



Solano Transportation Authority

One Harbor Center, Suite 130
Suisun City, California 94585

Area Code 707
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MEETING NOTICE

March 9, 2005

Members:

- Benicia
- Dixon
- Fairfield
- Rio Vista
- Solano County
- Suisun City
- Vacaville
- Vallejo

**STA Board Meeting
Suisun City Hall Council Chambers
701 Civic Center Drive
Suisun City, CA**

6:00 P.M. Regular Meeting

**MISSION STATEMENT - SOLANO TRANSPORTATION AUTHORITY
To improve the quality of life in Solano County by delivering transportation system projects to ensure mobility, travel safety, and economic vitality.**

Time set forth on agenda is an estimate. Items may be heard before or after the times designated.

ITEM

BOARD/STAFF PERSON

I. CALL TO ORDER – CONFIRM QUORUM Chair Courville
(6:00 – 6:05 p.m.)

II. PLEDGE OF ALLEGIANCE

III. APPROVAL OF AGENDA

IV. OPPORTUNITY FOR PUBLIC COMMENT
(6:05- 6:10 p.m.)

Pursuant to the Brown Act, each public agency must provide the public with an opportunity to speak on any matter within the subject matter jurisdiction of the agency and which is not on the agency’s agenda for that meeting. Comments are limited to no more than 5 minutes per speaker. By law, no action may be taken on any item raised during the public comment period although informational answers to questions may be given and matters may be referred to staff for placement on a future agenda of the agency.

This agenda shall be made available upon request in alternative formats to persons with a disability, as required by the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132) and the Ralph M. Brown Act (Cal. Govt. Code Sec. 54954.2). Persons requesting a disability-related modification or accommodation should contact Kim Cassidy, Clerk of the Board, at 707.424.6008 during regular business hours, at least 24 hours prior to the time of the meeting.

V. EXECUTIVE DIRECTOR’S REPORT Daryl K. Halls
(6:10-6:15 p.m.) – Pg 1

STA Board Members:

| | | | | | | | |
|--|--|----------------------------------|--------------------------------------|----------------------------------|------------------------------------|--------------------------------------|--------------------------------|
| Mary Ann Courville Chair City of Dixon | Len Augustine Vice Chair City of Vacaville | Steve Messina City of Benicia | Karin MacMillan City of Fairfield | Ed Woodruff City of Rio Vista | Jim Spering City of Suisun City | Anthony Intintoli City of Vallejo | John Silva County of Solano |
|--|--|----------------------------------|--------------------------------------|----------------------------------|------------------------------------|--------------------------------------|--------------------------------|

STA Board Alternates:

| | | | | | | | |
|----------|---------------|-----------|-------------|-----------|-------------|----------|--------------|
| Gil Vega | Steve Wilkins | Dan Smith | Harry Price | Ron Jones | Mike Segala | Pete Rey | John Vasquez |
|----------|---------------|-----------|-------------|-----------|-------------|----------|--------------|

VI. COMMENTS FROM STAFF, CALTRANS AND MTC
(6:15-6:30 p.m.)

- A. Caltrans Report**
- B. MTC Report**
- C. STA Report**

Nicolas Endrawos

- 1. Presentation by Gene Skoropowski-Capitol Corridor Board**

VII. CONSENT CALENDAR

Recommendation: Approve the following consent items in one motion. (Note: Items under consent calendar may be removed for separate discussion.)

(6:30-6:35 p.m.) – Pg. 5

- A. STA Board Minutes of February 9, 2005**

Kim Cassidy

Recommendation:

Approve minutes of February 9, 2005.

Pg. 7

- B. STA Board Minutes from STA Board Retreat, February 17, 2005**

Kim Cassidy

Recommendation:

Approve minutes of February 17, 2005.

Pg. 15

- C. Review Draft TAC Minutes of February 23, 2005**

Johanna Masiclat

Recommendation:

Receive and file.

Pg. 19

- D. Contract Amendment No. 5 with Wilbur Smith Associates for the Fairfield/Vacaville Intermodal Train Station**

Dan Christians

Recommendation:

Approve the following:

- 1. Authorize the Executive Director to amend the STA Budget for FY 2004-05 (and FY 2005-06 as needed) to include an additional \$145,000 of local funds committed from the cities of Fairfield and Vacaville for additional project assistance to complete the preliminary engineering, environmental documents and railroad negotiations and related work for the Fairfield/Vacaville Train Station project as described in the attached letter from the City of Fairfield dated February 15, 2005.*
- 2. Authorize the Executive Director to negotiate Contract Amendment No. 5 with Wilbur Smith*

Associates (WSA) to provide additional scope of work as described in the attached letter from WSA dated February 15, 2005 and extend the term of the consultant agreement to June 30, 2006.

Pg. 25

- E. Policy Regarding Letters of Support from the Solano Transportation Authority for Grant Applications** Mike Duncan
Recommendation:
Approve Resolution No. 2005-01 authorizing the Executive Director to provide letters of support to STA member agencies for grant applications that meet the requirements of the grant program and for such letters to be provided to the TAC and Board for information.
Pg. 33
- F. SolanoLinks Transit Consortium 2005 Work Plan** Elizabeth Richards
Recommendation:
Approve the STA Intercity Transit Consortium Work Plan for 2005 as specified in Attachment A.
Pg. 35
- G. City of Benicia Revised Request for Abandoned Vehicle Abatement Allocation of 1997 Carryover Funds** Sam Shelton
Recommendation:
Authorize the City of Benicia Police Department to spend up to \$2000 of 1997 carryover funds on personnel training while remaining funds will be spent on other equipment and costs related to the AVA Program as specified in Attachment A.
Pg. 39
- H. FY 2004-05 First and Second Quarter Budget Report** Daryl Halls,
Susan Furtado
Recommendation:
Receive and file.
Pg. 41

VIII. ACTION ITEMS – NON FINANCIAL

- A. STA Board Policy Direction Pursuant to Issues Presented and Discussed at STA Board Retreat of February 17, 2005** Daryl Halls
Recommendation:
Approve the following:
1. *Authorize the Executive Director to develop a scope of work for the Transit Consolidation Study for Solano County*

2. *Initiate implementation of TLC Program Countywide as outlined in the STA Board adopted T-Plus work program for FY 2004/05 and FY 2005/06.*
3. *Table initiation of Regional Traffic Impact Fee Study as part of STA's Overall Work Program (OWP) for FY 2004/05 and FY 2005/06*
4. *Authorize staff to develop criteria for STA Board consideration to guide the evaluation and prioritization of candidate projects for Project Study Reports (PSRs) to be undertaken by the STA and/or Caltrans.*
5. *Request staff agendaize the funding of priority projects for review and reconsideration by the STA Board at a future meeting, following the adoption of the update to the Comprehensive Transportation Plan.*
6. *Request the Local Funding Committee develop for consideration by the STIA Board a schedule for development of an expenditure plan for a future local sales tax measure.*
7. *Designate the STA Board's Executive Committee to review and provide recommendations pursuant to the Draft Five-Year Vision for the STA prepared by the STA's Executive Director for consideration by the STA Board in conjunction with the update of the STA's Overall Work Program for FY 2005/06 and FY 2006/07.*

(6:35-6:50 p.m.) – Pg. 43

B. Release of Alternative Modes Element of the Solano Comprehensive Transportation Plan (CTP) 2030

Dan Christians

Recommendation:

Approve the following:

1. *Release the Draft Alternative Modes Element of the Solano Comprehensive Transportation Plan (CTP) 2030 for a 30-day review and comment period.*
2. *Forward the Alternative Modes element and the other elements of the Draft CTP 2030 to each member of city councils and the Board of Supervisors and request written confirmation of the transportation needs submitted for each jurisdiction.*

(6:50-6:55 p.m.) – Pg. 67

C. Appointment of Legal Counsel for the Solano Transportation Authority (STA) and the Solano Transportation Improvement Authority (STIA)

Daryl Halls

Recommendation:

Approve the following:

(6:55-7:00 p.m.) – Pg. 73

1. *Approve the selection of Charles O. Lamoree as STA Legal Counsel.*
2. *Appoint Charles O. Lamoree as STA Legal Counsel effective March 10, 2005.*
3. *Authorize the Executive Director to negotiate and develop a consultant services agreement for legal services with Charles O. Lamoree for an amount not to exceed \$80,000 per year.*
4. *Authorize the Chair to forward a letter of appreciation to Melinda Stewart for her service to the STA as Interim Legal Counsel.*

D. Local Assistance Procedures at Caltrans

Mike Duncan

Recommendation:

Authorize STA staff to take the lead to develop a Countywide Project Delivery Team (PDT) with Caltrans District 4 for all local assistance projects in Solano County.

(7:00-7:05 p.m.) – Pg. 83

E. YSAQMD Clean Air Fund Program for FY 2005-06

Robert Guerrero

Recommendation:

Support the recommendation provided by the STA/YSAQMD Clean Air Fund Application Screening Committee for Solano County Clean Air Applications, submitted for FY 2005-06.

(7:05-7:10 p.m.) – Pg. 87

IX. INFORMATION ITEMS- (No Discussion Necessary)

A. Legislative Update – February 2005

Daryl Halls

Informational – Pg. 91

B. STIP Project Delivery for Projects Programmed in FY 2005-06

Mike Duncan

Informational – Pg. 97

C. Local Streets and Roads Update

Mike Duncan

Informational – Pg. 101

D. Funding Opportunities Summary

Sam Shelton

Informational – Pg. 105

X. BOARD MEMBERS COMMENTS

XI.

ADJOURNMENT

The next regular meeting of the STA Board is scheduled for **Wednesday, April 13, 2005, 6:00 p.m.** at Suisun City Hall Council Chambers.



MEMORANDUM

DATE: March 2, 2005
TO: STA Board
FROM: Daryl K. Halls
RE: Executive Director's Report – March 2005

The following is a brief status report on some of the major issues and projects currently being advanced by the STA. An asterisk (*) notes items included in this month's Board agenda.

Capitol Corridor to Update STA on Status of Amtrak, Intercity and Commuter Rail

The Capitol Corridor Joint Powers Board (JPB) continues to grow and improve its Intercity rail service. The STA is continuing to partner with several cities in the implementation of the future rail stations to take advantage of the current service and in anticipation of future commuter rail service. At the federal level, the Bush Administration has recently proposed the reduction and/or elimination of funding for Amtrak, which could have a major impact on rail service in the Bay Area, California and throughout the country. Eugene Skoropowski, Managing Director for the Capitol Corridor JPB, has been invited to provide a presentation on the status of Amtrak funding, the CCJPB's intercity rail service, and future commuter rail service serving Solano County.

Two STA Sponsored Federal Earmarks Included in House Reauthorization Bill

Some good news from Washington D.C., federal reauthorization earmarks for both the I-80/I-680/SR 12 Interchange (\$21 million) and the Jepson Parkway (\$2 million) have been included in the House Transportation & Infrastructure Committee's markup of the bill. The STA is scheduled to travel to Washington D.C. the week of April 18 – 22 to advocate for similar earmarks in the Senate version of the Federal Reauthorization bill and to request FY 2006 Appropriations earmarks for the Fairfield/Vacaville Intermodal Station and the Vallejo Station. Mike Miller's monthly report provides a brief update.

Senate Democrats Unveil Housing and Transportation Package

On February 23, 2005, Senate Democrats released a housing and transportation package titled, "The Smart Development and Affordable Housing Act of 2005." The package is designed to provide incentives for development within infill areas. Please contact the STA staff if you are interested in obtaining a copy of this proposal.

Follow up to February 17th STA Board Retreat *

Staff has prepared a list of recommended next steps in follow up to the STA Board Retreat held on February 17, 2005. Following action by the STA Board, staff will begin implementing the various programs, projects and studies as part of the Overall Work Program for FY 2004/05 and FY 2005-06. I want to thank the members of the STA Board for taking

the time out of your busy schedules to discuss these critical transportation issues and topics. I also want to thank the following members of STA staff for their extra efforts to make this meeting a success: Dan Christians, Mike Duncan, Elizabeth Richards, Kim Cassidy, Barbara Padilla, and Sam Shelton.

SR 12 Implementation Plan and Transit Study Kick Off Planned

A kick off event for both the SR 12 Implementation Plan and SR 12 Transit Corridor Study, originally scheduled for March 18th, has been rescheduled to April 7, 2005 to accommodate the schedules of several of the participating Board Members and elected officials. The Napa County Transportation Planning Agency (NCTPA) is a funding participant in the SR 12 Transit Corridor Study. Staff is working with Ed Woodruff, the Chair of the SR 12 Steering Committee, to reschedule this meeting.

Draft Alternative Modes Element Ready for Public Review and Comment *

On February 9, 2005, the STA Board authorized the distribution of the draft Arterials, Freeways and Highways Element and Transit Element. On February 24, 2005, the recently expanded Alternative Modes Committee met, reviewed and recommended for distribution by the STA Board the draft Alternative Modes Element. Following this action, the final steps in the completion of the update to the Comprehensive Transportation Plan (CTP) are a public hearing scheduled for the Board meeting of April 13, 2005 and subsequent adoption of the CTP by the Board on May 11, 2005.

New STA/STIA Legal Counsel Recommended *

Last month, STA staff released a Request for Proposals (RFP) for STA/STIA Legal Counsel. Three qualified firms/individuals responded to the RFP. On March 2, 2005, the STA Board's Executive Committee reviewed the RFPs, interviewed the three candidates and have recommended the STA Board appoint Charles Lamoree as STA legal counsel and that the STA recommend the STIA Board also appoint him as STIA legal counsel.

Staff Update/STA's Director for Projects to Depart at End of March

This month, I received disappointing news that Mike Duncan, Director for Projects, has accepted a position with the City of Fairfield and will be resigning his position with the STA effective March 31, 2005. Mike has been an outstanding employee and department director for the STA for the past three years and he has initiated, completed and helped implement a number of outstanding projects, studies and programs. His leadership, experience, expertise, dedication, and sense of humor will be truly missed. We wish him well.

The deadline for applications to fill the vacant Marketing and Legislative Program Manager position was February 18, 2005. STA received resumes from an estimated 30 applicants. Interviews are scheduled for this month with the selected candidate scheduled to begin sometime in April.

Attachments:

- A. STA Acronym's List



Solano Transportation Authority
Acronyms List
Updated 1-4-05

| | | | |
|----------|---|--------|--|
| ABAG | Association of Bay Area Governments | GARVEE | Grant Anticipation Revenue Vehicles |
| ADA | Americans with Disabilities Act | GIS | Geographic Information System |
| APDE | Advanced Project Development Element (STIP) | HIP | Housing Incentive Program |
| AQMP | Air Quality Management Plan | HOV | High Occupancy Vehicle |
| BAAQMD | Bay Area Air Quality Management District | ISTEA | Intermodal Surface Transportation Efficiency Act |
| BAC | Bicycle Advisory Committee | ITIP | Interregional Transportation Improvement Program |
| BCDC | Bay Conservation and Development Commission | ITS | Intelligent Transportation System |
| BT&H | Business, Transportation & Housing Agency | JARC | Jobs Access Reverse Commute |
| | | JPA | Joint Powers Agreement |
| CALTRANS | California Department of Transportation | LTA | Local Transportation Authority |
| CARB | California Air Resource Board | LEV | Low Emission Vehicle |
| CCTA | Contra Costa Transportation Authority | LIFT | Low Income Flexible Transportation |
| CEQA | California Environmental Quality Act | LOS | Level of Service |
| CHP | California Highway Patrol | LTF | Local Transportation Funds |
| CIP | Capital Improvement Program | MIS | Major Investment Study |
| CMA | Congestion Management Agency | MOU | Memorandum of Understanding |
| CMAQ | Congestion Mitigation and Air Quality | MPO | Metropolitan Planning Organization |
| CMP | Congestion Management Program | MTC | Metropolitan Transportation Commission |
| CNG | Compressed Natural Gas | MTS | Metropolitan Transportation System |
| CTA | County Transportation Authority | | |
| CTC | California Transportation Commission | NEPA | National Environmental Policy Act |
| CTEP | County Transportation Expenditure Plan | NCTPA | Napa County Transportation Planning Agency |
| CTP | Comprehensive Transportation Plan | NHS | National Highway System |
| DBE | Disadvantage Business Enterprise | OTS | Office of Traffic Safety |
| DOT | Federal Department of Transportation | | |
| EIR | Environmental Impact Report | PCC | Paratransit Coordinating Council |
| EIS | Environmental Impact Statement | PCRP | Planning and Congestion Relief Program |
| EPA | Federal Environmental Protection Agency | PDS | Project Development Support |
| | | PDT | Project Delivery Team |
| FHWA | Federal Highway Administration | PMP | Pavement Management Program |
| FTA | Federal Transit Administration | PMS | Pavement Management System |
| | | PNR | Park and Ride |

| | | | |
|--------|---|---------|--|
| POP | Program of Projects | TEA | Transportation Enhancement Activity |
| PSR | Project Study Report | TEA-21 | Transportation Efficiency Act for the 21 st Century |
| RABA | Revenue Alignment Budget Authority | TDM | Transportation Demand Management |
| REPEG | Regional Environmental Public Education Group | TFCA | Transportation for Clean Air Funds |
| RFP | Request for Proposal | TIP | Transportation Improvement Program |
| RFQ | Request for Qualification | TLC | Transportation for Livable Communities |
| RTEP | Regional Transit Expansion Policy | TMTAC | Transportation Management Technical Advisory Committee |
| RTIP | Regional Transportation Improvement Program | TOS | Traffic Operation System |
| RTMC | Regional Transit Marketing Committee | TRAC | Trails Advisory Committee |
| RTP | Regional Transportation Plan | TSM | Transportation Systems Management |
| RTPA | Regional Transportation Planning Agency | UZA | Urbanized Area |
| SACOG | Sacramento Area Council of Governments | VTA | Valley Transportation Authority (Santa Clara) |
| SCTA | Sonoma County Transportation Authority | W2Wk | Welfare to Work |
| SHOPP | State Highway Operations and Protection Program | WCCCTAC | West Contra Costa County Transportation Advisory Committee |
| SNCI | Solano Napa Commuter Information | YSAQMD | Yolo/Solano Air Quality Management District |
| SOV | Single Occupant Vehicle | ZEV | Zero Emission Vehicle |
| SMAQMD | Sacramento Metropolitan Air Quality Management District | | |
| SP&R | State Planning and Research | | |
| SRITP | Short Range Intercity Transit Plan | | |
| SRTP | Short Range Transit Plan | | |
| STA | Solano Transportation Authority | | |
| STAF | State Transit Assistance Fund | | |
| STIA | Solano Transportation Improvement Authority | | |
| STIP | State Transportation Improvement Program | | |
| STP | Surface Transportation Program | | |
| TAC | Technical Advisory Committee | | |
| TANF | Temporary Assistance for Needy Families | | |
| TAZ | Transportation Analysis Zone | | |
| TCI | Transit Capital Improvement | | |
| TCM | Transportation Control Measure | | |
| TCRP | Transportation Congestion Relief Program | | |
| TDA | Transportation Development Act | | |



DATE: February 28, 2005
TO: STA Board
FROM: Kim Cassidy, Clerk of the Board
RE: CONSENT CALENDAR
(Any consent calendar item may be pulled for discussion)

Recommendation:

The STA Board approve the following attached consent items:

- A. STA Board Minutes of February 9, 2005
- B. STA Board Minutes from STA Board Retreat,
February 17, 2005
- C. Review Draft TAC Minutes of February 23, 2005
- D. Contract Amendment No. 5 with Wilbur Smith Associates
for the Fairfield/Vacaville Intermodal Train Station
- E. Policy Regarding Letters of Support from the Solano Transportation
Authority for Grant Applications
- F. SolanoLinks Transit Consortium 2005 Work Plan
- G. City of Benicia Revised Request for Abandoned Vehicle
Abatement Allocation of 1997 Carryover Funds
- H. FY 2004-05 First and Second Quarter Budget Report



SOLANO TRANSPORTATION AUTHORITY
Minutes for Meeting of
February 9, 2005

I. CALL TO ORDER

Vice-Chair Augustine called the regular meeting to order at 6:02 p.m. A quorum was confirmed.

Member Intintoli arrived at 6:03 p.m.

MEMBERS

PRESENT:

| | |
|--------------------------------|---------------------|
| Len Augustine (Vice Chair) | City of Vacaville |
| Steve Messina | City of Benicia |
| Karin MacMillan | City of Fairfield |
| Ron Jones (Member Alternate) | City of Rio Vista |
| Mike Segala (Member Alternate) | City of Suisun City |
| Anthony Intintoli | City of Vallejo |
| John Silva | County of Solano |

MEMBERS

ABSENT:

| | |
|----------------------------|---------------------|
| Mary Ann Courville (Chair) | City of Dixon |
| Ed Woodruff | City of Rio Vista |
| Jim Spering | City of Suisun City |

STAFF

PRESENT:

| | |
|--------------------|--|
| Daryl K. Halls | STA-Executive Director |
| Melinda Stewart | STA-Assistant Legal Counsel |
| Dan Christians | STA-Assistant Executive Director/Director of Planning |
| Mike Duncan | STA-Director of Projects |
| Elizabeth Richards | STA/SNCI Program Director |
| Kim Cassidy | STA-Clerk of the Board |
| Susan Furtado | STA-Financial Analyst/ Accountant |
| Anna McLaughlin | STA/SNCI Program Manager/Analyst |

Robert Guerrero
Sam Shelton
Jennifer Tongson
Johanna Masiclat

STA-Associate Planner
STA-Planning Assistant
STA-Project Assistant
STA-Administrative Assistant

ALSO

PRESENT:

Michael Throne
Morrie Barr
Gary Cullen
Gian Aggarwal
Mark Akaba
Gary Leach
Paul Wiese
Griffin Bailey
Joanne Johnston
Nicolas Endrawos
Joe Story
Ron Richardson
Cory Biggs
Mike Dean
Mike Miller
Jason Massad

City of Benicia
City of Fairfield
City of Suisun City
City of Vacaville
City of Vallejo
City of Vallejo
County of Solano
Solano County Grand Jury
Solano County Grand Jury
Caltrans
DKS Associates
Jacobs Civil Inc.
Maze & Associates
Meyers
The Ferguson Group, LLC
The Reporter

III. APPROVAL OF AGENDA

On a motion by Member Messina, and a second by Member Alternate Segala, the STA Board unanimously approved the agenda with the exception of revisions to Agenda Item VIII.E, Programming Transportation Enhancement (TE) Projects for FY 2005-06.

IV. OPPORTUNITY FOR PUBLIC COMMENT

None presented.

V. EXECUTIVE DIRECTOR'S REPORT

Daryl Halls provided an update on the following topics:

- STA Briefs State Legislature on Impacts of Proposed State Transportation Funding Cuts
- Funding Cost Increases for Bay Bridge Could Impact Solano County's Projects
- Preparing for February 17th STA Board Retreat
- SR 37 Dedication
- STA Ready for Public Comment on First Two Elements of the CTP
- STA Board to Allocate TE Funds
- STA Traffic Model Ready for Adoption
- STA's Staff/Legal Counsel Update

VI. COMMENTS FROM STAFF, CALTRANS AND MTC

A. Caltrans Report:

Nicolas Endrawos, Caltrans Regional Project Manager, provided a status report on the construction progress of the Solano Highway 37 Widening Project and the new Benicia-Martinez Bridge Project.

