



Solano Transportation Authority

One Harbor Center, Suite 130
Suisun City, California 94585

Area Code 707
424-6075 • Fax 424-6074

Members:

- Benicia
- Dixon
- Fairfield
- Rio Vista
- Solano County
- Suisun City
- Vacaville
- Vallejo

MEETING NOTICE

Wednesday, June 13, 2007

**STA Board Meeting
Suisun City Hall Council Chambers
701 Civic Center Drive
Suisun City, CA**

**5:30 p.m. Closed Session
6:00 p.m. Regular Meeting**

**MISSION STATEMENT – SOLANO TRANSPORTATION AUTHORITY
To improve the quality of life in Solano County by delivering transportation system projects to ensure mobility, travel safety, and economic vitality.**

Times set forth on agenda is an estimate. Items may be heard before or after the times designated.

ITEM	BOARD/STAFF PERSON
<p>I. CLOSED SESSION: (5:30 – 6:00 p.m.) PERSONNEL CLOSED SESSION pursuant to California Code Section 54957 et seq.; Executive Director Performance Review</p>	
<p>II. CALL TO ORDER – CONFIRM QUORUM (6:00 p.m.)</p>	Chair Intintoli
<p>III. PLEDGE OF ALLEGIANCE</p>	
<p>IV. APPROVAL OF AGENDA</p>	
<p>V. SPECIAL PRESENTATION (6:05 – 6:10 p.m.)</p>	CTC Commissioner Jim Earp

STA BOARD MEMBERS

Anthony Intintoli Chair City of Vallejo	Steve Messina Vice Chair City of Benicia	Mary Ann Courville City of Dixon	Harry Price City of Fairfield	Ed Woodruff City of Rio Vista	Pete Sanchez City of Suisun City	Len Augustine City of Vacaville	Jim Spering County of Solano
---	--	-------------------------------------	----------------------------------	----------------------------------	-------------------------------------	------------------------------------	---------------------------------

STA BOARD ALTERNATES

Gary Cloutier	Alan Schwartzman	Mike Smith	Jack Batson	Bill Kelly	Mike Segala	Steve Wilkins	John Silva
---------------	------------------	------------	-------------	------------	-------------	---------------	------------

VI. OPPORTUNITY FOR PUBLIC COMMENT
(6:10 – 6:15 p.m.)

Pursuant to the Brown Act, public agencies must provide the public with an opportunity to speak on any matter within the subject matter jurisdiction of the agency and which is not on the agency's agenda for that meeting. Comments are limited to no more than 3 minutes per speaker. Gov't Code §54954.3(a). By law, no action may be taken on any item raised during the public comment period although informational answers to questions may be given and matters may be referred to staff for placement on a future agenda of the agency.

This agenda is available upon request in alternative formats to persons with a disability, as required by the Americans with Disabilities Act of 1990 (42 U.S.C. §12132) and the Ralph M. Brown Act (Cal. Govt. Code §54954.2). Persons requesting a disability-related modification or accommodation should contact Johanna Masiclat, Clerk of the Board, at (707) 424-6008 during regular business hours, at least 24 hours prior to the time of the meeting.

VII. EXECUTIVE DIRECTOR'S REPORT
(6:15 – 6:20 p.m.)
Pg. 1

Daryl K. Halls

**VIII. COMMENTS FROM CALTRANS, THE METROPOLITAN
TRANSPORTATION COMMISSION (MTC), AND STA**
(6:20 – 6:30 p.m.)

A. Caltrans Report

Doanh Nguyen

B. MTC Report

Jim Spring

C. STA Report

1. State Route (SR) 12 Safety Plan Update

Robert Macaulay

**2. Presentation to Solano Bike Commuter of the
Year – Scott Morrison**

Judy Leaks

IX. CONSENT CALENDAR

Recommendation:

Approve the following consent items in one motion.

(Note: Items under consent calendar may be removed for separate discussion.)

(6:30 – 6:35 p.m.)

A. STA Board Meeting Minutes of May 9, 2007

Johanna Masiclat

Recommendation:

Approve STA Board Meeting Minutes of May 9, 2007.

Pg. 9

**B. Review TAC Draft Minutes for the Meeting of May 30,
2007**

Johanna Masiclat

Recommendation:

Receive and file.

