

**MEETING NOTICE**

**April 14, 2004**

**STA Board Meeting  
Suisun City Hall Council Chambers  
701 Civic Center Drive  
Suisun City, CA**

**6:00 P.M. Regular Meeting**

**MISSION STATEMENT - SOLANO TRANSPORTATION AUTHORITY  
To improve the quality of life in Solano County by delivering  
transportation system projects to ensure mobility, travel safety, and  
economic vitality.**

*Time set forth on agenda is an estimate. Items may be heard before or after the times designated.*

**ITEM**

**BOARD/STAFF PERSON**

**I. CALL TO ORDER – CONFIRM QUORUM** Chair MacMillan  
(6:00 – 6:05 p.m.)

**II. PLEDGE OF ALLEGIANCE**

**III. APPROVAL OF AGENDA**

**IV. OPPORTUNITY FOR PUBLIC COMMENT (6:05- 6:10 p.m.)**

Pursuant to the Brown Act, each public agency must provide the public with an opportunity to speak on any matter within the subject matter jurisdiction of the agency and which is not on the agency’s agenda for that meeting. Comments are limited to no more than 5 minutes per speaker. By law, no action may be taken on any item raised during the public comment period although informational answers to questions may be given and matters may be referred to staff for placement on a future agenda of the agency.

This agenda shall be made available upon request in alternative formats to persons with a disability, as required by the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132) and the Ralph M. Brown Act (Cal. Govt. Code Sec. 54954.2). Persons requesting a disability-related modification or accommodation should contact Kim Cassidy, Clerk of the Board, at 707.424.6008 during regular business

**STA Board Members:**

Karin MacMillan Chair City of Fairfield	Mary Ann Courville Vice Chair City of Dixon	Steve Messina City of Benicia	Marci Coglianese City of Rio Vista	Jim Spering City of Suisun City	Len Augustine City of Vacaville	Anthony Intintoli City of Vallejo	John Silva County of Solano
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**STA Alternates:**

Harry Price	Gil Vega	Dan Smith	Ed Woodruff	Mike Segala	Rischa Slade	Pete Rey	John Vasquez
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**VI. COMMENTS FROM STAFF, CALTRANS AND MTC (6:15-6:40 p.m.)**

**A. Caltrans Report**

**B. MTC Report**

- 1. Presentation of T-2030 Process for Track 1, ITIP and Big Tent** Doug Kimsey, MTC

**C. STA Report**

- 1. Presentation on How STA Competes for funding Halls** Daryl

**VII. CONSENT CALENDAR**

*Recommendation: Approve the following consent items in one motion (Note: Items under consent calendar may be removed for separate discussion. (6:40-6:45 p.m.) – Pg*

- A. STA Board Minutes of March 10, 2004** Kim Cassidy  
*Recommendation: Approve minutes of March 10, 2004. – Pg 15*

- B. Approve Draft TAC Minutes of March 31, 2004** Johanna Masiclat  
*Recommendation: Receive and file. – Pg 23*

- C. Proposed Administrative Policy for Approval of Contracts for \$25,000 or Less** Charles O. Lamoree  
*Recommendation: Approve the purchasing policy as specified in Attachment A for contracts of \$25,000 and less. – Pg 29*

- D. Contract Amendment #5 for Transit and Funding Consultant – Nancy Whelan Consulting** Daryl Halls  
*Recommendation: Authorize the Executive Director to extend the consultant contract with Nancy Whelan Consulting for Transit Funding and Financial/Accounting Consultant Services until June 30, 2005 for an amount not to exceed \$40,000. – Pg 33*

- E. Contract Amendment #3 to the Ferguson Group for Federal Legislative Advocacy** Daryl Halls  
*Recommendation: Approve the following:*  
*1. Authorize the Executive Director to extend the contract with the Ferguson Group, LLC, (Amendment #3) for federal legislative advocacy services through March 31, 2005 at a cost not to exceed \$84,000.*

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**STA Alternates:**

Harry Price	Gil Vega	Dan Smith	Ed Woodruff	Mike Segala	Rischa Slade	Pete Rey	John Vasquez
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2. *The expenditure of an amount not to exceed \$21,000 to cover the STA's contribution for this contract.*
  3. *Authorize the Executive Director to forward letters to the Cities of Fairfield, Vacaville and Vallejo requesting their continued participation in the partnership to provide federal advocacy services in pursuit of federal funding for the STA's four priority projects.*
- Pg 37

**F. Contract Amendment No. 4 – Project Delivery Management Group for Project Management Services for the I-80/I-680/I-780 Corridor Study and the I-80/I-680/SR12 Interchange (including North Connector) Project** Mike Duncan

*Recommendation: Authorize the Executive Director to amend the consultant contract with the Project Delivery Management Group for Project Management Services for the I-80/I-680/I-780 Corridor Study and the Environmental Phase of the I-80/I-680/SR12 Interchange and North Connector to extend the performance period through June 30, 2004.*

– Pg 49

**G. Consultant Services for Development of the County Transportation Expenditure Plan** Daryl Halls

*Recommendation: Authorize the Executive Director to amend the consultant services contract with Smith, Watts & Company for coordination of the development of the County Transportation Expenditure Plan (CTEP), public input process and public information materials, for an additional \$15,000 and a total amount not to exceed \$25,000.* – Pg 51

