



MEETING AGENDA (AMENDED)

(As of July 6, 2015, the STA Board meeting agenda has been amended. Changes are noted in track changes.)

5:30 p.m., Closed Session
6:00 p.m., STA Board Regular Meeting
Wednesday, July 8, 2015
Suisun City Hall Council Chambers
701 Civic Center Drive
Suisun City, CA 94585

Mission Statement: To improve the quality of life in Solano County by delivering transportation system projects to ensure mobility, travel safety, and economic vitality.

Public Comment: Pursuant to the Brown Act, the public has an opportunity to speak on any matter on the agenda or, for matters not on the agenda, issues within the subject matter jurisdiction of the agency. Comments are limited to no more than 3 minutes per speaker unless modified by the Board Chair, Gov't Code § 54954.3(a). By law, no action may be taken on any item raised during the public comment period (Agenda Item IV) although informational answers to questions may be given and matters may be referred to staff for placement on a future agenda of the agency. **Speaker cards are required in order to provide public comment. Speaker cards are on the table at the entry in the meeting room and should be handed to the STA Clerk of the Board. Public comments are limited to 3 minutes or less.**

Americans with Disabilities Act (ADA): This agenda is available upon request in alternative formats to persons with a disability, as required by the ADA of 1990 (42 U.S.C. §12132) and the Ralph M. Brown Act (Cal. Govt. Code §54954.2). Persons requesting a disability related modification or accommodation should contact Johanna Masiclat, Clerk of the Board, at (707) 424-6008 during regular business hours at least 24 hours prior to the time of the meeting.

Staff Reports: Staff reports are available for inspection at the STA Offices, One Harbor Center, Suite 130, Suisun City during regular business hours, 8:00 a.m. to 5:00 p.m., Monday-Friday. You may also contact the Clerk of the Board via email at jmasiclat@sta-snci.com. **Supplemental Reports:** Any reports or other materials that are issued after the agenda has been distributed may be reviewed by contacting the STA Clerk of the Board and copies of any such supplemental materials will be available on the table at the entry to the meeting room.

Agenda Times: Times set forth on the agenda are estimates. Items may be heard before or after the times shown.

ITEM

BOARD/STAFF PERSON

- | | |
|---|------------------------|
| <p>1. CLOSED SESSION (5:30 – 6:00 p.m.)</p> <ul style="list-style-type: none"> • PERSONNEL MATTERS (Gov't Code §549547):
Public Employee Performance Evaluation: Executive Director | <p>Chair Patterson</p> |
| <p>2. CALL TO ORDER/PLEDGE OF ALLEGIANCE
(6:00 – 6:05 p.m.)</p> | <p>Chair Patterson</p> |
| <p>3. CONFIRM QUORUM/ STATEMENT OF CONFLICT
An official who has a conflict must, prior to consideration of the decision; (1) publicly identify in detail the financial interest that causes the conflict; (2) recuse himself/herself from discussing and voting on the matter; (3) leave the room until after the decision has been made. Cal. Gov't Code § 87200.</p> | <p>Chair Patterson</p> |

STA BOARD MEMBERS

Elizabeth Patterson (Chair)	Norman Richardson (Vice Chair)	Jack Batchelor, Jr.	Harry Price	Pete Sanchez	Len Augustine	Osby Davis	Jim Spering
City of Benicia	City of Rio Vista	City of Dixon	City of Fairfield	City of Suisun City	City of Vacaville	City of Vallejo	County of Solano

STA BOARD ALTERNATES

Tom Campbell	David Hampton	Jerry Castanon, Jr.	Chuck Timm	Lori Wilson	Curtis Hunt	Jesse Malgapo	Erin Hannigan
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4. APPROVAL OF AGENDA

(6:05 – 6:10 p.m.)

5. OPPORTUNITY FOR PUBLIC COMMENT

(6:10 – 6:15 p.m.)

6. EXECUTIVE DIRECTOR’S REPORT – Pg. 9

(6:15 – 6:20 p.m.)

