



Solano Transportation Authority

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Suisun City, California 94585

Area Code 707
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Members:

Benicia
Dixon
Fairfield
Rio Vista
Solano County
Suisun City
Vacaville
Vallejo

MEETING NOTICE

Wednesday, June 13, 2007

**STA Board Meeting
Suisun City Hall Council Chambers
701 Civic Center Drive
Suisun City, CA**

**5:30 p.m. Closed Session
6:00 p.m. Regular Meeting**

**MISSION STATEMENT – SOLANO TRANSPORTATION AUTHORITY
To improve the quality of life in Solano County by delivering transportation system projects to ensure mobility, travel safety, and economic vitality.**

Times set forth on agenda is an estimate. Items may be heard before or after the times designated.

ITEM	BOARD/STAFF PERSON
I. CLOSED SESSION: (5:30 – 6:00 p.m.) PERSONNEL CLOSED SESSION pursuant to California Code Section 54957 et seq.; Executive Director Performance Review	
II. CALL TO ORDER – CONFIRM QUORUM (6:00 p.m.)	Chair Intintoli
III. PLEDGE OF ALLEGIANCE	
IV. APPROVAL OF AGENDA	
V. SPECIAL PRESENTATION (6:05 – 6:10 p.m.)	CTC Commissioner Jim Earp

STA BOARD MEMBERS

Anthony Intintoli Chair City of Vallejo	Steve Messina Vice Chair City of Benicia	Mary Ann Courville City of Dixon	Harry Price City of Fairfield	Ed Woodruff City of Rio Vista	Pete Sanchez City of Suisun City	Len Augustine City of Vacaville	Jim Spering County of Solano
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STA BOARD ALTERNATES

Gary Cloutier	Alan Schwartzman	Mike Smith	Jack Batson	Bill Kelly	Mike Segala	Steve Wilkins	John Silva
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VI. OPPORTUNITY FOR PUBLIC COMMENT
(6:10 – 6:15 p.m.)

Pursuant to the Brown Act, public agencies must provide the public with an opportunity to speak on any matter within the subject matter jurisdiction of the agency and which is not on the agency's agenda for that meeting. Comments are limited to no more than 3 minutes per speaker. Gov't Code §54954.3(a). By law, no action may be taken on any item raised during the public comment period although informational answers to questions may be given and matters may be referred to staff for placement on a future agenda of the agency.

This agenda is available upon request in alternative formats to persons with a disability, as required by the Americans with Disabilities Act of 1990 (42 U.S.C. §12132) and the Ralph M. Brown Act (Cal. Govt. Code §54954.2). Persons requesting a disability-related modification or accommodation should contact Johanna Masiclat, Clerk of the Board, at (707) 424-6008 during regular business hours, at least 24 hours prior to the time of the meeting.

VII. EXECUTIVE DIRECTOR'S REPORT
(6:15 – 6:20 p.m.)
Pg. 1

Daryl K. Halls

**VIII. COMMENTS FROM CALTRANS, THE METROPOLITAN
TRANSPORTATION COMMISSION (MTC), AND STA**
(6:20 – 6:30 p.m.)

A. Caltrans Report

Doanh Nguyen

B. MTC Report

Jim Spring

C. STA Report

1. State Route (SR) 12 Safety Plan Update

Robert Macaulay

**2. Presentation to Solano Bike Commuter of the
Year – Scott Morrison**

Judy Leaks

IX. CONSENT CALENDAR

Recommendation:

Approve the following consent items in one motion.

(Note: Items under consent calendar may be removed for separate discussion.)

(6:30 – 6:35 p.m.)

A. STA Board Meeting Minutes of May 9, 2007

Johanna Masiclat

Recommendation:

Approve STA Board Meeting Minutes of May 9, 2007.

Pg. 9

**B. Review TAC Draft Minutes for the Meeting of May 30,
2007**

Johanna Masiclat

Recommendation:

Receive and file.

Pg. 17

**C. Caltrans Approved Indirect Cost Rate for Fiscal Year
(FY) 2002-03, FY 2003-04, FY 2004-05, FY 2005-06 and
FY 2006-07**

Susan Furtado

Recommendation:

Receive and File.

Pg. 23

- D. Transportation Fund for Clean Air (TFCA) Program Audit Fiscal Year (FY) 2000-01 through 2005-06** Susan Furtado
Recommendation:
Accept the STA's TFCA Audit for FY 2000-01 through 2005-06
Pg. 27
- E. STA's Office Expansion** Susan Furtado
Recommendation:
Authorize the Executive Director to amend the 5-year lease contract with the Wiseman Company for 816 square feet of additional office space an amount not to exceed \$104,000 for the remainder of the lease term.
Pg. 31
- F. Appointment of Paratransit Coordinating Council (PCC) Member** Judy Leaks
Recommendation:
Appoint Tom Morgan as Transit User representative to the PCC for a 3-year term.
Pg. 33
- G. Yolo-Solano Air Quality Management District Clean Air Fund Recommendations for Fiscal Year (FY) 2007-08** Robert Macaulay
Recommendation:
Receive and file.
Pg. 37
- H. Call for Projects for Transportation for Livable Communities (TLC) and Eastern Solano Congestion Mitigation Air Quality (ECMAQ) Program** Robert Guerrero
Recommendation:
Authorize the Executive Director issue a call for TLC capital and ECMAQ eligible Alternative Fuels projects for Fiscal Year (FY) 2007-08 and FY 2008-09.
Pg. 39
- I. STA Marketing Consultant Services for Fiscal Year (FY) 2007-08, Moore Iacofano Goltsman (MIG) Contract Amendment No. 1** Jayne Bauer
Recommendation:
Approve Contract Amendment No. 1 with Moore Iacofano Goltsman (MIG) for STA marketing services for FY 2007-08 for an amount not to exceed \$160,000, as outlined in the Scope of Services (Attachment A).
Pg. 41

- J. I-80 High Occupancy Vehicle (HOV) Lanes Ramp Metering Required Commitment** Janet Adams
Recommendation:
Authorize the Executive Director to submit the attached letter pertaining to the implementation of I-80 Ramp Metering and Traffic Operations Systems Equipment Implementation to Caltrans.
Pg. 45
- K. Jepson Parkway Project Contract Amendment for Design Engineering** Janet Adams
Recommendation:
Authorize the Executive Director to amend the contract with PBS&J for \$450,000 for the additional engineering work required to support updated needs for the environmental document and to provide updated project cost estimates.
Pg. 51
- L. Contract Amendment No. 8 for Transit and Funding Consultant - Nancy Whelan Consulting** Elizabeth Richards
Recommendation:
Authorize the Executive Director to extend the consultant contract with Nancy Whelan Consulting for Transit Funding and Financial/Accounting Consultant Services until June 30, 2008 for an amount not to exceed \$74,500.
Pg. 53
- M. Contract Amendment No. 1 for Transit Project Management Consultant - John Harris** Elizabeth Richards
Recommendation:
Authorize the Executive Director to extend the consultant contract with John Harris for Transit Project Management until June 30, 2008 for an amount not to exceed \$35,000.
Pg. 55
- N. Countywide Transit Finance Assessment Study** Elizabeth Richards
Recommendation:
Approve the following:
 - 1. The Transit Finance Assessment Study; and*
 - 2. Authorize the Executive Director to work with the Intercity Transit Funding Working Group to develop policies pertaining to overhead and administration costs to be funded through the Intercity Transit Funding Agreement.***Pg. 57**

O. Countywide Transit Ridership Study

Elizabeth Richards

Recommendation:

Receive and file.

Pg. 65

X. ACTION – FINANCIAL

A. Fiscal Year (FY) 2006-07 Final Budget Revision

Daryl K. Halls

Susan Furtado

Recommendation:

Approve the adoption of the FY 2006-07 Final Budget Revision as shown in Attachment A.

(6:35 – 6:45 p.m.)

Pg. 77

B. Fiscal Year (FY) 2007-08 Budget Revision and Proposed Budget FY 2008-09

Daryl K. Halls

Susan Furtado

Recommendation:

Approve the following:

- 1. Adoption of the FY 2007-08 Budget Revision as shown in Attachment A;*
- 2. Approve the 3.0% Cost of Living Allowance (COLA) for STA Employees FY 2007-08 as included in the budget.*
- 3. Adoption of the FY 2008-09 Proposed Budget as shown in Attachment B.*
- 4. Approve the Adjustment to the Salary Ranges for the Project Manager/Engineer and Transit Manager/Analyst Job Classifications as specified in Attachment C.*

(6:45 – 7:05 p.m.)

Pg. 83

C. Allocation of Fiscal Year (FY) 2007-08 Bay Area Air Quality Management District (BAAQMD) Transportation for Clean Air (TFCA) Program Manager Funds

Robert Guerrero

Recommendation:

Approve the following:

- 1. \$222,247 for FY 2007-08 in BAAQMD TFCA funds for SNCI's Rideshare Program and Rideshare Incentives; and*
- 2. Issue a second call for the remaining balance of \$87,247 for FY 2007-08 in BAAQMD TFCA funds.*

(7:05 – 7:10 p.m.)

Pg. 93

**D. Allocation of State Transit Assistance Funds (STAF)
Funding for Fiscal Year (FY) 2007-08**

Elizabeth Richards

Recommendation:

Approve the following:

1. *The list of FY 2007-08 Northern County Solano STAF transit projects and programs as outlined on Attachment C; and*
2. *The list of FY 2008-09 Northern County Solano STAF transit projects and programs as outlined on Attachment D.*

(7:10 – 7:20 p.m.)

Pg. 97

**E. Allocation of Solano Bicycle Pedestrian Program (SBPP)
Funds for Fiscal Year (FY) 2007-08**

Robert Guerrero

Recommendation:

Approve the following:

1. *FY 2007-08 SBPP funding for the following projects:*
 - a. *City of Fairfield's West Texas Street Gateway Project for \$73,000;*
 - b. *City of Vacaville's Nob Hill Bike Path for \$300,000;*
 - c. *City of Vacaville's Ulati Creek Bike Path for \$127,098;*
 - d. *Solano County's Suisun Valley Road for \$110,000; and*
 - e. *Solano County's Vacaville Dixon Bikeway, Phase II for \$343,000;*
2. *Dedicate \$744,000 in FY 2007-08 SBPP funding for the City of Benicia's State Park Bike/Ped Bridge project and City of Fairfield's McGary Road project to combine with funding recommended for both projects in FY 2008-09.*
3. *Transportation Development Act (TDA) Article 3 Resolution No. 2007-08.*

(7:20 - 7:25 p.m.)

Pg. 107

XI. ACTION – NON FINANCIAL

A. Legislative Update

Jayne Bauer

Recommendations:

Approve the following:

1. *Take the following positions on proposed state legislative items:*
 - *AB 842 (Jones) – Watch*
 - *SB 375 (Steinberg) – Watch; and*

2. *Amend the STA 2007 Legislative Priorities and Platform to add the following policy under Air Quality (Platform I): Monitor the implementation of AB 32, The California Global Warming Solutions Act of 2006, and support efforts to reduce Greenhouse Gas (GHG) emissions where practicable through the transportation planning and public information process.*

(7:25 – 7:30 p.m.)

Pg. 115

XII. INFORMATIONAL ITEMS

- A. Draft STA Overall Work Plan (Priority Projects) for Fiscal Year (FY) 2007-08 and FY 2008-09** Daryl K. Halls
Informational
(7:30 – 7:45 p.m.)
Pg. 131

NO DISCUSSION

- B. State Route (SR) 12 Status Update** Robert Macaulay
Informational
Pg. 149
- C. STA Fiscal Year (FY) 2007-08 Marketing Plan** Jayne Bauer
Informational
Pg. 153
- D. Regional Transportation Plan Update** Robert Macaulay
Informational
Pg. 157
- E. North Connector Transportation for Livable Communities (TLC) Corridor Concept Plan** Robert Guerrero
Informational
Pg. 159
- F. Safe Routes to Schools (SR2S) Update** Sam Shelton
Informational
Pg. 163
- G. Project Delivery Update** Sam Shelton
Informational
Pg. 185
- H. Funding Opportunities Summary** Sara Woo
Informational
Pg. 191

**I. Updated STA Board Meeting Schedule for Calendar
Year 2007
Informational
Pg. 195**

Johanna Masielat

XIII. BOARD MEMBERS COMMENTS

XIV. ADJOURNMENT

The next regular meeting of the STA Board is scheduled for
Wednesday, July 11, 2007, 6:00 p.m., Suisun City Hall Council Chambers.



MEMORANDUM

DATE: June 5, 2007
TO: STA Board
FROM: Daryl K. Halls
RE: Executive Director's Report –June 2007

The following is a brief status report on some of the major issues and projects currently being advanced by the STA. An asterisk (*) notes items included in this month's Board agenda.

STA Hosts CTC Tour of the I-80/I-680/State Route (SR) 12 Interchange and the Cordelia Truck Scales*

On May 31st, the STA provided a project tour and briefing for three members of the California Transportation Commission (CTC) on the I-80/I-680/SR 12 Interchange and Cordelia Truck Scales. CTC Chair Jim Ghielmetti and Commissioners Bob Alvarado and Jim Earp were joined by CTC staff John Barna and David Brewer. Also attending were Caltrans Director Will Kempton and Caltrans District IV Director Bijan Sartipi, Deputy Secretary for Business, Transportation and Housing, Jim Bougart, and Metropolitan Transportation Commission (MTC) Executive Director Steve Heminger. Representing the STA Board were Chair Anthony Intintoli and Board Members Harry Price and Jim Spering. This meeting is part of the STA's efforts to obtain state funding for the relocation of the Cordelia Truck Scales from Proposition 1B Trade Corridor or future State Highway Operation and Protection Program (SHOPP) funds.

New CTC Commissioner Jim Earp to Address STA Board *

New CTC Commissioner Jim Earp is scheduled to attend this meeting of the STA Board following his attendance at a reception sponsored by the Solano Economic Development Corporation (EDC). Commissioner Earp is one of two recent Governor appointees to the CTC. He currently serves as the Executive Director for the California Alliance for Jobs and was a prime moving force behind the passage of Proposition 42 and Propositions 1A and 1B.

Senate Policy Committee Hearing Set for AB 112 (Wolk)–SR12 Double Fine Legislation *

The hearing in the Senate Committee on Transportation and Housing for AB 112 (Wolk) – SR 12 Double Fine Zone Legislation has been scheduled for June 19, 2007, at 1:30 pm.

Passage in this committee is being projected as the largest hurdle facing the passage of this legislation. In recent years, the committee has developed an aversion to passing

Executive Director's Memo

June 5, 2007

Page 2 of 3

double fine zone legislation. STA is coordinating with the Offices of Assembly Member Lois Wolk and State Senator Patricia Wiggins, the co-sponsor of the bill in the Senate, to notify elected officials, and business and community leaders of the hearing date.

CTC Scheduled to Vote State Funds for SR 12 Jameson Canyon Project

On June 7th, the California Transportation Commission (CTC) is scheduled to approve the 2006 State Transportation Improvement Program (STIP) Augmentation, which was funded by the voters approval of Proposition 1B. Included with this vote is the approval of the Interregional Transportation Improvement Program (ITIP), which is highly competitive statewide. The SR 12 Jameson Canyon Project has been recommended to receive an additional \$12 million in ITIP funds as part of this vote. This is the only Bay Area project recommended for ITIP funding as part of the CTC programming of the 2006 STIP Augmentation and would be the first ITIP voted for a project in Solano County since the I-80/I-680 Auxiliary Lane project in 2002. The approval of this ITIP funding will match the previous \$74 million in Proposition 1B Corridor Mobility Investment Account (CMIA) funds awarded earlier this year to the project by the CTC and will complete the funding requested by Caltrans to construct the first phase of the SR 12 Jameson Canyon project.

STA to Commit to Installation of Ramp Metering and Traffic Operation Equipment on I-80 *

The STA is working with Caltrans to design and construct the I-80 High Occupancy Vehicle (HOV) Lane project. A Caltrans requirement for the installation of HOV lanes is the installation of ramp metering and traffic operation equipment on this segment of I-80 as part of the construction of the project. In order to proceed with the I-80 HOV Lane project, the STA has been requested by Caltrans to commit to the installation of the equipment as part of a later phase of the project.

STA's Adoption of Revised FY 2007-08 Budget and Proposed FY 2008-09 *

Staff has prepared and agendized for Board consideration the adoption of the STA's revised FY 2007-08 budget and the proposed FY 2008-09 budget. The update to the FY 2007-08 budget includes fifteen (15) proposed revenue changes and four (4) expenditure changes. The revised FY 2007-08 budget total is \$16.12 million with a primary reduction in the budget total reflecting the transfer of the construction lead for the I-80 HOV Lane project from the STA to Caltrans. The proposed FY 2008-09 budget totals \$11.01 million and assumes the funding of only existing project study reports, corridor studies and project development activities, but no new projects other than those programmed as part of FY 2007-08. An additional STP swap of funds will be needed in order to initiate any additional projects or studies.

Board to Preview Updated Overall Work Program *

The STA's Overall Work Program (OWP) has been updated to reflect recent Board direction. The OWP includes all projects, plans and programs that the STA Board and staff are dedicated to working on over the next two years. Staff plans to present this item as an informational item in June to provide the Board with the opportunity to review and comment. Following adoption of the budget, staff will return the item to the Board as an action item at the July Board meeting.

STA Board to Program STAF Funds for Countywide Transit Priorities *

On an annual basis, the STA allocates State Transit Assistance Funds (STAF) for a variety of transit services, programs, studies, and projects. The STA Board has previously approved the allocation of \$1.76 million in STAF for FY 2007-08. This year, due to some one time Proposition 42 carryover funds and some STAF funds carried over by the STA from FY 2006-07, the STA has an additional \$807,495 in STAF available for programming in FY 2007-08. After consulting with the TAC and Transit Consortium, staff is recommending an additional \$699,272 be allocated, leaving a modest balance of \$108,223 which is recommended to be carried over until FY 2008-09. The FY 2007-08 carryover is recommended for allocation with the \$750,387 in new FY 2008-09 STAF revenues to maintain STA's commitment to existing core transit programs and projects. Due to the current uncertainty pertaining to the State's allocation of the Public Transportation Account (PTA) "Spillover" this year and in future years, staff recommends adopting this current allocation of STAF based on projected funds available and bringing the issue back after the State Legislature and the Governor resolve the PTA Spillover issue.

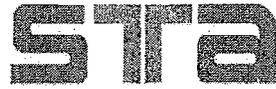
STA to Program Clean Air and Bike and Pedestrian Funds *

This agenda includes the recommended allocation of \$1.7 million in bicycle and pedestrian projects funds for seven (7) bicycle and/or pedestrian projects. Each of these projects are included as priorities in the STA's Countywide Bike Plan and the award winning Countywide Pedestrian Plan.

Attachment:

- A. STA Acronyms List of Transportation Terms

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Solano Transportation Authority

STA ACRONYMS LIST OF TRANSPORTATION TERMS

A		P	
ABAG	Association of Bay Area Governments	PAC	Pedestrian Advisory Committee
ADA	American Disabilities Act	PCC	Paratransit Coordinating Council
AVA	Abandoned Vehicle Abatement	PCRCP	Planning and Congestion Relief Program
APDE	Advanced Project Development Element (STIP)	PDS	Project Development Support
AQMD	Air Quality Management District	PDT	Project Delivery Team
B		PMP	Pavement Management Program
BAAQMD	Bay Area Air Quality Management District	PMS	Pavement Management System
BABC	Bay Area Bicycle Coalition	PNR	Park and Ride
BAC	Bicycle Advisory Committee	POP	Program of Projects
BATA	Bay Area Toll Authority	PPM	Planning, Programming and Monitoring
BCDC	Bay Conservation and Development Commission	PSR	Project Study Report
BT&H	Business, Transportation & Housing Agency	PTA	Public Transportation Account
C		PTAC	Partnership Technical Advisory Committee (MTC)
CAF	Clean Air Funds	R	
CALTRANS	California Department of Transportation	RABA	Revenue Alignment Budget Authority
CARB	California Air Resources Board	REPEG	Regional Environmental Public Education Group
CCCC (4'Cs)	City County Coordinating Council	RFP	Request for Proposal
CCCTA (3CTA)	Central Contra Costa Transit Authority	RFQ	Request for Qualification
CEQA	California Environmental Quality Act	RM 2	Regional Measure 2
CHP	California Highway Patrol	RRP	Regional Rideshare Program
CIP	Capital Improvement Program	RTEP	Regional Transit Expansion Policy
CMA	Congestion Management Agency	RTIP	Regional Transportation Improvement Program
CMAQ	Congestion Mitigation and Air Quality	RTMC	Regional Transit Marketing Committee
CMP	Congestion Management Program	RTP	Regional Transportation Plan
CNG	Compressed Natural Gas	RTPA	Regional Transportation Planning Agency
CTA	County Transportation Authority	S	
CTC	California Transportation Commission	SACOG	Sacramento Area Council of Governments
CTEP	County Transportation Expenditure Plan	SAFETEA-LU	Safe, Accountable, Flexible, Efficient Transportation Equity Act – a Legacy for Users
CTP	Comprehensive Transportation Plan	SCTA	Sonoma County Transportation Authority
D		SHOPP	State Highway Operations and Protection Program
DBE	Disadvantaged Business Enterprise	SJCOG	San Joaquin Council of Governments
DOT	Federal Department of Transportation	SNCI	Solano Napa Commuter Information
E		SOV	Single Occupant Vehicle
EIR	Environmental Impact Report	SMAQMD	Sacramento Metropolitan Air Quality Management District
EIS	Environmental Impact Statement	SP&R	State Planning and Research
EPA	Environmental Protection Agency	SR2S	Safe Routes to School
F		SR2T	Safe Routes to Transit
FHWA	Federal Highway Administration	SRITP	Short Range Intercity Transit Plan
FST	Fairfield-Suisun Transit	SRTP	Short Range Transit Plan
FTA	Federal Transit Administration	STA	Solano Transportation Authority
G		STA	Spare the Air
GARVEE	Grant Anticipation Revenue Vehicle	STAF	State Transit Assistance Fund
GIS	Geographic Information System	STIA	Solano Transportation Improvement Authority
H		STIP	State Transportation Improvement Program
HIP	Housing Incentive Program	STP	Surface Transportation Program
HOV	High Occupancy Vehicle	T	
I		TAC	Technical Advisory Committee
ISTEA	Intermodal Surface Transportation Efficiency Act	TAM	Transportation Authority of Marin
ITIP	Interregional Transportation Improvement Program	TANF	Temporary Assistance for Needy Families
ITS	Intelligent Transportation System	TAZ	Transportation Analysis Zone
J		TCI	Transportation Capital Improvement
JARC	Jobs Access Reverse Commute	TCM	Transportation Control Measure
JPA	Joint Powers Agreement	TCRP	Transportation Congestion Relief Program
L		TDA	Transportation Development Act
LS&R	Local Streets & Roads	TDM	Transportation Demand Management
LTA	Local Transportation Funds	TEA	Transportation Enhancement Activity
LEV	Low Emission Vehicle	TEA-21	Transportation Efficiency Act for the 21 st Century
LIFT	Low Income Flexible Transportation	TFCA	Transportation Funds for Clean Air
LOS	Level of Service	TIF	Transportation Investment Fund
LTF	Local Transportation Funds	TIP	Transportation Improvement Program
M		TLC	Transportation for Livable Communities
MIS	Major Investment Study	TMA	Transportation Management Association
MOU	Memorandum of Understanding	TMP	Transportation Management Plan
MPO	Metropolitan Planning Organization	TMTAC	Transportation Management Technical Advisory Committee
MTC	Metropolitan Transportation Commission	TOS	Traffic Operation System
MTS	Metropolitan Transportation System	TRAC	Trails Advisory Committee
N		TSM	Transportation Systems Management
NEPA	National Environmental Policy Act	U, V, W, Y, & Z	
NCTPA	Napa County Transportation Planning Agency	UZA	Urbanized Area
NHS	National Highway System	VTA	Valley Transportation Authority (Santa Clara)
NVTA	Napa Valley Transportation Authority	W2W	Welfare to Work
O		WCCCTAC	West Contra Costa County Transportation Advisory Committee
OTS	Office of Traffic Safety	YSAQMD	Yolo/Solano Air Quality Management District
		ZEV	Zero Emission Vehicle

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DATE: June 5, 2007
TO: STA Board
FROM: Johanna Masiclat, Clerk of the Board
RE: Consent Calendar Summary
(Any consent calendar item may be pulled for discussion)

Recommendation:

The STA Board to approve the following attached consent items:

- A. STA Board Minutes of May 9, 2007
- B. Review Draft TAC Minutes of May 30, 2007
- C. Caltrans Approved Indirect Cost Rate for Fiscal Year (FY) 2002-03, FY 2003-04, FY 2004-05, FY 2005-06, and FY 2006-07
- D. Transportation Fund for Clean Air (TFCA) Program Audit Fiscal Year (FY) 2000-01 through 2005-06
- E. STA's Office Expansion
- F. Appointment of Paratransit Coordinating Council (PCC) Member
- G. Yolo-Solano Air Quality Management District Clean Air Fund Recommendations for Fiscal Year (FY) 2007-08
- H. Call for Projects for Transportation for Livable Communities (TLC) and Eastern Solano Congestion Mitigation Air Quality (ECMAQ) Program
- I. STA Marketing Consultant Services for Fiscal Year (FY) 2007-08, Moore Iacogano Goltsman (MIG) Contract Amendment No.1
- J. I-80 High Occupancy Vehicle (HOV) Lanes Ramp Metering Required Commitment
- K. Jepson Parkway Project Contract Amendment for Design Engineering
- L. Contract Amendment No. 8 for Transit and Funding Consultant – Nancy Whelan Consulting
- M. Contract Amendment No. 1 for Transit Project Management Consultant – John Harris
- N. Countywide Transit Finance Assessment Study
- O. Countywide Transit Ridership Study

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Solano Transportation Authority

SOLANO TRANSPORTATION AUTHORITY
Board Minutes for Meeting of
May 9, 2007

I. CALL TO ORDER

Chair Intintoli called the regular meeting to order at 6:05 p.m. A quorum was confirmed.

MEMBERS

PRESENT:

	Anthony Intintoli (Chair)	City of Vallejo
	Steve Messina (Vice Chair)	City of Benicia
	Mary Ann Courville	City of Dixon
	Harry Price	City of Fairfield
<i>Arrived at 6:15 p.m.</i>	Ed Woodruff	City of Rio Vista
	Pete Sanchez	City of Suisun City
	Len Augustine	City of Vacaville
	Jim Spering	County of Solano

MEMBERS

ABSENT:

None

STAFF

PRESENT:

Daryl K. Halls	Executive Director
Melinda Stewart	Acting Legal Counsel
Johanna Masielat	Clerk of the Board
Janet Adams	Director of Projects
Robert Macaulay	Director of Planning
Elizabeth Richards	Director of Transit and Rideshare Services
Susan Furtado	Financial Analyst/Accountant
Jayne Bauer	Marketing and Legislative Program Manager
Robert Guerrero	Senior Planner
Sam Shelton	Assistant Project Manager

ALSO

PRESENT: *In Alphabetical Order by Last Name:*

John Andoh	City of Benicia
Danny Bernardini	The Reporter
Fernando Bravo	City of Suisun City
Gene Cortright	City of Fairfield
Mike Duncan	City of Fairfield
Bill Dodd	MTC Commissioner
Yvonne Eder	Quantum Market Research (QMR)
George Guynn, Jr.	Resident, City of Suisun City
John Harris	John Harris Consulting
Kelly Hirschbirg	Caltrans District 4
Jeff Knowles	City of Vacaville
Robert Kuo	Robert Kuo Consulting Inc.
Gary Leach	City of Vallejo
David McCrossan	HDR Engineering, Inc.
Doanh Nguyen	Caltrans District 4
Veronica Raymonda	Quantum Market Research (QMR)
Dan Schiada	City of Benicia
Joe Story	DKS Associates
Christina Verdin	Metropolitan Transportation Commission (MTC)

II. PLEDGE OF ALLEGIANCE

III. APPROVAL OF AGENDA

On a motion by Vice Chair Messina, and a second by Member Augustine, the STA Board approved the agenda.

IV. OPPORTUNITY FOR PUBLIC COMMENT

George Guynn, Jr. commented on how better trained drivers would allow faster speeds such as on Germany's Autobahn and would eliminate the need for expensive improvements on State Route (SR) 12.

V. EXECUTIVE DIRECTOR'S REPORT

Daryl Halls provided an update on the following topics:

- STA and Caltrans to Initiate SR 12 Median Barrier Study/Project Study Report
- SR 12 Committee Develops Public Awareness for Safety on SR 12
- New MTC Chair Bill Dodd to Address STA Board
- Transit Consolidation Study Focus of STA Board Workshop
- I-80/I-680/SR 12 Alternatives Reviewed at Public Workshop
- STA's FY 2006-07 Budget on Track Through 3rd Quarter
- New Planning Assistant to Join STA

VI. COMMENTS FROM METROPOLITAN TRANSPORTATION COMMISSION (MTC), CALTRANS, AND STAFF:

1. MTC Presentation:

MTC's New Chair, Supervisor Bill Dodd, Napa County, addressed the STA Board on Solano County's regional transportation priorities.

2. Caltrans Report:

- Doanh Nguyen, Caltrans District 4 Project Manager, provided a status report on the pavement projects on I-80.
- Kelly Hirschbirg, Caltrans District 4 Project Manager, provided an overview of the SR 12 Jameson Canyon Road Widening and Upgrading of the 29/12 Intersection Project.

3. STA Report – State Route (SR) 12 Safety Plan Update

Robert Macaulay provided an overview of the safety efforts being accomplished along the SR 12 East from I-80 to the Rio Vista Bridge.

VII. CONSENT CALENDAR

On a motion by Vice Chair Messina, and a second by Member Spering, consent calendar items A through I were unanimously approved as amended and shown below in *strikethrough and bold italics*.

A. STA Board Minutes of April 11, 2007

Recommendation:

Approve STA Board Minutes of April 11, 2007.

B. Review Draft TAC Minutes of April 25, 2007

Recommendation:

Receive and file.

C. Fiscal Year (FY) 2006-07 3rd Quarter Budget Report

Recommendation:

Receive and file.

D. Fiscal Year (FY) 2007-08 Bay Area Air Quality Management District (BAAQMD) Transportation for Clean Air (TFCA) Program Manager Funds

Recommendation:

Approve the following:

1. Resolution for FY 2007-08 BAAQMD 40% TFCA Program Manager funding:
 - \$10,000 for City of Benicia's Diesel Retrofit Devices and
 - ~~\$13,120~~ **\$12,753** for Fairfield Suisun Transit's Bicycle Access Improvements (bus bicycle racks purchase)
2. Consider increasing TFCA funding for Solano Napa Commuter Information's Rideshare Incentives and Outreach Program as part of Second Call for Projects.

E. Construction Contract for I-80 Green Valley Bridge (GVB)

Recommendation:

Approve Resolution No. 2007-05 for the construction of the I-80 Green Valley Bridge.

F. Amended - I-80 High Occupancy Vehicle (HOV) Lanes Project Mitigations

Recommendation:

Authorize the Executive Director to:

1. Execute an agreement with Sacramento River Ranch Mitigation Bank for the purchase of conservation credits for mitigation of the impacts to the valley longhorn elderberry beetle habitat in the amount of \$80,500.00;
2. Purchase 0.01 acre of seasonal wetlands at Elise Gridley Mitigation Bank for mitigation of impacts to the Seasonal Wetland Waters of the U.S for in the amount of \$2,000.00; and
3. Purchase Mitigation of Impacts to Riparian Habitat with Solano County Resource Conservation District (SCRCD) along the Putah Creek within the boundaries of Lake Solano Regional Park for an amount not to exceed **\$30,000**.

G. Amended/Revised - Fiscal Year (FY) 2007-08 Transportation Development Act (TDA) Distribution for Solano County

Recommendation:

Approve the attached TDA matrix for FY 2007-08 for the Cities of Benicia, Dixon, *Rio Vista*, Vacaville, Vallejo, and the County of Solano.

H. Unmet Transit Needs Comments and Responses for Fiscal Year (FY) 2007-08

Recommendation:

Approve the following:

1. The Unmet Transit Needs response for FY 2007-08;
2. Authorize the Executive Director to submit the response to MTC.

I. Delegation of Authority to STA's Executive Director to Handle Claims Filed Against STA

Recommendation:

Approve the following:

1. Adopt the Resolution No. 2007-06 delegating the authority to evaluate and handle all claims filed against STA, including, but not limited to, returning such claims as insufficient, accepting, rejecting and settling such claims in an amount not to exceed fifty thousand dollars (\$50,000), to STA's Executive Director;
2. Direct the Executive Director to work closely with STA's Legal Counsel in responding to such claims; and directing STA's financial officer to pay any amounts on a claim as directed by the Executive Director.

VIII. ACTION - FINANCIAL

A. State Route (SR) 12 Median Barrier Study and Project Study Report (PSR) and SR 12 I-80 to I-5 Corridor Study Scope of Work

Robert Macaulay provided an overview of the scope of work for the PSR and updated SR 12 Corridor Study. Bob noted the adjusted not to exceed amount for the PSR was updated from the amount approved by the TAC.

Board Comments:

None presented.

Public Comments:

None presented.

Recommendation:

Authorize the Executive Director to:

1. Issue a Scope of Work for the SR 12 Study, consisting of the SR 12 Median Barrier Study/PSR and the State Route 12 I-80 to I-5 Corridor Study;
2. Select and enter into a contract with a qualified respondent, with the amount of the SR 12 Median Barrier Study/PSR not to exceed \$700,000;
3. Issue the attached Scope of Work and Request for Proposals for Traffic Data Collection for connecting roads; and
4. Select and enter into a contract with a qualified respondent for an amount not to exceed \$5,000 to conduct traffic counts on SR 12.

On a motion by Member Woodruff, and a second by Member Spering, the STA Board unanimously approved the recommendation.

IX. ACTION – NON-FINANCIAL

A. Legislative Update

Jayne Bauer reviewed the Senate Bill (SB) 286 (Lowenthal/Dutton) bill sponsored by the League of California Cities and the California State Associations of Counties (CSAC). She indicated that the bill proposes to accelerate distribution of the \$2 billion Proposition 1B funds for local streets and roads.

Board Comments:

None presented.

Public Comments:

None presented.

Recommendation:

Approve the following:

1. Support SB 286;
2. Request the County of Solano and the seven cities in the county to send letters to the authors in support of the bill.

On a motion by Vice Chair Messina, and a second by Member Spring, the STA Board unanimously approved the recommendation.

X. INFORMATIONAL – NO DISCUSSION

- A. State Route (SR) 12 Status Update**
- B. Regional Transportation Plan Update and Bay Area FOCUS Project**
- C. Highway Projects Status Report:**
 - 1. I-80/I-680/SR 12 Interchange**
 - 2. North Connector**
 - 3. I-80 HOV: Red Top Road to Air Base Parkway**
 - 4. I-80 HOV/Turner Overcrossing**
 - 5. Jepson Parkway**
 - 6. State Route 12 (Jameson Canyon)**
 - 7. State Route 12 East**
 - 8. I-80 SHOPP Rehabilitation Projects**
- D. Project Delivery Update**
- E. Safe Routes to Schools (SR2S) Update**
- F. Update STA Board Meeting Schedule for Calendar Year 2007**
- G. Funding Opportunities Summary**

XI. BOARD MEMBER DISCUSSION ITEMS – WORKSHOP

- A. Countywide Transit Finance Assessment Study**

Robert Kuo, Robert Kuo Consulting, provided an overview of the development of the FY 2006-07 Intercity Transit Funding Agreement with a number of issues raised related to costs of routes. Specifically: 1.) How costs are allocated among routes; 2.) How costs are allocated between local vs. intercity routes; 3.) How overhead rates are applied; and 4.) What overhead costs are included and are they reasonably consistent.

Board Comments:

None presented.

B. Countywide Transit Ridership Survey

Veronica Raymonda, Quantum Market Research (QMR), reviewed the results of STA's Countywide Ridership Study. She provided a summary of the on-board survey instrument, routes surveyed and average daily ridership, schedule of survey days by route, and rider residence by route.

Board Comments:

None presented.

C. Solano Transit Consolidation Study Status Update

David McCrossan, HDR Engineering, Inc., provided an overview of the five-levels of stakeholder outreach efforts of the Transit Consolidation Study. He reviewed the initial findings from the interviews completed at this point and provided a broad-based summary of commonalities, key issues and potential challenges.

Board Comments:

Chair Intintoli suggested getting input from the City Managers and their staff before jumping to preliminary conclusions. Chair Intintoli said that details regarding implementation are necessary before moving to any recommendations. He noted that he did not want to rush in a direction until more information is presented. Daryl Halls responded that staff was requesting conceptual direction in June and the intent was to get conceptual direction from the Board and then bring back more detailed implementation options.

Member Augustine agreed with Chair Intintoli that it is important not to rush to a conclusion. Member Sperring commented that the whole purpose is to provide better service and cost savings to compete for additional regional funds.

Member Price noted he wants to be sure users of the buses get services to the hospitals and shopping opportunities and to determine the peak travel times to increase ridership.

Member Courville stated her concerns on going through the process on a fixed timeline. She commented that it is more important to spend the right amount of time to do the work without losing momentum.

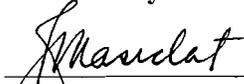
XII. BOARD MEMBER COMMENTS:

Member Courville invited everyone at the May Fair in Dixon.

XIII. ADJOURNMENT

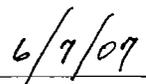
The STA Board meeting was adjourned at 7:55 p.m. The next regular meeting of the STA Board is scheduled for **Wednesday, June 13, 2007, 6:00 p.m., Suisun City Hall Council Chambers.**

Attested By: .



Johanna Masiel
Clerk of the Board

15



Date

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TECHNICAL ADVISORY COMMITTEE
DRAFT
Minutes for the meeting of
May 30, 2007

I. CALL TO ORDER

The regular meeting of the Technical Advisory Committee (TAC) was called to order at approximately 1:35 p.m. in the Solano Transportation Authority's Conference Room.

Present:

TAC Members Present:

Arrived at 2:07 p.m.

Michael Throne	City of Benicia
Royce Cunningham	City of Dixon
Gene Cortright	City of Fairfield
Brent Salmi	City of Rio Vista
Lee Evans	City of Suisun City
Jeff Knowles	City of Vacaville
Gary Leach	City of Vallejo
Paul Wiese	County of Solano

STA Staff Present:

Daryl Halls	STA
Janet Adams	STA
Robert Macaulay	STA
Elizabeth Richards	STA/SNCI
Robert Guerrero	STA
Sam Shelton	STA
Sara Woo	STA
Johanna Masielat	STA

Others Present:

(In Alphabetical Order)

Jake Armstrong	County of Solano
Birgitta Corsello	County of Solano
Mike Duncan	City of Fairfield
Ed Huestis	City of Vacaville
Jeff Knowles	City of Vacaville
Dan Tolvtvar	County of Solano
Nancy Whelan	Nancy Whelan Consultant

II. APPROVAL OF THE AGENDA

On a motion by Michael Throne, and a second by Gary Leach, the STA TAC unanimously approved the agenda with the exception to table item V.E., Intercity Transit Funding Agreement Proposal.

