

SR2S-AC

SAFE ROUTES TO SCHOOL ADVISORY COMMITTEE MEETING AGENDA

Wednesday, August 19, 2015
 1:30 – 3:00 p.m.
 Solano Transportation Authority
 Conference Room 1
 One Harbor Center, Suite 130
 Suisun City, CA 94585-2473



<u>ITEM</u>	<u>STAFF PERSON</u>
1. CALL TO ORDER	Jim Antone, Chair
2. INTRODUCTIONS	
3. APPROVAL OF AGENDA (1:30 – 1:35 p.m.)	SR2S-AC Members
4. SELECTION OF VICE-CHAIR (1:35 – 1:40 p.m.)	Jim Antone, Chair
4. OPPORTUNITY FOR PUBLIC COMMENT (1:40 – 1:45 p.m.)	
5. COMMENTS FROM STAFF AND REPRESENTATIVES FROM ADVISORY COMMITTEES (1:45 – 1:50 p.m.)	
6. PRESENTATIONS <ul style="list-style-type: none"> • BAAQMD Presentation (1:50 – 2:00 p.m.) 	Yvonna Cazares, BAAQMD
7. CONSENT CALENDAR <u>Recommendation:</u> Approve the following consent item. (2:00 – 2:05 p.m.)	

<u>Mitchell Romao</u> Vallejo City USD	<u>Jim Antone</u> Chair YSAQMD	SR2S-AC MEMBERS <u>Mike Segala</u> STA BAC	<u>Garland Wong</u> City of Fairfield	<u>Jay Speck</u> Solano County Superintendent of Schools
<u>Andrew White</u> Suisun City Police Department	<u>Frank Hartig</u> Benicia Police Department	<u>Kevin McNamara</u> STA PAC	<u>Ozzie Hilton</u> City of Vacaville	<u>Robin Cox</u> Solano County Public Health

- A. **Minutes of the SR2S-AC Meeting of May 20, 2015** Sheila Ernst, STA
Recommendation:
Approve SR2S-AC minutes of May 20, 2015
Pg. 3

8. ACTION ITEMS – NON-FINANCIAL

- A. **SR2S Annual Report** Sarah Fitzgerald, STA
Recommendations:
1. Receive and file.
(2:05 – 2:15 p.m.)
Pg. 9

9. INFORMATIONAL ITEMS - DISCUSSION

- A. **OBAG/SR2S Engineering Projects** Anthony Adams, STA
(2:15 – 2:25 p.m.) Chad Copeman, City of Vacaville
Pg. 15
- B. **SR2S Events** Karin Bloesch, STA
(2:25 – 2:30 p.m.)
Pg. 15
- C. **Enforcement Grant – Crossing Guard Training** Betsy Beavers, STA
(2:30 – 2:35 p.m.)
Pg. 16
- D. **Solano County Public Health Update** Robin Cox, Tracy Nachand
(2:35 – 2:45 p.m.) Solano County Public Health
Pg. 16
- E. **Active Transportation Program Update** Sarah Fitzgerald, STA
(2:45 – 2:55 p.m.)
Pg. 16

- 10. FUTURE AGENDA ITEMS AND MEMBER COMMENTS** Group
- **OBAG 2 SR2S Funding**
(2:55– 3:00 p.m.)

11. INFORMATIONAL ITEMS – NO DISCUSSION

- A. **2015 SR2S-AC Meetings** Sheila Ernst, STA
Pg. 19
- B. **Attendance Matrix** Sarah Fitzgerald, STA
Pg. 19

12. ADJOURNMENT

The next regular meeting of the SR2S-AC will be a *lunch meeting* at **11:30 a.m., Wednesday, November 18, 2015 at the Solano Transportation Authority in Conference Room 1, located at One Harbor Center, Suite 130, Suisun City, CA 94585.**

Please note time change

For questions regarding this agenda:

Please contact Sarah Fitzgerald at (707) 399-3219 or sfitzgerald@sta.ca.gov

The complete STA SR2S-AC Meeting Packet is available on STA's Website at www.sta.ca.gov



**SAFE ROUTES TO SCHOOL ADVISORY COMMITTEE
Minutes of May 20, 2015**

1. CALL TO ORDER

The Safe Routes to School Advisory Committee (SR2S-AC) was called to order at approximately 1:30 p.m. in the STA Main Conference Room.

SR2S-AC Members

Present:	Jim Antone	Yolo-Solano Air Quality Management District
	Robin Cox	Solano County Dept. of Public Health
	Ozzie Hilton	City of Vacaville, Public Works Department
	Mel Jordan	Chair/Assistant Superintendent, Vallejo USD
	Kevin McNamara	Pedestrian Advisory Committee Representative
	Tim Mattos	City of Suisun City Police Department
	Jay Speck	Solano County Office of Education
	Garland Wong	City of Fairfield, Traffic Engineering

STA Staff Present:	Karin Bloesch	STA
	Betsy Beavers	STA
	Sheila Ernst	STA
	Drew Hart	STA
	Judy Leaks	STA
	Sarah Fitzgerald	STA
	Ward Stewart	STA

Others Present:	Christina Castro	City of Dixon, Public Works Department
	Rachel Dula	Fairfield Unified School District
	Ariana Gildon	Solano County Public Health
	Tracy Nachand	Solano County Public Health

SR2S-AC Members absent:	Frank Hartig	City of Benicia Police Department - Traffic
	Mike Segala	Bicycle Advisory Committee

2. CONFIRM QUORUM

A quorum was confirmed.