Daryl K. Halls

**7. REPORT FROM THE METROPOLITAN
TRANSPORTATION COMMISSION (MTC)**

(6:20 – 6:25 p.m.)

Jim Spering,
MTC Commissioner

8. STA PRESENTATIONS

(6:25 – 6:40 p.m.)

A. Presentation: Managed Lanes Implementation Plan

Toshi Shepard-Ohta, MTC

B. Presentation: Phase 2 I-80 Ramp Meter Rate Plan

Dan McElhinney, Caltrans District 4

C. Directors Reports:

1. Planning

Robert Macaulay

2. Projects

Janet Adams

3. Transit/Rideshare/Mobility Management

Philip Kamhi/Liz Niedziela

9. CONSENT CALENDAR

Recommendation:

Approve the following consent items in one motion.

(Note: Items under consent calendar may be removed for separate discussion.)

(6:40 – 6:45 p.m.)

A. Minutes of the STA Board Meeting of June 10, 2015

Johanna Masiclat

Recommendation:

Approve STA Board Meeting Minutes of June 10, 2015.

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B. Draft Minutes of the TAC Meeting of June 24, 2015

Johanna Masiclat

Recommendation:

Approve Draft TAC Meeting Minutes of June 24, 2015.

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**C. Fiscal Year (FY) 2015-16 Transportation Development Act (TDA)
Matrix - July 2015**

Philip Kamhi

Recommendation:

Approve the following:

1. The FY 2015-16 Solano TDA Matrix as shown in Attachment B for the Solano Transportation Authority, the City of Dixon, and the City of Fairfield.
2. STA Resolution No. 2015-05 authorizing the filing of a claim with MTC for the allocation of TDA funds for FY 2015-16.

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**D. City of Fairfield and Solano County Transit (SolTrans)
SolanoExpress Maps and Schedules Funding Request**

Philip Kamhi

Recommendation:

Approve the following:

1. \$9,717 of State Transit Assistance Funds to the City of Fairfield to reimburse cost for Fairfield and Suisun Transit (FAST) SolanoExpress signage and schedules;
2. Authorize the Executive Director to enter into a funding agreement with the City of Fairfield not-to-exceed \$9,717 for the FAST SolanoExpress signage and schedules;
3. \$7,665.38 of State Transit Assistance Funds to reimburse cost for SolTrans SolanoExpress signage and schedules; and
4. Authorize the Executive Director to enter into a funding agreement with SolTrans not-to-exceed \$7,665.38 for the SolTrans SolanoExpress signage and schedules.

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**E. American Disability Act (ADA) In-Person Eligibility Program
Request for Qualifications (RFQ)**

Kristina Holden

Recommendation:

Authorize the Executive Director to release the RFQ for the Countywide ADA In-Person Eligibility Program.

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F. Solano Travel Training Universal Pass

Kristina Holden

Recommendation:

Approve use of the Travel Training Universal Pass on all Solano County bus systems.

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**G. Transportation Fund for Clean Air (TFCA) 40% Program Manager
Funds**

Drew Hart

Recommendation:

Approve the Driftwood Drive Safe Routes to School project in Suisun City at the amount of \$108,076 for the FY 2015-16 Solano TFCA Program Manager Funds.

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**H. Metropolitan Transportation Commission (MTC) Climate Initiatives
Grant Program Submittals**

Robert Guerrero

Recommendation:

Authorize the Executive Director to submit two grant proposals for the MTC Climate Initiatives Parking Management and TDM Grant program:

1. Managed Lanes Implementation Plan: New Solano Express Bus Service Park and Ride Stop in the City of Dixon for a request of \$1.3 million; and
2. SNCI Commuter Benefits Program for \$500,000.