III. OPPORTUNITY FOR PUBLIC COMMENT

Jake Armstrong, County of Solano GIS Coordinator, presented the Solano Regional GIS

IV. REPORTS FROM CALTRANS, MTC AND STA STAFF

Caltrans: None presented.

MTC: None presented.

STA: None presented.

V. CONSENT CALENDAR

On a motion by Paul Wiese, and a second by Michael Throne, the STA TAC approved Consent Calendar items A through D. Agenda Item# E, Intercity Transit Funding Agreement Proposal was tabled until the next meeting in June.

A. Minutes of the TAC Meeting of April 25, 2007

Recommendation:

Approve minutes of April 25, 2007.

B. Yolo-Solano Air Quality Management District Clean Air Fund Recommendations for Fiscal Year (FY) 2007-08

Recommendation:

Receive and file.

C. Fiscal Year (FY) 2007-08 Bay Area Air Quality Management District (BAAQMD) Transportation for Clean Air (TFCA) Program Manager Funds

Recommendation:

Forward a recommendation to the STA Board to approve the following:

1. \$222,247 in FY 2007-08 BAAQMD TFCA funds for SNCI's Ridesharing Activities and Incentives; and
2. Issue a second call for the remaining balance of \$87,247 in FY 2007-08 BAAQMD TFCA funds.

D. Transportation for Livable Communities (TLC) and Eastern Solano Congestion Mitigation Air Quality (ECMAQ) Program

Recommendation:

Forward a recommendation to the STA Board to issue a call for TLC capital and ECMAQ eligible Alternative Fuels projects for Fiscal Year (FY) 2007-08 and FY 2008-09.

E. Intercity Transit Funding Agreement Proposal

In concurrence with the Transit Consortium's request, this item was tabled until the next meeting in June.

VI. ACTION ITEMS

A. State Transit Assistance Funds (STAF) Draft Proposed Funding for Fiscal Year (FY) 2007-08

Elizabeth Richards outlined the proposed draft list of projects and programs for FY 2007-08, which includes funding for Countywide Transit Coordination and Administration by the STA along with a variety of operational and capital projects and programs.

At an earlier meeting, the Consortium requested to amend the Project List for FY 2007-08 deleting the Transit Consolidation Implementation and moving the associated costs into the balance. The TAC concurred with this request. The TAC also amended the preliminary FY 2008-09 Project List to delete Transit Consolidation Implementation and moving the associated costs into the reserve balance.

After discussion, the TAC further amended the FY 2007-08 Project List deleting the Transit Capital and moving the associated costs into the balance.

Recommendation:

Forward a recommendation to the STA Board to approve the following:

1. Approve the list of FY 2007-08 Northern County Solano STAF projects and programs as outlined on Attachment C with amendments; and
2. Approve the list of FY 2008-09 projects and programs as outlined on Attachment D.

On a motion by Dale Pfeiffer, and a second by Gene Cortright, the STA TAC unanimously approved the recommendation as amended.

B. Allocation of Solano Bicycle Pedestrian Program (SBPP) Funds

Robert Guerrero outlined this year's allocation of SBPP program funds reviewed by the Bicycle Advisory Committee (BAC) and Pedestrian Advisory Committee (PAC) at their May 3rd and May 17th, 2007 meetings. He identified the total recommended funding of the SBBP program for FY 2007-08 of \$953,098.

Recommendation:

Forward a recommendation to the STA Board to approve the following:

1. FY 2007-08 SBPP funding for the following projects:
 - a. City of Fairfield's West Texas Street Gateway Project for \$73,000;
 - b. City of Vacaville's Nob Hill Bike Path for \$300,000;
 - c. City of Vacaville's Ulatis Creek Bike Path for \$127,098;
 - d. Solano County's Suisun Valley Road for \$110,000; and
 - e. Solano County's Vacaville Dixon Bikeway, Phase II for \$343,000;
2. Dedicate \$744,000 in FY 2007-08 SBPP funding for the City of Benicia's State Park Bike/Ped Bridge project and City of Fairfield's McGary Road project to combine with funding recommended for both projects in FY 2008-09.

On a motion by Michael Throne, and a second by Dale Pfeiffer, the STA TAC unanimously approved the recommendation.

C. Legislative Update

Robert Macaulay reviewed Assembly Bill (AB) 842 (Jones), Senate Bill (SB) 375, and Air Quality/Global Climate Change. He indicated that to specifically address the recent and future developments in global warming strategies, STA recommends amending the STA 2007 Legislative Priorities and Platform to add the following priority under Air Quality (Platform I):

Monitor the implementation of AB 32, The California Global Warming Solutions Act of 2006, and support efforts to reduce Greenhouse Gas (GHG) emissions where practicable through the transportation planning process

Recommendation:

Forward a recommendation to the STA Board to:

1. Take the following positions on proposed state legislative items:
 - AB 842 (Jones) – Watch
 - SB 375 (Steinberg) – Watch; and
2. Amend the STA 2007 Legislative Priorities and Platform to add the following policy under Air Quality (Platform I):
Monitor the implementation of AB 32, The California Global Warming Solutions Act of 2006, and support efforts to reduce Greenhouse Gas (GHG) emissions where practicable through the transportation planning process.

On a motion by Paul Wiese, and a second by Michael Throne, the STA TAC unanimously approved the recommendation.

VII. INFORMATION ITEMS

A. Discussion of Draft STA Overall Work Plan (Priority Projects) for FY 2007-08 and FY 2008-09

Daryl Halls outlined and reviewed the draft of the STA's Overall Work Program (OWP) for FY 2007-08 and FY 2008-09 prepared by STA staff. He listed the draft OWP that contains a total of 40 projects (17 projects, 10 plans or studies, and 13 programs or services) that cover the range of activities by the STA for the next two years.

B. Solano Transit Consolidation Study

Elizabeth Richards provided an update to the outreach effort for the Solano Transit Consolidation Study. She indicated that the Board feedback in May requested completing the interviews, collecting user input, and analyzing the issues associated with preliminary consolidation alternatives prior to the return of the Board in July.

C. Regional Transportation Plan Update

Robert Macaulay indicated that the Metropolitan Transportation Commission (MTC) is no longer requesting the Bay Area Congestion Management Agencies (CMAs) submit project lists for the areas they cover by July 31, 2007. He stated that MTC has asked that projects be major capitol and operational improvement projects that are derived from the Freeway Performance Initiative, other current plans or corridor studies, and that are well defined.

NO DISCUSSION

- D. Fiscal Year (FY) 2007-08 Transportation Development Act (TDA) Distribution for County**
- E. North Connector Transportation for Livable Communities (TLC) Corridor Concept Plan**
- F. Safe Routes to Schools (SR2S) Update**
- G. Project Delivery Update**
- H. Funding Opportunities Summary**
- I. STA Board Meeting Highlights – May 9, 2007**
- J. Updated STA Board and Advisory Committee Meeting Schedule for 2007**

VIII. ADJOURNMENT

The meeting was adjourned at 2:45 p.m. The next meeting of the STA TAC is scheduled at 1:30 p.m. on Wednesday, June 27, 2007.

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DATE: May 24, 2007
TO: STA Board
FROM: Susan Furtado, Financial Analyst/Accountant
RE: Caltrans Approved Indirect Cost Rate for Fiscal Year
(FY) 2002-03, FY 2003-04, FY 2004-05, FY 2005-06, and FY 2006-07

Background:

The Office of Management and Budget (OMB) Circular A-87 - Cost Principles for State, Local, and Indian Tribal Governments establishes principles and standards for determining costs for Federal awards carried out through grants, cost reimbursement contracts, and other agreements with State and local governments, also known as a Indirect Cost Rate Plan. "Cognizant agency" means the Federal agency responsible for reviewing, negotiating, and approving cost allocation plans or indirect cost proposals developed under this OMB Circular A-87.

Indirect costs represent the expenses of doing business that are not readily identified with a particular grant, contract, project function or activity, but are necessary for the general operation of Solano Transportation Authority (STA) and to conduct activities it performs, such as Personnel and Accounting Services, Telephone, Office Space, General Insurance, and Office Supplies and Equipment costs. Caltrans is the cognizant agency for STA and is responsible for the review and approval of the rate plan in accordance with OMB Circular A-87.

Discussion:

In May 2003, STA submitted to Caltrans for the first time an Indirect Cost Rate Plan for FY 2002-03, prepared by the consultant, Maximus, Inc. With an anticipated short-term approval response and the need to use the indirect cost rate for STA's then new funding from the Transportation Congestion Relief Program (TCRP), the submitted preliminary Indirect Cost Rate was used for reimbursed work. Caltrans did not respond to the submitted application in a timely fashion.

In September 2006 after 3 ½ years, STA resubmitted the Indirect Cost Rate Plan for FY 2002-03 as requested by Caltrans, and submitted the Indirect Cost Rate Plan for FY 2003-04, FY 2004-05, FY 2005-06 using the audited financial reports, and FY 2006-07 Indirect Cost Rate using the approved budget.

In December 2006, Caltrans performed their indirect cost audit review process. The audit process was detailed and thorough. Caltrans reviewed STA's accounting processes and procedures, actual invoice charges and allocations, and payroll processes. The review resulted in three (3) findings, which STA responded and corrected, and was considered of non-material weaknesses.

As a result, approval of the Indirect Cost Rate was granted as follows:

- FY 2002-03 84.46% Final
- FY 2003-04 98.10% Final
- FY 2004-05 94.70% Final
- FY 2005-06 87.84% Final
- FY 2006-07 80.35% Provisional

With the approval of these Indirect Cost Rates, STA will make all necessary Indirect Cost Rate adjustments from the beginning of the funding term for the TCRP funds, which is an on-going project. STA will submit a final FY 2006-07 Indirect Cost Rate using the audited financial reports and its FY 2007-08 Preliminary Indirect Cost Rate Plan using the STA Board adopted annual budget for FY 2007-08.

Therefore, as a result of the previous years Indirect Cost Rate approval, any subsequent Indirect Cost Rate submittal and follow-up audits, STA will be submitting its annual Indirect Cost Rate Plan in compliance with the OMB A-87 and Caltrans' Local Programs Procedures (LPP) 04-10.

Fiscal Impact:

Indirect Cost Rate adjustment and refund to program funds for TCRP 25.2 – North Connector Project is \$16,543 and TCRP 25.3 – I-80 Interchange is \$23,952, for a total amount of \$40,495.

Recommendation:

Receive and file.

Attachments:

- A. Approved Indirect Cost Rate Certification for FY 2002-03
- B. Approved Indirect Cost Rate Certification for FY 2003-04
- C. Approved Indirect Cost Rate Certification for FY 2004-05
- D. Approved Indirect Cost Rate Certification for FY 2005-06
- E. Approved Indirect Cost Rate Certification for FY 2006-07

**A copy of the
Approved Indirect Cost Rate Certifications for
FY 2002-03, FY 2003-04, FY 2004-05,
FY 2005-06, and FY 2006-07
have been provided to the STA Boardmembers
under separate enclosure.**

**You may obtain a copy of the
Approved Indirect Cost Rate Certifications for
FY 2002-03, FY 2003-04, FY 2004-05,
FY 2005-06, and FY 2006-07
by contacting the STA at (707) 424-6075.**

Thank you.

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DATE: May 24, 2007
TO: STA Board
FROM: Susan Furtado, Financial Analyst/Accountant
RE: Transportation Fund for Clean Air (TFCA) Program Audit
Fiscal Year (FY) 2000-01 through 2005-06

Background:

The California Health and Safety Code Sections 44223 and 44224 authorized a surcharge on the motor vehicle registration fee to be used by the Bay Area Air Quality Management District (BAAQMD) and local government specifically for programs to reduce air pollution from motor vehicles. The Department of Motor Vehicles (DMV) collects the surcharge and BAAQMD administers these funds through the Transportation Fund for Clean Air (TFCA) Program. The TFCA Program allocates two types of funds: (1) 60% is placed in the Regional Fund and is allocated to agencies on a competitive basis and (2) 40% is placed in the Program Manager Fund allocated to designated agencies as Program Managers, which are responsible for allocating funds to eligible entities within a specific geographic area.

Solano Transportation Authority (STA) is the designated Program Manager for the County of Solano. STA's TFCA Program for FY 2000-01 through 2005-06 under the Health and Safety Code Section 44241 included the following allowable projects:

- Ridesharing Programs
- Purchase or lease of clean fuel buses for school and transit operators
- Feeder or shuttle bus service to rail and ferry stations and airports
- Arterial traffic management
- Demonstrations in congestion pricing of highways, bridges and public transit
- Rail-bus integration and regional transit information systems
- Low-emission vehicles based projects
- Bicycle facility improvement projects
- Physical improvements that supports "Smart Growth" projects

Discussion:

In October 2006, BAAQMD conducted a TFCA Program Manager audit by their independent auditor, Macias, Gini and O'Connell. 285 projects funded by the TFCA Program, which included STA's program funds, were included in the audit. State law requires that any agency receiving TFCA funds be subject to an audit of each projects funded, at least once every two (2) years. STA was audited in 2004 for completed projects. This audit was for projects that were recently completed as of the two-year period ending June 30, 2006 and on-going projects.

The audit covered all fiscal and compliance activities that took place during the implementation of the projects. As a result of the audit process, STA was issued two (2) findings that are considered of non-material weaknesses.

- Finding 1 – Expenditures reviewed for FY 2003-04 did not have detailed documentation submitted.
 - STA’s Response: STA was provided with detailed documentation separate from the invoice and was confident in approving payment. For future funding invoices, STA Staff will require a detailed expense report attached to the invoice billing for reimbursements of funds.

- Finding 2 – Required annual reports for Fiscal Years (FY) 2002-03, FY 2003-04 and FY 2004-05 were submitted late with the exception to the FY 2005-06.
 - STA’s response: STA will send Project Sponsors reminder for the Annual Report submittal deadline, June 30th and July 31st; and will communicate the necessity of completing the project monitoring reports on time or Project Sponsors will be ineligible for TFCA Program Manager Funds the following year.

Fiscal Impact:

None.

Recommendation:

Accept the STA’s TFCA Audit for FY 2000-01 through 2005-06.

Attachment:

- A. Solano Transportation Authority Transportation Fund for Clean Air (TFCA) Program Manager Fund Annual Audit for FY 2000-01 through 2005-06.

**A copy of the
Solano Transportation Authority Transportation Fund
for Clean Air (TFCA) Program Manager Fund Annual
Audit for FY 2000-01 through 2005-06
has been provided to the STA Boardmembers
under separate enclosure.**

**You may obtain a copy of the
Solano Transportation Authority Transportation Fund
for Clean Air (TFCA) Program Manager Fund Annual
Audit for FY 2000-01 through 2005-06
by contacting the STA at (707) 424-6075.**

Thank you.

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DATE: May 29, 2007
TO: STA Board
FROM: Daryl Halls, Executive Director
Susan Furtado, Financial Analyst/Accountant
RE: STA's Office Expansion

Background:

In June 2006, the Solano Transportation Authority (STA) Board authorized the Executive Director to sign a 5-year office lease renewal for One Harbor Center, Suite 130 Suisun CA 94533. STA currently occupies approximately 5,663 square feet office space of the 50,163 square feet One Harbor Center building. Starting January 2007, STA pays \$14,083 per month lease with an annual increase of 3% for adjustment of the Consumer Price Index (CPI) rate.

Discussion:

The current office space has six (6) offices, eleven (11) cubicles, a front office reception area, conference room, break room (kitchen), workroom (printers and computer servers), and a storage room. STA has currently sixteen (16) full time employees and one (1) part time employee. In addition, STA has between four (4) and five (5) consultants who are variously scheduled to work in the office and typically uses one of the cubicles. Legal Counsel uses an office space for confidential issues and personnel documents are also located in this office. STA is anticipating adding a Transit Analyst and a Project Manager/Engineer which can not be accommodated in the current office space.

Suite 110, the office adjacent to STA's, is approximately 816 square feet and is available for lease (Attachment A). The suite currently has three offices, a conference room, and a storage room. This additional space can be available to STA at its current lease rate, and the office layout can be modified to fit STA's needs. The landlord, Wiseman Company-Manager, will cover all expenses for the renovation and alteration of the offices to incorporate into the existing STA's office area. The STA's current office space would be maximized and additional space would be provided to accommodate the two (2) new staff. This would also provide an additional small conference room.

The proposed revised FY 2007-08 budget and FY 2008-09 reflects the anticipated lease payments for the additional office space at the current 5-year lease agreement.

Fiscal Impact:

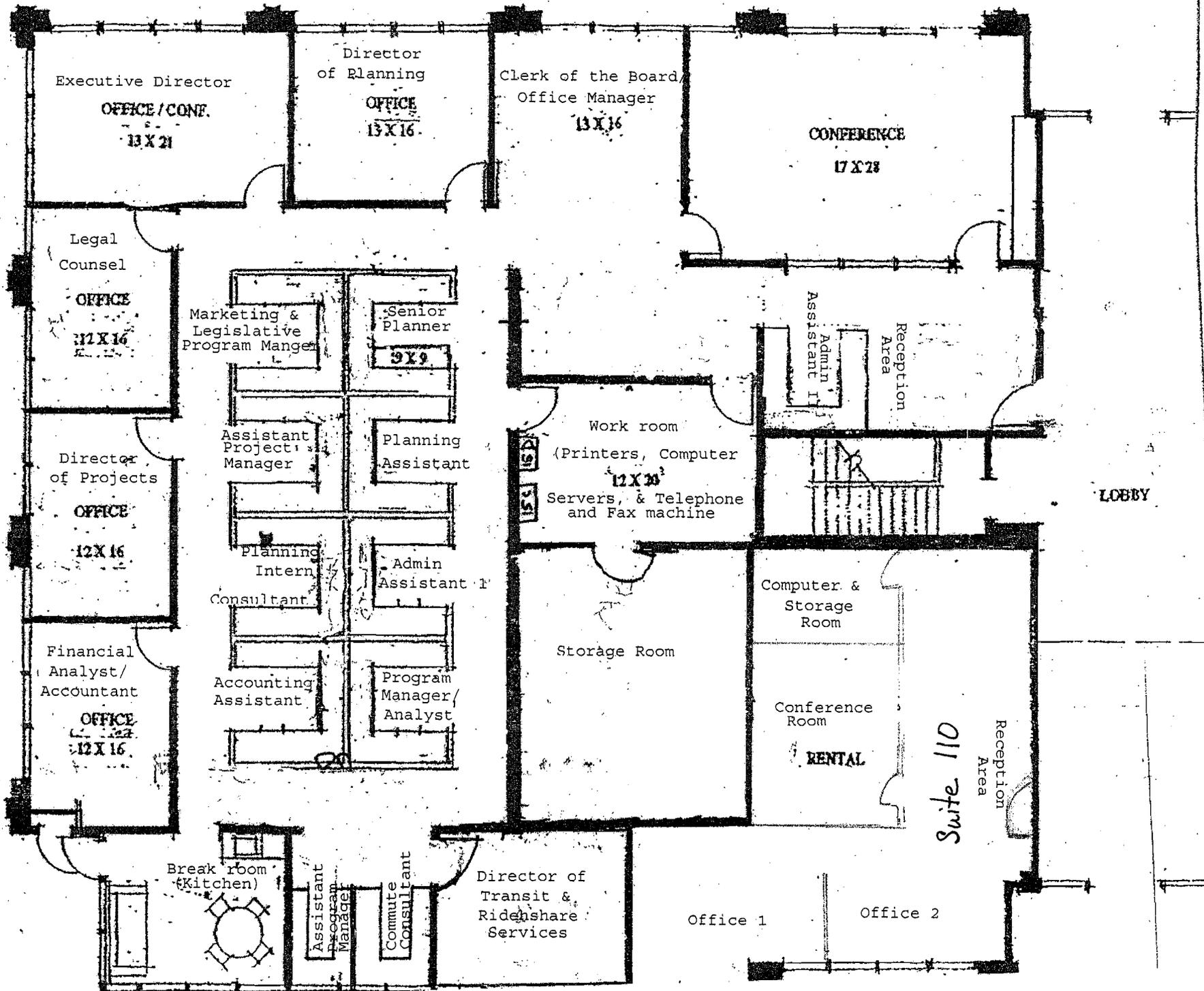
The additional 816 square feet of office space needed results in a lease payment increase of \$24,847 (14.5%) for FY 2007-08.

Recommendations:

Authorize the Executive Director to amend the 5-year lease contract with the Wiseman Company for 816 square feet of additional office space for an amount not to exceed \$104,000 for the remainder of the lease term.

Attachment:

- A. STA's Office and Suite 110 Floor Plan₃₁





DATE: June 1, 2007
TO: STA Board
FROM: Judy Leaks, SNCI Program Manager/Analyst
RE: Appointment of Paratransit Coordinating Council (PCC) Member

Background:

The Paratransit Coordinating Council (PCC) currently has five (5) vacancies: three (3) for Transit Users, one (1) for a Social Service Provider and one (1) for County Health and Social Services. PCC candidates are encouraged to attend at least two (2) PCC meetings and submit a letter of interest to the PCC.

Discussion:

Tom Morgan is a regular transit rider (wheelchair client). He has been using the Vallejo Runabout service for the past six (6) months. Mr. Morgan has a strong background working with Federal, State and local agencies, and the general public due to thirty years (30) experience producing and directing television programs for Public Television. Mr. Morgan attended a PCC meeting and submitted a letter of interest (Attachment A). The PCC members have endorsed him and recommend to the STA Board to appoint Tom Morgan to the PCC.

Fiscal Impact:

None.

Recommendation:

Appoint Tom Morgan as a Transit User representative to the PCC for a 3-year term.

Attachment:

- A. Tom Morgan's Letter of Interest

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Paratransit Coordinating Council Interest

Contact Information

Name	William T MORGAN - (TOM)
Street Address	1009 Falcon Dr.
City ST ZIP Code	Vallejo, California, 94589
Home Phone	707-644-5270
Work Phone	- same as above.
E-Mail Address	alaska11@comcast.net

I would like to fill the following position:

- Transit User (3) ___ Member-at-Large (2)
 ___ Public Agency (2) ___ Social Service Provider (4)

Letter of Intent/Interest to serve on the STA's Paratransit Coordinating Council:

Summarize the reason you would like to participate in the STA's Paratransit Coordinating Council. Include what experience (work or otherwise) qualifies you:

letter of intent enclosed.

Agreement and Signature

By submitting this application, I affirm that the facts set forth in it are true and complete. I understand that if I am accepted as a volunteer, any false statements, omissions, or other misrepresentations made by me on this application may result in my immediate dismissal.

Name (printed)	William T MORGAN
Signature	William T Morgan
Date	April 18, 2007.

Our Purpose

- 1) The PCC shall serve as an advocate for improved availability of transit services for the elderly, disabled, minorities, economically disadvantaged and other transit dependent persons.
- 2) The PCC shall advise the STA, the MTC, and other appropriate funding agencies in the expenditure of all available paratransit revenues.
- 3) The PCC shall serve as a forum to bring together the diverse perspectives of those individuals and groups seeking to provide the best possible transportation services for the above designated transit dependent individuals.

My name is Tom Morgan. I am a sixty year old disabled person who has been using the services of the "Vallejo Run About" system for the past six months. I use "Vallejo Run About" on the average of 4-5 times a week on trips from my home to Kaiser Permanente, Raley's, various stores and Jesse Bethel High School, where I volunteer at Vallejo Community Access Television, Channel 27. . My viewpoint is that of a regular rider [wheelchair client] of the Transit system.

During my travels I have encountered some problems and issues I feel need to be addressed. I have a strong background in dealing with Federal, State and local agencies and the general public due to thirty years experience producing and directing television programs for Public Television. I have learned to listen to people and feel that I can bring the various perspectives of others to the Council for their consideration. As a member of the Council I would take trips using various Bay Area transit agencies to fact find how well they interconnect with each other and how persons with disabilities, seniors and others can make best use of the services that the Bay Area paratransit transportation system provides.

I consider this an opportunity to provide input into issues that may be addressed by this Council dealing with policies and procedures and look forward to help provide the best possible services to one and all.



DATE: June 1, 2007
TO: STA Board
FROM: Robert Macaulay, Director of Planning
RE: Yolo-Solano Air Quality Management District
Clean Air Fund Recommendations for Fiscal Year (FY) 2007-08

Background:

The Yolo-Solano Air Quality Management District (YSAQMD) annually provides funding for motor vehicle air pollution reduction projects in the Yolo Solano Air Basin through the YSAQMD Clean Air Program. Funding for this program is provided by a \$4 Department of Motor Vehicle (DMV) registration fee established under Assembly Bill (AB) 2766 and a special property tax (AB 8) generated from Solano County properties located in the YSAQMD.

Discussion:

For Fiscal Year (FY) 2007-08, the YSAQMD has \$420,000 of Clean Air Funds available for distribution to projects or programs in the Solano portion of the YSAQMD. The YSAQMD solicited applications, and received eight (8), totaling \$944,000 (See Attachment A).

On March 14th, the STA Board appointed two (2) members to sit on an application review committee; the YSAQMD Board provided three (3) additional members. The final committee membership consisted of Mayors Augustine, Courville and Woodruff, and Supervisors Spering and Vasquez. The Committee met on May 3rd and reviewed the applications. All of the applicants attended and made presentations.

The Committee recommended that the following projects receive funding:

City of Vacaville Alternate Fuels Program	\$100,000
Solano County Heavy Truck PM Retrofit	\$ 35,000
Rio Vista Delta Breeze Bus Retrofit	\$ 25,000
Solano County Vaca-Dixon Bike Path (Phase 2)	\$150,000
City of Vacaville Nob Hill Bike Path	\$ 50,000
City of Vacaville Ulatis Creek Bike Path	\$ 29,000
Breath California Clean Air Public Awareness Program	\$ 31,000

A detailed explanation of the projects and funding is provided as an attachment.

The full YSAQMD Board is scheduled to take action on the Clean Air Fund allocation at their June 13, 2007 meeting.

Recommendation:

Receive and file.

Attachment:

- A. Solano County YSAQMD Clean Air Fund Application Submittals

Solano County YSAQMD Clean Air Fund Application Committee
 Recommended Funding
 FY2007-08

Applicant	Project	Funding requested	Description	Committee Recommended Funding: amount and source	Fund Source:	Fund Source:
					AB 2776 Funds Available:	AB 8 Funds Available:
Clean Technologies/LEV					\$1400,000	\$280,000
City of Vacaville	Alt Fuels Vehicle Incentive Program	\$ 30,000	Provide incentive for purchase of battery-electric, CNG and plug-in hybrid vehicles.	\$ 100,000	\$ 95,000	\$ 5,000
Solano County Dept. of Resource Management - Public Works	PM Retrofit of 4 Heavy Duty Trucks	\$ 20,000	Retrofit 7 heavy dump trucks to reduce PM and NOx emissions.	\$ 35,000	\$ 20,000	\$ 15,000
City of Rio Vista	Purchase Clean Air Devices for Rio Vista Delta Breeze Busses	\$ 25,000	Purchase Level 3 diesel particulate devices to retrofit existing busses.	\$ 25,000	\$ 25,000	\$.
Lloyd A Wise Co.	Miles Electric Automobiles of Vacaville	\$ 630,000	Fund business development and overhead costs for private zero emission vehicle dealership.	\$ -	\$ -	\$ -
Alternative Transportation						
Solano County Dept. of Resource Management	Vaca-Dixon Bikeway (Phase 2)	\$ 150,000	Construct 0.9 mile segment of Class 2 bikeway along Pitt School Road.	\$ 150,000	\$ -	\$ 150,000
City of Vacaville	Nob Hill Bike Path	\$ 50,000	Construct Class 1 bike path along PG&E easement from Ledgewood St. to Dennis Dr.	\$ 50,000	\$ -	\$ 50,000
City of Vacaville	Ulatis Creek Bike Path (Ulatis to Leisure Town)	\$ 29,000	Construct Class 1 bike path along Ulatis Creek from Ulatis Dr. to Leisure Town Rd.	\$ 29,000	\$ -	\$ 29,000
Transit Services						
None						
Education						
Breath California of Sacramento - Emigrant Trails	Clean Air Public Awareness Program	\$ 10,000	Education and leadership campaign related to air quality issues at three Solano Count high school; part of an on-going program.	\$ 31,000	\$ -	\$ 31,000
TOTALS		\$944,000		\$ 420,000	\$ 140,000	\$ 280,000

38

ATTACHMENT A



DATE: May 31, 2007
 TO: STA Board
 FROM: Robert Guerrero, Senior Planner
 RE: Call for Projects for Transportation for Livable Communities (TLC) and Eastern Solano Congestion Mitigation Air Quality (ECMAQ) Program

Background:

On March 8, 2006, the STA Board adopted the Solano Transportation Authority’s (STA) Alternative Modes Funding Strategy. The purpose of the strategy was to create a dedicated funding source for three categories of projects: Transportation for Livable Communities (TLC), Bicycle and Pedestrian, and other Alternative Modes projects such as Ridesharing, Alternative Fuels/Vehicles, and Safe Routes to School. The funding for the strategy is primarily comprised of funding sources such as Transportation Enhancements (TE), Congestion Mitigation Air Quality (CMAQ) and Eastern Solano CMAQ funds.

The STA Board approved three (3) TLC capital projects for a total of \$1,872,200 at the December 13, 2006 meeting. There was a remaining balance of TLC Funds that the STA Board decided to make available in 2007. An important factor behind this decision was to allow additional time for project sponsors to develop eligible TLC capital projects. The remaining balance of TLC funding consists of ECMAQ and TE funding, as identified in the Alternative Modes Strategy. ECMAQ funds can only be allocated to projects in eastern Solano County (Dixon, Rio Vista, Vacaville and portions of Solano County).

Discussion:

A total of \$1,034,800 (\$242,800 in TE funds and \$792,000 in ECMAQ) is available to allocate to eligible TLC capital projects in Fiscal Year (FY) 2007-08 and FY 2008-09. In addition to TLC funding, a total of \$740,000 is available in FY 2007-08 and FY 2008-09 from ECMAQ funding. This funding is dedicated to projects consistent with Alternative Modes Strategy’s “Other” Category (i.e. Ridesharing, Alternative Fuels, and Safe Routes to School). The following table illustrates the total amounts available for each category:

Alt. Modes Strategy	Eligible Projects	Fund Source		Available Funding for FY 2007-08 and FY 2008-09
		TE	ECMAQ	
1. TLC Category	TLC projects	\$242,800	\$792,000	\$1,034,800
2. “Other” Category	Ridesharing Activities		\$390,000	\$390,000
	Alternative Fuels		\$200,000	\$200,000
	Safe Routes to School		\$150,000	\$150,000
	Total	\$242,800	\$1,532,000	\$1,774,800

STA staff is recommending the STA Board issue a call for TLC and ECMAQ funding for TLC and Alternative Fuels projects at this time. Both funding sources are federal dollars which require projects to be included in Metropolitan Transportation Commission's (MTC) Transportation Improvement Program (TIP). The next opportunity for projects to be included in the FY 2007-08 TIP is before November 1, 2007. This approach would give potential project sponsors time to prepare their project for the FY 2007-08 TIP submittal.

STA staff also recommends that a call for Safe Routes to School Projects occur at a later time, prior to FY 2008-09 to allow time for the Solano County Safe Routes to School Plan to be completed. The STA is currently conducting an extensive outreach process involving community leaders, school districts, students, parents of students, law enforcement, and bicycle and pedestrian advocates to develop this program. The effort is expected to be completed by December of 2007.

The portion of ECMAQ dedicated to Ridesharing Activities will be recommended for the STA's Solano Napa Commuter Information program along with other eligible projects submitted for the TLC and Alternative Fuels program at the September 12, 2007 Board meeting. The following is a proposed timeline for administering the call for projects:

STA Issues Call for Projects	June 13, 2007
Applications Due	July 24, 2007
Alternative Modes Committee applications review	Week of August 6 th *
TAC review	August 29, 2007
STA Board Approval	September 12, 2007

* *Tentative*

The STA Technical Advisory Committee (TAC) reviewed this item at their May 30, 2007 meeting and unanimously supported the recommendation.

Fiscal Impact:

No impact to the STA Budget. The STA Board is expected to approve \$1,624,800 in TE and ECMAQ funding for TLC, Ridesharing, and Alternative Fuels projects at their September 12, 2007 meeting.

Recommendation:

Authorize the Executive Director issue a call for TLC capital and ECMAQ eligible Alternative Fuels projects for Fiscal Year (FY) 2007-08 and FY 2008-09.



DATE: May 31, 2007
TO: STA Board
FROM: Jayne Bauer, Marketing and Legislative Program Manager
RE: STA Marketing Consultant Services for Fiscal Year (FY) 2007-08,
Moore Iacofano Goltsman (MIG) Contract Amendment No. 1

Background:

The STA manages and markets a variety of transportation related programs and services. This includes the design and implementation of the marketing objectives for the STA, the SolanoExpress Transit program, Solano Paratransit, and the Solano Napa Commuter Information (SNCI) Program.

The STA strives to inform the public and decision-makers about various transportation projects, programs, and services through an annual report, newsletters, brochures, website, public meetings, research, community events and the media.

The STA also coordinates the marketing of SolanoExpress intercity transit services countywide. This effort has included the development and updating of the SolanoExpress brochure, SolanoExpress website, wall maps, production of SolanoExpress bus passholders, vehicle branding, and other activities.

The STA has been working to improve the identity and branding of Solano Paratransit, which resulted in the design of vehicles wraps which is currently being implemented. This is to be accompanied by an updated brochure with a similar identity. In addition, the STA's Paratransit Coordinating Council's (PCC) outreach materials need updating.

To increase the use of carpooling, vanpooling, transit, bicycling and other alternatives to single-occupancy vehicles, the STA's Solano Napa Commuter Information (SNCI) program markets its and partner agencies' services countywide. This marketing program has been traditionally accomplished through a variety of methods including brochures, display racks, events, print and radio advertising, incentives, promotional items, direct mail, press relations, employer and general public promotional campaigns, and freeway signs.

Discussion:

The STA has retained a consultant, Moore Iacofano Goltsman (MIG), for the past four years to assist in marketing efforts. They were most recently selected through a Request for Proposal process. Their current contract began January 1, 2006, and expires June 30, 2007. MIG has provided excellent quality products and service to the STA. Staff recommends amending their contract for marketing consultant services through FY 2007-08 in an amount not to exceed \$160,000. A portion of the Marketing budget has been allocated to cover this expense in the proposed FY 2007-08 STA budget.

In a separate staff report, the STA Proposed FY 2007-08 Marketing Plan is submitted for information. The one-year Plan (beginning July 1, 2007) guides the marketing efforts for the STA as a whole and for STA managed programs including SolanoExpress, Solano Paratransit, and SNCI. The goal is to increase public awareness and to inform the public about the STA and these programs. Existing strategies will be reviewed and new marketing methods will be developed and implemented as appropriate. This is a particularly advantageous time to promote alternative modes of transportation due to the recent increase in gasoline prices.

The recent STA Board emphasis on safety improvements to State Route (SR) 12 has increased staff's public information efforts and products. The SR 12 Steering Committee is providing guidance for staff's public education efforts which has already resulted in the creation of a separate "SR 12 Status" newsletter, participation in a countywide safety fair, redesign of a public awareness campaign, and plans for creating media messages for local cable television programming.

Fiscal Impact:

Funding for marketing consultant services is incorporated in the FY 2007-08 STA budget, which is also being submitted for consideration by the Board at this same meeting. The funding is a combination of STA Marketing, SolanoExpress Marketing, Solano Paratransit, and SNCI Marketing accounts. The total one-year contract is for an amount not to exceed \$160,000.

Recommendation:

Approve Contract Amendment No. 1 with Moore Iacofano Goltsman (MIG) for STA marketing services for FY 2007-08 for an amount not to exceed \$160,000, as outlined in the Scope of Services (Attachment A).

Attachment:

- A. Scope of Services for Marketing Contract Amendment No. 1 for FY 2007-08

**Proposed Scope of Services for Marketing Consultant
STA 2007-08 Marketing Plan
July 1, 2007 – June 30, 2008**

The Proposed Scope of Services for the Marketing Consultant for STA's 2007-08 Marketing Plan includes, but is not limited to, working with staff on the following plans and products:

STA – Overall Agency

- Develop:
 - STA's Marketing Plan more fully.
 - Public service announcements to air on local cable broadcasts. (TBD)
 - SR 12 safety campaign logo/signage template.
- Conduct annual transportation commute poll in conjunction with partner agencies.
- Redesign and print:
 - STA's annual "Working for You" color brochure (to include Annual Report highlights). (2,000 x 2)
 - Annual State Legislative brochure (20-page plus cover, color with photos). (100)
 - Annual Federal Appropriations booklet (20-page plus cover, color with photos). (100)
 - SAFETEA Reauthorization booklet (16-page plus cover, color with photos). (100)
 - STA Annual Report (20-page plus cover, color with photos). (300 x 2)

SolanoExpress Intercity Transit

- Revise and print:
 - SolanoExpress annual brochure to market current and future services. (10,000 – 20,000)
 - SolanoExpress annual laminated wall map. (300)
- Design materials for a local contest to identify local transit customers for portrayal in updated SolanoExpress campaign.
- Design and place advertising pieces in local electronic and print media venues targeting Solano County residents. (TBD)
- Design and print Bus pass holders. (2,000)
- Update SolanoExpress website as needed.

Solano Paratransit

- Fabricate and install Solano Paratransit bus wraps. (0-2 vehicle wraps)
- Design and print Solano Paratransit brochures. (5,000)
- Design and print Solano Paratransit Coordinating Council brochure. (5,000)

SNCI:

- Update and print:
 - Commuter Guide. (15,000 – 20,000)
 - Countywide Emergency Ride Home materials. (2,000)
 - Vanpool incentive brochure. (2,000)
- Design:
 - Route 30 and 90 promotional templates.
 - Direct mailer templates.
- Design and print:
 - Employer Relocation brochure. (500)

- SNCI Employer Services brochure. (2,000)
- “What’s New – Bicycling” brochure. (1,000)
- “What’s New – Transit” brochure. (1,000)
- Commute Info display rack identification. (200 – 300)
- Rideshare poster. (2,500)
- Transit Incentive Program brochure. (2,000)
- Carpool incentive brochure. (2,000)



DATE: June 1, 2007
TO: STA Board
FROM: Janet Adams, Director of Projects
RE: I-80 High Occupancy Vehicle (HOV) Lanes Ramp
Metering Required Commitment

Background:

STA staff has been working with project consultants, Caltrans and Federal Highway Administration (FHWA) to complete improvements to the I-80/I-680/SR12 Interchange Complex. In order to advance improvements to the Interchange in a timely fashion, three environmental documents are concurrently being prepared, one of which is for the I-80 High Occupancy Vehicle (HOV) Lanes project. These HOV Lanes will be for both east and westbound along approximately 8.7 miles of I-80, from Red Top Road to Air Base Parkway, to reduce existing traffic congestion. The proposed project would accommodate traffic forecasts for the 2030 horizon year. Widening improvements would occur primarily within the existing median which includes constructing concrete median barrier or three-beam and paving to provide a HOV lane in each direction. The additional lanes will be enforced for carpools during peak commute periods only. The I-80 HOV Lanes project is being funded with Proposition 1B Corridor Mobility Improvement Account (CMIA) funds, a Federal Earmark, and Regional Measure 2 (RM 2) funds.

