



Solano Transportation Authority

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Members:

- Benicia
- Dixon
- Fairfield
- Rio Vista
- Solano County
- Suisun City
- Vacaville
- Vallejo

MEETING NOTICE

Wednesday, December 12, 2007

**STA Board Meeting
Suisun City Hall Council Chambers
701 Civic Center Drive
Suisun City, CA 94585**

6:00 p.m. Regular Meeting

MISSION STATEMENT – SOLANO TRANSPORTATION AUTHORITY
To improve the quality of life in Solano County by delivering transportation system projects to ensure mobility, travel safety, and economic vitality.

Times set forth on agenda is an estimate. Items may be heard before or after the times designated.

ITEM	BOARD/STAFF PERSON
I. CALL TO ORDER – CONFIRM QUORUM (6:00 p.m.)	Chair Woodruff
II. PLEDGE OF ALLEGIANCE	
III. APPROVAL OF AGENDA	
IV. OPPORTUNITY FOR PUBLIC COMMENT (6:05– 6:10 p.m.)	

Pursuant to the Brown Act, public agencies must provide the public with an opportunity to speak on any matter within the subject matter jurisdiction of the agency and which is not on the agency's agenda for that meeting. Comments are limited to no more than 3 minutes per speaker. Gov't Code §54954.3(a). By law, no action may be taken on any item raised during the public comment period although informational answers to questions may be given and matters may be referred to staff for placement on a future agenda of the agency.

This agenda is available upon request in alternative formats to persons with a disability, as required by the Americans with Disabilities Act of 1990 (42 U.S.C. §12132) and the Ralph M. Brown Act (Cal. Govt. Code §54954.2). Persons requesting a disability-related modification or accommodation should contact Johanna Masielat, Clerk of the Board, at (707) 424-6008 during regular business hours, at least 24 hours prior to the time of the meeting.

STA BOARD MEMBERS

Ed Woodruff Chair City of Rio Vista	Jim Spering Vice Chair County of Solano	Elizabeth Patterson City of Benicia	Mary Ann Courville City of Dixon	Harry Price City of Fairfield	Pete Sanchez City of Suisun City	Len Augustine City of Vacaville	PENDING City of Vallejo
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STA BOARD ALTERNATES

Bill Kelly	John Silva	Alan Schwartzman	Mike Smith	Chuck Timm	Mike Segala	Steve Wilkins	Gary Cloutier
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- V. **EXECUTIVE DIRECTOR'S REPORT** Daryl K. Halls
(6:10 – 6:15 p.m.)
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- VI. **COMMENTS FROM CALTRANS, THE METROPOLITAN TRANSPORTATION COMMISSION (MTC), AND STA**
(6:15 – 6:30 p.m.)
- A. **Caltrans Report**
B. **MTC Report** Commissioner Spring
C. **STA Report**
1. **Proclamation of Appreciation: Jim Simon -** Chair Woodruff
Outgoing PCC Member
2. **Solano Commute Challenge Drawing** Judy Leaks
3. **SR 12 Status Update – Robert Macaulay** Robert Macaulay
- VII. **INTRODUCTION AND SWEARING-IN OF NEW STA BOARD MEMBER** Johanna Masiclat
Recommendation:
Informational.
(6:30 – 6:35 p.m.)
- VIII. **CONSENT CALENDAR**
- Recommendation:
Approve the following consent items in one motion.
(Note: Items under consent calendar may be removed for separate discussion.)
(6:35 – 6:40 p.m.)
- A. **STA Board Meeting Minutes of October 10, 2007** Johanna Masiclat
Recommendation:
Approve STA Board Meeting Minutes of October 10, 2007.
Pg. 7
- B. **Review TAC Draft Minutes for the Meeting of** Johanna Masiclat
November 28, 2007
Recommendation:
Receive and file.
Pg. 17
- C. **Fiscal Year (FY) 2007-08 First Quarter Budget Report** Susan Furtado
Recommendation:
Review and file.
Pg. 25
- D. **STA Employee 2008 Benefit Summary Update** Susan Furtado
Recommendation:
Review and file.
Pg. 29

- E. State Route (SR) 12 East Project Management Services** Janet Adams
Recommendation:
Authorize the Executive Director to:
- 1. Issue a Request for Proposals for Project Management Services for State Route 12 East Projects; and*
 - 2. Execute a consultant contract for an amount not to exceed \$120,000 for Project Management Services on State Route 12 East Projects.*
- Pg. 37**
- F. Project Delivery Form for STA Funding Applications** Sam Shelton
Recommendation:
Adopt a STA Funding policy that all applications for STA recommended funds complete a STA Project Delivery Form and complete a MTC Routine Accommodations checklist for Bicycles and Pedestrians.
- Pg. 51**
- G. Solano Bicycle Advisory Committee (BAC) 2008 Work Plan** Sara Woo
Recommendation:
Approve the attached BAC Work Plan for the 2008 calendar year.
- Pg. 57**
- H. Solano Pedestrian Advisory Committee (PAC) 2008 Work Plan** Sara Woo
Recommendation:
Approve the attached PAC Work Plan for the 2008 calendar year.
- Pg. 61**
- I. Paratransit Coordinating Council (PCC) Appointment** Judy Leaks
Recommendation:
Appoint Shirley Stacy as a Transit User representative to the PCC for a 3-year term.
- Pg. 65**
- J. Application to Join the County Supervisors Association of California (CSAC) Excess Insurance Authority to Increase STA's Liability Insurance Coverage** Charles Lamoree
Recommendation:
Approve the following:
- 1. The STA joining the California State Association of Counties (CSAC) Excess Insurance Joint Powers Authority;*
 - 2. Authorize the Executive to complete the application process for joining the CSAC Excess Insurance Pool; and*
 - 3. Authorize the Executive Director to execute the necessary contracts for membership in the CSAC insurance program.*
- Pg. 67**

