

CTSA-AC

CONSOLIDATED TRANSPORTATION SERVICES AGENCY ADVISORY COMMITTEE (CTSA-AC) MEETING AGENDA

9:30 – 11:00 a.m.

Thursday, September 24, 2015

675 Texas Street

Multi-Purpose Room, First Floor

Fairfield, CA 94533

<u>ITEM</u>	<u>STAFF PERSON</u>
1. CALL TO ORDER	Jim Spering, Chair
2. INTRODUCTIONS	
3. APPROVAL OF AGENDA (9:30 – 9:35 a.m.)	
4. OPPORTUNITY FOR PUBLIC COMMENT (9:35 – 9:40 a.m.)	
5. CONSENT CALENDAR	
A. Minutes of the CTSA-AC Meeting of July 30, 2015 <u>Recommendation:</u> Approve the CTSA-AC minutes of July 30, 2015. (9:40 – 9:45 a.m.) Pg. 3	Sheila Ernst, STA
6. PRESENTATION	
A. STA's Comprehensive Transportation Plan (9:45 – 10:00 a.m.)	Robert Macualay, STA
B. An Overview of How Current Mobility Management Programs are Funded (10:00 – 10:15 a.m.)	Daryl Halls, STA

CTSA-AC MEMBERS

<u>Nathan Atherstone</u> Fairfield and Suisun Transit (FAST)	<u>Mona Babauta</u> Solano County Transit (SolTrans)	<u>Jack Batchelor, Jr.</u> STA Board Member	<u>Stephan Betz</u> Solano County Health & Social Services	<u>Richard Burnett</u> Lifeline Committee	<u>Leanne Martinsen</u> Area Agency on Aging
<u>Brian McLean</u> Vacaville City Coach	<u>Harry Price</u> STA Board Member	<u>Norman Richardson</u> STA Board Member	<u>Ernest Rogers</u> PCC Member	<u>Susan Rotchy</u> SSPWD-TAC	<u>Jim Spering</u> STA Board Member

7. INFORMATIONAL ITEMS - DISCUSSION

A. Priorities for Meeting the Current Future Need of Seniors and People with Disabilities – (Local Funding Discussion)

(10:15 – 10:45 a.m.)

Committee

B. Distribution of Draft CTSA Work Plan

(10:45 – 10:50 a.m.)

Liz Niedziela, STA

8. COMMENTS FROM STAFF AND REPRESENTATIVES FROM ADVISORY COMMITTEES

(10:50 – 11:00 a.m.)

9. FUTURE AGENDA ITEMS

- **CTSA-AC Work Plan**
- **Golden Pass Program Presentation**
- **Taxi Scrip Program Fare Adjustment Recommendation**

10. ADJOURNMENT

The next regular meeting of the CTSA-AC is *tentatively* scheduled to meet on Thursday, November 19, 2015.

CTSA-AC 2015-16 Meetings

(The CTSA-AC meets from 9:30 – 11:00 a.m. on the last Thursday of odd months)

Please mark your calendars

November 19, 2015 - *Tentative*

January 28, 2016

March 31, 2016

May 26, 2016

July 28, 2016

September 29, 2016

For questions please contact Liz Niedziela at (707) 399-3217 or lniedziela@sta.ca.gov



CTSA-AC
CONSOLIDATED TRANSPORTATION SERVICES AGENCY
ADVISORY COMMITTEE
AGENDA

Draft Minutes for the meeting of
July 30, 2015

1. CALL TO ORDER

Jim Sperring called the meeting to order at 9:30 a.m. in the Solano Transportation Authority (STA) Conference Room.

Voting Members Present: *In Alphabetical Order by Last Name*

Nathan Atherstone	City of Fairfield/FAST
Mona Babauta	Solano County Transit (SolTrans)
Jack Batchelor, Jr.	STA Board Member
Leanne Martinsen	Area Agency on Aging (AAoA)
Brian McLean	City of Vacaville/City Coach
Harry Price	STA Board Member
Norman Richardson	STA Board Member
Ernest Rogers	PCC Member
Jim Sperring	STA Board Member

Voting Members Not Present: *In Alphabetical Order by Last Name*

Richard Burnett	Lifeline Committee
Stephan Betz	Solano County Health & Social Services
Susan Rotchy	Independent Living Resources (ILR)

Also Present: *In Alphabetical Order by Last Name*

Lyall Abbott	PCC Member
Catherine Cook	Office of Supervisor Sperring
Kelley Curtis	Solano County Health and Social Services
Sandra Dalida	Solano County Health and Social Services
Kendall Daniels	STA Intern
Anna Eng	Common Ground Industrial Areas Foundation (IAF)
Sheila Ernst	STA
Robert Fuentes	Faith In Action
Tiffany Gephart	STA
Daryl Halls	STA
Kristina Holden	STA
Keisha Hughes	Vacaville City Coach
Philip Kamhi	STA
Robert Macaulay	STA
Ruth Matz	Community Action North Bay