Ramp Metering has proven to be an effective traffic operations tool to maximize the efficiency of a corridor. The primary objective of metering is to reduce congestion and the overall travel time of the total traffic stream – on both freeway and surface streets.

Ramp metering reduces congestion by:

- Maintaining more consistent freeway throughput.
- Utilizing the capacity of the freeway corridor more efficiently.
- Providing incentives for increased use of carpools, vanpools, and public transit by including preferential lanes which offer time savings to HOVs at ramp meters.

Secondary benefits include the reduction of congestion-related accidents and air pollution.

Caltrans District 4 has a Ramp Meter Development Plan that states “ramp-meter provisions shall be included on all projects which propose additional mainline freeway capacity, construction of a new interchange, or modification of an existing interchange on freeway segments identified in the District’s Ramp Metering Development Plan.”

Attachment B is the Districts Ramp Metering Development Plan. According to the Plan, I-80, I-680 and I-780 through Solano County are included in Caltrans Ramp Meter Development Plan and thus subject to the policy.

On November 8, 2006 the California Transportation Commission (CTC) adopted the Proposition 1B CMIA Program Guidelines (Attachment C). These guidelines state in part, "The Commission expects Caltrans and regional agencies to preserve the mobility gains of urban corridor capacity improvements over time and to describe how they intend to do so in project nominations. For urban corridor capacity improvements, the Commission intends to give priority to projects where there is a corridor system management plan in place to preserve corridor mobility or where there is a documented regional and local commitment to the development of an effective implementation of a corridor system management plan, which may include the installation of traffic detection equipment, the use of ramp metering, operational improvements, and other traffic management elements as appropriate. Development of a corridor system management plan may occur simultaneously with project implementation, as described in the project nomination."

Ramp-metering provisions include HOV Lane bypass lanes at on-ramps, ramp-metering equipment, California Highway Patrol (CHP) enforcement areas, and geometrics sufficient to accommodate projected vehicle storage areas and the acquisition of right of way as necessary.

Discussion:

In order to expedite the delivery of the project, limited outside widening and no ramp work was included in the environmental document. As such the environmental work was able to be completed in a one-year time frame. The 100% Plans, Specifications & Estimated (PS&E) will be submitted to Caltrans for final approval on June 18, 2007, with construction scheduled to begin by April 1, 2008. This tight schedule did not provide for the required ramp metering equipment to be installed with the HOV Lane Project with the exception of the CHP median enforcement areas that will be constructed as part of the Project. Due to the follow-on I-80 State Highway Operation and Protection Program (SHOPP) pavement rehabilitation projects that overlap the HOV Lane Project, the mainline freeway loop detectors will also not be installed as part of this project. In addition, the I-80/I-680/State Route (SR) 12 Interchange Project would reconstruct the existing I-80 Interchanges at Red Top Road, Green Valley Road, and Suisun Valley Road.

However, according to the Caltrans District 4 policy and the Proposition 1B CMIA application for the HOV Lanes, the ramp metering work will be required to be installed even though it was not completed as part of the original project. As such it is recommended that the STA submit a letter of commitment to Caltrans stating this intent. The implementation of the actual ramp metering will require a Memorandum of Understanding to be executed between the local cities and Caltrans.

This draft letter has not gone to the Technical Advisory Committee (TAC), as the language was recently worked out between Caltrans and STA staff. A delay in STA committing to this ramp metering policy will impact the submittal of the PS&E to Caltrans and delay construction of the projects. STA staff will provide an overview of the ramp metering requirements to the TAC at their June meeting.

Fiscal Impact:

The I-80 HOV Lanes project is being funded with Proposition 1B Corridor Mobility Improvement Account (CMIA) funds, a Federal Earmark, and Regional Measure 2 (RM 2) funds. The cost to install the required equipment and ramp by-pass lane will be borne by the I-80/I-680/SR 12 – Phase 2 contract or RM 2 Funds dedicated to the Interchange. The estimated not-to-exceed capital costs only for this work is \$6 million.

Recommendation:

Authorize the Executive Director to submit the attached letter pertaining to the implementation of I-80 Ramp Metering and Traffic Operations Systems Equipment Implementation to Caltrans.

Attachments:

- A. Draft I-80 High Occupancy Vehicle (HOV) Lane Ramp Metering Commitment Letter dated June 14, 2007
- B. Caltrans Ramp Metering Development Plan
- C. Proposition 1B Corridor Mobility Improvement Account (CMIA) Adopted Guidelines

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June 14, 2007

Bijan Sartipi
District Director
California Department of Transportation (Caltrans)
P.O. Box 23660
Oakland, CA 94623-0660

**RE: Implementation of I-80 High Occupancy Vehicle (HOV) Lane Ramp
Metering and Traffic Operations System Equipment**

Dear Bijan,

The Solano Transportation Authority (STA) is currently the lead agency in the delivery of the I-80 High Occupancy Vehicle (HOV) Lane Project between Red Top Road and Air Base Parkway in Solano County. This project is funded with Proposition 1-B Corridor Mobility Improvement Account (CMIA) Funds, a Federal Earmark, and Regional Measure 2 (RM 2) funds.

The majority of the on- and off-ramps within the limits of this project are expected to be reconstructed as a part of the future I-80/I-680/State Route (SR) 12 Interchange Project or other planned projects based on the I-80/I-680/I-780 Major Investment and Corridor Study. As such, it is expected that any ramp metering infrastructure, if implemented as part of the I-80 HOV Lane Project, will need to be replaced. In addition, it is further recognized that mainline I-80 pavement within the majority of the project will be subject to State Highway Operations and Protection Program (SHOPP) pavement rehabilitation projects immediately following the construction of the I-80 HOV Lane project, including a minimum 5-1/2" overlay (up to 9-1/2" including cross slope correction where required) over the existing lanes and the newly constructed HOV lanes. Consequently, it is requested to defer the implementation of mainline traffic monitoring systems and certain ramp infrastructure.

The STA is committed to implementing Ramp Metering and Traffic Operations Systems throughout the County. STA commits to initiating and funding a project for implementation of the deferred TOS elements and ramp-metering infrastructure, at an estimated construction cost not to exceed \$6 million, for the ramp metering system through the I-80 HOV Lane Project limits. These improvements are expected to be completed as part of the future I-80/I-680/State Route (SR) 12 Interchange Project, part of an interim ramp metering project and as part of planned improvements identified in the I-80/I-680/I-780 Major Investment and Corridor Study. The completion of this work would be consistent with the implementation of the corridor system management plans required by the CMIA

We look forward to working on funding transportation solutions in partnership with Caltrans and MTC. Should you have any questions, please feel free to call myself or Janet Adams, Director of Projects at (707) 424-6075.

Sincerely,

DARYL K. HALLS
Executive Director

**A copy of the
Caltrans Ramp Metering Development Plan
(Attachment B) and Proposition 1B Corridor
Mobility Improvement Account (CMIA) Adopted
Guidelines (Attachment C)
has been provided to the STA Boardmembers
under separate enclosure.**

**You may obtain a copy of the
Caltrans Ramp Metering Development Plan and
Proposition 1B Corridor Mobility Improvement
Account (CMIA) Adopted Guidelines
by contacting the STA at (707) 424-6075.**

Thank you.



DATE: June 1, 2007
TO: STA Board
FROM: Janet Adams, Director of Projects
RE: Jepson Parkway Project Contract Amendment for Design Engineer

Background:

The Jepson Parkway Concept Plan was completed in 2000 by the Solano Transportation Authority (STA), the City of Fairfield, the City of Suisun City, the City of Vacaville and Solano County. The Concept Plan provided a comprehensive, innovative, and coordinated strategy for developing a multi-modal corridor; linking land use and transportation to support the use of alternative travel modes, and protecting existing and future residential neighborhoods. The 12-mile Jepson Parkway project is an I-80 Reliever Route that will improve intra-county mobility for Solano County residents. The project upgrades a series of narrow local roads to provide a north-south travel route for residents as an alternative to I-80. The plan proposes a continuous four-lane roadway from the State Route 12 / Walters Road intersection in Suisun City to the I-80 / Leisure Town Road interchange in Vacaville. The project also includes safety improvements, such as the provision for medians, traffic signals, shoulders, and separate bike lanes. The Jepson Parkway project is divided into 10 segments for design and construction purposes. Five (5) construction projects within the Jepson Parkway project have been completed: the extension of Leisure Town Road from Alamo to Vanden; the relocation of the Vanden/Peabody intersection; improvements to Leisure Town Road bridges; the Walters Road Widening (Suisun City); and the I-80/Leisure Town Road Interchange (Vacaville).

The remaining segments of the Jepson Parkway Project are obtaining environmental clearance as one project. Since 2002, STA has been working to prepare alignment plans for the four Environmental Impact Report/Environmental Impact Statement (EIR/EIS) alternatives and to complete a range of environmental studies. The overall estimated construction cost of the remaining segments is \$125 million.

Discussion:

The EIR/EIS process has been exhaustive due to the need to study a wide range of alternatives and the proximity of environmentally sensitive habitats within the project area. For example, a segment of one of the alternatives is the Walter Road Extension. The new roadway is proposed to be constructed within the City of Fairfield, through an area of seasonal wetlands, and a vernal pool with associated federally-listed species habitat. Additionally, the City of Fairfield is engaged in a Specific Plan process for the area surrounding the proposed Vacaville-Fairfield train station along the Capitol Corridor. The Specific Plan is examining alternative land use and circulation schemes, including possibilities for the alignment of Jepson Parkway through this stretch of the corridor.

Concurrently, under the auspices of the Solano County Water Agency, a Habitat Conservation Plan (HCP), covering nearly 80 special-status species, is being prepared to address federal Endangered Species Act (ESA). The Jepson Parkway Corridor traverses an area known to have occurrences of sensitive species, such as the Contra Costa goldfields, and other sensitive habitats, including vernal pools.

Due to the complexity of the environmental document and the required approvals from regulatory agencies, the project management needs have shifted, requiring a specialized set of skills and experiences in order to complete the document and gain the necessary agency approvals. STA hired Susan Chang, PBS&J, in September 2006 to manage the project.

In February 2007, the STA Board approved a new lead consultant team be brought on-board to complete the PA & ED (Project Approval & Environmental Document). PBS&J is the lead consultant for the delivery of the EIR/EIS. A draft document is currently being reviewed by Caltrans and local agencies.

PBS&J has evaluated environmental and other key issues that have stalled the project, and had assumed that adequate engineering work to support the DEIS/DEIR was completed to date. However, it has been determined that additional engineering work is needed to support the release of the DEIS/DEIR. Primarily this includes corridor mapping and surveying to be used for the basis of the cost estimate update. To complete this work, the additional mapping and surveying is estimated to be \$250,000 and the engineering work to update the project and the costs for each alternative is estimated to be \$200,000.

To complete this work, a contract amendment will be required. PBS&J will require a contract amendment of \$450,000. Approval of this contract amendment will enable completion of the DEIS/DEIR and release in July/August 2007 to remain on schedule. Approval of the document is scheduled for May 2008.

The STA is working with Solano County, the City of Fairfield and City of Vacaville to consider if a Request for Proposal should be issued for the detailed preliminary engineering work that could lead to final design for the preferred alternative and priority segment.

Fiscal Impact:

The contract amendment will be funded with approximately \$450,000 from FY 2007-08 2006 State Transportation Improvement Program (STIP) Augmentation funds that were programmed for the project.

Recommendation:

Authorize the Executive Director to amend the contract with PBS&J for \$450,000 for the additional engineering work required to support updated needs for the environmental document and to provide updated project cost estimates.

Attachment:

- A. PBS&J Scope of Work (to be provided under separate cover).



DATE: June 4, 2007
TO: STA Board
FROM: Elizabeth Richards, Director of Transit and Rideshare Services
RE: Contract Amendment No. 8 for Transit and Funding Consultant -
Nancy Whelan Consulting

Background:

In July 2001, the STA Board selected Nancy Whelan, of Nancy Whelan Consulting (NWC), to serve as a Transit and Funding Consultant. Several contract amendments extended NWC's contract through June 30, 2007. NWC has continued to provide a high level of expertise and is successfully achieving the specific tasks outlined in the scope of work. Specifically, in the past year NWC has provided invaluable expertise and support to the intercity transit funding agreement effort as well as on other financing and fund management issues.

There continues to be a need for transit finance support as well as other transportation fund management support in the Projects section. NWC services scope of work has been modified to focus on needed support services in Fiscal Year (FY) 2007-08 (Attachment A).

Discussion:

NWC continues to serve multiple roles offering transit finance and general finance assistance to the STA. NWC has provided critical support in the development of the first and second Intercity Transit Funding agreements. This support will be needed to work on an upcoming multi-year Intercity Transit Funding agreement.

NWC has done an outstanding job in performing transit finance and other fund management tasks. These include ensuring deadlines are met and funding applications are in compliance. These tasks are vital functions that the STA needs to continue to perform. Attached is an updated scope of work to reflect NWC's anticipated work activity on behalf of the STA. Staff is recommending this contract amendment be extended until June 30, 2008 for a not to exceed amount of \$74,500.

Fiscal Impact:

The fiscal impact for the contract is \$74,500 and will be covered through a combination of State Transit Assistance Funds (STAF) and Projects funds already included in the STA's FY 2007-08 budget.

Recommendation:

Authorize the Executive Director to extend the consultant contract with Nancy Whelan Consulting for Transit Funding and Financial/Accounting Consultant Services until June 30, 2008 for an amount not to exceed \$74,500.

Attachment:

A. Scope of Work

NWC SCOPE OF SERVICES**July 1, 2007 – June 30, 2008****Intercity Transit Funding Agreement**

- Assist in gathering data needed (e.g., population by jurisdiction, RM 2 subsidies) for FY 08-09 Intercity Transit Funding Agreement.
- Review cost allocation models from transit operators and include pertinent data in cost sharing model for FY 08-09.
- Update cost sharing model.
- Draft funding agreement terms and conditions.
- Assist Intercity Transit Funding Group in analyzing performance of routes and in planning service changes as needed.

Solano Paratransit

- Update data for Solano Paratransit funding formula, and recalculate subsidy shares.
- Assist staff in analyzing monthly paratransit data and budget.
- Assist in researching and analyzing various models for service delivery.

TDA and STAF

- Provide support to staff as needed to determine TDA and STAF claims for the county.
- Monitor claims for consistency with TDA matrix and funding agreements.

Transit Consolidation Study

- Assist in analyzing financial impacts of consolidation recommendations.
- Research financial models and impacts of different uses of transit revenue under different structures.
- Assist staff in data collection and analysis as needed.

Project Management Assistance

- Assist staff in monitoring Federal and State funding guidelines to ensure timely use of funds and overall project compliance for STA and Solano County projects. Perform programming amendments, obligation requests, fund swaps, reporting requirements and close-out documents for the STA and other Solano County agencies.
- Assist staff in preparing and coordinating applications for new Federal, State, regional and local fund programs.
- Monitor and update project information in the Transportation Improvement Program using MTC's WebFMS system.
- Prepare the FY 2007-08 Disadvantaged Business Enterprise (DBE) program and assist agency in maintaining its DBE compliance.
- Assist in the development of the Solano Project Delivery Working Group (Solano PDWG) and all its products as listed in the 2007 Work Plan: Project Delivery Guidance Document; Project Monitoring Database; Programming Criteria and Guidelines.



DATE: June 4, 2007
TO: STA Board
FROM: Elizabeth Richards, Director of Transit and Rideshare Services
RE: Contract Amendment No. 1 for Transit Project Management Consultant -
John Harris

Background:

John Harris has extensive experience in the field of transit. He worked for many years at the Contra Costa County Transit Agency (CCCTA) and Vallejo Transit from which he retired. Having held positions as a transit agency Finance Officer and Transit Superintendent, he brings hands-on transit management knowledge in the Bay Area and Solano County.

In Fiscal Year (FY) 2006-07, John Harris was retained by the STA to assist with the project management of the Transit Consolidation study that was initiated in early 2007. The contract was for \$20,000 with a term through December 2007.

John Harris has been providing critical Project Management oversight on the Transit Consolidation Study. This complex study has been moving along at a fairly quick pace that has been in large part possible due to John's high level of project management service.

Discussion:

There continues to be a need for project management of the Transit Consolidation Study, as the study will continue into FY 2007-08. There are additional areas of transit management support that can be improved and maintained with John Harris assistance. These include establishing transit management oversight procedures for the various services that the STA manages including Rt. 30, Rt. 90, and Solano Paratransit. These are included in the scope of work for John Harris (Attachment A).

Staff is recommending this contract be amended to extend until June 30, 2008 for a not-to-exceed amount of \$35,000.

Fiscal Impact:

The fiscal impact for the contract is \$35,000 and will be covered by State Transit Assistance Funds (STAF) already included in the STA's FY 2007-08 budget.

Recommendation:

Authorize the Executive Director to extend the consultant contract with John Harris for Transit Project Management until June 30, 2008 for an amount not to exceed \$35,000.

Attachment:

- A. Scope of Work

JOHN HARRIS SCOPE OF SERVICES

July 1, 2007 – June 30, 2008

1. Project Management of Countywide Transit Consolidation Study
 - a. Consolidation Study consultant selection and contract oversight
 - b. Primary project management and liaison with consultant and STA staff
 - c. Ensure project stays on budget and on schedule
 - d. Coordinate with transit and other external staff

2. Develop and implement performance monitoring strategies and tools for Solano Transportation Authority contract transit services:
 - a. Solano Paratransit
 - b. Rt. 30
 - c. Rt. 90

3. Other transit projects as needed and agreed to between STA and CONSULTANT.



DATE: June 4, 2007
TO: STA Board
FROM: Elizabeth Richards, Director of Transit and Rideshare Services
RE: Countywide Transit Finance Assessment Study

Background:

In Fiscal Year (FY) 2005-06, the Solano Transportation Authority (STA) led an effort to develop a consistent methodology for cost-sharing of Solano County intercity transit routes. All Solano County intercity transit services are operated by just a few local jurisdictions, yet all local jurisdictions contribute Transportation Development Act (TDA) funds to at least one intercity route. The Intercity Transit Funding (ITF) Working Group was formed by representatives from each Solano County city and the County of Solano to work on this multi-jurisdictional project.

The original purpose of the ITF Working Group was to develop a uniform methodology for shared funding of Intercity Transit Services. This was complicated due to the issue of overall rising costs and potential service changes. To maintain the ITF Working Group's focus, three principles were developed and approved by the STA Board. After many months of work to determine intercity route costs, revenues, ridership, service changes, cost-sharing options and more, a comprehensive Intercity Transit Agreement was reached for one year. In June 2006, the STA Board approved an Intercity Transit Funding Agreement for FY 2006-07.

The three principles approved by the STA Board include the long-term cost-sharing needs to be addressed in FY 2006-07. To secure a longer-term agreement, additional data needed to be collected to address several concerns that came up during the development of the first Intercity Transit Funding Agreement.

The two primary pieces of data that needed to be collected were ridership and financial. The financial study to be completed was a countywide Transit Finance Assessment Study. Throughout the development of the FY 2006-07 Intercity Transit Funding Agreement, there were a number of issues raised related to costs of routes:

1. How costs are allocated among routes;
2. How costs are allocated between local vs. intercity routes;
3. How are overhead rates applied; and
4. What is included and are they reasonably consistent?

The purpose of this study was to provide a third-party review of these and other financial issues to increase the level of understanding and confidence of costs among intercity transit funding partners. Completing this study was critical so that the results would be available for application in the development of the cost-sharing methodology for FY 2007-08 and beyond.

In July 2006, the STA Board authorized the release of a Request for Proposal and authorized the selection of a consultant. Robert Kuo Consultants was selected and a kick-off meeting was held in the October 2007. This consultant team spent several months gathering information from transit operators and comparing data. Several drafts of the report have been prepared and circulated to transit staff for comment. The Executive Summary of the report, inclusive of findings and recommendations, is attached (Attachment A).

The Transit Consortium reviewed the study and there was general consensus with the key findings of this analysis and report. The key findings are being incorporated into the FY 2007-08 ITF agreement process.

Robert Kuo Consultants presented the report at the April Transit Consortium meeting and STA staff presented it at the April TAC meeting. Both committees recommended approval of the recommendations being presented to the STA Board.

Discussion:

Robert Kuo Consultants presented this item for discussion at the May STA Board meeting as part of the Transit Workshop. At this time, this study is being presented as an action item.

Fiscal Impact:

This study has been funded with \$59,825 in State Transit Assistance Funds (STAF) provided by the STA and stayed within budget.

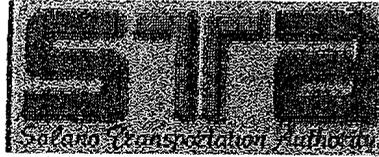
Recommendation:

Approve the following:

1. The Transit Finance Assessment Study; and
2. Authorize the Executive Director to work with the Intercity Transit Funding Working Group to develop policies pertaining to overhead and administration costs to be funded through the Intercity Transit Funding Agreement.

Attachment:

- A. Executive Summary of Transit Finance Assessment Study



**TRANSIT FINANCE ASSESSMENT:
INTERCITY TRANSIT ROUTES
DRAFT EXECUTIVE SUMMARY**

PREPARED BY

**ROBERT KUO CONSULTING, LLC
Prime Consultant**

**FRED CLARKE
Subconsultant**

**SHANNON GAFFNEY
Subconsultant**

April 18, 2007

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EXECUTIVE SUMMARY

Background on Intercity Routes

A previous study conducted by the Solano Transportation Authority (STA) identified eight intercity bus routes in Solano County (i.e. routes providing service between two or more cities in Solano County), some of which were subsidized by more than one jurisdiction. The routes and jurisdictions are summarized in the table below.

Intercity Routes, Intercity Operators and Jurisdictions Contributing to Route Subsidies

Operator	Route	Benicia	Dixon	Fairfield	Rio Vista	Suisun City	Vacaville	Vallejo	County
Fairfield	20			X			X		X
Fairfield	30		X	X			X		X
Fairfield	40	X		X			X		X
Fairfield [1]	90			X		X			X
Rio Vista	50			X	X	X			X
Benicia	70/75	X						X	X
Vallejo	85			X				X	X
Vallejo [2]	91			X				X	X

[1] Operations of Route 90 transferred from Vallejo to Fairfield/Suisun Transit on October 1, 2006

[2] Operations of Route 91 ceased on October 1, 2006.

The cost-sharing methodologies for these routes varied. Subsidy-sharing arrangements were incorporated into agreements among the participants covering six of these routes, some of which were documented, and others not.

Project Background

During Fiscal Year (FY) 2006, the STA led an initiative to develop a cost-sharing methodology for intercity transit routes. An Intercity Transit Funding Working Group was formed by representatives from each city and the County to develop this cost-sharing methodology. After spending several months obtaining data on intercity route costs, revenue, ridership and service changes, and the development of cost-sharing options, an Intercity Transit Funding Agreement was reached for one year, covering FY2006-07, along with a set of Guiding Principles. The model that was used by each operator is referred to as the Three Variable Cost Model.

However, this process raised a number of questions. In order to address these open questions, as well as other financial issues, the STA solicited the services of a financial consultant to validate cost inputs, address issues related to overhead and other costs, and establish a mechanism to ensure that cost model is used consistently in the future. An RFP was issued, and on October 30, 2006, the team of Robert Kuo Consulting, LLC, Fred Clarke and Shannon Gaffney Consulting (“Consulting Team”) were hired by the STA to undertake this assignment. The Consulting Team undertook a cost and revenue validation review and a consistency review in order to accomplish

the goals of the engagement. Through extensive document review, and through meetings with key operator staff and STA staff, the team prepared the following findings and recommendations.

Summary of Key Findings

What follows are highlights of the key findings, most of which pertain to the FY2007 revenue and cost estimates used by the four operators in their Intercity Cost Allocation models.

1. The estimation methods and data used by operators were not always consistent. In addition, how the costs are apportioned within the cost allocation model was not always consistent

- Different “Baselines” (i.e. time periods for financial data, and assumptions regarding inflation) were used by the operators in developing the FY2007 estimates. As a result, the cost estimates for FY2007 were not developed in an “apples to apples” manner.
- In addition, the same costs were categorized differently by different operators, and implemented differently in the cost allocation model, also making it difficult to conduct an “apples to apples” comparison.
- Based on the structure of their contracts with the companies that are providing transit service, two operators include contractor fixed fees in their cost models, while two others do not (although one of the latter two does pay “support costs” incurred by its contractor). The two operators that include these fees allocated them differently and included different types of costs. For example, one included the costs associated with paratransit, while the other only costs associated with direct bus service.

2. The types of overhead costs included in the cost allocation model varied widely, although they fell into two general types, administration and City indirect.

- Although overhead costs (i.e. costs incurred by other City departments in support of the jurisdiction’s transit operation) are difficult to categorize and compare due to differences amongst the operators’ jurisdictions, it is clear that the types of overhead costs included by operators varied widely. For example:
 - At the simplest end of the spectrum, one operator included only a portion of the salaries and benefits associated with certain members of the City’s Finance staff, who supported the transit operation.
 - At the other end of the spectrum, another operator included a portion of the costs associated with the full range of City departments providing support to the transit system, from the City Council and City Manager to the City’s Human Resources and City Finance departments, based on the City’s Federal indirect cost allocation plan (known as its “A-87 plan”).

- Facilities costs were categorized differently by the operators, and may not have been treated consistently. For example, one operator called out facilities costs separately, while another operator included them as in its transit administration costs.

Recommendations

The recommendations below represent the full recommendations made by the Consultant Team.

1. Create a Roadmap for Developing FY2008 Baseline: The operators and the STA should agree upon a consistent set of parameters for use in developing the next fiscal year's estimates, so that all operators are using the same starting place for FY2008 cost and revenue estimations. These parameters should include:
 - Source(s) of data for "baseline" development (e.g. prior year actuals plus adjustments, proposed annual budget, assuming that adopted budgets are not available in time for completion of the cost models, etc).
 - Defined day Counts: weekday, Saturday, and Sunday/Holiday.
 - Definition of Revenue Miles.
 - Definition of Revenue Hours.
 - Definition of Peak Vehicles.
 - Whether Contractor Fixed Fees are unbundled by mode.

2. Come to Consensus on How to Include Overhead: Overhead is included by all operators, but in different ways. Further, the burden of overhead varies significantly amongst the operators. The operators should come to agreement about how to address overhead as a part of developing their Roadmap in Recommendation 1. Two possible approaches are:

Option 1: Status quo, but with greater clarity about what overhead costs are included.

Option 2: Remove indirect costs from the models and instead assign an agreed upon percentage of the overall cost of direct route service to the model, above and beyond the costs, to overhead. This would be a "not to exceed" amount.

Either approach has significant policy and financial implications for the operators. We recommend that STA and its operators proceed with Option 2, because it is simple to implement and check.

3. Documentation for an "Audit Trail": In order to facilitate any future consistency and validation reviews, each operator should be asked to develop a set of work papers that can be

used to trace each of its calculations and data sources, and should exclude non-fixed route bus modal costs and revenues, such as paratransit, from the model. The operators would share this documentation with the STA and retain copies as supporting documentation for their final cost models. Such an audit trail also eases in transitions if there is change in operator staff, or if routes are transferred from one operator to another. In addition, an “exceptions” list should be developed that details any time an operator deviates from the roadmap developed in Recommendation 1, and explains why.

4. STA Quality Review: In order to improve accuracy during the development of the next year’s cost model by the operators, the STA should assist the operators with the quality review and verification of the models. We recommend that the STA create the model for operators to use by identifying how costs should be characterized in the Three Variable Model, based on the roadmap developed in response to Recommendation 1. The STA should then spot-check the accuracy and consistency of data input by operators.



DATE: June 4, 2007
TO: STA Board
FROM: Elizabeth Richards, Director of Transit and Rideshare Services
RE: Countywide Transit Ridership Study

Background:

In Fiscal Year (FY) 2005-06, the Solano Transportation Authority (STA) led an effort to develop a consistent methodology for cost-sharing of Solano County intercity transit routes. All Solano County intercity transit services are operated by just a few local jurisdictions, yet all local jurisdictions contribute Transportation Development Act (TDA) funds to at least one intercity route. The Intercity Transit Funding (ITF) Working Group was formed by representatives from each Solano County city and the County of Solano to work on this multi-jurisdictional project.

The original purpose of the ITF Working Group was to develop a uniform methodology for shared funding of Intercity Transit Services. This was complicated due to the issue of overall rising costs and potential service changes. To maintain the ITF Working Group's focus, three principles were developed and approved by the STA Board. After many months of work to determine intercity route costs, revenues, ridership, service changes, cost-sharing options and more, a comprehensive Intercity Transit Agreement was reached for one year. In June 2006, the STA Board approved an Intercity Transit Funding Agreement for FY 2006-07.

The Intercity Transit Funding Agreement was secured for only one year. Of the three principles approved by the STA Board, the long-term cost-sharing needs to be addressed in FY 2006-07. To secure a longer-term agreement, additional data was requested to be collected to address several concerns that came up during the development of the first Intercity Transit Funding Agreement.

The two critical pieces of data that needed to be collected were ridership and financial. Ridership data was to be collected on at least two levels. All routes (local and intercity) needed to have comprehensive stop-by-stop ridership counts (on/off) collected at the same time. This data would capture a complete picture of where the ridership is and how it compares across local and intercity routes (including the Baylink Ferry) and systems. Route level passenger performance, actual boardings by jurisdiction and relative boardings by jurisdiction can be determined. In addition, an on-board survey was needed to collect passenger residence, ultimate destination, access to transit data, and other information.

The ridership data would offer more information that could potentially be used for cost-sharing factors in a long-term intercity cost-sharing methodology. The target timeframe

to collect this data was October/early November 2006. Collection of the data at this time would provide an opportunity for ridership to settle after several fare and service changes that were implemented throughout the county. This also provided time to compile the data early enough in the fiscal year so that there would be an opportunity to use it for the development of a new intercity transit route cost-sharing methodology.

A Request for Proposal (RFP) was issued and Quantum Market Research (QMR) was selected by an interview panel that included several Solano transit operators. STA staff and QMR worked very quickly to finalize the on-board survey (see Attachment A) and gather critical transit schedule data so that QMR could begin surveying in mid-October to ensure adequate time to complete the field counts before Thanksgiving when transit ridership typically declines.

Given the size of this survey effort and that this is the first time an endeavor like this was attempted in Solano, priorities for this survey effort were established. Getting out of the field before Thanksgiving was critical. To support the Intercity Transit Funding Agreement effort, surveying intercity routes was the first priority and 100% sampling was the goal. 100% surveying of all local systems was the ideal, but Fairfield/Suisun Transit and Vacaville City Coach local routes were a lower priority if time and resources were not available within the survey time period. In preparation for the Short Range Transit Plan (SRTP), Fairfield/Suisun Transit was conducting a similar on-board survey and on/off counts in September 2006 just a month prior. As part of a systemwide analysis, Vacaville City Coach was conducting similar surveying on their local routes for several months in the Fall of 2006.

The surveying was also being conducted during a period of recent fare and service changes. Benicia Breeze implemented fare and service changes July 1, 2006. Vallejo Transit increased fares September 1, 2006. Fairfield-Suisun Transit not only increased fares October 1, 2006, but also began operating Rt. 90 which had been previously operated by Vallejo Transit.

In total, 44 local and intercity bus routes and the Baylink Ferry were surveyed during a five-week period between October 17th and November 19th 2006. (see Attachment B for survey schedule). About 5,500 on-board surveys were completed. At the same time, nearly 20,000 stop-by-stop on/off passenger counts were taken on all of these routes as well.

A series of narrative reports have been prepared summarizing the on-board survey. These are grouped by transit operator and summarized by local and intercity services. For Vallejo, there is also a report for the Baylink Ferry/Bus service. These are enclosed.

In addition, passenger on/off counts were taken for all the routes to represent a complete weekday, Saturday and Sunday. See Attachment C for a summary of the routes surveyed and their ridership data. The details on the on/off counts by stop and trip were summarized in Excel worksheets that are on a CD included in the narrative report. The on/off data offers information on what stops and segments of the routes are the most active with boardings and alightings, overall ridership, and how many passengers are on-board at any given time. This data can be used to identify how ridership varies by time of day and day of week.

The key data of interest relative to the Intercity Transit Funding agreement is the riders' residence by route. In the FY 2006-07 ITF agreement, this data was not available and boardings by stop and jurisdictions' population were used as approximations for the usage element of the formula.

For FY 2007-08, a variety of formulas have been discussed and considered, but they all use riders' residence by route as a key factor. This varies from last year in that although a route may not stop in a given jurisdiction, individuals may drive (or transfer from another bus) to the bus stop where they actually board. Riders' residence is a direct tie to jurisdictions contributing their portion of the usage by their jurisdictions' residents.

The on-board survey offered all Solano cities, Solano unincorporated area, Napa County, and Other County as check-off options. A summary of riders' residence by route is attached (Attachment D). For some routes there was a somewhat surprisingly large percentage of residents from counties other than Napa, such as Rt. 80 with nearly 20%.

In general, the survey found transit services are an integral mobility option for many Solano residents. Among services there is varying needs for transit. For many riders who are low income, transit is a key component of everyday life transporting them to jobs, school and other locations. For long-distance commuters, using transit is a daily choice they have selected. The reports offer a wealth of information about the variety of transit services and riders in Solano County.

These reports were reviewed by Solano transit staff and no comments or requests for modifications received. At the April Intercity Transit Consortium meeting QMR presented the results and responded to questions. The item was also presented at the Technical Advisory Committee (TAC) by STA staff.

Discussion:

This item was presented for discussion at the May 2007 STA Board meeting as part of the Transit Workshop. At this time, the item is being presented for action to receive and file the reports.

Fiscal Impact:

This study was funded with the State Transit Assistance Funds (STAF) and stayed within budget.

Recommendation:

Receive and file.

Attachments:

- A. On-board survey instrument
- B. Summary of routes surveyed and average daily ridership
- C. Schedule of survey days by route
- D. Summary of rider residence by intercity route

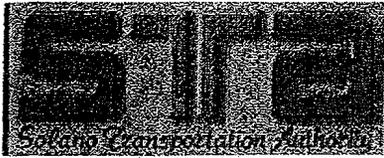
Note:

Copies of the Countywide Transit Ridership Study were provided to the Boardmembers at their May 2007 meeting. For copies of the Countywide Transit Ridership Study reports, please contact the STA at (707) 424-6075.

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2006 ON BOARD TRANSIT SURVEY

ATTACHMENT A



The Solano Transportation Authority and your local transit operator need you to improve transit service by answering the questions below and returning this form before you get off the bus. **All responses are CONFIDENTIAL.** Please fill out form only once per day.

Starting

1. Is your trip today part of a round trip on this bus/ferry line?

- Yes No Don't Know

2. Where are you coming from?

- Home Shopping/errands
 Work Sports/social/recreation
 School Other (Specify) _____
 Medical Appointment _____

3. What is the location of that place?

(Specify street address/name or landmark)

Street No. Street Name

Nearest Cross Street

City Zip

4. How did you get to the stop for this bus/ferry?

- Transferred from another bus. Route number? _____
 Transit Operator? Benicia Breeze
 Fairfield Suisun Transit
 Rio Vista Delta Breeze
 Vacaville City Coach
 Vallejo Transit
 Other (Name: _____)
- Transferred from BART _____
- Transferred from Capitol Corridor/AMTRAK/RT _____
- Transferred from Ferry _____
- Walked (How many minutes? _____)
- Car as driver (How many miles? _____)
- Car as passenger (How many miles? _____)
- Rode bicycle (How many miles? _____)
- Other (Please describe _____)

5. Where did you board this bus/ferry?

(Specify street address/name or landmark)

Street No. Street Name

Nearest Cross Street

City Zip

Ending

6. Where are you going to now?

- Home Shopping/errands
 Work Sports/social/recreation
 School Other (Specify) _____
 Medical Appointment _____

7. What is the location of that place?

(Specify street address/name or landmark)

Street No. Street Name

Nearest Cross Street

City Zip

8. How will you get from this bus/ferry to your destination?

- Transferred to another bus. Route number? _____
 Transit Operator? Benicia Breeze
 Fairfield Suisun Transit
 Rio Vista Delta Breeze
 Vacaville City Coach
 Vallejo Transit
 Other (Name: _____)
- Transferred to BART _____
- Transfer to Capitol Corridor/AMTRAK/RT _____
- Transfer to Ferry _____
- Walk (How many minutes? _____)
- Car as driver (How many miles? _____)
- Car as passenger (How many miles? _____)
- Ride bicycle (How many miles? _____)
- Other (Please describe _____)

9. Where will you leave this bus/ferry?

(Specify street address/name or landmark)

Street No. Street Name

Nearest Cross Street

City Zip

10. What is the CITY YOU LIVE IN?

- Benicia Dixon
 Fairfield Suisun City
 Rio Vista Vallejo
 Vacaville Unincorporated Solano County
 Napa County Elsewhere outside Solano County



11. How often do you ride this bus/ferry line?
(Choose ONE)

- 5-7 days/week Once a month or less
 3-4 days/week First time riding
 1-2 days/week (Skip Question 12)

12. How long have you been riding this bus/ferry line?

- Less than 6 months 3 to 5 years
 6 to 12 months 6 to 9 years
 1 to 2 years 10 or more years

13. How would you have made this trip if you couldn't ride the bus/ferry?

- Would not have made this trip Walk
 Drive alone Taxi
 Get a ride Train
 Casual Carpool Bike
 Carpool/Vanpool
 Other _____

14. How many cars or other vehicles are available for use by all the people in your home?

- 0 Cars 1 Car 2 cars 3 or more cars

15. Did you have a car that you could have used today instead of the bus/ferry?

- Yes No Yes, but with inconvenience to others

16. How did you pay to use THIS bus/ferry?
(Please select ONE from each column)

Payment Method	Fare Type
<input type="checkbox"/> Transfer	<input type="checkbox"/> Adult
<input type="checkbox"/> Cash	<input type="checkbox"/> Senior/Disabled
<input type="checkbox"/> Multi Ride/Punch Pass	<input type="checkbox"/> Student
<input type="checkbox"/> Monthly Pass	
<input type="checkbox"/> Other (Specify)	

17. What changes, if any, would you like to see to THIS LINE? (Select one or more)

- No Changes
 More frequent service
 Earlier morning service (Begin when? _____)
 Later evening service (Until when? _____)
 More Saturday service
 _____ Frequency Extended Service
 Sunday service
 _____ Frequency Extended Service
 Easier transfers between routes
 Better on-time performance
 Service to _____
 Other: _____

18. Please rate the service on this bus/ferry line on each of the following:

	Excellent	Good	Fair	Poor	No Opinion
a. On-time performance	<input type="checkbox"/>				
b. Frequency of service	<input type="checkbox"/>				
c. Driver courtesy	<input type="checkbox"/>				
d. Rider information	<input type="checkbox"/>				
e. Cleanliness of vehicles	<input type="checkbox"/>				
f. Safety/security	<input type="checkbox"/>				
g. Ease of transfers	<input type="checkbox"/>				
h. Availability of Intercity Connections	<input type="checkbox"/>				
i. System easy to understand	<input type="checkbox"/>				
j. Fares (Cost)	<input type="checkbox"/>				
k. Overall service	<input type="checkbox"/>				

19. How would you like to receive transit information?
(Select one or more.)

- Newsletter Mail
 Information at stops Brochure
 Notice on bus/ferry Transit Website
 Email (Address: _____)
 Newspaper (which paper? _____)
 Radio (which station? _____)
 Other (Please explain _____)

Tell Us a Little About Yourself

20. Are you: Male Female

21. Do you consider yourself:

- White/Caucasian
 Spanish/Hispanic/Latino
 Black/African American
 South Asian
 East Asian
 American Indian or Alaskan Native
 Native Hawaiian or other Pacific Islander
 Other: _____

22. How old are you?

- 10 or younger 25-34
 11-13 35-49
 14-17 50-64
 18-24 65 and older

23. What is your employment status?

- Fulltime Student
 Part Time Homemaker
 Retired Unemployed

24. How many people are in your household, including yourself? _____

25. What is the total yearly income of all the people in your home? (Please choose ONE category)

- Under \$14,999 \$60 - \$99,999
 \$15 - \$24,999 \$100 - \$150,000
 \$25 - \$34,999 Over \$150,000
 \$35 - \$44,999 Don't Know
 \$45 - \$59,999

26. Are there any other comments you would like to add about the service on this bus/ferry line?

Thank you for your participation!!

