



SOLANO TRANSPORTATION AUTHORITY
Board Minutes for Meeting of
September 9, 2009

I. CALL TO ORDER

Chair Sperring called the regular meeting to order at 6:00 p.m. A quorum was confirmed.

MEMBERS

PRESENT:

| | |
|--------------------------|---------------------|
| Jim Sperring, Chair | County of Solano |
| Pete Sanchez, Vice-Chair | City of Suisun City |
| Elizabeth Patterson | City of Benicia |
| Jack Batchelor, Jr. | City of Dixon |
| Harry Price | City of Fairfield |
| Jan Vick | City of Rio Vista |
| Len Augustine | City of Vacaville |
| Osby Davis | City of Vallejo |

*Arrived meeting at 6:10
p.m.*

STAFF

PRESENT:

| | |
|--------------------|----------------------------------------------|
| Daryl K. Halls | Executive Director |
| Charles Lamoree | Deputy Legal Counsel |
| Johanna Masiclat | Clerk of the Board |
| Janet Adams | Deputy Executive |
| | Director/Director of Projects |
| Robert Macaulay | Director of Planning |
| Elizabeth Richards | Director of Transit and Rideshare Svcs. |
| Susan Furtado | Financial Analyst/Accountant |
| Jayne Bauer | Marketing and Legislative Program Manager |
| Judy Leaks | Program Manager |
| Sam Shelton | Project Manager |
| Kenny Wan | Assistant Project Manager |
| Sara Woo | Assistant Planner |

ALSO

PRESENT:

In Alphabetical Order by Last Name:

| | |
|-------------------|---------------------------------------------------------------------------------|
| Jeff Bingham | Parsons Brinckerhoff |
| Birgitta Corsello | County of Solano |
| Royce Cunningham | City of Dixon |
| Betty Demos | Resident, City of Fairfield and Member of United Mobile Home Owners Association |
| Raymond Demos | Resident, City of Fairfield and Member of United Mobile Home Owners Association |
| George Fink | City of Fairfield |
| George Gwynn, Jr. | Resident, City of Suisun City |
| Mike Hudson | Councilmember and Alternate Board Member, City of Suisun City |
| Dan Kasperson | City of Suisun City |
| Gary Leach | City of Vallejo |
| Wayne Lewis | City of Fairfield |
| Brian McLean | City of Vacaville |
| Rod Moresco | City of Vacaville |
| Mike Roberts | City of Benicia |
| Robert Straw | County of Solano |
| Paul Wiese | County of Solano |

II. CONFIRM QUORUM/STATEMENT OF CONFLICT

A quorum was confirmed by the Clerk of the Board. There was no Statement of Conflict declared at this time.

III. APPROVAL OF AGENDA

On a motion by Board Member Price, and a second by Vice Chair Sanchez, the STA Board approved the agenda.

IV. OPPORTUNITY FOR PUBLIC COMMENT

Mr. Raymond Demos, City of Fairfield Resident and Member of United Mobile Home Owners Association (HOA), appeared before the STA Board to present a petition signed by a number of members of the HOA. The Association represents residents of the Dover Mobile Home Park located on the west side of Walters Road just north of East Tabor Avenue (Jepson Parkway). The petition indicated that there are no turn lanes or traffic lights at the entrance to the park creating serious concerns for those entering and leaving the park.

Board Member Patterson publicly thanked STA staff with assisting in the successful opening of the Pedestrian/Bicycle Path of the Benicia-Martinez Bridge on August 29, 2009.

V. EXECUTIVE DIRECTOR'S REPORT

Daryl Halls provided an update on the following topics:

- Record Number of Solano Employers Accept 2009 Commute Challenge
- State Route (SR) 12 Major Investment Study (MIS) funding Comes Together
- STA to Release Draft of Solano Congestion Management Plan
- State of the System for Alternative Modes
- Modification to Clarify STA JPA Amendment
- Transit Consolidation Memorandum of Understanding (MOU) with Benicia and Vallejo

- Countywide Senior and Disabled Transportation Summit II
- Year-End Reports for Solano Napa Commuter Information (SNCI) Lifeline, Project Delivery, and STA's Clean Air Program

VI. COMMENTS FROM METROPOLITAN TRANSPORTATION COMMISSION (MTC), CALTRANS, AND STAFF:

A. MTC Report:

None presented.

B. Caltrans Report:

None presented.

C. STA Reports:

1. Planning – Robert Macaulay reported on the Capitol Corridor (July 2009 highest ridership and drop off in revenue).
2. Projects – Janet Adams provided a project status update on the SR 12 Jameson Canyon Road Widening Project.
3. Transit and Rideshare – Elizabeth Richards announced the upcoming 3rd Annual Employer Commute Challenge to begin in August 2009.