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- I. Pedestrian Advisory Committee (PAC) and Bicycle Advisory Committee (BAC) Appointments and Reappointments** Ryan Dodge
Recommendation:
 Approve the following:
1. Appoint Joseph D. Joyce representing Solano County to the PAC for a term to expire December 31, 2017;
 2. Reappoint Ray Posey representing the City of Vacaville to the BAC for a term to expire December 31, 2017; and
 3. Reappoint Mick Weninger's representing the City of Vacaville to the BAC for a term to expire December 31, 2017.
- Pg. 48**
- J. Comprehensive Transportation Plan (CTP) Committee Membership** Robert Macaulay
Recommendation:
 Appoint the CTP Committee members as shown in Attachment A.
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- K. Contract Extension - NWC Partners Rio Vista Delta Breeze Financial Services** Philip Kamhi
Recommendation:
 Authorize the Executive Director to execute a contract amendment for Transit Finance Consultant Services contract with NWC Partners, Inc. to extend the contract from June 30, 2015 to June 30, 2016, with no increase in the budget authorization.
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- L. Contract Amendment – Safe Routes to School (SR2S) Solano County Public Health** Sarah Fitzgerald
Recommendation:
 Authorize the Executive Director to enter into an amendment to the agreement with Solano County Public Health to operate and deliver SR2S project and program tasks described in the SR2S budget and work scope for an amount not to exceed \$480,425 through Fiscal Year 2015-16 with the option to extend to FY 2016-17 for \$240,624 as described in Attachment A.
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- M. Contract Amendment - Public Private Partnership (P3)** Robert Guerrero
Recommendation:
 Authorize the Executive Director to amend KPMG's current contract to be extended by one-year.
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N. **REVISED STAFF REPORT - Request for Qualifications (RFQ) for SolanoExpress Transit Marketing Consultant Services for Fiscal Year (FY) 2015-16**

Jayne Bauer

Recommendation:

Approve the following:

1. Local preference goal of 1% for the SolanoExpress Transit Marketing FY 2015-16; and
2. Authorize the Executive Director to issue a Request For Qualifications for consultant services for SolanoExpress transit marketing; and
3. Authorize the Executive Director to enter into an agreement in an amount not-to-exceed \$134,000 for the FY 2015-16 SolanoExpress transit marketing.

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O. **New Vanpool Services Program for Napa County**

Judy Leaks

Recommendation:

Authorize the Executive Director to enter into a contract with Napa County Transportation and Planning Agency (NCTPA) for managing and marketing the Napa County vanpool program for three (3) years for a total amount of \$43,750.

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P. **Fiscal Year (FY) 2015-16 Pedestrian Advisory Committee (PAC) Overall Work Plan**

Ryan Dodge

Recommendation:

Approve the FY 2015-16 PAC Overall Work Plan.

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10. ACTION FINANCIAL ITEMS

A. **STA's Fiscal Year (FY) 2015-16 Proposed Budget Revision and FY 2016-17 Proposed Budget**

Susan Furtado
Daryl Halls

Recommendation:

Approve the following:

1. Adopt the STA's FY 2015-16 Proposed Budget Revision as shown in Attachment A;
2. Adopt the STA's FY 2016-17 Proposed Budget as shown in Attachment B; and
3. FY 2015-16 Cost of Living Adjustment of 1.6% effective July 1, 2015.

(6:45 – 6:50 p.m.)