Solano Transit Ridership Survey
Summary of Routes Surveyed and Average Daily Ridership

On/off Ride Counts
Oct/Nov 2006

Operator	Route	Direction	Counts			Percent Trips Counted			Counts Standardized		
			Wkday	Sat	Sun	Wkdy	Sat	Sun	Wkdy	Sat	Sun
Benicia Breeze	19	RT	7			1.00			7		
BB	21	RT	20			0.70			29		
BB	22	RT	7			0.90			8		
BB	23	EB	3			1.00			3		
	23	WB	0			1.00			0		
BB	75	EB	178	104		0.74	0.91		241	114	
	75	WB	174	65		0.85	0.80		205	81	
Fairfield/Suisun Transit	1A	RT	147	18		0.46	0.19		320	96	
FST	1B	RT	180	49		0.77	0.60		234	98	
FST	2	EB	219	124		0.92	0.44		238	282	
		WB	183	56		0.60	0.56		272	100	
FST	3A	RT	132	23		1.00	0.50		132	46	
FST	3B	RT	94	23		0.80	0.60		118	46	
FST	4	RT	124	ND		0.88	ND		141	ND	
FST	5	RT	240	64		0.96	0.89		250	72	
FST	6	EB	213	67		0.84	0.89		254	75	
		WB	197	28		0.68	0.89		290	31	
FST	7	WB	186	37		1.00	1.00		186	37	
		EB	148	25		0.85	0.75		174	33	
FST	20	RT	185	51		1.00	0.88		185	58	
FST	30	EB	112			1.00			112		
		WB	73			1.00			73		
FST	40	WB	117			1.00			117		
		EB	95			1.00			95		
FST	90	EB	450			1.00			450		
		WB	227			0.77			295		
Rio Vista Delta Breeze	50	EB	0			1.00			0		
RVDB	50	WB	0			1.00			0		
RVDB	51	EB	12			1.00			12		
RVDB	51	WB	6			1.00			6		
RVDB	52	EB	0			1.00			0		
RVDB	52	WB	0			1.00			0		

71

ATTACHMENT B

Operator	Route	Direction	Counts			Percent Trips Counted			Counts Standardized		
			Wkday	Sat	Sun	Wkdy	Sat	Sun	Wkdy	Sat	Sun
Vacaville City Coach	1	RT	31	ND	ND	1.00	ND	ND	31	ND	ND
VVCC	2A	RT	27	ND	ND	1.00	ND	ND	27	ND	ND
VVCC	2B	RT	26	ND	ND	1.00	ND	ND	26	ND	ND
VVCC	4	RT	47	ND	ND	1.00	ND	ND	47	ND	ND
VVCC	5	RT	295	66	ND	0.96	0.56	ND	307	118	ND
VVCC	6B	RT	96	ND	ND	1.00	ND	ND	96	ND	ND
VVCC	6	RT	96	ND	ND	1.00	ND	ND	96	ND	ND
VVCC	7	RT	39	ND	ND	1.00	ND	ND	39	ND	ND
VVCC	8	RT	75	ND	ND	1.00	ND	ND	75	ND	ND
Vallejo Transit	1	RT	1012	706	356	0.97	1.00	0.76	1043	706	468
VT	2	RT	641	275	206	0.85	1.00	1.00	754	275	206
VT	3	RT	192	57	48	0.94	0.71	0.80	204	80	60
VT	4	RT	212	91	36	1.00	0.88	0.67	212	103	54
VT	5	RT	406	252	207	0.97	0.91	0.91	419	277	227
VT	6	RT	393	145	58	0.97	1.00	0.90	405	145	64
VT	7	RT	576	73	n/a	0.83	0.46	n/a	694	159	n/a
VT	8	RT	197	103	n/a	0.82	0.92	n/a	240	112	n/a
VT	9	RT	273	189	113	0.73	0.94	0.94	374	201	120
VT	80	WB	724	301	458	0.88	0.83	0.97	823	363	472
VT	80	EB	621	138	112	0.91	0.70	0.74	682	197	161
VT	85	RT	509	247	82	1.00	1.00	1.00	509	247	82
VT	92	WB	13	ND	ND	1.00	0.00	0.00	13	ND	ND
VT	92	EB	11	ND	ND	1.00	0.00	0.00	11	ND	ND
VT	200	WB	174	32	17	1.00	1.00	1.00	174	32	17
VT	200	EB	185	33	16	1.00	1.00	1.00	185	33	16
VT	Ferry	WB	1102	598	510	1.00	1.00	1.00	1102	598	510
VT	Ferry	EB	1046	487	363	1.00	1.00	1.00	1046	487	363
TOTAL			19,837	12,728	4,527	2,582					

V. 041707b

ND= No data collected

72

Solano Transportation Authority
 Ridership Study
 Actual Survey Schedule

October 2006

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
						1
2	3	4	5	6	7	8
9 Columbus Day	10	11	12	13	14	15
16	17 BB 21, 22, 75	18 BB 21, 22, 75	19 BB 19, 75	20 BB 19	21 BB 75	22
23	24 VT 80	25 VT 80	26 VT 80	27	28 BB 75 VT 80	29 VT 80
30 VT 9	31 Halloween VT 1, 2, 4, 7, 8, 9, 80					

November 2006

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
		1 VT 1, 2, 5, 7, 8, 85	2 VT 1, 2, 5, 6, 7, 8, 85	3 VT 3, 5, 6, 8, 85	4 VT 1, 2, 4, 5, 6, 8, 9, 85	5 VT 1, 2, 4, 6, 85
6 FT 5, 20, 40 VV 5	7 FT 1A, 1B, 2, 3A, 4, 5, 7, 40, 90 VT 92 VV 6, 7, 8	8 FT 2, 5, 6, 7, 40, 90 VT 92, 200, Ferry VV 1, 2A, 2B, 4	9 FT 2, 3A, 3B, 5, 6, 20, 30, 40, 90 VT 92	10 FT 1B, 3A, 3B, 4, 6, 40	11 Veteran's Day FT 1A, 1B, 2, 3A, 3B, 5, 6, 7, 20 VT 3, 85, 200, Ferry VV 5	12 VT 1, 3, 5, 9, 80, 85, 200, Ferry
13 RV 51	14 FT 30 RV 50, 52 VT 80, 92	15 FT 90 VT 7, 80, 85	16 BB 75 FT 90 RV 51 VV 6B VT 7, 8, 80, 85	17 BB 75 VT 1, 2, 3, 6, 8	18 FT 2, 7 VV 1, 2A, 2B, 4, 6, 7, 8 VT 1, 2, 3, 5, 7, 9	19 VT 1, 5, 9, 80
20	21	22	23	24 Thanksgiving	25	26
27	28	29	30			

Please note: Benicia Breeze Line 23 was completed on January 10, 2007.

**Solano Express Intercity Routes
Ridership by Jurisdictions of Residence**

	Benicia Breeze Route 75		Fairfield/Suisun Transit Route 20		Fairfield/Suisun Transit Rt. 30		Fairfield/Suisun Transit Route 40		Vallejo Transit Route 80		Vallejo Transit Route 85		Fairfield/Suisun Transit Route 90	
	Ridership	Percent	Ridership	Percent	Ridership	Percent	Ridership	Percent	Ridership	Percent	Ridership	Percent	Ridership	Percent
Benicia	107	55.73%	0	0.00%	3	5.66%	1	1.23%	21	2.86%	5	1.47%	0	0.00%
Dixon	0	0.00%	0	0.00%	12	22.64%	2	2.47%	0	0.00%	5	1.47%	2	0.81%
Fairfield	4	2.08%	18	27.27%	17	32.08%	28	34.57%	44	5.99%	122	35.99%	157	63.56%
Rio Vista	0	0.00%	0	0.00%	0	0.00%	0	0.00%	1	0.14%	0	0.00%	1	0.40%
Suisun City	1	0.52%	3	4.65%	2	3.77%	12	14.81%	10	1.36%	31	9.14%	40	16.19%
Vacaville	1	0.52%	44	66.67%	15	28.30%	37	45.68%	7	0.95%	14	4.13%	44	17.81%
Vallejo	78	40.63%	1	1.52%	4	7.55%	0	0.00%	648	88.16%	181	47.49%	1	0.40%
Balance of County	1	0.52%	0	0.00%	0	0.00%	1	1.23%	4	0.54%	1	0.29%	2	0.81%
Total	192	100%	66	100%	63	100%	81	100%	735	100%	339	100%	247	100%
Napa County	2		0		1		0		40		7		2	
Outside Solano Co	24		3		3		15		224		20		23	
Other	0		0		0		0		0		0		0	
Missing	9		5		5		2		20		9		1	
Total	227		74		62		98		1,019		375		273	

Source: Solano Transportation Authority Intercity Lines Ridership Survey Study, Quantum Market Research, Inc., February 5, 2007, and individual line frequency reports.
 Note 1: Respondents asked to specify. Locations specified have been incorporated into other answers. (E.g., Oakland is in Outside Solano County, Cordelia is in Fairfield)

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DATE: May 30, 2007
TO: STA Board
FROM: Daryl K. Halls, Executive Director
Susan Furtado, Financial Analyst/Accountant
RE: Fiscal Year (FY) 2006-07 Final Budget Revision

Background:

In January 2007, the Solano Transportation Authority (STA) Board approved and adopted the FY 2006-07 Mid-Year Budget Revision. The approved estimated annual revenue and expenditure was \$13.85 million.

Discussion:

The proposed FY 2006-07 Final Budget Revision of revenue and expenditure is balanced at \$10.42 million with carryover funds to FY 2007-08 of \$3.43 million. This budget change is due to multi-year projects and project changes. The budget revenue and expenditures are changed from \$13.85 million to \$10.42 million.

The revised detailed budget schedule, fund source listing, and program expenditure is shown in Attachments A.

FY 2006-07 Revenue Changes

The total change from the initially approved estimated revenue is \$3.43 million. These changes are due to additional funding allocation and carryover funds for the continuation of multi-year projects. Specifically the details are as follows:

- 1) *Members Contribution, also known as the Gas Tax, is reduced by \$40,339.* The reduction is due to the local match fund allocation for the Jepson Parkway EIR of \$30,339, and the carryover of unexpended Expenditure Plan funds of \$10,000 to FY 2007-08.
- 2) *State Transit Assistance Funds (STAF) fund is reduced by \$358,489.* The following projects and programs funds are reprogrammed for FY 2007-08: Expenditure Plan \$33,200; Intercity Transit Marketing Revenue-based Promotion, \$125,000; Lifeline Program \$10,289; Transit Consolidation Feasibility Study \$75,000; I-80 High Occupancy Vehicle (HOV)/Turner Overcrossing Project Study Report (PSR) \$65,000; the STAF Regional funding for the Paratransit Coordinating Council (PCC) of \$10,000; and the Solano Paratransit Assessment Study of \$40,000.
- 3) *Surface Transportation Program (STP) fund is reduced by \$244,410.* The following are program allocation changes: The Operation Management is increased \$70,474 due to the reduction in Members Contribution allocation and Indirect Cost Adjustments for the North Connector funding from the State Traffic Congestion Relief Program (TCRP)

25.2 and the I-80 Interchange Project funding from the TCRP 25.3; the Expenditure Plan unexpended allocation of \$2,000 is carried over to FY 2007-08; the Project Management and Administration is reduced by \$39,000 with the available State Transportation Improvement Program (STIP) Planning, Programming and Monitoring (PPM); the Project Study Report (PSR) for State Route (SR) 12 and Church Road allocation of \$125,145; the Strategic Planning Administration expenditure saving of \$18,400; the Transportation for Livable Communities funds allocation carryover, as requested from the City of Fairfield (\$50,000) and City of Rio Vista (\$50,000), to FY 2007-08; and Jepson Parkway EIR allocation is reduced \$30,339 with the use of the local match fund from the Members Contribution.

- 4) *The State Planning and Research (SP&R) Program funds provided by the Metropolitan Transportation Commission (MTC) are carried over from FY 2005-06 of \$50,756 for the Solano Napa Travel Demand Model (Phase 2 Transit Component) for the Smarter Growth Study along the I-80/Capitol Corridor project.*
- 5) *The North Connector funding from TCRP 25.2 is increased by \$31,775. The TCRP 25.2 fund is increased to reflect the adjustments and return of funds to the project from FY 2002-03 through FY 2006-07 indirect cost, which resulted from the approval of a lower Indirect Cost Rate, and programming of the interest earned from the advance funds received for project cash flow purpose. This fund will be fully expended by June 30, 2007 and close out reports will be submitted as required.*
- 6) *The North Connector East Preliminary Engineering (PE) funding from the Regional Measure (RM) 2 is reduced by \$1.6 million, and is programmed for FY 2007-08 due to a modification in the project schedule when the environmental document was converted to a full EIR.*
- 7) *The I-80 Interchange Project fund from TCRP 25.3 is reduced by \$942,025. The approved estimated mid-year budget is reduced to reflect the carryover funding of approximately \$2.50 million to FY 2007-08; and the adjustments and return of funds to project from FY 2002-03 through FY 2006-07 indirect cost, which resulted from the approval of a lower Indirect Cost Rate. This fund is to be expended through FY 2008-09.*
- 8) *The I-80 HOV funding from RM 2 is increased by \$305,044. Additional allocation of RM 2 fund was requested and received due to an accelerated project schedule, with an estimated \$6.22 million funds carryover to FY 2007-08 for continuation of the multi-year project.*
- 9) *The I-80 HOV/Turner Parkway Overcrossing project total funding is reduced by \$248,333. The approved estimated revenue budget was reduced as follows: Federal Earmark \$160,000, City of Vallejo and Solano County of \$23,333, and STA funding from STAF \$65,000. The revenue budget is reduced concurrent with the anticipated expenditures. The total project carryover funds to FY 2007-08 from the Federal Earmark is \$800,000, City of Vallejo of \$65,000, Solano County of \$65,000, and STA's STAF of \$65,000.*

FY 2006-07 Expenditure Changes

Changes to the approved mid-year budget revision are reflective of the funds carried forward and projects activities as described above. The budget revision to expenditures are summarized as follows:

Operation and Administration Expenditures

The STA Operation and Administration total budget expenditures did not change. However, savings of \$5,000 from the estimated approved budget for the purchase of the 12-person passenger van and \$3,000 from the budgeted recruitment cost with the successful recruitment of the Director of Planning and the Planning Assistant is reallocated to offset the cost for a computer systems upgrade for both positions.

Transit and Rideshare Services/Solano Napa Commuter Information (SNCI)

The Transit and Rideshare Services/SNCI total expenditure is changed from \$1.57 million to \$1.32 million, a reduction of \$252,698 due to the carryover of funds to FY 2007-08.

The Transit and Rideshare Services/SNCI Program budget expenditures are revised to reflect carryover of funds to FY 2007-08 and a revised payroll allocation with the recent increase in transit projects. The following funding is carried over to FY 2007-08: Solano Express Marketing (\$125,000); Lifeline Program (\$10,289); PCC (\$10,000); Solano Paratransit Assessment Implementation (\$40,000), and Transit Consolidation Feasibility Study (\$75,000).

Project Development Expenditures

The total Project Development budget expenditure is changed from \$9.46 million to \$6.39 million, a reduction of \$3.07 million to carryover funds to FY 2007-08 for the continuation of multi-year projects.

- 1) The State Route (SR) 12 Rio Vista Bridge Realignment Study is programmed for FY 2007-08. The project is waiting for approval from the Federal Highway Administration (FHWA) for the use of federal earmarks funds before the project can be initiated.
- 2) The PSR for the SR 12/Church Road is reprogrammed for FY 2007-08 and is also waiting for approval by FHWA for the same federal earmark funds.
- 3) TCRP 25.2 funds the North Connector Project Approval and Environmental Documents (PA/ED) is fully expended for FY 2006-07 including the funding adjustment for the Indirect Cost Rate and the Interest Earned from the advance funds. Closeout Reports will be submitted as required.
- 4) RM 2 funding for the North Connector East Design is reduced with the availability of the TCRP 25.2 fund and is programmed to carryover \$1.60 million for FY 2007-08.
- 5) RM 2 funding for the I-80/HOV Lane PA/ED Design is increased due to the additional fund allocation requested for the accelerated schedule of this multi-year project.
- 6) The I-80 HOV/Turner Parkway Overcrossing Project funding is reduced with the anticipated carryover of funds to FY 2007-08. The initial start of the project is underway and will continue with the consultant's scope of work and schedule.

Strategic Planning Expenditures

The total Strategic Planning budget expenditure is changed from \$1.48 million to \$1.41 million, a reduction of \$67,644. The changed is due to payroll cost savings with the delayed hiring of the Planning Assistant.

The Surface Transportation Program (STP) funds for Solano County Transportation for Livable Communities (TLC) Program fund is reduced for the carryover of funds to FY 2007-08 as requested by the City of Fairfield and City of Rio Vista for the continuation of the project.

Changes to the approved FY 2006-07 Mid-Year Budget are due to the preliminary multi-year projects and project activities that necessitate budget adjustments and carryover of funds. Subsequent to the final approval of STA's Indirect Cost Rate, adjustments to prior Admin Cost billings will be made, as reflected in the budget revision. The Annual Indirect Cost Rate Plan will be submitted to Caltrans, STA's cognizant agency, to ensure compliance with the Office of Management and Budget (OMB) Circular A-87 (Cost Principles of State, Local, and Indian Tribal Government) and the Caltrans' Local Programs Procedures (LPP) 04-10.

Fiscal Impact:

The FY 2006-07 final budget revision is reduced by \$3.43 million to reflect the carryover of funds to FY 2007-08 for the continuation of multi-year projects, and Administration Revenue is reduced by \$40,495 due to the approval of a lower Indirect Cost Rate from Caltrans.

Recommendation:

Approve the adoption of the FY 2006-07 Final Budget Revision as shown in Attachment A.

Attachment:

- A. STA FY 2006-07 Proposed Final Budget Revision dated June 13, 2007.

ATTACHMENT A

**SOLANO TRANSPORTATION AUTHORITY
FY 2006-07 FINAL BUDGET REVISION
June 13, 2007**

REVENUES		
<i>STA Fund</i>	Adopted FY 06-07	Proposed FY 06-07
Members Contribution (Reserve Account)	30,000	30,000
Member Contribution	255,958	220,419
TDA Art. 4/8	444,061	444,061
STAF	1,065,020	766,731
STP	1,312,132	1,057,566
State Planning & Research (SPR)-SR 113 MIS	83,333	83,333
State Planning & Research (SPR)-Smart Growth	0	50,756
STIP/PPM	39,000	39,000
North Connector Regional Measure (RM) 2	12,482	8,438
TCRP 25.2	27,943	30,936
TCRP 25.3	40,010	46,465
I-80 HOV Regional Measure (RM) 2	27,273	22,229
TFCA	320,305	427,896
DMV/AVA	11,000	11,000
STA ECMAQ	100,000	0
CBO Gram	30,000	30,000
TFCA-Napa	25,000	25,000
MTC Rideshare	240,000	240,000
MTC ECMAQ	115,000	115,000
City of Fairfield	110,000	110,000
Local Funds - Cities/County	96,889	96,889
Sponsors	8,000	8,000
Subtotal	\$4,393,406	\$3,863,719

<i>TFCA Program</i>		
Transportation for Clean Air (TFCA)	352,311	352,311
Subtotal	\$352,311	\$352,311

<i>Abandoned Vehicle Abatement (AVA) Program</i>		
Department of Motor Vehicle (DMV)	342,000	342,000
Subtotal	\$342,000	\$342,000

<i>Solano Paratransit</i>		
Vehicle Wrap - STAF	35,000	35,000
Subtotal	\$35,000	\$35,000

<i>Jepson Parkway Environmental Impact Report (EIR)</i>		
Surface Transportation Program (STP)	264,507	234,168
Gas Tax	0	30,339
Subtotal	\$264,507	\$264,507

<i>North Connector</i>		
TCRP 25.2	164,649	196,424
Subtotal	\$164,649	\$196,424

<i>North Connector East</i>		
Preliminary Engineering - RM-2	2,487,518	891,562
Subtotal	\$2,487,518	\$891,562

<i>I-80/I-680/SR 12 Interchange</i>		
TCRP 25.3	2,042,025	1,100,000
Subtotal	\$2,042,025	\$1,100,000

<i>SR 12 Bridge Realignment</i>		
Federal Earmark	362,000	0
Local Funds (City of Rio Vista)	90,500	0
Subtotal	\$452,500	\$0

<i>I-80 HOV PA/ED Design</i>		
PA/ED Design RM-2	2,862,437	3,167,481
Subtotal	\$2,862,437	\$3,167,481

<i>I-80 HOV/Turner Parkway Overcrossing</i>		
Federal Earmark	320,000	160,000
STAF	80,000	15,000
Local Funds-Solano County/City of Vallejo	53,333	30,000
Subtotal	\$453,333	\$205,000

TOTAL REVENUE	\$13,849,686	\$10,418,004
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EXPENDITURES		
<i>Operations & Administration</i>	Adopted FY 06-07	Proposed FY 06-07
Operations Management	1,209,269	1,209,269
STA Board of Directors/Administration	51,800	51,800
Expenditure Plan	50,000	4,800
Contributions to STA Reserve Account	30,000	30,000
Subtotal	\$1,341,069	\$1,295,869

<i>Transit and Rideshare Services/SNCI</i>		
Transit/SNCI Management/Administration	436,366	454,957
Employer/Van Pool Outreach	12,200	12,200
SNCI General Marketing	145,000	145,000
Fall Campaign	16,000	16,000
Bike to Work Campaign	20,000	20,000
Incentives	35,000	35,000
Solano Express Marketing	250,000	125,000
Guaranteed Ride Home Program	31,000	20,000
Transit Management Administration	82,800	82,800
Community Based Transit Study	30,000	30,000
Lifeline Program	15,000	4,711
Paratransit Coordinating/PCC	40,000	30,000
Solano Paratransit Assessment Implementation	40,000	0
Transit Consolidation Feasibility Study	175,000	100,000
Solano Paratransit Capital	35,000	35,000
Countywide Transit Ridership Survey	150,000	150,000
Countywide Transit Finance Assessment Study	60,000	60,000
Subtotal	\$1,573,366	\$1,320,668

<i>Project Development</i>		
Project Management/Administration	113,654	113,654
Traffic Safety Plan Update	109,551	109,551
SR 12 Bridge Realignment Study	452,500	0
Project Study Report (PSR) SR 12/Church	164,145	0
Jepson Parkway	264,507	264,507
North Connector PA/ED (TCRP 25.2)	164,649	196,424
North Connector-East (Design) RM 2	2,487,518	891,562
I-80 HOV Lane PA/ED (Design) RM 2	2,862,437	3,167,481
I-80/I-680/SR 12 Interchange PA/ED (TCRP 25.3)	2,042,025	1,100,000
I-80 HOV/Turner Parkway Overcrossing	453,333	205,000
DMV Abandoned Vehicle Abatement (AVA) Program	342,000	342,000
Subtotal	\$9,456,319	\$6,390,179

<i>Strategic Planning</i>		
Planning Management/Administration	268,990	250,590
SolanoLinks Marketing	103,020	98,020
General Marketing	32,000	47,000
Events	27,000	17,000
Model Development/Maintenance	80,000	130,756
Solano County TLC Program	387,556	287,556
Fairfield/Vacaville Rail Station Design	110,000	110,000
SR 113 MIS/Corridor Study	118,055	118,055
TFCA Programs	352,311	352,311
Subtotal	\$1,478,932	\$1,411,288

TOTAL EXPENDITURES	\$13,849,686	\$10,418,004
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DATE: May 30, 2007
TO: STA Board
FROM: Daryl K. Halls, Executive Director
Susan Furtado, Financial Analyst/Accountant
RE: Fiscal Year (FY) 2007-08 Budget Revision and
Proposed Budget FY 2008-09

Background:

The Solano Transportation Authority (STA) has an adopted policy requiring a two-year annual fiscal year budget plan for its proposed expenditures and the proposed means of financing them. The financial plan is presented to the Board for adoption and is usually revised mid-year and finalized at the end of the fiscal year. This budget system provides STA the basis for appropriate budgetary control of its financial operations for the fiscal year and for multi-year funded projects.

In June 2006, the STA Board adopted a two-year budget to include FY 2007-08. Subsequently, in January 2007, the STA Board approved and adopted the FY 2007-08 budget revision. Attachments A and B highlight the two-year budget for FY 2007-08 and FY 2008-09, supported by various detailed budget matrix that list each fund source and program expenditures.

Discussion:

The proposed FY 2007-08 Budget Revision is balanced, with changes to the approved revised budget for FY 2007-08 from \$23.42 million to \$16.12 million, a \$7.30 million reduction. This is due to a combination of anticipated amount of funds carryover from FY 2006-07 for the continuation and completion of multi-year contracts, changes in project activities, and new Project Study Reports (PSR) and Project Studies that have been approved by the STA Board. Budget changes are summarized as follows:

FY 2007-08 Revenue Changes

- 1) The Members Contribution and Transportation Development Act (TDA) Article 4/8 increased \$23,880 from the originally anticipated revenue using the adopted policy index and the data to calculate the revenue.
- 2) State Transit Assistance Funds (STAF) increased \$358,489 with the carryover and reprogrammed of funds from FY 2006-07 for the continuation of multi-year projects.
- 3) The Surface Transportation Program (STP) funds increased \$244,410 with the carryover of funds from FY 2006-07. A new project study for the State Route (SR) 12 Major Investment Study (MIS)/Corridor Study and the Comprehensive Transportation Plan (CTP) is funded for its initial expenditures for these studies.

- 4) The State Transportation Improvement Program (STIP) Planning, Programming and Monitoring (PPM) is increased to reflect actual total funding allocation of \$853,000 from California Transportation Commission (CTC).
- 5) The Indirect Cost Revenue for the North Connector Project is adjusted to reflect the close out funding from the State Traffic Congestion Relief Program (TCRP 25.2) in FY 2006-07. The Indirect Cost Revenue for the I-80/I-680/SR 12 Interchange from the TCRP 25.3 funds is changed to adjust additional staff time for the project and less staff time allocated for the I-80 HOV project from the Regional Measure (RM) 2 funds.
- 6) The Transportation for Clean Air (TFCA) fund is reduced by \$132,185 due to fewer funds carried over from FY 2006-07. The TFCA fund reduction is somewhat offset with the increase in the Eastern Congestion Mitigation & Air Quality (ECMAQ) of \$95,000.
- 7) The Community Based (CBO) Grant is increased by \$60,000 to fund the additional study for the City of Vallejo.
- 8) The Napa County Guaranteed Ride Home Program fund from Napa TFCA is reduced from the anticipated \$30,000 to \$10,000.
- 9) The Solano Paratransit capital expenditure budget from STAF is changed to reflect its program needs. The Solano Paratransit vehicles wrap was done in FY 2006-07 and will not need additional vehicles wrapped for FY 2007-08.
- 10) The Jepson Parkway Environmental Impact Report (EIR) original budget for FY 2007-08 was allocated with STP funds. With the availability of the STIP funding of \$1.84 million, the project will not be using the STP funds for the continuation of this multi-year project.
- 11) The North Connector East Design Preliminary Engineering and Construction is reduced to reflect the change in the project's schedule. The construction is scheduled to now begin in the Summer 2009.
- 12) The I-80/I-680/SR 12 Interchange Project is reduced to reflect the anticipated fund carryover of \$923,897 to FY 2008-09 for the continuation of project.
- 13) The I-80 HOV Lane Project PA/ED fund from the RM 2 is increased with the additional allocation received. This project is anticipated to carryover \$2.0 million funds to FY 2008-09 for the continuation of project and construction, which will be managed by Caltrans.
- 14) The SR 12 Bridge Realignment Study project funds carryover from FY 2006-07 is now programmed for FY 2007-08. This project study is funded from the Federal Earmark for \$362,000 and City of Rio Vista local match fund of \$90,500. This study is anticipated to be done in FY 2007-08.
- 15) The I-80 HOV/Turner Parkway Overcrossing project is a funding partnership between the City of Vallejo, Solano County, & STA using County of Solano's Federal Earmark of \$960,000 and local fund match of \$80,000 each from the City of Vallejo, Solano County, and STA. This project was initiated in FY 2006-07 and is scheduled through FY 2008-09.

FY 2007-08 Expenditure Changes

Changes to the approved budget are reflective of funds carryover and revenue changes as described above. The budget expenditure revisions are as follows:

- 1) *The Operation and Management Budget* is increased \$152,197. The STA Operation and Management approved budget reflected the personnel cost for the Executive Director as part of the STA Board budget. These budgets are being revised to include the Executive Director personnel cost as part of the Operation and Management Budget. However, the personnel cost for the Executive Director is unallowable and is excluded in the calculation of the Indirect Cost Rate Plan in accordance with the Office of Management and Budget (OMB) Circular A-87.

The Expenditure Plan budget is increased to include the funds carryover from FY 2006-07 of \$43,200 and additional STP funds of \$56,800 for the dissemination of information and activities for the sales tax measure.

- 2) *The Transit and Rideshare Services/Solano Napa Commuter Information (SNCI)* total program budget is increased by \$206,381. This increase reflects carryover and reprogrammed funds from FY 2006-07, as previously mentioned above for the continuation of multi-year and on-going projects. The budget also includes the anticipated hiring of a new Transit Analyst, for the delivery of transit activities. The recruitment process for this new position is in process.
- 3) *The Project Development* budget is reduced by \$8.06 million to reflect changes of project delivery and activities. The budget includes the carryover of funds and the anticipated project delivery and schedule. The North Connector East Design and Construction was originally in the approved budget for STA as the lead agency for the project. Consequently, the project budget is revised to reduce \$10.62 million since Caltrans is now the designated lead agency for the construction portion of the project with STA providing project assistance.

The Project Development budget also includes the hiring of the approved new Project Manager/Engineer position, which is currently in the recruitment process. This new position will be responsible for performing project management duties and engineering work involving studies and reports, plans, designs, and the delivery of projects.

The Abandoned Vehicle Abatement (AVA) Program budget and monitoring originally under the management of Strategic Planning has been moved and classified as part of the Project Development Department with Susan Furtado, Financial Analyst/Accountant, as the contact person and the person responsible for the distribution of funds to the member agencies.

- 4) *The Strategic Planning* budget is increased \$403,300 to include carryover of funds from FY 2006-07 and new project studies. The FY 2007-08 Strategic Planning Management and Administration payroll cost allocation are mostly charged directly to project and projects activities. Marketing activities for the SolanoLinks and Solano Express is consolidated to incorporate all transit-marketing activities. The transit marketing cost and activities are now in the Solano Express budget.

The SR 12 MIS/Corridor Study and Comprehensive Transportation Plan (CTP) study is programmed and funded with the STP and local match from the Members Contributions. The I-80/I-680/I-780 Operation and Implementation Plan is also an additional project funded with the STAF.

Cost of Living Adjustment (COLA) for STA Staff

The STA Board has adopted a policy for calculating cost of living adjustments for STA staff salaries using the average Consumer Price Index (CPI) of three areas: United States cities, Western Urban areas, and the San Francisco/Oakland/San Jose urban area. The average annual change in CPI for 2006 for the three areas was 3.3%. The proposed FY 2007-08 budget revision includes a cost of living adjustment using 3.0%. The total fiscal impact of the 3.0% COLA adjustment for all STA employees for FY 2007-08 is \$47,883. Approval of the COLA requires approval by the STA Board as a separate action as part of the adoption of the FY 2007-08 budget.

Modifications to Job Classifications

As part of the budget revisions to the FY 2007-08 budget, staff is recommending salary range adjustment of two new full time positions, Project Manager/Engineer and Transit Manager Analyst. The salary modification is based on the comparative salary for these positions in the area and necessitates a competitive recruitment process. The salary range adjustment for both positions is approximately \$13,225 annually and is reflected in the budget.

Additional STA Office Space

STA's budget for FY 2007-08 and work plan include hiring a Project Manager/Engineer and Transit Analyst. Consequently, the recruitment and hiring of additional staff initiates a need for additional office space. The proposed FY 2007-08 budget and FY 2008-09 reflects the anticipated lease payments for the additional office space at the current five-year lease agreement. The fiscal impact for FY 2007-08 budget for the additional office space is \$24,847 (14.5%) lease payment increase. Approval for the additional office space requires approval by the STA Board as a separate action.

To ensure conformance with the Office of Management and Budget (OMB) Circular A-87 (Cost Principles of State, Local, and Indian Tribal Government) and the STA's Accounting Policies and Procedures, the approved budget for FY 2007-08 is revised to reflect changes in the budget revenue and expenditures.

Budget highlights for FY 2008-09 is summarized as follow:

FY 2008-09 Revenues

STA's core revenues such as the Members Contribution (Gas Tax), TDA, STAF, and MTC Rideshare are not anticipated to change. Projects and Project Studies fund sources tend to fluctuate with the expenditures on multi-year projects and the availability of specific grant revenues. Specifically, in FY 2002-03 Metropolitan Transportation Commission (MTC) approved a swap of STA's ECMAQ funds for federal STP. These STP funds are being used through FY 2007-08. In order to continue the delivery of STA's priority projects at the same rapid pace and level of activity, a new swap for STP funds is projected to be needed in FY 2008-09. Other STA revenue sources are inadequate to fund the level and expansion of countywide project development and project delivery activities needed on a multi-year basis without future fund swaps.

The FY 2007-08 Propose Budget Revision has the STP swap fund of \$198,977 allocated to new project studies, such as the SR 12 MIS/Corridor Study (\$79,864), CTP (\$62,313), and additional funds for the Expenditure Plan (\$56,800). New projects such as the above mentioned, will not be initiated in FY 2008-09 without the availability of an additional fund swap as part of the 2008 STIP. This swap of STIP funds would be in lieu of utilizing STIP PPM funds in 2008.

FY 2008-09 Expenditure

- 1) No new positions are added to the proposed FY 2008-09 budget. Salaries have been budgeted to cover annual merit and performance based step increases and an estimated cost of living adjustment. The cost of living adjustment will be revised based on actual CPI for 2007 and will be presented to the STA Board as a budget revision in the spring of 2008.
- 2) Health Benefits premium rates historically increases annually, hence, the budget have been increased to reflect approximately 12% for FY 2008-09.
- 3) Contribution to the reserve account is at the same amount as previously done. At the end of FY 2007-08, STA will have a total reserve amount of \$342,220. However, the reserve policy is planned to be revised to create a contingency reserve, which can cover at least four to six (4-6) months of STA’s core expenditures such as office lease payments, telephone costs, and critical management and administrative staff. The Reserve Policy update will be presented to the STA Board upon completion.
- 4) No new project study is added to the FY 2008-09 budget. Most of the Project Study Reports (PSR), Environmental Impact Report (EIR) and Environmental Impact Statement (EIS), and Major Investment Studies (MIS) funded in FY 2007-08 will be in process in FY 2008-09. Projects such as the North Connector and I-80 HOV Lane are anticipated to be in construction for FY 2008-09. Unless additional funding or specific grant is available, no new project studies are added to the proposed budget.

The total FY 2008-09 revenue and expenditure is \$11.01 million. The proposed balance budget assumes \$360,010 of STP swap funds to continue the delivery of STA’s priority projects at the current level.

Fiscal Impact:

The fiscal impact for FY 2007-08 is as follows:

1. Additional office space of \$24,847.
2. Cost of Living Adjustment (COLA) of \$47,883.
3. Salary Range Adjustment for two staff positions is \$13,225.
4. Total FY 2007-08 budget change of \$7.30 million, which includes the North Connector East Design construction change of lead agency from STA to Caltrans.

Recommendation:

Approve the following:

1. Adoption of the FY 2007-08 Budget Revision as shown in Attachment A;
2. Approve the 3.0% Cost of Living Allowance (COLA) for STA Employees FY 2007-08 as included in the budget.
3. Adoption of the FY 2008-09 Proposed Budget as shown in Attachment B.
4. Approve the Adjustment to the Salary Ranges for the Project Manager/Engineer and Transit Manager/Analyst Job Classifications as specified in Attachment C.