VII. CONSENT CALENDAR

On a motion by Board Member Augustine, and a second by Board Member Vice Chair Sanchez, the STA Board unanimously approved Consent Calendar Items A thru P. At the request of Board Member Patterson, an amended version of Item A., STA Board Meeting Minutes of July 8, 2009, was provided and distributed which included track changes made to her comments and the motion taken under Agenda Item X.D, Suisun Valley Rains Drain Flood Control Study.

A. AMENDED - STA Board Meeting Minutes of July 8, 2009

Recommendation:

Approve STA Board Meeting Minutes of July 8, 2009.

On a motion by Board Member Patterson, and a second by Board Member Batchelor, the STA Board unanimously approved the STA Board Meeting Minutes of July 8, 2009 as amended.

B. Review Technical Advisory Committee (TAC) Draft Minutes for the Meeting of August 26, 2009

Recommendation:

Receive and file.

C. I-80 Eastbound Cordelia Truck Scales Relocation Project Environmental Document

Recommendation:

Approve the following:

1. Resolution No. 2009-16 and Funding Allocation Request from the Metropolitan Transportation Commission (MTC) for \$1.0 million in Bridge Toll funds for the I-80 Eastbound Cordelia Truck Scales Relocation Project for the environmental document preparation and detailed preliminary engineering; and
2. Authorize the Executive Director to submit the allocation request to MTC.

D. I-80/I-680/State Route (SR) 12 Interchange Project Environmental Document

Recommendation:

Approve the following:

1. Resolution No. 2009-15 and Funding Allocation Request from the Metropolitan Transportation Commission (MTC) for \$5.2 million in Regional Measure 2 funds for the I-80/I-680/SR 12 Interchange Project for the environmental document preparation and detailed preliminary engineering; and
2. Authorize the Executive Director to submit the allocation request to MTC.

E. Accept Construction Contract for Demolition of North Connector Buildings

Recommendation:

Approve the following:

1. Accept the North Connector Building Demolition Contract as complete; and
2. Authorize the Executive Director to file a Notice of Completion with the County Recorder's office.

F. Contract Amendment for the I-80/I-680/State Route (SR) 12 Interchange Environmental Document

Recommendation:

Approve a contract amendment for MTCo/Nolte JV in the amount of \$1,940,000 to complete the EIR/EIS for the I-80/I-680/SR 12 Interchange Project.

G. Contract Amendment for the I-80/I-680/State Route (SR) 12 Interchange Project

Recommendation:

Approve a contract amendment for MTCo/Nolte JV in the amount of \$431,000 for additional services required for the Gordon Waterline relocation and geotechnical investigations for the I-80/I-680/SR12 Interchange project.

H. Contract Amendment for Project Management Services for the I-80/I-680/State Route (SR) 12 Interchange Complex

Recommendation:

Approve a contract amendment for PDMG in the amount of \$460,000 for project management services through June 30, 2011 for the I-80/I-680/SR 12 Interchange Complex projects, including the North Connector Project, the I-80 Eastbound Truck Scales Relocation Project and the I-80/I-680/SR 12 Interchange Project.

I. Contract Amendment for Jepson Parkway Project Environmental Document and Preliminary Engineering

Recommendation:

Authorize the Executive Director to amend the contract with PBS&J for \$295,000 for the additional work required to complete the Environmental Impact Statement (EIS).

J. Napa-Solano Travel Demand Model Update

Recommendation:

Authorize the STA Executive Director to prepare a scope of work and negotiate a contract with Fehr & Peers to provide an update and consultation on the Napa-Solano Travel Demand Model for an amount not to exceed \$35,000.

K. Fiscal Year (FY) 2009-10 Transportation Development Act (TDA) Matrix – September 2009

Recommendation:

Approve the September 2009 TDA Matrix which includes Solano County's FY 2009-10 TDA claim amount.

L. Emergency Ride Home Program Contract Amendments

Recommendation:

Authorize the Executive Director to:

1. Execute an agreement with Enterprise Rent-A-Car to provide interim Emergency Ride Home Program services for Solano County program participants for the term of the existing contract; and
2. Execute amendments to extend the term of the existing contracts to deliver the Napa Emergency Ride Home (ERH) Program with Enterprise Rent-A-Car and Napa Valley Cab Company for two years with a two-year extension option.

Public Comment:

George Gwynn, Jr., City of Suisun City Resident, commented on the need to prove alternative transportation during emergencies.

