



SOLANO TRANSPORTATION AUTHORITY

Member Agencies:

Benicia ♦ Dixon ♦ Fairfield ♦ Rio Vista ♦ Suisun City ♦ Vacaville ♦ Vallejo ♦ Solano County

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SR2S-AC

SAFE ROUTES TO SCHOOL ADVISORY COMMITTEE MEETING AGENDA

Wednesday, November 18, 2015
11:30 a.m. – 1:00 p.m.
Solano Transportation Authority
Conference Room 1
One Harbor Center, Suite 130
Suisun City, CA 94585-2473



- | | |
|--|---------------------------------|
| <u>ITEM</u> | <u>STAFF PERSON</u> |
| 1. CALL TO ORDER | Jim Antone, Chair |
| 2. INTRODUCTIONS | |
| 3. APPROVAL OF AGENDA (11:30 – 11:35 a.m.) | SR2S-AC Members |
| 4. OPPORTUNITY FOR PUBLIC COMMENT (11:35 – 11:40 a.m.) | |
| 5. COMMENTS FROM STAFF AND REPRESENTATIVES FROM ADVISORY COMMITTEES (11:40 – 11:45 a.m.) | |
| 6. PRESENTATIONS | |
| • East Tabor Ave. Sidewalk Gap Closure & Safety Improvements Project (11:45 – 12:00 p.m.) | Garland Wong, City of Fairfield |
| 7. CONSENT CALENDAR <u>Recommendation:</u> Approve the following consent item. (12:00 – 12:05 p.m.) | |

| | | | | |
|---|--|---|--|--|
| <u>Mitchell Romao</u> Vallejo City USD | <u>Jim Antone, Chair</u> YSAQMD | SR2S-AC MEMBERS <u>Mike Segala</u> STA BAC | <u>Garland Wong</u> City of Fairfield | <u>Jay Speck</u> Solano County Superintendent of Schools |
| <u>Andrew White, Vice-Chair</u> Suisun City Police Department | <u>Frank Hartig</u> Benicia Police Department | <u>Kevin McNamara</u> STA PAC | <u>Ozzie Hilton</u> City of Vacaville | <u>Robin Cox</u> Solano County Public Health |

- A. **Minutes of the SR2S-AC Meeting of August 18, 2015** Sheila Ernst, STA
Recommendation:
 Approve SR2S-AC minutes of August 18, 2015.
Pg. 7
- 8. ACTION ITEMS – FINANCIAL**
- A. **Public Safety Enforcement Grant – Round 2** Sarah Fitzgerald, STA
Recommendation:
1. Approve the extension of the term of the enforcement grants with the Cities of Rio Vista and Vacaville to go through June 30, 2016.
 2. Amend the City of Vacaville’s contract to allow remaining funds to be spent on staff time for crossing guard training and targeted direct enforcement around schools.
- (12:05 – 12:15 p.m.)
Pg. ;
- 9. ACTION ITEMS – NON-FINANCIAL**
- A. **2016 SR2S Chair and Vice-Chair Officer Election** Sarah Fitzgerald, STA
Recommendations:
1. Approve Jim Antone as the SR2S-AC Chair.
 2. Approve Andrew White as the SR2S-AC Vice-Chair.
- (12:15 – 12:20 p.m.)
Pg. 33
- 10. INFORMATIONAL ITEMS - DISCUSSION**
- A. **One Bay Area Grant (OBAG) 2 Update** Robert Macaulay, STA
 (12:20 – 12:30 p.m.)
Pg. 35
- B. **Solano County Public Health Narrative Report** Robin Cox, Tracy Nachand,
 (12:30 – 12:40 p.m.) Ariana Gildon, Solano County
Pg. 37 Public Health
- C. **Walking School Bus Updates** Betsy Beavers, STA
 (12:40 – 12:50 p.m.) Karin Bloesch, STA
Pg. 39 Melissa Nance, STA
- D. **Active Transportation Program Update** Sarah Fitzgerald, STA
 (12:50 – 12:55 p.m.)
Pg. 43
- 11. FUTURE AGENDA ITEMS AND MEMBER COMMENTS** Group
- Enforcement Grant – Round 3
 (12:55– 1:00 p.m.)
- 12. INFORMATIONAL ITEMS – NO DISCUSSION**
- A. **2016 SR2S-AC Meeting Schedule** Sheila Ernst, STA
Pg. 45

B. SR2S-AC Attendance Matrix
Pg. 47

Sarah Fitzgerald, STA

13. ADJOURNMENT

The next regular meeting of the SR2S-AC will be at **1:30 p.m., Wednesday, February 17, 2016 at the Solano Transportation Authority in Conference Room 1, located at One Harbor Center, Suite 130, Suisun City, CA 94585.**

For questions regarding this agenda:

Please contact Sarah Fitzgerald at (707) 399-3219 or sfitzgerald@sta.ca.gov

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SAFE ROUTES TO SCHOOL ADVISORY COMMITTEE
Minutes of August 19, 2015

1. CALL TO ORDER

The Safe Routes to School Advisory Committee (SR2S-AC) was called to order at approximately 1:30 p.m. in the STA Main Conference Room.