Attachments:

- A. STA FY 2007-08 Budget Revision dated June 13, 2007.
- B. STA FY 2008-09 Proposed Budget dated June 13, 2007.
- C. Salary Ranges for the Project Manager/Engineer and Transit Manager/Analyst Job Classifications



FY 2007-08 PROPOSED BUDGET REVISION

June 13, 2007

REVENUES		
STA Fund	Adopted FY 07-08	Proposed FY 07-08
Members Contribution (Reserve Account)	30,000	30,000
Members Contribution	270,000	267,313
TDA Art. 4/8	445,000	471,567
STAF	404,020	755,720
Surface Transportation Program (STP)	1,050,000	1,469,410
State Planning & Research (SPR)	166,667	166,667
State Transportation Improvement Program (STIP)/Planning, Programming and Monitoring (PPM)	771,600	746,015
North Connector - Regional Measure (RM) 2	12,481	16,660
I-80 HOV - Regional Measure (RM) 2	48,757	10,841
North Connector - TCRP 25.2	14,074	0
I-80 Interchange - TCRP 25.3	31,349	40,350
TFCA	347,122	214,937
ECMAQ	100,000	195,000
ECMAQ - MTC	115,000	115,000
MTC Rideshare	240,000	240,000
CBO Grant	30,000	90,000
TFCA-Napa	30,000	10,000
DMV/AVA	11,000	11,000
Local Funds - Cities/County Sponsors	104,666	110,776
Sponsors	20,000	0
Subtotal	\$4,241,736	\$4,961,256

TFCA Program		
Transportation for Clean Air (TFCA)	107,773	101,734
Subtotal	\$107,773	\$101,734

Abandoned Vehicle Abatement Program		
Department of Motor Vehicle (DMV)	342,000	342,000
Subtotal	\$342,000	\$342,000

Solano Paratransit		
Vehicle Wrap - STAF	35,000	0
Subtotal	\$35,000	\$0

Jepson Parkway Environmental Impact Report (EIR)		
STP	175,000	0
STIP	0	1,837,000
Subtotal	\$175,000	\$1,837,000

North Connector East Design		
Preliminary Engineering - RM-2	5,693,519	1,583,340
Construction - STIP	6,511,926	0
Subtotal	\$12,205,445	\$1,583,340

I-80/I-680/SR 12 Interchange EIR/EIS		
TCRP 25.3	2,115,120	1,524,310
Subtotal	\$2,115,120	\$1,524,310

SR 12 Bridge Realignment Study		
Federal Earmark	0	362,000
City of Rio Vista	0	90,500
Subtotal	\$0	\$452,500

I-80 HOV Lane Red Top/Airbase Parkway		
PA/ED Design RM-2	3,451,243	4,214,159
Subtotal	\$3,451,243	\$4,214,159

I-80 HOV/Turner Parkway Overcrossing		
Federal Earmark	640,000	\$800,000
STIP/PPM	0	\$106,985
STAF	0	\$65,000
Local Funds-Solano County/City of Vallejo	106,667	\$130,000
Subtotal	\$746,667	\$1,101,985

TOTAL REVENUE	\$23,419,984	\$16,118,284
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EXPENDITURES			
	Adopted FY 07-08	Proposed FY 07-08	
Operations & Administration			
Operations Management	1,078,666	1,290,003	
STA Board of Directors/Administration	260,940	51,800	
Expenditure Plan	0	150,000	
Contributions to STA Reserve Account	30,000	30,000	
Subtotal	\$1,369,606	\$1,521,803	
Transit and Rideshare Services/SNCI			
Transit/SNCI Management/Administration	588,383	449,126	
Employer/Van Pool Outreach	15,000	12,200	
SNCI General Marketing	15,000	114,872	
Commute Challenge (Fall Campaign)	16,000	16,000	
Bike to Work Campaign	20,000	20,000	
Bike Link Maps	15,000	15,000	
Incentives	20,000	25,000	
Guaranteed Ride Home Program	30,000	10,000	
Transit Management Administration	50,000	193,277	
Community Based Transit Study	30,000	90,000	
Lifeline Program	15,000	25,289	
Paratransit Coordinating/PCC	40,000	50,000	
Solano Paratransit Assessment Implementation	0	40,000	
Transit Consolidation Feasibility Implementation	40,000	75,000	
Solano Paratransit Capital	35,000	0	
Subtotal	\$929,383	\$1,135,764	

Project Development			
Project Management/Administration	879,438	132,325	
Safe Route to School (Traffic Safety Plan Update)	25,000	114,741	
Project Study Report (PSR) SR 12/Church	200,000	200,000	
SR 12 Median Barrier Study (MBS)/PSR	0	573,946	
Jepson Parkway EIR	175,000	1,837,000	
Jepson Parkway (Vanden Design)	0	0	
I-80/680/12 Interchange PA/ED (TCRP 25.3)	2,115,120	1,524,309	
North Connector-East (Design) RM 2	12,205,445	1,583,340	
I-80 HOV Lane Red Top/Airbase Parkway	3,451,243	4,214,159	
I-80 HOV/Turner Parkway Overcrossing	746,667	1,101,985	
SR 12 Bridge Realignment Study	0	452,500	
Jepson Parkway/Travis AFB Access	0	0	
DMV Abandoned Vehicle Abatement (AVA) Program	342,000	342,000	
Subtotal	\$20,139,913	\$12,076,305	

Strategic Planning			
Planning Management/Administration	300,956	219,904	
SolanoLinks Marketing	75,020	0	
Solano Express	0	161,415	
General Marketing	32,000	105,445	
Events	27,000	13,000	
Model Development/Maintenance	80,000	80,000	
Solano County TLC Program	150,000	250,000	
Fairfield/Vacaville Rail Station Design	0	0	
Safe Route to Transit	0	35,373	
SR 113 MIS/Corridor Study	208,333	194,444	
SR 12 MIS/Corridor Study	0	90,211	
Comprehensive Transportation Plan (CTP)	0	70,386	
TFCA Programs	107,773	101,734	
I-80/I-680/I-780 Operation/Implementation Plan	0	62,500	
Subtotal	\$981,082	\$1,384,412	

TOTAL EXPENDITURES	\$23,419,984	\$16,118,284
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Solano Transportation Authority

FY 2008-09 PROPOSED BUDGET

June 13, 2007

REVENUES	
STA Fund	FY 08-09
Members Contribution (Reserve Account)	30,000
Members Contribution	258,000
TDA Art. 4/8	490,430
STAF	464,020
STP	925,010
State Planning & Research (SPR)	0
STIP/PPM	673,000
North Connector Regional Measure (RM) 2	11,357
I-80 HOV - Regional Measure (RM) 2	62,150
TCRP 25.3	21,502
TFCA	207,753
ECMAQ - MTC	195,000
ECMAQ	0
MTC Rideshare	240,000
CBO Grant	30,000
TFCA-Napa	30,000
DMV/AVA	11,000
Local Funds - Cities/County	83,000
Subtotal	\$3,732,222

TFCA Program	
Transportation for Clean Air (TFCA)	107,773
Subtotal	\$107,773

Abandoned Vehicle Abatement Program	
Department of Motor Vehicle (DMV)	342,000
Subtotal	\$342,000

Jepson Parkway Environmental Impact Report (EIR)	
STIP	1,000,000
Subtotal	\$1,000,000

North Connector East Design	
Preliminary Engineering - RM-2	2,988,643
Subtotal	\$2,988,643

I-80/I-680/SR 12 Interchange EIR/EIS	
TCRP 25.3	902,395
Subtotal	\$902,395

I-80 HOV Lane Red Top/Airbase Parkway	
PA/ED Design RM-2	1,937,850
	0
	0
	0
Subtotal	\$1,937,850

TOTAL REVENUE	\$11,010,883
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EXPENDITURES	
Operations & Administration	FY 08-09
Operations Management	1,316,308
STA Board of Directors/Administration	50,000
Expenditure Plan	50,000
Contributions to STA Reserve Account	30,000
Subtotal	\$1,446,308

Transit and Rideshare Services/SNCI	
Transit/SNCI Management/Administration	432,782
Employer/Van Pool Outreach	15,000
SNCI General Marketing	15,000
Commuter Challenge	16,000
Bike to Work Campaign	20,000
Bike Link Maps	15,000
Incentives	20,000
Guaranteed Ride Home Program	30,000
Transit Management Administration	204,324
Community Based Transit Study	30,000
Lifeline Program	15,000
Paratransit Coordinating/PCC	40,000
Solano Paratransit Assessment Implementation	0
Transit Consolidation Feasibility Implementation	75,000
Subtotal	\$928,106

Project Development	
Project Management/Administration	133,429
Safe Route to School	69,739
Project Study Report (PSR) SR 12/Church	125,664
SR 12 Median Barrier Study (MBS)/PSR	300,000
Jepson Parkway EIR	0
Jepson Parkway (Vanden Design)	1,000,000
I-80/680/12 Interchange PA/ED (TCRP 25.3)	902,395
North Connector-East (Design) RM 2	2,988,643
I-80 HOV Lane Red Top/Airbase Parkway	1,937,850
I-80 HOV/Tuner Parkway Overcrossing	0
SR 12 Bridge Realignment Study	0
Jepson Parkway/Travis AFB Access	0
DMV Abandoned Vehicle Abatement (AVA) Program	342,000
Subtotal	\$7,799,720

Strategic Planning	
Planning Management/Administration	350,956
Solano Express	75,020
General Marketing	60,000
Events	13,000
Model Development/Maintenance	80,000
Solano County TLC Program	150,000
Railroad Crossing Safety Study	0
SR 113 MIS/Corridor Study	0
SR 12 MIS/Corridor Study	0
Comprehensive Transportation Plan (CTP)	0
TFCA Programs	107,773
I-80/I-680/I-780 Operation/Implementation Plan	0
SR 29 MIS	0
Subtotal	\$836,749

TOTAL EXPENDITURES	\$11,010,883
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Solano Transportation Authority

SALARY RANGE SCHEDULE

FY 2006-07

Effective January 11, 2007

TITLE	Exempt Status	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5
Project Engineer ² (Existing Range)	Yes	\$6,069	\$6,372	\$6,691	\$7,026	\$7,377
Project Engineer (Proposed Range)	Yes	\$6,691	\$7,026	\$7,377	\$7,746	\$8,133
Transit Manager/Analyst ² (Existing Range)	No	\$4,641	\$4,873	\$5,117	\$5,373	\$5,641
Transit Manager/Analyst ² (Proposed Range)	Yes	\$5,262	\$5,525	\$5,802	\$6,092	\$6,396

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DATE: May 31, 2007
TO: STA Board
FROM: Robert Guerrero, Senior Planner
RE: Allocation of Fiscal Year (FY) 2007-08 Bay Area Air Quality Management District (BAAQMD) Transportation for Clean Air (TFCA) Program Manager Funds

Background:

The Bay Area Air Quality Management District's (BAAQMD) Transportation Fund for Clean Air (TFCA) Program annually provides funding to cities and counties within its jurisdiction for clean air projects. Eligible projects reduce air pollution from motor vehicles, such as clean air vehicle infrastructure, clean air vehicles, shuttle bus services, bicycle projects, ridesharing activities and alternative modes promotional/educational projects. Two air districts, the BAAQMD and the Yolo-Solano Air Quality Management District, divide Solano County. The cities of Benicia, Fairfield, Suisun City, Vallejo, and southwestern portions of Solano County are located in the Bay Area Air Basin and therefore are eligible to apply for these funds.

Funding for the TFCA program is provided by a \$4 vehicle registration fee collected from counties within the BAAQMD air basin. The BAAQMD regionally distributes 60% of the entire TFCA funds through a competitive process; the remaining 40% is for TFCA Program Manager projects.

Program Manager projects are reviewed and approved by the Congestion Management Agency (or other BAAQMD designated agency) from each county in the BAAQMD. The STA is designated the "Program Manager" of the 40% TFCA funding for Solano County and manages approximately \$315,000 in annual TFCA funding. The BAAQMD reviews and approves projects submitted by the Program Manager annually. The STA Board approved the FY 2007-08 Solano TFCA Program Manager Guidelines and authorized a call for projects at their March 14, 2007 meeting.

On March 8, 2006, the STA Board adopted an Alternative Modes Strategy that outlines funding amounts from STA discretionary funds for Transportation for Livable Communities (TLC), bicycle, pedestrian, and other alternative modes type projects. As part of the Strategy, the anticipated average annual Solano TFCA Program Manager fund of \$320,000 was apportioned by allocating \$195,000 for the Solano Napa Commuter Information's (SNCI) Ridesharing Activities.

On May 9, 2007, the STA Board approved the following projects for TFCA funding:

Project Sponsor	Project Title	Funding Amount
City of Benicia	Purchase Diesel Particulate Devices for Benicia Breeze Buses	\$10,000
City of Fairfield	Fairfield/Suisun Transit Bicycle Access Improvements	\$13,120

Total: \$23,120

A total of \$309,494 of TFCA funds remains to be programmed.

Discussion:

STA’s Solano Napa Commuter Information (SNCI) ridesharing incentives program continues to be an important project for marketing and encouraging alternative modes of transportation for commuters in Solano County. Currently, SNCI offers a vanpool formation incentive, vanpool back-up driver incentive, a bicycle incentive and an emergency ride home program. Recently, STA initiated a new SNCI incentive program called the Solano Employer Challenge to involve employers in encouraging their staff to carpool, vanpool, ride transit or bike to work.

Funding for the SNCI program is provided by a combination of Regional Rideshare, Eastern Congestion Mitigation Air Quality Management (ECMAQ) and TFCA funds. In addition to Ridesharing Activities, ECMAQ funds are dedicated to bike/pedestrian projects, Transportation for Livable Communities (TLC) projects, Safe Routes to School projects, and Alternative Fuels Programs. A shortfall is anticipated for FY 2007-08 ECMAQ funding. STA staff reevaluated SNCI’s allocation of TFCA and ECMAQ funding and recommends an increase from TFCA and a decrease from ECMAQ to make up for the anticipated shortfall. Specifically, STA staff recommends an increase of \$27,247 for a total of \$222,247 of TFCA for SNCI’s Ridesharing Activities with a corresponding decrease in ECMAQ funds. Funding provided by the TFCA would continue SNCI’s program operating at its current level of service.

As indicated in the background section of this report, \$309,494 of TFCA funds is available. After SNCI’s program is accounted for, a remaining balance of \$87,247 is still available to program for other eligible clean air projects. If the remaining balance is not reprogrammed in the next six months, Solano County could potentially lose the funding to the BAAQMD’s regional TFCA program. Therefore, STA staff recommends the STA Board re-issue a call for projects for the remaining balance at this time.

The STA Technical Advisory Committee (TAC) reviewed this item at their May 30, 2007 meeting and unanimously supported STA staff’s recommendation.

Fiscal Impact:

The SNCI program will receive a total of \$222,247 from TFCA funds. This is an increase of \$27,247 more than what was originally committed from TFCA. This action does not increase SNCI’s overall budget for the program since a decrease in ECMAQ funding for the program is recommended to occur. A remaining balance of \$87,247 is available for a second call for TFCA projects.

Recommendation:

Approve the following:

1. \$222,247 for FY 2007-08 in BAAQMD TFCA funds for SNCI's Rideshare Program and Rideshare Incentives; and
2. Issue a second call for the remaining balance of \$87,247 for FY 2007-08 in BAAQMD TFCA funds.

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DATE: June 4, 2007
TO: STA Board
FROM: Elizabeth Richards, Director of Transit and Rideshare Services
RE: Allocation of State Transit Assistance Funds (STAF)
Funding for Fiscal Year (FY) 2007-08

Background:

The Transportation Development Act (TDA) of 1971 established two sources of funds that provide support for public transportation services statewide – the Local Transportation Fund (LTF) and the Public Transportation Account (PTA). Solano County receives TDA funds through the LTF and State Transit Assistance Funds (STAF) through the PTA. State law specifies that STAF be used to provide financial assistance for public transportation, including funding for transit planning, operations and capital acquisition projects.

Until FY 2006-07, Solano County had typically received between \$400,000 - \$500,000 per fiscal year in Northern County STAF. STAF has been used for a wide range of activities, including providing matching funds for the purchase of buses, funding several countywide and local transit studies, funding transit marketing activities, covering new bus purchase shortfalls when the need arises, funding intercity transit operations on a short-term or transitional basis, and supporting STA transportation planning and transit efforts.

Annually, the STA works with Transit Consortium staff representatives to develop a candidate list of projects and programs for STAF for both the Northern Counties and the Regional Paratransit. In FY 2006-07, the initial fund estimate was significantly lower than the final estimate. In July 2006, a new STAF fund estimate was approved by the Metropolitan Transportation Commission (MTC) and reflected a substantial increase in funds allocated to all population-based STAF funds including the Solano Northern County category. The Solano Northern County funds available for allocation was increased from \$1,175,474 to \$3,112,418. The majority of this increase was “one-time” funds resulting from Prop. 42 repayment and spillover. As these were not projected to be long-term increases, these funds were not used for on-going operating expenses but rather for one-time projects, particularly capital. The STA Board approved a series of amendments with the last one in December 2006 (Attachment A). Along with developing a STAF-funded project list for FY 2006-07, a preliminary project list was created for FY 2007-08 (Attachment B). This project list was developed prior to the FY 2007-08 STAF fund estimate released by MTC in February 2007.

Discussion:

MTC’s February 2007 Northern County-Solano STAF estimate includes the FY 2006-07 carryover of \$2,098,608 and new funds in the amount of \$750,387 for a total of

\$2,848,995. The carryover totals reflect a significant portion of FY 2006-07 funds was not claimed and most of this was intentional. A summary of the funds not claimed, but saved for FY 2007-08 allocation, is outlined on Attachment C. This includes \$1,000,000 for vehicle capital match, nearly \$400,000 for intercity transit operating, \$125,000 for Solano Express Marketing, and several other smaller transit projects. After these projects are taken into account, the actual carryover available for new allocations is \$57,108.

By combining the adjusted carryover of \$57,108 with the new funds of \$750,387, a total of \$807,495 is available for programming. The draft list of projects and programs is outlined on Attachment C. This includes funding for Countywide Transit Coordination and Administration by the STA along with a variety of operational and capital projects and programs:

- Intercity Transit Operating Funding
- Lifeline Program and Projects Match
- Expenditure Plan
- Safe Routes to Transit Study

When the list was presented to the Consortium and TAC at their May meeting, it had also included Transit Consolidation Implementation (\$100,000) and Transit Capital Match Program (\$220,000). The Consortium approved and amended the FY 2007-08 project list with the deletion of the Transit Consolidation Implementation until the Board acts on the Transit Consolidation Study. The TAC concurred with this modification. The TAC requested that the Transit Consolidation Implementation project (\$75,000) on the Preliminary FY 2008-09 list also be deleted. In addition, the TAC amending the FY 2007-08 list to remove the Transit Capital Match Program. All the funds associated with the projects removed were placed into the STAF fund balance. Attachment C incorporates all these amendments and the resulting FY 2007-08 balance is \$428,223.

A preliminary project list for FY 2008-09 has been prepared (see Attachment D). It carries forward core transit projects and programs for funding and also reflects the TAC amendments as described above. As part of the State Budget discussion, the allocation of spillover of PTA funds is being debated. Based on the ultimate results of these discussions, this could result in an increase in STAF funds, although it is projected this increase to be modest for Solano County.

Regional Paratransit (Solano)

STAF/Regional Paratransit funds grow nominally each year. Fund growth is tied to the Consumer Price Index (CPI). In FY 2007-08, the fund estimate is \$188,455 for Solano County with a carryover of only \$1,037. This is approximately \$20,000 *lower* than the estimate assumed when the preliminary FY 2007-08 project list was created. Three programs are proposed for funding in FY 2007-08: Vallejo Paratransit Operations, Solano Paratransit, and the STA's Paratransit Coordinating Council (PCC). See Attachment C for details. Funding these programs would leave a balance of less than \$5,000.

The City of Benicia has requested \$15,000 of Regional Paratransit funds. This request is not being recommended for approval for two primary reasons. The Regional Paratransit fund estimate is lower than anticipated by about \$20,000. In addition, the City of Benicia

is projected to save over two hundred thousand dollars of local TDA funds as a result of the new FY 2007-08 Intercity Transit Funding (ITF) agreement. These funds are available for Benicia to fund their Paratransit needs.

Fiscal Impact:

STAF is a key funding source for transit functions performed by the STA as well as by Solano transit operators. STAF is claimed through the TDA claim process. At this time of year, most agencies are in the process of preparing the FY 2007-08 TDA claims. Timely approval of STAF allocations is of significant importance to the development of TDA claims and budgets of multiple agencies including the STA.

Recommendation:

Approve the following:

1. The list of FY 2007-08 Northern County Solano STAF transit projects and programs as outlined on Attachment C; and
2. The list of FY 2008-09 Northern County Solano STAF transit projects and programs as outlined on Attachment D.

Attachments:

- A. Approved Final FY 2006-07 STAF project list
- B. Approved preliminary FY 2007-08 STAF project list
- C. Proposed FY 2007-08 STAF project list
- D. Preliminary FY 2008-09 STAF project list

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Draft
State Transit Assistance Funds Program
Allocation for FY 2006-07

NORTHERN COUNTIES STAF

<u>Revenue Estimate</u> ¹	<u>FY 2006-07</u>
Projected FY 2005-06 Carryover ²	\$ 567,122
FY 2006-07 STAF Estimate	\$ 1,818,557
Prop 42 Increment	\$ 726,739
Total:	\$ 3,112,418

Projects/Programs

STA Transit Planning & Studies	\$ 140,000*
SolanoLinks Marketing	\$ 113,000
Dixon Medical Shuttle ³	\$ 10,000
Dixon Area Low Income Subsidized Taxi Program ⁴	\$ 10,000
Lifeline Program Administration	\$ 15,000
Lifeline Project Match ⁵	\$ 54,000
Fairfield Transit Study ⁶	\$ 60,000
Expenditure Plan/Implementation Plan	\$ 38,000
Intercity Transit Operations Assistance	\$ 455,000
Countywide Transit Ridership Survey	\$ 150,000
Countywide Transit Finance Assessment	\$ 60,000
Transit Consolidation Study	\$ 40,000
I-80 HOV/Turner Overcrossing PSR	\$ 80,000
Intercity Marketing Revenue-based Promotion	\$ 250,000
Capital Fund/Intercity Vehicles	\$ 1,000,000
I-80/I-680/I-780 Corridor Operations Plan Grant Match	\$ 62,500
Vallejo Transit Study	\$ 60,000
Fairfield/Suisun Transit Rt. 40/90 Operations ⁷	\$ 230,000
Vallejo Transit Rt. 70/80/85 Operations ⁷	\$ 165,000

TOTAL: \$ 2,992,500

Balance: \$ 119,918

¹ MTC July 06 Estimate

² Includes Prop. 42 increment, interest, unclaimed projects, higher FY 2006 rev est.

³ Yr. 3 of 3 yr. Funding

⁴ 3rd yr. of match for MTC LIFT 3-yr. project grant

⁵ Includes \$27,000 unclaimed, unallocated & carried over from FY 2005-06

⁶ Approved in FY 2005-06, unclaimed, unallocated & carried over from FY 2005-06

⁷ To be carried over and claimed in FY 2007-08

REGIONAL PARATRANSIT

<u>Revenue Estimates</u> ¹	<u>FY 2006-07</u>
Projected FY 2005-06 Carryover	\$ 65,217
FY 2006-07 STAF Estimate	\$ 183,822
Total:	\$ 249,039

<u>Projects/Programs</u>	
Vallejo Intercity Paratransit Operations	\$ 88,000
Benicia Intercity Paratransit Operations	\$ 15,000
Solano Paratransit FY2005-06 Shortfall	\$ 10,000
Sol Paratransit Assessment Implementation	\$ 40,000
Sol Paratransit Vehicles Improvements	\$ 35,000
Paratransit Coordination, PCC	\$ 40,000
TOTAL:	\$ 228,000

Balance \$ 21,039

PRELIMINARY**State Transit Assistance Funds Program
Allocation for FY 2007-08**

(Approved by STA Board December 2006)

NORTHERN COUNTIES STAF

<u>Revenue Estimates</u>	<u>FY 2007-08</u>
Projected FY 2005-06 Carryover	\$ 119,918
FY 2006-07 STAF Estimate ¹	\$ 662,895
Total:	\$ 782,813

<u>Projects/Programs</u>	
Transit Planning & Studies	\$ 115,000
SolanoLinks Marketing	\$ 113,000
Lifeline Program Administration	\$ 15,000
Lifeline Project Match	\$ 30,000
Intercity Transit Operations Assistance	\$ 200,000
Intercity Transit Capital Match Program	\$ 100,000
Intercity Operations Analysis Support	\$ 75,000
TOTAL:	\$ 648,000

Balance	\$ 134,813
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REGIONAL PARATRANSIT

<u>Revenue Estimates</u>	<u>FY 2007-08</u>
Projected FY 2005-06 Carryover ¹	\$ 21,039
FY 2006-07 STAF Estimate	\$ 183,822
Total:	\$ 204,861

<u>Projects/Programs</u>	
Vallejo Paratransit Operations	\$ 88,000
Sol Paratransit Operations	\$ 40,000
Sol Paratransit Vehicles Improvement Fund	\$ 35,000
Paratransit Coordination, PCC	\$ 40,000
TOTAL:	\$ 203,000

Balance:	\$ 1,861
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¹ Assumes same STAF as FY 2006-07 without Prop. 42 funds or spillover funds as originally forecast

DRAFT

**State Transit Assistance Funds Program
Allocation for FY 2007-08**

NORTHERN COUNTIES STAF

<u>Revenue Estimates¹</u>	<u>FY 2007-08</u>
Projected FY 2006-07 Carryover	\$2,098,608
Adjusted FY2006-07 Carryover ²	\$1,818,608
FY 2007-08 STAF Estimate	\$ 393,234
Prop 42 Increment	\$ 357,153
Total:	\$2,848,995

FY2007-08 Projects/Programs Preliminarily Approved

Capital Funding/Intercity Vehicles	\$1,000,000
Fairfield/Suisun Transit Rt. 40/90 Operations ³	\$ 230,000
Vallejo Transit Rt. 70/80/85 Operations ³	\$ 165,000
I-80 HOV/Turner PSR ⁴	\$ 65,000
Intercity SolanoExpress Transit Marketing ³	\$ 125,000
I-80/I-680/I-780 Corridor Operations Plan Grant Match ⁴	\$ 62,500
Lifeline Projects Match ⁴	\$ 54,000
Fairfield Transit Study ⁴	\$ 60,000
Preliminarily Approved Subtotal	\$1,761,500

FY2006-07 Carryover not Preliminarily Approved	\$ 57,108
FY 2007-08 STAF Estimate	\$ 393,234
Prop 42 Increment	\$ 357,153
TOTAL:	\$ 807,495

Draft Projects/Programs

Transit Coordination & Administration	\$ 242,711
Lifeline Program Administration	\$ 15,000
Lifeline Projects Match	\$ 54,000
Expenditure Plan	\$ 38,000
Intercity Transit Funding Operations (Vjo/Rio Vista) ⁵	\$ 9,561
Safe Routes to Transit Study	\$ 20,000
TOTAL:	\$ 379,272

¹ Based upon MTC Reso 3793 (Feb 2007)

² Excludes FY2006-07 funds (\$280,000) not allocated at time carryover was estimated, but claimed later in FY2006-07.

³ Approved as part of the two-year RM2 agreement (12/06)

⁴ Unclaimed balance of FY2006-07 approval

⁵ Vallejo Transit to claim \$9,561 of Northern County STAF for Vallejo's intercity routes. The amount represents the balance of Rio Vista's Intercity Transit Funding agreement share not taken from Rio Vista TDA.

Balance

\$ 428,223

Attachment C
(2 of 2)

REGIONAL PARATRANSIT

<u>Revenue Estimates</u>	<u>FY 2007-08</u>
Projected FY 2006-07 Carryover ¹	\$ 1,037
FY 2007-08 STAF Estimate	\$ 188,418
Total:	\$ 189,455
<u>Projects/Programs</u>	
Vallejo Paratransit Operations	\$ 95,000
Sol Paratransit Assessment Study Implementation	\$ 50,000
Paratransit Coordination, PCC	\$ 40,000
TOTAL:	\$ 185,000
Balance:	\$ 4,455

¹ Based upon MTC Reso 3793 (Feb 2007)

Preliminary
State Transit Assistance Funds Program
Allocation for FY 2008-09

NORTHERN COUNTIES STAF

<u>Revenue Estimates</u>	<u>FY 2008-09</u>
Projected FY 2007-08 Carryover	\$ 428,223
FY 2008-09 STAF Estimate ¹	\$ 750,387
Total:	\$ 1,178,610

<u>Projects/Programs</u>	
Countywide Transit Coordination & Administration	\$ 239,000
Lifeline Program Administration	\$ 15,000
Lifeline Project Match	\$ 50,000
Intercity Transit Operations Assistance	\$ 250,000
Intercity Transit Capital Match Program	\$ 100,000
SolanoExpress Marketing	\$ 51,000
TOTAL:	\$ 855,000
Balance	\$ 323,610

REGIONAL PARATRANSIT

<u>Revenue Estimates</u>	<u>FY 2008-09</u>
Projected FY 2007-08 Carryover ¹	\$ 4,455
FY 2008-09 STAF Estimate	\$ 188,418
Total:	\$ 192,873

<u>Projects/Programs</u>	
Vallejo Paratransit Operations	\$ 100,000
Sol Paratransit Operation Improvements	\$ 52,000
Paratransit Coordination, PCC	\$ 40,000
TOTAL:	\$ 192,000
Balance:	\$ 873

¹ Assumes funding at FY2007-08 level



DATE: May 31, 2007
 TO: STA Board
 FROM: Robert Guerrero, Senior Planner
 RE: Allocation of Solano Bicycle Pedestrian Program (SBPP) Funds
 for Fiscal Year (FY) 2007-08

Background:

The Solano Bicycle Pedestrian Program (SBPP) helps to fund priority bicycle and pedestrian projects countywide. The SBPP funds bicycle and pedestrian projects through three funding sources: Transportation Development Act (TDA) Article-3 funds, Countywide Bicycle and Pedestrian funds through Metropolitan Transportation Commission's (MTC) Regional Bicycle and Pedestrian Program, and Eastern Solano Congestion Mitigation and Air Quality (ECMAQ) funds.

To assist in recommending funding for the program, the Solano Pedestrian Advisory Committee (PAC) and Solano Bicycle Advisory Committee (BAC) created a 3-year implementation plan that consists of funding for countywide significant bicycle and pedestrian projects. Attachment A is the current 3-Year Plan. The 3-Year Plan was proposed to be reviewed annually to insure that the projects currently on the list are eligible, can still be constructed, and have not changed in scope.

In March 2007, MTC informed STA that the actual amount available to program for ECMAQ funds was less than originally estimated. MTC also informed STA that the TDA Article 3 estimate for Fiscal Year (FY) 2007-08 was higher than anticipated. This change in funding availability has delayed formal review of the 3-Year Plan for FY 2007-08 bicycle and pedestrian projects until now.

Discussion:

The BAC and PAC reviewed this year's allocation of SBPP program funds at their May 3, 2007 meeting and May 17, 2007 meeting, respectively. The project sponsors were present to discuss their projects at these meetings. After taking into account the actual available funding amounts from ECMAQ and TDA Article 3 funds, the BAC and PAC recommended that the following projects be funded as part of the SBBP program for FY 2007-08:

Project Sponsor	Project	Recommended Amount	SBPP Funding Source
City of Fairfield	West Texas Street Gateway Project	\$73,000	MTC Bike/Ped funds (CMAQ)
City of Vacaville	Nob Hill Bike Path	\$300,000	ECMAQ
City of Vacaville	Ulatus Creek Bike Path	\$127,098	TDA Article 3 & ECMAQ
Solano County	Suisun Valley Road Bike Route	\$110,000	TDA Article 3
Solano County	Vacaville-Dixon Bikeway, Phase II	\$343,000	TDA Article 3 & ECMAQ
FY 2007-08 Total Recommended Funding:		\$953,098	

A detailed summary matrix that includes all projects requests for FY 2007-08 in Attachment B. The BAC and PAC selected the projects above for funding based on criteria for priority projects established for SBPP program funding.

The City of Benicia and the City of Fairfield originally had recommended funding for FY 2007-08 for the following projects and amounts:

Project Sponsor	Project	Recommended Amount	SBPP Funding Source
City of Benicia	State Park Bike/Ped Bridge	\$569,000	TDA Article 3 & MTC Bike/Ped funds (CMAQ)
City of Fairfield	McGary Road	\$175,000	MTC Bike/Ped funds (CMAQ)
Total Amount to be Carried into FY 2008-09:		\$744,000	

The BAC and PAC agreed to the project sponsor's request to bank funding for both projects to combine with funding recommended for both projects in FY 2008-09.

The STA Technical Advisory Committee (TAC) reviewed this item at their May 30, 2007 meeting. The TAC unanimously agreed with the BAC, PAC and STA staff's recommendation.

If approved by the STA Board, STA staff will work with project sponsors to submit required documents for each fund source (including STA TDA Article 3 Resolution No. 2007-08, Attachment C). The BAC and PAC are expected to update the SBPP 3-Year Plan in the fall of 2007 to include priority projects for FY 2009-10 and FY 2010-11 years.

Fiscal Impact:

Approved bike and pedestrian projects will be funded through a combination of CMAQ, ECMAQ and TDA Article 3 funds.

Recommendation:

Approve the following:

1. FY 2007-08 SBPP funding for the following projects:
 - a. City of Fairfield's West Texas Street Gateway Project for \$73,000;
 - b. City of Vacaville's Nob Hill Bike Path for \$300,000;
 - c. City of Vacaville's Ulatis Creek Bike Path for \$127,098;
 - d. Solano County's Suisun Valley Road for \$110,000; and
 - e. Solano County's Vacaville Dixon Bikeway, Phase II for \$343,000;
2. Dedicate \$744,000 in FY 2007-08 SBPP funding for the City of Benicia's State Park Bike/Ped Bridge project and City of Fairfield's McGary Road project to combine with funding recommended for both projects in FY 2008-09;
3. Transportation Development Act (TDA) Article 3 Resolution No. 2007-08.

Attachments:

- A. 3-Year Solano-Bicycle Pedestrian Implementation Plan
- B. Summary of FY 2007-08 Project Requests and Recommended Funding
- C. TDA Article 3 Resolution No. 2007-08

Current BAC PAC Recommended SBPP 3-Year Plan ATTACHMENT A

Mode Application	Priority		Sponsor	Project	Request	Funding Sources			TOTAL SBPP
	BAC	PAC				TDA	MTC	ECMAQ	
FY 2006/07					\$275,000.00	\$302,000.00	\$0.00	\$0.00	\$0.00
Ped		2.3	Fairfield	Union Avenue Corridor, Phase II	\$100,000.00	\$25,000.00			\$25,000.00
Ped		1.2	Fairfield	West Texas Street Gateway Project, Phase I & II	\$50,000.00	\$50,000.00			\$50,000.00
Bike	2.5		Solano County	Abemathy Road Bridge	\$100,000.00	\$50,000.00			\$50,000.00
Bike	1.1	1.6	Solano County	McGary Road Regional Bike Path	\$25,000.00	\$25,000.00			\$25,000.00
Bike	1.4		Solano County	Vacaville-Dixon Bikeway, Phase I	\$300,000.00	\$152,000.00			\$152,000.00
Bike	2.4		Suisun City	Bike Lane Striping Along Railroad Ave, Phase I	\$60,000.00				\$0.00
Remaining						\$0.00	\$0.00	\$0.00	\$0.00
FY 2007/08					\$4,235,000.00	\$319,000.00	\$698,000.00	\$814,000.00	\$1,831,000.00
Both	1.3	1.1	Benicia	State Park Road Bridge Project	\$800,000.00	\$119,000.00	\$450,000.00		\$569,000.00
Ped		1.7	Fairfield	Linear Park (Dover Ave to Claybank Rd)	\$400,000.00				\$0.00
Bike	1.1	1.6	Fairfield	McGary Road Regional Bike Path	\$175,000.00		\$175,000.00		\$175,000.00
Ped		1.2	Fairfield	West Texas Street Gateway Project, Phase I & II	\$250,000.00		\$73,000.00		\$73,000.00
Bike	2.3		Solano County	Suisun Valley Road Bridge	\$110,000.00	\$110,000.00			\$110,000.00
Bike	1.4		Solano County	Vacaville-Dixon Bikeway, Phase II	\$1,000,000.00			\$343,000.00	\$343,000.00
Bike	2.4		Suisun City	Bike Lane Striping Along Railroad Ave, Phase II	\$90,000.00	\$90,000.00			\$90,000.00
Ped		2.2	Suisun City	Marina Blvd Sidewalk Gap Closure	\$110,000.00				\$0.00
Both	1.2	1.5	Vacaville	Nob Hill Bike Path	\$300,000.00			\$300,000.00	\$300,000.00
Both	2.1	2.4	Vacaville	Ulatis Creek Bike Path (Ulatis to Leisure Town)	\$1,000,000.00			\$171,000.00	\$171,000.00
Remaining						\$0.00	\$0.00	\$0.00	\$0.00
FY 2008/09					\$5,700,000.00	\$337,000.00	\$698,000.00	\$506,000.00	\$1,541,000.00
Both	1.3	1.1	Benicia	State Park Road Bridge Project	\$1,000,000.00	\$152,000.00	\$221,000.00		\$373,000.00
Ped	1.6	1.7	Fairfield	Linear Park (Dover Ave to Claybank Rd)	\$50,000.00				\$0.00
Bike	1.1	1.6	Fairfield	McGary Road Regional Bike Path	\$650,000.00	\$195,000.00	\$465,000.00		\$650,000.00
Ped		1.2	Fairfield	West Texas Street Gateway Project, Phase I & II	\$300,000.00		\$12,000.00		\$12,000.00
Both	1.5	1.4	Solano County	Old Town Cordelia Improvements	\$500,000.00				\$0.00
Bike	1.4		Solano County	Vacaville-Dixon Bikeway, Phase III	\$1,000,000.00			\$337,000.00	\$337,000.00
Both	1.7	2.1	Suisun City	McCoy Creek Trail, Phase II	\$200,000.00				\$0.00
Both	2.1	2.4	Vacaville	Ulatis Creek Bike Path (Allison to I-80)	\$1,200,000.00			\$169,000.00	\$169,000.00
Both	2.2	1.3	Vallejo	Vallejo Station Pedestrian & Bicycle Links	\$800,000.00				\$0.00
Remaining						\$0.00	\$0.00	\$0.00	\$0.00

Applicator	BAC	PAC	Sponsor	Project	Request	TDA	MTC	ECMAQ	SBPP	comments
FY 2007/08					\$4,235,000	\$534,458	\$698,000	\$464,640	\$1,697,098	
Both	1.3	1.1	Benicio	State Park Road Bridge Project	\$800,000	\$119,000	\$450,000		\$569,000	
Ped		1.7	Fairfield	Linear Park (Dover Ave to Claybank Rd)	\$400,000				\$0	
Bike	1.1	1.6	Fairfield	McGary Road Regional Bike Path	\$175,000		\$175,000		\$175,000	
Ped		1.2	Fairfield	West Texas Street Gateway Project, Phase I & II	\$250,000		\$73,000		\$73,000	
Bike	2.3		Solano	Suisun Valley Road Bridge	\$110,000	\$110,000			\$110,000	
Bike	1.4		Solano	Vacaville-Dixon Bikeway, Phase II	\$1,000,000	\$215,458		\$127,542	\$343,000	Original Funding Recommended
Bike	2.4		Suisun	Bike Lane Striping Along Railroad Ave, Phase II	\$90,000				\$0	Project was postponed.
Ped		2.2	Suisun	Marina Blvd Sidewalk Gap Closure	\$110,000				\$0	
Both	1.2	1.5	Vacaville	Nob Hill Bike Path	\$300,000			\$300,000	\$300,000	Original Funding Recommended
Both	2.1	2.4	Vacaville	Ulatis Creek Bike Path (Ulatis to Leisure Town)	\$1,000,000	\$90,000		\$37,098	\$127,098	\$171,000 is Original Funding Amount.
Remaining					\$0	\$0	\$0	\$0	\$0	

RESOLUTION 2007-08

**A RESOLUTION OF THE SOLANO TRANSPORTATION AUTHORITY
APPROVING THE SUBMITTAL OF THE COUNTYWIDE COORDINATED
CLAIM TO THE METROPOLITAN TRANSPORTATION COMMISSION FOR
THE ALLOCATION OF FISCAL YEAR 2007-08 TDA ARTICLE 3
PEDESTRIAN/BICYCLE PROJECT FUNDS TO CLAIMANTS IN SOLANO
COUNTY**

WHEREAS, Article 3 of the Transportation Development Act (TDA), Public Utilities Code (PUC) Section 99200 *et seq.*, authorizes the submission of claims to a regional transportation planning agency for the funding of projects exclusively for the benefit and/or use of pedestrians and bicyclists; and

WHEREAS, the Metropolitan Transportation Commission (MTC), as the regional transportation planning agency for the San Francisco Bay region, has adopted MTC Resolution No. 875, Revised, which delineates procedures and criteria for submission of requests for the allocation of TDA Article 3 funds; and

WHEREAS, MTC Resolution No. 875, Revised requires that requests from eligible claimants for the allocation of TDA Article 3 funds be submitted as part of a single, countywide coordinated claim, composed of certain required documents; and

WHEREAS, the Solano Transportation Authority has undertaken a process in compliance with MTC Resolution No. 875, Revised for consideration of project proposals submitted by eligible claimants of TDA Article 3 funds in the County of Solano, and a prioritized list of TDA Article 3 projects, included as Attachment A of this resolution, was developed as a result of this process; now, therefore, be it

RESOLVED, that the Solano Transportation Authority approves the prioritized list of TDA Article 3 projects included as Attachment A to this resolution; and furthermore, be it

RESOLVED, that the Solano Transportation Authority approves the submittal to MTC, of the County of Solano fiscal year 2007-08 TDA Article 3 countywide, coordinated claim, composed of the following required documents:

- A. transmittal letter
- B. a certified copy of this resolution, including Attachment A;
- C. one copy of the governing body resolution, and required attachments, for each claimant whose project or projects are the subject of the coordinated claim;
- D. a description of the process for public and staff review of all proposed projects submitted by eligible claimants for prioritization and inclusion in the countywide, coordinated claim.