3. APPROVAL OF AGENDA: May 20, 2015

With a motion from Jay Speck and a second from Robin Cox the SR2S-AC unanimously approved the agenda. (8 Ayes, 2 Absent)

4. OPPORTUNITY FOR PUBLIC COMMENT

None.

5. APPROVAL OF MEETING MINUTES FROM February 18, 2015

With a motion from Jay Speck and a second from Robin Cox the SR2S-AC unanimously approved the February 18, 2015 meeting minutes. (8 Ayes, 2 Absent)

6. INFORMATIONAL ITEMS – DISCUSSION

A. New member – Kevin McNamara, PAC Representative

Sarah Fitzgerald stated that Kevin McNamara (Rio Vista Representative) was selected to serve as the new PAC representative at the last STA’s Pedestrian Advisory Committee (PAC) meeting on February 19, 2015.

B. Dixon West B – Maintenance

Sarah Fitzgerald stated that per the request from SR2S-AC Member Mike Segala, a topic addressing maintenance of SR2S bicycle and pedestrian paths be included on the agenda.

Christina Castro, Associate Civil Engineer with the City of Dixon provided a presentation on maintenance of the Dixon West B Undercrossing. Overall, there have been very few concerns. The Undercrossing is well-utilized. STA has recently acquired bike and pedestrian counters. These automated counters will be placed at the Undercrossing to gather data about users in the future. This data will then be compared to counts that were done before the Undercrossing was installed.

C. Education and Encouragement Activities

1. Public Health Education and Encouragement Program Update

Tracy Nachand provided an update on the Public Health Education and Encouragement program. He announced that to date, a total of 15,816 people participated in events for the 2014/15 school year.

2. Bike to School Day

Karin Bloesch announced that National Bike to School Day was held on May 6, 2015. She stated that over 130 entries were received from schools across the County for the poster contest. She explained that the winning poster was sent to all schools in the County to promote Bike to School Day and two grand prize winners each received a bicycle from a local bike shop and four runners up received a \$100 gift certificate to a local bike store. She concluded that a total of 957 students throughout 18 schools, 5 cities, and 4 districts participated.

D. Walking School Bus Program Update

Betsy Beavers provided an update on the Walking School Bus (WSB) program. She stated that Matthew Turner Elementary School in Benicia conducted monthly Walking Wednesdays events for the whole school year.

Ms. Beavers stated that Tremont Elementary of Dixon had a first place winner (6th-8th grade) and 2 runner up winners (K-5th and 6th – 8th) from Tremont Elementary for Bike to School Day 2015 poster contest.

Ms. Beavers stated that staff presented awards to winners of the Bike to School Day (B2SD) poster contest on May 20, 2015. She stated that a recognition proclamation was presented to WSB parent champions of B Gale Wilson K-8 at the Fairfield Unified School District (FSUSD) Board meeting on May 14, 2015.

Ms. Beavers stated that a recognition proclamation was presented to WSB leaders at the Travis Unified School District (TUSD) Board meeting on May 12, 2015.

Ms. Beavers concluded that a recognition proclamation was presented to WSB leaders at the Vallejo Unified School District (VUSD) Board meeting on May 6, 2015.

E. Bay Area Air Quality Management District (BAAQMD) Funding Opportunities

Drew Hart provided an update on the SR2S Funding Opportunities. He stated that the deadline to submit applications for the Transportation Fund for Clean Air (TFCA) County Program Manager Funds is May 29, 2015. He concluded that eligible projects include bicycle and pedestrian improvements, ridesharing, Safe Routes to School projects, vehicle replacements, engine retrofits, and shuttle service.

She stated that Safe Routes to School will be working with Vallejo High School (VHS) next year on a high school pilot program to increase walking and bicycling using TFCA funds secured by STA in 2013. She stated that a total of \$24,981 of grant funding is available for this project. She discussed the TFCA High School Grant Pilot. Chief Mattos recommended adding a safety component for High School drivers or looking into grant funding that can address this issue. An Office of Traffic Safety grant may be appropriate for this type of outreach.

Sarah Fitzgerald stated that Yvonne Cazares of the Bay Area Air Quality Management District was unable to attend the SR2S-AC meeting.

F. Engineering Projects Funding & Update

Sarah Fitzgerald provided an update on the Engineering Project Funding.

Ms. Fitzgerald provided a presentation on ATP Grant Applications. She stated that the call for project was March 26, 2015 and the deadline for applications is Monday, June 1, 2015. She explained how the program Cycle 2 was designed and discussed the seven (7) applications submitted by Solano County agencies.

Ms. Fitzgerald proved an update on SR2S Community Task Forces and Infrastructure Project List. She stated that the SR2S staff has been reconvening the local community task forces to give program updates and to discuss infrastructure priorities for each community and that status updates will be presented for each Community Task Force on engineering projects currently funded by the (One Bay Area Grant) OBAG program.

1. INFORMATIONAL ITEMS – NO DISCUSSION

A. Attendance Matrix

2. COMMITTEE MEMBER COMMENTS AND FUTURE AGENDA TOPICS

- **BAAQMD Presentation on August 19, 2015**
- **SR2S-AC Chair and Vice-Chair Nomination**

3. ADJOURNMENT

The meeting was adjourned at 2:45 p.m. The next regularly scheduled meeting of the SR2S-AC will be August 19, 2015 at 1:30 p.m. in the STA Conference Room.

