Transit and Rideshare Services.
	Susan Furtado	Accountant and Administrative Services Manager
	Liz Niedziela	Transit Manager
	Sam Shelton	Project Manager
	Robert Guerrero	Senior Planner
	Sara Woo	Assistant Planner

**ALSO**

**PRESENT:**

*In Alphabetical Order by Last Name:*

Cliff Covey	County of Solano
Bill Gray	Gray-Bowen, Inc.
George Gwynn Jr.	Resident, City of Fairfield
Mike Hudson	Councilmember, City of Suisun City and STA Board Alternate Member
Dan Kasperson	City of Suisun City
Gary Leach	City of Vallejo
Wayne Lewis	City of Fairfield
Alysa Majer	City of Suisun City
Rod Moresco	City of Vacaville
Catherine Moy	Councilmember, City of Fairfield
Nina Rannells	Executive Director, Water Emergency Transportation Authority (WETA)
Mike Roberts	City of Benicia
Vern Van Buskirk	Resident City of Fairfield

**II. CONFIRM QUORUM/STATEMENT OF CONFLICT**

A quorum was confirmed by the Clerk of the Board. There was no Statement of Conflict declared at this time.

**III. APPROVAL OF AGENDA**

On a motion by Vice Chair Price, and a second by Board Member Spring, the STA Board unanimously approved the agenda.

**IV. OPPORTUNITY FOR PUBLIC COMMENT**

George Gwynn, Jr., City of Fairfield Resident, addressed the STA Board regarding free speech.

**V. EXECUTIVE DIRECTOR'S REPORT**

Daryl Halls provided an update on the following topics:

- WETA Presentation on Transition of Baylink Ferry Service
- STA Board to Review Draft Overall Work Plan for Next Two Years
- 2010 State Transportation Improvement Program
- STIA to Discuss Evaluation of New Revenue Options
- Allocation of MTC Local Streets and Roads Funds
- Caltrans to Commence Final Phase of PAVE80

**VI. COMMENTS FROM METROPOLITAN TRANSPORTATION COMMISSION (MTC), CALTRANS, AND STAFF:**

**A. MTC Report:**

MTC Commissioner and STA Board Member Spring and STA Board Vice-Chair Price recapped the MTC's recent Planning Committee/CMA Joint Meeting on April 9, 2010.

**B. Caltrans Report:**

Janet Adams reported that on February 24, 2010, the California Transportation Commission (CTC) approved the 2010 SHOPP which included the \$50 million rehabilitation project on I-80 from Vacaville to Dixon (Meridian Road to East of Route 113 South to Dixon).

**C. STA Reports:**

**1. Update on Water Emergency Transportation Authority (WETA) Transition of Ferry Service**

Nina Rannells, WETA Executive Director, provided a status report on the transition of the Baylink Ferry Service operated by the City of Vallejo to the statutorily created WETA.

**Ferry Capital Projects Update**

Bill Gray, Gray-Bowen, Inc., provided a construction update of the Vallejo Station project.

**2. Directors Reports:**

**a. Planning:**

Robert Guerrero notified the Board on the status of improvements to the STA's Website.

**b. Projects**

Janet Adams reported on the completion of the North Connector Phase 1 Project.

**c. Transit and Rideshare**

Elizabeth Richards reported on the upcoming 2010 Bike to Work Day scheduled on May 13, 2010.

**VII. CONSENT CALENDAR**

On a motion by Vice-Chair Price, and a second by Board Member Spering, the STA Board approved Consent Calendar Items A through L. STA Board Alternate Member Ioakimedes abstained from the vote of Item A, STA Board Meeting Minutes of March 10, 2010 since he was not present at the March 10<sup>th</sup> Board Meeting.

**A. STA Board Meeting Minutes of March 10, 2010**

Recommendation:

Approve STA Board Meeting Minutes of March 10, 2010.

**B. Review Technical Advisory Committee (TAC) Draft Minutes for the Meeting of March 31, 2010**

Recommendation:

Receive and file.

**C. Fiscal Year (FY) 2009-10 Second Quarter Budget Report**

Recommendation:

Review and file.

**D. Selection of Auditing Firm for STA's Financial Audit Services**

Recommendation:

Authorize the Executive Director to award the contract for Financial Audit Services to Vavrinek, Trine, Day & Company, LLP, and sign a three-year contract for the amount \$46,500 with an option to renew for one 2-year extension or two 1-year extensions for an additional amount of \$33,500.

**E. Fiscal Year (FY) 2010-11 Transportation Development Act (TDA) Matrix – April 2010**

Recommendation:

Approve FY 2010-11 TDA Matrix – April 2010 as shown in Attachment B.

**F. Jepson Parkway and North Connector Funding Agreements**

Recommendation:

Authorize the Executive Director to enter into a funding agreement as specified for:

1. The North Connector Project between the STA, the City of Fairfield and Solano County; and
2. The Jepson Parkway Project between the STA and Solano County.

**G. Accept Construction Contract for the North Connector Phase 1**

Recommendation

Approve the following:

1. Accept the North Connector Phase 1 contract as complete; and
2. Authorize the Executive Director to file a Notice of Completion with the County Recorder's office.

**H. Paratransit Coordinating Council (PCC) Member Appointment**

Recommendation:

Appoint Judy Nash as a Public Agency – Education representative to the STA PCC for a 3-year term.

**I. Proposed Modifications to Paratransit Coordinating Council (PCC) By-laws**

Recommendation:

Approve modifications to the PCC By-Laws to reflect:

1. Changing the PCC meeting date from every third Friday to every third Thursday of every other month; and
2. Replacing the Elderly and Disabled MTC Advisor for Solano County with the Policy Advisory Council (PAC) MTC Advisor for Solano County.

