

MEETING NOTICE

June 9, 2004

**STA Board Meeting
Suisun City Hall Council Chambers
701 Civic Center Drive
Suisun City, CA**

**5:30 P.M. Closed Session
6:00 P.M. Regular Meeting**

**MISSION STATEMENT - SOLANO TRANSPORTATION AUTHORITY
To improve the quality of life in Solano County by delivering
transportation system projects to ensure mobility, travel safety, and
economic vitality.**

Time set forth on agenda is an estimate. Items may be heard before or after the times designated.

ITEM

BOARD/STAFF PERSON

I. CLOSED SESSION:

- 1. PERSONNEL CLOSED SESSION pursuant to California Government Code Section 54957 et seq.; Executive Director Performance Review.

**II. CALL TO ORDER – CONFIRM QUORUM
(6:00 – 6:05 p.m.)**

Chair MacMillan

III. PLEDGE OF ALLEGIANCE

IV. APPROVAL OF AGENDA

**V. OPPORTUNITY FOR PUBLIC COMMENT
(6:05- 6:10 p.m.)**

Pursuant to the Brown Act, each public agency must provide the public with an opportunity to speak on any matter within the subject matter jurisdiction of the agency and which is not on the agency’s agenda for that meeting. Comments are limited to no more than 5 minutes per speaker. By law, no action may be taken on any item raised during the public comment period although informational answers to questions may be given and matters may be referred to staff for placement on a future agenda of the agency.

This agenda shall be made available upon request in alternative formats to persons with a disability, as required by the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132) and the Ralph M. Brown Act (Cal. Govt. Code Sec. 54954.2). Persons requesting a disability-related modification or accommodation should contact Kim Cassidy, Clerk of the Board, at 707.424.6008 during regular business hours, at least 24 hours prior to the time of the meeting.

STA Board Members:

Karin MacMillan Chair City of Fairfield	Mary Ann Courville Vice Chair City of Dixon	Steve Messina City of Benicia	Marci Coglianese City of Rio Vista	Jim Spering City of Suisun City	Len Augustine City of Vacaville	Anthony Intintoli City of Vallejo	John Silva County of Solano
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STA Alternates:

Harry Price	Gil Vega	Dan Smith	Ed Woodruff	Mike Segala	Rischa Slade	Pete Rey	John Vasquez
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VI. EXECUTIVE DIRECTOR'S REPORT Daryl K. Halls
(6:10-6:15 p.m.) – Pg 1

VII. COMMENTS FROM STAFF, CALTRANS AND MTC
(6:15-6:30 p.m.)

A. Caltrans Report

B. MTC Report

C. STA Report

1. State Budget Update

Paul Yoder

2. I-80/680/780 Corridor Study

Mike Duncan

VIII. CONSENT CALENDAR

Recommendation: Approve the following consent items in one motion.

(Note: Items under consent calendar may be removed for separate discussion.

(6:30-6:35 p.m.) – Pg

A. STA Board Minutes of May 12, 2004

Kim Cassidy

Recommendation: Approve minutes of May 12, 2004.

– Pg 13

B. Review Draft TAC Minutes of May 26, 2004

Johanna Masiclat

Recommendation: Receive and file. – Pg 21

C. Consultant Contract with Smith, Watts and Co. to Provide Consultant Services for Development of the County Transportation Expenditure Plan – Public Information Materials

Daryl Halls

Recommendation: Approve the following:

1. Approve the allocation of an additional 45,500 in Federal STP/STIP Swap Funds for CTEP specific consultant services.

2. Authorize the Executive Director to enter into a consultant services contract with Smith, Watts & Company for development of a public information piece, production of 121,000 copies and distribution to Solano County's registered voters for an amount not to exceed \$60,000.

– Pg 29

D. STA's FY 2002/03 Annual Audit and Financial Reports

Daryl Halls/

STA Board Members:

Karin MacMillan
Chair
City of Fairfield

Mary Ann Courville
Vice Chair
City of Dixon

Steve Messina

City of
Benicia

Marci Coglianese
City of Rio Vista

Jim Spering
City of Suisun City

Len Augustine
City of Vacaville

Anthony
Intintoli
City of Vallejo

John Silva
County of Solano

STA Alternates:

Harry Price

Gil Vega

Dan Smith

Ed Woodruff

Mike Segala

Rischa Slade

Pete Rey

John Vasquez

Recommendation: Accept the Annual Audit of STA's FY 2002/03 Budget.
– Pg 35

Kim Cassidy

E. Contract Amendment No. 5-Project Delivery Management Group for Project Management Services for the I-80/I-680/SR12 Interchange (including North Connector) Project

Mike Duncan

Recommendation: Authorize the Executive Director to amend the consultant contract with the Project Delivery Management Group for Project Management Services for the Environmental Phase of the I-80/I-680/SR12 Interchange and North Connector projects for an amount not to exceed \$85,000 until June 30, 2005.
– Pg 39

F. FY 2004-05 TDA Distribution for Solano County

Mike Duncan

Recommendation: Approve the following:

1. The TDA Distribution for Solano County as specified in Attachment A.
2. Authorize the Executive Director to recommend to MTC approval of FY 2004-05 TDA claims by member agencies made in accordance with Attachment A.

– Pg 41

G. Allocation of Federal Cycle Funds for Local Streets and Roads

Mike Duncan

Recommendation: Authorize the STA Chair to send a letter to MTC requesting a reevaluation of the MTC funding policy for the Local Streets and Road Shortfall Program with a goal of developing a more equitable allocation policy for the Third Cycle of Federal funding.

