



SOLANO TRANSPORTATION AUTHORITY
Board Minutes for Meeting of
January 13, 2010

I. CALL TO ORDER

Chair Spering called the regular meeting to order at 6:00 p.m. A quorum was confirmed.

MEMBERS

PRESENT:

Jim Spering, Chair	County of Solano
Pete Sanchez, Vice-Chair	City of Suisun City
Elizabeth Patterson	City of Benicia
Jack Batchelor, Jr.	City of Dixon
Jan Vick	City of Rio Vista
Len Augustine	City of Vacaville
Osby Davis	City of Vallejo

MEMBERS

ABSENT:

Harry Price	City of Fairfield
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STAFF

PRESENT:

Daryl K. Halls	Executive Director
Charles Lamoree	Deputy Legal Counsel
Johanna Masiclat	Clerk of the Board
Janet Adams	Deputy Executive
	Director/Director of Projects
Robert Macaulay	Director of Planning
Elizabeth Richards	Director of Transit and Rideshare Svcs.
Liz Niedziela	Transit Manager
Susan Furtado	Financial Analyst/Accountant
Sam Shelton	Project Manager
Sara Woo	Assistant Planner

ALSO

PRESENT:

In Alphabetical Order by Last Name:

Birgitta Corsello	County of Solano
George Fink	City of Fairfield
George Gwynn, Jr.	Resident, City of Suisun City
Gus Khouri	Shaw/Yoder Inc.
Gary Leach	City of Vallejo
Wayne Lewis	City of Fairfield
Alysa Majer	City of Suisun City
Brian McLean	City of Vacaville
Rod Moresco	City of Vacaville
Mike Roberts	City of Benicia
Mike Setty	Transportation Innovators
Jeanine Wooley	City of Vallejo

II. CONFIRM QUORUM/STATEMENT OF CONFLICT

A quorum was confirmed by the Clerk of the Board. There was no Statement of Conflict declared at this time.

III. APPROVAL OF AGENDA

On a motion by Board Member Patterson, and a second by Vice Chair Sanchez, the STA Board unanimously approved to amend the agenda by changing Information Item Agenda Item X.D to Action Agenda Item VIII.B.

IV. OPPORTUNITY FOR PUBLIC COMMENT

None presented.

V. EXECUTIVE DIRECTOR'S REPORT

Daryl Halls provided an update on the following topics:

- STA and 10th Congressional District Cities Brief New Congressman Garamendi
- Vacaville Celebrates Groundbreaking for New Vacaville Transportation Center
- Selection of New STA Chair and Vice Chair for 2010
- FY 2009-10 Mid-Year Budget Amendment
- Board Discussion of Updated Funding Strategy for Priority Projects

VI. COMMENTS FROM METROPOLITAN TRANSPORTATION COMMISSION (MTC), CALTRANS, AND STAFF:

A. MTC Report:

None presented.

B. Caltrans Report:

None presented.

C. STA Reports:

1. Gus Khouri, Shaw/Yoder, Inc., provided a State Legislative update.
2. Daryl Halls presented STA's Board Highlights for 2009.
3. Directors Reports:
 - A. Planning – Robert Macaulay reported on the development of the Bicycle and Pedestrian Plan.
 - B. Projects – Janet Adams reported on the SR 12 Jameson Canyon Project.
 - C. Transit and Rideshare – Elizabeth Richards reported on upcoming SNCI Program events and campaigns for the Spring.

VII. CONSENT CALENDAR

On a motion by Board Member Batchelor, and a second by Vice Chair Sanchez, the STA Board approved Consent Calendar Items A thru C. Board Member Patterson abstained from the vote on Item A.

A. STA Board Meeting Minutes of December 9, 2009

Recommendation:

Approve STA Board Meeting Minutes of December 9, 2009.

B. Review Technical Advisory Committee (TAC) Draft Minutes for the Meeting of December 16, 2009

Recommendation:

Receive and file.

C. Support for Federal Urban Circulator and Livability Initiative Program Funds

Recommendation:

Support the City of Vallejo's \$1.7 million grant submittal of the Vallejo Station Intermodal Facility Project for the FTA Section 5309 Bus and Bus Facilities Livability Initiative Program.

VIII. ACTION – FINANCIAL ITEMS

A. Fiscal Year (FY) 2009-10 Mid-Year Budget Revision

Susan Furtado provided an overview to the FY 2009-10 Mid-Year Budget Revision which is balanced, with changes to the approved budget from \$36.98 million to \$40.90 million, an increase of \$3.92 million.

Daryl Halls noted that as part of the mid-year budget approval, staff is recommending to reclassify the Financial Analyst/Accountant position to Accounting and Administrative Services Manager to reflect current duties, responsibilities, salary schedule, and position title. He stated that the proposed change is an overall increase of \$2,048 for FY 2009-10.