B. MTC Report:

None presented.

C. STA Report:

1. Federal Funding Legislative Report

Mike Miller, The Ferguson Group, LLC, provided a federal transportation update on the Transportation Reauthorization, FY 2006 Appropriations, Congressional Delegation and Staff Changes, and Washington DC Lobbying Trip.

2. Review of STA FY 2003-04 Annual Audits

Cory Biggs, Maze & Associates, provided highlights of the STA's FY 2003-04 Annual Audit.

VII. CONSENT CALENDAR

On a motion by Member Silva, and a second by Member Alternate Segala, the staff recommendation was approved unanimously. Member MacMillan abstained from the vote on Agenda Item VII.A, STA Board Minutes of January 12, 2005.

A. STA Board Minutes of January 12, 2005

Recommendation:

Approve STA Board minutes of January 12, 2005.

B. Review TAC Minutes of the Special TAC Meeting of January 13, 2005

Recommendation:

Receive and file.

C. Review Draft TAC Minutes of January 26, 2005

Recommendation:

Receive and file.

D. Assessment of STA Personnel Process and System

Recommendation:

Authorize the Executive Director to hire an independent firm to perform the following tasks for an amount not to exceed \$25,000:

1. Review and conduct an assessment of the STA's personnel functions, policies and procedures, and personnel system.
2. Conduct a salary and benefits comparison survey of the STA's current job classifications.

- E. STA's FY 2003-04 Annual Audit and Financial Reports**
Recommendation:
Accept the Annual Audit for FY 2003-04 for the Solano Transportation Authority.
- F. Rio Vista Transit Study**
Recommendation:
Approve the Rio Vista Transit Study contingent upon Rio Vista City Council approval.
- G. FY 2005-06 TFCA 40% Program Manager Guidelines and Call for Projects**
Recommendation:
Approve the following:
1. 2005-06 Solano TFCA 40% Program Manager Guidelines
2. Authorize the Executive Director to initiate a Call for Projects for the FY 2005-06 TFCA Program Manager funds.
- H. Support for Office of Traffic Safety (OTS) Grant Applications**
Recommendation:
Authorize the Executive Director to provide letters of support for the FY 2006 OTS applications for the following:
a) City of Fairfield
b) City of Rio Vista
c) City of Suisun City
- I. Pedestrian Advisory Committee Member Appointment**
Recommendation:
Appoint Allan H. Deal as a Member-At-Large to the Solano Pedestrian Advisory Committee for a three-year term.
- J. Solano County Projects in MTC's Regional T-2030 Plan**
Recommendation:
Support the revised T-2030 Projects for Solano County as specified in Attachment A.
- K. Approval of Draft FY 2004-05 Disadvantaged Business Enterprise (DBE) Program**
Recommendation:
Approve the STA's Draft FY 2004-05 DBE Program.
- L. SolanoLinks Marketing**
Recommendation:
Approve the following:
1. Reduce the amendment of the existing contract with MIG from a not exceed amount of \$84,000 to \$59,000.
2. Allocate \$25,000 SolanoLinks marketing funds to the City of Vallejo to market new RM 2 services.

M. Reprogramming FY 2005-06 State Transportation Improvement Program (STIP) Projects

Recommendation:

Approve reprogramming of Solano County FY 2005-06 STIP funds as specified in Attachment B.

VIII. ACTION ITEMS: NON-FINANCIAL

A. STA Board Retreat to Discuss Funding CTP and New Initiatives

Daryl Halls provided an overview of some of the proposed topics to be discussed by the STA Board at the retreat on Thursday, February 17, 2005 at the Travis Credit Union in Vacaville. He also provided a workshop list of recommended topics with questions and comments to be reviewed and discussed by the STA Board.

Recommendation:

Approve the following:

1. Schedule a special STA Board Retreat for Thursday, February 17, 2005 at 9:00 a.m. at the Travis Credit Union in Vacaville.
2. The meeting agenda for the STA Board Retreat as specified in Attachment B with amendment specified by legal counsel.

On a motion by Member Messina, and a second by Member MacMillan, the STA Board unanimously approved the staff recommendation.

B. Release of Draft Arterials, Highways and Freeways Element and Draft Transit Element of the Solano Comprehensive Transportation Plan (CTP) 2030

Dan Christians summarized the estimated federal, state and local funding needs for each of the three elements of the CTP over the next 25 years. He noted the estimated funding shortfall for Solano County has been updated to \$3,793.0M. He added that staff plans to discuss with the STA Board funding of the CTP elements at the Board Retreat on February 17, 2005.

Recommendation:

Approve the following:

1. Release of the Draft Arterials, Highways and Freeways Element of the Solano Comprehensive Transportation (CTP) 2030 for a 30-day public review and comment period.
2. Release of the Draft Transit Element of the Solano CTP 2030 for a 30-day review and comment period.

On a motion by Member Intintoli, and a second by Member Alternate Segala, the staff recommendation was approved unanimously.

C. Solano/Napa Multi-Modal Travel Demand Model (Phase 1)

Dan Christians provided an overview of the purpose and completed steps of the Draft Final Report for the Solano/Napa Multi Model Travel Demand Model (Phase 1).

Recommendation:

Approve the new Solano Napa Travel Demand Model Phase 1 (Attachment A).

On a motion by Member Messina, and a second by Member Silva, the staff recommendation was approved unanimously.

D. Legislative Update – February 2005

Daryl Halls reviewed the two Assembly Constitutional Amendments (ACA) from the State Legislature consistent with adopted legislative priorities of the STA. He outlined the ACA 4 (Plescia-Herman) and ACA-7 (Nation) that were added to the list of bills for consideration by the STA Board.

Recommendation:

Approve the following:

1. Support for ACA 4.
2. Support for ACA 7.

On a motion by Member Silva, and a second by Member Intintoli, the staff recommendation was unanimously approved.

E. Programming Transportation Enhancement (TE) Projects for FY 2005-06

Mike Duncan reviewed the TAC proposed programming of Solano County TE projects based on a list developed by the City of Benicia, City of Dixon, City of Fairfield, City of Rio Vista, City of Suisun City, City of Vacaville, City of Vallejo and Solano County for FY 2005-06.

In addition, Mike recommended approving the TAC recommendation with the changes requested by the City of Vacaville and the redistribution of \$200,000 from the Benicia Project to projects in Fairfield, Vacaville, Vallejo, and Solano County.

Recommendation:

Approve the programming of Transportation Enhancement funding for FY 2005-06 for the projects and amounts specified in Attachment C.

On a motion by Member MacMillan, and a second by Member Silva, the staff recommendation was amended to approve the revised programming of Transportation Enhancement funding for FY 2005-06 for the projects and amounts specified in *Attachment D*. *Attachment D* was provided as a supplemental at the Board meeting and is available by contacting the STA.

F. Modify Membership of Alternative Modes Committee

Dan Christians reviewed the revised membership of the Alternative Modes Committee, Transit Committee, and Arterials, Highways and Freeways Committee dated February 9, 2005.

Board Comments:

Member MacMillan requested to include representatives from the City of Dixon, City of Fairfield, City of Vallejo, and County of Solano to the revised membership of the Alternative Modes Committee.

Recommendation:

1. Approve the revised membership of the Alternative Modes Committee as specified in Attachment A.
2. Appoint Michael Segala to the Transit Committee in place of the Alternative Modes Committee.

On a motion by Member Alternate Segala, and a second by Member Messina, the staff recommendation was approved with an amendment to include representatives from the City of Dixon, City of Fairfield, City of Vallejo, and County of Solano to the revised membership of the Alternative Modes Committee as specified in Attachment A for Recommendation #1.

IX. INFORMATION ITEMS - No verbal reports were provided.

- A. State Budget Update – February 2005**
- B. Overview of the STA’s Solano Congestion Management Program (CMP) and Related Plans, Studies, and Mitigation Measures**
- C. Status of Congestion Management Program (CMP) Consistency Review of Recently Submitted Development Projects**
- D. Status of Unmet Transit Needs Process for FY 2005-06**
- E. FY 2004-05 Federal Appropriations**
- F. FY 2004-05 STP/CMAQ Projects**
- G. Potential Projects for Accelerated Project Delivery**
- H. Regional Measure 2 (RM 2) Program Update**
- I. Transportation Improvement Program (TIP) Update**
- J. Update of Small UZA Payback Plan**
- K. Local Streets and Roads Update**
- L. Union Avenue (Fairfield)/Main Street (Suisun City) Feasibility Study**
- M. Solano Napa Commuter Information (SNCI) FY 2004-05 Six-Month Status Report**
- N. Funding Opportunities**

X. BOARD MEMBER COMMENTS

None presented.

XI. ADJOURNMENT

Adjourn to Thursday, February 17, 2005 STA Board Retreat at Travis Credit Union in Vacaville.

The STA Board meeting was adjourned at 7:00 p.m. The next regular meeting of the STA Board is scheduled for **Wednesday, March 9, 2005, 6:00 p.m.** at Suisun City Hall Council Chambers.

Attested By:

Kim Cassidy 3-9-05
Clerk of the Board Date:



SOLANO TRANSPORTATION AUTHORITY
Minutes for STA Board Retreat
February 17, 2005

I. CALL TO ORDER

Chair Courville called the meeting to order at 9:02 a.m. A quorum was confirmed.

MEMBERS

| | | |
|-----------------|----------------------------|---------------------|
| PRESENT: | Mary Ann Courville (Chair) | City of Dixon |
| | Len Augustine (Vice Chair) | City of Vacaville |
| | Steve Messina | City of Benicia |
| | Karin MacMillan | City of Fairfield |
| | Ed Woodruff | City of Rio Vista |
| | Jim Spering | City of Suisun City |
| | Tony Intintoli | City of Vallejo |
| | John Silva | County of Solano |

MEMBERS

ABSENT:

ALTERNATE MEMBERS

| | | |
|-----------------|---------------|---------------------|
| PRESENT: | Dan Smith | City of Benicia |
| | Ron Jones | City of Rio Vista |
| | Mike Segala | City of Suisun City |
| | John Vasquez | County of Solano |
| | Steve Wilkins | City of Vacaville |

ALTERNATE MEMBERS

| | | |
|----------------|-------------|-------------------|
| ABSENT: | Gil Vega | City of Dixon |
| | Harry Price | City of Fairfield |
| | Pete Rey | City of Vallejo |

STAFF

| | | |
|-----------------|--------------------|---|
| PRESENT: | Daryl K. Halls | STA-Executive Director |
| | Dan Christians | STA-Asst. Exec. Dir./Director of Planning |
| | Mike Duncan | STA-Director of Projects |
| | Elizabeth Richards | STA-SNCI Program Director |

Kim Cassidy
Sam Shelton

STA-Clerk of the Board
Planning Assistant

ALSO

PRESENT:

Dan Schiada

Jason Riley

Morrie Barr

Gary Cullen

Dale Pfeiffer

Birgitta Corsello

Paul Wiese

Brent Schoradt

Steve Lessler

Ricardo Blanco

City of Benicia

City of Dixon

City of Fairfield

City of Suisun City

City of Vacaville

County of Solano

County of Solano

Greenbelt Alliance

Solano Co. Citizens for Traffic
Relief

Office of Assembly Member Lois
Wolk

II. APPROVAL OF AGENDA

On a motion by Member Messina, and a second by Vice Chair Augustine, the STA Board unanimously approved the agenda.

III. STAFF PRESENTATIONS/SETTING THE STAGE

Presentations and information were provided for the following:

- A. Progress Report on STA's Overall Work Program (OWP)**
 - 1. Planning the Future.
 - 2. Project Development.
 - 3. Transit/Rideshare.
- B. Development of a Five-Year Vision for the Solano Transportation Authority (STA)**
- C. Overview of STA's Roles and Responsibilities as the Congestion Management Agency (CMA) for Solano County**

IV. BOARD MEMBER DISCUSSION ITEMS

- A. Initiation of Regional Traffic Impact Fee Study**
- B. Initiation of Transit Consolidation Study**
- C. Implementation of TLC Program**
Countywide/Improving the Linkages and Coordination
Between STA's Transportation Planning and Local Land
Use Planning
- D. Acceleration of Project Development and Project Delivery**

- E. Setting Near Term Priorities for Funding Priority Projects**
 - 1. Federal Funding Priorities
 - 2. STIP Funding Priorities
 - 3. SHOPP Funding Priorities
 - 4. Regional Funding Priorities
- F. Follow Up to Measure A/Development of an Expenditure Plan of Critical Projects that Require a Local Funding Source**

A summary of the STA Board Retreat discussions and recommendations will be agendized for the regular meeting of the STA Board on Wednesday, March 9, 2005.

V. BOARD MEMBER COMMENTS

VI. ADJOURNMENT

The STA Board meeting was adjourned at 2:44 p.m. The next regular meeting of the STA Board is scheduled for **March 9, 2005, 6:00 p.m.** at Suisun City Hall Council Chambers.



**SOLANO TRANSPORTATION AUTHORITY
Draft Minutes for STA TAC Meeting
February 23, 2005**

I. CALL TO ORDER

The regular meeting of the Technical Advisory Committee was called to order at approximately 1:30 p.m. in the Solano Transportation Authority's Conference Room.

Present:

| | | |
|-----------------------------|---------------|---------------------|
| TAC Members Present: | Janet Koster | City of Dixon |
| | Morrie Barr | City of Fairfield |
| | Felix Ajayi | City of Rio Vista |
| | Gary Cullen | City of Suisun City |
| | Dale Pfeiffer | City of Vacaville |
| | Mark Akaba | City of Vallejo |
| | Paul Wiese | County of Solano |

Others Present:

| | |
|--------------------|-------------------|
| Gian Aggarwal | City of Vacaville |
| Ed Huestis | City of Vacaville |
| Birgitta Corsello | County of Solano |
| Cameron Oakes | Caltrans |
| Daryl Halls | STA |
| Dan Christians | STA |
| Mike Duncan | STA |
| Elizabeth Richards | STA/SNCI |
| Susan Furtado | STA |
| Jennifer Tongson | STA |
| Sam Shelton | STA |
| Johanna Masiclat | STA |

II. APPROVAL OF AGENDA

On a motion by Dale Pfeiffer, and a second by Mark Akaba, the STA TAC approved the agenda with the addition of the following:

- Agenda Item VI.D, Criteria for Prioritizing Project Study Reports (PSR's)
- Agenda Item VI.E, Local Assistance Procedures at Caltrans

III. OPPORTUNITY FOR PUBLIC COMMENT

None presented.

IV. REPORTS FROM CALTRANS, MTC AND STA STAFF

Caltrans: None presented.

MTC: None presented.

STA: Mike Duncan distributed additional funding opportunity information for RM 2 Real-Time Transit Information Grant Program.

V. CONSENT CALENDAR

On a motion by Mark Akaba, and a second by Gary Cullen, the STA TAC approved the Consent Calendar.

Recommendation:

- A. Minutes of the TAC Meeting of December 22, 2004
Recommendation: Approve minutes of December 22, 2004.
- B. STA Board Meeting Highlights
February 9, 2005
- C. STA Meeting Schedule Update
- D. Funding Opportunities Summary
- E. Contract Amendment No. 5 with Wilbur Smith Associates for the Fairfield/Vacaville Intermodal Train Station

Recommendation:

Recommend the STA Board:

- 1. Authorize the Executive Director to amend the STA Budget for 2004-05 (and 2005-06 if needed) to include an additional \$145,000 of local funds committed from the cities of Fairfield and Vacaville for additional project assistance to complete the preliminary engineering, environmental documents and railroad negotiations and related work for the Fairfield/Vacaville Train Station project as described in the attached letter from the City of Fairfield dated February 15, 2005.
 - 2. Authorize the Executive Director to negotiate Contract Amendment No. 5 with Wilbur Smith Associates (WSA) to provide additional scope of work as described in the attached letter from WSA dated February 15, 2005 and extend the term of the consultant agreement to June 30, 2006.
- F. City of Benicia Revised Request for Abandoned Vehicle Abatement Allocation of 1997 Carryover Funds
Recommendation:

Recommend the STA Board authorize the City of Benicia Police Department to spend up to \$2000 of 1997 carryover funds on personnel training while remaining funds will be spent on other equipment and costs related to the AVA Program as described.

I. ACTION ITEMS

A. Release of Alternative Modes Element of the Solano Comprehensive Transportation Plan (CTP) 2030

Dan Christians reviewed the recommendation to release the Draft Alternative Modes Element of the Solano Comprehensive Transportation (CTP) 2030 for a 30-day review and comment period. He cited that upon completion of this review period, the final CTP would be prepared for review by the TAC, Consortium, and the three CTP Committees.

By consensus, the City of Vacaville's Ed Huestis was confirmed as the STA TAC's participant on the Alternative Modes Committee.

Recommendation:

1. Recommend the STA Board release the Draft Alternative Modes Element of the Solano Comprehensive Transportation Plan (CTP) 2030 for a 30-day review and comment period.
2. Confirm the Consortium and TAC participants on the Alternative Modes Committee.

On a motion by Dale Pfeiffer, and a second by Gary Cullen, the STA TAC approved the recommendation.

B. Policy Regarding Letters of Support from the Solano Transportation Authority for Grant Applications

Mike Duncan outlined an alternative procedure for the STA Board to authorize the STA Executive Director to provide letters of support to member agencies for Federal, State, and Regional grant applications that meet the requirements of specific grant programs.

Based on further input, the STA TAC requested to modify the recommendation as follows:

Recommendation:

Recommend the STA Board approve the Resolution No. 2005-__ authorizing the Executive Director to provide letters of support to STA member agencies for Federal, State, and Regional grant applications that meet the requirements of the grant program *and for such letters to be provided to the TAC and Board for information.*

On a motion by Janet Koster, and a second by Dale Pfeiffer, the STA TAC approved the recommendation as amended and shown above.

C. YSAQMD Clean Air Fund Program

Dan Christians summarized the preliminary YSAQMD Clean Air applications in Solano County for FY 2005-06 and the funding recommendation based on a Clean Air Budget of \$290,000 made by the STA/YSAQMD Screening Committee. He added that the YSAQMD Board of Directors would then approve the projects at their June 8, 2005 meeting based on the YSAQMD Board Clean Air Funds Committee recommendation.

Recommendation:

Recommend the STA Board support the recommendation provided by the STA/YSAQMD Clean Air Fund Application Screening Committee for Yolo Solano Clean Air Applications.

On a motion by Janet Koster, and a second by Dale Pfeiffer, the STA TAC approved the recommendation.

D. Criteria for Prioritizing Project Study Reports (PSR's)

Mike Duncan identified a list of potential PSR candidate projects from the I-80/I-680/I-780 Major Investment & Corridor Study and the SR 12 Major Investment Study. He cited that the STA Board requested staff to develop a prioritization criteria for Project Study Reports.

After further discussion, the TAC requested more time and recommended to table the item until the Special TAC Meeting scheduled for Wednesday, March 23, 2005.

Recommendation:

Identify additional criteria that may be used to prioritize projects for Project Study Reports and develop a potential prioritization for the criteria.

On a motion by Dale Pfeiffer, and a second by Felix Ajayi, the STA TAC voted to table the item for the Special TAC meeting on March 23, 2005.

E. Local Assistance Procedures at Caltrans

Mike Duncan outlined the proposed primary components of the new Project Delivery Policy and the many changes that have impacted local agencies and their ability to deliver projects.

Recommendation:

Recommend to the STA Board that the STA take the lead to develop a Countywide PDT with Caltrans for all local assistance projects in Solano County.

On a motion by Paul Wiese, and a second by Mark Akaba, the STA TAC approved the recommendation.

VII. INFORMATION ITEMS

- A. Summary of STA Board Retreat Discussions and Recommendations**
Daryl Halls highlighted the discussions from the February 17, 2005 STA Board Retreat. He outlined the following: Progress Reports on STA's Overall Work Program (OWP), Development of a Five-Year Vision for the STA, Overview of STA's Roles and Responsibilities as the Congestion Management Agency (CMA) for Solano County, Initiation of Regional Traffic Impact Fee Study, Initiation of Transit Consolidation Study, Implementation of TLC Program Countywide, Acceleration of Project Development and Project Delivery, Setting Near Term Priorities for Funding Priority Projects, and Follow-up to Measure A.
- B. Legislative Update – February 2005**
Daryl Halls reviewed the status of two state legislative bills: ACA 4 (Plescia and Harman) and ACA 7 (Nation).
- C. Status of Unmet Transit Needs Process for FY 2005-06**
Elizabeth Richards reviewed MTC's list of comments submitted to the STA in late January 2005. She cited that the draft coordinated responses will be reviewed and approved by the Consortium and TAC before submittal to MTC to complete the MTC process by the end of June 2005.
- D. SolanoLinks Transit Consortium Draft 2005 Work Plan**
Elizabeth Richards reviewed the Consortium's Draft 2005 Work Plan and 2004 Work Plan Progress Report. She encouraged the TAC to review and offer any additions, deletions, and modifications to the draft Work Plan.
- E. Status Report for Countywide TLC Planning Grant Applications**
Dan Christians reviewed the TLC planning grant applications with a total requested amount of \$215,000 submitted by the cities of Benicia, Fairfield, Rio Vista, Suisun City, and Vacaville. He cited that options are being determined by staff to include additional funds for this first call for Countywide TLC Planning Grants and may recommend allocating \$50,000 at the March TAC meeting and a second recommendation in June or July 2005 if additional funds are available in the FY 2005-06 STA budget.
- F. Status of STP/CMAQ Projects in Solano County**
Mike Duncan provided a status report to Solano County projects receiving STP and CMAQ funds in FY 2005-06. He noted that projects programmed in FY 2004-05 with STP and CMAQ federal funds must have the request for obligation to Caltrans by April 1, 2005.
- G. STIP Project Delivery for Projects Programmed in FY 2005-06**
Mike Duncan outlined the STIP project delivery requirements for projects programmed in FY 2005-06 for Solano County agencies that meet the requirements of SB 45 for fund allocation.

H. Local Streets and Roads Update

Mike Duncan reviewed the Local Streets and Roads Committee Federal Funding Distributions. He also informed the TAC that STA staff and the Solano County members of the LS&R Committee will continue to work with the Committee members, other CMA's and MTC to develop a more equitable method to distribute regional funding for local streets and roads to the counties in the Bay Area.

I. Travel Safety Plan Update

Mike Duncan reviewed the Intersection Accident Data from the Draft Travel Safety Plan currently being updated by Korve Engineering. He cited that data is still needed from the cities of Fairfield, Rio Vista, Vacaville, and Solano County for analysis of pedestrian and bicycle safety.

J. SR 12 Major Investment Study (MIS) Operational Analysis Update

Mike Duncan provided an update to the draft prioritization of the improvement recommendations developed by Korve Engineering (January 21, 2005) as part of the State Route 12 Major Investment Study (MIS) operational analysis.