SR2S-AC Members Present:

| | |
|----------------|--|
| Jim Antone | Yolo-Solano Air Quality Management District |
| Robin Cox | Solano County Dept. of Public Health |
| Ozzie Hilton | City of Vacaville, Public Works Department |
| Kevin McNamara | Pedestrian Advisory Committee Representative |
| Jay Speck | Solano County Office of Education |
| Andrew White | City of Suisun City Police Department |

STA Staff Present:

| | |
|------------------|-----|
| Anthony Adams | STA |
| Karin Bloesch | STA |
| Betsy Beavers | STA |
| Ryan Dodge | STA |
| Sheila Ernst | STA |
| Drew Hart | STA |
| Judy Leaks | STA |
| Sarah Fitzgerald | STA |

Others Present:

| | |
|--------------------|--|
| Constance Boulware | Rio Vista City Council |
| Carly Broaddus | City of Vacaville Police Department |
| Christina Castro | City of Dixon, Public Works Department |
| Chad Copeman | City of Vacaville, Public Works Department |
| Rachel Dula | FSUSD |
| Ariana Gildon | Solano Public Health |
| Leslie Lara | MTC |
| Tracy Nachand | Solano Public Health |
| Nouae Vue | City of Benicia, Public Works Department |

SR2S-AC Members absent:

| | |
|----------------|---|
| Frank Hartig | City of Benicia Police Department |
| Mitchell Romao | Vallejo City Unified School District |
| Mike Segala | Bicycle Advisory Committee Representative |
| Garland Wong | City of Fairfield, Traffic Engineering |

2. INTRODUCTIONS

3. APPROVAL OF AGENDA: August 19, 2015

On a motion by Jay Speck and a second from Ozzie Hilton the SR2S-AC approved the agenda. (6 Ayes, 4 Absent)

4. SELECTION OF VICE-CHAIR

Andrew White nominated himself as Vice-Chair of the SR2S-AC.

On a motion by Jay Speck and a second from Kevin McNamara the SR2S-AC nominated Andrew White as the SR2S-AC Vice-Chair. (6 Ayes, 4 Absent)

5. OPPORTUNITY FOR PUBLIC COMMENT

None.

6. COMMENTS FROM STAFF AND REPRESENTATIVES FROM ADVISORY COMMITTEES

Sarah Fitzgerald announced that she presented general SR2S updates to the STA BAC/PAC joint committee on July 30, 2015.

Drew Hart announced that the BAC approved four SR2S infrastructure projects to receive TDA-Article 3 funding to on July 30, 2015. He stated that this item will be forwarded to TAC on August 26, 2015 and then onto the STA Board on September 9, 2015.

Jim Antone announced that he and Tracy Nachand attended an SR2S Workshop in Sacramento that focused on school policy plan implementation.

7. PRESENTATION

Leslie Lara provided a presentation on the Metropolitan Transportation Commission's Spare the Air Youth (STAY) program.

APPROVAL OF MEETING MINUTES FROM May 20, 2015

On a motion by Robin Cox and a second from Kevin McNamara the SR2S-AC approved the August 19, 2015 meeting minutes. (6 Ayes, 4 Absent)

8. ACTION ITEMS

A. SR2S Annual Report

Sarah Fitzgerald explained that in 2008, the STA Board adopted Solano's first Safe Routes to School Plan and authorized STA staff to create a Safe Routes to School Program in Solano County. She stated that the current plan was adopted by the STA Board in October 2013. She concluded that over 17,000 students participated in SR2S activities for fiscal school year 2014-15. She provided an update on the Walking School Bus and Walking Wednesday participation. She presented the fiscal year 14/15 Annual Report and concluded that the STA Executive Committee approved a new Safe Routes to School category for the Annual STA Awards.