A		HIP	Housing Incentive Program
ABAG	Association of Bay Area Governments	HOT	High Occupancy Toll
ACTC	Alameda County Transportation Commission	HOV	High Occupancy Vehicle
ADA	American Disabilities Act	I	
APDE	Advanced Project Development Element (STIP)	ISTEA	Intermodal Surface Transportation Efficiency Act
AQMD	Air Quality Management District	ITIP	Interregional Transportation Improvement Program
ARRA	American Recovery and Reinvestment Act	ITS	Intelligent Transportation System
ATP	Active Transportation Program	J	
AVA	Abandoned Vehicle Abatement	JARC	Jobs Access Reverse Commute Program
B		JPA	Joint Powers Agreement
BAAQMD	Bay Area Air Quality Management District	L	
BABC	Bay Area Bicycle Coalition	LATIP	Local Area Transportation Improvement Program
BAC	Bicycle Advisory Committee	LEV	Low Emission Vehicle
BAIFA	Bay Area Infrastructure Financing Authority	LIFT	Low Income Flexible Transportation Program
BART	Bay Area Rapid Transit	LOS	Level of Service
BATA	Bay Area Toll Authority	LS&R	Local Streets & Roads
BCDC	Bay Conservation & Development Commission	LTR	Local Transportation Funds
C		M	
CAF	Clean Air Funds	MAP-21	Moving Ahead for Progress in the 21 st Century
CalSTA	California State Transportation Agency	MIS	Major Investment Study
CALTRANS	California Department of Transportation	MOU	Memorandum of Understanding
CARB	California Air Resources Board	MPO	Metropolitan Planning Organization
CCAG	City-County Association of Governments (San Mateo)	MTC	Metropolitan Transportation Commission
CCCC (4'Cs)	City County Coordinating Council	MTS	Metropolitan Transportation System
CCCTA (3CTA)	Central Contra Costa Transit Authority	N	
CCJPA	Capitol Corridor Joint Powers Authority	NCTPA	Napa County Transportation & Planning Agency
CCTA	Contra Costa Transportation Authority	NEPA	National Environmental Policy Act
CEQA	California Environmental Quality Act	NHS	National Highway System
CHP	California Highway Patrol	NOP	Notice of Preparation
CIP	Capital Improvement Program	NVTA	Napa Valley Transportation Authority
CMA	Congestion Management Agency	O	
CMIA	Corridor Mobility Improvement Account	OBAG	One Bay Area Grant
CMAQ	Congestion Mitigation & Air Quality Program	OTS	Office of Traffic Safety
CMP	Congestion Management Plan	P	
CNG	Compressed Natural Gas	PAC	Pedestrian Advisory Committee
CTA	California Transit Agency	PCA	Priority Conservation Area
CTC	California Transportation Commission	PCC	Paratransit Coordinating Council
CTP	Comprehensive Transportation Plan	PCRPP	Planning & Congestion Relief Program
CTSA	Consolidated Transportation Services Agency	PDS	Project Development Support
D		PDA	Priority Development Area
DBE	Disadvantaged Business Enterprise	PDT	Project Delivery Team
DOT	Department of Transportation	PDWGW	Project Delivery Working Group
E		PMP	Pavement Management Program
ECMAQ	Eastern Solano Congestion Mitigation Air Quality Program	PMS	Pavement Management System
EIR	Environmental Impact Report	PNR	Park & Ride
EIS	Environmental Impact Statement	POP	Program of Projects
EPA	Environmental Protection Agency	PPM	Planning, Programming & Monitoring
EV	Electric Vehicle	PPP (P3)	Public Private Partnership
F		PS&E	Plans, Specifications & Estimate
FAST	Fairfield and Suisun Transit	PSR	Project Study Report
FEIR	Final Environmental Impact Report	PTA	Public Transportation Account
FHWA	Federal Highway Administration	PTAC	Partnership Technical Advisory Committee (MTC)
FPI	Freeway Performance Initiative	R	
FTA	Federal Transit Administration	RABA	Revenue Alignment Budget Authority
G		RBWG	Regional Bicycle Working Group
GARVEE	Grant Anticipating Revenue Vehicle	REPEG	Regional Environmental Public Education Group
GHG	Greenhouse Gas	RFP	Request for Proposal
GIS	Geographic Information System	RFQ	Request for Qualification
H		RM 2	Regional Measure 2 (Bridge Toll)

