

MEETING NOTICE

September 8, 2004

**STA Board Meeting
Suisun City Hall Council Chambers
701 Civic Center Drive
Suisun City, CA**

6:00 P.M. Regular Meeting

**MISSION STATEMENT - SOLANO TRANSPORTATION AUTHORITY
To improve the quality of life in Solano County by delivering transportation
system projects to ensure mobility, travel safety, and economic vitality.**

*Time set forth on agenda is an estimate. Items may be heard before or after the
times designated.*

<u>ITEM</u>	<u>BOARD/STAFF PERSON</u>
I. CALL TO ORDER – CONFIRM QUORUM (6:00 – 6:05 p.m.)	Chair MacMillan
II. PLEDGE OF ALLEGIANCE	
III. APPROVAL OF AGENDA	
IV. OPPORTUNITY FOR PUBLIC COMMENT (6:05- 6:10 p.m.) Pursuant to the Brown Act, each public agency must provide the public with an opportunity to speak on any matter within the subject matter jurisdiction of the agency and which is not on the agency’s agenda for that meeting. Comments are limited to no more than 5 minutes per speaker. By law, no action may be taken on any item raised during the public comment period although informational answers to questions may be given and matters may be referred to staff for placement on a future agenda of the agency. This agenda shall be made available upon request in alternative formats to persons with a disability, as required by the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132) and the Ralph M. Brown Act (Cal. Govt. Code Sec. 54954.2). Persons requesting a disability-related modification or accommodation should contact Kim Cassidy, Clerk of the Board, at 707.424.6008 during regular business hours, at least 24 hours prior to the time of the meeting.	
V. EXECUTIVE DIRECTOR’S REPORT (6:10-6:15 p.m.) – Pg. 1	Daryl K. Halls

VI. COMMENTS FROM STAFF, CALTRANS AND MTC
(6:15-6:20 p.m.)

- A. Caltrans Report**
- B. MTC Report**
- C. STA Report**

- 1. Proclamation of Appreciation for Charles O. Lamoree**
- 2. Legislative Update – August-September 2004**

Chair MacMillan
Tony Rice,
Shaw/Yoder

VII. CONSENT CALENDAR

Recommendation: Approve the following consent items in one motion.
(Note: Items under consent calendar may be removed for separate discussion.

(6:20-6:25 p.m.) – Pg. 13

- A. STA Board Minutes of July 14, 2004**

Recommendation: Approve minutes of July 14, 2004.
– Pg. 15

Kim Cassidy

- B. Draft TAC Minutes of August 25, 2004**

Recommendation: Receive and file. – Pg. 25

Johanna Masiclat

- C. Renewal of Contract Services for Accounting Assistance**

Recommendation: Authorize the Executive Director to extend the contract to provide accounting services for an amount not to exceed \$10,000 to December 31, 2004.
– Pg. 31

Daryl Halls

- D. I-80/I-680/SR 12 Interchange Project - Contract Amendment #1 for MTCo/Nolte Joint Venture**

Recommendation: Authorize the Executive Director to amend the consultant contract with the Mark Thomas/Nolte Associates Team to prepare the Project Approval/Environmental Documents for the I-80/I-680/SR 12 Interchange project by \$714,708 with a total amount not to exceed \$7,600,000.
– Pg. 35

Mike Duncan

- E. Approval of FY 2004-05 STA Benefits Summary**

Recommendation: Authorize the Executive Director to sign the Fiscal Year 2004-05 STA Personnel Policies and Procedures Benefits Summary effective September 8, 2004.
– Pg. 43

Kim Cassidy

- F. Dixon Community Based Transportation Plan**

Recommendation: Approve the following:

Elizabeth Richards

1. *The enclosed Community Based Transportation Plan for the City of Dixon.*
 2. *Authorize the STA Chair to sign a letter of support for each of the following two LIFT grant applications:*
 - A. *Volunteer Ride Program for Medical Trips*
 - B. *Subsidized Taxi Service*
- Pg. 45