M. Intercity Transit Ridership Survey

Recommendation:

Authorize the Executive Director to execute a contract with Quantum Market Research (QMR) for an amount not-to-exceed \$80,000.

N. Federal Stimulus Fund Swap

Recommendation:

Authorize the Executive Director to enter into funding exchange agreements between the cities of Vacaville & Rio Vista and the cities of Benicia & Dixon, for funding swap amounts previously approved by the STA Board for local transportation projects.

O. Modification to SolanoExpress Route 30

Recommendation:

Approve the following:

1. Notification of the service changes to Rt. 30 effective as specified in Attachment A; and
2. Authorize staff to work with FAST and funding partners to analyze early westbound service.

P. Metropolitan Transportation Commission (MTC) Complete Streets/Routine Accommodations Checklist and Policy for Bicycle and Pedestrian Transportation in the Bay Area

Recommendation:

Authorize the development and implementation of a long term Complete Streets policy implementation strategy for Solano County.

VIII. ACTION – FINANCIAL ITEMS

A. State Route (SR) 12 East Major Investment Study Update

Robert Macaulay reviewed the funding plan for the SR 12 Major Investment Study (MIS). He indicated that with the adoption of the budget, STA has been successfully working with Caltrans, the Metropolitan Transportation Commission (MTC) and the San Joaquin Council of Governments (SJCOG) to fund the study. He mentioned that the remaining funding yet to be committed for their share of the SR 12 corridor is from the Sacramento Council of Governments (SACOG), of which discussions are underway between STA, SJCOG and SACOG.

Public Comments:

None presented.

Board Comments:

Board Member Patterson asked which “Delta Plan” would be referred to in the SR 12 MIS. Planning Director Macaulay stated that it would be the Delta Protection Commission’s Land Use and Resource Management Plan.

Recommendation:

Authorize the Executive Director to enter into a SR 12 Corridor Study funding agreement with MTC, Caltrans, San Joaquin Council of Governments (SJCOG), and Sacramento Area Council of Governments (SACOG) for an amount not to exceed \$150,000.

On a motion by Board Member Vick, and a second by Board Member Batchelor, the STA Board unanimously approved the recommendation.

IX. ACTION NON-FINANCIAL ITEMS

A. AMENDED - Addendum to the STA’s Revised Joint Powers Agreement

Charles Lamoree reviewed and distributed a revised language to the amendment of STA’s Joint Powers Agreement. He recommended the STA Board approve additional amendments requested by the County of Solano. He addressed the issues raised by the County of Solano suggesting that it would be helpful to further define the process for the exercise of the power of eminent domain and the Board’s ability to move projects forward in the absence of an express power.

Public Comments:

After discussion, the STA Board unanimously approved the additional amendments requested by the County pertaining to the STA’s JPA further clarifying the process for STA to exercise the authority of right of way acquisition as part of the proposed expanded authority to deliver projects.

Board Comments:

None presented.

Recommendation:

Modify the proposed language as an addendum for the STA’s amended JPA as specified.

On a motion by Board Member Augustine, and a second by Board Member Batchelor, the STA Board unanimously approved the recommendation as amended.

Board Member Patterson left the meeting at 6:35 p.m.

B. Modeling Cooperative Agreement Amendment

Robert Macaulay reviewed the current status of the Modeling Cooperative Agreement. He indicated that Board Member and Mayor Len Augustine, City of Vacaville, raised an issue regarding appointment of members to the Model Technical Advisory Committee (MTAC) and Model Land Use Committee (MLUC). He stated that Board Member Augustine recommends having the County Administrator make appointments for the county of Solano and the City Manager make the appointments for each of the seven cities.

Public Comments:

None presented.

Board Comments:

After discussion, the STA Board approved the Cooperative Agreement the Modeling Technical Advisory Committee (MTAC) and a Model Land Use Committee (MLUC) to include language modification to the agreement stating that the City Manager or County Administrator, in consultation with the agency's representative to the STA Board, is responsible for making the Committee appointments.

Recommendation:

Approve an amendment to the Modeling Cooperative Agreement to designate the County Administrator or City Manager, *in consultation with the agency's representative to the STA Board*, as appropriate, as responsible for making MTAC and MLUC appointments, as shown in Attachment A.

On a motion by Board Member Batchelor, and a second by Board Member Davis, the STA Board unanimously approved the recommendation *as amended and shown above in bold italics*.

C. Draft 2009 Congestion Management Program (CMP) Update

Robert Macaulay provided a status update to the development of the draft 2009 CMP. He stated that MTC has completed their update of the CMP guidelines for the 2009 update. He added that the major focus of the new MTC CMP Guidance memo is compliance with the new goals of the RTP.