I HEREBY CERTIFY that the foregoing resolution was introduced and passed at a regular meeting of the Board of the Solano Transportation Authority, held on the 13th day June, 2007, by the following vote:

Ayes: _____
Nos: _____
Absent: _____
Abstain: _____

Attest by: _____
Johanna Masielat
Clerk of the Board

Anthony Intintoli, Chair
Solano Transportation Authority

I, Daryl K. Halls, the Solano Transportation Authority Executive Director, do hereby certify that the above and foregoing resolution was introduced, passed, and adopted by said Authority at a regular meeting thereof held this the day of June 13, 2007.

Daryl K. Halls, Executive Director
Solano Transportation Authority

Attachment A

	Short Title Description of Project	TDA Article 3 Amount
1.	County of Solano's Vacaville-Dixon Bikeway	\$215,458
2.	County of Solano's Suisun Valley Road Bridge	\$110,000
3.	City of Vacaville's Ulatis Creek Bike Path (Ulatis to Leisure Town)	\$90,000
4.		
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12.		
	Totals	\$415,458

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DATE: May 31, 2007
TO: STA Board
FROM: Jayne Bauer, Marketing and Legislative Program Manager
RE: Legislative Update

Background:

Each year, STA staff monitors state and federal legislation that pertains to transportation and related issues. A Legislative Matrix (Attachment A) is included listing the bills that staff is watching and analyzing for the 2007-08 state legislative session and the 2007 federal legislative session. Monthly state and federal legislative updates are also included from Shaw/Yoder (Attachment H) and The Ferguson Group (Attachment I), respectively.

Discussion:

State Budget

Governor Schwarzenegger released his revised annual 2007-08 state budget May 14, 2007. The proposal advances the implementation of Proposition 1B, the \$19.9 billion transportation bond approved by voters in November 2006. The revised budget expands Caltrans' contracting authority to provide needed flexibility and to speed the project delivery process, which aligns with the STA's legislative platform regarding project delivery.

Attachment B is a memo from Shaw/Yoder, Inc. summarizing the transit impact of the May revision of the Governor's proposed 2007-08 budget. While there is concern among agencies throughout the state that the proposal diverts dollars away from transit, Solano County is positioned to receive more transit funding through the State Transportation Account (STA) in the May revision than originally proposed in January. The transit agencies in Solano County had not counted on receiving "spillover" funds, so those proposed deep transit cuts would be relatively minor to Solano's transit community. Due to programming projects in the recent one-time 2006 State Transportation Improvement Account (STIP) Augmentation through the state bonds, the Solano Transportation Authority has no projects programmed in FY 2007-08 Public Transportation Account (PTA), so the cuts to that fund this year would not negatively impact the STA's projects.

Attachment C contains charts prepared by the Metropolitan Transportation Commission (MTC) that illustrate proposed funding and proposed diversions with the May budget revision changes, as well as the proposal from Assembly Budget Committee #5 to modify the current formula for the allocation of Proposition 42 funds from its current 40% STIP, 40% Local Streets and Roads, and 20% Transit.

Air Quality/Global Climate Change

There has been a lot of attention given to air quality/global climate change issues in recent years. Public concern has steadily increased, and California is leading the world in taking proactive measures to reduce the effects of pollutants on the environment. The STA does have the opportunity to impact the way people in Solano County perceive the role of transportation in

environmental concerns. The events of the last three years are briefly summarized below to provide background for recent developments.

One of the STA Board's air quality legislative priorities is to "monitor the implementation of the 2004 Ozone Attainment Plan (OAP) by the Environmental Protection Agency (EPA)." Since the 2004 OAP was enacted in California there has been new emphasis placed on greenhouse gas (GHG) emissions. Scientists claim that human emissions of GHG, primarily carbon dioxide, are causing global temperature rises. This global climate change will pose a serious threat to California's economic well being, public health, and environment if actions to reduce GHG emissions are not taken soon.

Assembly Bill (AB) 32, The California Global Warming Solutions Act of 2006, was enacted in 2006. AB 32 establishes the first-in-the-world comprehensive program of regulatory and market mechanisms to achieve real, quantifiable, cost-effective reductions in GHGs. In summary:

- This bill creates a statewide GHG emissions limit intended to reduce emission 25% by 2020. It establishes a mandatory reporting system to track and monitor GHG emission levels and institutes a limit on GHG emissions, requiring emission reductions in California to 1990 levels by the year 2020.
- The bill directs the Air Resources Board (ARB) to develop a regulatory framework of emission reduction measures, which may include multi-sector market-based compliance options. The bill provides a clear path by authorizing ARB to design the rules under which a cap-and-trade program could emerge to help meet the 2020 limit by 2011.
- The bill allows the Governor to suspend the provisions of the bill for up to one year under extraordinary circumstances or threat of significant economic harm.
- The bill continues the Governor's Climate Action Team created by the Governor's Executive Order in 2005.

For further insight, Attachments D and E are the final text of AB 32 (as Chapter 488 which added Division 25.5 to the Health and Safety Code) and the final Assembly Floor Analysis of AB 32, respectively.

On May 18, 2007 Governor Schwarzenegger unveiled details of a plan to enact the state's low-carbon fuel standard, which the Governor announced in January, 2007. The standard orders a reduction in the carbon intensity -- the total GHG emissions -- of California's vehicle fuels by at least 10 percent by 2020. Oil companies that cannot meet the standard will need to buy credits from producers who have exceeded their targets for reducing emissions.

Senate Bill (SB) 375 (Attachment F) regarding transportation, land use, and the California Environmental Quality Act (CEQA) has been introduced by Senator Steinberg to require the California Transportation Commission (CTC) to adopt guidelines for travel models that meet certain requirements. SB 375 would require that regional transportation plans (RTPs) contain a preferred growth scenario that meets reductions in carbon dioxide emissions by 2020 and 2050 as provided by the Air Resources Board (ARB). The bill would also require that the preferred growth scenario be consistent with adopted state planning priorities. SB 375 would provide for a streamlined CEQA process for projects that are located within jurisdictions whose general plans are consistent with a preferred growth scenario and that meet specified criteria.

While there is merit to the goal of reducing contaminant air emissions, there has already been much discussion among members of local agencies about the current ambiguities of the bill. For example, the definition of “preferred growth scenario” is unstated. There is also concern about the method of data gathering, and how that data is used. The MTC has not taken a position on SB 375, but has submitted their recommendation for amendments to the bill. The Association of Bay Area Governments (ABAG) supports SB 375 in concept. STA Staff advises watching this bill as it proceeds through the legislative process.

Planning

Assembly Bill (AB) 842 (Attachment G) was introduced by Assemblymember Jones regarding Regional Plans: Traffic Reductions. The bill would require the CTC to update its guidelines for the preparation of RTPs, including a requirement that each RTP provide for a 10% reduction in the growth increment of vehicle miles traveled (VMT). The bill also stipulates funding measures to assist local agencies in the planning and production of infill housing. AB 842 has been amended twice as it proceeds through the Assembly committees. Staff believes that regional and local planners accomplish the goals of traffic reduction through their regional and local requirements for smart growth planning. Mandating additional layers onto the planning process would not be cost-effective and could create unnecessary delays. Staff advises watching this bill as it proceeds through the legislative process.

The Joint Policy Committee (JPC) - Regional Planning Program, released on May 4, 2007 their consolidated recommendations for the Bay Area Regional Agency Climate Protection Program. The JPC is comprised of the Association of Bay Area Governments (ABAG), the Bay Area Air Quality Management District (BAAQMD), the Bay Conservation and Development Commission (BCDC) and the Metropolitan Transportation Commission (MTC). The Program addresses the region’s climate issues and is in the formative stages of submitting specific recommendations to the Boards of the four agencies to implement their initial set of recommended actions.

In order to specifically address the recent and future developments in global warming strategies, STA staff recommends amending the STA 2007 Legislative Priorities and Platform to add the following priority under Air Quality (Platform I):

Monitor the implementation of AB 32, The California Global Warming Solutions Act of 2006, and support efforts to reduce Greenhouse Gas (GHG) emissions where practicable through the transportation planning and public information process.

Recommendation:

Approve the following:

1. Take the following positions on proposed state legislative items:
 - AB 842 (Jones) – Watch
 - SB 375 (Steinberg) – Watch; and
2. Amend the STA 2007 Legislative Priorities and Platform to add the following policy under Air Quality (Platform I):

Monitor the implementation of AB 32, The California Global Warming Solutions Act of 2006, and support efforts to reduce Greenhouse Gas (GHG) emissions where practicable through the transportation planning and public information process.

Attachments:

- A. STA Legislative Matrix
- B. Shaw/Yoder Budget Memo
- C. MTC Funding Comparison Charts
- D. AB 32, The California Global Warming Solutions Act of 2006
- E. AB 32, September 5, 2006 Assembly Floor Analysis
- F. SB 375 (Steinberg)
- G. AB 842 (Jones)
- H. State Legislative Update – Shaw/Yoder
- I. Federal Legislative Update – The Ferguson Group



LEGISLATIVE MATRIX
2007-2008 State and Federal Legislative Session

June 7, 2007

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Index

State Assembly Bills

Bill	Author	Subject	STA's Position	Others' Position	Page
AB 57	Soto	Safe Routes to School Program			3
AB 60	Nava	Minimum Clearance Requirement for Overtaking a Bicycle			3
AB 112	Wolk	Highway Safety Enhancement – Double Fine Zone on SR 12 from I-5 to I-80	Sponsor and Support	Support: Cities of Benicia, Fairfield, Vallejo	3
AB 117	Beall	Additional 20% County assessment on traffic safety offenses			4
AB 444	Hancock	Voter-approved vehicle registration fee for traffic congestion management	Support w/ Amendment to add Solano County		4
AB 842	Jones	Regional plans: traffic reduction.			4
ACR 7	Wolk	Officer David Lamoree Memorial Interchange (SR 12)	Co-sponsor and Support	City of Rio Vista: Sponsor/Support	4

119

ATTACHMENT A

State Senate Bills

Bill	Author	Subject	STA's Position	Others' Position	Page
SB 9	Lowenthal	Trade Corridors Improvement Fund			5
SB 16	Florez	Rail Grade Crossings: Automatic Gates			5
SB 19	Lowenthal	Air Quality Improvement Account: Proposition 1B			6
SB 45	Perata	Transit Security & Emergency Preparedness Fund: Proposition 1B			6
SB 47	Perata	State-Local Partnership Program: Proposition 1B			6
SB 286	Lowenthal/ Dutton	Proposition 1B Bonds Implementation for Local Streets and Roads	Support; request letters of support from cities	Sponsor: LCC/CSAC Support: Benicia, Dixon, Fairfield, Suisun City, Vacaville, Vallejo, Solano County	7
SB 375	Steinberg	Transportation planning: travel demand models: preferred growth scenarios: environmental review.			7

Federal Bills

Bill	Author	Subject	STA's Position	Others' Position	Page
S 294	Lautenberg	A bill to reauthorize Amtrak, and for other purposes.			8

For details of important milestones during the 2007 sessions of the California Legislature and the U.S. Congress, please refer to calendars on last 2 pages.

Please direct questions about this matrix to Jayne Bauer at 707-424-6075 or jbauer@sta-snci.com. STA's Legislative Matrix is also available for review on our website at www.solanolinks.com.

Bill Summaries

State Legislation Bill/Author	Summary	Status of Bill	STA Position
		Others' Position	
AB 57 (Soto) Highways: Safe Routes to School construction program	Extends indefinitely the provision for certain state and local entities to secure and expend federal funds for improvement of highway safety and reduction of traffic congestion (including projects for bicycles and pedestrian safety and traffic calming measures in high-hazard locations), as well as extend indefinitely the provision for DOT/CHP to administer a "Safe Routes to School" construction program and use federal transportation funds to construct bike/ped safety and traffic calming projects. Both provisions currently have a repeal date of 01/0108.	06/06/07 SEN, to Com. on RLS for assignment	
AB 60 (Nava) Vehicles: Bicycles	Creates stricter laws/penalties for vehicles overtaking bicycles traveling the same direction. Requires the driver of a motor vehicle overtaking a bicycle that is proceeding in the same direction to pass to the left at a safe distance, at a minimum clearance of 3 feet, without interfering with the safe operation of the overtaken bicycle. The bill would make violation of this provision an infraction punishable by a \$250 fine; and make it a misdemeanor or felony if a person operates a motor vehicle in violation of the above requirement and that conduct proximately causes great bodily injury, as defined, or death to the bicycle operator.	04/16/2007; ASM T&H Com. hearing cancelled at author's request	
AB 112 (Wolk) Highways: Safety Enhancement – Double Fine Zones (SR 12)	Designates SR 12 from its intersection with I-80 in Solano County to I-5 in San Joaquin County as a double fine zone until January 1, 2012. This bill would take effect immediately as an urgency statute.	06/19/07; SEN T&H hearing Support: Clites of Benicia, Fairfield, Vallejo, Solano County, Highway 12 Association, MV Transportation, Solano Athletic Clubs	Sponsor and Support

121

State Legislation Bill/Author	Summary	Status of Bill	STA Position
		Others' Position	
AB 117 (Beall) Traffic offenses: additional assessment: traffic safety	Authorizes Santa Clara County to collect an additional \$2 penalty assessment for every \$10 in base fines for certain violations, for purposes of funding local traffic safety programs. Sunsets the provisions of this bill January 1, 2013.	06/05/07 SEN, Read first time to Com. on RLS for assignment	
AB 444 (Hancock) Voter-approved vehicle registration fee for traffic congestion management	Authorizes the county congestion management agencies in Alameda County and Contra Costa County, with a majority vote of the agency's board, to impose an annual fee of up to \$10 on motor vehicles registered with the county for a traffic congestion management program. Imposition of the fee would require voter approval of the measure. Transportation improvements that reduce congestion include those that improve signal coordination, travel information systems, intelligent transportation systems, highway operational improvements, and public transit service expansions.	06/06/07 SEN, Read first time to Com. on RLS for assignment	Support with Amendment to add Solano County
AB 842 Jones Regional plans: traffic reduction	Requires the Transportation Commission to update its guidelines for the preparation of regional transportation plans, including a requirement that each regional transportation plan provide for a 10% reduction in the growth increment of vehicle miles traveled. Requires a specified sum of funds to be made available from a specified account to the Department of Housing and Community Development to fund grants to assist agencies of local governing in the planning and production of infill housing.	05/24/07; ASM H&CD	
ACR 7 (Wolk) Officer David Lamoree Memorial Highway (SR 12)	Designates the interchange of SR 12 between Olsen Road and SR 113 as the Officer David Lamoree Memorial Interchange, would request the Department of Transportation to determine the cost for appropriate signs showing this special designation and, upon receiving donations from non-state sources covering that cost, to erect those signs.	06/19/07; SEN T&H hearing Sponsored by City of Rio Vista and STA	Co-sponsor and Support

State Legislation Bill/Author	Summary	Status of Bill	STA Position
		Others' Position	
SB 9 (Lowenthal) Trade corridor improvement: transportation project selection in Proposition 1B	States the intent of the Legislature to enact urgency legislation that establishes a process for the selection of transportation projects to be funded from the Trade Corridors Improvement Fund, established by Proposition 1B. This bill establishes a process for selecting projects under the Trade Corridor Improvement Fund requiring that proposed projects be included in an approved regional transportation plan, incorporate an estimate of the emissions produced during the construction and operation of the proposed project and specifies that the funds shall only be used to pay for the costs of construction. The bill declares that it is to take effect immediately as an urgency statute.	06/07/07, SEN third reading	
SB 16 (Florez) Rail Grade Crossings: Automatic Gates	Requires the Public Utilities Commission to order that a public-rail grade crossing be equipped with automatic gates, if it determines in the course of investigating a public-rail grade crossing collision, that it is more likely than not that the collision would not have occurred if the crossing had been equipped with automatic gates, or if the commission determines that the injury to person or property resulting from the collision would have been substantially reduced if the crossing had been equipped with automatic gates.	06/13/07, ASM L. Gov hearing	

State Legislation Bill/Author	Summary	Status of Bill	STA Position
		Others' Position	
SB 19 (Lowenthal) Trade corridors: projects to reduce emissions: funding in Proposition 1B	Declares the intent of the Legislature to enact urgency legislation that establishes conditions and criteria, as specified, for projects funded by the \$1 billion account to fund freight-related air quality needs established by Prop. 1B. Existing law requires that of the proceeds of bonds issued pursuant to the Highway Safety, Traffic Reduction, Air Quality, and Port Security Bond Act of 2006, a specified amount of those deposited in the California Ports Infrastructure, Security, and Air Quality Improvement Account in the Highway Safety, Traffic Reduction, Air Quality, and Port Security Fund of 2006, be made available, upon appropriation by the Legislature and subject to the conditions and criteria contained in a statute enacted by the Legislature, to the State Air Resources Board for certain emission reductions from activities related to the movement of freight along California's trade corridors. This bill declares the intent of the Legislature to enact legislation that establishes conditions and criteria for projects that reduce emissions from activities related to the movement of freight along California's trade corridors. The bill declares that it is to take effect immediately as an urgency statute.	06/04/07, ASM, Read first time, Held at desk	
SB 45 (Perata) Transit Security & Emergency Preparedness Fund: Prop. 1B	States the intent of the Legislature to enact legislation that would establish the application process for allocations from the Transit System Safety, Security, and Disaster Response Account, as specified in Proposition 1B.	06/07/07; SEN for third reading	
SB 47 (Perata) State-Local Partnership Program: Prop 1B	States the intent of the Legislature to enact provisions governing project eligibility, matching fund requirements, and the application process relative to allocation of bond proceeds for the State-Local Partnership Program, established by Proposition 1B.	01/18/07 SEN Com. On RLS	

State Legislation Bill/Author	Summary	Status of Bill	STA Position
		Others' Position	
SB 286 (Lowenthal/ Dutton) Prop 1B Bonds Implementation: Local Streets and Roads	Sponsored by the League of California Cities to accelerate distribution of the \$2 billion in local street and roads funds. Under the proposal every city will receive at least half (and up to their full amount) of their Prop 1B funds to spend in the next two fiscal years (determined by population), with the state allocating the remaining funds no later than 2010. Applicants would submit a list of projects expected to be funded.	06/07/07; SEN for third reading	Support; request letters of support from Solano cities
		Sponsor: LCC/CSAC Support: Benicia, Dixon, Fairfield, Suisun City, Vacaville, Vallejo, Solano County	
SB 375 (Steinberg) Transportation planning: travel demand models: preferred growth scenarios: environmental review.	<p>The California Environmental Quality Act (CEQA) exempts specified activities from its provisions, including a project that is a residential project on an infill site within an urbanized area, and that meets other specified criteria, including that the project is within 1/2 mile of a major transit stop.</p> <p>This bill requires that the California Transportation Commission (CTC) prepare and adopt by April 1, 2008, specific guidelines for the travel demand models used in the development of regional transportation plans by certain regional transportation planning agencies. This bill requires the Department of Transportation to assist the CTC in the preparation of the guidelines, if requested to do so by the CTC. This bill also requires the Air Resources Board to provide each region with greenhouse gas emission reduction targets for 2020 and 2050.</p>	06/07/07; SEN for third reading	

Federal Legislation

Federal Legislation Bill/Author	Summary	Status of Bill	STA Position
		Others' Position	
S 294 (Lautenberg) Amtrak Reauthorization	A bill to reauthorize Amtrak, and for other purposes.	05/22/07 Placed on Senate Legislative Calendar under General Orders. Calendar No. 158.	
		Cosponsored by Senator Boxer	

California Legislature 2007-08 Regular Session Calendar

<p>January 2007 (First year of 2-year legislative session)</p> <p>1 Statutes take effect 3 Legislature reconvenes 9 Governor's State of the State Address 10 Budget must be submitted by Governor 15 Martin Luther King, Jr. Day 26 Last day to submit bill requests to Office of Legislative Counsel</p>	<p>June</p> <p>1 Last day for Fiscal Committees to hear and report to the Floor bills introduced in their house 1 Last day for Fiscal Committees to meet prior to June 11 4-8 Floor session only - No committee may meet for any purpose 8 Last day for bills to be passed out of the house of origin 11 Committee meetings may resume 15 Budget Bill must be passed by midnight</p>
<p>February</p> <p>12 Lincoln's Birthday 19 Washington's Birthday observed 23 Last day to introduce bills</p>	<p>July</p> <p>4 Independence Day 13 Last day for policy committees to hear and report bills 20 Summer Recess begins on adjournment, provided Budget Bill has been passed</p>
<p>March</p> <p>29 Spring Recess begins upon adjournment 30 Cesar Chavez Day</p>	<p>August</p> <p>20 Legislature reconvenes 31 Last day for Fiscal Committees to meet and report bills to the Floor</p>
<p>April</p> <p>9 Legislature reconvenes from Spring Recess 27 Last day for policy committees to hear and report Fiscal Bills for referral to fiscal committees</p>	<p>September</p> <p>3 Labor Day 3-14 Floor session only – No committee may meet for any purpose 7 Last day to amend bills on the Floor 31 Last day for any bill to be passed - Interim recess begins on adjournment</p>
<p>May</p> <p>11 Last day for policy committees to hear and report to the floor non-fiscal Bills 25 Last day for policy committees to meet prior to June 11 28 Memorial Day observed</p>	<p>October</p> <p>14 Last day for Governor to sign or veto bills passed by the Legislature on or before Sept. 14 and in the Governor's possession after Sept. 14</p>

127

IMPORTANT DATES OCCURRING DURING INTERIM CALIFORNIA LEGISLATURE RECESS

2007

Oct. 14 Last day for Governor to sign or veto bills passed by the Legislature on/before Sept. 14 and in his possession after Sept. 14 (Art. IV, Sec. 10(b)(1)).

2008

Jan. 1 Statutes take effect (Art. IV, Sec. 8(c)).

Jan. 7 Legislature reconvenes (J.R. 51(a)(4)).

110th United States Congress 2007 Session Calendar

January 4 110 th Congress convenes 15 Senate and House recess for Martin Luther King, Jr. Day 16 Senate and House reconvene	July 2-6 Independence Day District Work Period 9 Senate and House reconvene
February 19 President's Day 19-23 Presidents' Day Recess 25 Senate and House reconvene	August 6-Sept 3 Summer District work period
March	September 3 Labor Day 4 Senate and House reconvene
April 2-13 House District Work Period 2-9 Senate District Work Period	October 26 Target Adjournment Date
May 28- June 1 Memorial Day Recess/District Work Period	November 6 Election Day 11 Veterans Day 22 Thanksgiving Day
June 4 Senate and House reconvene	December 5 Hanukkah 25 Christmas Holiday

128

Attachments B through I have been provided to the STA Boardmembers under separate enclosure. They are as follows:

- B. Shaw/Yoder Budget Memo**
- C. MTC Funding Comparison Charts**
- D. AB 32, The California Global Warming Solutions Act of 2006**
- E. AB 32, September 5, 2006 Assembly Floor Analysis**
- F. SB 375 (Steinberg)**
- G. AB 842 (Jones)**
- H. State Legislative Update – Shaw/Yoder**
- I. Federal Legislative Update – The Ferguson Group**

You may obtain copies of the above by contacting the STA at (707) 424-6075.

Thank you.

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DATE: June 1, 2007
TO: STA Board
FROM: Daryl Halls, Executive Director
RE: STA Draft Overall Work Plan (Priority Projects) for Fiscal Year
(FY) 2007-08 and FY 2008-09

Background:

Each year, the Solano Transportation Authority (STA) Board identifies and updates its priority projects. These projects provide the foundation for the STA's overall work plan for the forthcoming two fiscal years. In July 2002, the STA Board modified the adoption of its list of priority projects to coincide with the adoption of its two-year budget. This marked the first time the STA had adopted a two-year overall work plan. The most recently adopted STA Overall Work Plan (OWP) for FY 2006-07 and FY 2007-08 included a list of 42 priority projects, plans and programs. This list included a total of 18 projects, 11 plans or studies, and 13 programs.

As of May 2007, one project and two plans have been completed of which two are recommended for deletion from the Overall Work Program as part of the adoption of the updated two-year work plan. These include the SR 113 State Highway Operations and Protection Program (SHOPP) funded project completed by Caltrans in downtown Dixon in 2006 and the SR 12 Transit Study completed by STA in 2006. The Union Street-Main Street Reopening Feasibility Study was also completed, but the City of Suisun City, the City of Fairfield and County of Solano have requested the STA continued to evaluate and assess options for reopening the connection between downtown Fairfield and Suisun City. This effort is proposed to continue as part of the assessment of future corridor improvements on SR 12.

Discussion:

Attached is a draft of the STA's Overall Work Program (OWP) for FY 2007-08 and FY 2008-09 that has been prepared by STA staff. This draft OWP contains a total of 40 projects, plans and programs/services that cover the range of activities of the STA directed and authorized by the STA Board for the next two years.

SUMMARY OF DRAFT OWP

The STA's draft OWP includes a total of 17 projects, 10 plans or studies, and 13 programs or services. The revised list of OWP projects have been modified to delete projects completed in the previous fiscal year or combined with other projects of a related nature. The projects are not ranked in terms of relative priority, but are grouped according to one of three of the STA departments responsible for implementing the specified project tasks. STA serves as the lead agency for the vast majority of these tasks and either serves as co-lead or partners with the California Department of Transportation (Caltrans), the Metropolitan Transportation Commission (MTC) or one or more of our member agencies in the implementation of the remainder.

PROJECTS

The draft OWP contains a total of 17 projects with the STA serving either in the role of lead agency, co-lead agency or monitoring agency. The STA continues to serve as lead agency for the following projects:

1. I-80/I-680/State Route (SR) 12 Interchange
2. North Connector
3. I-80 HOV Lane Projects
4. Jepson Parkway Project
5. Travis Air Force Base Access Improvements

Through a memorandum of understanding (MOU), the STA will also serve as co-lead agency with California Department of Transportation (Caltrans) and the Napa County Transportation Planning Agency (NCTPA) for the SR 12 Jameson Canyon project.

As an agency responsible for funding a variety of transportation projects and programs, STA will also be monitoring the progress of six projects where Caltrans is responsible for project delivery:

1. SR 12 West- Truck Climbing Lane Project
2. I-80 Red Top Slide Project
3. Benicia Martinez Bridge Project
4. I-80 SHOPP Projects
5. SR 12 SHOPP Projects
6. HWY 37 Landscaping/Mitigation

The STA has also provided or oversees funding for five (5) projects/services that are being delivered by local agencies:

1. Capitol Corridor Rail Stations
2. Baylink Ferry Support and Operational Funds
3. Regional Measure 2 Capital Projects
4. Solano Express Routes 30/90 Management
5. Solano Paratransit Management

PLANS

The FY 2007-08 and FY 2008-09 OWP contain ten (10) specific planning efforts or studies. These include the following:

1. SR 12 Median Barrier and Rio Vista Bridge Study
2. I-80 Corridor Management Policies
3. Union Street/Main Street Reopening Feasibility Study
4. Safe Routes to Schools Plan
5. SR 113 Major Investment Study
6. SR 29 Major Investment Study
7. Update of Countywide Traffic Safety Plan
8. Comprehensive Transportation Plan Update
9. Transit Consolidation Study
10. Community Based Transportation Planning (CBTP)

PROGRAMS

The STA also administers and monitors a variety of transportation programs and services in partnership with our member agencies. These include the following:

1. Monitor Delivery of Local Projects/Allocation of Funds
2. Abandoned and Vehicle Abatement Program
3. Congestion Management Program
4. Countywide Traffic Model & Geographic Information System
5. Transportation for Livable Communities Program and MTC's Transportation Planning for Land Use Solutions (T-PLUS) Program
6. Implementation of Countywide Bicycle Plan Priority Projects/Bicycle Advisory Committee
7. Implementation of Countywide Pedestrian Plan Priority Projects/Pedestrian Advisory Committee
8. Clean Air Fund Program and Monitoring
9. STA Marketing/Public Information Program
10. Paratransit Coordinating Council
11. Intercity Transit Coordination
12. Lifeline Program Management
13. Solano Napa Commuter Information Program

Staff has prepared the draft OWP with modifications to reflect updated project activities and funding and provided a copy to both the STA TAC and Transit Consortium requesting their input at the meetings in May. Following these discussions, staff plans to agendaize STA's FY 2007-08 and FY 2008-09 OWP for adoption at the STA Board meeting of July 11, 2007.

Recommendation:

Informational.

Attachment:

- A. STA's Overall Work Plan (Priority Projects) for FY 2007-08 and FY 2008-09

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SOLANO TRANSPORTATION AUTHORITY
PRIORITY PROJECTS FOR
FY 2006-07 / FY 2007-08 / FY 2008-09
 Adopted by STA Board: Pending

	PRIORITY PROJECTS	LEAD AGENCY	FUND SOURCE	FY 2006-07	FY 2007-08	FY 2008-09	EST. PROJECT COST	DEPARTMENT LEAD STAFF
1.	<u>I-80/680/SR 12 Interchange</u> A. Interchange EIR/EIS ↳ Alt B and Alt C B. Cordelia Truck Scales C. Breakout Logical Components Status: Environmental studies are underway. Anticipate Public Hearing in Summer 2008. Estimated Completion Date (ECD): Draft Environmental Document Aug 2008 Final Environmental Document Aug 2009	STA	\$9M TCRP \$50M RM2 \$100M AB 1171 Current Shortfall in funding \$1B	X	X	X	\$8.1 M for EIR/EIS \$1 B to 1.2 B (Capital Cost)	Projects Janet Adams
2.	<u>North Connector</u> A. East Segment (STA) B. Central Segment (Fairfield) C. West Segment (STA) Status: Environmental Document to be completed Fall 2007. Coop w/ City of Fairfield, and County for project is approved. ECD: Final Environmental Document Fall 2007 Construction East Segment begins Summer 2009	STA (East and West Segments) City of Fairfield (Central Segment)	\$3M TCRP (environmental) \$21.3M RM2/STIP East Section \$20M City of Fairfield \$2M County of Solano Central Segment \$32M (TBD) West Section	X	X	X	\$2.7 M EIR/EA \$81.6 M (Capital Cost)	Projects Janet Adams

135



SOLANO TRANSPORTATION AUTHORITY
 PRIORITY PROJECTS FOR
 FY 2006-07 / FY 2007-08 / FY 2008-09
 Adopted by STA Board: Pending

PRIORITY PROJECTS	LEAD AGENCY	FUND SOURCE	FY 2006-07	FY 2007-08	FY 2008-09	EST. PROJECT COST	DEPARTMENT LEAD STAFF
3. I-80 HOV Projects A. <u>Red Top to Air Base Parkway</u> –8.7 miles new HOV Lanes. Construction is programmed with Prop 1B CMLA and Fed Earmark funds. Construction to begin April 2008. B. <u>WB I-80 Carquinez Bridge to SR 29</u> – This project has a completed PSR by Caltrans. Project is currently unfunded. C. <u>I-80 HOV(Vallejo)/Turner Parkway Overcrossing</u> . - STA Lead for PSR. 18 months to complete PSR estimated completion date Oct 2008. D. <u>Air Base Parkway to I-505</u> – This project is Long-Term project #25 and is currently unfunded.	STA	\$9M RM 2 \$56M CMIA \$14.8M Fed Earmark Potential RM2 from adjacent Project in Contra Costa County PSR - Fed Demo Unfunded PSR and Capital	X	X	X	\$60 M (Capital Cost) \$20 M \$100 M (HOV Lanes Capital Cost) \$111 M (Capital Cost)	Projects Janet Adams
4. Jepson Parkway Project A. Walters Road Extension B. Vanden Road C. Walters Road D. Leisure Town Rd (Alamo - Vanden) E. Leisure Town Rd (Orange - Alamo) F. Cement Hill Road Status: EIS/EIR on-going, STA is completing the Envir. Document, with Draft for Public comment Summer 2007, Final Summer 2008. STA to work with Partners to develop corridor funding agreement and priority implementation schedule	STA Partners: Vacaville Fairfield County	STIP 2006 STIP Aug Fed Demo Local	X	X	X	\$135 M (Capital Costs)	Projects Janet Adams



SOLANO TRANSPORTATION AUTHORITY
 PRIORITY PROJECTS FOR
 FY 2006-07 / FY 2007-08 / FY 2008-09
 Adopted by STA Board: Pending

PRIORITY PROJECTS		LEAD AGENCY	FUND SOURCE	FY 2006-07	FY 2007-08	FY 2008-09	EST. PROJECT COST	DEPARTMENT LEAD STAFF
5.	<p><u>Travis Air Force Base Access Improvement Plan (North & South Gates)</u></p> <p>A. North Gate Access B. South Gate Access (priority)</p> <p>Status: Travis AFB identified the South Gate as the priority gate for improvements. STA lead working with County, City of Fairfield/Suisun City, and Travis AFB to develop Implementation Plan. Next steps are environmental and design of South Gate concurrent with Environmental for North Gate. STA to seek additional funds for North Gate Improvements.</p>	STA County	\$3.2M Federal Earmark	X	X		\$7.6 M	Projects Janet Adams
6.	<p><u>State Route (SR) 12 Bridge and Median Barrier Study</u></p> <p>A. SR 12/Church Road PSR STA lead, start summer 2007 B. Rio Vista Bridge Study STA lead, start summer 2007 Coop approved w/ Rio Vista/County/STA C. Median Barrier PSR STA lead, Suisun City to Rio Vista</p>	STA STA STA Caltrans	STA PSR Funds Rio Vista – Fed Earmark FY 2007-08 & FY 2008-09 PPM Funds SHOPP	X	X	X	\$ TBD - (Capital Cost) \$ TBD – Capital Cost \$ TBD – Capital Cost	Projects Janet Adams
7.	<p><u>State Route (SR) 12 Safety Improvements</u></p> <p>Caltrans lead; immediate improvements by end of 2007, \$46 M improvements begin construction in 2008</p>	Caltrans	SHOPP	X	X	X	\$50M	Projects Caltrans



SOLANO TRANSPORTATION AUTHORITY
PRIORITY PROJECTS FOR
FY 2006-07 / FY 2007-08 / FY 2008-09
 Adopted by STA Board: Pending

PRIORITY PROJECTS	LEAD AGENCY	FUND SOURCE	FY 2006-07	FY 2007-08	FY 2008-09	EST. PROJECT COST	DEPARTMENT LEAD STAFF
8. I-80 Corridor Management Policy(s) This includes, but is not limited to ITS Ramp Metering, HOV Definition, and Visual Features (landscaping and aesthetic features) Status: Applied for State Planning Grant	STA	Unfunded \$62,500 STAF Local Match		X		N/A	Projects Janet Adams
9. State Route (SR) 12 Jameson Canyon (Phase 1) Build 4-lane hwy with concrete median barrier from SR 29 to I-80. Status: Caltrans has the current lead on the MND/IS Environmental Document. STA/NCTPA/Caltrans agreed to partnership with MOU to move forward as the lead agency in completing this project. STA/NCTPA to hire a Co-Project Manager. ECD: Final Environmental Document Jan 2008 Begin construction Aug 2010	Caltrans STA NCTPA	\$7 M TCRP \$74 M CMIA \$35.5 M RTIP \$12 M ITIP \$2.5 M STP \$6.4 M Fed Earmark	X	X	X	\$139 M	Projects Janet Adams NCTPA Caltrans
10. Union Street/Main Street Reopening Feasibility Study Status: STA to combine this work with County Wide Railroad Safety Plan	STA	Unfunded	X	X	X		Projects/Planning Janet Adams Robert Macaulay