K. Bay Area Ridge Trail Grant Application: State Route (SR) 12 Jameson Canyon Bicycle and Pedestrian Facilities Plan Robert Guerrero
Recommendation:
Approve the attached Resolution 2007-12 authorizing the submission of the Bay Area Ridge Trail grant application for the Bicycle and Pedestrian Facilities Plan for the SR 12 Jameson Canyon corridor.
Pg. 71

L. Regional Transportation Plan (RTP) Project List Robert Macaulay
Recommendation:
Authorize the Executive Director to forward the attached RTP project list to the STA member agencies for updating.
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IX. ACTION – FINANCIAL ITEMS

A. STA's Annual Audit Fiscal Year (FY) 2006-07 Susan Furtado
Recommendation:
Accept the FY 2006-07 Annual Audit for STA.
(6:30 – 6:40 p.m.)
Pg. 85

B. 10-Year Investment Plan for Highways and Transit Facilities Janet Adams
Recommendation:
Approve the attached 10-Year Investment Plan for Highways and Major Transit Facilities as shown on Attachment A.
(6:40 – 6:55 p.m.)
Pg. 87

C. 10-Year Transit Fleet and Minor Transit Capital Investment Plan Elizabeth Richards
Recommendation:
Approve the attached 10-Year Transit Fleet Investment Plan as shown in Attachment A.
(6:55 – 7:05 p.m.)
Pg. 91

D. 2008 State Transportation Improvement Program (STIP) and Eastern Solano Congestion Mitigation & Air Quality Improvement Program (ECMAQ) Proposed Programming Sam Shelton
Recommendation:
Approve the following:

1. Program the 2008 State Transportation Improvement Program (STIP) as shown in Attachment C; and
2. Program Eastern Solano Congestion Mitigation and Air Quality funding as shown in Attachment D.

(7:05 – 7:15 p.m.)
Pg. 95

E. Rio Vista's Waterfront Access Transportation for Livable Communities (TLC) Project Funding Strategy Robert Guerrero
Recommendation:
Support committing YSAQMD AB8 funds to Rio Vista's Waterfront Pedestrian Bicycle Improvement Project for 2008 and 2009.
(7:15 – 7:25 p.m.)
Pg. 105

F. State Route (SR) 12 Jameson Canyon Project Implementation Janet Adams
Recommendation:
Authorize the Executive Director to:

1. *Negotiate and Execute a Caltrans Cooperative Agreement with Caltrans and NCTPA for the SR 12 Jameson Canyon Project;*
2. *Issue a Request for Proposals (RFP) to retain a consultant to prepare Final Design (PS&E) documents and provide Right of Way Acquisition Support Services; and*
3. *Execute a consultant agreement to provide such services for an amount not to exceed \$ 10,300,000.*

(7:25 – 7:30 p.m.)
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X. ACTION – NON FINANCIAL ITEMS

A. STA's Draft 2008 Legislative Priorities and Platform Jayne Bauer
Recommendation:
Release STA's Draft 2008 Legislative Priorities and Platform for a 21-day review and comment period.
(7:30 – 7:40 p.m.)
Pg. 133

XI. INFORMATIONAL ITEMS – NO DISCUSSION

A. North Connector California Environmental Quality Act (CEQA) Environmental Impact Report (EIR) Environmental Document Janet Adams
Informational
Pg. 147

B. Regional Transportation Plan (RTP) Update and Bay Area FOCUS Project Robert Macaulay
Informational
Pg. 149

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| <p>C. Safe Routes to School (SR2S) Program Update
 <u>Informational</u>
 Pg. 187</p> | <p>Sam Shelton</p> |
| <p>D. Solano Transit Consolidation Study Phase I and Phase II
 <u>Informational</u>
 Pg. 209</p> | <p>Elizabeth Richards</p> |
| <p>E. Community Based Transportation Plan (CBTP) Status
 <u>Informational</u>
 Pg. 215</p> | <p>Liz Niedziela</p> |
| <p>F. State Route (SR) 12 Status Update
 <u>Informational</u>
 Pg. 217</p> | <p>Robert Macaulay</p> |
| <p>G. Western Contra Costa County I-80 Integrated Corridor
 Mobility Project
 <u>Informational</u>
 Pg. 221</p> | <p>Robert Macaulay</p> |
| <p>H. City of Fairfield McGary Road Bicycle Transportation
 Account (BTA) Grant Submittal Support Letter
 <u>Informational</u>
 Pg. 223</p> | <p>Robert Guerrero</p> |
| <p>I. Solano Employer Commute Challenge Final Results
 <u>Informational</u>
 Pg. 227</p> | <p>Judy Leaks</p> |
| <p>J. Project Delivery Update
 <u>Informational</u>
 Pg. 231</p> | <p>Sam Shelton</p> |
| <p>K. Funding Opportunities Summary
 <u>Informational</u>
 Pg. 235</p> | <p>Sara Woo</p> |
| <p>L. STA Board Meeting Schedule for 2008
 <u>Informational</u>
 Pg. 239</p> | <p>Johanna Masiclat</p> |

XII. BOARD MEMBERS COMMENTS

XIII. ADJOURNMENT

The next regular meeting of the STA Board is scheduled for
Wednesday, January 9, 2008, 6:00 p.m., Suisun City Hall Council Chambers.