G. Solano Napa Commuter Information (SNCI) FY 2003-04 Annual Report Anna McLaughlin
Recommendation: Receive and file.
-Pg. 47

H. Solano Paratransit Annual Report Jennifer Tongson
Recommendation: Receive and file.
-Pg. 49

I. TFCA 40% Program Manager Funds Robert Guerrero
Recommendation:
Approve the following:

1. *\$32,000 for City of Suisun City's Central County Bikeway Gap Closure Project in TFCA 40% Program Manager Funds for FY 2004-05.*
2. *\$50,000 for County of Solano's public charging stations in TFCA 40% Program Manager Funds for FY 2004-05.*
3. *Adopt Resolution 2004-08 authorizing a second application submittal to the BAAQMD for \$32,000 for Suisun City's Central County Bikeway Gap Closure Project and \$50,000 for County of Solano's public charging stations project.*

- Pg. 53

J. Jepson Parkway Budget Revision for FY 2003-04 and FY 2004-05 Mike Duncan
Recommendation:
Authorize the budget additions for the Jepson Parkway Project as specified in Attachments A and B.
- Pg. 63

VIII. ACTION ITEMS – FINANCIAL

A. Swap of Surface Transportation Program (STP) and Congestion Management and Air Quality Improvement Program (CMAQ) Funds

Mike Dunca

Recommendation: Authorize the Executive Director to enter into an agreement with MTC for funding regional programs, local agency programs and a \$2M STP/CMAQ swap with ECMAQ funds as outlined in Attachment B. (6:25-6:35 p.m.) – Pg. 67

B. Proposed Scope of Work and Request for Proposals for SR 12 Transit Corridor Study

Dan Christian

Recommendation: Approve the following:

1. Preliminary Scope of Work for the SR 12 Transit Corridor Study as specified in Attachment A.
2. Authorize the Executive Director to distribute a Request for Proposals to conduct the State Route 12 Transit Corridor Study.

(6:35-6:40 p.m.) – Pg. 75

C. Regional Measure 2 (RM 2) Update and Revision

Mike Dunca

Recommendation: Approve the following:

1. The Revised Solano County RM 2 Project Funding Proposal as shown in Attachment B.
2. Resolution 2004-09, Solano Transportation Authority Resolution of Project Compliance, as specified in Attachment F.

(6:40-6:45 p.m.) – Pg. 79

IX. ACTION ITEMS – NON FINANCIAL

A. Legislative Update – September 2004

Daryl Hal

Recommendation: Authorize the Executive Director to prepare letters to members of the State Legislature and the Governor in support of legislation stopping the diversion of Proposition 42 funds and requesting the rapid repayment of Proposition 42 funds to the Transportation Investment Fund.

(6:45-6:50 p.m.) – Pg. 103

B. Countywide Transportation for Livable Communities (TLC) Program Guidelines

Robert Guerrei

Recommendation: Approve the Solano Countywide TLC Program Guidelines as specified in Attachment A.

(6:50-7:00 p.m.) – Pg. 127

X. INFORMATION ITEMS

(7:00-7:30 p.m.)

- A. STA Board Review and Updates of Priority Projects/Overall Work Plan for FY 2004-05 and FY 2005-06** Daryl Hal
Informational: – Pg. 139
- B. Funding the Comprehensive Transportation Plan (CTP)** Daryl Hal
Informational: – Pg. 141
- (No Discussion Necessary)
- C. Solano/Napa Multi-Modal Travel Demand Model Status (Phase 1)** Dan Christian
Informational: – Pg. 145
- D. Highway Projects Status Report** Mike Dunca
Informational: – Pg. 153
- E. Funding Opportunities Summary** Sam Shelte
Informational – Pg. 157

XI. BOARD MEMBERS COMMENTS

XII. ADJOURNMENT

The next regular meeting of the STA Board is scheduled for **October 13, 2004, 6:00 p.m.** at Suisun City Hall Council Chambers.