K. Union Avenue (Fairfield) /Main Street (Suisun City) Feasibility Study

Mike Duncan reviewed the three alternatives for a direct connection between the downtown areas of Fairfield (Union Avenue) and Suisun City (Main Street). He noted that the only feasible alternative is an at-grade crossing due to the significant negative impacts associated with both the overcrossing and the undercrossing.

VIII. ADJOURNMENT

A Special Meeting of the TAC is scheduled for Wednesday, March 23, 2005 at 1:00 p.m. prior to the regular TAC meeting to discuss prioritization criteria for Project Study Reports.

The meeting was adjourned at approximately 3:30 p.m. The next regular meeting of the STA TAC is scheduled for **Wednesday, March 23, 2005 at 1:30 p.m.**



DATE: February 25, 2005
TO: STA Board
FROM: Dan Christians, Assistant Executive Director/Director of Planning
RE: Contract Amendment No. 5 with Wilbur Smith
Associates for the Fairfield/Vacaville Intermodal Train Station

Background:

On June 13, 2001, the STA Board approved the Fairfield/Vacaville Intermodal Train Station as the next Capitol Corridor Train Station in Solano County. Since 2001, the cities of Fairfield and Vacaville, STA, the Capitol Corridor, and the Project Development Team (PDT) have been actively working on a phased site plan, railroad right-of-way plan and a track improvement and station platform plan that would be acceptable to both the Capitol Corridor Joint Powers Authority and the Union Pacific Railroad (UPRR).

On December 11, 2001 the STA Board authorized a contract amendment with Wilbur Smith Associates to provide technical assistance for the Project Development Team (PDT) subject to obtaining state-only Advanced Project Development Element (ADPE) funds from the 2001-02 State Transportation Improvement Program (STIP) in the amount of \$125,000. On December 12, 2001, the California Transportation Commission approved the APDE project development funds for the project. An estimated \$50,000 of these funds has been expended through February 15, 2005. This state funding will expire on June 30, 2005.

The primary tasks under this contract include the following:

- Schematic site planning and support for environmental documents (NEPA)
- Railroad facilities planning
- Access and on-site circulation planning
- Cost estimation
- Development of funding strategies
- Negotiations/coordination with railroads
- Meetings and coordination with agencies
- Development of marketing plans

Major components of this project are proposed to include:

- Phase 1: Approximately 200 parking spaces, passenger platforms, pedestrian shelters, perimeter landscaping and track improvements
- Phase 2: Approximately 300+ parking spaces, interior landscaping, bus shelters, and feeder bus service
- Phase 3: An additional 600+ parking structure, station building and additional joint commercial development

On July 2, 2003, a status report was made by STA staff and the City of Fairfield to the STA Board, which indicated that progress continues to be made to refine detailed plans for submittal to Union Pacific. Various options and alternative plans have been developed to obtain consensus on the required railroad improvements. The Project Development Team expects that agreement will be reached with the Union Pacific during 2005. Once final agreement from the railroad has been reached, it is expected that the project will move into a final process to complete phasing plans, specifications and final cost estimates, right-of way acquisition and construction.

Construction of Phase 1 of the project is expected to be completed within three years once written approval of the train station is received from the UPRR.

Since July 2003, Phase 1 of the Oakland-Sacramento Regional Rail Study (the follow-up study to the Dixon – Auburn and Solano – Contra Costa Commuter rail studies) has been completed and Phase 2 feasibility work is underway (expected completion scheduled by late spring 2005). This study proposes five additional peak hour commuter-oriented trains to augment and interline with the 12 existing Capitol Corridor intercity trains. A total of 18 planned Capitol Corridor trains are eventually planned.

The last preliminary cost estimate prepared for the project in 2003 was approximately \$35 million. On March 2, 2004, primarily as a result of the STA, Capitol Corridor and MTC's concerted efforts, \$25 million of funds were approved in Regional Measure 2 (RM-2) to fund both the Fairfield/Vacaville Train Station and various Capitol Corridor track improvements along the I-80 and I-680 corridors.

A total of approximately \$23.7 million has been secured to date for this station. This includes \$17.250 million of RM 2 funds, along with \$1.8 million of federal appropriations, \$2.25 million of STIP funds (\$125,000 programmed for 2005-06 and \$2,125,000 programmed for 2006-07) and approximately \$2.4 million of locally committed funds. These funds are expected to be sufficient to fund at least the full design and construction of the Phase 1 station project and probably a portion of Phase 2 improvements. Phase 1 is sufficient to obtain basic intercity service from the Capitol Corridor, plus the track work needed to accommodate this new station. Phase 2 improvements would make this station a multi-modal train station with bus service, shelters and additional passenger amenities to accommodate future regional rail service (commuter-oriented trains) proposed in the Oakland-Sacramento Regional Rail Study.

On April 14, 2004, the STA Board authorized the Executive Director to: 1) Request the California Transportation Commission to extend the funding agreement for the expenditure of the APDE-STIP funds to June 30, 2005; and 2) Execute Contract Amendment No. 4 with Wilbur Smith Associates (WSA) for a revised scope of work and schedule to complete negotiations with the Union Pacific Railroad and to retain subconsultants (as needed) to complete the environmental, preliminary engineering and station design work and other related project development activities by June 30, 2005.

Discussion:

The work previously authorized by Contract Amendment No. 4 with Wilbur Smith Associates, using the remaining portion of the state APDE-STIP funds, is quickly moving forward. A meeting was held with Union Pacific Railroad (UPRR) staff in Roseville on December 17, 2004. There was a good exchange of information regarding the train station,

and the representatives of UPRR committed to providing the PDT a letter and making a decision on the train station track improvement plans submitted to them on September 16, 2004. In addition, there was substantial discussion regarding the need to be provided more information on the City of Fairfield's efforts and plans to request the State Public Utilities Commission to approve a widened (i.e. 4-lanes) at-grade rail crossing adjacent to the train station at Peabody Road, and/or any potential plans that the City has to eventually grade separate Peabody Road over the railroad right-of-way.

STA's staff at the meeting with UPRR described the pending Jepson Parkway EIS/R and the four alternatives that are being considered in the general vicinity of the train station (including the Walters Road and the Peabody Road railroad grade separation alternatives). The representatives from the Union Pacific Railroad requested more information on the alternative roadway plans that could affect the UPRR right-of-way. STA, the City of Fairfield and the rest of the PDT are currently in the process of responding back to the UPRR.

Based on discussions at the Fairfield/Vacaville Train Station PDT on February 3, 2005 (attended by staff from the STA, City of Fairfield, City of Vacaville and the consultant team), and in order to keep the project moving forward with no further delays, there was consensus that an expanded scope of work was needed to provide additional technical work based on the attached letter of request from the City of Fairfield. This additional work would be funded with \$125,000 of local transit funds (i.e. TDA funds committed by the cities of Fairfield and Vacaville) to complete the following expanded scope of work:

1. Complete the environmental documentation for the project (NEPA and updated CEQA documents).
2. Finalize various schematic site plans.
3. Follow-up on the recent request made by the Union Pacific Railroad (UPRR) for more information on grade crossings in the vicinity of the train station and finalize the track improvement plans based on comments received from UPRR.
4. Obtain approvals from the Capitol Corridor Joint Powers Board.
5. Update the cost estimates and project schedule.
6. Complete the funding strategy and other project development activities for the PDT to proceed into the final design, acquisition and construction stages.
7. Submit and obtain federal earmark grant applications to the Federal Transit Administration.
8. Assist the City of Fairfield prepare an application to the State Public Utilities Commission (PUC) regarding a potential grade separation of Peabody Road at the UPRR right-of-way.

The currently budgeted \$93,910 (or estimated \$75,000 remaining as of 2-14-05) of currently allocated state funds for 2004-05 is expected to be fully expended by June 30, 2005 in accordance with the funding agreement STA executed with Caltrans. The PDT has determined that additional local funding and consultant work will be needed to complete the remaining environmental and preliminary engineering work, complete negotiations and obtain conceptual approval from the Union Pacific Railroad, begin the process for a grade crossing permit from the Public Utilities Commission, and submit a grant application to FTA to secure the \$1.3 million of federal earmarks secured by the STA. This work would extend beyond the current June 30, 2005 contract deadline contained in the existing STA agreement with Wilbur Smith Associates (WSA). Therefore, on February 3, 2005, the PDT requested STA to amend

the existing contract with WSA by \$145,000 with additional local funds committed from the cities of Fairfield and Vacaville and extend the term of the contract to June 30, 2006.

The STA has previously programmed \$125,000 of FY 2005-06 State Transportation Improvement Program (STIP) funds to commence the engineering and design for the Fairfield/Vacaville Train Station. However, STIP allocations are not currently being approved by the California Transportation Commission. The proposed local TDA funds from the cities of Fairfield and Vacaville would, in essence, backfill those STIP funds that are not currently available to the project and keep the project advancing forward. Those STIP funds would eventually be moved out to a later year when an allocation is more likely (i.e. 2007-08) and potentially be reprogrammed for construction instead of engineering purposes.

Once this expanded preliminary engineering work has been completed by the STA and the PDT, all future detailed plans, specifications, right-of-way acquisition, and construction will become the complete responsibility of the cities of Fairfield and Vacaville.

On February 23, 2004, the STA TAC recommended the STA Board amend the FY 2004-05 budget with an additional \$145,000 of local funds and approve Contract Amendment No. 5 with Wilbur Smith Associates.

Fiscal Impact:

There will be no effect on the STA General Fund although additional budget authority will be needed from the STA Board for the FY 2004-05 STA Budget with all remaining funds for the project as of June 30, 2005 moved into the FY 2005-06 STA Budget. The cities of Fairfield and Vacaville have committed \$145,000 of local funds to cover the entire cost of Contract Amendment No. 5

Recommendation:

Approve the following:

1. Authorize the Executive Director to amend the STA Budget for FY 2004-05 (and FY 2005-06 as needed) to include an additional \$145,000 of local funds committed from the cities of Fairfield and Vacaville for additional project assistance to complete the preliminary engineering, environmental documents and railroad negotiations and related work for the Fairfield/Vacaville Train Station project as described in the attached letter from the City of Fairfield dated February 15, 2005.
2. Authorize the Executive Director to negotiate Contract Amendment No. 5 with Wilbur Smith Associates (WSA) to provide additional scope of work as described in the attached letter from WSA dated February 15, 2005 and extend the term of the consultant agreement to June 30, 2006.

Attachments:

- A. Letter dated February 15, 2005 from City of Fairfield committing \$145,000 of local funds for the Fairfield/Vacaville Train Station and requesting STA to amend the existing consultant contract with Wilbur Smith Associates.
- B. Letter dated February 15, 2005 from Wilbur Smith Associates, describing the expanded scope of work proposed for Contract Amendment No. 5



CITY OF FAIRFIELD

Founded 1856

Incorporated December 12, 1903

Home of
Travis Air Force Base

FEB 15 2005

Department of Public Works

February 15, 2005

COUNCIL

Mayor
Karin MacMillan
707.428.7395Vice-Mayor
Harry T. Price
707.429.6298Councilmembers
707.429.6298

Jack Batson

John English

Marilyn Farley

...

City Manager
Kevin O'Rourke
707.428.7400

...

City Attorney
Greg Stepanicich
707.428.7419

...

City Clerk
Arietta K. Cortright
707.428.7384

...

City Treasurer
Oscar G. Reyes, Jr.
707.428.7496

DEPARTMENTS

Community Services
707.428.7465

...

Finance
707.428.7496

...

Fire
707.428.7375

...

Human Resources
707.428.7394

...

Planning &
Development
707.428.7461

...

Police
707.428.7551

...

Public Works
707.428.7485Daryl Halls, Executive Director
Solano Transportation Authority
One Harbor Place
Suisun City, CA 94585

Re: Fairfield/Vacaville Train Station - Additional Consulting Assistance

Dear Daryl:

On February 3, 2005, the Project Development Team (PDT) for the Fairfield/Vacaville intermodal train station met, and identified a number of issues which need additional work. These issues are grouped into the following general areas: (1) CEQA/NEPA, (2) preliminary design, and (3) coordination with Union Pacific Railroad (UP) including the state PUC, and could be completed by Wilbur Smith Associates (WSA), if your contract with WSA was amended and approved by your Board. I have attached (Attachment A) a simple summary of the issues, and included an explanation as to why I believe this is the best course of action at this time.

Also, per the MOU between the cities of Fairfield and Vacaville, both cities have TDA allocations approved for these types of activities, and would reimburse the STA for all costs above the previously approved State Transportation Improvement Program (STIP) funds, which the PDT is currently utilizing for all work. Once the PDT is convinced it has a workable solution with UP for the final track design, the City of Fairfield will pursue a contract for the final engineering phase for the train station. The final engineering contract will be between the City and a private consultant.

Please note that the PDT and I have been very pleased with the performance of Wilbur Smith Associates and their sub-consultants, and I am convinced they have the appropriate expertise to complete these tasks.

Please contact me at 428-7493 your earliest convenience regarding this proposal. Thank you for your consideration.

Sincerely,

CHARLES J. BECK, P.E.
Director of Public Works

Attachment A

Fairfield/Vacaville Train Station Scope and Budget for Additional Consulting Services

The Solano Transportation Authority (STA) has a contract with Wilbur Smith Associates (WSA) currently, for tasks related to the development of the Fairfield/Vacaville train station. This contract is funded through State Transportation Improvement Program (STIP) funds, of which \$125,000 was budgeted for the Fairfield/Vacaville station, and approximately \$50,000 has been spent, resulting in an available balance of \$75,000. The Project Development Team (PDT), including staff from the STA and the cities of Fairfield and Vacaville, have determined that approximately \$220,000 in additional consulting services are needed to complete the environmental phase, obtain conceptual approval from the Union Pacific Railroad (UP) for the station's track design, and begin the process for the approval of a grade crossing application from the California Public Utilities Commission (PUC).

Based upon the above, Fairfield respectively requests the STA amend their contract with WSA to include the work described below, and Fairfield agrees to pay the STA for all costs, which exceed the available balance (\$75,000) of STIP monies. Fairfield shall use monies from previously approved TDA allocations for these payments, including a TDA allocation approved by MTC for Vacaville.

| Task | Cost |
|--------------------------------------|-------------------------|
| CEQA/NEPA | \$120,000 |
| Preliminary Engineering | \$ 50,000 |
| Coordination w/UP and PUC | <u>\$ 50,000</u> |
| Total Additional Costs | <u>\$220,000</u> |
| Budgeted Funds | |
| Original STIP Available for Project | \$125,000(1) |
| STIP Funds Spent To Date | <u>\$ 50,000</u> |
| Balance of STIP Available | <u>\$ 75,000</u> |
| Cost of Additional Work | \$220,000 |
| Minus Available STIP | <u>\$ 75,000</u> |
| Balance of Funds (TDA) Needed | \$145,000 |

(1) A total of \$2.125 million in STIP funds were programmed for the Fairfield/Vacaville train station, but due to the "freeze" of funds by the California Transportation Commission (CTC), additional funds remain unavailable at this time.

ENGINEERS
PLANNERS
ECONOMISTS

February 15, 2005

Mr. Dan Christians
Solano Transportation Authority
One Harbor Center, Suite 130
Suisun City, California 94585

201 Mission Street
Suite 1450
San Francisco, CA 94105-1831
(415) 495-6201
(415) 495-5305 fax
www.wilbursmith.com

Dear Mr. Christians:

Efforts on the Fairfield/Vacaville Station development planning are accelerating with significant work efforts programmed for completion prior to the end of June 2005. These program efforts include completion of the environmental studies, design refinements and preparation of materials for PUC approval of the Peabody Road UPRR at grade crossing upgrades. Remaining budgets within our contract will not be sufficient to cover all of these efforts. The programmed work efforts are estimated to total \$220,000 as itemized below. Estimated funds remaining in our current \$125,000 contract are about \$75,000. As such, we are requesting an increase to our current time and materials budget of \$145,000. Should some of the work efforts prove not to be needed or are accomplished with less effort, the budget expenditures would be accordingly less. At our current accelerated effort the additional funds will be needed by the end of March (hopefully sooner) in order not to slow progress. Please provide authorization as soon as possible for the additional funding.

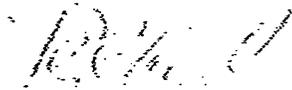
- Wilbur Smith Associates – Planning coordination, traffic studies and preparation of the PUC grade crossing materials - \$95,000. Budgets of \$20,000, \$25,000 and \$50,000 are estimated respectively for these three work items.
- DKS – Engineering coordination and documentation of Project Development Team meetings - \$25,000.
- EIP – Preparation of anticipated Categorical Exclusion for NEPA and Initial study/Mitigated Negative Declaration for CEQA, with inputs to traffic impacts provided by WSA - \$81,000.
- Thompson & Associates – Modification of station site plans for inputs to environmental studies and for planning work sessions - \$9,000.

These efforts total \$210,000. An amount of \$10,000 is suggested for contingency purposes.

The same contractual arrangements in the initial contract would continue to apply for the additional budget effort.

Very truly yours,

WILBUR SMITH ASSOCIATES



Peter C. Martin, P.E.
Project Manager

Fairfield/Vacaville Station
356133

Albany NY, Atlanta GA, Austin TX, Baltimore MD, Bangkok Thailand, Baton Rouge LA, Binghamton NY, Burlington VT, Charleston SC, Charleston WV, Chicago IL, Cincinnati OH, Cleveland OH, Columbia SC, Columbus OH, Dallas TX, Dubai UAE, Falls Church VA, Greenville SC, Harrisburg PA, Hong Kong, Hot Springs AR, Houston TX, Iselin NJ, Jacksonville FL, Kansas City MO, Knoxville TN, Lansing MI, Lexington KY, Lisle IL, London UK, Los Angeles, CA, Milwaukee WI, Mumbai India, Myrtle Beach SC, Nashville TN, New Haven CT, Orlando FL, Philadelphia PA, Pittsburgh PA, Portland ME, Poughkeepsie NY, Raleigh NC, Richmond VA, Riyadh Saudi Arabia, Salt Lake City UT, San Francisco CA, St. Paul MN, Savannah GA, Seattle WA, Tallahassee FL, Tampa FL, Tempe AZ, Trenton NJ, Washington DC



DATE: February 25, 2005
TO: STA Board
FROM: Mike Duncan, Director of Projects
RE: Policy Regarding Letters of Support from the Solano
Transportation Authority for Grant Applications

Background:

The Solano Transportation Authority (STA), as the Congestion Management Agency for Solano County, is frequently requested to provide letters supporting grant applications from member agencies for various Federal, State and Regional grant programs.

STA staff prepares letters supporting agency projects and submits them to the STA Board of Directors for approval. Requests for approval are typically a Consent Calendar item.

Discussion:

A letter of support from the county Congestion Management Agency increases the competitiveness of grant applications from local agencies for many of the grant programs. Unfortunately, the required deadlines for submitting grant applications often make it difficult or impossible to receive STA Board approval prior to the needed date of the letter of support.

An alternative to the current procedure is for the STA Board to authorize the STA Executive Director to provide letters of support to member agencies for grant applications, if the application meets all of the requirements of the specific grant program and are consistent with the STA's Comprehensive Transportation Plan (CTP) and/or STA Board adopted priorities. These programs include grants from the Office of Traffic Safety (OTS), the Bicycle Transportation Account (BTA), Safe Routes to Schools (SR2S), Regional Transportation for Livable Communities (TLC), Regional Bicycle/Pedestrian Program, State planning grants and other potential grants programs. This alternate procedure will allow STA member agencies to receive letters of support from the STA in a timely manner to ensure documentation is provided to granting agencies before the grant application deadline.

The STA TAC unanimously supported this alternate procedure, but requested that all letters of support be provided to the TAC and the Board for information and that the recommendation to the Board include this provision.

Recommendation:

Approve Resolution No. 2005-01 authorizing the Executive Director to provide letters of support to STA member agencies for grant applications that meet the requirements of the grant program and for such letters to be provided to the TAC and Board for information.

Attachment:

A. Resolution No. 2005-01

RESOLUTION NO. 2005-01
A RESOLUTION OF THE SOLANO TRANSPORTATION AUTHORITY
AUTHORIZING THE EXECUTIVE DIRECTOR TO PROVIDE
LETTERS OF SUPPORT FOR GRANT APPLICATIONS
FROM STA MEMBER AGENCIES

WHEREAS, the Solano Transportation Authority is frequently requested by STA members agencies to provide Letters of Support for Federal, State and Regional grant applications; and

WHEREAS, Letters of Support for Federal, State and Regional grant applications from the county Congestion Management Agency increases the competitiveness of the grant applications from the Solano Transportation Authority member agencies; and

WHEREAS, the Solano Transportation Authority strongly encourages and supports the aggressive pursuit of grant funding by the Solano Transportation Authority's members agencies.

NOW THEREFORE BE IT RESOLVED, that the Board of the Solano Transportation Authority does hereby authorize the Solano Transportation Authority Executive Director to provide Letters of Support for Federal, State and Regional grant applications for Solano Transportation Authority member agencies providing each grant application meets the requirements of the grant program and the member agency provides a written request to the Solano Transportation Authority for the Letter of Support.

PASSED AND ADOPTED at a regular meeting of the Solano Transportation Authority Board of Directors, duly held on March 9, 2005.

Mary Ann Courville
Chair

I, DARYL K. HALLS, the Solano Transportation Authority Executive Director, do hereby certify that the above and foregoing resolution was regularly introduced, passed and adopted by said STA at a regular meeting thereof held this 9th day of March 2005.

Daryl K. Halls
Executive Director

Attested:

Kim Cassidy, Clerk of the Board



DATE: February 25, 2005
TO: STA Board
FROM: Elizabeth Richards, SNCI Program Director
RE: SolanoLinks Transit Consortium 2005 Work Plan

Background:

Each year, the STA's Intercity Transit Consortium reviews and updates its annual Work Plan. In 2005, there are a number of key local and regional transit planning activities and projects that the Consortium plans to be involved with. These range from transit service and funding to planning and marketing.

Discussion:

STA staff has prepared a 2005 Work Plan for the Consortium (Attachment A). It has been discussed by the Consortium and presented to the STA's Technical Advisory Committee (TAC). The Consortium recommended approval of this Work Plan at their meeting of February 23, 2005.

The Consortium's 2004 Work Plan and 2004 Progress Report are also attached (Attachment B).

Recommendation:

Approve the STA Intercity Transit Consortium Work Plan for 2005 as specified on Attachment A.

