



Solano Transportation Authority

One Harbor Center, Suite 130
Suisun City, California 94585

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MEETING NOTICE

Members:

- Benicia
- Dixon
- Fairfield
- Rio Vista
- Solano County
- Suisun City
- Vacaville
- Vallejo

Wednesday, October 10, 2007

**STA Board Meeting/Workshop
Suisun City Hall Council Chambers
701 Civic Center Drive
Suisun City, CA**

6:00 p.m. Regular Meeting

MISSION STATEMENT – SOLANO TRANSPORTATION AUTHORITY

To improve the quality of life in Solano County by delivering transportation system projects to ensure mobility, travel safety, and economic vitality.

Times set forth on agenda is an estimate. Items may be heard before or after the times designated.

ITEM	BOARD/STAFF PERSON
I. CALL TO ORDER – CONFIRM QUORUM (6:00 p.m.)	Chair Intintoli
II. PLEDGE OF ALLEGIANCE	
III. APPROVAL OF AGENDA	
IV. OPPORTUNITY FOR PUBLIC COMMENT (6:00 – 6:05 p.m.)	

Pursuant to the Brown Act, public agencies must provide the public with an opportunity to speak on any matter within the subject matter jurisdiction of the agency and which is not on the agency’s agenda for that meeting. Comments are limited to no more than 3 minutes per speaker. Gov’t Code §54954.3(a). By law, no action may be taken on any item raised during the public comment period although informational answers to questions may be given and matters may be referred to staff for placement on a future agenda of the agency.

This agenda is available upon request in alternative formats to persons with a disability, as required by the Americans with Disabilities Act of 1990 (42 U.S.C. §12132) and the Ralph M. Brown Act (Cal. Govt. Code §54954.2). Persons requesting a disability-related modification or accommodation should contact Johanna Masiclat, Clerk of the Board, at (707) 424-6008 during regular business hours, at least 24 hours prior to the time of the meeting.

STA BOARD MEMBERS

Anthony Intintoli Chair City of Vallejo	Steve Messina Vice Chair City of Benicia	Mary Ann Courville City of Dixon	Harry Price City of Fairfield	Ed Woodruff City of Rio Vista	Pete Sanchez City of Suisun City	Len Augustine City of Vacaville	Jim Spering County of Solano
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STA BOARD ALTERNATES

Gary Cloutier	Alan Schwartzman	Mike Smith	Jack Batson	Bill Kelly	Mike Segala	Steve Wilkins	John Silva
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- V. **EXECUTIVE DIRECTOR'S REPORT** Daryl K. Halls
(6:05 – 6:10 p.m.)
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- VI. **COMMENTS FROM CALTRANS, THE METROPOLITAN TRANSPORTATION COMMISSION (MTC), AND STA**
(6:10 – 6:30 p.m.)
- | | | | |
|-----------|---|--|-----------------|
| A. | Caltrans Report | | Doanh Nguyen |
| B. | MTC Report | | Jim Spering |
| C. | STA Report | | |
| | 1. Proclamation of Appreciation– Chair Intintoli | | Ed Woodruff |
| | 2. Proclamation of Appreciation – Vice Chair Messina | | Ed Woodruff |
| | 3. Nominations for STA's 10th Annual Awards | | Jayne Bauer |
| | 4. State Route (SR) 12 Safety Plan Update | | Robert Macaulay |
| | 5. SNCI Program Year-End Report Highlights | | Judy Leaks |
- VII. **CONSENT CALENDAR**
- Recommendation:*
Approve the following consent items in one motion.
(Note: Items under consent calendar may be removed for separate discussion.)
(6:30 – 6:35 p.m.)
- | | | | |
|-----------|---|--|------------------|
| A. | STA Board Special Meeting Minutes of September 26, 2007 | | Johanna Masiclat |
| | <i>Recommendation:</i>
<i>Approve STA Board Special Meeting Minutes of September 26, 2007.</i> | | |
| | Pg. 11 | | |
| B. | STA Board Meeting Minutes of September 12, 2007 | | Johanna Masiclat |
| | <i>Recommendation:</i>
<i>Approve STA Board Meeting Minutes of September 12, 2007.</i> | | |
| | Pg. 15 | | |
| C. | Review TAC Draft Minutes for the Meeting of September 26, 2007 | | Johanna Masiclat |
| | <i>Recommendation:</i>
<i>Receive and file.</i> | | |
| | Pg. 25 | | |
| D. | Fiscal Year 2006-07 4th Quarter Budget Report | | Susan Furtado |
| | <i>Recommendation:</i>
<i>Review and file.</i> | | |
| | Pg. 31 | | |