Pg. 17

**C. Caltrans Approved Indirect Cost Rate for Fiscal Year
(FY) 2002-03, FY 2003-04, FY 2004-05, FY 2005-06 and
FY 2006-07**

Susan Furtado

Recommendation:

Receive and File.

Pg. 23

- D. Transportation Fund for Clean Air (TFCA) Program Audit Fiscal Year (FY) 2000-01 through 2005-06** Susan Furtado
Recommendation:
Accept the STA's TFCA Audit for FY 2000-01 through 2005-06
Pg. 27
- E. STA's Office Expansion** Susan Furtado
Recommendation:
Authorize the Executive Director to amend the 5-year lease contract with the Wiseman Company for 816 square feet of additional office space an amount not to exceed \$104,000 for the remainder of the lease term.
Pg. 31
- F. Appointment of Paratransit Coordinating Council (PCC) Member** Judy Leaks
Recommendation:
Appoint Tom Morgan as Transit User representative to the PCC for a 3-year term.
Pg. 33
- G. Yolo-Solano Air Quality Management District Clean Air Fund Recommendations for Fiscal Year (FY) 2007-08** Robert Macaulay
Recommendation:
Receive and file.
Pg. 37
- H. Call for Projects for Transportation for Livable Communities (TLC) and Eastern Solano Congestion Mitigation Air Quality (ECMAQ) Program** Robert Guerrero
Recommendation:
Authorize the Executive Director issue a call for TLC capital and ECMAQ eligible Alternative Fuels projects for Fiscal Year (FY) 2007-08 and FY 2008-09.
Pg. 39
- I. STA Marketing Consultant Services for Fiscal Year (FY) 2007-08, Moore Iacofano Goltsman (MIG) Contract Amendment No. 1** Jayne Bauer
Recommendation:
Approve Contract Amendment No. 1 with Moore Iacofano Goltsman (MIG) for STA marketing services for FY 2007-08 for an amount not to exceed \$160,000, as outlined in the Scope of Services (Attachment A).
Pg. 41

- J. I-80 High Occupancy Vehicle (HOV) Lanes Ramp Metering Required Commitment** Janet Adams
Recommendation:
Authorize the Executive Director to submit the attached letter pertaining to the implementation of I-80 Ramp Metering and Traffic Operations Systems Equipment Implementation to Caltrans.
Pg. 45
- K. Jepson Parkway Project Contract Amendment for Design Engineering** Janet Adams
Recommendation:
Authorize the Executive Director to amend the contract with PBS&J for \$450,000 for the additional engineering work required to support updated needs for the environmental document and to provide updated project cost estimates.
Pg. 51
- L. Contract Amendment No. 8 for Transit and Funding Consultant - Nancy Whelan Consulting** Elizabeth Richards
Recommendation:
Authorize the Executive Director to extend the consultant contract with Nancy Whelan Consulting for Transit Funding and Financial/Accounting Consultant Services until June 30, 2008 for an amount not to exceed \$74,500.
Pg. 53
- M. Contract Amendment No. 1 for Transit Project Management Consultant - John Harris** Elizabeth Richards
Recommendation:
Authorize the Executive Director to extend the consultant contract with John Harris for Transit Project Management until June 30, 2008 for an amount not to exceed \$35,000.
Pg. 55
- N. Countywide Transit Finance Assessment Study** Elizabeth Richards
Recommendation:
Approve the following:
 - 1. The Transit Finance Assessment Study; and*
 - 2. Authorize the Executive Director to work with the Intercity Transit Funding Working Group to develop policies pertaining to overhead and administration costs to be funded through the Intercity Transit Funding Agreement.***Pg. 57**

O. Countywide Transit Ridership Study

Elizabeth Richards

Recommendation:

Receive and file.

Pg. 65

X. ACTION – FINANCIAL

A. Fiscal Year (FY) 2006-07 Final Budget Revision

Daryl K. Halls

Susan Furtado

Recommendation:

Approve the adoption of the FY 2006-07 Final Budget Revision as shown in Attachment A.

(6:35 – 6:45 p.m.)

Pg. 77

B. Fiscal Year (FY) 2007-08 Budget Revision and Proposed Budget FY 2008-09

Daryl K. Halls

Susan Furtado

Recommendation:

Approve the following:

- 1. Adoption of the FY 2007-08 Budget Revision as shown in Attachment A;*
- 2. Approve the 3.0% Cost of Living Allowance (COLA) for STA Employees FY 2007-08 as included in the budget.*
- 3. Adoption of the FY 2008-09 Proposed Budget as shown in Attachment B.*
- 4. Approve the Adjustment to the Salary Ranges for the Project Manager/Engineer and Transit Manager/Analyst Job Classifications as specified in Attachment C.*

(6:45 – 7:05 p.m.)