Attachments:

- A. STA SolanoLinks Transit 2005 Consortium Work Plan
- B. STA SolanoLinks Transit Consortium 2004 Work Plan Progress

**STA SolanoLinks Transit Consortium
2005 Work Plan
(January 2005)**

Transit Service:

- Implement RM 2 transit services.
- Monitor Rt. 30 and other Solano intercity transit services.
- Implement Dixon Community Based Transit Plan priorities.
- Implement TranStar countywide
- Implement Rio Vista Transit service changes

Transit Planning and Consolidation:

- Initiate Transit Consolidation Study
- Input into SB916 Transit connectivity Study
- Complete Community Based Transportation Planning study in Cordelia.
- Complete Benicia, Fairfield, and Vallejo local transit studies
- Complete the Transit Element for the updated Comprehensive Transportation Plan (CTP) including the Transit Element.
- Complete Highway 12 corridor transit study
- Monitor implementation of countywide Advance Vehicle Locator (AVL) system

Funding:

- Monitor and provide input into legislation to ensure adequate levels of transit funding.
- Monitor and provide input into regional policy development to ensure adequate levels of transit funding.
- Update TDA matrix funding for Solano County
- Complete TDA Unmet Transit Needs process for FY 05/06.
- Prepare multi-year STAF funding plan
- Prepare multi-year funding plans for Intercity Transit Service, including Rt. 30 and Solano Paratransit.
- Develop funding partnerships for SolanoWORKS transportation study priorities.

Marketing of Transit Services and Programs:

- Develop new SolanoLinks multi-year marketing plan and secure consultant support.
- Plan and implement marketing support for Rt. 30, new RM2 services, and Rio Vista Transit.
- Coordinate and participate in countywide and regional transit marketing activities.
- Distribute SolanoLinks brochure and wall maps.
- Develop public awareness and identity for Solano Paratransit.

STA SolanoLinks Transit Consortium 2004 Work Plan Progress

Transit Service:

- **Monitor and market Rt. 30 to achieve 20% farebox recovery rate:** Rt. 30 has been monitored throughout 2004. Using costs assumptions within the existing multi-year funding scenario and in the monthly reports, by Fall 2004 Rt. 30 had achieved a 20% farebox recovery rate.
- **Implement new transit service to Benicia Industrial Park from mid-Solano County:** Not implemented.
- **Monitor Solano Paratransit service.** Solano Paratransit has been monitored throughout 2004.
- **Implement SolanoWORKs Transit Study priorities:** The SolanoWORKs transportation advisory committee met several times in 2004. Three Low Income Flexible Transportation (LIFT) grant funding proposals were prepared and submitted to the Metropolitan Transportation Commission (MTC). MTC did not select any of the projects for regional funding.
- **Implement TranStar countywide:** Vallejo and Benicia Transit are on-line. Fairfield-Suisun Transit is working with MTC to implement. Vacaville City Coach and MTC have come to an impasse on this project.

Transit Planning and Consolidation:

- **Complete countywide Senior and Disabled Transit Study:** Completed
- **Input into SB916 Transit Connectivity Study:** Actively participating and letter written from STA Board supporting the addition of Fairfield Transportation Center as a key regional hub.
- **Complete Community Based Transportation Planning studies in Dixon and Cordelia; initiate study in Vallejo:** Dixon study was completed. Two LIFT grant proposals were prepared and submitted to MTC. MTC selected one project for LIFT funding. Additional local funding is in the process of being secured to implement the other project in early 2005. Dixon community transportation stakeholders group established for long-term priority project implementation.
- **Complete Rio Vista, Fairfield, and Vallejo local transit studies:** Rio Vista Transit study completed and scheduled to Rio Vista City Council approval in January 2005.
- **Complete Comprehensive Transportation Plan (CTP) follow up studies:** All studies completed except the Transit Consolidation Study which is scheduled for initiation in early 2005.
 - **Transit Corridor Study follow-up**
 - **Oakland-Sacramento Commuter Rail Study, Phase II**
 - **Funding for Transit (Linked to sales tax)**
 - **Transit Consolidation Study**

- **Complete Countywide Express Bus Service and Funding Plan (I-80/I-860/I-780 corridors):** Work begun, schedule for completion in early 2005.
- **Initiate Highway 12 Transit study:** Consultant selection completed and study to kick-off January 2005.
- **Monitor countywide Advance Vehicle Locator (AVL) system:** Status reports provided by lead agency, Fairfield-Suisun Transit

Funding

- **Monitor and provide input into the RTP process to ensure adequate levels of transit funding:** The RTP was monitored and input was provided.
- **Monitor and provide input into legislation to ensure adequate levels of transit funding:** Legislation was monitored and input provided.
- **Update annual TDA matrix:** The TDA matrix
- **Prepare multi-year STAF funding plan:** Completed
- **Prepare multi-year funding scenarios.** Not completed. To be completed in early 2005

Marketing of Transit Services and Programs

- **Update, reprint, distribute SolanoLinks Brochures.** Updated and 15,000 printed in early 2004; distributed 5900, 2000 in FY04/05.
- **Update, reprint, distribute SolanoLinks Wall Maps:** Updated and 200 printed in early 2004. 97 distributed to date.
- **Coordinate and participate in countywide and regional transit marketing activities.** Attended Bay Area Regional Transit Marketing Committee and Sacramento Transportation Demand Management Working Group. Promoted transit through countywide events, displays, and calls. Back-up Vallejo Baylink telephones and regular supply Suisun City Amtrak station on Capitol Corridor's behalf.
- **Review SNCI transit marketing in communities:** Monthly SNCI status reports provided to Consortium



DATE: March 2, 2005
TO: STA Board
FROM: Sam Shelton, Planning Assistant
RE: City of Benicia Revised Request for Abandoned Vehicle
Abatement Allocation of 1997 Carryover Funds

Background:

The Solano Transportation Authority administers the Abandoned Vehicle Abatement (AVA) Program for Solano County, including disbursing funds collected by the State Controller's Office from the Department of Motor Vehicle's registrations in the amount of \$1 per registered vehicle. Since 1997, the AVA administrator is required by state guidelines for the program to disburse all funds collected during the current fiscal year. However, prior to 1997, funds could be carried across fiscal years. An STA Audit identified \$16,518 in 1997 carryover funds remaining in the AVA fund.

On July 14, 2004, the STA Board approved reimbursing the City of Benicia Police Department with \$5,516.26 of 1997 carryover funds for equipment needed to administer the city AVA Program. Benicia has currently spent \$3,189.03 on a computer and printer. The remaining requests were for a Field Incident Based Reporting (FIBR) License, and Kodak digital camera and memory card, and a Nextel Phone and service contract.

Discussion:

The City of Benicia Police Department requests a change in their expenditure requests for the remaining 1997 carryover funds. After a review of their needs at the mid-point of the year, the City of Benicia requests to spend up to \$2000 on personnel training for their records clerk to properly use their CRIMES Records Management System and Computer Aided Dispatch. Training in both programs is needed to accurately account for the specific abandoned vehicles credited under the AVA program. The Technical Advisory Committee (TAC) approved the staff recommendation for the STA Board to authorize their revised expenditure request.

Recommendation:

Authorize the City of Benicia Police Department to spend up to \$2000 of 1997 carryover funds on personnel training while remaining funds will be spent on other equipment and costs related to the AVA Program as specified in Attachment A.

Attachment:

- A. City of Benicia Police Department AVA Funding Request Letter (Jan. 31, 2005)
"Requested Change in Expenditure of Funds"

FEB - 2 2005



BENICIA POLICE DEPARTMENT

200 East "L" Street • Benicia, CA 94510
(707) 745-3412 • Fax 746-0131

January 31, 2005

Mr. Sam Shelton
Solano Transportation Authority
One Harbor Center, Suite 130
Suisun City, CA 94585

RE: Requested Change in Expenditure of Funds

Mr. Shelton:

As you know, the Benicia Police Department has spent \$3,189.03 of the \$5,516.26 allocated to us for this fiscal year. Our original request dealt specifically with computer, photographic, and telecommunication equipment.

From reviewing our needs at the mid-year point, we are requesting a change in our expenditures. Our Record Clerk, who is responsible for all AVA and STA data collection and record keeping, obtains all of her data from our in-house record management system. Her knowledge of this system is critical in storing, tracking, and retrieving information for your agency's reports.

The company that manufactured and supports our record management software is having its annual training conference from June 5th to June 10th, 2005. This is the only training available to our Record Clerk for this product. It is anticipated that travel, lodging, registration, and meals will cost approximately \$2,000. This is a formal request to divert a maximum amount of \$2,000 from our remaining allotment towards this training seminar.

The amount spent so far has been for our top priority items (a new computer and printer). Depending on how much is left over after the training conference, we will use the remaining funds to purchase either the NexTel phone or the Field Incident Based Reporting license.

Your consideration in this matter is appreciated.

A handwritten signature in cursive script that reads "Lt. Michael Daley".

Lt. Michael Daley
Benicia Police Department
Services Division Commander

"QUALITY POLICING - COMMITTED TO YOU"
James E. Trimble • Chief of Police



DATE: March 2, 2005
TO: STA Board
FROM: Daryl Halls, Executive Director
Susan Furtado, Financial Analyst/Accountant
RE: FY 2004-05 First and Second Quarter Budget Report

Background:

In January 2005, the STA Board approved the mid-year revision of the STA budget for FY 2004-05. The attached financial report reflects the approved revisions to the budget.

Discussion:

The attached financial report shows the revenue and expenditure activity for the STA revised budget for the first two quarters of fiscal year 2004-2005. All departments and projects are in line with the budget projections. STA's Operations Department is 55% of budget, SNCI is at 30%, Project Development is at 19%, and Strategic Planning at 33%. The STA General Fund expenditures are at 38% of budget while the revenue is at 31%.

As most STA projects are funded with grants on a reimbursement basis, the variance between the total expenditures of 30% and revenue of 21% are receivables and have been billed.

Recommendation:

Review and file.

Attachment

A. STA Quarterly Financial Report

**STA QUARTERLY FINANCIAL REPORT
FY 2004-05 (50% of Year)
1st and 2nd Quarters**

ATTACHMENT A

| REVENUES | | | |
|---------------------------|--------------------------|---------------------|------------|
| <i>Operations</i> | FY 04-05 Revised Baudget | Actual Received YTD | % |
| Interest | - | 6,478 | 0% |
| FTA 5310 | - | - | 0% |
| AQMD/ECMAQ | 3,000 | - | 0% |
| STP | 847,006 | - | 0% |
| STIP | 168,510 | 807 | 0% |
| TCRP 25.2 | 60,000 | - | 0% |
| DMV/AVA | 11,000 | - | 0% |
| STIP-TAP | 25,438 | - | 0% |
| TCRP 25.3 | 50,000 | - | 0% |
| Trails | 3,000 | 2,734 | 91% |
| Gas Tax (Reserve Account) | 30,000 | 30,000 | 100% |
| Gas Tax | 254,185 | 254,185 | 100% |
| YSAQMD | 16,000 | - | 0% |
| TDA Art. 4/8 | 373,753 | 373,753 | 100% |
| TFCA | 452,237 | 343,584 | 76% |
| STAF | 538,669 | - | 0% |
| LIFT | 33,034 | - | 0% |
| CBO | 51,420 | - | 0% |
| RIDES | 355,000 | 64,653 | 18% |
| Other Revenue | - | 37,467 | 0% |
| Sponsors | 38,000 | - | 0% |
| Subtotal | \$ 3,310,252 | \$ 1,113,661 | 34% |

| TFCA Programs | | | |
|-----------------|--------------------------|---------------------|-----------|
| | FY 04-05 Revised Baudget | Actual Received YTD | % |
| TFCA | 163,219 | - | 0% |
| Interest | - | 4,314 | 0% |
| Subtotal | \$ 163,219 | \$ 4,314 | 3% |

| Abandoned Vehicle Abatement | | | |
|-----------------------------|--------------------------|---------------------|------------|
| | FY 04-05 Revised Baudget | Actual Received YTD | % |
| DMV | 339,000 | 92,660 | 27% |
| Interest | - | 480 | 0% |
| Subtotal | \$ 339,000 | \$ 93,140 | 27% |

| Jepson Parkway | | | |
|-----------------|--------------------------|---------------------|-----------|
| | FY 04-05 Revised Baudget | Actual Received YTD | % |
| STIP | 8,063 | - | 0% |
| Demo 1528 | 185,000 | - | 0% |
| Subtotal | \$ 193,063.00 | \$ - | 0% |

| North Connector | | | |
|-----------------|--------------------------|---------------------|------------|
| | FY 04-05 Revised Baudget | Actual Received YTD | % |
| TCRP 25.2 | 553,000 | 107,624 | 19% |
| Interest | - | 2,173 | 0% |
| Subtotal | \$ 553,000 | \$ 109,797 | 20% |

| Solano Paratransit | | | |
|--------------------|--------------------------|---------------------|-----------|
| | FY 04-05 Revised Baudget | Actual Received YTD | % |
| FTA 5310 | 127,200 | - | 0% |
| STAF (match) | 34,050 | - | 0% |
| Interest | - | 28 | 0% |
| Subtotal | \$ 161,250 | \$ 28 | 0% |

| I-80/680/780 Corridor Study | | | |
|-----------------------------|--------------------------|---------------------|------------|
| | FY 04-05 Revised Baudget | Actual Received YTD | % |
| STP | 50,000 | - | 0% |
| SP&R | - | - | 0% |
| STIP (PPM) | - | - | 0% |
| Interest | - | (1,384) | 0% |
| Subtotal | \$ 50,000 | \$ (1,384) | -3% |

| I-80/680/SR 12 Interchange | | | |
|----------------------------|--------------------------|---------------------|-----------|
| | FY 04-05 Revised Baudget | Actual Received YTD | % |
| TCRP 25.3 | 1,843,000 | 81,783 | 4% |
| Interest | - | 2,670 | 0% |
| Subtotal | \$ 1,843,000 | \$ 84,453 | 5% |

| | | | |
|-----------------------|---------------------|---------------------|------------|
| TOTAL REVENUES | \$ 6,612,784 | \$ 1,404,009 | 21% |
|-----------------------|---------------------|---------------------|------------|

| EXPENDITURES | | | |
|--------------------------------------|--------------------------|-------------------|------------|
| <i>Operations</i> | FY 04-05 Revised Baudget | Actual Spent YTD | % |
| Operations Management/Administration | \$ 1,021,924 | \$ 525,238 | 51% |
| STA Board of Directors | \$ 44,225 | \$ 16,254 | 37% |
| Expenditure Plan | \$ 76,000 | \$ 68,601 | 90% |
| Contributions to STA Reserve Account | \$ 30,000 | \$ 30,000 | 0% |
| Subtotal | \$ 1,172,149 | \$ 640,093 | 55% |

| SNCI | | | |
|-----------------------------------|--------------------------|-------------------|------------|
| | FY 04-05 Revised Baudget | Actual Spent YTD | % |
| SNCI Management/Administration | \$ 442,588 | \$ 215,633 | 49% |
| Employer/Van Pool Outreach | \$ 19,000 | \$ 5,985 | 32% |
| SNCI General Marketing | \$ 112,385 | \$ 20,222 | 18% |
| Fall Campaign | \$ 20,000 | \$ 9,321 | 47% |
| Bike to Work Campaign | \$ 15,000 | \$ - | 0% |
| BikeLinks Maps | \$ - | \$ - | 0% |
| Incentives | \$ 57,085 | \$ 24,126 | 42% |
| Specialized City Services | \$ 3,000 | \$ 1,407 | 47% |
| Guaranteed Ride Home Program | \$ 10,000 | \$ - | 0% |
| Transit Management Administration | \$ 30,000 | \$ - | 0% |
| Rio Vista Van Pool Program | \$ 33,034 | \$ - | 0% |
| Community Based Transit Study | \$ 51,420 | \$ 1,366 | 3% |
| Local Transit Studies | \$ 129,295 | \$ (1,390) | -1% |
| Napa Van Pool Incentives | \$ 3,000 | \$ - | 0% |
| Subtotal | \$ 925,807 | \$ 276,670 | 30% |

| Project Development | | | |
|---------------------------------------|--------------------------|------------------|------------|
| | FY 04-05 Revised Baudget | Actual Spent YTD | % |
| Project Management/Administration | 178,160 | 100,093 | 56% |
| STIP Project Monitoring | 11,100 | 10,100 | 91% |
| Paratransit Coordinating/PCC | 42,000 | - | 0% |
| Traffic Safety Plan Update | 10,000 | 2,289 | 23% |
| Union Ave/Main St. Feasibility Study | 10,000 | 10,000 | 0% |
| Regional Impact Fee Feasibility Study | - | - | 0% |
| SR 113 MIS/Corridor Study | - | 257 | 0% |
| SR 12 Bridge Study | - | - | 0% |
| SR 12 MIS Operational Strategy | 10,000 | 928 | 9% |
| Jepson Parkway EIR | 193,063 | 111,981 | 58% |
| North Connector PA/ED | 553,000 | 170,573 | 31% |
| Solano Paratransit Capital | 161,250 | - | 0% |
| I-80/680/780 Corridor MIS | 50,000 | 17,450 | 35% |
| I-80/680/12 Interchange PA/ED | 1,843,000 | 168,832 | 9% |
| Subtotal | \$3,061,573 | \$592,503 | 19% |

| Strategic Planning | | | |
|---|--------------------------|------------------|------------|
| | FY 04-05 Revised Baudget | Actual Spent YTD | % |
| Planning Management/Administration | 305,350 | 139,238 | 46% |
| SolanoLinks Marketing | 84,000 | 12,191 | 15% |
| General Marketing | 32,000 | 23,343 | 73% |
| Events | 30,000 | 14,571 | 49% |
| Model Development/Maintenance | 128,139 | 32,257 | 25% |
| Solano County TLC Program | 88,683 | 15,931 | 18% |
| Comprehensive Transportation Plan | - | - | 0% |
| Countywide Pedestrian/Trails Plan | 2,000 | 2,776 | 139% |
| Transit Consolidation Feasibility Study | 35,000 | - | 0% |
| Oakland/Auburn Commuter Rail Study | 37,354 | - | 0% |
| FF/VV Rail Station Design | 93,510 | 1,885 | 2% |
| Route 30 | 25,000 | - | 0% |
| CMP Update/Regional Impact Fee Study | 50,000 | - | 0% |
| SR 12 Transit Study | 40,000 | - | 0% |
| Jepson Parkway Concept Plan Update | - | - | 0% |
| TFCA Programs | 163,219 | 152,648 | 94% |
| DMV Abandoned Vehicle Abatement | 339,000 | 79,918 | 24% |
| Total Strategic Planning | \$1,453,255 | \$474,758 | 33% |

| | | | |
|---------------------------|--------------------|--------------------|------------|
| TOTAL EXPENDITURES | \$6,612,784 | \$1,984,024 | 30% |
|---------------------------|--------------------|--------------------|------------|



DATE: March 2, 2005
TO: STA Board
FROM: Daryl Halls, Executive Director
RE: STA Board Policy Direction Pursuant to Issues Presented and Discussed at STA Board Retreat of February 17, 2005

Background:

Each year, the Solano Transportation Authority (STA) identifies and updates its priority projects. These projects provide the foundation for the STA's overall work plan for the forthcoming two fiscal years. In October 2004, the STA Board adopted its updated Overall Work Program/Priority Projects for Fiscal Years 2004/05 and 2005/06 consistent with the adoption of its two-year budget. The updated OWP includes a list of 42 specific priority projects and programs. Several of these programs are new initiatives that will require the following: 1) Detailed analysis of the issue; 2) Development of implementation alternatives, specifics, and pros and cons for each alternative; 3) Initiation and implementation of an extensive public education, outreach and input effort; and 4) The development of consensus, collaboration and support for each of these specific programs among the Cities of Benicia, Dixon, Fairfield, Rio Vista, Suisun City, Vacaville and Vallejo, and the County of Solano.

Discussion:

On Thursday, February 17, 2005, the STA Board held a retreat at the Travis Credit Union in Vacaville. All eight STA Board Members and five Board Alternates were in attendance. Interested members of the STA TAC, Transit Consortium and the public also attended. At the meeting, STA staff provided informational presentations on the following nine specific topic areas:

1. Setting the Stage and Progress Report on STA's Overall Work Program (OWP)
2. Development of a Five-Year Vision for the Solano Transportation Authority
3. Overview of STA's Roles and Responsibilities as the Congestion Management Agency (CMA) for Solano County
4. Initiation of Regional Traffic Impact Fee Study
5. Initiation of Transit Consolidation Study
6. Implementation of Transportation for Livable Communities (TLC) Program Countywide – Improving the Linkages and Coordination Between STA's Transportation Planning and Local Land Use Planning
7. Acceleration of Project Development and Project Delivery
8. Setting Near Term Priorities for Funding Priority Projects
9. Follow up to Measure A – Development of an Expenditure Plan of Critical Projects that Require a Local Funding Source

At the retreat, members of the STA Board and Board Alternates provided comments and asked various questions regarding the topics presented by staff. Based on these comments,

staff has prepared a list of specific recommendations and proposed next steps for consideration by the STA Board.

DEVELOPMENT OF A FIVE-YEAR VISION FOR THE STA

At the request of the STA Board, a draft Five-Year Vision for the STA was presented at the retreat. Due to the number of topics agendized for the discussion at the retreat, there was not an opportunity for Board discussion or feedback to staff. Staff recommends the Board designate the Executive Committee to review and provide recommendations pursuant to the Draft Five-Year Vision for the STA prepared by the Executive Director for consideration by the STA Board in conjunction with the update of the STA's Overall Work Program (OWP) for FY 2005/06 and FY 2006/07.

STA'S ROLES AND RESPONSIBILITIES AS THE CMA FOR SOLANO COUNTY

Dan Christians, Director for Planning, provided a presentation on this topic. Members of the STA Board discussed the pros and cons of modifying the STA's policies and goals for the Congestion Management Plan (CMP). There was an interest expressed in planning to achieve a Level of Service (LOS) better than E, but not to require this as part of the CMP. Several members expressed an interest in planning for LOS D or better as part of the corridor study process, rather than through the CMP.

INITIATION OF REGIONAL TRAFFIC IMPACT FEE STUDY

Dan Christians, Director for Planning, also provided a presentation on this topic. Some of the comments and concerns expressed included: the timing of the study in relationship to other STA efforts such as a follow up effort to Measure A and the transit consolidation study, the potential impact on the affordability of housing, and the impact on local impact fees already in place. A couple of members expressed an interest in exploring this topic. The overwhelming majority opined that the STA should not move forward with phase 1 of a Regional Traffic Impact Fee Study as part of the current overall work program.

Staff recommends the Board table initiation of the Regional Traffic Impact Fee Study.

INITIATION OF TRANSIT CONSOLIDATION STUDY

Elizabeth Richards, SNCI Program Director, provided a summary of Solano County's current transit system and how it is governed, managed, and where it operates. Comments from Board Members on this topic varied. Some of the sentiments expressed included the following:

- Striving for convenient and seamless transit service
- Reasonable service throughout all of Solano County
- Developing goals and objectives for the various segments of the population to be served (commuters, seniors, disabled, transit dependent, and school children)
- The potential benefit of consolidation saving money resulting in more service
- The potential benefit of a consolidated transit agency more effectively securing federal, state and regional transit funds
- Protecting local transit service and local control
- Balancing the protection of local control of local transit service with improved connectivity and coordination for intercity service

Board Members also expressed several suggestions pertaining to the process and scope of work for the study. These included the following:

- Evaluate consolidation of intercity transit, intercity paratransit service, and local transit service
- Include as an option for full consolidation of all transit services with options to peel off specific or local services
- Include option of no changes to existing service
- Provide option of local agencies to opt out of consolidated transit service
- Consider impact of school bus service on local transit service

On March 2, 2005, the Executive Committee met and recommended that prior to the initiation of the transit consolidation study that the Board discuss and adopt a set of principles and goals to guide the implementation and development of the study. Staff recommends the STA Board authorize the development of a scope of work for the study. Prior to Board adoption of the scope of work for the transit consolidation study, staff will agendize for STA Board discussion the establishment of principles and goals to guide the implementation and development of the study.