E. Amending Solano Transportation Authority (STA)'s Travel Policy

Charles Lamoree

Recommendation:

By simple motion, approve the following:

- 1. The Amendments to Accounting Policy G which deals with out-of-state travel (Attachment B); and*
- 2. Out-of-state travel for STA's Assistant Project Manager to serve on panel at the National Safe Routes to School Conference in Michigan.*

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F. Authorizing the Executive Director to Sign Agreements/Documents with/for the California Department of Transportation (Caltrans)

Janet Adams

Recommendation:

Approve the attached Resolution 2007-10 delegating authorization to the Executive Director or the Acting Executive Director to execute Cooperative Agreements, Master Agreements, Program Supplemental Agreements, Fund Exchange Agreements, Fund Transfer Agreements, as well as any required right-of-way certifications and any amendments with or for Caltrans or FHWA to facilitate the delivery of transportation projects in Solano County.

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G. Proclamations of Appreciation for Retiring City Managers, Kevin O'Rourke, City of Fairfield and Warren Salmons, City of Dixon

Chair Intintoli

Recommendation:

Approve the following:

- 1. Proclamation of Appreciation for Kevin O'Rourke upon his retirement as City Manager for the City of Fairfield; and*
- 2. Proclamation of Appreciation for Warren Salmons upon his retirement as City Manager for the City of Dixon*

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H. Solano Transportation for Livable Communities (TLC) Program Implementation Plan

Robert Guerrero

Recommendation:

Approve the following:

- 1. Direct STA staff to work with the Alternative Modes Committee to develop a TLC Program Implementation Plan; and*
- 2. Develop a Funding Plan for the City of Rio Vista TLC Waterfront Project.*

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I. Extension of Contract for State Legislative Services – Shaw/Yoder, Inc.

Jayne Bauer

Recommendation:

Authorize the Executive Director to execute contract Amendment No. 8 to the existing Lobbying Consultant Services Agreement between the Solano Transportation Authority and Shaw/Yoder, Inc. for specified state legislative advocacy services through September 30, 2008 for an amount not to exceed \$44,400.

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J. Federal Legislative Advocacy Requests for Qualifications (RFQ)

Jayne Bauer

Recommendation:

Approve the following:

- 1. Authorize the Executive Director to solicit Requests For Qualifications (RFQ) for federal legislative advocacy services and enter into a contract with the selected firm from January 1, 2008 through December 31, 2009 at a cost not to exceed \$180,000;*
- 2. The expenditure of an amount not to exceed \$45,000.00 to cover the STA's contribution for this contract; and*
- 3. Authorize the Executive Director to forward letters to the Cities of Fairfield, Vacaville and Vallejo requesting their continued participation in the partnership to provide federal advocacy services in pursuit of federal funding for the STA's priority projects.*

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K. Solano Bicycle Pedestrian Program (SBPP) 3-Year Plan

Sara Woo

Recommendation:

Approve the following:

- 1. Approve the Solano Bicycle Pedestrian Program (SBPP) 3-Year Plan with the projects and associated funding amounts from each program as specified in Attachment A;*
- 2. Authorize project sponsors to advance SBPP funding available to their project from FY 2008-09 provided that the project is ready to be implemented; and*
- 3. Amend the 3-Year Plan to combine the recommended funding from FY 2007-08 (\$73,000) with FY 2008-09 (\$12,000) for a total of \$85,000 for the Fairfield West Texas Street Gateway Project.*