Robert Macaulay stated that STA received comments on the Draft Solano CMP from 3 sources: the City of Fairfield, Benicia Mayor Elizabeth Patterson, and the MTC. MTCs comments are considered an informal review, but are not likely to change substantially as the formal review process proceeds. Those comments are provided in Attachment A. The comments do not substantially change the conclusions of the 2009 CMP update.

Public Comments:

None presented.

Board Comments:

None presented.

Recommendation:

Authorize the Executive Director to release the Draft 2009 Solano CMP for review and comment.

On a motion by Board Member Augustine, and a second by Board Member Vick, the STA Board unanimously approved the recommendation.

D. Comprehensive Transportation Plan (CTP) Update – Alternative Modes State of the System

Robert Macaulay reviewed the development of the Alternative Modes element of the CTP that includes bicycle and pedestrian transportation, alternative fuel vehicles, Transit Oriented Development (TOD), and supporting planning documents and programs. He stated that the draft Alternative Modes State of the System Report was reviewed by the STA TAC, STA Alternative Modes Committee, and the Bicycle Advisory Committee (BAC) and Pedestrian Advisory Committee (PAC). He added that there were no substantial changes to the draft report and all recommended changes have been incorporated into the final report.

Public Comments:

None presented.

Board Comments:

None presented.

Recommendation:

Adopt the Alternative Modes State of the System included as Attachment A and as recommended by the STA Alternative Modes Committee.

On a motion by Board Member Price, and a second by Board Member Vick, the STA Board unanimously approved the recommendation.

E. Transit Consolidation Study – Implementation Plan Status – Benicia-Vallejo Coordination and Memorandum of Understanding (MOU)

Elizabeth Richards provided an overview of the implementation plan for the Benicia-Vallejo Transit Consolidation and Coordination Study. She noted that the Benicia City Council unanimously voted to support joining the MOU at their August 18th meeting and action by the Vallejo-City Council is to be scheduled in September/October.

Public Comments:

None presented.

Board Comments:

None presented.

Recommendation:

Approve the following:

1. Resolution No. 2009-17 approving a Memorandum of Understanding by and among the STA, the City of Benicia, and the City of Vallejo for the implementation of the South Solano Transit Authority; and
2. Authorize the Executive Director to enter into a MOU with the Cities of Benicia and Vallejo to evaluate the consolidation of South Solano Transit Services.

On a motion by Board Member Davis, and a second by Vice-Chair Sanchez, the STA Board unanimously approved the recommendation (7-0).

X. INFORMATIONAL ITEMS – DISCUSSION ITEMS

A. Solano Napa Commuter Information (SNCI) Program Fiscal Year (FY) 2008-09 Year-End Report

Judy Leaks highlighted several accomplishments from the SNCI 2008-09 Annual Year-End Report. The accomplishments highlighted are as follows: Ridematching and Employer Services, Emergency Ride Home (ERH) Program, the Solano Commute Challenge, Vanpool Program, and the 15th Annual Bike to Work Day.

B. Lifeline Program Year-End Update

Elizabeth Richards provided a year-end overview of the Lifeline Program for FY 2008-09. She summarized the funding application process for the JARC, STAF, Prop. 1B Tier 1 funding projects.

C. STA Project Delivery & Monitoring Program

Sam Shelton reviewed the STA's Project Delivery and Monitoring Program, listed in the STA's FY 2009-10 Overall Work Plan. He stated that an upcoming project of STA project delivery staff is to complete a 10-year project funding history report of transportation projects in Solano County.

D. STA's Clean Air Program

Robert Macaulay provided a status report on the programming and funding of Bay Area Air Quality Management District (BAAQMD) Transportation Fund for Clean Air (TFCA) and Yolo Solano Air Quality Management District (YSAQMD) projects.

NO DISCUSSION

E. Highway Projects Status Report:

- 1. I-80/I-680/SR 12 Interchange**
- 2. I-80 EB Cordelia Truck Scales Relocation**
- 3. North Connector**
- 4. I-80 HOV Lanes: Red Top Road to Air Base Parkway**
- 5. Redwood Parkway/Fairground Drive Improvements**
- 6. Jepson Parkway**
- 7. State Route 12 (Jameson Canyon)**
- 8. State Route 12 East SHOPP Project**
- 9. I-80 SHOPP Rehabilitation Projects**

F. American Recovery and Reinvestment Act Update

G. Report on Senior and Disabled Transportation Summit II

H. Legislative Update

I. Project Delivery Update

J. Funding Opportunities Summary