Robin Cox recommended to *add a slide in the presentation to include the success of the FSUSD and VCUSD adopting SR2S policy language in the Board Policies.*

On a motion by Kevin McNamara and a second from Robin Cox the SR2S-AC approved the SR2S Annual Report as amended above in *bold and italics.* (6 Ayes, 4 Absent)

9. INFORMATIONAL ITEMS – DISCUSSION

A. OBAG/SR2S Engineering Projects

Anthony Adams provided an update on the SR2S Engineering Projects that received funding through OBAG Cycle 1. Mr. Adams provided status updates of the upcoming projects for the Cities of Benicia, Dixon and Rio Vista, Suisun City, Vacaville and Vallejo.

Chad Copeman, Associate Engineer with the City of Vacaville, provided an overview of the projects for the Vacaville High School engineering improvements that include ADA curb ramps, sidewalk gap closures, sidewalk widening, cross walk improvements and restriping lanes with new signage. He added that two radar speed signs will be installed at Foxboro Elementary and Vacaville High in order to reduce traffic speeds. He explained that curb ramps on West Street and West Monte Vista will be extended which will eliminate two right hand turns lanes. He concluded that the above mentioned improvements are being funded through OBAG, YSQMD, RTIF and local funds.

B. SR2S Events

Karin Bloesch provided an overview of the SR2S Events. She stated that staff will be attending the following upcoming events: Bike Mobile/3rd Thursday event in Rio Vista, the Vallejo Police Dept. Open House on Saturday, September 12, 2015 with the Bike Mobile and Bike Rodeo, International Walk to School Day and Kidfest in October. She concluded that STA staff will be handing out information about the SR2S Program at the events.

C. Enforcement Grant – Crossing Guard Training

Betsy Beavers stated that an updated Crossing Guard Training Video and Manual has been completed by the City of Vacaville who is currently recruiting crossing guards. She stated that the cities of Fairfield, Suisun City and Vacaville provide standard training for crossing guards. Ms. Beavers explained that the City of Benicia is working with their school district to send traffic officers to Vacaville, where Officer Carly Broaddus will provide Train the Trainer crossing guard training, which will then be provided to all City of Benicia crossing guards. She concluded that STA staff is currently working with the Vallejo Police Department to identify a department contact to take the lead on training crossing guards in the City of Vallejo.

Sarah Fitzgerald added that the City of Dixon is in the process of recruiting a Student Resources Officer.

D. Solano County Public Health Update

Tracy Nachand provided an update on activities conducted by Solano Public Health. He stated that he will be working with Chief Tim Mattos of the Suisun City Police Department to promote helmet education to students.

Robin Cox stated that they are working closely with Fairfield and Vacaville Unified School Districts to implement school wellness and other policies. She asked the SR2S-AC to submit input on what other cities and schools to target.

Chair Antone encouraged Ms. Cox to research other school districts' language pertaining to biking, pedestrians, active transportation and general plan updates.

Robin Cox responded that they utilize Change Lab Solutions which has a policy tool kit for good, better and best policy language for inclusion into School Board Policies.

E. Active Transportation Plan Update

Sarah Fitzgerald provided an update on the Active Transportation plan. She stated that STA's SR2S program received \$388,000 through the ATP Cycle 1 grant program, which is administered through the California Transportation Commission (CTC) and Caltrans. She explained that Caltrans did not approve a stipend for volunteers who lead Walking School Buses. Ms. Fitzgerald noted that STA has received approval to allocate money to the school districts, who will be able to hire temporary staff to be SR2S On-Site Coordinators to act as the school's liaison with the SR2S program to lead walking school bus routes, implement surveys and organize SR2S activities.

Sarah Fitzgerald concluded that STA's SR2S program submitted an application for ATP Cycle 2 funds in the amount of \$3M for a combined infrastructure and non-infrastructure Safe Routes to Schools project to provide infrastructure improvements at 7 schools and education outreach to 26 schools throughout the Cities of Benicia, Rio Vista & Vallejo. She concluded that decisions on Cycle 2 funding will be made in September 2015.

1. INFORMATIONAL ITEMS – NO DISCUSSION

A. Attendance Matrix

2. COMMITTEE MEMBER COMMENTS AND FUTURE AGENDA TOPICS

Rachel Dula of the Fairfield-Suisun Unified School District announced that they are in the process of updating their Facilities Master Plan. This plan is going through significant public outreach. They hope to bring it to their Board in early 2016 for adoption.

3. ADJOURNMENT

The meeting was adjourned at 2:58 p.m. The next meeting of the SR2S-AC will be a *lunch meeting* on November 18, 2015 at 11:30 a.m. in the STA Conference Room.



DATE: November 9, 2015
TO: SR2S Advisory Committee
FROM: Sarah Fitzgerald, SR2S Program Administrator
RE: Public Safety Enforcement Grant – Round 2

Background:

The STA’s Safe Routes to School (SR2S) program encourages students to walk and bike to school and supports these activities with education and encouragement events throughout the year. The STA also supports a variety of engineering and enforcement strategies that better enable students to walk or bike to school.