IMPLEMENTATION OF TLC PROGRAM COUNTYWIDE

STA staff and James Corless, MTC, provided presentations on STA's and MTC's efforts to improve the linkages and coordination between transportation planning and local land use planning. The comments provided by Board Members were as follows:

- Need to have every city represented and involved in this process
- Continue to use incentives (carrot) versus disincentives (stick) approach
- Support for the STA to continue to assist local agencies in designing, funding and implementing their TLC projects

Staff recommends the STA continue to implement the County TLC Plan as outlined in the Board adopted T-Plus work plan for FY 2004/05 and FY 2005/06.

ACCELERATION OF PROJECT DEVELOPMENT AND PROJECT DELIVERY

Mike Duncan, Director for Projects, presented a summary of the STA's project delivery activities. The Board Members discussed the criteria for evaluating projects as candidates for Project Study Reports (PSRs). Sample criteria mentioned included: economic vitality and benefit, speed of project delivery, ability to fully fund the project, and social issues and benefits. The general consensus was that criteria for evaluation of future candidate projects should be discussed and developed prior to the STA Board prioritizing the list of candidate projects for future PSRs.

Staff recommends the Board authorize the staff to develop criteria for STA Board consideration to guide the evaluation and prioritization of candidate projects for PSRs to be undertaken by the STA and/or Caltrans.

SETTING NEAR TERM PRIORITIES FOR FUNDING PRIORITY PROJECTS

Mike Duncan, Director for Projects, also presented this topic. The two comments provided were a request for future consideration for ferry service to Benicia in partnership with Vallejo's effort to expand its ferry service, and strategies to swap funds to help fully fund and complete projects.

Staff recommends that following the adoption of the Comprehensive Transportation Plan (CTP) that the Board agendaize for review and reconsideration the funding of priority projects.

FOLLOW UP TO MEASURE A

Staff provided a summary of the Measure A election results and asked the Board to provide direction regarding a follow-up effort. Board Members provided the following comments:

- STIA should survey the public/voters and move forward with a follow up effort
- Concern about continuing distrust of government
- Need to pay attention to cities where Measure A did not pass
- Should consider addressing both transportation and regional parks together and providing incentives for cities to link transportation improvement to land use
- Focus on obtaining support on 3% needed for passage
- Narrow down the list of projects to those that have overwhelming support – such as I-80/680 – don't increase the list of projects
- 64% support is not a failure, STA has developed some trust with the public and we should cautiously move forward with a follow up measure
- Interested in local transit linkages to the Capitol Corridor

Staff recommends the Board request the Local Funding Committee develop for consideration by the STIA Board a schedule for development of an expenditure plan for a local sales tax measure.

Recommendation:

Approve the following:

1. Authorize the Executive Director to develop a scope of work for the Transit Consolidation Study for Solano County.
2. Initiate implementation of TLC Program Countywide as outlined in the STA Board adopted T-Plus work program for FY 2004/05 and FY 2005/06.
3. Table initiation of Regional Traffic Impact Fee Study as part of STA's Overall Work Program (OWP) for FY 2004/2005 and FY 2005/06.
4. Authorize staff to develop criteria for STA Board consideration to guide the evaluation and prioritization of candidate projects for Project Study Reports (PSRs) to be undertaken by the STA and/or Caltrans.
5. Request staff agendaize the funding of priority projects for review and reconsideration by the STA Board at a future meeting, following the adoption of the update to the Comprehensive Transportation Plan.
6. Request the Local Funding Committee develop for consideration by the STIA Board a schedule for development of an expenditure plan for a future local sales tax measure.
7. Designate the STA Board's Executive Committee to review and provide recommendations pursuant to the Draft Five-Year Vision for the STA prepared by the STA's Executive Director for consideration by the STA Board in conjunction with the update of the STA's Overall Work Program for FY 2005/06 and FY 2006/07.

Attachments:

- A. STA's Adopted Overall Work Program (Priority Projects) for FY 2004-05 and FY 2005-06
- B. Listing of Topics and Next Steps Discussed at STA Board Retreat of Thursday, February 17, 2005



**SOLANO TRANSPORTATION AUTHORITY
PRIORITY PROJECTS FOR FY 2004-05 and 2005-06
LAST UPDATED 9-29-04**

| | PRIORITY PROJECTS | LEAD AGENCY | FUND SOURCE | 2004-05 | 2005-06 | EST. PROJECT COST |
|----|---|-------------|--------------|-----------------------|---------|---|
| 1. | I-80/680/SR 12 Interchange A. Interchange EIR/EIS B. Cordelia Truck Scales Relocation Study (Completed) Status: Env Scoping Meeting held in May 2003. Environmental studies are underway. Estimated Completion Date (ECD): 2007 | STA | TCRP | X | X | \$8.1 mil for EIR/EIS \$740 mil. -\$1 bil. (Capital cost) |
| 2. | North Connector EIR/EA Status: Env Scoping Meeting held in March 2003. Environmental studies are underway. ECD: Spring/Summer 2005 | STA | TCRP | X | X | \$2.7 mil for EIR/EA \$68 mil. (Capital Cost) |
| 3. | I-80/680 Auxiliary Lane Project Status: Bids opened on 11/5/03. Construction started in March 2004. ECD: December 2004 | Caltrans | ITP SHOPP | ECD: December 2004 | | \$15 mil. (Capital Cost) |



**SOLANO TRANSPORTATION AUTHORITY
PRIORITY PROJECTS FOR FY 2004-05 and 2005-06
LAST UPDATED 9-29-04**

| PRIORITY PROJECTS | | LEAD AGENCY | FUND SOURCE | 2004-05 | 2005-06 | EST. PROJECT COST |
|-------------------|---|--------------|---------------------------|----------------|---------|---|
| 4. | I-80-SR 12 West-Truck Climbing Lane Project Status: The project is in the 2004 SHOPP and is currently in design. Construction is scheduled to start in 2006 depending on the availability of SHOPP funds. STA to pursue construction funding for FY 05-06. ECD: 2007 | Caltrans | SHOPP (2004) | X | X | \$7 mil. |
| 5. | I-80 HOV Projects Status: A. SR 12 W to Air Base Parkway – This portion of the project is included as part of the I-80/I-680/SR 12 Interchange Project. Construction is programmed with RM-2 funds. ECD: 2008-2009 B. Air Base Parkway to I-505 – This project is Long-Term project #25 and is unfunded. 48 | STA | TCRP RM-2 Unfunded | X | X | \$78 mil. (Capital Cost) \$111 mil. (Capital Cost) |
| 6. | I-80 Red Top Slide Project Status: North side complete. South side under construction. ECD: December 2005 | Caltrans | SHOPP | ECD: Fall 2005 | | \$11.3 mil. |
| 7. | I-80 Corridor Project PSR's Status: I-80/I-680/I-780 Corridor Study identified eligible projects. ECD: Recommended to be an ongoing program. | Caltrans STA | STIP STP/CMAQ Swap | | X | NA |



**SOLANO TRANSPORTATION AUTHORITY
PRIORITY PROJECTS FOR FY 2004-05 and 2005-06
LAST UPDATED 9-29-04**

| | PRIORITY PROJECTS | LEAD AGENCY | FUND SOURCE | 2004-05 | 2005-06 | EST. PROJECT COST |
|-----|---|--------------------|---------------------|-------------------|----------------|--|
| 8. | Develop funding strategy for I-80/680/780 Corridor Study Mid-term and Long-term Projects including Corridor Management and ITS. ECD: 2004/2005 | STA | STIP-PPM | X | | N/A |
| 9. | Benicia-Martinez Bridge Status: After several delays, bridge construction is continuing. ECD: 2007 | Caltrans | RM-1 | X | X | \$1.1 bil. |
| 10. | Hwy 12 Jameson Canyon EIR/EIS Status: Only \$4.1M in TCRP funds and \$1.5M in Napa STIP funds were allocated for the EIR/EIS. Caltrans has reported the EIR/EIS is back on schedule. ECD: 2006 | Caltrans | TCRP STIP (Napa) | X | X | \$5.6 mil for EIR/EIS \$104 mil (Capital Cost) |
| 11. | Highway 12 SHOPP Projects A. Road Improvements Scandia to Denverton B. Road Improvements Denverton to Currie Status: Environmental for both projects underway. Programmed in 2004 SHOPP Program. ECD: 2008 for both projects. | Caltrans | SHOPP SHOPP | X X | X X | \$36.5 mil. |
| 12. | SR 12 MIS Operational Strategy Status: The Operational Strategy will provide a list of prioritized projects based upon the MIS completed in 2001. ECD: 2004/2005 | STA | Gas Tax | ECD: 2004/2005 | | \$10,000 |



**SOLANO TRANSPORTATION AUTHORITY
PRIORITY PROJECTS FOR FY 2004-05 and 2005-06
LAST UPDATED 9-29-04**

| | PRIORITY PROJECTS | LEAD AGENCY | FUND SOURCE | 2004-05 | 2005-06 | EST. PROJECT COST |
|-----|---|-------------|---------------------------------------|---------|--------------------------------|-------------------|
| 13. | S.R. 12 Re-alignment and Rio Vista Bridge Feasibility Study Status: Preparation of new planning grant application and request for support letters complete and submitted. Waiting decision by Caltrans. STP/CMAQ swap funds also available for funding. ECD: 2006 | STA | State Planning Grant STP/CMAQ Swap | | X | \$250,000 |
| 14. | SR29 MIS Status: New project, unfunded | STA | Unfunded | | X | \$150,000 |
| 15. | Highway 37 Project A. Phases II B. Phase III and Landscaping Status: Construction is underway and on-schedule for both projects. ECD: January 2005 for Phase II and December 2005 for Phase III. | Caltrans | STIP ITIP, RTIP | X X | ECD: December 2005 | \$118 mil. |
| 16. | Highway 113 SHOPP Projects A. Maintenance Project (SR12 to Cherry)(Complete) B. In Downtown Dixon - Reconstruct SR 113 Status: Project A is complete. Project B is being designed by the City; approved in 2004 SHOPP. ECD: Project B - 2005. | Caltrans | SHOPP | X | Construction in Summer 2005 | \$2.5 mil. |
| 17. | SR 113 MIS Status: FY 2005-06 | STA | STP/CMAQ Swap | | X | \$150,000 |



**SOLANO TRANSPORTATION AUTHORITY
PRIORITY PROJECTS FOR FY 2004-05 and 2005-06
LAST UPDATED 9-29-04**

| | PRIORITY PROJECTS | LEAD AGENCY | FUND SOURCE | 2004-05 | 2005-06 | EST. PROJECT COST |
|-----|---|--|--|----------------------------|-------------------------------|---|
| 18. | <p>Jepson Parkway Project A. EIS/EIR B. Walters Road Widening C. Leisure Town Interchange D. Update Concept Plan upon completion of Environmental</p> <p>Status: Project A is underway. Project B and C are under construction. ECD: Project A – 2005. Project B – 2004/2005. Project C – 2006. Project D – 2005/2006</p> | <p>STA Suisun City Vacaville</p> | <p>STIP Fed Demo Fed Demo Local Fed Demo STIP Local STIP</p> | <p>X X X</p> | <p> X X</p> | <p>\$1.4 mil. \$6.1 mil. \$22 mil. \$25,000</p> |
| 19. | <p>Develop Local Interchange and Highway Landscaping Policies ECD: 2004.</p> | <p>STA</p> | <p>General Fund</p> | <p>Complete in 2004/05</p> | | <p>NA</p> |
| 20. | <p>Union Street/Main Street Reopening Feasibility Study Status: Draft is complete. ECD: 2004/2005</p> | <p>STA</p> | <p>STIP-PPM</p> | <p>Complete 2004/2005</p> | | <p>\$10,000</p> |



**SOLANO TRANSPORTATION AUTHORITY
PRIORITY PROJECTS FOR FY 2004-05 and 2005-06
LAST UPDATED 9-29-04**

| | PRIORITY PROJECTS | LEAD AGENCY | FUND SOURCE | 2004-05 | 2005-06 | EST. PROJECT COST |
|-----|--|-------------|---|------------------------|---------|-----------------------|
| 21. | Update of Countywide Traffic Safety Plan A. Highway Segments B. Local Intersections C. Safe Routes to Schools Projects Status: Update underway. ECD: Fall 2004/2005 | STA | Gas Tax | Complete 2004/2005 | | \$5,000 |
| 22. | Congestion Management Program/Regional Impact Fee Study A. Phase 1 – Feasibility and Overview Options – 2005 B. Phase 2 – Implementation Plan Status: No action to date. ECD: A-2005; B-2006 | STA | Phase 1 STP Planning STP/TLC Phase 2 Unfunded | CMP Update and Phase 1 | X | \$50,000 \$25,000 |
| 23. | Countywide Traffic Model/GIS A. Development of new model (traffic) B. Development of new model (transit) C. Maintenance of model Status: Phase 1 forecasts (traffic) underway; Phase 2 (transit) will commence in FY 04-05 ECD: Phase 1: December 2005; Phase 2: July 2005. | STA | RTIP STP-Planning NCTPA | X X Ongoing | Ongoing | \$360,000 \$80,000 |



**SOLANO TRANSPORTATION AUTHORITY
PRIORITY PROJECTS FOR FY 2004-05 and 2005-06
LAST UPDATED 9-29-04**

| | PRIORITY PROJECTS | LEAD AGENCY | FUND SOURCE | 2004-05 | 2005-06 | EST. PROJECT COST |
|-----|---|--|--|--------------------------------------|------------------|--|
| 24. | Transit Management Service A. Route 30 Service Implement to Sacramento Complete Marketing B. Solano Paratransit Status: Ongoing C. Create, identify and increase awareness of Solano Paratransit Status: Ongoing Programs. | STA | TDA BAAQMD YSAQMD Fares STAF | Ongoing A. Marketing 2004/2005 | Ongoing X | \$177,000 \$494,000 \$5,000 |
| 25. | Local Transit Studies A. Rio Vista – Draft under review B. Fairfield C. Vallejo D. Benicia – Consultant retained ECD: June 2005 | STA Fairfield Vallejo Benicia | STAF | X X X X | | \$36,000 \$60,000 \$60,000 \$20,000 |
| 26. | SR 12 Transit Study ECD: Summer 2005 | STA | STAF NCTPA | X | X | \$25,000 \$15,000 |
| 27. | Transit Consolidation Study Status: To be initiated after completion of local Transit Studies. Initiate Summer 2005 | STA | STAF | X | X | \$75,000 |



**SOLANO TRANSPORTATION AUTHORITY
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LAST UPDATED 9-29-04**

| | PRIORITY PROJECTS | LEAD AGENCY | FUND SOURCE | 2004-05 | 2005-06 | EST. PROJECT COST |
|-----|---|---|------------------------------------|---------|---------|----------------------------------|
| 28. | Community Based (CBO) Transit Planning A. Dixon - Completed - Sept. 2004 Dixon Implementation (04/05) B. Cordelia Study C. Vallejo Study ECD: Dixon, Completed; Cordelia, FY05/06; Vallejo, FY06/07 | STA/MTC | CBO | X X | X | \$30,000 \$20,000 \$30,000 |
| 29. | Solano Works Plan Implementation A. Rio Vista LIFT Project Status: LIFT grant obtained and implementation underway. | STA | TDA LIFT TANF | X | X | \$99,000 |
| 30. | Capitol Corridor Rail Station- Fairfield/Vacaville Station and Fairfield-Suisun-Benicia track improvements. Status: Station and track improvements designs underway. \$2.5 million included in Regional Measure 2. Priority for federal funding. Status: Preliminary designs and environmental document for Fairfield/Vacaville Station to be completed by June 2005. Negotiations with Union Pacific initiated. | Fairfield/ Vacaville STA CCJPA | ITIP RTIP ADPE-STIP Local | X | X | \$35 mil. FF/VV Station |



**SOLANO TRANSPORTATION AUTHORITY
PRIORITY PROJECTS FOR FY 2004-05 and 2005-06
LAST UPDATED 9-29-04**

| PRIORITY PROJECTS | | LEAD AGENCY | FUND SOURCE | 2004-05 | 2005-06 | EST. PROJECT COST |
|-------------------|--|---|--|------------------|----------------|--|
| 31. | <p>Commuter Rail Stations</p> <p>A. Benicia B. Dixon</p> <p>Status: Environmental studies and Basis of Design Report underway for Benicia Intermodal Station; Plans underway for Dixon Intermodal Station; RTIP funds expected to be moved into later years of 2004 STIP. Oakland-Sacramento Regional Rail Study is developing preliminary cost estimates for each of these stations. Further detailed feasibility analysis, track improvements and refined cost estimates will be needed for each station.</p> <p>ECD: Summer 2005 for Environmental Studies and Designs for Benicia. Dixon station construction in 2005.</p> | | <p>RTIP E. CMAQ YSAQMD Clean Air Funds RM2</p> | <p>X X</p> | <p>X X</p> | <p>\$20 mil. \$20 mil. (Preliminary estimates for required track access and platform improvements.</p> |
| 32. | <p>Commuter Rail Study Oakland to Sacramento (Auburn)</p> <p>Status: Track modeling underway to complete Phase 1 analysis; Phase 2 (implementation) analysis proposed to be initiated in 2005.</p> <p>ECD: Summer 2005 for Phase 2.</p> | <p>Sacramento Regional Transit District</p> | <p>STAF</p> | <p>X</p> | | <p>\$25,000</p> |
| 33. | <p>Phase 2 Napa Solano Rail Study</p> <p>Status: TBD</p> | <p>STA NCTPA</p> | | <p>Completed</p> | | <p>Initial Project Complete</p> |



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LAST UPDATED 9-29-04**

| | PRIORITY PROJECTS | LEAD AGENCY | FUND SOURCE | 2004-05 | 2005-06 | EST. PROJECT COST |
|-----|---|-------------|--|----------------------------------|--------------------|--|
| 34. | Baylink Ferry Support and Operational Funds A. Vallejo Station B. New Ferry C. Maintenance Facility Status: Ongoing | Vallejo | RTIP Fed Demo Fed Boat TCRP Fed RM2 RTIP | X X X | X X | \$52 mil. \$10.8 mil. \$0.5 mil. |
| 35. | Development of STA's TLC Program A. Further define/implement Land Use Strategies-TLC Best Practices Plan B. New TLC guidelines - completed C. TLC Corridor Studies (i.e. North Connector, Jepson Parkway and S.R. 12 Design Concept) funding strategy D. County TLC Plan - Completed ECD: FY 2004-05 | STA | Regional TLC CMAQ TE STP-Planning | X Sept. 2004 Oct. 2004 | X X | \$68 mil. (Capital Costs) |



**SOLANO TRANSPORTATION AUTHORITY
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LAST UPDATED 9-29-04**

| | PRIORITY PROJECTS | LEAD AGENCY | FUND SOURCE | 2004-05 | 2005-06 | EST. PROJECT COST |
|-----|---|---|--|-----------------------------|---------|---|
| 36. | Implementation of Countywide Bicycle Plan Priority Projects A. Solano Bikeway Feasibility-Phase 2 Vallejo-(Hiddenbrook) to Fairfield B. Jepson Parkway Bikeway (next phase(s)) C. Benicia Bike Route: State Park/I-780 D. Central County Bikeway gap closure (Marina Blvd.-Amtrak Station on SR 12 in Suisun City) Status: Countywide Bicycle Plan and new 5-year priority list completed in June 2004 ECD: Ongoing | Fairfield Fairfield/ Vacaville Benicia | TDA-Art 3 TLC STIP CMAQ Regional Bike/Ped. Program | Ongoing X X X X | Ongoing | \$5mil. -\$7 mil. (Capital costs) |
| 37. | Countywide Pedestrian Plan and Implementation Plan. Status: Countywide Pedestrian Plan is completed. | STA Solano County | State TEA Bay Trails TDA-ART3 | ECD: Oct. 04 | | \$3.0 - \$5.0 mil. (Capital Cost) |
| 38. | Solano Napa Commuter Information Program A. Marketing SNCI Program B. Full Incentives Program C. Completion of Guaranteed Return Trip (GRT) Program D. Employer/Varipool Program E. Web Services Status: Marketing, Incentives, and implement GRT ECD Jan. 2005 for GRT Program: others are ongoing programs. | STA | TFCA YSAQMD RIDES CMAQ | Ongoing | Ongoing | FY 04-05 \$124,385 FY 05-06 \$99,354 |



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LAST UPDATED 9-29-04**

| | PRIORITY PROJECTS | LEAD AGENCY | FUND SOURCE | 2004-05 | 2005-06 | EST. PROJECT COST |
|-----|--|-------------|---------------------------------------|---------|---------|---|
| 39. | STA Marketing/Public Information Program A. Website B. Events C. Transit Marketing brochures D. Route 30 promotion Status: Contract amendment with marketing consultant to develop new materials. Marketing Plan Development and Implementation ECD: Ongoing | STA | STAF Sponsors | Ongoing | Ongoing | FY 04-05 \$155,980 FY 05-06 \$146,000 |
| 40. | Monitor Delivery of Local Projects/Allocation of Funds Status: ongoing activity. ECD: ongoing activity. | STA | STIP-PPM STIP-TAP STP/STIP Swap | Ongoing | Ongoing | NA |
| 41. | Develop a Funding Plan for the Solano County Comprehensive Transportation Plan (CTP) • Arterials, Freeways & Highways Element • Transit Element • Alternative Modes Element ECD: Spring 2005 | STA | All Sources | X | TBD | \$4.6 billion Transportation Need over 25 years |