Pg. 83

C. Allocation of Fiscal Year (FY) 2007-08 Bay Area Air Quality Management District (BAAQMD) Transportation for Clean Air (TFCA) Program Manager Funds

Robert Guerrero

Recommendation:

Approve the following:

- 1. \$222,247 for FY 2007-08 in BAAQMD TFCA funds for SNCI's Rideshare Program and Rideshare Incentives; and*
- 2. Issue a second call for the remaining balance of \$87,247 for FY 2007-08 in BAAQMD TFCA funds.*

(7:05 – 7:10 p.m.)

Pg. 93

**D. Allocation of State Transit Assistance Funds (STAF)
Funding for Fiscal Year (FY) 2007-08**

Elizabeth Richards

Recommendation:

Approve the following:

1. *The list of FY 2007-08 Northern County Solano STAF transit projects and programs as outlined on Attachment C; and*
2. *The list of FY 2008-09 Northern County Solano STAF transit projects and programs as outlined on Attachment D.*

(7:10 – 7:20 p.m.)

Pg. 97

**E. Allocation of Solano Bicycle Pedestrian Program (SBPP)
Funds for Fiscal Year (FY) 2007-08**

Robert Guerrero

Recommendation:

Approve the following:

1. *FY 2007-08 SBPP funding for the following projects:*
 - a. *City of Fairfield's West Texas Street Gateway Project for \$73,000;*
 - b. *City of Vacaville's Nob Hill Bike Path for \$300,000;*
 - c. *City of Vacaville's Ulati Creek Bike Path for \$127,098;*
 - d. *Solano County's Suisun Valley Road for \$110,000; and*
 - e. *Solano County's Vacaville Dixon Bikeway, Phase II for \$343,000;*
2. *Dedicate \$744,000 in FY 2007-08 SBPP funding for the City of Benicia's State Park Bike/Ped Bridge project and City of Fairfield's McGary Road project to combine with funding recommended for both projects in FY 2008-09.*
3. *Transportation Development Act (TDA) Article 3 Resolution No. 2007-08.*

(7:20 - 7:25 p.m.)

Pg. 107

XI. ACTION – NON FINANCIAL

A. Legislative Update

Jayne Bauer

Recommendations:

Approve the following:

1. *Take the following positions on proposed state legislative items:*
 - *AB 842 (Jones) – Watch*
 - *SB 375 (Steinberg) – Watch; and*

2. *Amend the STA 2007 Legislative Priorities and Platform to add the following policy under Air Quality (Platform I): Monitor the implementation of AB 32, The California Global Warming Solutions Act of 2006, and support efforts to reduce Greenhouse Gas (GHG) emissions where practicable through the transportation planning and public information process.*

(7:25 – 7:30 p.m.)

Pg. 115

XII. INFORMATIONAL ITEMS

- A. Draft STA Overall Work Plan (Priority Projects) for Fiscal Year (FY) 2007-08 and FY 2008-09** Daryl K. Halls
Informational
(7:30 – 7:45 p.m.)
Pg. 131

NO DISCUSSION

- B. State Route (SR) 12 Status Update** Robert Macaulay
Informational
Pg. 149
- C. STA Fiscal Year (FY) 2007-08 Marketing Plan** Jayne Bauer
Informational
Pg. 153
- D. Regional Transportation Plan Update** Robert Macaulay
Informational
Pg. 157
- E. North Connector Transportation for Livable Communities (TLC) Corridor Concept Plan** Robert Guerrero
Informational
Pg. 159
- F. Safe Routes to Schools (SR2S) Update** Sam Shelton
Informational
Pg. 163
- G. Project Delivery Update** Sam Shelton
Informational
Pg. 185
- H. Funding Opportunities Summary** Sara Woo
Informational
Pg. 191

**I. Updated STA Board Meeting Schedule for Calendar
Year 2007
Informational
Pg. 195**

Johanna Masielat

XIII. BOARD MEMBERS COMMENTS

XIV. ADJOURNMENT

The next regular meeting of the STA Board is scheduled for
Wednesday, July 11, 2007, 6:00 p.m., Suisun City Hall Council Chambers.