SOLANO TRANSPORTATION AUTHORITY
 PRIORITY PROJECTS FOR
 FY 2006-07 / FY 2007-08 / FY 2008-09
 Adopted by STA Board: Pending

PRIORITY PROJECTS	LEAD AGENCY	FUND SOURCE	FY 2006-07	FY 2007-08	FY 2008-09	EST. PROJECT COST	DEPARTMENT LEAD STAFF
11. <u>Solano Countywide Safe Routes to Schools (SR2S) Plan</u> Status: 1. Phase I presentations to City Councils and School Boards complete. 2. Phase II Community Task Force meetings underway. 3. Phase III SR2S Plan Adoption to begin in September. Implementation Program to be recommended to the STA Board after adoption of the plan.	STA	STP Planning Gas Tax	X	X		\$120,000 + STA Staff costs	Projects Sam Shelton
12. <u>Monitor Delivery of Local Projects/Allocation of Funds</u> Status: ongoing activity, STA pursuing development of tracking system for these projects. ECD: Ongoing activity. Local Streets & Roads next Cycle is Jan 2008.	STA	STIP-PPM STP/STIP Swap	X	X	X	N/A	Projects Sam Shelton
13. <u>Regional Measure 2 (RM 2) Implementation (Capital)</u> <ul style="list-style-type: none"> • Vallejo Station • Solano Intermodal Facilities • Capitol Corridor Improvements 	STA Fairfield Vallejo Vacaville Benicia CCJPA MTC	RM2	X	X	X	\$28 M \$20 M \$25 M	Projects Janet Adams Sam Shelton

139



SOLANO TRANSPORTATION AUTHORITY
 PRIORITY PROJECTS FOR
 FY 2006-07 / FY 2007-08 / FY 2008-09
 Adopted by STA Board: Pending

PRIORITY PROJECTS		LEAD AGENCY	FUND SOURCE	FY 2006-07	FY 2007-08	FY 2008-09	EST. PROJECT COST	DEPARTMENT LEAD STAFF
14.	SR 12 West-Truck Climbing Lane Project (Phase D) Westbound SR 12 from I-80 to approx 1 mile. Status: Construction is scheduled to begin summer 2009.	Caltrans	SHOPP	X	X	X	\$7.4 M	Projects Caltrans
15.	I-80 Red Top Slide Project A. North side completed February 2005. B. South side construction expected to be completed 2007. ECD: 2007	Caltrans	SHOPP	X	X		\$10 M North side \$6.5 M South side	Projects Caltrans
16.	Benicia-Martinez Bridge Project Status: New Bridge to open end 2007 ECD: Once new bridge opens Caltrans will begin existing bridge deck rehabilitation work	Caltrans	RM1 RM2	X	X	X	\$1.2 B	Projects Caltrans
17.140	I-80 SHOPP Rehabilitation Projects A. <u>Near Fairfield to American Canyon</u> – Upgrade Median Barrier (start 2008) B. <u>In Vallejo – Tennessee Street to American Canyon</u> – Rehab Rdwy (start 2008) C. <u>Near Vallejo – American Canyon to Green Valley Road</u> – Rehab Rdwy (start 2008) D. <u>Air Base to Leisure Town OC</u> – Rehab Rdwy (start 2008) E. <u>SR 12 East to Air Base</u> – Rehab Rdwy (start 2009)	Caltrans	SHOPP	X	X	X	\$124 M	Projects Caltrans



SOLANO TRANSPORTATION AUTHORITY
PRIORITY PROJECTS FOR
FY 2006-07 / FY 2007-08 / FY 2008-09
 Adopted by STA Board: Pending

PRIORITY PROJECTS		LEAD AGENCY	FUND SOURCE	FY 2006-07	FY 2007-08	FY 2008-09	EST. PROJECT COST	DEPARTMENT LEAD STAFF
18.	Highway 37 Project Mitigation site and Landscaping Status: Under construction	Caltrans	STIP	X	X		\$0.65 M	Projects Caltrans
19.	Abandoned and Vehicle Abatement Program Status: Ongoing	STA	DMV	X	X	X	04/05 FY approx. \$350,000	Projects/Finance Susan Furtado
20.	SR 113 MIS Status: Project underway; consultant retained and work initiated ECD: June 2008	STA	Funded – Partnership Planning Grant	X	X		\$208,000	Planning Robert Guerrero
21.	SR 29 MIS Status: New project. Unfunded. Target for FY 2008-09	STA	Unfunded			X		Planning Robert Guerrero
22. 141	Update of Countywide Traffic Safety Plan A. Safe Routes to Transit B. Railroad Crossings C. Flood Protection Mitigation D. Emergency Response E. Disaster Preparedness, Response and Recovery	STA	Gas Tax	X	X	X		Planning Robert Macaulay Sara Woo



SOLANO TRANSPORTATION AUTHORITY
 PRIORITY PROJECTS FOR
 FY 2006-07 / FY 2007-08 / FY 2008-09
 Adopted by STA Board: Pending

PRIORITY PROJECTS		LEAD AGENCY	FUND SOURCE	FY 2006-07	FY 2007-08	FY 2008-09	EST. PROJECT COST	DEPARTMENT LEAD STAFF
23.	<u>Congestion Management Program (CMP)</u> A. 2007 CMP B. Revisit Impact Fee Study (FY 2007-08) <ul style="list-style-type: none"> ◆ SR 12 Corridor Improvement Funding Study ◆ SR 113 Corridor Improvement Funding Study 	STA	STP Planning Future impact fee Future impact fee, T-PLUS	X	X	X		Planning Robert Macaulay Robert Guerrero Robert Guerrero
24.	<u>Countywide Traffic Model and Geographic Information System</u> A. Development of new model (transit) – Phase 2 (Transit) B. Develop 2035 Model C. Maintenance of Model D. Geographic Information System/ Aerial Photo Status (Model): Current land use, network, mode assignment complete; consultant working on 2035 elements and projections ECD: Phase 2: Fall 2007 Status (GIS): STA currently has access to County-developed maps and data Funding Agreement for aerial photo being negotiated ECD: Photo agreement – winter 2007	STA Solano County	STP-Planning NCTPA	X	X	X	\$205,000	Planning/Projects Robert Macaulay Sam Shelton

142



SOLANO TRANSPORTATION AUTHORITY
 PRIORITY PROJECTS FOR
 FY 2006-07 / FY 2007-08 / FY 2008-09
 Adopted by STA Board: Pending

PRIORITY PROJECTS	LEAD AGENCY	FUND SOURCE	FY 2006-07	FY 2007-08	FY 2008-09	EST. PROJECT COST	DEPARTMENT LEAD STAFF
25. Capitol Corridor Rail Stations Status: Oakland-Sacramento Regional Rail Study completed. Individual Station Status: A. Fairfield/Vacaville Train Station: approved by CCJPB on 11-16-05. FF developing station specific plan. \$25M included in RM2. B. Dixon: station building and parking lot completed; track and roadway improvements not determined C. Benicia: City re-examining train station and ferry service options. D. Preserve Right-of-Way for Future Napa Solano Passenger Rail ECD: Ongoing	City of Fairfield City of Dixon City of Benicia STA	RM2 ADPE-STIP ITIP Local RTIP E. CMAQ YSAQMD Clean Air Funds	X	X	X	\$35M FF/VV Station (Preliminary estimates for required track access and platform improvements.	Planning Robert Macaulay Robert Guerrero
26. Development of STA's Transportation for Livable Communities (TLC) Program and MTC's Transportation Planning for Land Use Solutions (T-PLUS) Program A. TLC Corridor Studies 1. North Connector 2. Jepson Parkway Plan Update 3. Rio Vista SR 12 Design Concept B. County TLC Plan Update C. TLC Capital Grant Monitoring D. TLC Planning Grant Monitoring E. Alternative Modes Funding Strategy F. Funding Strategies and Priorities Plan	STA	Regional TLC CMAQ TE STP Planning	X	X	X	\$40,000 (North Connector TLC)	Planning Robert Guerrero

143



**SOLANO TRANSPORTATION AUTHORITY
PRIORITY PROJECTS FOR
FY 2006-07 / FY 2007-08 / FY 2008-09
Adopted by STA Board: Pending**

	PRIORITY PROJECTS	LEAD AGENCY	FUND SOURCE	FY 2006-07	FY 2007-08	FY 2008-09	EST. PROJECT COST	DEPARTMENT LEAD STAFF
27.	<u>Implementation of Countywide Bicycle Plan Priority Projects</u> A. Solano Bikeway Phase 2 Vallejo-Hiddenbrook to Fairfield B. Jepson Parkway Bikeway (next phase) C. Benicia Bike Route: State Park/I-780 D. Central County Bikeway gap closure (Marina Blvd.-Amtrak Station on SR 12 in Suisun City) E. Vacaville – Dixon Bike Route Phase II F. North Area Bike/Ped Trail Plan Status: Countywide Bicycle Plan and new 5-year priority list update needed ECD: Ongoing	City of Fairfield City of Benicia City of Suisun City Solano County STA	TDA-Art 3 TLC STIP CMAQ Regional Bike/Ped. Program TDA Art 3/ Bay Ridge Trail (TBD)	X	X	X	\$2-\$3 M \$3.2M \$543,000	Planning Robert Macaulay Robert Guerrero
28. 144	<u>Countywide Pedestrian Plan and Implementation Plan</u> Status: Update bike/ped plan, including additional TLC concepts and links. A. Fairfield Linear Park B. Union-Main Street Pedestrian Enhancement ECD: Ongoing	STA Solano County	State TEA Bay Trails TDA-ART3 Regional Bike/Ped Program RM 2 Safe Routes to Transit	X	X		\$3-\$5M (Capital Cost) \$100,000 Bay and Delta Trail Planning Grants TDA – Art 3	Planning Robert Guerrero



SOLANO TRANSPORTATION AUTHORITY
PRIORITY PROJECTS FOR
FY 2006-07 / FY 2007-08 / FY 2008-09
 Adopted by STA Board: Pending

PRIORITY PROJECTS		LEAD AGENCY	FUND SOURCE	FY 2006-07	FY 2007-08	FY 2008-09	EST. PROJECT COST	DEPARTMENT LEAD STAFF
29.	<u>Comprehensive Transportation Plan Update</u> A. Update Routes of Regional Significance B. Add Safety Elements for SR 12, SR 113 C. Add Alternative Fuels Element D. SNCI Update E. I-80/I-680/I-780 Update F. Transit Consolidation Element	STA	Not identified		X			Planning Robert Macaulay Robert Guerrero
30.	<u>Clean Air Fund Program and Monitoring</u> A. BAAQMD/TFCA B. YSAQMD	STA YSAQMD	TFCA Clean Air Funds	X	X	X	\$340,000 Annually (TFCA) \$390,000 Annually (Clean Air)	Planning Robert Macaulay Robert Guerrero
31.	<u>STA Marketing/Public Information Program</u> A. Website B. Materials C. Events D. STATUS	STA	STAF TFCA Gas Tax Sponsors	X	X	X		Planning/Transit/ Rideshare Jayne Bauer Judy Leaks
32. 1.45	<u>Baylink Ferry Support and Operational Funds</u> A. Vallejo Station B. Maintenance Facility Status: Continue to pursue funding.	Vallejo	RTIP Fed Demo Fed Boat TCRP Fed RM2 RTIP	X	X	X	\$65M \$10.8M \$0.5M	Transit/Rideshare Elizabeth Richards
33.	<u>SolanoExpress Route 30/90 Management</u> A. Performance Monitoring B. Funding Agreement Update Status: Update funding and monitoring agreement annually. On-going monitoring.	STA	STAF TDA	X	X	X		Transit/Rideshare Elizabeth Richards



SOLANO TRANSPORTATION AUTHORITY
PRIORITY PROJECTS FOR
FY 2006-07 / FY 2007-08 / FY 2008-09
 Adopted by STA Board: Pending

	PRIORITY PROJECTS	LEAD AGENCY	FUND SOURCE	FY 2006-07	FY 2007-08	FY 2008-09	EST. PROJECT COST	DEPARTMENT LEAD STAFF
34.	<u>Solano Paratransit Management</u> A. Assessment Study follow-up B. Performance Monitoring C. Funding Agreement Update D. Explore alternative service models E. Vehicle Purchase Grant Administration F. Marketing and Increase awareness of Solano Paratransit (brochures) Status: Update monitoring and funding. Wraps completed. Brochure needs updating.	STA	STAF	X	X	X	\$25,000	Transit/Rideshare Elizabeth Richards Judy Leaks
35.	<u>Paratransit Coordinating Council</u> A. Manage committee & update materials B. Increase membership C. Assist with implementation of Senior and Disabled Transportation Plan priority projects Status: Membership has been increased. Update and implement PCC Work Plan.	STA	STAF	X	X	X	\$25,000	Transit/Rideshare Elizabeth Richards Judy Leaks

146



SOLANO TRANSPORTATION AUTHORITY
 PRIORITY PROJECTS FOR
 FY 2006-07 / FY 2007-08 / FY 2008-09
 Adopted by STA Board: Pending

PRIORITY PROJECTS	LEAD AGENCY	FUND SOURCE	FY 2006-07	FY 2007-08	FY 2008-09	EST. PROJECT COST	DEPARTMENT LEAD STAFF
36. <u>Intercity Transit Coordination</u> A. Multi-year intercity funding agreement B. TDA Fund Coordination C. STAF Fund Management D. RM2 Transit Operating Fund Coordination E. Solano Express Intercity Transit Marketing F. Manage Intercity Transit Consortium G. Coordinate with Regional Transit Projects and Plans (Human Services Transportation Plan, Transit Connectivity, etc.) H. Unmet Transit Needs Coordination & Phase-out plan Status: Annually update funding agreements and Unmet Transit Needs. 2006 Solano Express Marketing campaign completed; develop & implement FY 2007-08 SolanoExpress campaign.	A-G STA H: MTC/STA	STAF TDA	X	X	X		Transit/Rideshare Elizabeth Richards
37. <u>Countywide Transit Consolidation Study</u> Status: Initiated early 2007. Interviews nearly completed. Initial alternatives to be presented Summer 2007. ECD: Phase I, Fall 2007	STA	STAF	X	X	X	\$175,000 (Cost of Study)	Transit/Rideshare Elizabeth Richards

147



SOLANO TRANSPORTATION AUTHORITY
 PRIORITY PROJECTS FOR
 FY 2006-07 / FY 2007-08 / FY 2008-09
 Adopted by STA Board: Pending

PRIORITY PROJECTS	LEAD AGENCY	FUND SOURCE	FY 2006-07	FY 2007-08	FY 2008-09	EST. PROJECT COST	DEPARTMENT LEAD STAFF
38. Community Based Transportation Planning (CBTP) A. Cordelia/Fairfield Study B. Vallejo Study FY 2007-08 C. Vacaville FY 2008-09 Status: Issue RFQ for remaining studies ECD: Studies – June 2008; Implementation 2009.	STA/MTC	MTC/CBTP STAF	X	X	X	\$30,000 \$60,000	Transit/Rideshare Elizabeth Richards
39. Lifeline Program Management A. Initiate Coordination B. Call for Projects C. Project Selection D. Monitor Projects Status: Advisory Committee formed. First round of funds awarded FY 2006-07. Establish contract & monitoring procedures for 6 initial Lifeline projects. Second call for projects mid-FY 2007-08.	STA/MTC	STAF	X	X	X	\$15,000	Transit/Rideshare Elizabeth Richards
40. Solano Napa Commuter Information (SNCI) Program A. Marketing SNCI Program B. Full Incentives Program C. Completion of Emergency Ride Home (ERH) Program D. Employer/Vanpool Program E. Campaigns F. Events G. Teleservices Status: New Employer Commute Challenge implemented. Marketing, Incentives, and implemented. Update Bikelinks, Commuter Guide, and other materials.	STA	MTC TFCA ECMAQ	X	X	X	\$500,000	Transit/Rideshare Elizabeth Richards Judy Leaks

148



DATE: June 13, 2007
TO: STA Board
FROM: Robert Macaulay, Director of Planning
RE: State Route (SR) 12 Status Update

Background:

The STA's mission statement is "to improve the quality of life in Solano County by delivering transportation projects to ensure mobility, travel safety, and economic vitality." There has been a long-running STA concern about safety on State Route (SR) 12, especially the segment between I-80 and the Rio Vista bridge. Recent auto accidents, both on the Solano County side of the bridge and the Sacramento/San Joaquin County side of the bridge have further heightened those concerns.

STA staff is providing a monthly update to the STA Board on the progress of safety efforts on SR 12, including discussions and actions taken by the SR 12 Steering Committee. This overall update is in addition to individual staff reports that will come before the Board from time to time. The report also includes activities on SR 12 west of I-80, through Jameson Canyon.

Discussion:

The SR 12 Steering Committee is made up of Mayors Woodruff (Chair), Price and Sanchez, and Supervisors Reagan and Sperring. The next meeting is set for Thursday, June 28, and will focus on options for financing safety and capacity improvements. The location for the June 28 meeting will be Suisun City Hall. Below is the status of the four-element approach to improve safety on SR 12.

Enforcement

The CHP has been granted 2,000 hours of overtime to use for stepped-up enforcement on SR 12 in Solano County. At the Board meeting, staff will provide an update on the amount of enforcement utilized to date and on the shows the city of residence and the number of citations for those cited in the overtime effort.

On June 8th, the Office of Traffic Safety is scheduled to announce whether or not the CHP would receive an Office of Traffic Safety (OTS) grant to conduct enhanced enforcement along the SR 12 corridor. If approved, the OTS Grant would help fund enhanced enforcement in partnership with local law enforcement agencies.

Education

A new SR 12 fact and safety flyer has been produced and distributed by STA (Attachment B). Copies have been provided to all of the jurisdictions in Solano County which cover SR 12. Copies were handed out to the public at the May 19 safety fair held at Westfield Fairfield Mall. STA staffed a table next to the CHP, and discussed SR 12 safety issues with dozens of mall customers.

The SR 12 Safety Committee met on June 5 to further discuss presenting CHP's "Every 15 Minutes" program to a high school along the SR 12 corridor. The Safety Committee will also discuss plans for preparing a Public Service Announcement and scheduling an appearance on local cable TV talk shows. Finally, the Stockton Record newspaper has established a web page dedicated solely to safety articles on SR 12. The page, including articles and reader comments, can be found at http://www.recordnet.com/apps/pbcs.dll/section?Category=A_SPECIAL45.

Legislation

Assemblywomen Lois Wolk has introduced Assembly Bill (AB) 112 to make the SR 12 Corridor from I-80 to I-5 a double fine zone for 5 years. The 5-year time frame will provide the double fine zone through the time frame for the major capital improvements that are scheduled to begin in 2008 between Rio Vista and Suisun City. The bill has been approved by the Assembly and sent on to the Senate, where Senator Patricia Wiggins will carry the bill. AB 112 has been referred to the Senate committees on Transportation and Housing and Public Safety. A hearing on AB 112 before the Senate Transportation and Housing Committee is set for June 19th at 1:30 p.m., with the hearing before the Public Safety Committee set for June 26th at 9:30 a.m.

Assemblywomen Lois Wolk has also introduced Assembly Concurrent Resolution (ACR) 7 to make a segment on SR 12 between Olsen Road and SR 113 the Officer Lamoree Memorial Highway. The Assembly approved ACR 7 on April 26, 2007. The Resolution is on the consent calendar for the Senate Transportation and housing Committee, meeting of June 12.

Engineering

Caltrans has completed re-stripping the centerline as a double-yellow No Passing divider for all of SR 12 between Suisun City and Rio Vista, and has installed median-only or median-and-shoulder rumble strips from Currie Road to Drouin Drive. Channelizers are scheduled to be installed from Drouin Drive to Shiloh Road, but installation has not yet begun. On May 29th, Caltrans advertised for bids to install a temporary concrete median barrier (aka "K-Rail") from the Suisun City limits to Shiloh Road. Bid opening is set for June 26th, with installation planned for late July or early August.

STA staff has selected the consulting firm of FAO Consultants, LLC, based in Elk Grove, CA, to perform traffic counts on roads connection to SR 12. The surveys will cover public roads between the Rio Vista and Suisun City boundaries. The traffic counts and turning movement surveys will help determine where breaks should be placed in any median barrier.

SR 12 Jameson Canyon

STA, the Napa County Transportation and Planning Authority and Caltrans have signed an MOU for construction of the SR 12 Jameson canyon project. California Transportation Commission (CTC) staff has recommended the project receive the remaining \$12 million in funding from the Interregional Transportation Improvement Program (ITIP) funds. The CTC will vote on the funding at its meeting of June 6th and 7th.

Recommendation:

Informational.

Attachments:

- A. SR 12 CHP Overtime Citations as of May 31, 2007 (To be provided under separate cover.)
- B. SR 12 Fact and Safety Flyer

SR

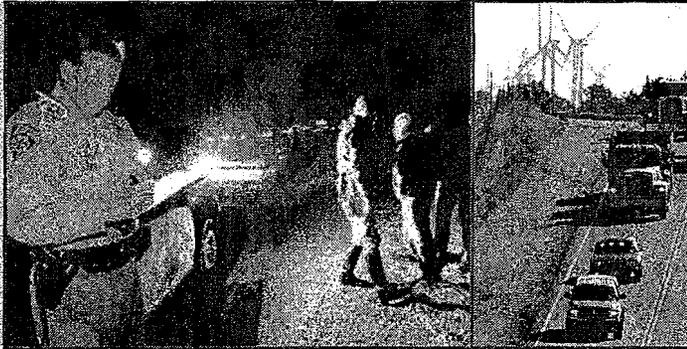


STRATUS

May 2007

"DRIVE TO STAY ALIVE"

STA Board Priority #1: Safety



The focus of the multi-agency strategy to improve safety on State Route (SR) 12 has four main components:

Education, Legislation, Enforcement and Engineering.

Education

A series of alternatives for a new public outreach campaign are being considered by the SR 12 Steering Committee and the STA Board. These include a new theme and graphics, and this community handout.



STA staff will be at the "Health and Safety Fair" at the Fairfield Westfield Mall on Saturday, May 19, 2007 from 10 am to 4 pm. SR 12 safety exhibits and literature will be available.

Caltrans has placed several lighted changeable message signs along SR 12 to alert drivers to on-going safety concerns and enforcement activity.

Legislation

Assemblywomen Lois Wolk has introduced Assembly Bill (AB) 112 to make the SR 12 Corridor from I-80 to I-5 a double fine zone for 5 years in order to raise awareness and encourage better driving habits to enhance public safety. The 5-year time frame will provide the double fine zone through the time frame for the major capital improvements that are scheduled to begin in 2008 between Rio Vista and Suisun City. The bill was passed by the Assembly with a vote of 63 to 5. Senator Patricia Wiggins will now carry the bill in the state Senate, which should start scheduling committee hearings beginning sometime in June.

Assemblywomen Lois Wolk has also introduced Assembly Concurrent Resolution (ACR) 7 to name a 2-mile section of SR 12

(Continued on back)

State Route 12 . . . Danger by the numbers

State Route 12 from I-80 to the Sacramento River is **25.5** miles long. **16** miles of that road is between Walters Road in Suisun City and Summerset Drive in Rio Vista.

From January 2000 through August 2006, there were almost **1,300** accidents on this portion of SR 12. More than **900** of them were in the urban areas of Fairfield, Suisun City and Rio Vista.

51% of the accidents were rear-end collisions in Fairfield or Suisun City, mostly at the intersections of SR 12 with Beck and Pennsylvania Avenues.



Fatal accidents were mostly outside of the cities; **14** of **18** fatal accidents were head-ons between Suisun City and Rio Vista.

92% of head-on accidents result in an injury or fatality.

Source:

SWITRS, "Statewide Integrated Traffic Records System," compiled by California Highway Patrol (CHP); TASAS, "Traffic Accident Surveillance and Analysis System," compiled by Caltrans with SWITRS data.

STA

SOLANO TRANSPORTATION AUTHORITY . . . WORKING FOR YOU!!

Driving Tips to Stay Alive!!



Cell Phone Users:

Program CHP Dispatch into your speed dial:

707-551-4100

Call to report reckless drivers or accidents that you witness while driving.

Here are the **TOP 5** things we can do to make travel on State Route 12 safer for ourselves and others:

Don't drink and drive! Intoxicated drivers are the biggest risk factor for fatal accidents on all California highways.

Don't cross the double yellow line. There is now **no** portion of SR 12 where crossing the yellow line is legal.

Be visible. Headlights help other drivers see you, even in the daytime, and they are less likely to make risky moves if they know you are there.

Watch your speed. The speed limit on SR 12 is 55 mph from Suisun City to Rio Vista. The difference between 55 mph vs. 65 mph is only 4 minutes on this stretch. Plan ahead to get there safely!

Focus on driving. If you make even a small mistake due to a distraction, you may not have time to recover before catastrophe strikes.

Priority #1 (continued)

between Olsen Road and SR 113 the Officer David Lamoree Memorial Highway. ACR 7 was approved by the Assembly and has been forwarded on to the Senate.

Enforcement

A new sign posted on SR 12 states "reckless driving minimum \$2,500 fine." Reckless driving is technically driving any vehicle upon a highway in willful or wanton disregard for the safety of persons or property. The California Highway Patrol (CHP) can issue a ticket for reckless driving when there are at least 2 - 3 moving violations, for example,



speeding, unsafe lane change and following too close. Only 2 of these types of violations are necessary to be considered reckless if the violations are severe enough.

If the double fine zone is approved, this "reckless driving" violation will come with a minimum \$5,000 fine!!

CHP has been granted 2,000 hours of overtime to use for stepped-up enforcement on SR 12 in Solano County. Since this effort began in mid-February, the CHP has issued over 1,000 citations to drivers on this corridor through the end of April, 2007.

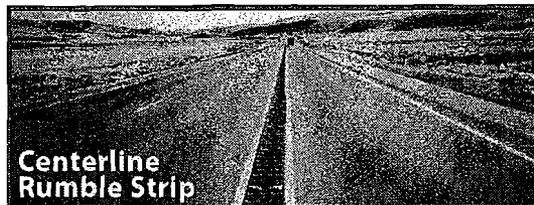


Solano CHP office applied for an Office of Traffic Safety (OTS) grant to conduct extended enforcement and safety projects on SR 12 in Solano County, which would help fund CHP work with local law enforcement agencies as part of the enhanced enforcement.

Engineering

Caltrans has completed painting the centerline as a double-yellow No Passing divider for all of SR 12 between Suisun City and Rio Vista, and has installed median and shoulder rumble strips between Currie Road and downtown Rio Vista.

The next improvements will be channelizers installed from Currie Road to Drouin Drive, and a temporary concrete median barrier (K-Rail) from the Suisun City city limits to Shiloh Road.



Centerline Rumble Strip

SR 12 Steering Committee



The SR 12 Steering Committee was tasked by the STA Board to identify additional safety improvements and options for funding, and increasing public awareness of the safety concerns on SR 12. The members of the committee are:

- Ed Woodruff, Chair (Mayor of Rio Vista)
- Harry Price (Mayor of Fairfield)
- Pete Sanchez (Mayor of Suisun City)
- Jim Sperring (Supervisor, Solano County)
- Mike Reagan (Supervisor, Solano County)

Next Meeting

June 28, 2007, 9:00 a.m.



SR 12 STATUS

is published by:

Solano Transportation Authority
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Suisun City CA 94585
707-424-6075

www.solanolinks.com

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For up-to-date information on ongoing activities to improve safety on SR 12, go to the STA website:

www.solanolinks.com



DATE: May 31, 2007
TO: STA Board
FROM: Jayne Bauer, Marketing and Legislative Program Manager
RE: STA Fiscal Year (FY) 2007-08 Marketing Plan

Background:

The STA manages and markets a variety of transportation related programs and services. This includes the design and implementation of the marketing objectives for the STA, the SolanoExpress Transit program, Solano Paratransit, and the Solano Napa Commuter Information (SNCI) Program.

The STA strives to inform the public and decision-makers about various transportation projects, programs, and services through an annual report, newsletters, brochures, website, public meetings, research, community events and the media.

The STA also coordinates the marketing of SolanoExpress intercity transit services countywide. This effort has included the development and updating of the SolanoExpress brochure, wall maps, production of SolanoExpress bus passholders, bus wraps (vehicle branding), and other activities.

The STA has targeted the identity and branding of Solano Paratransit, which resulted in the design of vehicles wraps which is currently being implemented and will be expanded to printed materials.

To increase the use of carpooling, vanpooling, transit, bicycling and other alternatives to single-occupancy vehicles, the STA's Solano Napa Commuter Information (SNCI) program markets its and partner agencies' services countywide. This marketing program has been traditionally accomplished through a variety of methods including brochures, display racks, events, print and radio advertising, incentives, promotional items, direct mail, press relations, employer and general public promotional campaigns, and freeway signs.

Discussion:

The STA has retained a consultant, Moore Iacofano Goltsman (MIG), for the past four (4) years to assist in marketing efforts. They were most recently selected through a Request for Proposal process in 2006. In a separate staff report, the STA Board will consider Amendment No. 1 to the MIG contract, which would extend the contract for MIG's marketing services through FY 2007-08.

Implementation of the FY 2007-08 Marketing Plan will begin July 1, 2007. The one-year Plan guides the marketing efforts for the STA as a whole and for STA managed programs

including SolanoExpress, Solano Paratransit, and SNCI. The goal is to increase public awareness and to inform the public about the STA and these programs. The Marketing Plan will be carried out by STA staff with consultant support. Existing strategies will be reviewed and new marketing methods will be developed and implemented as appropriate. This is a particularly advantageous time to promote alternative modes of transportation due to the recent increase in gasoline prices.

The recent STA Board emphasis on safety improvements to State Route 12 has caused increased marketing efforts and products. The SR 12 Steering Committee is providing guidance for staff's public education efforts which has already resulted in the creation of a separate "SR 12 Status" newsletter, participation in a countywide safety fair, redesign of a public awareness campaign, and plans for creating media messages for local cable television programming.

Fiscal Impact:

Funding for marketing, including consultant services, is incorporated in the FY 2007-08 STA budget, which is also being submitted for consideration by the Board at this same meeting. The funding is a combination of STA Marketing, SolanoExpress Marketing, Solano Paratransit, and SNCI Marketing accounts.

Recommendation:

Informational.

Attachment:

- A. STA Proposed FY 2007-08 Marketing Plan

Solano Transportation Authority Proposed FY 2007-08 Marketing Plan

The STA manages and markets a variety of transportation related programs and services. This includes the design and implementation of the marketing objectives for the STA, the SolanoExpress Transit program, Solano Paratransit, and the Solano Napa Commuter Information (SNCI) Program.

- The STA strives to inform the public and decision-makers about various transportation projects, programs, and services through an annual report, newsletters, brochures, website, public meetings, research, community events and the media.
- The STA also coordinates the marketing of SolanoExpress intercity transit services countywide. This effort has included the re-branding of SolanoLinks to SolanoExpress, the development and updating of the SolanoExpress brochure, wall maps, production of SolanoExpress bus passholders, bus wraps (vehicle branding), and other activities.
- The identity and branding of **Solano Paratransit** has resulted in the design of vehicle wraps and will be expanded to printed materials.
- To increase the use of carpooling, vanpooling, transit, bicycling and other alternatives to single-occupancy vehicles, the STA's Solano Napa Commuter Information (SNCI) program markets its and partner agencies' services countywide. This marketing program has been traditionally accomplished through a variety of methods including brochures, display racks, events, print and radio advertising, incentives, promotional items, direct mail, press relations, employer and general public promotional campaigns, and freeway signs.

Marketing products and plans for FY 2007-08 include, but are not limited to, the following:

STA – Overall Agency

- STA Agency brochure “Working for You”: Redesign (to include Annual Report highlights), write, produce and distribute tri-fold color brochure with photos.
- State legislative booklet: Write, design, produce and distribute 20-page plus cover color document with photos.
- Federal reauthorization booklet: Write, design, produce and distribute 20-page plus cover color document with photos.
- TEA-21 Reauthorization booklet: Write, design, produce and distribute 16-page plus cover color document with photos.
- 2007 STA Annual Report: Write, design, produce and distribute 20-page plus cover color document with photos.
- Quarterly “STA STATUS” newsletter: Write, produce and distribute 4-page color document with photos.
- Quarterly “SR 12 Status” newsletter: Write, produce and distribute 2-page color document with photos.

- SR 12 public awareness campaign: Work with SR 12 Steering Committee to continue efforts to educate the public about the safety improvements on SR 12 through newsletters, events, press conferences, signage, and other activities.
- Safe Routes to School: Design and produce a periodic newsletter to inform Solano residents about the ongoing efforts of providing safe routes to school.
- Community outreach: Participate in community events that bring awareness to transportation projects and concerns to Solano County residents. Host public forums to engage citizens in relevant transportation issues.
- Media: Create media messages on relevant transportation topics for broadcast on local cable television (interviews on mayor's shows, public service announcements); produce press releases to inform the public about transportation projects and programs.
- Signage: Work with partner agencies to ensure signs are posted announcing STA-funded transportation projects in progress, and the STA logo is included on such signs.
- Website: Redesign and continual content update. Explore new methods of communicating with Solano residents through the Internet.
- 2007 Annual Awards Ceremony: Plan and hold annual recognition ceremony for excellence in transportation planning, projects and programs.
- Ribbon-cutting and ground-breaking ceremonies for transportation projects where STA is the lead agency or partner agency (i.e., Benicia-Martinez bridge opening in Fall 2007).

SolanoExpress Intercity Transit

- Update and produce brochure to market current and future services for SolanoExpress.
- Design an integrated campaign which could include placement of advertising pieces in local electronic and print media venues targeting Solano County residents, branding SolanoExpress routes and stops, incentives, and other strategies.
- Update SolanoExpress website.
- Reprint passenger comment card.

Solano Paratransit

- Update and produce brochure to market current services for Solano Paratransit.
- Placement of van wraps as needed to promote and bring recognition of service to Solano County residents.
- Update Paratransit Coordinating Council (PCC) brochure to promote PCC's role/services.
- Reprint passenger comment card.

SNCI (including Solano and Napa counties):

- Market SNCI program and other TDM services to Solano and Napa employers and business communities.
- Implement and evaluate 2007 Solano Commute challenge.
- Promote countywide Emergency Ride Home programs.
- Design and implement an SNCI awareness campaign.
- Evaluate and update commuter incentive programs and marketing materials.
- Evaluate and update vanpool services and marketing program.
- Develop year-end mailer for SNCI employer and/or vanpool distribution.
- Design and implement 2008 Bike to Work/School promotional campaign.
- Update Bikelinks map and other bicycle promotional materials.
- Public outreach through events, displays, direct mail, electronic and print media.
- Partner with other agencies to cross-promote TDM services.



DATE: June 1, 2007
TO: STA Board
FROM: Robert Macaulay, Director of Planning
RE: Regional Transportation Plan Update

Background:

The Regional Transportation Plan (RTP) is the long-range blueprint for transportation improvements prepared by the Metropolitan Transportation Commission (MTC). The current RTP is called the Transportation 2030 Plan (T2030). The RTP must be updated every 4 years. T2030's priorities are 1) adequate maintenance, 2) system efficiency, and 3) strategic expansion. The RTP is required to be 'fiscally constrained.' Projects listed in the RTP must be those that can be reasonably expect to be financed in the life of the RTP. The T2030 update is scheduled for adoption in early 2009.

Discussion:

MTC initially requested the Bay Area Congestion Management Agencies (CMAs) submit project lists for the areas they cover by July 31, 2007. MTC stated that these projects and others identified by such tasks as the Freeway Performance Initiative plans would be used to generate a roadway and transit network to use in modeling future movement of vehicles, people and goods. However, MTC staff recently announced that the existing network and improvements that are already identified, and that new projects need not be submitted to MTC.

MTC intends to create a "Regional Vision" made up of the various identified improvements, unconstrained by financial limitations. There are three investment strategies that will then be used to cluster the proposed improvements for modeling:

- ◆ Freeway Performance Improvements
(CMA Planning Directors have suggested this be changed to Roadway Performance Improvements)
- ◆ High Occupancy Vehicle (HOV) High Occupancy Toll (HOT)/Express Bus
- ◆ Rail and Ferry

Each of the three investment strategies will then be used to model its impact on the following three areas:

- ◆ Vehicle Miles Traveled (VMT)
- ◆ Person Hours of Delay
- ◆ Greenhouse Gas (GHG) Production/Emissions
(CMA Planning Directors have suggested that Mode Shift from single-occupant vehicles to multi-occupant vehicles and transit also be used as a performance measure)

MTC staff will present the Regional Vision scenarios and modeling results to a joint MTC/Association of Bay Area Governments (ABAG) in October. CMA staffs are

concerned that there may not be adequate opportunity for the CMAs to comment on the process and the Regional Vision before they are publicly released; and, that once the results are publicly released, it will prove very difficult to modify the process or the Regional Vision. MTC has agreed to meet individually with each CMA in June to discuss local improvements and scenarios.

Previous schedules have shown a parallel analysis of the Priority Development Areas land use pattern from the Bay Area FOCUS process also being used to measure changes in VMT, Person Hours of Delay and GHG Production/Emissions.

The results of these technical analyses of the investment strategies will then guide MTC in its creation of a preferred alternative for the RTP. Unlike the initial Regional Vision, the Draft RTP will be fiscally constrained; the total cost of the projects that are included in the RTP cannot exceed the expected revenues for such projects over the term of the plan. The Draft RTP is scheduled for release and environmental analysis in September 2008. After public and environmental review, the Final RTP is scheduled for adoption in February 2009.

There are a number of uncertainties in the RTP process. For example, what basis will be used to project future land use, and thereby future traffic demand and generation? Another question is how will MTC determine which potential projects to include or exclude from the transportation network when it is creating the three investment scenarios and creating the Regional Vision? Finally, MTC has not released its fiscal projections for the period covered by the RTP, even though the fiscal constraints will have a very early impact on what projects are or are not included in the Regional Vision. None-the-less, MTC is required to update the RTP every 4 years, has established the schedule spelled out above to accomplish that requirement, and intends to stay on that schedule.

Recommendation:

Informational.



DATE: May 31, 2007
TO: STA Board
FROM: Robert Guerrero, Senior Planner
RE: North Connector Transportation for Livable Communities
(TLC) Corridor Concept Plan

Background:

The STA began the North Connector Transportation for Livable Communities (TLC) Corridor Concept Plan in January 2007. The corridor concept plan is related to the I-80/I-680/State Route (SR) 12 Interchange's North Connector Project. The TLC Corridor Concept Plan's scope encompasses the planned North Connector roadway segments between Abernathy Road and State Route 12/Jameson Canyon. The primary purpose of this plan is to develop design improvements with TLC concepts, which include alternative modes connections to residential, employment, civic and retail land uses throughout the corridor.