Debbie McQuilkin	STA
Vicenta Morales	Vacaville City Coach – First Transit
Liz Niedziela	STA
Yasmine Northern	STA Intern
Drennen Shelton	Metropolitan Transportation Commission (MTC)
Tracee Stacy	SSPWD-TAC Committee
Aislinn Talbot	City of Vacaville
Richard Weiner	Nelson\Nygaard Consulting
Jessica Williams	Continental of Omega Boys & Girls Club

2. INTRODUCTIONS

3. APPROVAL OF AGENDA

On a motion by Jack Batchelor, Jr. and a second by Norman Richardson, the CTSA-AC approved the July 30, 2015 agenda. (9 Ayes, 3 Absent)

4. SELECTION OF CTSA-AC CHAIR AND VICE-CHAIR

On a motion by Jack Batchelor, Jr. and a second by Norman Richardson, the CTSA-AC selected Jim Sperring as the Chair of the CTSA-AC. (9 Ayes, 3 Absent)

On a motion by Jim Sperring and a second by Jack Batchelor, Jr., the CTSA-AC selected Harry Price as the Vice-Chair of the CTSA-AC. (9 Ayes, 3 Absent)

5. OPPORTUNITY FOR PUBLIC COMMENT

None.

6. CTSA-AC OVERVIEW/PURPOSE

Liz Niedziela explained the purpose of the Solano County Consolidated Transportation Services Agency (CTSA). She stated that by law, CTSA's in the San Francisco Bay Area are designated by MTC to promote the concept of mobility management in order to create partnerships, identify and combine funding sources, and maximize the services of public and private transportation providers within their geographic area. She stated that the goal of a CTSA is to pursue mobility management funding and identify and facilitate implementation of various mobility management programs and services to support mobility for Solano County seniors, people with disabilities, and low income.

Chair Sperring announced that an RFP has been approved by the County to hire a Volunteer Coordinator. He asked Daryl Halls if the CTSA has the potential to fund a Volunteer Coordinator program.

Daryl Halls responded that if the funding is identified, a Volunteer Coordinator program could be implemented into the CTSA Work Plan.

7. TRANSIT OPERATOR IMPACT OVERVIEW

Mona Babauta provided an overview of Solano County's CTSA and Transit Agency impacts. She explained how the new CTSA mechanism will leverage the strengths of existing partner transportation agencies. She outlined the benefits, and roles of Solano County's CTSA and how it will improve quality of service for low mobility groups and achieve cost savings by avoiding inefficient or duplicative transportation services.

Chair Spering asked Mona Babauta how transit service gaps are identified, articulated by the Transit Operators and brought to the STA to be addressed.

Mona Babauta responded that the gaps are identified through public outreach efforts, customer comments through an online portal system and other forums and plans such as the Short Range Transit Plan (SRTP), Community Based Transportation Plans and the SolanoExpress Intercity Transit Consortium.

Chair Spering asked Daryl Halls how success is measured on outreach pertaining to the Call Center and the new Mobility Website.

Daryl Halls explained that monthly data is being collected and tracked from calls, the website and referrals.

8. INFORMATIONAL ITEMS (Discussion)

A. Status of Mobility Management Programs

Kristina Holden defined the STA Mobility Management programs administered by the CTSA as: (1) The ADA In-Person Eligibility Program (2) Solano Mobility Call Center and Website, (3) Senior Safe Driving Information and (4) Travel Training Programs. Ms. Holden provided an update on the Solano Mobility Call Center. She stated that for Fiscal Year (FY) 2014-15, the Call Center received 2,667 incoming calls of which 575 were mobility management related.

Ms. Holden provided an overview of the Travel Training program/videos and an update on outreach efforts. She stated that the Call Center and Info Depot completed 62 Clipper card sales and 6,120 customer inquiries over the phone and in-person. Ms. Holden concluded that since the beginning of 2015, STA staff has reached out to 870 countywide residents and distributed 7,940 materials at 15 events.

Nathan Atherstone stated his concerns regarding the In-Person ADA Eligibility program's low denial rate.

B. Intercity Taxi Scrip Program Status

Philip Kamhi provided an overview of the Intercity Taxi Scrip program. He stated that reduced intercity taxi fare is available for ADA certified passengers only, who are able to enter and exit a taxi cab without assistance. Mr. Kamhi outlined the tasks that transitioned from Solano County to the STA and outlined proposed next steps. He discussed the 2014-15 program funding, future sustainability and interim changes recommended to increase overall program service.