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- L. Solano Pedestrian Advisory Committee (PAC) Member Appointment** Sara Woo
Recommendation:
Appoint Tri-City and County Cooperative Planning Group's Brian Travis to the Pedestrian Advisory Committee for a three-year term.
Pg. 63
- M. Regional Paratransit Funding Policy** Elizabeth Richards
Recommendation:
Support requesting MTC dedicate increased State Transit Assistance Funds for Regional Paratransit purposes.
Pg. 67
- N. Solano Transit Consolidation Study Contract Amendment** Elizabeth Richards
Recommendation:
Authorize the Executive Director to amend the existing contract with DKS Associates to conduct Phase II of the countywide Transit Consolidation Study in an amount not-to-exceed \$60,000.
Pg. 75
- O. I-80/I-680/State Route (SR) 12 Interchange Project Implementation** Janet Adams
Recommendation:
Approve the attached Resolution 2007-11 for \$13.5 million of RM 2 funds for completion of the I-80/I-680/SR12 Interchange EIR/EIS, including detailed preliminary engineering.
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VIII. ACTION – FINANCIAL ITEMS

- A. Proposition 1B Trade Corridors Improvement Fund (TCIF)** Janet Adams
Recommendation:
Approve the following STA Priorities for Proposition 1B TCIF:
 1. *Cordelia Truck Scales Relocation (First Phase); and*
 2. *The Martinez Subdivision and Capital Corridor Operational Improvements Projects.*
(6:35 – 6:40 p.m.)
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- B. 2008 State Transportation Improvement Program (STIP)** Janet Adams
Recommendation:
Approve the Draft 2008 STIP as specified in Attachment B with the commitment to have the I-80 eastbound auxiliary lane between Travis Blvd. and Air Base Parkway be the next priority project study report completed and next STIP Highway Fund priority project.
(6:40 – 6:50 p.m.)
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IX. ACTION – NON FINANCIAL ITEMS

- A. Selection of 2008 Chair and Vice Chair** Chair Intintoli
Recommendation:
Approve the following:
 - 1. Selection of the STA Chair for 2008 Commencing with the STA Board Meeting of December 12, 2007;*
 - 2. Selection of the STA Vice-Chair for 2008 Commencing with the STA Board Meeting of December 12, 2007; and*
 - 3. Request the new Chair Designate the STA Executive Committee for 2008.*
(6:50 – 6:55 p.m.)
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- B. Comprehensive Transportation Plan (CTP) Update** Robert Macaulay
Recommendation:
Adopt the attached scheduled for updating the Solano Comprehensive Transportation Plan.
(6:55 – 7:00 p.m.)
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X. INFORMATIONAL ITEMS

- A. 10-Year Investment Plan for Highways, Transit Facilities and Transit Fleet Capital Needs** Janet Adams
Informational
(7:00 – 7:10 p.m.)
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NO DISCUSSION

- B. North Connector Project – Status Update** Janet Adams
Informational
Pg. 179
- C. Route 30 Performance Update for Fiscal Year (FY) 2006-07** Liz Niedziela
Informational
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- D. Solano Napa Commuter Information (SNCI) Program** Judy Leaks
Fiscal Year (FY) 2006-07 Year-End Report
Informational
Pg. 183
- E. Solano Napa Travel Demand Model Update** Robert Macaulay
Informational
Pg. 199
- F. State Route (SR) 12 Status Update** Robert Macaulay
Informational
Pg. 201
- G. Abandoned Vehicle Abatement (AVA) Annual Report** Susan Furtado
Fiscal Year (FY) 2006-07
Informational
Pg. 205
- H. Fiscal Year (FY) 2007-08 Transportation Development Act (TDA) Distribution for Solano County – Fund Estimate Update** Elizabeth Richards
Informational
Pg. 207
- I. Project Delivery Update** Sam Shelton
Informational
Pg. 211
- J. Funding Opportunities Summary** Sara Woo
Informational
Pg. 235
- K. STA Board Meeting Schedule** Johanna Masiclat
Informational
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XI. BOARD MEMBER DISCUSSION ITEMS – WORKSHOP

- A. Presentation on Safe Routes to School (SR2S) Plan** Sam Shelton
Discussion
 (7:10 – 7:20 p.m.)
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XII. BOARD MEMBERS COMMENTS

XIII. ADJOURNMENT

The next regular meeting of the STA Board is scheduled for **Wednesday, December 12, 2007, 6:00 p.m., Suisun City Hall Council Chambers.**