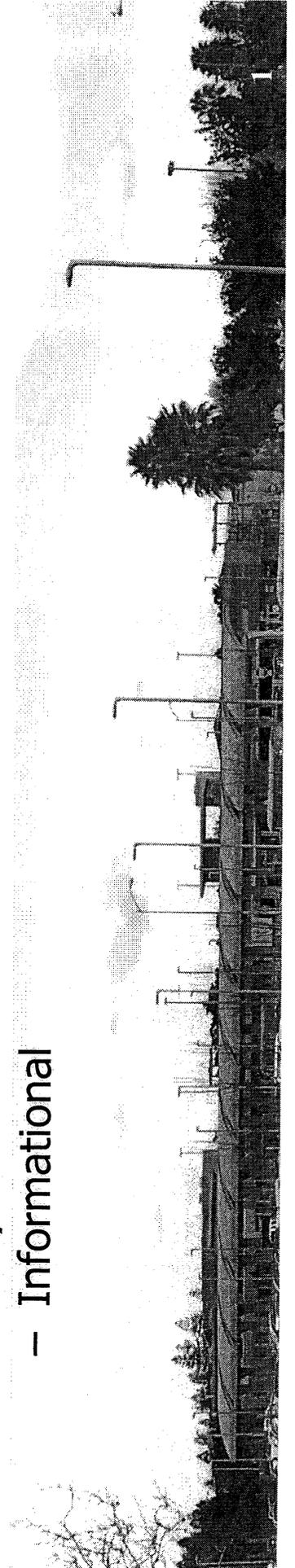


**SOLANO TRANSPORTATION AUTHORITY
PRIORITY PROJECTS FOR FY 2004-05 and 2005-06
LAST UPDATED 9-29-04**

| | PRIORITY PROJECTS | LEAD AGENCY | FUND SOURCE | 2004-05 | 2005-06 | EST. PROJECT COST |
|-----|--|--|-------------|---------|---------|---|
| 42. | Regional Measure 2 (RM 2) Implementation <ul style="list-style-type: none"> • Vallejo Station • Solano Intermodal Facilities • I-80/680/SR 12 Interchange • Capital Corridor Improvements • Regional Express Bus North Capital and Operating Status: Funding reserves submitted | Vallejo STA STA STA, CCJPA MTC | RM-2 | Ongoing | Ongoing | \$28 million \$20 million \$100 million \$25 million \$ 16 million and \$3.4 million per year for operating (competitive) |

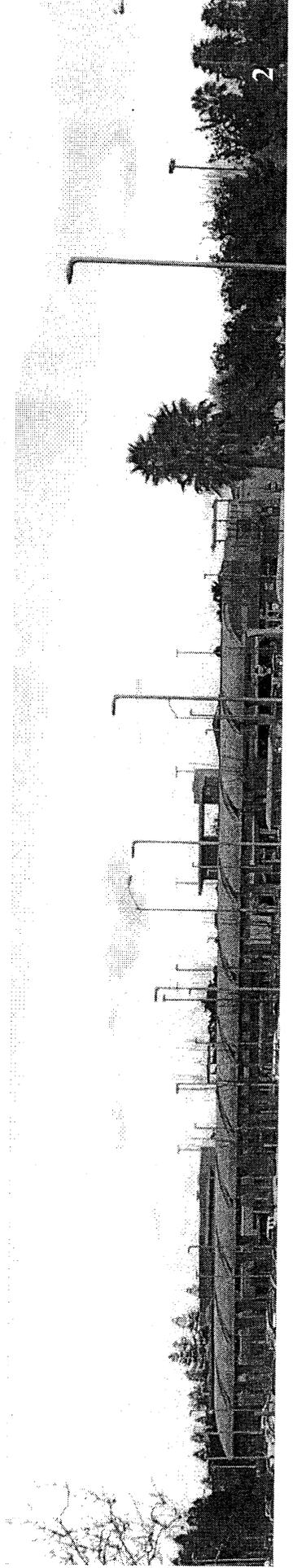
Next Steps

- Setting the Stage
 - Informational
- Progress Report on STA's Overall Work Program (OWP)
 - Informational
- Development of a Five-Year Vision for the Solano Transportation Authority (STA)
 - Informational
- Overview of STA's Roles and Responsibilities as the Congestion Management Agency (CMA) for Solano County
 - Informational



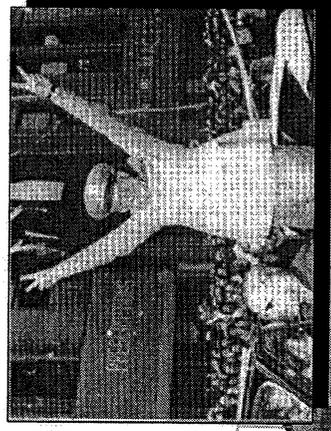
Next Steps

- Initiation of Regional Traffic Impact Fee Study
 - Opted not to move forward with study
- Initiation of Transit Consolidation Study
 - Consensus to move forward with study
- Implementation of TLC Program Countywide
 - Improving the Linkages and Coordination Between STA's Transportation Planning and Local Land Use Planning*
 - Consensus to move forward to enhance partnership with cities and county



Next Steps

- Acceleration of Project Development and Project Delivery
 - Consensus to move forward on PSRs, project development activities, and on a project by project basis
- Setting Near Term Priorities for Funding Priority Projects
 - Consensus to review and reestablish funding priorities
- Follow Up to Measure A
 - *Development of an Expenditure Plan of Critical Projects that Require a Local Funding Source.*
 - Cautious direction to initiate development of an expenditure plan. (2005 or 2006?)





DATE: February 25, 2005
TO: STA Board
FROM: Dan Christians, Assistant Executive Director/Director of Planning
RE: Release of Alternative Modes Element of the Solano Comprehensive Transportation Plan (CTP) 2030

Background:

The three updated elements of the Solano Comprehensive Transportation Plan (CTP) have been drafted by staff and the consultants. Staff has been circulating the individual drafts of the elements to the TAC, the SolanoLinks Transit Consortium, and each of the three respective CTP committees for their input. TAC members were originally provided draft copies of all three CTP elements on January 26, 2005. Because the Transit Consortium did not meet in January, copies of the CTP were mailed out to Consortium members in late January.

Based on recommendations of the Board's CTP committees, the Draft Arterials, Highways and Freeways Element and the Draft Transit Element were released by the STA Board for a 30-day review period by member agencies, interested partner agencies and the general public. Upon completion of the review period, staff will address and/or incorporate all comments received and prepare a Final Draft of the elements of the CTP for recommendation by the Consortium, TAC, the CTP committees and final approval by the STA Board. This report addresses the release of the Alternative Modes Element for review.

Presentations on funding each of the three CTP elements have been made at each of the last three Consortium, TAC and STA Board meetings. Further refinements to the 2030 Funding Needs Summary have recently been made to reflect more recent data. The draft CTP identifies a total estimated funding need over the next 25 years for each of the three elements as follows:

| <u>Mode</u> | <u>CTP Needs</u> |
|----------------------------------|-------------------------|
| Arterials, Highways and Freeways | \$4,176.5 M |
| Transit | \$1,226.9 M |
| Alternative Modes | \$ 179.5 M |
| TOTAL | \$5,582.9 M |

Based upon the STA's recent needs analysis, alternative modes projects (i.e. TLC, bicycle, pedestrian and ridesharing funds) are expected to receive about \$94.8 million over 25 years, leaving a shortfall of about \$84.7 million. Although there are a number of new funding sources for alternative modes and it is proportionately in much better financial condition than the other modes, the remaining shortfall reinforces the need to continue to prioritize short term

needs to address the most critical problems first and to develop a range of new additional funding sources to match the expected funding sources.

Discussion:

Both the Draft Arterials, Highways and Freeways Element and the Draft Transit Element of the CTP have been reviewed by their respective committees. New members to the Alternative Modes Committee were recently appointed by the STA Board and that committee has not had the opportunity to meet and review the draft Alternative Modes Element (Attachment C).

On February 9, 2005, (based on recommendations of the Arterials, Highways, and Freeways Committee and the Transit Committee) the STA Board released the Arterials, Highways and Freeways Element and the Transit Element for a 30- day public review period. Copies of these two elements have since been posted to the STA web site: www.solanolinks.com.

On February 24, 2005 the newly expanded Alternative Modes Committee met and recommended the STA Board release the Alternative Modes Element for a 30-day review period. The committee requested that the element be sent out to a broad mailing list including the general public, libraries and elected officials. The committee recommended the element be formally submitted to each City Council member and the Solano County Board of Supervisors with a request to review and officially confirm the transportation needs list submitted for each jurisdiction. Staff plans to transmit an entire Draft CTP 2030 binder (with the Executive Summary and all three elements) for review and confirmation of all transportation needs listed throughout the document prior to the scheduled STA Board action on May 11, 2005

Upon completion of this review period, the final CTP will be prepared for review by the TAC, Consortium, the three CTP Committees and STA Board.

To provide for a high quality of life in Solano County now and in the future, it is important to ensure adequate maintenance of roads and facilities, improved travel safety, and maintain and provide expanded transit and alternative modes of travel. If the STA Board adopts the comprehensive strategy recommended in the updated CTP, this strategy will be a high priority of the STA, its member agencies and partners for many years to come in order to address the transportation needs of Solano County residents.

On February 23, 2005, the STA TAC and SolanoLinks Consortium recommended the release of the Draft Alternative Modes Element of the CTP.

STA staff will be circulating an environmental checklist (per the California Environmental Quality Act) and submitting a Notice of Completion of a Negative Declaration to the State Clearinghouse for a 45-day review period prior to STA Board approving the final CTP.

Recommendation:

Approve the following:

1. Release the Draft Alternative Modes Element of the Solano Comprehensive Transportation Plan (CTP) 2030 for a 30-day public review and comment period.
2. Forward the Alternative Modes element and the other elements of the Draft CTP 2030 to each member of the city councils and the Board of Supervisors and request written confirmation of the transportation needs submitted for each jurisdiction.

Attachments:

- A. Alternative Modes Committee Membership, 2-25-05
- B. Solano Comprehensive Transportation Plan 2030 Funding Needs Summary, 1-28-05
- C. Draft Alternative Modes Element of the Solano Comprehensive Transportation Plan (CTP) 2030, dated January 2005. – To be provided under separate cover.

Alternative Modes Committee

Membership

2-15-05

Committee Members:

Jim Spering, Committee Chair, City of Suisun City
Dan Smith, City of Benicia
Representative, City of Dixon
Representative, City of Fairfield
Ron Jones, City of Rio Vista
Representative, County of Solano
Steve Wilkins, City of Vacaville
Joanne Schivley, City of Vallejo
Marci Coglianesse, Public Member
Eve Laevastu, Pedestrian Advisory Committee,
J.B. Davis, Solano Bicycle Advisory Committee
City Planning Commissioner
Birgitta Corsello, Solano County Resource Agency Director
Gerry Raycraft, Solano County Planning Directors Group

Invited Participants:

Chambers of Commerce: Benicia, Dixon, Fairfield, Rio Vista, Suisun, Vacaville and Vallejo
Congressman George Miller's Office, Kathy Hoffman
MTC – Planning, James Corless
SNCI, Elizabeth Richards
Solano EDC, Don Erickson
Solano Land Trust
SolanoLinks Transit Consortium, Jeff Mattheson
STA TAC, Ed Huestis
YSAQMD, Jim Antone

Solano Comprehensive Transportation Plan 2030 Funding Needs Summary

(All costs in millions of 2005 dollars - Revised on 1-28-05)

| PROJECT/PROGRAM | Total Costs (remain.) | Committed Funding | New Committed Funds | CTP Short- Fall | CTP Vision | Net After Vision |
|--|-----------------------------|----------------------|---------------------------|--------------------|---------------|---------------------|
| TRANSIT ELEMENT | | | | | | |
| Expanded Express Bus (cap. and op.) | 158.8 | 82.0 | 5.0 | 71.8 | 71.8 | 0.0 |
| Vallejo Transit Capital Replacement | 572.9 | 519.1 | 43.4 | 10.4 | 0.0 | 10.4 |
| Capitol Cor. Train Stations and Track Imp. | 73.0 | 30.0 | 10.0 | 33.0 | 0.0 | 33.0 |
| Sacto-Rich.-Oak. Commuter Rail (cap/op.) | 113.0 | 0.0 | 0.0 | 113.0 | 113.0 | 0.0 |
| Vallejo Baylink Ferry Service (cap/op) | 180.1 | 130.1 | 0.0 | 50.0 | 50.0 | 0.0 |
| Senior and Paratransit Expansion (cap/op) | 129.1 | 0.0 | 0.0 | 129.1 | 105.0 | 24.1 |
| Sub Total | 1226.9 | 761.2 | 58.4 | 407.3 | 339.8 | 67.5 |
| ARTERIALS, HIGHWAYS & FREEWAYS ELEMENT | | | | | | |
| I-80/I-680/SR 12 Interchange | 769.0 | 147.7 | 159.8 | 461.5 | 250.0 | 211.5 |
| Jepson Parkway Project | 97.9 | 22.2 | 43.0 | 32.7 | | 32.7 |
| SR 12 (Jameson Canyon ²) (4-lanes) | 51.1 | 2.0 | 49.1 | 0.0 | | 0.0 |
| SR 12 (Jameson Canyon ²) safety projects | 20.0 | 0.0 | 0.0 | 20.0 | 20.0 | 0.0 |
| I-80/680/780 Corridor Improve. (Mid term) | 357.3 | 0.0 | 94.4 | 262.9 | 262.9 | 0.0 |
| I-80/680/780 Corridor Improve. (Long term) | 709.0 | 8.0 | 0.0 | 701.0 | 87.1 | 613.9 |
| Local Interchange Improvements | 418.0 | 0.0 | 2.0 | 416.0 | - | 416.0 |
| Widen SR 37 to 4 lanes with mitigation | 154.5 | 0.0 | 0.0 | 154.5 | | 154.5 |
| SR 12 capacity Improve. (I-80 to Sac. River) | 105.0 | 0.0 | 3.3 | 101.7 | 55.0 | 46.7 |
| SR 113 (I-80 to SR12) | 50.0 | 0.0 | 0.0 | 50.0 | | 50.0 |
| Road maintenance (regional roads - MTS) | 43.6 | 43.6 | 0.0 | | | 0.0 |
| Road Maintenance (local roads - non MTS) | 919.0 | 324.2 | 41.0 | 553.8 | 210.0 | 343.8 |
| SR 12 Safety Projects (I-80 to Sac. River) | 42.7 | 36.0 | 6.7 | - | | 0.0 |
| Safety Projects | 100.0 | - | 3.0 | 97.0 | 51.2 | 45.8 |
| Local Arterial Improvements | 339.4 | 29.6 | - | 309.9 | - | 309.9 |
| Sub Total | 4176.5 | 613.2 | 402.3 | 3161.0 | 936.2 | 2224.8 |
| ALTERNATIVE MODES ELEMENT | | | | | | |
| Bicycle Improvements | 56.0 | 19.5 | 2.3 | 34.2 | - | 34.2 |
| Pedestrian Improvements | 25.0 | 3.0 | 2.0 | 20.0 | - | 20.0 |
| Park-and-Ride Lots | 13.0 | - | 3.0 | 10.0 | - | 10.0 |
| Ridesharing Program | 17.5 | 17.5 | - | 0.0 | - | 0.0 |
| County TLC / Enhancements Program | 68.0 | 40.0 | 7.5 | 20.5 | - | 20.5 |
| Sub Total | 179.5 | 80.0 | 14.8 | 84.7 | | 84.7 |
| Local Projects | 140.0 | | | 140.0 | 140.0 | |
| Total | 5722.9 | 1454.4 | 475.5 | 3793.0 | 1416.0 | 2377.0 |



DATE: March 2, 2005
TO: STA Board
FROM: Daryl Halls, Executive Director
RE: Appointment of Legal Counsel for the Solano Transportation Authority (STA)
and the Solano Transportation Improvement Authority (STIA)

Background:

In order to successfully implement the variety of planning, project and program priorities of the STA Board, it continues to be imperative that adequate staff resources are available and staff is organized in an efficient manner to effectively implement the policy direction of the STA Board. In 1996, the STA separated from the County of Solano and became a separately staffed agency. At that time, the STA contracted with the City of Vacaville to provide administrative support services, including legal services.

Chuck Lamoree served concurrently as the City Attorney for the City of Vacaville and as the STA's Legal Counsel from 1996 to June 30, 2002. Over the past two years, the STA legal services workload increased as STA's scope of projects and funds have increased and began to impact the STA's contractual arrangement with the City of Vacaville for these services. This necessitated the shift to an independent legal counsel which, following his retirement from the City of Vacaville, Chuck Lamoree continued to provide until July of 2004 when he then retired from the practice of law. Melinda Stewart (Deputy City Attorney for the City of Vacaville) has ably served as the STA's Interim Legal Counsel for the past eight months. In FY 2001/02, the STA budgeted \$14,820 for legal services. Currently, the STA budget has allocated \$80,000 in both FY 2004/05 and FY 2005/06 to cover anticipated legal services costs.

On January 3, 2005, staff provided a copy of a draft Request for Proposals for STA/STIA Legal Services to the STA Board's Executive Committee for their review and discussion. Based on input received from the Executive Committee and the length of time since the STA has placed this contract out to bid, the STA Board authorized the distribution of a request for qualifications (RFQ) for STA/STIA Legal Services.

Discussion:

In January, a Request for Qualifications (RFQ) was distributed to a list of qualified legal firms or individuals. The STA received responses from three qualified firms:

1. Charles O. Lamoree, Attorney at Law
2. Stanley S. Taylor, Nossaman, Guthner, Knox & Elliott, LLP
3. Michael Dean, Meyers/Nave, Riback, Silver & Wilson

On March 2, 2005, the STA Board's Executive Committee reviewed the three RFQs and then interviewed all three candidates. Based on their review process, the STA's Executive Committee unanimously recommends the STA Board appoint Charles O. Lamoree to serve as Legal Counsel for the STA and the Solano Transportation Improvement Authority (STIA). All three candidates were well qualified. The primary reasons provided for the selection of the recommended candidate were his experience and past effectiveness working with the STA Board, staff, and Solano County's local agencies, and his familiarity with and knowledge of Solano County's specific transportation projects and issues. If the STA Board opts to support the recommendation of the Executive Committee, approval of the recommended candidate as Legal Counsel to the STIA will need to be confirmed by the STIA Board at their next regularly scheduled meeting.

Recommendation:

Approve the following:

1. Approve the selection of Charles O. Lamoree as STA Legal Counsel.
2. Appoint Charles O. Lamoree as STA Legal Counsel effective March 10, 2005.
3. Authorize the Executive Director to negotiate and develop a consultant services agreement for legal services with Charles O. Lamoree for an amount not to exceed \$80,000 per year
4. Authorize the Chair to forward a letter of appreciation to Melinda Stewart for her service to the STA as Interim Legal Counsel.

Attachment:

- A. RFQ for Legal Services for STA and STIA (dated 1/3/05)

Request for Proposals

For

Legal Services

For

The Solano Transportation Authority

And

The Solano Transportation Improvement Authority

By

The Solano Transportation Authority (STA)

And

The Solano Transportation Improvement Authority (STIA)

RESPONSES DUE:

4:00 PM, Monday, January 31, 2005

Solano Transportation Authority

One Harbor Center, Suite 130

Suisun City, CA 94585

**Request for Proposals
For
Legal Services**

TABLE OF CONTENTS

1. Introduction
2. Services to be provided
3. DBE Requirements
4. RFP Submittal Requirements
5. Selection of Consultant
6. Selection Process Dates

REQUEST FOR PROPOSALS
FOR
LEGAL SERVICES
FOR
THE SOLANO TRANSPORTATION AUTHORITY
AND
THE SOLANO TRANSPORTATION IMPROVEMENT AUTHORITY

SECTION I -INTRODUCTION

The Solano Transportation Authority (STA) is a joint powers authority with members including the County of Solano and the cities of Benicia, Dixon, Fairfield, Rio Vista, Suisun City, Vacaville and Vallejo. The STA serves as the Congestion Management Agency for Solano County and is responsible for countywide transportation planning and programming State and Federal funding for transportation projects within the county. Over the past two years, STA has taken on significant additional responsibilities in the delivery of priority projects on the State Highway System and for various transit services.

The Solano Transportation Improvement Authority (STIA) was established by the Solano County Board of Supervisors in 2004 as the administrating authority for a transportation sales tax measure which was on the November 2, 2004 ballot in Solano County. The STIA Board is comprised of elected officials from County of Solano and the cities of Benicia, Dixon, Fairfield, Rio Vista, Suisun City, Vacaville and Vallejo. Although the measure did not pass in November 2004, STIA will remain in place pending a future sales tax measure attempt. For the time being it is anticipated that STIA will need some limited legal services.

SECTION 2-SERVICES TO BE PROVIDED

The STA (which in this RFP also encompasses the STIA) intends to retain a qualified and committed professional attorney or law firm to provide legal services to the two agencies. The selected consultant will act as General Legal Counsel for the agencies and work closely with the STA and the STIA.

The required services will include, but not be limited to, the following: 1) preparation of contracts, legal opinions and providing general legal advise to the STA/STIA Governing Board, the Executive Director and to the other STA/STIA personnel; 2) review documents and reports prepared by STA/STIA staff for legal sufficiency; 3) attend and provide legal guidance at monthly STA and STIA Board meetings and other public workshops and meetings (Note that generally STA and STIA Board meetings occur one after the other on the same evening); 4) hold office hours on a regular, periodic basis at the STA offices; 5) represent the agencies' legal interests with responsible and interested agencies and members of the public as necessary; and 6) generally provide the full range of legal services including, but not limited to, selection and oversight of special legal counsel for matters involving special expertise such as bond counsel services, personnel matters or tort liability cases.

SECTION 3- DBE REQUIREMENTS

Given that a significant portion of the funds administered by STA are from federal funding sources, the STA has an adopted DBE Program that is intended to encourage participation of disadvantaged business enterprises. Consistent with this program STA has established a DBE Participation goal of 5.4 % for most contracts for the agency. While not a specific requirement of this contract, those responding to this RFP should submit such DBE information as necessary to respond to the Agency's program. For DBE instructions and forms, please see Attachment A. Please note that the attached DBE forms must be filled out and included in an appendix to the proposal. If the established DBE goal is not met, the proposer must demonstrate in writing "that efforts have been made to locate DBE firms." The STA has the right to deem a proposal as non-responsive if this participation goal has not been met, and documentation demonstrating a good faith effort is judged inadequate. Guidelines for demonstrating good faith efforts are available by contacting the STA.

SECTION 4-RFP SUBMITTAL REQUIREMENTS

Please prepare your proposal in accordance with the following requirements.

1. Proposal: The proposal (excluding resumes and the transmittal letter) shall not exceed a total of the equivalent of 30 single-sided, 8.5" x 11" pages. Resumes should be included in an appendix.
2. Transmittal Letter: The proposal shall be transmitted with a cover letter describing the individual's or firm's interest and commitment to the proposed position. The letter shall state that the proposal shall be valid for a 90-day period and should include the name, title, address and telephone number of the individual to whom correspondence and other contacts should be directed during the consultant selection process. The person authorized to negotiate a contract with STA shall sign the cover letter. Address the cover letter as follows:

Daryl K. Halls, Executive Director
Solano Transportation Authority
One Harbor Center, Suite 130
Suisun City, California 94585
3. Project Understanding: This section should clearly convey the applicant's understanding of the nature of the work, including coordination with and approvals from federal and state transportation funding sources.
4. Approach and Management Plan: This section should provide the individual's or firm's team's proposal approach and management plan for providing legal services. Firms shall describe those person(s) who will be directly providing services to the STA and STIA ("Key Team Members").
5. Qualifications and Experience. The proposal should provide the qualifications and experience of the individual(s) or Key Team Members that will be available for the provision of legal services. Please emphasize the specific qualifications and experience in governmental contracts and transportation law. Key Team Members are expected to be committed for the duration of the services. Replacement of Key Team Members will not be permitted without prior consultation with and approval of the STA.
6. Staffing Plan: The proposal should provide a staffing plan and an estimate of the total hours required for provision of legal services. Discuss the workload, both current and anticipated, for all Individuals or Key Team Members, and their capacity to perform the requested services according to your proposed schedule.
7. Costs and Cost Control: Provide information on the proposal bills or the hourly rate for individuals or proposed Key Team Members and how the applicant will control costs of legal services to ensure all work is completed within the negotiated budget for the services. Include the name and title of the individual responsible for cost control. Discuss the individual's or firm team's approach for providing legal services within a negotiated budget.
8. Additional Relevant Information: Provide additional relevant information that may be helpful in the selection process.