Richard Weiner provided an update on Phase 2 of the Intercity Taxi Scrip Program. He discussed different service delivery models and changes.

Tracee Stacy asked if the income data is being tracked. Richard Weiner responded that the income is not tracked through their survey. Robert Fuentes commented that Faith In Action obtains the income bracket of each caller while they are registering for a ride and encouraged this question be asked during eligibility assessments for ADA certifications in the future.

Tracee Stacy asked why trips to Travis Air Force Base (TAFB) would need to be addressed. Nathan Atherstone responded that TAFB hosts a specific call center for all of the West Coast Bases, but that there is a transit service gap that needs to be addressed.

Brian McLean explained that in the past he has discussed transit service issues with staff at TAFB, but was redirected to address them with the Federal Government.

Chair Sperring asked Brian McLean his thoughts on how the Intercity Taxi Scrip program is moving along. Brian McLean responded that the Intercity Taxi Scrip is not the only solution. He reminded that group that transportation has a lot of layers to cover and not every layer is designed to suit each person. He recommended incorporating parameters to improve program service and encouraged the STA Board to continue to research other options such as “Paratransit Uber”. Chair Sperring concurred and asked STA staff to begin exploring other options and ideas.

Nathan Atherstone recommended placing a cap on the taxi scrip purchasing power of each individual in order to help the consumer prioritize their trip priorities.

Chair Sperring proposed holding a meeting in September to further discuss this topic in order to start making some decisions.

Ruth Matz stated that 30% of a person’s income is considered affordable housing. She stated that the \$15 cost for an intercity taxi booklet is extremely affordable for people with extremely low income. She recommended STA staff research regional fare market transportation costs through the federal government to better track consumer means.

C. Current CTSA Work Plan

Liz Niedziela provided a presentation on the current CTSA work plan. She briefly discussed the background and priorities of the plan. She highlighted the 2011 Solano Transportation Study for Seniors and People with Disabilities, its purpose and how it was developed through various committees and outreach which resulted in 25 focus groups. She summarized outreach findings, partnerships and long term transit service improvements.

Daryl Halls stated that the first meeting of the CTSA-AC was put together to get everyone organized and caught up on the current CTSA Work Plan. He stated that Liz Niedziela will be sending out the current work plan via email to the members and participants in advance to collect feedback for the next discussion in September.

D. Funding Overview of How Mobility Management Programs are Funded

Daryl Halls provided an overview of how mobility management programs are funded. He outlined the funding sources pertaining to the components of the Mobility Management program. He concluded that in order to sustain and expand Mobility Management Programs to meet future projected mobility needs for seniors, people with disabilities and low income residents, a stable funding source is needed.

9. PRESENTATIONS

- (1) Robert Macaulay provided a presentation on **the Comprehensive Transportation Plan (CTP)**.
- (2) Drennen Shelton provided a presentation on the **MTC Mobility Roadmap Study**. (Attachment A)

Tracee Stacy commented that Solano County is a rural and unique County unlike any other in its region and is not a “one size fits all” county.

Mona Babauta commented that the primary interest of this group is to seek more funding to bring back to our County in order to provide a higher level of service to the community.

Chair Spering concurred and expressed the importance of reevaluating how services are being provided.

Daryl Halls asked if mobility for seniors and people with disabilities is going to be a priority in the Metropolitan Transportation Commission’s Regional Transportation Plan because the senior population will be doubling in the next twenty years which will also result in a higher disabled growth rate.

Chair Spering responded that mobility for seniors and people with disabilities is a high priority at the Metropolitan Transportation Commission (MTC) and will be discussed at the upcoming MTC Retreat.

The group reviewed the TDA Funding percentage handout.

10. COMMENTS FROM STAFF AND REPRESENTATIVES FROM ADVISORY COMMITTEES

Harry Price extended his appreciation to STA staff, Solano County Cities and Transit Agencies on their participation in establishing a Consolidated Transportation Services Agency Advisory Committee.

11. FUTURE AGENDA ITEMS

Daryl Halls asked the group to submit any future agenda items to Liz Niedziela via email. Chair Spering concurred and encouraged the group to relay information discussed today to their agencies.

Brian McLean asked if seniors with obvious disabilities can be assessed over the phone as opposed to the in-person process to improve costs and time savings.

Daryl Halls responded that the STA is reviewing the In-Person ADA Eligibility Assessment contract to make the program more efficient and this phone option would be considered.

Nathan Atherstone proposed holding future CTSA-AC meetings in a larger room. Chair Spering concurred and stated that future meetings will be held at a larger venue.

12. ADJOURNMENT

The meeting adjourned at 11:20 a.m. The next CTSA-AC meeting is tentatively scheduled to meet at the STA in September 2015.