**H. Proposed STA Administrative Investment Policy** Charles O. Lamoree

*Recommendation: Approve the resolution adopting STA's Investment Policy consistent with Attachment A – the Investment Policy for the City of Vacaville.*

– Pg 57

**I. Time Extension Request for STIP-APDE Funds and Amended Contract with Wilbur Smith Associates for the Fairfield/Vacaville Intermodal Train Station** Dan Christians

*Recommendation: Approve the following:*

1. *Authorize the Executive Director to request Caltrans Division of Rail to modify the "Intercity Rail Passenger Facility Agreement" dated December 12, 2001 for the Fairfield/Vacaville Intermodal*

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**STA Alternates:**

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*Train Station by revising the project description, scope of work and project budget and extend the term of the agreement one additional year through June 30, 2005.*

*2. Subject to obtaining the time extension request from Caltrans as stated in Recommendation No.1 above, authorize the Executive Director to approve a contract amendment, including a time extension through June 30, 2005. With Wilbur Smith Associates and to modify the scope of work and schedule to complete negotiations and obtain approval from the Union Pacific Railroad, and retain additional sub-consultants (as needed) to complete the environmental, preliminary engineering and station design work and other related project development activities by June 30, 2005.*

– Pg 61

**J. FY2004-05 YSAQMD Clean Air Fund Program**

Robert Guerrero

*Recommendation: Approve the YSAQMD/STA Screening Committee’s recommendation for the FY 2004-05 YSAQMD Clean Air Fund Applications for Solano County jurisdictions, as specified in Attachment A.*

– Pg 65

**VIII. ACTION ITEMS - FINANCIAL**

**A. Public Hearing**

Dan Christians

**Development of Track 1 and Big Tent Projects for Transportation 2030**

*Recommendation: Approve the following:*

- 1. Conduct a Public Hearing for T-2030 Track 1, ITIP and Big Tent projects.*
- 2. Authorize the distribution of the draft list of Track 1 and ITIP Projects for 30-day review and comments.*

(6:45-6:50 p.m.) – Pg 69

**B. Congestion Management and Air Quality Improvement Program for Eastern Solano County (ECMAQ)**

Mike Duncan

*Recommendation: Approve the following:*

- 1. The programming of \$1.2M in FY 2003-04 Eastern Solano County CMAQ funds as specified in Attachment A.*
- 2. Authorize the Executive Director to forward to MTC the proposed ECMAQ Programming for FY 2003-04 as shown in Attachment A.*

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**STA Alternates:**

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(6:50-6:55 p.m.) – Pg 89

**C. Reprogramming of 2004 State Transportation Improvement Program (STIP) for Solano County**

Mike Duncan

*Recommendation: Approve the following:*

1. *The revised 2004 STIP for Solano County as specified in Attachment C.*
2. *Authorize the Executive Director to forward the 2004 STIP for Solano County to the Metropolitan Transportation Commission for inclusion in the 2004 Regional Transportation Improvement Program.*

(6:55-7:00 p.m.) – Pg 93

**IX. ACTION ITEMS – NON FINANCIAL**

**A. Legislative Update – April 2004**

Janice Sells

*Recommendation: Adopt the following positions:*

*AB2847 – Support*

*SB 1614 – Support*

*ACA 21 – Support*

*ACA 24 – Support*

*ACA 29 - Support*

(7:00-7:05 p.m.) – Pg 99

**B. Implementation of Regional Measure 2 (RM2) - Next Steps**

Daryl Halls

*Recommendation: Approve the following:*

1. *Authorize the STA Chair to forward a letter to Bay Area Federal Representatives and members of the House and Senate Transportation Committees requesting support for an amendment to Title 23 Sections 129 or 144 allowing the use of RM 2 bridge toll funds to be used for transit operational purposes as specified in RM 2 and SB 916.*

2. *Amend the STA’s 2004 Legislative Priorities and Platform to replace item #6 in the list of STA’s Priorities with the following “Support efforts to change Title 23 restrictions on use of toll bridge funds for transit operations”, as specified in SB 916 and approved by Bay Area voters in RM 2.*

(7:05-7:10 p.m.) – Pg 121

**X. INFORMATION ITEMS**

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<b><u>STA Alternates:</u></b>							
Harry Price	Gil Vega	Dan Smith	Ed Woodruff	Mike Segala	Rischa Slade	Pete Rey	John Vasquez

(No Discussion Necessary)

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|-----------|---|-----------------|
| <b>A.</b> | <b>Use of STP/CMAQ Second Cycle Funding as STIP Backfill</b><br><i>Informational</i> – Pg 135 | Mike Duncan     |
| <b>B.</b> | <b>Cordelia Truck Scales Relocation Study - Update</b><br><i>Informational</i> – Pg 145       | Mike Duncan     |
| <b>C.</b> | <b>Local Streets and Roads Update</b><br><i>Informational</i> – Pg 153                        | Mike Duncan     |
| <b>D.</b> | <b>Bike to Work Campaign Update</b><br><i>Informational</i> – Pg 165                          | Anna McLaughlin |
| <b>E.</b> | <b>Funding Opportunities Summary</b><br><i>Informational</i> – Pg 167                         | Sam Shelton     |

#### **XI. BOARD MEMBERS COMMENTS**

#### **XII. ADJOURNMENT**

The next regular meeting of the STA Board is scheduled for May 12, 2004, 6:00 p.m. at Suisun City Hall Council Chambers.

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