In order to promote enforcement efforts, this committee recommended that STA develop a Public Safety Enforcement Grant that would be available for agencies within the county to apply for and use the monies toward enforcement activities related to the SR2S program. The first grant was received jointly by the Cities of Fairfield and Suisun City for the development of Crossing Guard Training materials and enhanced enforcement.

On March 14, 2012, this committee recommended a work scope through FY 2014-2015 of enhanced SR2S activities utilizing SR2S OBAG funding. Based on the success of the first Public Safety Enforcement Grant, it was recommended to include enhanced public enforcement as part of the work scope. At its July 10, 2013 meeting, the STA Board approved the SR2S Program 2-Year Work Plan, authorizing the development of a second Public Safety Enforcement Grant of up to \$150,000.

On February 21, 2014, this committee recommended to release the Public Safety Enforcement Grant. Interested agencies could apply for SR2S enforcement activities up to \$45,000 and the grant scope also included a provision for \$15,000 to be allocated to one jurisdiction to take the lead in coordinating crossing guard training county-wide using the materials developed by the Cities of Fairfield and Suisun City. Police departments from both the City of Rio Vista and the City of Vacaville each submitted an application for the Public Safety Enforcement Grant. This committee approved funding each proposal and SR2S staff has been working with both police departments on implementation of the Enforcement Grant – Round 2, which will expire on December 31, 2015.

Discussion:

The City of Vacaville received \$60,000 to implement their project titled ‘School Safety Through the 4Es,’ which includes implementation of county-wide crossing guard training. Their proposal included education, safety assemblies, a poster competition and an incentive program as well as targeted direct enforcement around schools during peak hours of school drop-off and pick-up times. Officer Carly Broaddus has been the lead contact with the Vacaville Police Department.

She has attended a parent meeting at Browns Valley and worked with the school on traffic safety concerns. She spreads the word about SR2S events such as International Walk to School Day and National Bike to School Day to ensure there is extra officer presence around schools on these days. Carly has ensured that crossing guard training materials have been updated to current standards. She has reached out to all police departments in Solano County to let them know of the availability of crossing guard training materials and has offered to provide ‘train the trainer’ training to any interested department. Due to staffing shortages in the PD, the City of Vacaville will not be able to complete some of its proposed tasks such as the poster competition or safety assembly. The City of Vacaville has approximately \$35,000 remaining grant funds. The City would like to continue to offer crossing guard training to any interested jurisdictions as well as use the remaining funds to provide targeted direct enforcement around schools. STA staff has received positive comments regarding these enforcement activities from school personnel.

The City of Rio Vista received \$30,360 to implement their proposed project titled ‘Pedestrian and Vehicle Safety Campaign.’ Officers in Rio Vista have held safety assemblies at both DH White Elementary and Riverview Middle School. They hosted a community-wide Safety Fair, which featured the Bike Mobile and the bicycle rodeo. They have performed targeted direct enforcement around the schools. They have also purchased two electronic portable speed and message boards which provide radar feedback as well as collect traffic count and speed data to encourage drivers to slow down. Also owing to staff shortages, the City of Rio Vista has approximately \$15,800 remaining and will not spend its entire grant by the end of this calendar year when the contract expires.

Fiscal Impact:

There is no additional fiscal impact if the contract term is extended as the \$90,360 total for both grant proposals have already been included in the FY15/16 budget.

Recommendation:

Approve the following:

1. Extend the term of the enforcement grants with the Cities of Rio Vista and Vacaville to go through June 30, 2016.
2. Amend the City of Vacaville’s contract to allow remaining funds to be spent on staff time for crossing guard training and targeted direct enforcement around schools.



DATE: November 9, 2015
TO: SR2S Advisory Committee
FROM: Sarah Fitzgerald, SR2S Program
RE: 2016 SR2S Chair and Vice-Chair Officer Election

Background:

The bylaws of this committee state that the SR2S-AC shall, at the last meeting of each calendar year, nominate and elect the Chair and the Vice-Chair for one (1) calendar year term. No officer shall serve more than two (2) consecutive terms in a given office.

According to the Safe Routes to School Advisory Committee by-laws (by-laws), the role of the Chair and Vice Chair are as follows:

- “The Chair shall preside over all SR2S-AC meetings, coordinate the meeting agendas with STA staff, represent the SR2S-AC’s actions to appropriate agencies or designate a representative(s) to do so, and have general direction and control over the activities of the SR2S-AC.”
- “The Vice-Chair shall assist the Chair in the execution of the duties of the Chair office. In the absence of the Chair, the Vice-Chair shall preside over the meetings, and when so acting, shall have all the powers of the Chair.”