RPC	Regional Pedestrian Committee	TOD	Transportation Operations Systems
RRP	Regional Rideshare Program	TOS	Traffic Operation System
RTEP	Regional Transit Expansion Policy	T-Plus	Transportation Planning and Land Use Solutions
RTIF	Regional Transportation Impact Fee	TRAC	Trails Advisory Committee
RTP	Regional Transportation Plan	TSM	Transportation System Management
RTIP	Regional Transportation Improvement Program	U, V, W, Y, & Z	
RTMC	Regional Transit Marketing Committee	UZA	Urbanized Area
RTPA	Regional Transportation Planning Agency	VHD	Vehicle Hours of Delay
S		VMT	Vehicle Miles Traveled
SACOG	Sacramento Area Council of Governments	VTA	Valley Transportation Authority (Santa Clara)
SAFETEA-LU	Safe, Accountable, Flexible, Efficient Transportation Equality Act-a Legacy for Users	W2W	Welfare to Work
SCS	Sustainable Community Strategy	WCCCTAC	West Contra Costa County Transportation Advisory Committee
SCTA	Sonoma County Transportation Authority	WETA	Water Emergency Transportation Authority
SFCTA	San Francisco County Transportation Authority	YCTD	Yolo County Transit District
SGC	Strategic Growth Council	YSAQMD	Yolo/Solano Air Quality Management DistrictZ
SJCOG	San Joaquin Council of Governments	Z	
SHOPP	State Highway Operations & Protection Program	ZEV	Zero Emission Vehicle
SMAQMD	Sacramento Metropolitan Air Quality Management District		
SMCCAG	San Mateo City-County Association of Governments		
SNCI	Solano Napa Commuter Information		
SoHip	Solano Highway Partnership		
SolTrans	Solano County Transit		
SOV	Single Occupant Vehicle		
SPOT	Solano Projects Online Tracking		
SP&R	State Planning & Research		
SR	State Route		
SR2S	Safe Routes to School		
SR2T	Safe Routes to Transit		
SRTP	Short Range Transit Plan		
SSPWD TAC	Solano Seniors & People with Disabilities Transportation Advisory Committee		
STAF	State Transit Assistance Fund		
STA	Solano Transportation Authority		
STIA	Solano Transportation Improvement Authority		
STIP	State Transportation Improvement Program		
STP	Federal Surface Transportation Program		
T			
TAC	Technical Advisory Committee		
TAM	Transportation Authority of Marin		
TANF	Temporary Assistance for Needy Families		
TAZ	Transportation Analysis Zone		
TCI	Transportation Capital Improvement		
TCIF	Trade Corridor Improvement Fund		
TCM	Transportation Control Measure		
TCRP	Transportation Congestion Relief Program		
TDA	Transportation Development Act		
TDM	Transportation Demand Management		
TE	Transportation Enhancement		
TEA	Transportation Enhancement Activity		
TEA-21	Transportation Efficiency Act for the 21 st Century		
TFCA	Transportation Funds for Clean Air		
TIF	Transportation Investment Fund		
TIGER	Transportation Investment Generating Economic Recovery		
TIP	Transportation Improvement Program		
TLC	Transportation for Livable Communities		
TMA	Transportation Management Association		
TMP	Transportation Management Plan		
TMS	Transportation Management System		
TMTAC	Transportation Management Technical Advisory Committee		

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DATE: August 12, 2015
TO: SR2S Advisory Committee
FROM: Sarah Fitzgerald, SR2S Program Administrator
RE: Solano Safe Routes to School Program FY 2014-15 Annual Report

Background:

The Solano Safe Routes to School (SR2S) Program works to increase the number of students walking and bicycling to school by helping to make the journey safe, fun and healthy. Using a comprehensive approach, the program includes 5 “E’s”: education, encouragement, enforcement, engineering and evaluation. The program is available to all schools countywide and focuses on activities and programs that educate students on safety, health awareness and identifying improvements within communities countywide to enhance active student travel safety.

In 2008, the STA Board adopted Solano's first Safe Routes to School Plan (Plan) and authorized STA staff to create a Safe Routes to School Program in Solano County. This Plan provided the direction for the SR2S Program through 2012 when the STA and the various SR2S Advisory Committees began the process of updating the 2008 Plan. The updated Plan was adopted by the STA Board in October 2013.

Discussion:

Highlights for Fiscal Year (FY) 2014-15

The 2014-15 school year saw the largest number of students engaged since the program’s inception, with over 18,000 students participating in an SR2S activity.

Education & Encouragement Events

During FY 2014-15, SR2S, in partnership with Solano County Public Health, conducted programs to teach students how to walk and bike safely to school and in their communities. Students were also educated on the benefits of walking and biking to school and using the road safely. In addition, through TDA-3 funding allocated to the SR2S program by the STA Board and MTC’s Spare the Air Youth (STAY) grant funding, the Bay Area Bike Mobile (Bike Mobile) continued to conduct free bike repair events throughout Solano County. The educational and encouragement activities work hand in hand to create healthy habits for students.

Nearly 17,000 students were reached through program events. Some highlights include:

- 505 students participated in 10 School Bike Rodeos
- 1,693 students participated in 6 School Safety Assemblies
- 2,133 students participated in monthly & weekly Walk and Roll to School Events
- 358 students participated in 11 Helmet Education Events
- 11,005 students participated in 41 International Walk to School Day Events
- 983 students participated in 19 National Bike to School Day Events

International Walk to School Day in October 2014 marked the first year that all seven cities and all school districts in Solano County participated in the event.

The National Bike to School Day was held on May 6, 2015. For the first time, SR2S conducted a poster contest, which was very successful with over 130 entries received from schools across the County. The winning poster was sent to all schools in the County to promote Bike to School Day. Two grand prize winners each received a bicycle from a local bike shop and four runners up received a \$100 gift certificate to a local bike store.