The planning and engineering firm, ARUP, was selected to assist in the development of the plan. ARUP and STA staff met three (3) times with a working group consisting of staff from Solano County and City of Fairfield planning and public works departments. Staff also provided a presentation of the corridor's opportunities and constraints to a joint meeting with the Solano Bicycle Advisory Committee (BAC) and Pedestrian Advisory Committee (PAC) on March 8, 2007. Recently, members of the staff working group and ARUP hosted a Public Workshop at Nelda Mundy School on May 10, 2007. During the Public Workshop, participants discussed the purpose of the project and its relationship to the North Connector project.

Discussion:

STA staff and the consultant are currently developing a draft of the North Connector TLC Corridor Concept Plan. The draft will reflect recent comments from the Public Workshop as well as comments provided by participants from the joint BAC/PAC meeting. Attachment A is a tentative outline of the draft plan. The draft plan is expected to be completed by mid-June 2007. The staff working group will review the draft plan before it is released for public comment in July 2007. The BAC and PAC will have an opportunity to review and comment on the draft plan at their separate meetings in July 2007. The goal is to have a final draft for the STA Technical Advisory Committee (TAC) to review at their August 29, 2007 meeting. The TAC would recommend the Board approve the plan by September 2007.

As indicated in Attachment A, the draft plan will include a list of potential TLC, bike, pedestrian, and transit facilities for Solano County, the City of Fairfield, and the STA to consider as future improvements to the corridor. Upon adoption by the STA Board, STA staff will work to have Solano County and the City of Fairfield to adopt the plan as well.

Fiscal Impact:

This project is fully funded through the STA's Transportation Planning Land Use Solutions (T-PLUS) funds.

Recommendation:

Informational.

Attachment:

- A. Draft North Connector TLC Corridor Concept Plan Outline

ATTACHMENT A

North Connector TLC Corridor Concept Plan Draft Outline

- I. Background
 - Project Description
 - Relationship to the North Connector Project
 - Brief TLC Process Description
 - Goals and Objectives
- II. Plan Development / Community Involvement – discussion of roles and results of meetings with:
 - working group
 - joint BAC/PAC
 - public workshop
 - remainder of process (further involvement with public, staff working group, PAC, BAC, TAC and Board)
- III. Existing Conditions
 - Description of corridor and each section in terms of land uses, transportation characteristics, opportunities and constraints (see Existing Conditions memo)
- IV. Overview of Project Components
 - Brief explanation of the components placed on the Project Map (rest stop, bike lanes, wayfinding signage, transit shelter, etc.)
 - Inclusion of illustrative photos of examples as seen in previous presentations
 - Breakdown of types of users (commuter vs. recreational, bicyclist vs. pedestrian, etc.) and which types of projects would benefit them
- V. Corridor Design Theme
 - Description of recommended design theme / rationale and elements
- VI. Project List
 - List of discrete TLC, bicycle, pedestrian, and transit projects derived from the Project Map
 - Discussion of recommended project prioritization / phasing
 - Include factors such as timing, benefit to community
 - What further actions need to be done for each project, and who would be involved, potential funding
- VII. Conclusion / Next Steps / Other Recommendations

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DATE: June 4, 2007
TO: STA Board
FROM: Sam Shelton, Assistant Project Manager
RE: Safe Routes to School (SR2S) Update

Background:

The STA's Safe Routes to School (SR2S) Program is intended to improve the safety of pedestrian and bicycle modes of student travel by enhancing related infrastructure and programs, and to provide safe passage to schools. Eligible projects will include capital improvement projects as well as education, enforcement and encouragement activities and programs such as developing safety and health awareness materials and education programs.

The SR2S outreach process is split into three major phases:

- 1) City Council & School District Board presentations
- 2) Community Task Force meetings
- 3) City Council, School District Board, and STA Board adoption of the SR2S Study

Discussion:

All cities in Solano County are participating in the Safe Routes to School Study. The last Safe Routes to School Event will be held in Rio Vista. An informal audit for Rio Vista was held May 23, 2007 at D.H. White Elementary. To help schools conduct additional independent SR2S events, the STA provides large 22" x 34" maps of schools in addition to workshop materials found online at www.solanolinks.com. Schools in Vacaville and Suisun City have scheduled independent audits and have received materials for their events.

As part of the adopted STA SR2S Program goals, SR2S Program updates will be given on a regular basis. Attached is the "Safe Routes to School (SR2S) Program Status Report", which contains a countywide summary and the status of each community involved in the program.

Recommendation:

Informational.

Attachment:

- A. STA Safe Routes to School (SR2S) Program Status Report, 05-22-2007

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STA Safe Routes to School (SR2S) Program Status Report Summary

05-22-2007

Phase 1 – Complete

Introductory Safe Routes to School (SR2S) STA Presentations to City Councils and School Boards

Phase 2 – Underway

Public Input Process

Community Task Forces	Next Meeting	Status
Benicia	Review Draft Benicia SR2S Plan July 2007	Draft information received from City of Benicia. Draft SR2S Plan for Benicia in progress.
Dixon	Review Draft Local SR2S Plan in July	Tremont Elementary has held an independent audit.
Fairfield/Suisun	Review Draft Local SR2S Plan in July	Suisun Elementary plans to hold an independent event on June 7 th .
Rio Vista	Informal walking audit to be held on May 23 at D.H. White Elementary School	Rio Vista/School Board Joint Use Ad-hoc Committee to be appointed by the city council and school board as the Safe Routes to School Community Task Force in Rio Vista.
Vacaville	Review Draft Local SR2S Plan in July	Alamo Elementary plans to hold an independent audit on May 23rd.
Vallejo	Review Draft Local SR2S Plan in July	Independent audits yet to be scheduled.
County of Solano	To be determined.	North and South County representatives are both VACANT.

To complete the SR2S Study before the next Federal Safe Routes to School (SRTS) grant applications are due (January 2008), target dates for the remaining SR2S meetings have been drafted. Draft local plans will be reviewed by local community task forces in July. Time for additional school input between August and September may be required.

Phase 3 – Not underway

STA Countywide SR2S Study Development

STA Committees	Target Meeting Dates
Technical, Bicycle, and Pedestrian Advisory Committees	Draft review, September 2007. Final review, October 2007.
STA Board	Adoption, December 2007.

Background:

The STA's Safe Routes to School (SR2S) Program is intended to improve the safety of pedestrian and bicycle modes of student travel, by enhancing related infrastructure and programs, and to provide safe passage to schools. Eligible projects will include capital improvement projects as well as education, enforcement and encouragement activities and programs such as developing safety and health awareness materials and education programs.

The SR2S outreach process is split into three major phases:

- 1) City Council & School District Board presentations
 - STA Staff presented introductory presentations to all school boards and city councils regarding the SR2S Study and Public Input Process.

- 2) Community Task Force meetings

Multi-disciplinary community task forces are responsible for:

 - Holding a training walking audit at a school of their choice
 - Reviewing a draft SR2S Plan of local projects and programs
 - Recommending a final SR2S Plan to their school board and city council

- 3) City Council, School District Board, and STA Board adoption of the SR2S Study.
 - City councils and school boards adopt the recommended local SR2S Plans and forward them to the STA Board for inclusion in the Countywide SR2S Plan.
 - STA advisory committees review and recommend the final Countywide SR2S Plan.
 - STA Board adopts the final Solano Countywide SR2S Plan.

STA SR2S Countywide Steering Committee

STA Safe Routes to School (SR2S) Program - Status Report

The STA's Countywide Safe Routes to School (SR2S) Steering Committee is a multi-disciplinary committee that makes recommendations to the STA Board regarding how the STA's SR2S Study and Program should be handled.

At their last Steering Committee meeting in December 2006, the committee discussed potential countywide projects and programs that they would like to see implemented before the SR2S Study has been adopted (e.g. Countywide Crossing Guard training funding, safety/public education projects, etc.). STA staff recognizes that there is funding set aside in the Alternative Modes Funding Strategy for safe routes to school projects, alternative fuel vehicle programs, and other miscellaneous projects. Currently, the STA plans to adopt a SR2S Plan before considering any funding of SR2S Projects.

STA's Countywide SR2S Steering Committee		
Position	Name	Title
TAC Member	Gary Leach	Public Works Director
TAC Member	Dan Schiada	Public Works Director
BAC Member	Mike Segala	BAC Representative
PAC Member	Eva Laevastu	PAC Representative
Solano County Office of Education	Dee Alarcon	County Superintendent of Schools
School District Superintendent	John Aycok	Vacaville USD Superintendent
Public Safety Rep	Bill Bowen	Rio Vista Chief of Police
Public Safety Rep	Ken Davena	Benicia Police Department Captain
Air Quality Rep	Jim Antone	Yolo-Solano Air District Rep
Public Health Rep	Robin Cox	Solano County Public Health Rep

Phase 1 – Establish SR2S Study Process – COMPLETE

This committee met monthly to establish the SR2S Study Process:

- May 30, 2006
 - Introductory Materials, Layout Workplan
 - Discussed Goals, Policies, and Measurable Objectives for the program
- June 13, 2006
 - Recommended Goals, Policies, and Measurable Objectives
 - Recommended additional Air Quality and Public Health Representatives to the Steering Committee
- July 18, 2006
 - Discussed SR2S Public Input Process & Discussion Materials
- August 15, 2006
 - Recommended SR2S Public Input Process & Discussion Materials
- September 19, 2006
 - Made final recommendations for Discussion Materials

Phase 2 – Community Task Forces – IN PROGRESS

Quarterly status reports will be made by Community Task Forces to the Steering Committee, which will be forwarded to the STA Board. The next Steering Committee meeting is tentatively scheduled for February 13, 2006.

- December 12, 2006
 - Discussed Safe Route to Schools federal grants
 - Received update from Benicia’s recent walking audit experience
 - Reviewed STA SR2S Status report.
 - Discussed potential for countywide SR2S projects and programs
- February 13, 2007
 - Received update from Benicia’s SR2S representative
 - Discuss draft SR2S meeting timeline
 - Discuss details of task force agendas, roles, and responsibilities
- June 12, 2007
 - Receive countywide update on task forces from STA
 - Review draft countywide SR2S plan
 - Review Federal SR2S Grant scoring criteria

Phase 3 –STA Board adoption of the SR2S Study

The STA SR2S Steering Committee will review the draft and final SR2S Plans and make a recommendation to the STA Board for their adoption in December, 2007.

Benicia

STA Safe Routes to School (SR2S) Program - Status Report

Phase 1 – Introductory Presentations - COMPLETE

- City Council Meeting, May 2, 2006
- School Board Meeting,
 - Benicia USD, August 24, 2006

Phase 2 – Community Task Forces – IN PROGRESS

Community Task Force responsibilities were delegated by the City Council and School Board to the Traffic Pedestrian and Bicycle Safety Committee (TPBS) and the City Council & School Board Liaison Committee:

Benicia's SR2S Community Task Force – Two Committees	
City Council & School Board Liaison Committee	
Name	Title
Alan Schwartzman	City Vice-Mayor
Bill Whitney	City Councilmember
Dirk Fulton	School Board member
Shirin Samiljan	School Board member
Jim Erickson	City Manager
Janice Adams	School Superintendent
City Traffic Pedestrian & Bicycle Safety Committee	
Elizabeth Patterson	City Councilmember
Mark Hughes	City Councilmember
Jim Trimble	Police Chief
Dan Schiada	Director of Public Works/Traffic Engineer
Michael Throne	City Engineer

Meeting/Event	Dates
Local SR2S Process Discussion	September 14, 2006 City Council/School Board Liaison Committee
First Community Task Force Meeting <ul style="list-style-type: none"> • Introductions, SR2S Process Overview 	October 19, 2006 Traffic Pedestrian and Bicycle Safety (TBPS) Committee, Benicia City Hall Commission Room, 7:00 pm
School Based Training Audit	November 28, 2006 Benicia High School 2:30pm to 5:00pm
Independent School Based Audits Conducted	<ul style="list-style-type: none"> • Jan 30, Benicia Middle School • Late February, Henderson Elementary School • TBD, Semple Elementary School

Second Community Task Force Meeting <ul style="list-style-type: none"> • STA presents Draft SR2S Plan for initial comments 	<ul style="list-style-type: none"> • July 19, 2007
Third Community Task Force Meeting <ul style="list-style-type: none"> • Present Final SR2S Plan 	<ul style="list-style-type: none"> • August 2007
Local Adoption of SR2S Plan	<ul style="list-style-type: none"> • Liaison Committee Approves Plan, September 2007 • City Council Adoption, October 2007 • School Board Adoption, October 2007

Private schools have been contacted for program inclusion:

Area	School name	Students	Grades
Benicia	Kinder-care Learn Center	75	PK- KG
Benicia	St Dominic Elementary School	336	PK-8

Dixon

STA Safe Routes to School (SR2S) Program - Status Report

Phase 1 – Introductory Presentations - COMPLETE

- School Board Meeting,
 - Dixon USD, June 22, 2006
- City Council Meeting, June 27, 2006

Phase 2 – Community Task Forces – IN PROGRESS

Dixon's SR2S Community Task Force		
Position	Name	Title
City Appointment	Mary Ann Courville	Mayor
Public Safety Rep	Tony Welch	Dixon Police Department
School Board Appt.	Chad Koopmeiners	Dixon Unified School District
STA TAC Rep	Royce Cunningham	Dixon City Engineer
STA BAC Rep	James Fisk	Dixon Resident
STA PAC Rep	Michael Smith	Council Member

Below are target dates for community task force meetings.

Meeting/Event	Dates
First Community Task Force Meeting <ul style="list-style-type: none"> • Introductions, SR2S Process Overview 	February 28
School Based Training Audit	March 29 Principal's meeting April 18 Anderson Elementary School Event
Independent School Based Audits Conducted	April to September May 15 Tremont Elementary
Second Community Task Force Meeting <ul style="list-style-type: none"> • STA presents Draft SR2S Plan for initial comments 	July 23 - 27
Third Community Task Force Meeting <ul style="list-style-type: none"> • Present Final SR2S Plan 	October 8 - 12
Local Adoption of SR2S Plan	City Council Adoption, November 2007 School Board Adoption, November 2007

Benicia's private schools have been contacted for program inclusion:

Area	School name	Students	Grades
Dixon	Neighborhood Christian School	169	PK-8

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Fairfield

STA Safe Routes to School (SR2S) Program - Status Report

Phase 1 – Introductory Presentations - COMPLETE

- School Board Meetings
 - Fairfield/Suisun USD, May 25, 2006
 - Travis USD, May 9, 2006
- City Council Meeting, June 20, 2006

Phase 2 – Community Task Forces – IN PROGRESS

Fairfield's SR2S Community Task Force		
Position	Name	Title
City Appointment	Gian Aggerwal	Planning Commissioner
Public Safety Rep	Fred Wold	Retired-Part time PD
Fairfield/Suisun Rep	Kathy Marianno	Fairfield/Suisun School Board member
Travis USD Rep	Wanona Ireland	Vice President
STA TAC Rep	Gene Cortwright	Director of Public Works
STA BAC Rep	Randy Carlson	Fairfield Resident
STA PAC Rep	Pat Moran	Fairfield Resident

The City of Fairfield coordinates two committees, a “3E’s Committee” which discusses SR2S issues between the City of Fairfield and the Fairfield/Suisun USD and an Ad Hoc Committee which includes representatives of the Solano Community College, the City of Fairfield, Fairfield/Suisun USD, and the Travis USD.

To better facilitate SR2S discussions for Fairfield and Suisun City, both committees will meet together to expedite the study process as well as share the same representative for the Fairfield/Suisun Unified School District.

Meeting/Event	Dates
First Community Task Force Meeting <ul style="list-style-type: none"> • Introductions, SR2S Process Overview 	March 12
School Based Training Audit	March 26 Principal’s meeting, April 26 Anna Kyle Elementary School Event
Independent School Based Audits Conducted	April - October
Second Community Task Force Meeting <ul style="list-style-type: none"> • STA presents Draft SR2S Plan for initial comments 	July 2007
Third Community Task Force Meeting <ul style="list-style-type: none"> • Present Final SR2S Plan 	October 15 - 19
Local Adoption of SR2S Plan	Fairfield City Council Adoption, November 2007 Fairfield Suisun USD, November 2007 Travis USD, November 2007

Fairfield's private schools have been contacted for program inclusion:

Area	School name	Students	Grades
Fairfield	Calvary Baptist School	n/a	-
Fairfield	Children's World Learning Center	24	PK-K
Fairfield	Community United Methodist Kingdom	27	PK-K
Fairfield	Fairfield Montessori	12	KG-KG
Fairfield	Harvest Valley School	79	K-12
Fairfield	Holy Spirit School	357	K-8
Fairfield	Kinder Care Learning Center	19	PK-K
Fairfield	Lighthouse Christian School	64	PK-4
Fairfield	Solano Christian Academy	236	PK-8
Fairfield	St Timothy Orthodox Academy	3	10-11
Fairfield	Trinity Lutheran School	75	K-5
Fairfield	We R Family Christian School	16	PK-3

Rio Vista

STA Safe Routes to School (SR2S) Program - Status Report

Phase 1 – Introductory Presentations - COMPLETE

- School Board Meetings
 - River Delta USD, June 20, 2006
- City Council Meeting, July 6, 2006

Phase 2 – Community Task Forces – IN PROGRESS

Rio Vista's SR2S Community Task Force – PENDING Rio Vista Joint Use Ad-hoc Committee to be appointed by city council and school board as Safe Routes to School Community Task Force		
Position	Name	Title
City Council Rep	Eddie Woodruff	Mayor of Rio Vista
City Council Rep	Cherie Cabral	Councilmember
City Dept Rep	Hector De La Rosa	City Manager
Public Works Rep	Brent Salmi	Public Works Director/City Engineer
Planning Dept Rep	Tom Bland	Community Development Director
Police Rep	Bill Bowen	Police Chief
Fire Rep	Mark Nelson	Fire Chief
School Board Rep	Marilyn Riley	School Board member
School Board Rep	Lee Williams	School Board member
School Superintendent	Alan Newell	School District Superintendent
School Facilities Rep	Wayne Rebstock	Director of Maintenance and Operations

Task force meetings will be scheduled once all committee appointments are made.

Meeting/Event	Dates
First Community Task Force Meeting <ul style="list-style-type: none"> • Introductions, SR2S Process Overview 	May 9th
School Based Training Audit	May 23 Informal audit at D.H. White Elementary. August 2007, Formal Audit to be scheduled.
Independent School Based Audits Conducted	August- September
Second Community Task Force Meeting <ul style="list-style-type: none"> • STA presents Draft SR2S Plan for initial comments 	September 17 - 21
Third Community Task Force Meeting <ul style="list-style-type: none"> • Present Final SR2S Plan 	October 29 – November 2
Local Adoption of SR2S Plan	City Council Adoption, November 2007 School District, November 2007

Rio Vista does not have identified private schools to contact.

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Suisun City

STA Safe Routes to School (SR2S) Program - Status Report

Phase 1 – Introductory Presentations - COMPLETE

- School Board Meetings
 - Fairfield/Suisun USD, May 25, 2006
- City Council Meeting, July 18, 2006

Phase 2 – Community Task Forces – IN PROGRESS

Suisun City's SR2S Community Task Force		
Position	Name	Title
City Appointment	Mike Hudson	Councilmember
Public Safety Rep	Bob Szmurlo	Suisun City Police Department
Fairfield/Suisun Rep	Kathy Marianno	Fairfield/Suisun School Board member
STA TAC Rep	Lee Evans	Interim Public Works Director
STA BAC Rep	Mike Segala	Councilmember
STA PAC Rep		

To better facilitate SR2S discussions for Fairfield and Suisun City, both committees will meet together to expedite the study process as well as share the same representative for the Fairfield/Suisun Unified School District.

Meeting/Event	Dates
First Community Task Force Meeting <ul style="list-style-type: none"> • Introductions, SR2S Process Overview 	March 12
School Based Training Audit	March 26 Principal's meeting
Independent School Based Audits Conducted	April – October June 7 Suisun Elementary
Second Community Task Force Meeting <ul style="list-style-type: none"> • STA presents Draft SR2S Plan for initial comments 	August 20 - 24
Third Community Task Force Meeting <ul style="list-style-type: none"> • Present Final SR2S Plan 	October 22 - 26
Local Adoption of SR2S Plan	City Council Adoption, November 2007 Fairfield Suisun USD, November 2007

Suisun's private schools to be contacted for program inclusion:

Area	School name	Students	Grades
Suisun City	Children's World Learning Center	7	KG-KG
Suisun City	Our Christian Scholastic Academy	5	K-8
Suisun City	St Martin's Inc.	8	5-7

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Vacaville

STA Safe Routes to School (SR2S) Program - Status Report

Phase 1 – Introductory Presentations - COMPLETE

- School Board Meeting,
 - Vacaville USD, May 18, 2006
- City Council Meeting, June 13, 2006

Phase 2 – Community Task Forces – IN PROGRESS

Vacaville's SR2S Community Task Force		
Position	Name	Title
City Appointment	Brett Johnson	Planning Commission Vice Chair
Public Safety Rep	Terry Cates	Vacaville Police Department
School Board Appt.	Larry Mazzuca	VUSD Board Member
STA TAC Rep	Dale Pfeiffer	Public Works Director
STA BAC Rep	Ray Posey	Vacaville Resident
STA PAC Rep	Carol Renwick	Vacaville Resident

Below are target dates for community task force meetings.

Meeting/Event	Dates
First Community Task Force Meeting <ul style="list-style-type: none"> • Introductions, SR2S Process Overview 	February 21
School Based Training Audit	March 13 & 27 Principal's meeting May 16 Will C. Wood High School event
Independent School Based Audits Conducted	May – September May 23 Alamo Elementary
Second Community Task Force Meeting <ul style="list-style-type: none"> • STA presents Draft SR2S Plan for initial comments 	July 2007
Third Community Task Force Meeting <ul style="list-style-type: none"> • Present Final SR2S Plan 	October 1 - 5
Local Adoption of SR2S Plan	City Council Adoption, Oct/November 2007 Vacaville USD, Oct/November 2007

Vacaville's private schools to be contacted for program inclusion:

Area	School name	Students	Grades
Vacaville	Bethany Lutheran Ps & Day School	151	K-6
Vacaville	Notre Dame School	338	K-8
Vacaville	Royal Oaks Academy	41	PK-6
Vacaville	Vacaville Adventist	34	K-8
Vacaville	Vacaville Christian Schools	1248	PK-12

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Vallejo

STA Safe Routes to School (SR2S) Program - Status Report

Phase 1 – Introductory Presentations - COMPLETE

- School Board Meeting,
 - Vallejo USD, May 17, 2006
- City Council Meeting, May 23, 2006

Phase 2 – Community Task Forces – IN PROGRESS

Vallejo's SR2S Community Task Force		
Position	Name	Title
City Appointment	Hermie Sunga	Councilmember
Public Safety Rep	Joel Salinas	Officer
School Board Appt.	Daniel Glaze	Vice President
STA TAC Rep	Gary Leach	Public Works Director
STA BAC Rep	Mick Weninger	Vallejo Resident
STA PAC Rep	Lynn Williams	Vallejo Resident

Below are target dates for community task force meetings.

Meeting/Event	Dates
First Community Task Force Meeting • Introductions, SR2S Process Overview	February 15
School Based Training Audit	March 5 Principal meeting, April 19 Steffan Manor Elementary event
Independent School Based Audits Conducted	March – September
Second Community Task Force Meeting • STA presents Draft SR2S Plan for initial comments	May 21 – 25
Third Community Task Force Meeting • Present Final SR2S Plan	September 24 – 28
Local Adoption of SR2S Plan	City Council Adoption, October 2007 School Board Adoption, October 2007

Vallejo's private schools to be contacted for program inclusion:

Area	School name	Students	Grades
Vallejo	Hilltop Christian School	167	PK-8
Vallejo	La Petice Academy	9	PK-K
Vallejo	New Horizons	5	PK-K
Vallejo	North Hills Christian Schools	541	K-12
Vallejo	Reignierd School	84	K-12
Vallejo	St Basil Elementary School	354	PK-8
Vallejo	St Catherine Of Siena School	327	K-8
Vallejo	St Patrick – St. Vincent High School	644	9-12
Vallejo	St Vincent Ferrer School	350	K-8

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County of Solano

STA Safe Routes to School (SR2S) Program - Status Report

Phase 1 – Introductory Presentations - COMPLETE

- Solano Community College
- Board of Supervisors Meeting, May 23, 2006

Phase 2 – Community Task Forces – IN PROGRESS

County of Solano Community Task Force Representatives		
Position	Name	Title
Solano Community College	Maize Brewington	Vice President of Administrative and Business Services
North County Rep	VACANT	
South County Rep	VACANT	

Although private schools cannot receive funding from certain public funding sources, improvements made within the public right-of-way can be funded. There are many private schools in Solano County that are not represented by public school districts.

County of Solano representatives will serve on several Community Task Forces representing schools and residents not located within public school districts or within city boundaries.

The SR2S Steering committee recognized that the recommended public input process would not properly address the SR2S needs of private institutions that draw students countywide. **The SR2S Steering committee recommended that if private institutions wished to be involved in the SR2S process, it would be up to the jurisdiction that has public right-of-way around that institution to aid in conducting a walking audit for inclusion in the locally adopted SR2S plans and the STA Countywide SR2S Plan.**

Walking audit information collected from private schools will be incorporated into the local area's SR2S Plan. Private institutions will be invited to the Safe Routes to School training audit in their area to aid them in conducting a future walking audit.

Concerning Solano Community College, other STA area plans and programs have the potential to be better suited to help increase safety as well as biking and walking to campus (e.g., the North Connector Transportation for Livable Communities Plan or the Solano Napa Community Information Program). Improvements and programs recommended through these other efforts will be incorporated into the STA's Safe Routes to School Program.

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DATE: June 6, 2007
 TO: STA Board
 FROM: Sam Shelton, Assistant Project Manager
 RE: Project Delivery Update

Background:

As the Congestion Management Agency for Solano County, the Solano Transportation Authority (STA) coordinates obligations and allocations of state and federal funds between local project sponsors, Caltrans, and the Metropolitan Transportation Commission (MTC). To aid in the delivery of locally sponsored projects, the STA continually updates the STA's Technical Advisory Committee (TAC) on changes to state and federal project delivery policies and reminds the TAC about upcoming project delivery deadlines.

Discussion:

There were 5 project delivery reminders for the TAC:

1. MTC Federal Obligation Plan Federal Fiscal Year (FFY) 2006-07 for Surface Transportation Program (STP)/ Congestion Mitigation & Air Quality Improvement Program (CMAQ) funds:

Below is the status of MTC's Federal Obligation Plan as of May 18, 2007.

Projects in MTC's FY 2006/07 Federal Obligation Plan		
Agency	TIP ID	Project
Benicia	SOL050014	Columbus Parkway Rehabilitation (reprogrammed to Benicia - West "K" St Rehab)
Dixon	SOL050051	North Fourth Street and East "A" Street Rehabilitation (Forwarded from Caltrans HQ to FHWA for final approval)
Fairfield	SOL010023	Hilborn Road Rehabilitation (Forwarded from Caltrans HQ to FHWA for final approval)
Fairfield	SOL050033	Linear Park Trail (Forwarded from Caltrans HQ to FHWA for final approval)
Solano County	SOL010024	Various Streets and Rehabilitation (E-76 received from FHWA on 3/21/07)
Solano County	SOL050024	Vacaville-Dixon Bike Route (E-76 received from FHWA on 3/30/07)
Suisun City	SOL050053	Sunset Avenue Rehabilitation (Reprogrammed to SOL010023 in TIP Amendment 07-09)
Vacaville	SOL050027	Centennial Bike Way (Forwarded from Caltrans HQ to FHWA for final approval)

Vacaville	SOL050054	Dobbins St and East Monte Vista Rehabilitation (ROW cert #3 pending approval. Follow up with local assistance)
Vallejo	SOL050023	Vallejo Station Pedestrian Links (Transferred to FTA for obligation)

2. Inactive Obligations

To adhere to FHWA project delivery guidelines and MTC's Resolution 3606, project sponsors must invoice for obligated projects every 6 months.

March 2007 Inactive Projects (carried over from December 2006 period)		
<ul style="list-style-type: none"> • Submit an invoice by May 11 • Submit a justification form or deobligation request by May 31. 		
Agency	Project	Unexpended Funds
Benicia	WB Route 780 at E. 2 nd St, On/Off Ramps, Install Traffic Signals (Benicia has received payment, project to be taken off the list)	\$10,000
Vallejo	Downtown Vallejo Square, Pedestrian Enhancements/Landscape (Final Invoice Resubmitted, in final voucher process)	\$586,839
Projects that will become inactive by June 2007		
Vacaville	Alamo Creek, North side from Alamo to Marshall Rd, Ped/Bike Path (Final Report to be submitted)	\$111,514
Projects that will become inactive by September 2007		
Vacaville	I-80 Leisure Town Rd I/C, Reconstruct I/C and Roadway Widening	\$7,117,623
Vacaville	Nut Tree Rd from Ulatis Dr to Orange Dr, AC Overlay	\$595,000

3. SAFETEA-LU update Transportation Improvement Program (TIP) Amendment

The MTC 2007 TIP adopted in October 2006 has not been adopted by FHWA as SAFETEA-LU compliant. MTC is confident that the 2007 TIP 07-06 amendment will bring the TIP into compliance. MTC will adopt the amendment on May 23rd, then by Caltrans and FHWA in June.

Due to a 2-year TIP update process required by SAFETEA-LU, there is the potential for a similar "no TIP amendments allowed" period to occur between September 2008 and March 2009. More information will be release by MTC in the next few months.

4. May 21, 2007 MTC Project Delivery Working Group:

MTC's Project Delivery Working Group (PDWG) is an MTC forum for discussing regional project delivery issues at the Congestion Management Agency project manager level. These meetings usually discuss current project delivery deadlines and procedure updates. There is a current effort being made by MTC and Caltrans Local Assistance staff to summarize the post-obligation process regarding the tracking of inactive obligations by FHWA, Caltrans Headquarters, and Caltrans Local Assistance. The next

MTC PDWG meeting will discuss TIP air quality conformity analysis and its relation to the programming of projects in the TIP.

5. STA Project Delivery Working Group, May 29, 2007:
Attached is a Solano Project Delivery Working Group (Solano PDWG, “P-dog”) agenda (Attachment A) for May 29, 2007. Recommendations made at this meeting will be presented to the TAC the following month.

Recommendation:

Informational.

Attachment:

- A. Solano Project Delivery Working Group (Solano PDWG) Agenda Cover, May 29, 2007.

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Solano PDWG

SOLANO PROJECT DELIVERY WORKING GROUP

Tuesday, May 29, 2007, 10:00 a.m.
STA Conference Room
One Harbor Center, Suite 130
Suisun City, CA 94585

<u>NO.</u>	<u>ITEM</u>	<u>COMMITTEE/STAFF PERSON</u>
I.	CALL TO ORDER - INTRODUCTIONS (10:00-10:03 a.m.)	Janet Adams
II.	INFORMATION ITEMS	
A.	Project Delivery Updates (10:03-10:15 a.m.) <i>Recommendation: Informational.</i>	Sam Shelton
B.	Solano Planning, Programming, and Monitoring (PPM) Guidance Document Outline (10:15-10:30 a.m.) <i>Recommendation: Informational.</i>	Sam Shelton
C.	Project Status Database "Project Report Sample" (10:30-10:50 a.m.) <i>Recommendation: Informational.</i>	Sam Shelton
III.	ACTION ITEMS	
A.	Project Delivery Criteria for STA Applications (10:50-11:30 a.m.) <i>Recommendation: Recommend that the STA Technical Advisory Committee (TAC) review the "Project Delivery Criteria for STA Applications" and consider recommendation to the STA Board for adoption.</i>	Sam Shelton
IV.	PROJECT DELIVERY ISSUES, RECOMMENDATIONS, AND COMMENTS	
V.	ADJOURNMENT	

The next meeting of the Solano Project Delivery Working Group will be June 26, 2007 at the STA's Conference Room, One Harbor Center, Suite 130, Suisun City, CA 94585 at 10:00 am.

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DATE: May 25, 2007
TO: STA Board
FROM: Sara Woo, Planning Assistant
RE: Funding Opportunities Summary

The following funding opportunities will be available to STA member agencies during the next few months. Also attached are summary fact sheets for each program. Please distribute this information to appropriate departments within your jurisdiction.

Fund Source	Application Available From	Application Due
Pavement Management Technical Assistance Program (P-TAP) Round 9	Sri Srinivasan MTC (510) 817-5793	June 22, 2007
Regional Transportation Fund for Clean Air Program	Geraldina Grunbaum, BAAQMD (414) 749-4956	June 29, 2007
California State Parks Habitat Conservation Fund	David Smith California Department of Parks and Recreation (916) 651-8576	October 1, 2007



FUNDING OPPORTUNITY
Pavement Management Technical Assistance Program (P-TAP)
Due June 22, 2007

TO: STA Board
FROM: Sara Woo, Planning Assistant

This summary of the Pavement Management Technical Assistance Program (P-TAP) is intended to assist jurisdictions plan projects that are eligible for the program. STA staff is available to answer questions regarding this funding program and provide feedback on potential project applications.

Eligible Project

Sponsors: Cities and counties are eligible to apply.

Program Description: Provides Bay Area jurisdictions with assistance and expertise in implementing a pavement management program (PMP) using the MTC StreetSaver® software.

Funding Available: A total of \$800,000 is available in FY 2007-08 for the Bay Area. The minimum grant per jurisdiction is \$7,500 and the maximum grant is \$40,000. The P-TAP requires a local contribution of 20%.

Eligible Projects: The following categories will be funded during the upcoming grant cycle:

1. Pavement Management System (PMS)
2. MTC PMP/Geographical Information System (GIS)
3. Pavement design projects to develop Plans, Specifications, and Estimates (PS&E)

Previous awards in Solano County:

- Benicia – \$32,333
- Dixon – \$43,265
- Fairfield – \$39,839
- Rio Vista – \$13,014
- Suisun City – \$52,573
- Vacaville – \$46,697
- Vallejo – \$32,756

Further Details: <http://www.mtcpms.org/> “P-TAP 9 Call for Projects”

Program Contact: Sri Srinivasan, MTC, (510) 817-5793, ssrinivasan@mtc.ca.gov

STA Contact Person: Sara Woo, Planning Assistant, (707) 424-6075



FUNDING OPPORTUNITY

Regional Transportation Fund for Clean Air Program

Due June 29, 2007

TO: STA Board
FROM: Sara Woo, Planning Assistant

This summary of the Solano Transportation Fund for Clean Air Program (60% Regional Funds) is intended to assist jurisdictions plan projects that are eligible for the program. STA staff is available to answer questions regarding this funding program and provide feedback on potential project applications.

Eligible Project

Sponsors: Public agencies are eligible such as cities, counties, school districts, and transit districts in the cities of Fairfield, Suisun City, Vallejo, Benicia, and portions of Solano County located in the Bay Area Air Quality Management District.

Program Description: The Regional Fund is a part of the Transportation Fund for Clean Air (TFCA) grant program, which is funded by a \$4 surcharge on motor vehicles registered in the Bay Area.

Funding Available: Approximately \$10 million is expected to be available in FY 2007-08 for the Bay Area. The minimum grant for a single project is \$10,000 and the maximum grant is \$1.5 million.

Eligible Projects: Shuttle/feeder buses, arterial management, bicycle facilities, clean air vehicles and infrastructure, ridesharing, clean air vehicles, and “Smart Growth” projects.

Further Details: http://www.baaqmd.gov/pln/grants_and_incentives/tfca/

Program Contact Person: Geraldina Grunbaum, BAAQMD TFCA Liaison, (415) 749-4956

STA Contact Person: Robert Guerrero, Senior Planner, (707) 424-6014



FUNDING OPPORTUNITY
California State Parks
Habitat Conservation Fund
Due October 1, 2007

TO: STA Board
FROM: Sara Woo, Planning Assistant

This summary of the California State Parks' Habitat Conservation Fund is intended to assist jurisdictions plan projects that are eligible for the program. STA staff is available to answer questions regarding this funding program and provide feedback on potential project applications.

- Eligible Project Sponsors: Cities, counties and districts are eligible to apply.
- Program Description: Funded as part of the California Wildlife Protection Act of 1990 to protect wildlife and educate the public about wildlife.
- Funding Available: \$2 million is available under the program. Cities, counties and districts are eligible to apply. The HCF program requires a dollar for dollar match from a non-state source.
- Eligible Projects: The following categories will be funded during the upcoming grant cycle:
- 1. Deer/Mountain Lion Habitat
 - 2. Rare, Threatened, Endangered, or Fully Protected Species Habitat
 - 3. Wetland Habitat
 - 4. Riparian Habitat
- Previous awards in Solano County:
- City of Vacaville – Pleasants Valley Encinosa Acquisition \$250,000, FY 04/05
 - City of Vacaville – Ulatis Creek \$72,000, FY97/98; \$86,000 & \$54,000, FY 96/97
- Further Details: <http://www.parks.ca.gov> “Grants and Bond Acts”
- Program Contact: David Smith, Cal DPR, (916) 651-8576, dsmith@parks.ca.gov
- STA Contact Person: Sara Woo, Planning Assistant, (707) 424-6075
-



DATE: June 5, 2007
TO: STA Board
FROM: Johanna Masielat, Clerk of the Board
RE: Updated STA Board Meeting Schedule for Calendar Year 2007

Discussion:

Attached is the updated STA Board meeting schedule for Calendar Year 2007.

Fiscal Impact:

None.

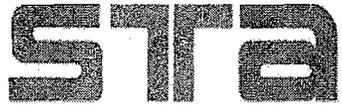
Recommendation:

Informational.

Attachment:

- A. STA Board Meeting Schedule for the Calendar Year 2007

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Solano Transportation Authority

STA BOARD MEETING SCHEDULE
Calendar Year 2007

DATE	TIME	DESCRIPTION	LOCATION	STATUS
January 10	6:00 p.m.	STA Board Meeting	Suisun City Hall	Confirmed
February 14	6:00 p.m.	STA Board Meeting	Suisun City Hall	Confirmed
March 14	6:00 p.m.	STA Board Meeting	Suisun City Hall	Confirmed
April 11	6:00 p.m.	STA Board Meeting	Suisun City Hall	Confirmed
May 9	6:00 p.m.	STA Board Meeting	Suisun City Hall	Confirmed
June 13	6:00 p.m.	STA Board Meeting	Suisun City Hall	Confirmed
July 11	6:00 p.m.	STA Board Meeting	Suisun City Hall	Confirmed
August	NO MEETING -SUMMER RECESS			
September 12	6:00 p.m.	STA Board Meeting	Suisun City Hall	Confirmed
October 10	6:00 p.m.	STA Board Meeting	Suisun City Hall	Confirmed
November 14	6:00 p.m.	STA 10 th Annual Awards	Vallejo - TBD	Confirmed
December 12	6:00 p.m.	STA Board Meeting	Suisun City Hall	Confirmed

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