Discussion:

The SR2S-AC Chair and Vice-Chair appointments for 2015 were made on December 10, 2014. Mel Jordan, the schools representative, was appointed Chair, and Jim Antone, air district representative, was appointed Vice-Chair. Mr. Jordan has retired, therefore, at the August 18, 2015 meeting of this committee, Jim Antone was appointed Chair. At the same meeting, Commander Andrew White was appointed Vice-Chair.

Since neither Mr. Antone nor Commander White has served a full year in their respective capacities as Chair and Vice-Chair, it is recommended to extend their terms for the 2016 calendar year.

Fiscal Impact:

None.

Recommendation:

Approve the following:

1. Appoint Jim Antone as the 2016 SR2S-AC Chair.
2. Appoint Andrew White as the 2016 SR2S-AC Vice-Chair.

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DATE: November 9, 2015
TO: SR2S-AC
FROM: Sarah Fitzgerald, SR2S Program Administrator
RE: One Bay Area Grant (OBAG) 2 Update

Background:

The development of One Bay Area Grant Program (OBAG 2) is currently underway by the Metropolitan Transportation Commission. OBAG 2 is the second round of the federal funding program designed to support the implementation of Plan Bay Area, the region's first Sustainable Communities Strategy (SCS). The program will establish commitments and policies for investing roughly \$800 million over the five year period from FY 2017-18 to FY 2021-22, funded by federal funds authorized by Congress in the reauthorization of Moving Ahead for Progress in the 21st Century (MAP 21) for the nine Bay Area Counties, including Solano County.

Discussion:

Robert Macaulay, STA Planning Director will provide an overview of how MTC's policies for OBAG 2 will affect the SR2S program.

Fiscal Impact:

The Safe Routes to School program is eligible to receive funds through OBAG 2.

Recommendation:

Informational.

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**Solano County Public Health Narrative Report: Sept & Oct 2015
Safe Routes to School Program, Education and Encouragement Components**

| Task | Progress this reporting period: September & October 2015 |
|--|--|
| Education and Encouragement Events | <ul style="list-style-type: none"> • Maintained truck, bicycle rodeo trailer, bicycle rodeo equipment, and bikes. • Completed the inventory of all incentive items. • Public Health (PH) staff actively researched new potential incentive items for school year 2015-2016. • PH staff ordered incentive items for International Walk to School Day (IW2SD) 2015. • PH staff coordinated with PH administrative staff to gain support to rush the order so that items would be received on time for IW2SD 2015. • PH staff coordinated with PH ordering staff to process incentive items in a timely manner to distribute to the registered schools for IW2SD 2015. • PH staff provided one helmet fitting and distribution event at Hemlock elementary to 10 students. • PH staff coordinated the pick-up and return of the bicycle rodeo trailer for the City of Vallejo and California Highway Patrol Dixon events. • PH staff coordinated with schools to implement education and encouragement activities. • PH staff presented 9 safety assemblies to elementary students. • PH staff presented 1 safety assembly to middle school students. • PH staff communicated with the lead volunteers that registered their school for IW2SD. • PH staff communicated with front office staff to encourage the participation in the student mode transportation survey for October. • PH Staff and STA staff coordinated the distribution of incentive items to the 45 registered schools to participate in IW2SD 2015. • PH manager staffed IW2SD table at Nelda Mundy with Mayor Price. • PH staff collected remaining incentive items from IW2SD participating schools. • PH staff recorded the number of participants reported by the various participating IW2SD schools. • PH staff scheduled 4 bicycle rodeos in which two were canceled by the schools. • PH staff provided support for the Patterson weekly and Matthew Turner monthly WOW events. |
| Middle & High School Implementation | <ul style="list-style-type: none"> • PH staff met with the coordinator of the Legacy student group at Green Valley MS to discuss the development of a middle school program with student involvement. • PH staff developed a safety assembly for middle school students. • PH staff and STA staff met with Vallejo High School representatives to discuss and coordinate activities for the high school youth engagement. |