Enforcement

Police departments from both the City of Rio Vista and the City of Vacaville began implementing programs funded by the Public Safety Enforcement Grant. The City of Vacaville updated crossing guard training materials and has reached out to all Solano County school districts to strategize implementation of standardized crossing guard training. Vacaville PD has also conducted parent safety assemblies, provided a presence at International Walk to School Day and National Bike to School Day, and provided targeted direct enforcement around schools during peak hours of school drop-off and pick-up times.

The City of Rio Vista began implementation of their project titled ‘Pedestrian and Vehicle Safety Campaign.’ The City hosted a very successful Safety Fair which attracted hundreds of visitors. They hosted a Bike Rodeo and the Bike Mobile at the Safety Fair. Officers from Rio Vista PD conducted safety assemblies at DH White Elementary and Riverview Middle School. Enforcement efforts included targeted direct enforcement around the schools and purchasing two electronic portable speed and message boards which provide radar feedback as well as collect traffic count and speed data. Preliminary data from these feedback signs show the devices are effective at reducing vehicle speeds when the signs are present.

Implementation of these two enforcement grants will continue into the 15/16 school year.

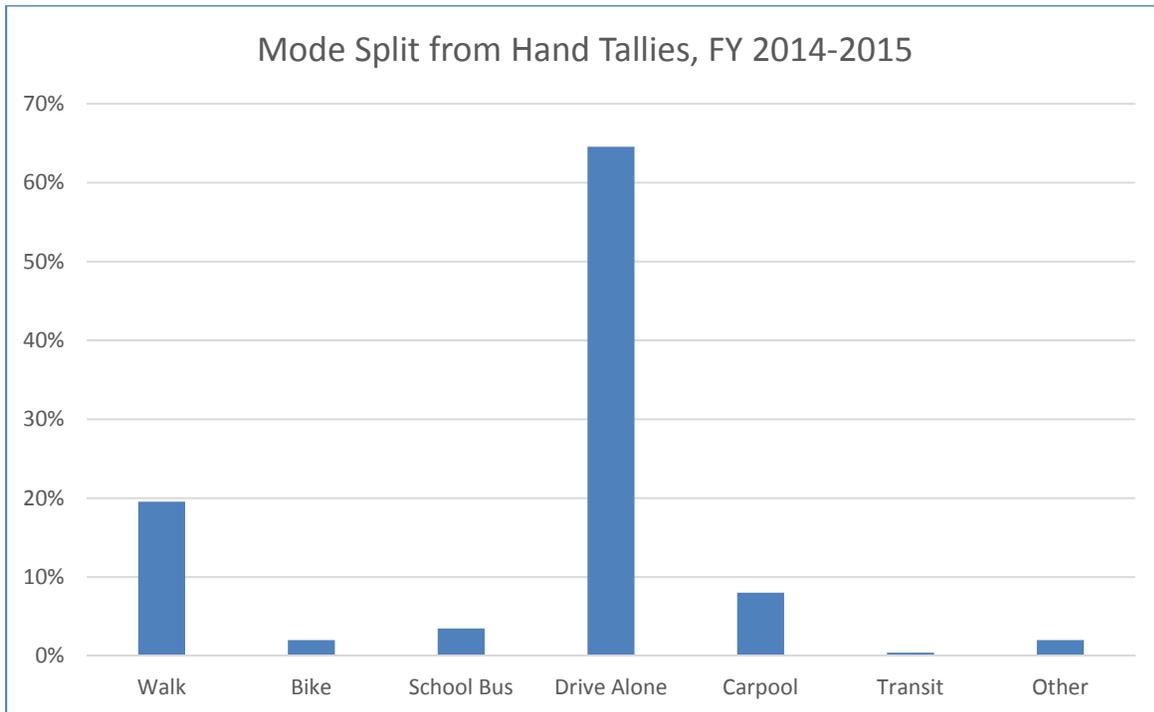
Engineering

The SR2S program was allocated \$1.2M of One Bay Area Grant (OBAG) funding for six priority infrastructure projects identified in the updated SR2S Plan. The City of Benicia completed their SR2S engineering project in August 2014. Five additional projects are in various stages of completion.

The Dixon West B Undercrossing officially opened in August 2014, providing safe crossing under the railroad tracks for bicyclists and pedestrians. The undercrossing is located in close proximity to Dixon’s downtown, Anderson Elementary School and adjacent residential areas.

Evaluation

Twice a year (Fall/Spring), the SR2S program evaluates its progress through Student Travel Hand Tally Surveys. The graph below displays hand tally data for Solano County for FY 2014-15. Fifty-five schools participated in the in-class hand tallies during the fall (27) and spring (28) of FY 2014-15, representing over 48,000 trips taken to school. The data shows that although the primary way of getting to school is in the family vehicle, 20% of all trips taken to school are by walking or bicycle.



Engagement

Typically, a comprehensive Safe Routes to Schools programs contain 5 “E’s.” However, in Solano County a sixth “E” (engagement) was added in the Plan Update to emphasize the importance of engaging with all stakeholders to make this program successful. Engagement strategies are designed to open up lines of communication and involvement among all stakeholders, especially parents, for the benefit of an improved Safe Routes to School program. SR2S maintains an up-to-date website, which includes maps with suggested walking routes to all elementary and middle schools in the county. In order to reach out and engage parents, the SR2S program has a presence at a number of community events throughout the year, including the Fairfield Tomato Festival, Earth Day festivities, Vacaville Kidsfest and the Rio Vista Safety Fair. At these events, SR2S staff educates the public about the program and recruits parents to be leaders for Walking School Buses.