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- B. Environmental Mitigation Agreement for the Jepson Parkway Project** Janet Adams
Recommendation:
 Authorize the Executive Director to enter into an agreement to provide the environmental mitigation required by the Jepson Parkway Project for Phase 1 for a not-to-exceed amount of \$2.385 M with the Goldfields Conservation Bank.
 (6:50 – 6:55 p.m.)
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- C. Environmental Mitigation Agreement for the North Connector, I-80 East and West Bound Cordelia Truck Scale Projects** Janet Adams
Recommendation:
 Authorize the Executive Director to enter into an agreement to provide the environmental mitigation required by the North Connector, and I-80 East and West Bound Cordelia Truck Scale Projects for a not-to-exceed amount of \$1.28 M with the Solano Land Trust.
 (6:55 – 7:00 p.m.)
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- D. SolanoExpress Service Expansion Recommendation** Philip Kamhi
Recommendation:
 Approve the \$738,000 of Regional Measure 2 (RM2) funding to be used in FY 2015-16 for Phase 2 of the Transit Corridor Study and for SolanoExpress service expansion on Routes 40, 78, 80 and 90 as follows:
1. Transit Corridor Study Phase 2: \$421,742
 2. SolanoExpress Route 40 Midday Service Expansion: \$143,722
 3. SolanoExpress Route 78 Sunday Service Expansion: \$5,000
 4. SolanoExpress Route 78 Increase weekday frequency in middays and evenings: \$55,000
 5. SolanoExpress Route 80 Sunday Service Expansion: \$40,000
 6. SolanoExpress Route 90 Saturday Service Expansion: \$72,536
- (7:00 – 7:10 p.m.)
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- E. Regional Transportation Impact Fee (RTIF) 3rd Quarter Status for Fiscal Year (FY) 2014-15 and Allocation Recommendations for FY 2014-15** Robert Guerrero
Recommendation:
 Approve the following recommendations as specified in Attachment B:
1. RTIF disbursement for all revenue collected in District 1 up to June 30, 2015 for Jepson Parkway Right of Way (ROW) phase for the City of Fairfield segment of the project with a 2/3 and 1/3 local match credit for the Cities of Fairfield and Vacaville segments of the project;
 2. RTIF fund disbursement for the Church Road/SR 12 project for an amount not to exceed available RTIF funds for District 2 in accordance with existing funding agreement;

3. Authorize the Executive Director to enter into a RTIF funding agreement with the County of Solano to disburse up to \$40,000 from District 3 RTIF funds for the SR 37/Redwood St/Fairgrounds Dr. Project;
4. RTIF disbursement for all revenue collected from District 4 up to June 30, 2015 for the Green Valley Overcrossing Project; and
5. RTIF disbursement for all revenue collected from Working Group 6 to June 30, 2015 for the Benicia Bus Hub Project.

(7:10 – 7:20 p.m.)

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F. OneBayArea Grant (OBAG) 2 Funding

Robert Macaulay

Recommendation:

Authorize the STA Chair to send a letter to MTC regarding OBAG 2 funding restoration for Solano County.

(7:20 – 7:25 p.m.)

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11. ACTION NON-FINANCIAL ITEMS

A. 2015 Solano Rail Facilities Plan

Robert Macaulay

Recommendation:

Approve the 2015 Solano Rail Facilities Plan as shown in Attachment A.

(7:25 – 7:30 p.m.)

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B. Managed Lanes Implementation Plan Priority Projects

Robert Guerrero

Recommendation:

Approve the proposed Managed Lanes Implementation Plan list of Solano Projects as identified in Attachment A.

(7:30 – 7:35 p.m.)

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C. REVISED STAFF REPORT - Phase 2 I-80 Ramp Meter Rate Plan

Robert Guerrero

Recommendation:

Approve the [Phase 2 I-80 Ramp Meter Rate Plan](#) as shown in Attachment A.

(7:35 – 7:40 p.m.)

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D. Legislative Update

Jayne Bauer

Recommendation:

Support Assembly Bill X1-2 (Perea)

12. INFORMATIONAL ITEMS – NO DISCUSSION

A. Comprehensive Transportation Plan Updated Projects and Public Comments List

Robert Macaulay

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B.	Priority Development Areas Planning Update Pg. 177	Robert Macaulay
C.	Legislative Update Pg. 179	Jayne Bauer
C.D.	Fiscal Year (FY) 2014-15 Abandoned Vehicle Abatement (AVA) Program Third Quarter Report Pg. 193	Judy Kowalsky
D.E.	Summary of Funding Opportunities Pg. 197	Drew Hart
E. F.	STA Board and Advisory Committee Meeting Schedule for Calendar Year 2015 Pg. 203	Johanna Masiclat

13. BOARD MEMBERS COMMENTS

14. ADJOURNMENT

The next regularly scheduled meeting of the STA Board is at **6:00 p.m., Wednesday, September 9, 2015**, Suisun Council Chambers.