– Pg 45

IX. ACTION ITEMS - FINANCIAL

A. State Transit Assistance Funds (STAF) Proposed Funding Plan for FY 2004-05 and FY 2005-06

Mike Duncan

Recommendation: Approve the following:

<u>STA Board Members:</u>							
Karin MacMillan Chair City of Fairfield	Mary Ann Courville Vice Chair City of Dixon	Steve Messina City of Benicia	Marci Coglianese City of Rio Vista	Jim Spering City of Suisun City	Len Augustine City of Vacaville	Anthony Intintoli City of Vallejo	John Silva County of Solano
<u>STA Alternates:</u>							
Harry Price	Gil Vega	Dan Smith	Ed Woodruff	Mike Segala	Rischa Slade	Pete Rey	John Vasquez

1. *The State Transit Assistance Funds (STAF) program for FY 2004-05 as specified in Attachment A.*
 2. *The State Transit Assistance Funds (STAF) program for FY 2005-06 as specified in Attachment B.*
- (6:35-6:40 p.m.) – Pg 81

B. Fiscal Year 2004-05 TDA Article 3 Program and 5-Year TDA Article 3 Bicycle/Pedestrian Plan

Robert Guerrero

Recommendation: *Adopt a resolution as specified in Attachment C approving the Solano TDA Article 3 applications for projects listed in Year 1 (Fiscal Year 04-05) of the 5-Year TDA Article 3 Bicycle/Pedestrian plan as specified in Attachment B. (6:40-6:45 p.m.) – Pg 85*

X. ACTION ITEMS – NON FINANCIAL

A. Policy for Allocation of Local Return to Source Funds from Proposed Transportation Sales Tax Expenditure Plan

Daryl Halls

Recommendation Approve the following:

1. *Adopt a policy for the allocation of future Transportation Sales Tax revenues to member agencies for Local Return to Source Projects based on population averaged over the 30- year term of the expenditure plan as specified in attachment C.*
 2. *Direct staff to agendize for STA Board review and reconsideration the policy for allocation of funds for Local Return to Source Projects every ten years as part of the review of the County Transportation.*
- (6:45-6:50 p.m.) – Pg 97

B. Local Streets Funding Formula for Proposed Sales Tax
Recommendation: *Approve an amendment to the STA policy for the allocation of future Transportation Sales Tax revenues to member agencies for local road rehabilitation based on a formula of 2:1 (66.7% population to 33.3% center lane miles) as specified in attachment B.*
 (6:50-6:55 p.m.) – Pg 103

Mike Duncan

C. Big Tent Projects for Transportation 2030

Dan Christians

Recommendation: *Approve the following:*

1. *Proposed list of Big Tent projects proposed for T-2030 for Solano County as specific in Attachment A; and*

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STA Alternates:

Harry Price	Gil Vega	Dan Smith	Ed Woodruff	Mike Segala	Rischa Slade	Pete Rey	John Vasquez
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2. *Authorize the Executive Director to submit the proposed list of Big Tent projects for Solano County to MTC for inclusion into T-2030.*

(6:55-7:00 p.m.) – Pg 109

D. Request to Maintain Funding from MTC for Solano Napa Commuter Information (SNCI) Program Elizabeth Richards

Recommendation: Authorize the STA Chair to forward a letter of support to MTC to maintain Regional Rideshare Program funding for the Solano Napa Commuter Information program.

(7:00-7:05 p.m.) – Pg 115

E. I-80/680/780 Corridor Study – Mid-Term and Long-Term Projects Mike Duncan

Recommendation: Approve the following:

1. *The revised Draft Mid-term Projects List, for the I-80/680/780 Corridors, as specified in Attachment A.*
2. *The Draft Long-term Projects List, for the I-80/680/780 Corridors, as specified in Attachment B..*

(7:05-7:10 p.m.) – Pg 119

F. Senior and Disabled Transit Study Robert Guerrero

Recommendation: Approve the Solano County Senior and Disabled Transit Study as part of the Transit Element of the Solano Comprehensive Transportation Plan.

(7:10-7:15 p.m.) – Pg 123

G. Solano Countywide Bicycle Plan Update Robert Guerrero

Recommendation: Adopt the Countywide Bicycle Plan update as part of the Alternative Modes Element of the Solano Comprehensive Transportation Plan.

(7:15-7:20 p.m.) – Pg 127

H. Legislative Update – May 2004 Janice Sells

Recommendation: Adopt a support position for SCA 20.

(7:20-7:25 p.m.) – Pg 131

XI. INFORMATION ITEMS
(No Discussion Necessary)

STA Board Members:

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- A. **Draft County Transportation Expenditure Plan Update (CTEP)** Daryl Halls
Informational – Pg 139
- B. **State Budget Update** Mike Duncan
Informational: – Pg 143
- C. **Cordelia Truck Scales Relocation Study - Update** Mike Duncan
Informational– Pg 151
- D. **MTC Obligation Plan for FY 2003-04 for Federal Funds** Mike Duncan
Informational – Pg 157
- E. **Route 30 Performance Status** Elizabeth Richards
Informational – Pg 159
- F. **Dixon Community Based Transportation Plan Status** Elizabeth Richards
Informational– Pg 163
- G. **Funding Opportunities Summary** Sam Shelton
Informational – Pg 169

XII. BOARD MEMBERS COMMENTS

XIII. ADJOURNMENT

The next regular meeting of the STA Board is scheduled for July 14, 2004, 6:00 p.m. at Suisun City Hall Council Chambers.

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