Volunteer appreciation

Several parents and school staff have been responsible for the successful implementation of daily WSB routes, regularly scheduled Walking Wednesday programs, and the continuation of the

SR2S events at their schools. The SR2S program acknowledged the following five exemplary initiatives and their champions for the continued support of the SR2S program in their schools over the past couple of years. Proclamations were signed by the STA Board and presented to recipients in person at either a School Board meeting or appreciation event at the school.

Walking Wednesdays at Matthew Turner Elementary School, Benicia Unified School District

Suzanne St. Jacques, a parent at Matthew Turner in Benicia, has been supportive of SR2S since the inception of the WSB Pilot Program. She volunteered as a WSB Leader in October 2012. This school year, she has also led the effort to incorporate a monthly Walking Wednesday event at Matthew Turner Elementary. The Walking Wednesday program at Matthew Turner has over 100 students participating at each monthly event.

Walking School Buses at Callison Elementary School, Vacaville Unified School District

Located in Vacaville, Callison Elementary has been at the forefront of a sustainable WSB led by school staff in an effort to reduce traffic congestion around the school during pick-up and drop-off times. The following staff members have each tirelessly led up to 50 students daily to and from school safely, rain or shine, as part of the school's first WSB program: Patty Skiles, Michelle Redline and Chrissy Skiles. The Callison WSB is featured in the Solano SR2S video that will be used to promote the program to other schools and community stakeholders.

Walking School Bus at Center Elementary, Travis Unified School District

Center Elementary School in Fairfield has a consistent WSB that runs daily before and after school this year. The Center WSB is led by Joyce Bocade, who upon seeing a need for traffic reduction and safe travel options for students living close to Center Elementary, contacted the City of Fairfield who put her in touch with the SR2S program. She recruited parents in the surrounding neighborhood to help ensure the WSB would run daily before and after school. This group has developed many best practices for a successful program by forming a Facebook page for communication between parents and attending school events to promote the WSB.

Walking School Bus at B. Gale Wilson K-8 School, Fairfield-Suisun Unified School District

Located in Fairfield, B. Gale Wilson has run a continuous Walking School Bus WSB route since October 2012. This route has been led daily by volunteers averaging 15-20 students daily. Ann Blystra has led the WSB for the last year and a half. In April 2014, the bus had grown so large that it was in danger of having to be shut down if additional volunteers could not be identified. Mrs. Blystra contacted school Principal Cheryl Jones, used the PTA Facebook page, and outreached to the parents of the students walking on the WSB route. She was able to recruit additional volunteers to maintain an appropriate student to adult ratio. New volunteers were able to sign up for one to two days per week thereby spreading responsibility throughout the team.

Walking Wednesdays at Grace Patterson Elementary, Vallejo City Unified School District

Nicholas Bellamy, the Academic Support Provider at Grace Patterson Elementary School in Vallejo has been an invaluable asset to the SR2S program at his school. After International Walk to School Day in October of 2014, he began a Walking Wednesday program at the school and has championed the students at Grace Patterson Elementary to walk to school every Wednesday. The school has on average over 100 students participating weekly in this fun event. Mr. Bellamy has been instrumental in the encouragement of the students to participate in the Walking

Wednesday program, and has shown himself to be a Safe Routes to School Champion at Grace Patterson Elementary.

STA Annual Awards – SR2S Category

On June 30, 2014, the Executive Committee approved the addition of a Safe Routes to School category for the STA Annual Awards program. At the Awards Ceremony, on November 12, 2014, the Kim Van Gundy, Director of Facilities at the Fairfield-Suisun USD and the B. Gale Wilson Walking School Bus were honored to be the winners in this category. Leslie Beatson, Principal at Matthew Turner Elementary School in Benicia was also nominated.

Kim Van Gundy – Fairfield-Suisun Unified School District

Kim Van Gundy has been instrumental in promoting the various elements of the Safe Routes to School (SR2S) program to Fairfield-Suisun schools as a way to help build community within the schools and surrounding neighborhoods. She has encouraged principals to participate in the Walking School Bus program to help alleviate traffic problems around schools, and has encouraged the educational components of Safe Routes to School.

B. Gale Wilson School – Walking School Bus

The B. Gale Wilson Walking School Bus (WSB) began as a pilot program which eventually led the way for STA obtaining a federal grant to roll out the WSB program in all Solano County elementary schools. To date, it has doubled in participation and is the flagship WSB in our program.

Fiscal Impact

None.

Recommendation:

Receive and file.

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Date: August 12, 2015
 To: Safe Routes to School Advisory Committee
 From: Sarah Fitzgerald, SR2S Program Administrator
 Subject: Informational Items: Discussion

6. Informational Items – Discussion

A. OBAG 1 SR2S Engineering Projects (Anthony Adams, STA & Chad Copeman, City of Vacaville)

Anthony Adams will provide an update on the SR2S Engineering Projects that received funding through OBAG Cycle 1. Chad Copeman, Associate Engineer with the City of Vacaville will provide a project overview of the Vacaville High School engineering improvements.

See attachment 6A-1.