Public Comments:

None presented.

Board Comments:

None presented.

Recommendation:

Approve the following:

1. Adopt FY 2009-10 Mid-Year Budget Revision as shown in Attachment A; and
2. Approve modification of the job classification of Financial Analyst/Accountant to Accounting and Administrative Services Manager as specified in Attachment B.

On a motion by Board Member Patterson, and a second by Vice Chair Sanchez, the STA Board unanimously approved the recommendation.

IX. ACTION NON-FINANCIAL ITEMS

A. Selection of 2010 STA Chair and Vice Chair

After discussion, the STA Board approved to have the Executive Committee review the rotation schedule of the selection of Chair and Vice Chair over the next 5 years. Upon the Committee's review, the rotation schedule will be brought back at the next meeting for reconsideration.

Recommendation:

Approve the following:

1. Selection of the STA Chair for 2010 Commencing with the STA Board Meeting of February 10, 2010;
2. Selection of the STA Vice Chair for 2010 Commencing with the STA Board Meeting of February 10, 2010; and
3. Request the new Chair to designate the STA Executive Committee for 2010.

On a motion by Board Member Augustine and Board Member Batchelor, the STA Board unanimously approved the selection of Pete Sanchez (City of Suisun City) as Chair.

On a motion by Board Member Augustine and Board Member Batchelor, the STA Board unanimously approved the selection of Harry Price (City of Fairfield) as Vice-Chair.

STA's new Chair Sanchez designated the STA Executive Committee for 2010 as:

- Vice Chair Harry Price (City of Fairfield)
- Board Member Jack Batchelor (City of Dixon)
- Board Member Jim Spering (County of Solano)

By consensus, the STA Board approved the selection of the STA Executive Committee for 2010.

B. Priority Federal Economic Stimulus Projects in Solano County

Janet Adams reviewed the compilation of priority projects eligible for federal funding and ready to be under contract in the next 120 days. She noted that the list will be the basis of programming funds to projects should the timelines for programming be condensed.

Public Comments:

None presented.

Board Comments:

None presented.

Recommendation:

Adopt the Federal Economic Stimulus Solano County project list for transportation as shown in Attachment B.

On a motion by Board Member Batchelor, and a second by Board Member Patterson, the STA Board unanimously approved the recommendation.

X. INFORMATIONAL ITEMS – DISCUSSION ITEMS

- A. Status of Proposed American with Disabilities Act (ADA) Intercity Subsidized Taxi Program**
Brian McLean, Vacaville City Coach, provided a status update and brief overview of the Intercity Taxi Scrip Program. He reviewed the development of a new intercity taxi scrip program for ADA certified Solano residents. He cited that the program would eliminate the need to transfer between local public paratransit providers and increases flexibility by providing additional hours and days of service.
- B. SolanoExpress Fiscal Year (FY) 2008-09 Annual Ridership Report**
Liz Niedziela reviewed some of the adjustments and enhancements to improve service and efficiency to the intercity routes for FY 2008-09. She provided a brief timeline of the changes that took place last fiscal year.
- C. Summary of Transit Passenger Comment Cards for Fiscal Year (FY) 2008-09**
Liz Niedziela reviewed the analysis and tracking system of passengers' comment cards received by mail, email, or phone from transit operators for FY 2008-09. She stated that the passengers' feedback provides the transit operators another avenue to monitor their transit systems.

NO DISCUSSION

- E. STA Strategic Plan for MTC Cycle-1 Block Grants**
- F. Funding Opportunities Summary**
- G. STA Board Meeting Schedule for 2010**

XI. WORKSHOP

- A. Solano County Coordinated Funding Strategy**
Daryl Halls presented a summary of current projected funding revenue, and potential options to consider prior to the development of a coordinated funding strategy. He reviewed reasons for why the STA needs a coordinated funding strategy, project shortfalls for all STA Overall Work Plan projects, and the current funding strategies used by the STA to fund projects. He asked the STA Board for direction on prioritizing projects, leveraging funding, and future funding sources.

Chair Spering requested that STA staff discuss prioritizing projects with STA Technical Advisory Committee (TAC) members. Board Member Patterson requested that criteria should be defined to prioritize projects. Daryl Halls responded that staff would work with the STA TAC on developing criteria and prioritizing projects in the Overall Work Plan for STA Board's review at a future meeting.

XII. BOARD MEMBER COMMENTS

XIII. ADJOURNMENT

The STA Board meeting was adjourned at 7:55 p.m. The next regular meeting of the STA Board is scheduled for **Wednesday, February 10, 2010, 6:00 p.m., Suisun City Hall Council Chambers.**

Attested by:



Johanna Masiel
Clerk of the Board

Date