9. References: Provide at least three references (names and current phone numbers) from recent work (previous three years) similar to legal services to be provided to STA/STIA.
10. Submittal of Proposals: Five (5) copies of your proposal are due at the STA offices no later than the time and date specified in Section 6, below. Envelopes or packages containing the proposals should be clearly marked, "Proposals Enclosed."
11. Cost Proposal: A cost proposal should be submitted in a separate sealed envelope titled "Supplement for the Legal Services Proposal for STA/STIA." The cost submittal should indicate the number of anticipated hours by the individual(s) or Key Team Members assigned to this assignment.

SECTION 6-SELECTION OF CONSULTANT

The overall process will be to evaluate the technical components of all the proposals completely and independently from the cost component. The proposals will be evaluated and scored on a 100 point total basis using the following criteria:

1. Qualifications and specific experience of individual(s) and Key Team Members.
2. Project understanding and approach, including an understanding of STA, STIA and other agency review, approval and coordination processes related to transportation law.
3. Experience with similar types of services.
4. Satisfaction of previous clients.
5. Schedule and capacity to provide qualified personnel.

One or more of the applicants may be invited to an interview on February 2, 2005. In the case of a law firm, the Project Manager and Key Team Members should attend the interview. The evaluation/ interview panel may include representatives from STA, and/or other agencies, but the specific composition of the panel will not be revealed prior to the interviews. Costs for travel expenses and proposal preparation shall be borne by the applicants.

STA reserves the right to reject any or all proposals, and to determine which proposal is, in its judgment, the most advantageous proposal and which proposal should be accepted in the best interest of STA. The STA also reserves the right to waive any irregularities in any proposal.

SECTION 7-SELECTION PROCESS DATES

- January 31, 2005: Proposals are due no later than 4:00 PM at the offices of the Solano Transportation Authority, One Harbor Center, Suite 130, Suisun City, CA 94585. Late submittals will not be accepted.
- February 2, 2005: Interviews for consultant selection are tentatively scheduled for this date.
- February 9, 2005: Consultant selection approval by STA Board.

If you have any questions regarding this RFP, please contact:

Daryl K. Halls, Executive Director

One Harbor Center, Suite 130

Suisun City, CA 94585

707 424-6075



DATE: February 24, 2005
TO: STA Board
FROM: Mike Duncan, Director of Projects
RE: Local Assistance Procedures at Caltrans

Background:

In an effort to maintain the Bay Area's excellent delivery record and to ensure the maximum amount of federal funds continue to flow to the region for the TEA-21 Reauthorization, the Metropolitan Transportation Commission (MTC) implemented a new regional policy for project delivery. The new policy is intended to strengthen the region's ability to deliver projects and will establish standard guidance for all regional Surface Transportation Program (STP) and Congestion Mitigation and Air Quality Improvement Program (CMAQ) programming cycles.

Although the region has been successful in delivering federally funded projects, project packages submitted to Caltrans Local Assistance have been delayed often due to a variety of factors. Late submittal of project paperwork makes it difficult for Caltrans Local Assistance to ensure the project can be submitted to Caltrans Headquarters and the Federal Highway Administration (FHWA) or the Federal Transit Administration (FTA) prior to the deadlines established by these agencies. Additionally, staffing for the Caltrans Local Assistance Office at District 4 has been reduced by 10 positions from 38 to 28. The proposed policy changes provide a more structured schedule for project submittals, allowing Caltrans Local Assistance to more effectively process requests from local agencies.

The primary components of the new Project Delivery Policy are as follows:

- Funds must be obligated the same year as programmed in the TIP.
- Field reviews must be requested within 6 months of MTC's approval of the project in the TIP.
- Complete environmental submittal to Caltrans 12 months prior to obligation deadline.
- New submittal and obligation deadlines.
- New encumbrance/liquidation/project close-out deadlines.
- Sponsors with inactive projects may be subject to OA or programming limitations.

The goal of the policy is to ensure the Bay Area continues to receive the maximum amount of federal funding in the TEA-21 Reauthorization by continuing to emphasize timely project delivery.

Discussion:

The new project delivery policy should improve the ability of the Bay Area to receive additional Obligation Authority from other regions, allowing earlier execution of projects than

may typically occur. However, the new policy also places a significant burden on Caltrans District 4 Local Assistance to be able to process and deliver these projects.

In addition to the deleted positions identified above, Local Assistance has been impacted by the recent retirement of Rich Monroe, the long-time Division Chief, and the departure of one of the three environmental specialists, leaving only two environmental specialists in Local Assistance to serve the Bay Area. New Caltrans' environmental policies have also been implemented as a result of direction from the Federal Highway Administration (FHWA) requiring all environmental clearances to be approved by Professionally Qualified Staff (PQS). Local Assistance does not have personnel designated as PQS and must forward all documents to the Environmental Division for review and approval. This additional environmental review and approval process may extend the time required for project approval.

These changes to project delivery policies have an impact on local agencies and their ability to deliver projects. The TAC discussed these impacts and recommended that a monthly meeting of a Project Development Team (PDT), consisting of representatives from local agencies, the STA and Caltrans District 4, may expedite project reviews and approvals. The status of all local agency projects would be addressed at the PDT. Major projects, such as the I-80/I-680/SR12 Interchange and the North Connector, would continue to have individual PDTs.

Recommendation:

Authorize STA staff to take the lead to develop a Countywide Project Delivery Team (PDT) with Caltrans District 4 for all local assistance projects in Solano County.

Attachment

A. Professionally Qualified Staff (excerpt from Local Assistance Procedures Manual)

- Reviews NEPA documents and supporting technical reports, and determines if they are complete and sufficient in accordance with the guidance set forth in the SER.
- Signs the CE/CE/PCE Determination form.
- EOC initiates Section 7 Informal Consultation with USFWS and/or National Marine Fisheries Service (NMFS).

DISTRICT PROFESSIONALLY QUALIFIED STAFF (PQS)

- Reviews the PES Form and indicates the results of their review in the PQS signature block of the PES Form.
- Indicates appropriate response to Question 25 under Section B of the PES Form; completes Sections C, D and E, (regarding Section 106); and sign the PES Form for all projects.
- When applicable, reviews and signs (in concert with the DLAE) the local agency-prepared APE maps, indicating approval.
- Attends Early Coordination Meetings, in so far as possible, when requested, and provides the local agency with guidance on proper procedures and required format and content of all cultural reports.
- Reviews and approves cultural resource reports and transmits them to FHWA and SHPO when required.
- Provides the DLAE with periodic updates and copies of all transmittals to FHWA and SHPO.

DIVISION OF ENVIRONMENTAL ANALYSIS (DEA)

- Provides expertise as needed.

DIVISION OF LOCAL ASSISTANCE (DLA)

- Maintains and updates the procedural guidance provided in this chapter and relevant components of the SER, and provides training.
- Performs process reviews to assess compliance with FHWA requirements.
- Assists with and/or coordinates the resolution of issues that cannot be resolved in the district.
- Prepares annual report on Programmatic Categorical Exclusion (PCE) determinations for local agency federal-aid transportation projects.

FHWA

- Is responsible for compliance with the National Environmental Policy Act (NEPA).
- Reviews and signs the PES Form for Environmental Assessment (EAs), Environmental Impact Statements (EISs) and (when recommended by the DLAE, EOC, or designee), regular CEs.
- Attends Coordination Meetings, insofar as possible, when requested.
- Reviews and comments on the adequacy of required technical reports and environmental documents (CEs, EAs, and EISs).
- Consults with State and federal agencies as required under regulation or interagency agreement.



DATE: February 28, 2005
TO: STA Board
FROM: Robert Guerrero, Associate Planner
RE: YSAQMD Clean Air Fund Program

Background:

The Yolo Solano Air Quality Management District (YSAQMD) annually provides funding for motor vehicle air pollution reduction projects in the Yolo Solano Air Basin through the YSAQMD Clean Air Program. Funding for this program is provided by a \$4 Department of Motor Vehicle (DMV) registration fee established under AB 2766 and a special property tax (AB 8) generated from Solano County properties located in the YSAQMD.

YSAQMD jurisdictions in Solano County are eligible to receive approximately \$290,000 for Clean Air Program funds for fiscal year 2005-06. The following categories are eligible for this funding: Alternative Fuels Infrastructure and Low Emission Vehicles, Alternative Transportation, Transit Services, and Public Education and Information. STA member agencies including Rio Vista, Vacaville, Dixon and Solano County (as well as public schools and universities in these areas) are eligible for the program.

Solano County applications for YSAQMD Clean Air Funds are preliminarily reviewed by the STA/YSAQMD Clean Air Fund Application Screening Committee, which consists of two members or alternates from the STA Board and three members from the YSAQMD Board of Directors. The Screening Committee reviews Solano applications prior to the YSAQMD application deadline for funding amounts, project eligibility, and consensus for Solano County's Clean Air projects. All actions made by the Screening Committee are recommendations to the YSAQMD Board of Directors. The YSAQMD Clean Air Program funding approvals have usually been the same as the committee's recommendations.

Discussion:

The Screening committee met on February 15, 2005 to review preliminary YSAQMD Clean Air applications for FY 2005-06. A spreadsheet summarizing the preliminary applications and the committee's recommendations is attached. The committee based their funding recommendations on a FY 2005-06 Clean Air Program budget of \$290,000 for projects located within the Solano County portion of the air district. The following projects were recommended for the following funding amounts:

| Project Sponsor | Project | <u>Recommended Amount</u> |
|-------------------------------|--|----------------------------------|
| 1. City of Rio Vista | Downtown Pedestrian Streetscape and Waterfront Improvement Project | \$100,000 |
| 2. Vacaville Sanitary Service | Cleaire Longview Retrofit of Refuse Trucks | \$100,000 |
| 3. City of Vacaville | Southside Bikeway (Alamo Drive to California Drive) | \$50,000 |
| 4. City of Vacaville | Centennial Bikeway (Browns Valley Parkway to Vaca Valley Parkway) | \$40,000 |
| Total: | | \$290,000 |

The next step will be for the YSAQMD Board Clean Air Funds Committee to review applications submitted from public agencies in Yolo County and the recommendations provided by the STA/YSAQMD Screening Committee at their May 11, 2005 meeting. The YSAQMD Board of Directors is then expecting to approve the projects at their June 8, 2005 meeting based on the YSAQMD Board Clean Air Funds Committee recommendation.

On February 23, 2005, the STA TAC and SolanoLinks Consortium unanimously recommended the STA Board support the STA/YSAQMD Clean Air Fund Application Screening Committee recommendations for the Yolo Solano Clean Air Applications.

Recommendation:

Support the recommendations provided by the STA/YSAQMD Clean Air Fund Application Screening Committee for Solano County Clean Air Applications submitted for FY 2005-06.

Attachment:

- A. YSAQMD Solano County Clean Air Project Application Summaries and Recommendations for 2005-06.

YSAQMD Solano County Clean Air Project Application Summaries and Recommendations for FY 2005-06
 Revised 2-15-2005
 Final Recommendation

| Project Title | Project Description | Project Sponsor | Total Project Cost | Other Committed Funding | Other Potential Funding Sources | Total Clean Air Fund Request | Recommendation- \$290,000 (Budget) |
|--|---|---------------------------------|--------------------|---|---------------------------------|------------------------------|------------------------------------|
| Downtown Pedestrian Streetscape and Waterfront Improvement Project | Downtown Pedestrian Streetscape and Waterfront Improvement Project | City of Rio Vista | \$ 669,000 | \$500,000-ECMAQ; \$39,000-YSAQMD | | \$ 130,000 | \$ 100,000.00 |
| Clearie Longview Retrofit of Refuse Trucks | Retrofit 24 refuse trucks in Vacaville for Nox, PM, HC & CO Emissions Reductions. | Vacaville Sanitary Service | \$ 456,000 | Total-\$539,000 \$204,000-Company Funding | | \$ 252,000 | \$ 100,000.00 |
| Yolo Solano Bikelinks Map | Design and print an updated Yolo Solano Bikelinks map for public information and general distribution. | STA | \$ 15,000 | Total-\$204,000 \$5000- TFCA | | \$ 10,000 | \$ |
| Spare the Air Transit Promotion | Design and execute a promotion coordinated with the region Spare the Air (STA) promotion to increase transit ridership in Vacaville City Coach, Dixon Road-Ride, and Rio Vista Transit. | STA/SNCI | \$ 20,000 | Total-\$5000 \$5,000-CMAQ | | \$ 15,000 | |
| Southside Bikeway (Alamo Drive to California Drive) | Project will extend the Southside Bikeway further south an additional 850 feet down to California Dr. | City of Vacaville (Priority #1) | \$ 350,000 | Total-\$5,000 \$300,000- ECMAQ | | \$ 50,000 | \$ 50,000.00 |
| Centennial Bikeway (Browns Valley Parkway to Vaca Valley Parkway) | Project will be a Class I bike path from Browns Valley Parkway to Vaca Valley Parkway along the western edge of Centennial Park with a length of 6,720 feet. | City of Vacaville (Priority #2) | \$ 375,000 | Total-\$300,000 \$300,000- ECMAQ | | \$ 75,000 | \$ 40,000.00 |
| Bella Vista Rd. Park and Ride Lot Photovoltaic System Monitoring | Remote monitoring system for the Bella Vista Park & Ride Photovoltaic System | City of Vacaville (Priority #3) | \$ 22,000 | Total-\$300,000 \$2,000- In-kind Staff hours | | \$ 20,000 | \$ |
| Nob Hill Bike Path (Chyene Drive to Shady Glen Ave) | The project is a gap closure project and will provide a Class I bike path between Chyene Drive to Shady Glen Ave, approximately 1,400 feet. | City of Vacaville (Priority #4) | \$ 390,000 | Total-\$2,000 | \$350,000- BTA | \$ 40,000 | \$ |
| | | | | | | Total-\$350,000 | |
| | | | | | | Total Clean Air Request: \$ | \$ 290,000.00 |



DATE: March 1, 2005
TO: STA Board
FROM: Daryl Halls, Executive Director
RE: Legislative Update – February 2005

Background:

Each year, STA staff monitors state and federal legislation that pertains directly to transportation and related issues. On January 12, 2005, the STA Board adopted its Legislative Priorities and Platform for 2005 to provide policy guidance on transportation legislation and the STA's legislative activities. On February 7, 2005, members of the STA Board's Executive Committee traveled to Sacramento to meeting with Solano County's State Legislative representatives. On February 9, 2005, the STA Board unanimously adopted positions of support for the following two state legislative bills:

1. ACA 4 (Plescia and Harman) – Proposes to eliminate the legislative authority to suspend Proposition 42 funds due to a fiscal emergency
2. ACA 7 (Nation) – Proposes to lower the voting threshold for passing local option sales taxes from 66.7% to 55%.

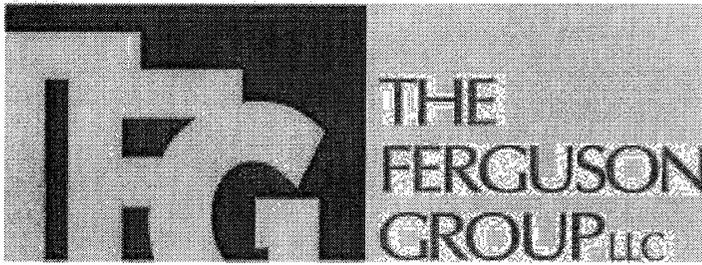
Discussion:

Attached is a copy of the most recent federal and state legislative reports. The STA's annual trip to Washington D.C. has been tentatively scheduled for the week of April 18 through 22. Staff has been working with the Mike Miller, The Ferguson Group, to ensure all of the STA's reauthorization and annual appropriations requests are submitted in a timely basis. An updated "STA Report to Congress" is also being prepared.

Recommendation:

Informational.

- Attachments: A. State Legislative Report – Shaw & Yoder
B. Federal Legislative Report – The Ferguson Group



1434 Third Street ♦ Suite 3 ♦ Napa, CA ♦ 94459 ♦ Phone 707.254.8400 ♦ Fax 707.598.0533

March 2, 2005

Memorandum

To: Solano Transportation Authority Board of Directors

From: Mike Miller

Re: Update on Federal Transportation Legislation.

Reauthorization ("TEA-3").

The House Transportation & Infrastructure marked up TEA-3 legislation today. The House bill includes approximately \$284 billion. The Bush Administration matched this funding level earlier this year in the President's budget request.

While an official list of "High Priority Projects" earmarks has not been released, we have reviewed an unofficial list of earmarks. There are 3315 earmarks on the earmark list, up from 2838 in last year's bill. The list includes earmarks for our TEA-3 requests, including:

- \$21 million for the 80/680/12 project; and
- \$2 million for the Jepson Parkway project.

Rep. Ellen Tauscher and Rep. George Miller are both responsible for securing these earmarks.

No bill has been introduced in the Senate and there are indications that obstacles to passage remain.

Fiscal Year 2006 Appropriations.

Transportation Appropriations legislation is moving forward. The House Transportation Appropriations request deadline is March 11. STA has submitted its two appropriations requests in a timely manner: the Vallejo Intermodal Station and the Fairfield / Vacaville Intermodal Station.

We will continue to track reauthorization and appropriations legislation very closely and will keep you informed.



SHAW/YODER, *inc.*
LEGISLATIVE ADVOCACY

March 1, 2005

To: Board Members, Solano Transportation Authority

Fm: Shaw / Yoder, Inc.

RE: BUDGET AND LEGISLATIVE UPDATE

Budget

The Legislature is currently in the process of analyzing and responding to the Governor's 2005-06 Proposed State Budget. The leadership in both Houses of the Legislature are on-record as indicating their dismay with numerous proposals contained within the Governor's budget, including the proposed diversion of more than \$1.5 billion in vital transportation funding. The Senate President Pro Tempore, Senator Don Perata (D – Oakland), as well as the Speaker of the Assembly, Assemblymember Fabian Nunez (D – Los Angeles), have either introduced measures to wall-off Proposition 42 funds (ACA 10, Nunez), or indicated they will fight to preserve those funds through the budget process (Perata).

To date, the Budget Committees in both Houses have had little action on any budgetary proposal. But many of the budget subcommittees have been meeting around the state to garner input from local decision-makers as to the impacts of the Governor's proposal. In Sacramento, a broad coalition of transportation interests continue to meet to develop a coordinated strategy and response to fight the Governor's intent of removing transportation funding. That group, which Shaw / Yoder, Inc. is an active participant, has been working with the Administration and the Legislature to provide quantitative data on the realities of removing more than \$1.5 billion from the state's various transportation accounts. This group will continue to meet, and we will report more on their efforts as details emerge.

In some good budgetary news, the non-partisan Legislative Analysts' Office last week issued their revenue projections for the state for the upcoming 2005-06 State Budget negotiations. Their preliminary analysis indicates that the state may realize \$2.2 billion more than was anticipated just a few months ago. The LAO cautions the Legislature not to go on a spending spree, but rather to hold the revenue in reserve as a cushion against future projected budgetary imbalances. Despite the "good" news, the state will still have an approximate \$7 billion deficit to tackle. However, this revenue is welcome in that it may be utilized as replacement funding for some of the steep cuts the Governor is proposing.

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Sacramento, CA 95814
93

Legislation

The Legislature's bill introduction deadline was February 22, 2005. There were literally more than 1,000 bills introduced in the last few days before the deadline. Therefore, we are still sifting through all the proposals and will be working closely with the STA's staff on items of significance. However, two bills are worth noting, and we commend these to you for further review and possible future action.

- **ACA 10 (Nunez) – Proposition 42 Protection-** At this time, this bill contains no substantive changes to preserving Proposition 42 funds. The Speaker and his staff are still developing the details of a proposal that would accomplish that goal. However, just the fact that the Speaker of the Assembly has introduced legislation to address the important issue of preserving transportation funds is a strong signal of both his, and his caucuses, desire to make this a top priority for 2005.
- **ACA 11 (Oropeza) – Proposition 42 Protection -** This bill is far more substantive than the proposal offered by the Speaker, and would accomplish two goals; 1) this bill would require that any loans made from any transportation account must define a payback schedule in statute, and repay those loaned funds with interest, and 2) this bill would allow the Legislature and the Governor to suspend Proposition 42 funds only twice within a ten year period of time, and the second loan in that period could not be taken unless the first loan was repaid. The second portion of the bill is substantially similar to the "deal" local governments brokered with the Administration and Governor last year that resulted in the successful passage of Proposition 1A, which appeared on the November 2004 ballot.

In addition, Senator Perata held a press conference last week in the Capitol highlighting a package of bills the Senate Democratic Caucus has recently unveiled to deal with the housing and transportation crisis in California. These bills are believed to address the perceived loss of quality of life most Californians are experiencing through spiraling home prices and long, congested commutes. We have attached copies of the materials distributed at the conference, but for your immediate reference, the bills identified by the Senate to tackle these important issues follow:

- **SB 44 (Kehoe) – Air Quality Elements.**
- **SB 521 (Torlakson) – Tax Increment Financing for Transit-Oriented Developments.**
- **SB 575 (Torlakson) – Affordable Housing.**
- **SB 832 (Perata) – Smart Growth.**

Bay Bridge

Discussions of how to finance the Bay Bridge, and indeed the entire seismic safety program costs overruns, have dominated the Legislature. Bay Area members continue to demand that the state contribute its fair share to the cost overruns given the preliminary projections of how much the total amount would eventually be (which was obviously incorrect) was developed by Caltrans, a state department.

Southern California members are concerned about the state paying for the cost overruns, especially if they would come from existing transportation accounts, because of the dire economic conditions state transportation funds are in.

Offering a potential compromise, Senator Perata has introduced SB 1024, a seismic retrofit bond that would benefit not only toll bridges across the state, but also hospitals that require seismic retrofit funding as well. The Governor has yet to formally announce his position in regards to this proposal.

We can tell you that Regional Measure 2 fund diversion is a complete and total non-starter for all Bay Area members, both in the Senate and in the Assembly. So much so, that talk of these funds being utilized for any bridge overruns has been off the table for quite awhile.