B. SR2S Events (Karin Bloesch)

Countywide Safe Routes Event schedule: August-October 2015

<u>Event</u>	<u>Date</u>	<u>City</u>	<u>Time</u>
Bike Mobile , <i>Civic Center Library</i>	Sat. Aug 1	Fairfield	10am-1pm
National Night Out , <i>South Vallejo Bike Mobile</i>	Tues. Aug 4	Vallejo	6pm-9pm
Tomato Festival <i>Downtown Fairfield</i>	Sat. Aug 15	Fairfield	11am-7pm
	Sun. Aug 16		12pm-5pm
Bike Mobile/3rd Thursday event	Thurs. Aug 20	Rio Vista	5pm-9pm
Vallejo Police Dept. Open House <i>w/ Bike Mobile and Bike Rodeo</i>	Sat. Sept 12	Vallejo	
SoFitCity Run/Walk <i>Solano Town Center</i>	Sat. Sept.	Fairfield	8:00am
International Walk to School Day	Wed. Oct. 7	Countywide	All day
Kidfest , <i>Andrews Park</i>	Sat. Oct 10	Vacaville	10am-3pm

C. Enforcement Grant – Crossing Guard Training (Betsy Beavers)

An updated Crossing Guard training video and manual has been completed by the City of Vacaville. Currently, the City of Vacaville is recruiting crossing guards. The Cities of Fairfield, Suisun City and Vacaville provide standard training for crossing guards. The City of Benicia is working with their school district and will send traffic officers to Vacaville, where Officer Carly Broaddus will provide Train the Trainer crossing guard training, which will then be provided to all City of Benicia crossing guards. Staff is currently working with Vallejo PD to identify a contact in the department who will take the lead on training crossing guards in the City of Vallejo.

D. Solano County Public Health Update (Robin Cox & Tracy Nachand, Solano County Public Health)

Information to be handed out at the meeting.

E. Active Transportation Program (ATP) Grant Update (Sarah Fitzgerald)

Cycle 1: STA's SR2S program received \$388,000 through the ATP Cycle 1 grant program, which is administered through the California Transportation Commission (CTC) and Caltrans. The work scope for those funds was approved this month. Initially, the grant proposed to provide a stipend to volunteers who lead Walking School Buses and provide enhanced parent education. However, as this is a new grant program, it took longer than anticipated to get the funds approved, and Caltrans did not approve of paying a stipend to volunteers. Therefore, STA has received approval to allocate money to the school districts, who will be able to hire temporary staff to be SR2S On-Site coordinators to act as the school's liaison with the SR2S program to lead walking school bus routes, implement surveys and organize SR2S activities. Staff is currently working through the details with the Fairfield-Suisun USD and Vallejo USD. Solano County Public Health has developed a draft workshop agenda for the parent education component.

Cycle 2: STA's SR2S program submitted an application for ATP Cycle 2 funds in the amount of \$3M for a combined infrastructure and non-infrastructure Safe Routes to Schools project to provide infrastructure improvements at 7 schools and education outreach to 26 schools throughout the Cities of Benicia, Rio Vista & Vallejo. Decisions on Cycle 2 will be made in September 2015.

Attachment:

6.A.1: Solano SR2S Engineering Projects – Status Update

Solano Safe Routes to School OBAG 1 Engineering Projects							
#	Responsible Agency (agency to receive funds)	Project Name	Description of Work	Project Completion Date (Expected)	FY Programmed	Total Project Cost	Current Status (as of 8/12/2015)
1	City of Suisun City	Suisun Safe Routes to Schools Project	Stripe high-visibility crosswalks by Crescent Elementary and Crystal Middle School. Design a Class I pedestrian/bicycle facility along the west side of Marina Boulevard between State Route 12 and Lotz Way, and along Lotz Way between Marina Boulevard and the Suisun multi-modal transit station on Main Street. Design and construct a path along the south side of Driftwood Drive from Whispering Bay Circle to Marina Boulevard. Install rectangular rapid flashing beacons on Harrier Drive at the main entrance to Dan O. Root Elementary School.	8/30/2016	15/16	\$635,000	When originally scoped as an OBAG Safe Routes to School (SR2S) project, the City of Suisun City staff estimated the cost at approximately \$400,000. According to the most recent engineer's estimate, the project, as described in the TIP, is estimated to cost approximately \$635,000. Having only \$349,065 in OBAG CMAQ funding, Suisun City staff quickly realized this project had a major shortfall. Suisun City, with the assistance of STA staff, applied for \$108,000 in TFCA funding. This leaves a remaining shortfall of approximately \$178,000. Suisun City staff requested TDA article 3 funds for the remaining shortfall amount to ensure full funding, which was approved by the Bicycle Advisory Committee at their July 30th meeting. In addition, due to Vacaville's Ulatis Creek project cancelation during the preliminary engineering (PE) phase, approximately \$98,000 in CMAQ are available for reprogramming within Solano County. As the Driftwood Dr. project already has federal funds programmed, STA staff is recommending reprogramming approximately \$98,000 in CMAQ funds being de-obligated from the PE phase of Vacaville's Ulatis Creek PE phase to Suisun City's Driftwood Dr. construction (CON) phase.
2	City of Vallejo	Vallejo Safe Routes to Schools Project	Intersection, striping, and signage improvements in the vicinity of Wardlaw Elementary and Cooper Elementary School. High visibility crosswalks and pedestrian signs will be the first priority projects, with additional lane reconfiguration with any remaining funds.	8/1/2016	15/16	\$280,428	In February of 2015 the City of Vallejo staff decided to move the SR2S project from FY 2014-15 out to a later year to ensure they met project delivery deadlines. At the time, FY 2015-16 did not have any CMAQ funds available and the project was programmed in FY 2016-17. Since then, the City of Vallejo staff has made marked progress on the design of the project and has informed STA staff that they would like to move the project forward to FY 2015-16. This is great news for the Solano Safe Routes to School program and for students of Vallejo since the project would move forward a year earlier.
3	City of Dixon	Dixon Safe Routes to Schools Project	Construct sidewalk bulb-out on North Lincoln Street at CA Jacobs. Construct sidewalk bulb-out on Pheasant Run Drive at Tremont Elementary School. Installation of high visability crosswalks at various schools. Install bike racks and overhead covering at CA Jacobs. Install gate in fence along pedestrina path near Silveyville Elementary School. Restripe bike lane on Rehrmann Drive from Evqans Road to North Lincoln Street. Plant trees and gate improvements along Rehrmann Drive at Tremont Elementary School.	8/1/2017	16/17	\$ 124,956	Recent staff turnover at the City of Dixon has put their engineering staff in the position of having to do two jobs with only one person. While progress has been made on the project, the workload involved in obligating federal dollars is great and Dixon staff does not believe they will be able to produce the necessary documentation by the obligation deadline. Dixon staff has requested that this project be moved by from FY 2015-16 to FY 2016-17 to accomplish the tasks necessary to make this a successful project.
4	City of Vacaville	Vacaville Safe Routes to Schools Project	Construction of bicycle and pedestrian safety improvements for VUSD and TUSD. Vacaville High School Area-Work includes improvements on Monte Vista Avenue and West Street including curb extensions at the Monte Vista/West St. intersection and potential landscape installation to limit erosion and widen effective sidewalk width. Sidewalk improvements to Monte Vista Ave. and West Street and possible sidewalk extension from school to Stinson Ave. Installation of accessible curb ramps and high vis. crosswalks at various crossings.	8/1/2016	15/16	\$342,607	This project is track to meet obligation deadlines and be completed by August 2016.
5	City of Benicia	Benicia Safe Routes to Schools Project	New sidewalks in the vicinity of Robert Semple School install widened sidewalk landings and new crosswalks across Dempsey - Drive and the entrance to the parking lot adjacent to Matthew Turner School, install a flashing beacon on Southampton Road in front of the Benicia Middle School, and construct wider sidewalk landings on Southampton Road in front of Benicia Middle School	Complete	13/14	\$124,000	Project Complete and Closed-out
6	City of Rio Vista	SR 12 crossing with updated lighting	New updated lighted crosswalk at SR 12 Crossing	8/1/2016	15/16	\$198,000	This project has already been moved from FY 2013-14 to FY 2015-16 due to Caltrans requirements of encroachment permits and improvements to surrounding facilities such as curb ramps. What was originally estimated to be under \$100k replacement of an in-ground flashing crosswalk has morphed into costing \$200k + with a pedestrian hybrid beacon, improvements to signs, and moving poles. STA has worked with the City of Rio Vista and Caltrans to decrease the number and amount of improvements that would be required for this project, with marginal success. The City of Rio Vista has received \$70,330 in YSAQMD Clean Air Funds for this project. The latest request for funds is for \$30k in TDA-3 funds for contingency.

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Date: August 12, 2015
 To: Safe Routes to School Advisory Committee
 From: Sheila Ernst, Administrative Assistant II
 Subject: Informational Items: No Discussion

7. Informational Items – No Discussion

A. 2015 SR2S-AC Meetings: The next meeting is Wednesday, November 18, 2015 at 11:30 am.

B. Attendance Matrix

Member	Position	May 2014	June 2014	Dec 2014	Feb 2015	May 2015
Frank Hartig	Law Enforcement representative	X	X	X	A	A
Garland Wong	STA TAC appointee	X	X	X	X	X
Jay Speck	School representative	X	X	X	A	X
Jim Antone	Air District representative	X	X	X	X	X
Mel Jordan	School representative	X	X	X	X	X
Kevin Macnamara	STA PAC appointee	n/a	n/a	n/a	n/a	X
Mike Segala	STA BAC appointee	X	X	X	X	A
Ozzie Hilton	STA TAC appointee	X	X	X	X	X
Robin Cox	Public Health representative	X	X	X	X	X
Scott Przekurat	Law Enforcement representative	n/a	n/a	n/a	X	n/a
Tim Mattos	Law Enforcement representative	X	A	X	X	X

X = Present A = Absent

SR2S-AC Bylaws state that “Members of the SR2S-AC that do not attend three scheduled meetings in succession and do not contact staff to indicate that they will not be present is considered to be an ‘un-contacted absence’ which may have their position declared vacant by the STA Board. Absence after contacting staff is considered a ‘contacted absence.’ Contacted absences and un-contacted absences shall be documented in the minutes of each meeting. If a SR2S-AC member has missed a combination of four contacted and un-contacted absences in any one-year period, he or she will be sent a written notice of intent to declare the position vacant. If there is no adequate response before or at the next scheduled meeting, and based upon a recommendation from the SR2S-AC, the position may be declared vacant by the STA Board.

Recommendation:
Informational.