| Task | Progress this reporting period: September & October 2015 |
|--|---|
| Student & Parent Education Activities | <ul style="list-style-type: none"> • PH staff participated in the back to school night at B. Gale Wilson elementary. • PH staff participated in the Elmer Cave Language Academy family resource event. |
| Student & Parent outreach and marketing | <ul style="list-style-type: none"> • PH manager provided contact information for KUIC radio to promote IW2SD 2015. • PH staff prepared and submitted an article to STA for edit and submittal to promote IW2SD 2015. • PH manager offered to add her voice to the potential creation of the KUIC radio promotion spot and or previous dialogue used. |
| Overall program | <ul style="list-style-type: none"> • Participated in weekly SR2S staff meetings. • Participated in the Safe Routes to School 2015-2016 Program Planning session with STA staff. • Provided technical support to STA SR2S Walking School Bus staff by assisting and filling in at school related parent events. Provided feedback and discussion on WSB promotion. • PH staff participated in 2 webinars titled “The 6 E's of Walk to School Day Encouragement” and “The California Pedestrian and Bicycle Safety Curriculum for Grades 4 and 5”. • PH Staff participated and provided an update on the preparation and early results of IW2SD 2015 to the School Health Collaborative. • PH staff and manager researched the State policy re school siting acreage requirements for high schools in suburban areas. • PH staff and manager met to discuss the findings of the acreage requirements and other school siting issues to prepare manager for planning call and presentation listed below. • PH manager presented at the Chronic Disease Prevention Subcommittee meeting of the California Conference of Local Health Officers/California Health Executive Association of California meeting in September regarding school siting issues, challenges, barriers, and opportunities at the local level. • PH Staff and PH manager continued work with VUSD on adding stronger Safe Routes to School language into their School District Wellness Policy. • The lead PH staff provided direction to PH staff to further develop the Golden Sneaker component of the SR2S program by developing a how to packet. • PH staff continued to work with STA staff to develop and modify the existing Bicycle Rodeo format and program implementation guide. • PH staff found out about a new WOW monthly event at Mary Farmer and notified STA staff. • PH manager attended and made comments in support of walkable, bikable communities, Safe Routes to School and to transit, at the City of Vallejo’s General Plan working group meeting in October. |



DATE: November 5, 2015
 TO: Safe Routes to School Advisory Committee
 FROM: Betsy Beavers, Karin Bloesch, Melissa Nance-WSB Program Coordinators
 RE: Walking School Bus Program Updates

SR2S Events

Countywide Safe Routes Events attended: September-November 2015

| Event | Date | City |
|--|---------------|-------------|
| Bike Mobile/3rd Thursday event | Thurs. Aug 20 | Rio Vista |
| Vallejo Police Dept. Open House <i>w/ Bike Mobile and Bike Rodeo</i> | Sat. Sept 12 | Vallejo |
| California Highway Patrol/Safety Event <i>w/ Bike Rodeo</i> | Sat. Sept 20 | Dixon |
| International Walk to School Day | Wed. Oct. 7 | Countywide |
| Kidfest, Andrews Park | Sat. Oct 10 | Vacaville |

International Walk to School Day

October 7, 2015 marked the 4th year of participation in International Walk to School Day for Solano SR2S. 44 schools registered, each city and school district had participating schools. A total of 9,245 students walked or biked to school. Each city had an elected dignitary attend at least one schoolwide event. Certificates of participation were mailed out to each school summarizing the number of students that participated in their event.

Walking School Bus Update

Staff has been meeting with principals and Academic Support Providers at interested schools and helping launch Walking School Buses as well as weekly walking programs such as: Fit Fridays, WOW Wednesday/days, and Walking Wednesday. Several volunteers have been trained at schools throughout the county. Staff will continue contacting additional schools to encourage participation in SR2S events and starting a Walking School Bus program or a weekly Walk or Wheel day.

| City | District | School | Update/Events |
|-----------|----------|--|--|
| Benicia | BUSD | Mary Farmar | Started WSB on Wednesdays (led by principal) on 10/14 |
| | | Matthew Turner | Launched monthly Walking Wednesdays on 10/7 |
| Dixon | DUSD | Tremont | Working with principal/PTA to implement WSB |
| Fairfield | FSUSD | B. Gale Wilson | Met with principal-in process of restarting WSB. |
| | | Cordelia Hills | Attended Back to School Night Launched weekly WOW Wednesdays on 10/7/2015 |
| | | Tolenas | Met with Principal-in process of starting WSB program -Trained one leader |
| Vallejo | VCUSD | Attended FSCS Family Nights at the following schools: Beverly Hills, Elmer Cave, Cooper, Dan Mini, Glen Cove, Lincoln, Loma Vista, Patterson, Pennycook, Vallejo Charter, Wardlaw, Widenmann | |
| | | Beverly Hills | Trained 2 WSB leaders for Fit Fridays-launched 10/7/15 |
| | | Patterson | Continuing Walking Wednesdays for 2015-2016 School year. |
| | | Lincoln | WSB Leader Training scheduled |
| | | Loma Vista | WSB Leader Training scheduled |
| | | Wardlaw | Walking Wednesdays each week |
| Vacaville | VUSD | Browns Valley | Launched two WSB's on Wednesdays led by staff on 9/15 |
| | | Callison | Continuing three daily WSB's led by school staff. Began 8/15 |