**J. Bicycle Advisory Committee (BAC) Member Appointment Representing the City of Benicia**

Recommendation:

Appoint J.B. Davis as City of Benicia's representative to the STA Bicycle Advisory Committee for a three-year term.

**K. Pedestrian Advisory Committee (PAC) Member Appointments**

Recommendation:

Appoint the following members to the STA Pedestrian Advisory Committee for a three-year term expiring in April 2013:

- City of Fairfield – Betty Livingston
- City of Vacaville – Joel Brick
- County of Solano – Thomas Kiernan

**L. Agreement for Redwood Parkway – Fairgrounds Drive Access Improvement Project**

Recommendation:

Approve authorizing the Executive Director to enter into a contract with the City of Vallejo and the County of Solano for the environmental document and project report for the Redwood Parkway – Fairgrounds Drive Improvement Project.

## VIII. ACTION – FINANCIAL ITEMS

### A. MTC Local Streets and Roads, Cycle 1 Block Grants

Sam Shelton provided an overview on the Cycle 1 & 2 funding targets and proposed alternatives for phasing the County of Solano out of the Unmet Transit Needs process. He reviewed the additional option that was proposed to evaluate the potential of flexing funding from the other two (up to 20%) block grant programs to Local Streets and Roads to offset the loss of the County TDA funds spent on rural roads if the County opts to phase out of the Unmet Transit Needs process.

#### **Public Comments:**

None presented.

#### **Board Comments:**

Board Member Spering asked if the County's usually expected amount of road rehabilitation funding will be kept whole under staff's recommendation. Sam Shelton responded that the County will be losing about \$200,000 which will not be backfilled with flexed bike and TLC funds currently proposed under alternative 4. Daryl Halls added that the 20% flexing will help transition the County out of the Unmet Transit Needs process over a period of three to five years. Daryl Halls also added that to cover the \$200,000 gap, STA staff is looking at other funding options, such as passing local funding measures.

#### Recommendation:

Approve the following:

- A. Adopt the use of MTC's Local Streets and Roads formula to distribute Cycle 1 Block Grant funds for Local Streets and Roads funds with the following exceptions:
  1. Swap \$161,000 of Rio Vista's Cycle 1 & 2 shares with the City of Vacaville at an exchange rate of \$0.90 per \$1.00, for use by the City of Vacaville in Cycle 1.
  2. Swap \$89,000 of Dixon's Cycle 1 shares with the City of Benicia's Cycle 1 shares.
  3. Defer \$137,000 remaining in Dixon's Cycle 1 shares to Cycle 2.
- B. Authorize the flexing of up to 20% of Regional Bicycle Program and Transportation for Livable Communities (TLC) Block Grant funds to the County of Solano's share of Local Streets and Roads funds pursuant to the County of Solano phasing out of the Unmet Transit Needs Process in the funding amounts described under Alternative 4.

On a motion by Vice Chair Price, and a second by Board Member Vick, the STA Board unanimously approved the recommendation.

### B. Summary of Local Transportation Funding Options

The STA Board provided STA staff with direction to further evaluate a couple of new revenue options within the tight fiscal constraints of the state budget and the local economic downturn. The two new areas of focus are conducting a feasibility study for Public Private Partnerships (P3) for the array of new or expanded transit centers scheduled to come on line in the next few years and to conduct polling for a potential SB 83 authorized vehicle registration fee.

**Public Comments:**

None presented.

**Board Comments:**

None presented.

Recommendation:

Authorize the Executive Director to collect additional data and/or initiate feasibility studies for potential new revenue options based on recommendations from the STIA Board.

On a motion by Vice-Chair Price, and a second by Board Member Batchelor, the STA Board unanimously approved the recommendation.

**IX. ACTION NON-FINANCIAL ITEMS**

**A. Comprehensive Transportation Plan (CTP) Update – Arterials, Highways, and Freeways: Goal Gap Analysis**

Robert Guerrero reviewed the discussions made by the Arterials, Highways and Freeways Committee regarding two of the Goals: Goal 1 (Pavement Condition Index) and Goal 9b (Habitat Conservation Plan consistency). He stated that the Committee recommended that the STA Board adopt the Arterials, Highways and Freeways Element Goal Gap Analysis.

**Public Comments:**

None presented.

**Board Comments:**

None presented.

Recommendation:

Adopt the Arterials, Highways and Freeways Element Goal Gap Analysis as shown in Attachment A.

On a motion by Board Member Augustine, and a second by Vice-Chair Price, the STA Board unanimously approved the recommendation.

**X. INFORMATIONAL ITEMS – NO DISCUSSION ITEMS**

**A. Status of STA's Overall Work Plan (OWP) for Fiscal Year (FY) 2009-10 and FY 2010-11 and Development of FY 2010-11 and 2011-12 OWP**

**B. Metropolitan Transportation Commission (MTC) Climate Initiatives Grant Program**

**C. Legislative Update**

**D. Senior and Disabled Transportation Advisory Committee – Membership Status**

- E. State Route (SR) 12 Jameson Canyon Corridor Bicycle and Pedestrian Connections Plan Status Update**
- F. Local Transportation Development Act (TDA) and Member Contributions for Fiscal Year (FY) 2010-11**
- G. Funding Opportunities Summary**
- H. STA Board Meeting Schedule for 2010**

**XI. BOARD MEMBER COMMENTS**

**XII. ADJOURNMENT IN MEMORY OF FORMER STA BOARD MEMBER AND CHAIR DAN DONAHUE**

The STA Board meeting was adjourned at 7:40 p.m. The next regular meeting of the STA Board is scheduled for **Wednesday, May 12, 2010, 6:00 p.m., Suisun City Hall Council Chambers.**

**Attested by:**

  
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**Johanna Masielat**  
**Clerk of the Board**

**Date**