While Senator Perata and his staff are the points of contact for this issue in the Senate (from the Bay Area's perspective) it appears that Assemblymember Gene Mullin (D – San Mateo), has taken the lead for this issue in his House. We continue to keep in close contact with the Legislature on this item, and work through the STA's delegation, to monitor the progress and developments made on this issue. We will continue to work with the STA and its staff to ensure no STA projects will be harmed through whatever agreement is finally reached.



DATE: February 24, 2005
TO: STA Board
FROM: Mike Duncan, Director of Projects
RE: STIP Project Delivery for Projects Programmed in FY 2005-06

Background:

The California Transportation Commission (CTC) has made no State Transportation Improvement Program (STIP) allocations to new projects since Spring 2003 due to the State budget problems and the diversion of transportation funds to the General Fund. Even though allocations have been suspended, the requirements of Senate Bill 45 (SB 45) are still enforced for STIP projects.

SB 45 made major changes in the State's transportation programming process by enacting provisions regarding the timely use of funds for projects adopted into the STIP. The major areas impacted by SB 45 timely use of funds provisions are as follows:

- Fund Allocation – project components must be allocated in the year in which they are programmed.
- Expenditure – project expenditures must occur by the end of the 2nd fiscal year following allocation.
- Award – construction contracts must be awarded within 12 months of the construction allocation.
- Completion – full project completion must occur within three years of the construction award date.

Discussion:

Solano County agencies had no projects programmed in the STIP for FY 2004-05. However, several projects are programmed in FY 2005-06 and must meet the requirements of SB 45 for fund allocation. Sponsoring agencies must submit their requests for allocations to Caltrans District 4 at least eight weeks prior to the CTC meeting date, regardless of whether the request may be approved. Alternately, the sponsoring agency may request a one-time time extension for up to 20 months (with justification).

Attachment A identifies the projects programmed for FY 2005-06 for Solano County agencies. Even though STIP allocations are unlikely in FY 2005-06 due to the continuing diversion of transportation funds to the General Fund, sponsoring agencies must still submit requests for allocation. If an allocation request (or extension request) is not submitted for a programmed project in the FY programmed, the project is deleted from the STIP and the funds are returned to the County in the next county share period.

Although the CTC has not established a specific policy on how allocation requests will be prioritized, projects seeking allocation will normally be placed in a “Pending” status awaiting the availability of STIP funds.

Recommendation:
Informational.

Attachment

- A. 2004 STIP for Solano County, as Amended (approved by STA Board on February 9, 2005)

2004 State Transportation Improvement Program (STIP)
For Solano County

Solano Transportation Authority

(Approved by STA Board of Directors on 2-9-05)

| Projects | 2002 STIP | | | | 2004 STIP | | | | Total | |
|--|-----------|---------|----------|----------|-----------|-----------|----------|----------|----------|----------|
| | FY03/04 | FY04/05 | FY05/06 | FY06/07 | FY04/05 | FY05/06 | FY06/07 | FY07/08 | | FY08/09 |
| Planning, Programming & Monitoring (STA) Pending | 75.0 | | | | 75.0 | | | | | 75.0 |
| Planning, Programming & Monitoring (MTC) Pending | 26.0 | | | | 26.0 | | | | | 26.0 |
| Planning, Programming & Monitoring (STA) | | | | | 50.0 | 51.0 | 51.0 | 51.0 | 120.0 | 323.0 |
| Jepson Parkway between SR 12 and I-80 | | | | | | | 4,350.0 | | | 4,350.0 |
| Jepson - Walters, Vanden, & Leisure Town Roads | | 250.0 | | | 6,900.0 | | | | | 7,150.0 |
| Jepson - Vanden | | 2,400.0 | 5,500.0 | | | | 2,400.0 | 5,500.0 | | 7,900.0 |
| Jepson - Walters Extension | | | 3,300.0 | | | | | | 3,300.0 | 3,300.0 |
| Road Rehabilitation (8 Separate Projects) | | | | | | | | | | |
| - Benicia, West "K" Street Overlay (\$154K) | | | | 154.0 | | | 154.0 | | | 154.0 |
| - Dixon, South Lincoln Street Overlay (\$105K) | | | | 105.0 | | | 105.0 | | | 105.0 |
| - Fairfield, Hillborn Pavement Improvements (\$364K) | | | | 364.0 | | | 364.0 | | | 364.0 |
| - Solano County, Various Roads Overlay (\$393K) | | | | 393.0 | | | 393.0 | | | 393.0 |
| - Suisun City, Pavement Rehabilitation (\$140K) | | | | 140.0 | | | 140.0 | | | 140.0 |
| - Vacaville, Nut Tree Road Resurfacing (\$342K) | | | | 342.0 | | | 342.0 | | | 342.0 |
| - Vallejo, Lemon Street Rehabilitation (\$428K) | | | | 428.0 | | | 428.0 | | | 428.0 |
| - Rio Vista, Front Street Rehabilitation (\$74K) | | | | 74.0 | | | 74.0 | | | 74.0 |
| Fairfield Vacaville Rail Station | 125.0 | 2,125.0 | | | | 125.0 | 2,125.0 | | | 2,250.0 |
| Bahia Viaduct | 1,000.0 | | | | | | 1,000.0 | | | 1,000.0 |
| Benicia Intermodal Transportation Station | 225.0 | 1,100.0 | | | | 225.0 | 1,100.0 | | | 1,325.0 |
| I-80/680/12 Interchange Improvements | | | 7,200.0 | 4,535.0 | | 0.0 | 8,312.0 | 0.0 | 2,900.0 | 11,412.0 |
| Vallejo Station | | 1,200.0 | 3,000.0 | 3,100.0 | | 1,200.0 | 3,000.0 | 3,100.0 | | 7,500.0 |
| Vallejo Ferry Maintenance Facility | 425.0 | | | | | 425.0 | | | | 425.0 |
| CMAQ Match Reserve | 178.0 | | | | | | 178.0 | | | 178.0 |
| SR 37 Mitigation Planting | | | | | | 428.0 | | | | 428.0 |
| Extend I-80 HOV from Carquinez Bridge to SR 29 | | | | | | 500.0 | | | | 500.0 |
| Totals | 6,704.0 | 7,075.0 | 19,428.0 | 16,335.0 | 151.0 | 2,954.0 | 25,166.0 | 11,651.0 | 10,220.0 | 50,142.0 |
| "Fair-share" amount available to Solano County | | | | | 1,481.0 | 14,331.0 | 12,124.0 | 11,882.0 | 10,324.0 | |
| Yearly amount over (+) or under (-) | | | | | -1,330.0 | -11,377.0 | 13,042.0 | -231.0 | -104.0 | |
| Cumulative amount over or under | | | | | -1,330.0 | -12,707.0 | 335.0 | 104.0 | 0.0 | |
| TE - Reserve Lump Sum | | | | | | 1,629.0 | 578.0 | 590.0 | 601.0 | 3,398.0 |



DATE: February 24, 2005
TO: STA Board
FROM: Mike Duncan, Director of Projects
RE: Local Streets and Roads Update

Background:

The Local Streets and Roads (LS&R) Committee of the Partnership Board is comprised of Public Works and Congestion Management Agency (CMA) personnel from throughout the Bay Area. This committee is tasked with providing recommendations to the Partnership Board regarding the streets and roads in the Bay Area and potential policies for addressing the needs of agencies to adequately maintain local streets and roads.

Over the past year, the LS&R Committee has been working with staff from the Metropolitan Transportation Commission (MTC) on two major tasks:

- Evaluation of the Metropolitan Transportation System (MTS)
- Equitable distribution of Federal funding for local streets and roads

Discussion:

EVALUATION OF THE MTS

Based upon a thorough evaluation of the Metropolitan Transportation System, including the reasons for the formation of the MTS and its application, the Committee determined that the MTS was a subjective system (except for Interstate highways and state routes) whose criteria were inconsistently applied across counties and even at MTC. As such, the Committee concluded the MTS should not be used as a basis for funding decisions or for determining which of the region's roadways are eligible for Federal funds.

The LS&R Committee developed a proposal to replace the MTS with the Federal Functional Classification System (FFCS), a system used by the Federal Highway Administration (FHWA) and Caltrans to classify roadways based upon an objective set of criteria. The Federal Government requires roadways to be on the FFCS to be eligible to use federal funding. The FFCS is defined as the system of roadways inclusive of all streets and roads classified as urban collectors and above or rural major collector and above. The Committee proposes that replacing the MTS with the FFCS will provide an objective and rational means by which local streets and roads funding needs and eligibility are determined. The Committee presented this proposal to the CMA directors on January 28, 2005 and received unanimous support for the proposal. The Committee will forward the recommendation to the Partnership Board in February.

EQUITABLE DISTRIBUTION OF FEDERAL FUNDS

The current distribution of Federal funds for local streets and roads is based on the MTS shortfall for each Bay Area county. The LS&R Committee concluded that the MTS, as a highly subjective and inconsistent system of roadways, was a poor indicator of the local streets and roads needs and that MTS shortfall should not be the basis for the distribution of Federal funds identified in the Regional Transportation Plan. The Committee recognized that allocations must take shortfall into account in order to prevent jurisdictions with roads in poor condition from falling further behind. However, other factors, including population and roadway miles, must also be considered so that jurisdictions are not being rewarded for “neglecting” roadway improvements, thus resulting in roadways in poor condition and large funding shortfalls. Using population and centerline miles of roadway to determine a funding distribution also has precedent at the State level with Proposition 42 revenues distributed based on a population/centerline miles model (when these funds become available).

In December 2004, the LS&R Committee developed a tentative proposal to have a funding distribution model based on 1/3 population, 1/3 centerline miles and 1/3 roadway condition. However, in order to reward jurisdictions that have invested in their roadways and thus have “good” roadways while still recognizing the need to help jurisdictions with “poor” roadways, the Committee proposed splitting the 1/3 for roadway condition into FFCS arterials and collectors shortfall (75% of the 1/3) and Pavement Condition Index (25% of the 1/3).

On January 7, 2005, the LS&R Committee refined the formula further by defining the following criteria:

- Population shall be based on the latest Department of Finance (DOF) population numbers for a county
- Lane miles should be used instead of centerline miles to compensate for the larger number of multi-lane roadways within urban areas
- Roadway condition would still be split as shown above between shortfall and PCI; however, the “formula” for applying the PCI would be developed and approved at a later meeting

On February 4, 2005, MTC staff presented a funding proposal to the LS&R Committee based upon 1/3 population using the most current DOF figures, 1/3 lane miles using the MTC database numbers, and 1/3 pavement condition based upon shortfall for all federally eligible roadways (FFCS) and PCI from the MTC database. The distribution provided by this formula was significantly different than the previous distribution proposed in December. Attachment A shows a comparison of the current Cycle 2 distribution, the draft distribution proposed in December and the draft distribution proposed in January. According to MTC staff, the change between the December formula results and the January results appeared to be mainly tied to the Pavement Condition Index portion of the formula.

The LS&R Committee members could not reach a consensus on a final formula for the distribution of funds for the performance based (shortfall and PCI) portion of the proposed funding distribution. They directed the subcommittee that developed the original proposal (the 1/3-1/3-1/3 split) to meet and develop a methodology that is fair and objective and to bring a revised proposal to the LS&R Committee. Charlie Beck and Mike Duncan represent Solano County on the subcommittee.

**LOCAL STREETS AND ROADS COMMITTEE
FEDERAL FUNDING DISTRIBUTIONS**

| COUNTY | CURRENT CYCLE 2 REVENUE % | CURRENT CYCLE 2 REVENUE | DEC 2004 DRAFT FORMULA ¹ | JAN 2005 DRAFT FORMULA ² |
|---------------|------------------------------------|-------------------------------|---|---|
| Alameda | 10% | \$5,696,110 | \$9,546,699 | \$9,877,208 |
| Contra Costa | 11% | \$6,103,407 | \$7,875,591 | \$8,463,902 |
| Marin | 6% | \$3,360,803 | \$3,037,643 | \$2,551,196 |
| Napa | 6% | \$3,357,296 | \$1,928,584 | \$1,519,217 |
| San Francisco | 9% | \$5,315,974 | \$5,901,444 | \$5,474,595 |
| San Mateo | 7% | \$3,717,401 | \$5,209,758 | \$4,988,232 |
| Santa Clara | 28% | \$15,985,248 | \$12,979,167 | \$14,114,144 |
| Solano | 3% | \$1,876,269 | \$4,548,725 | \$4,416,624 |
| Sonoma | 20% | \$11,587,492 | \$5,972,389 | \$5,594,882 |
| TOTAL | | \$57,000,000 | \$57,000,000 | \$57,000,000 |

NOTES:

1. Distribution based on 33% population, 33% centerline miles, 25% revenue shortfall for arterials and collectors, 8.33% performance measure based on pavement condition index (PCI) formula.
2. Distribution based on 33% population, 33% *lane* miles, 25% revenue shortfall for arterials and collectors, 8.33% performance measure based on pavement condition index formula *and number of lane miles (condition per mile)*.

The Local Streets and Roads Committee members could not reach a consensus on how to determine a proposal for the distribution of funds that are performance based, i.e. PCI based. They directed the subcommittee that developed the original proposal to meet and develop a methodology that is fair and objective and to bring it back to the full committee in April.



DATE: March 2, 2005
 TO: STA Board
 FROM: Sam Shelton, Planning Assistant
 RE: Funding Opportunities Summary

The following funding opportunities will be available to STA member agencies during the next few months. Also attached are summary fact sheets for each program. Please distribute this information to appropriate departments within your jurisdiction.

| <u>Fund Source</u> | <u>Application Available From</u> | <u>Application Due</u> |
|--|--|---|
| Solano Transportation Fund for Clean Air Program (40% Program Manager Funds) | Robert Guerrero, STA (707) 424-6014 | March 9, 2005 |
| 2004-05 YSAQMD Clean Air Funds Program | Jim Antone, YSAQMD (530) 757-3653 | March 18, 2005 |
| RM2 Real-Time Transit Information Grant Program | Jim Macrae, MTC (510) 817-3214 | Workshop March 3, 2005 Apps due March 23, 2005 |
| MTC TLC Housing Incentive Program (HIP) | Evelyn Baker, MTC (510) 464-7753 | Workshop February 22, 2005 Apps due March 25, 2005 |
| Hazard Elimination Safety (HES) Program | Hin Kung, Caltrans (510) 286-5234 | April 15, 2005 |
| Safe Routes to Transit (SR2T) Program | Doug Johnson, MTC (510) 464-7846 | Workshop February 25, 2005 Apps due July, 2005 |



FUNDING OPPORTUNITY:

**Solano Transportation Fund for Clean Air Program
(40% Program Manager Funds)**

Due March 9, 2005

TO: STA Board
FROM: Sam Shelton, Planning Assistant

This summary of the Solano Transportation Fund for Clean Air Program (40% Program Manager Funds) is intended to assist jurisdictions plan projects that are eligible for the program. STA staff is available to answer questions regarding this funding program and provide feedback on potential project applications.

Eligible Project Sponsors: Public agencies are eligible such as cities, counties, school districts, and transit districts in the cities of Fairfield, Suisun City, Vallejo, Benicia, and portions of Solano County located in the Bay Area Air Quality Management District.

Program Description: The County Program Manager Fund is a part of the Transportation Fund for Clean Air (TFCA) grant program, which is funded by a \$4 surcharge on motor vehicles registered in the Bay Area.

Funding Available: \$320,000 is available in FY 2005-06.

Eligible Projects: Shuttle/feeder buses, arterial management, bicycle facilities, clean air vehicles and infrastructure, ridesharing, clean air vehicles, and "Smart Growth" projects.

Further Details: http://www.baaqmd.gov/pln/grants_and_incentives/tfca/cpm_fund.asp

Program Contact Person: Robert Guerrero, Associate Planner, 707.424.6014



FUNDING OPPORTUNITY:

2004-05 YSAQMD Clean Air Funds Program

Due to YSAQMD on March 18, 2005

TO: STA Board
FROM: Sam Shelton, Planning Assistant

This summary of the 2004-05 YSAQMD Clean Air Funds Program is intended to assist jurisdictions plan projects that are eligible for the program. STA staff is available to answer questions regarding this funding program and provide feedback on potential project applications.

Eligible Project Sponsors: Cities of Dixon, Rio Vista, Vacaville, and portions of Solano County located in the Yolo Solano Air Basin.

Program Description: The YSAQMD Clean Air Funds Program provides grants to local agencies to implement various clean air projects including transit, and bicycle routes.

Funding Available: Approximately \$290,000 is historically available.

Eligible Projects: Clean air vehicles, transit routes, bicycle routes, pedestrian paths, clean air programs, and ridesharing. This discretionary program funds various clean air projects that result in reduction of air emissions. The District will require Emission Reduction and Cost Effectiveness Calculations for projects that receive more than \$10,000 in District Clean Air Funds.

Further Details: Applications will be available in late January 2005. Solano Clean Air Applications will be reviewed by a pre-screening committee on February 14, 2005, consisting of STA Board members and Board members from the YSAQMD before they are formally submitted to the Air District for approval. The YSAQMD application deadline is March 18, 2005. Please contact program coordinators for more information.

<http://www.dcn.davis.ca.us/~ysaqmd/>

Program Contact Person: Jim Antone, YSAQMD (530) 757-3653

STA Contact Person: Robert Guerrero, STA Associate Planner, (707) 424-6014



FUNDING OPPORTUNITY:

RM2 Real-Time Transit Information Grant Program

Due to MTC March 23, 2005

TO: STA Board
FROM: Sam Shelton, Planning Assistant

This summary of the RM2 Real-Time Transit Information Grant Program is intended to assist jurisdictions plan projects that are eligible for the program. STA staff is available to answer questions regarding this funding program and provide feedback on potential project applications.

Eligible Project Sponsors: Public transportation operators in the Bay Area.

Program Description: This program offers a competitive grant for transit operators for assistance with implementation of high-technology systems to provide real-time transit arrival information to riders at transit stops or via telephone, wireless, or Internet communication.

Funding Available: RM2 provides \$20 million to be programmed in its entirety for this call for projects. There are no grant maximum restrictions for projects. Funds are to be spent in three years.

Eligible Projects: 511 Phone System, 511.org, Wireless devices, signage at rail and bus stations, equipment to expand datasharing between transit operators, and any other innovative mechanisms to achieve the grant's goals.

Further Details: Information session – March 3, 2005
2pm, 1999 Harrison St, Suite 1700 in Oakland, CA.
http://www.mtc.ca.gov/funding/real_time_transit.htm

Program Contact Person: Jim Macrae, MTC (510) 817-3214, jmacrae@mtc.ca.gov

STA Contact Person: Sam Shelton, Planning Assistant, (707) 424-6075



FUNDING OPPORTUNITY:

MTC TLC Housing Incentive Program (HIP)

Due March 25, 2005

TO: STA Board
FROM: Sam Shelton, Planning Assistant

This summary of the MTC TLC Housing Incentive Program (HIP) is intended to assist jurisdictions plan projects that are eligible for the program. STA staff is available to answer questions regarding this funding program and provide feedback on potential project applications.

Eligible Project Sponsors: Cities and Counties in the Bay Area.

Program Description: This program rewards local governments that build high-density housing, particularly affordable housing and mixed-use developments near transit stops, by issuing capital grants towards transportation projects that support Transportation for Livable Communities.

Funding Available: About \$9 million is available in TLC/HIP funds for FY 2004/05, with a maximum grant of \$3 million per jurisdiction.

Eligible Projects:

- Pedestrian and Bicycle facilities that connect the housing project to adjacent land uses and transit
- Improved sidewalks and crosswalk linking the housing to a nearby community facility such as a school or public park
- Streetscape improvements that support increased pedestrian, bicycle, and transit activities and safety

Further Details: **Informational Workshop February 22, 2005, 2-3pm, MTC**
http://www.mtc.ca.gov/planning/smart_growth/hip.htm

Program Contact Person: Evelyn Baker, MTC, (510) 464-7753, ebaker@mtc.ca.gov

STA Contact Person: Robert Guerrero, STA Associate Planner, (707) 424-6014



FUNDING OPPORTUNITY:

Hazard Elimination Safety (HES) Program

Due April 15, 2005

TO: STA Board
FROM: Sam Shelton, Planning Assistant

This summary of the Hazard Elimination Safety (HES) Program is intended to assist jurisdictions plan projects that are eligible for the program. STA staff is available to answer questions regarding this funding program and provide feedback on potential project applications.

Eligible Project Sponsors: The applicant must be an incorporated city or a county within the State of California. Exceptions to this requirement will be reviewed on a case-by-case basis.

Program Description: This program provides funds for safety improvements on any public road, any public surface transportation facility, any publicly-owned bicycle or pedestrian pathway or trail, and for any traffic calming measure. These funds serve to eliminate or reduce the number and severity of traffic accidents at locations selected for improvement.

Funding Available: In FY 2004/05, HES funded \$9.8 million in “Work Type” projects and \$3.0 million for “Safety Index” projects.

Example Projects: HES funds are available for expenditure on

1. Any local agency public road
2. Any local agency public surface transportation facility,
3. Any local agency publicly-owned bicycle or pedestrian path
4. Any traffic calming measure on a local agency public road.

FY 2004/05 HES “Work Type” Funded project:
City of Vallejo – Upgrade two traffic signals - \$ 175,230 in HES funds.

FY 2003/04 HES “Safety Index” Funded project:
Suisun City – Realign Offset Intersection at Railroad & Sunset - \$360,000 in HES funds.

Further Details: <http://www.dot.ca.gov/hq/LocalPrograms/hesp/hesp.htm>

Program Contact Person: Hin Kung, Caltrans District 4, (510) 286-5234, hin_kung@dot.ca.gov

STA Contact Person: Sam Shelton, Planning Assistant, (707) 424-6075



FUNDING OPPORTUNITY:

Safe Routes to Transit (SR2T) Program

Due July, 2005

TO: STA Board
FROM: Sam Shelton, Planning Assistant

This summary of the Safe Routes to Transit (SR2T) Program is intended to assist jurisdictions plan projects that are eligible for the program. STA staff is available to answer questions regarding this funding program and provide feedback on potential project applications.

Eligible Project Sponsors: Cities and Counties in the Bay Area.

Program Description: This program promotes bicycling and walking to transit stations.

Funding Available: \$20 million will be allocated on a competitive grant basis from Regional Measure 2 funds.

Eligible Projects:

- Secure bicycle storage at transit stations/stops/pods
- Safety enhancements for ped/bike station access to transit Stations/stops/pods
- Removal of ped/bike barriers near transit stations
- System wide transit enhancements to accommodate bicyclists or pedestrians

Projects must have a "bridge nexus", meaning that SR2T projects must reduce congestion on one or more state toll bridges by facilitating walking or bicycling to transit services or City CarShare pods.

Further Details: Program kick-off meeting, February 25, 2005.
Contact Amber Crabbe (amber@transcoalition.org) or
Dave Campbell (dcampbel@lmi.net).
Call for projects April 2005.
http://www.transcoalition.org/c/bikeped/bikeped_saferoutes.html

Program Contact Person: Doug Johnson, MTC, (510) 464-7846

STA Contact Person: Robert Guerrero, STA Associate Planner, (707) 424-6014