Surveys

SR2S staff mailed survey packets to all elementary and middle schools within Solano County, and hand delivered additional survey packets when visiting schools. Staff sent reminder emails to

their respective schools, including the internet link to an online version of the Student Travel Tally Survey. Schools had a window of three weeks in October to complete the survey and a deadline of returning the survey by November 6, 2015. As of this staff report date, 37 schools submitted survey results, with teachers from 7 schools utilized the online option for completing the survey. Survey data is important to the program to monitor and evaluate success as well as to be competitive for grant funding.

| District | School Participation | Percentage Returned |
|------------------|-----------------------------|----------------------------|
| Benicia | 6 | 100% |
| Dixon | 2 | 33% |
| Fairfield-Suisun | 6 | 30% |
| River Delta | 1 | 50% |
| Travis | 2 | 33% |
| Vacaville | 5 | 42% |
| Vallejo City | 15 | 79% |
| TOTALS | 37 | |

Advertising/Videos

The SR2S program placed two 15-second ads to be shown at the Brendan Theaters in Vacaville, the Edwards Theater in Fairfield and the Cinemark Theater in Vallejo. Featuring the Walking School Bus program and the 5 “E’s”, the ads will run from September to December 2015.

The City of Fairfield has produced a 1 ½ minute video to showcase how SR2S can benefit schools and highlight the programs available to schools.

STA Annual Awards

The 18th annual STA awards were held on November 4, 2015 at the historic Clock Tower in Benicia. The awards recognize individuals, programs, activities and projects that have contributed to the continued success in “Improving the quality of life in Solano County by delivering transportation projects to ensure mobility, travel, safety and economic vitality.”

The SR2S program had nominations and winners in the following categories:

Advisory Committee Member of the Year: Jim Antone, SR2S AC chair (winner).

Safe Routes to School: Nick Bellamy, Grace Patterson Elementary School; Cathy Bozzini, Callison Elementary School; Dr. Alana Shackelford, Vallejo City Unified School District (winner).

Partner of the Year: Vallejo City Unified School District (nominee)

Safety Project of the Year: City of Benicia, Safe Routes to School Projects (winner). The project improved pedestrian safety at Benicia Middle School, Matthew Turner Elementary and Robert Semple Elementary.

Congratulations to all the nominees and winners!

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DATE: November 9, 2015
TO: SR2S-AC
FROM: Sarah Fitzgerald, SR2S Program Administrator
RE: Active Transportation Program Update

Background:

In September 2013, the Governor signed legislation creating the Active Transportation Program (ATP). The ATP consolidates multiple state and federal funding programs into one program, and aims to promote projects to increase biking and walking trips. The grant program is highly competitive with over \$1B in requests for \$360M in funds for Cycle 1.

The California Transportation Commission (CTC) approved Solano’s Safe Routes to School Program application for \$388,000 under the 2014 ATP Program on August 20, 2014. STA’s submission was one of 771 projects seeking funding under this over-subscribed State grant program and the only application in Solano County to be funded.

On December 10, 2014 this committee voted to appoint a subcommittee to discuss ATP Cycle 2. In addition to the original subcommittee from ATP Cycle 1 which included Mel Jordan, Jim Antone, Robin Cox, Tracy Nachand, Judy Leaks and Sarah Fitzgerald, Ozzie Hilton volunteered to join the Active Transportation Program (ATP) Cycle 2 Subcommittee.

The subcommittee met and agreed to submit an application for ATP Cycle 2 funds in the amount of \$3M for a combined infrastructure and non-infrastructure SR2S project to provide infrastructure improvements at 7 schools and education outreach to 26 schools throughout the Cities of Benicia, Rio Vista & Vallejo.

Discussion:

On September 15, 2015 the California Transportation Commission (CTC) released the list of projects recommended for ATP Cycle 2 funding. MTC released the list of projects recommended for the regional portion of the funds on October 7, 2015.

The SR2S Program’s application was successful at the regional level and STA was awarded \$3.067 million by the Metropolitan Transportation Commission (MTC) on October 28th. These infrastructure improvements are priority projects identified in the STA’s Safe Routes to School Plan completed in 2013. The design and engineering for these projects will take place in FY 2016-17, with construction to start in FY 2017-18.

The proposed infrastructure improvements are:

| Benicia | |
|-------------------------------|--|
| Mary Farmer Elementary | Pave and upgrade accessibility of existing pathway behind school along Military West and improve the Southside of the pedestrian bridge pathway. |

| | |
|---------------------------------|--|
| Robert Semple Elementary | Install high visibility yellow crosswalk, refresh all pavement markings and stripings around the school, install curb extensions, widen and install sidewalks on 3rd St, upgrade lighting in tunnel, replace sidewalk approach and retrofit pathway for accessibility and install accessible curb ramps. |
| Benicia Middle School | Widen sidewalks on north side of Southampton Road at Turner Road and on southern side of intersection along school frontage. Install sidewalk along Panorama Dr. to James Ct., widen sidewalks west of school driveway entrance at the bus stop and install high visibility crosswalk. |
| Joe Henderson Elementary | Widen sidewalk along Hastings Dr. adjacent to and north of school, open rear school gate where Class I pathway connects to campus. |
| St. Dominic's School | Installation of a pedestrian-actuated flashing beacon at East J and East 5th St. |
| Vallejo | |
| Cooper Elementary | Install traffic bulb-outs at two intersections: Tuolumne Street/ Del Mar Avenue and Las Palmas Avenue/ Del Mar Avenue. The intersection improvements will also include new ADA-compliant curb ramps, solar powered pedestrian warning signs, and pedestrian countdown heads in all directions. The proposed project will also widen the existing sidewalk along the school frontage at Tuolumne Street and Del Mar Avenue. |
| Lincoln Elementary | Install traffic bulb-outs at three intersections: Capitol Street/ Sonoma Blvd., Carolina Street/ Sonoma Blvd., and Florida Street/ Sonoma Blvd. The intersection improvements will also include new ADA compliant curb ramps, solar powered pedestrian warning signs, and pedestrian countdown heads in all directions. |

Fiscal Impact:

\$2.6M will be allocated to the Cities of Benicia and Vallejo to fund the SR2S infrastructure improvement at seven schools. The Safe Routes to School program will receive \$400,000 program funds through this grant in FY 17/18.

Recommendation:

Informational.



DATE: November 6, 2015
TO: Safe Routes to School Advisory Committee (SR2S-AC)
FROM: Sheila Ernst, Administrative Assistant II/SR2S-AC Clerk
RE: 2016 SR2S Meeting Schedule

**Solano Transportation Authority
Conference Room 1
1:30 – 3:00 p.m.
One Harbor Center, Ste. 130
Suisun City, CA 94585**

Wednesday, February 17, 2016

Wednesday, May 18, 2016

Wednesday, August 17, 2016

Wednesday, November 16, 2016
11:30 – 1:00 p.m. (earlier time)

Recommendation:
Informational.

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Date: November 9, 2015
 To: Safe Routes to School Advisory Committee
 From: Sheila Ernst, Administrative Assistant II
 Subject: SR2S-AC Attendance Matrix

| Member | Position | June 2014 | Dec 2014 | Feb 2015 | May 2015 | Aug 2015 |
|------------------------------|---|-----------|----------|----------|----------|----------|
| Frank Hartig/Scott Przekurat | Law Enforcement representative, Bencia | X | X | X | A | A |
| Garland Wong | STA TAC appointee | X | X | X | X | A |
| Jay Speck | School representative | X | X | A | X | X |
| Jim Antone | Air District representative | X | X | X | X | X |
| Mel Jordan/Mitch Romao | School representative | X | X | X | X | A |
| Kevin McNamara | STA PAC appointee | n/a | n/a | n/a | X | X |
| Mike Segala | STA BAC appointee | X | X | X | A | A |
| Ozzie Hilton | STA TAC appointee | X | X | X | X | X |
| Robin Cox | Public Health representative | X | X | X | X | X |
| Tim Mattos/Andrew White | Law Enforcement representative, Suisun City | A | X | X | X | X |

X = Present A = Absent

SR2S-AC Bylaws state that “Members of the SR2S-AC that do not attend three scheduled meetings in succession and do not contact staff to indicate that they will not be present is considered to be an ‘un-contacted absence’ which may have their position declared vacant by the STA Board. Absence after contacting staff is considered a ‘contacted absence.’ Contacted absences and un-contacted absences shall be documented in the minutes of each meeting. If a SR2S-AC member has missed a combination of four contacted and un-contacted absences in any one-year period, he or she will be sent a written notice of intent to declare the position vacant. If there is no adequate response before or at the next scheduled meeting, and based upon a recommendation from the SR2S-AC, the position may be declared vacant by the STA Board.

Recommendation:
 Informational.