

PCC
SOLANO
PARATRANSIT COORDINATING COUNCIL (PCC)
AGENDA

SPECIAL MEETING

12:00 – 1:30 p.m.

Thursday, June 25, 2015

Solano Transportation Authority, Conference Room 1
One Harbor Center, Ste. 130
Suisun City, CA 94585

- | <u>ITEM</u> | <u>STAFF PERSON</u> |
|---|---------------------|
| 1. CALL TO ORDER | Edith Thomas, Chair |
| 2. INTRODUCTIONS
(1:00 – 1:05 p.m.) | |
| 3. APPROVAL OF AGENDA
(1:05 – 1:10 p.m.) | |
| 4. OPPORTUNITY FOR PUBLIC COMMENT
(1:10 – 1:15 p.m.) | |
| 5. COMMENTS FROM STAFF AND REPRESENTATIVES FROM ADVISORY COMMITTEES
(1:15 – 1:20 p.m.) | |
| 6. PRESENTATIONS | |
| • Intercity Taxi Scrip Program Update
(1:20 – 1:35 p.m.) | Philip Kamhi, STA |
| 7. CONSENT CALENDAR
<u>Recommendation:</u> Approve the following consent item.
(1:35 – 1:55 p.m.) | |
| A. Minutes of the PCC Meeting of May 21, 2015
<u>Recommendation:</u>
Approve PCC minutes of May 21, 2015
Pg. 3 | Sheila Ernst, STA |

PCC MEMBERS

<u>Richard Burnett</u> MTC PAC Representative	<u>Curtis Cole</u> Public Agency - Health & Social Services	<u>Lyall Abbott</u> Member at Large	<u>Judy Nash</u> Public Agency - Education	<u>Vacant</u> Social Service Provider	<u>Ernest Rogers – Vice Chair</u> Transit User
<u>Edith Thomas, Chair</u> Social Service Provider	<u>Cynthia Tanksley</u> Transit User	<u>James Williams</u> Member at Large	<u>Kenneth Grover</u> Transit User	<u>Anne Payne</u> Social Service Provider	

8. ACTION ITEMS

A. FY 2015-2016 TDA Claims for Solano Transportation Authority and the City of Dixon, Rio Vista and Fairfield.

Philip Kamhi, STA

Recommendations:

1. Review and forward a recommendation to MTC to approve the Solano Transportation Authority's FY 2015-2016 TDA Claim for \$1,140,945 for planning and administration, passenger rail service, and the Intercity Taxi Scrip Program.
2. Review and forward a recommendation to MTC to approve Solano County Transit's FY 2015-16 TDA claim for \$5,816,220 for operating and capital projects.
3. Review and forward a recommendation to MTC to approve the City of Dixon's FY 2015-2016 TDA Claim for \$453,678 for operating and capital projects.
4. Review and forward a recommendation to MTC to approve the City of Fairfield's FY 2015-2016 TDA Claim for \$6,143,184 for operating and capital projects.

(1:55 – 2:10 p.m.)

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9. FUTURE AGENDA ITEMS AND COUNCIL COMMENTS

Group

Discussion

(2:10 – 2:20 p.m.)

10. INFORMATIONAL ITEMS – NO DISCUSSION

A. 2015 PCC Meetings and Locations

Sheila Ernst, STA

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B. 2015 Paratransit Coordinating Council (PCC) Work and Outreach Plans

Kristina Holden, STA

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11. TRANSIT OPERATOR UPDATES

Group

- A. Dixon Read-Ride
- B. Fairfield and Suisun Transit - FAST
- C. Rio Vista Delta Breeze
- D. SolTrans – Solano County Transit
- E. Vacaville City Coach

(2:20 – 2:30 p.m.)

12. ADJOURNMENT

The next regular meeting of the PCC is scheduled to meet at **1:00 p.m., Thursday, July 16, 2015 at the Solano Transportation Authority in Conference Room 1, located at One Harbor Center, Suite 130, Suisun City, CA 94585.**

For questions regarding this agenda:

Please contact Kristina Holden at (707) 399-3234 or kholden@sta.ca.gov



PCC
SOLANO PARATRANSIT COORDINATING COUNCIL
AGENDA
Minutes for the meeting of
May 21, 2015

1. CALL TO ORDER

Vice-Chair Rogers called the meeting to order at 1:10 p.m. in the Commission Room at the City of Benicia.

Voting Members Present: *In Alphabetical Order by Last Name*

Lyall Abbott	Member-at-Large
Richard Burnett	MTC PAC Representative
Curtis Cole	Public Agency - Health & Social Services
Kenneth Grover	Transit User
Ernest Rogers	Vice-Chair, Transit User
Cynthia Tanksley	Transit User
Edith Thomas	Chair, Social Service Provider – Arrived at 1:20 pm
James Williams	Member-at-Large

Voting Members Not Present: *In Alphabetical Order by Last Name*

Judy Nash	Public Agency – Education
Anne Payne	Social Service Provider - Area Agency on Aging

Also Present: *In Alphabetical Order by Last Name*

Nathan Atherstone	City of Fairfield/FAST
Mona Babauta	Solano County Transit/SolTrans
Jason Bustos	Solano County Transit/SolTrans
Sheila Ernst	STA, PCC Committee Clerk
Kristina Holden	STA
Lori Knight	Care Provider for Kenneth Grover
TJ Kumar	North Bay Transit
Brian McLean	City of Vacaville/City Coach
Shannon Nelson	City of Vacaville/City Coach
Nathan Newell	Solano County
Liz Niedziela	STA
Mandi Renshaw	Solano County Transit/SolTrans
Ivonne Vaughn	City of Vacaville/City Coach

2. INTRODUCTIONS

3. APPROVAL OF AGENDA

On a motion by James Williams and a second by Curtis Cole, the PCC unanimously approved the May 21, 2015 Agenda. (7 Ayes, 3 Absent)

4. OPPORTUNITY FOR PUBLIC COMMENT

None.

5. COMMENTS FROM STAFF AND REPRESENTATIVES FROM THE PARATRANSIT COORDINATING COUNCIL

Vice-Chair Rogers commented how impressed he was with the Mobility Call Center staff and encouraged others to utilize the call center services. He stated that the call center's customer service representative was patient and provided detailed information.

6. PRESENTATIONS

(1) Kristina Holden of STA, presented a preview of the **FAST Travel Training Video**.

(2) Mandi Renshaw of SolTrans provided a presentation on their **Travel Ambassador Program**. (Attachment A)

7. CONSENT CALENDAR

A. Minutes of the PCC Meeting of March 19, 2015.

Recommendation:

Approve PCC minutes of March 19, 2015.

On a motion by Richard Burnett and second Lyall Abbott, the PCC unanimously approved Consent Calendar Item A. (8 Ayes, 2 Absent)

8. ACTION ITEMS

A. FY 2015-2016 TDA Claims for Solano Transportation Authority and the City of Vacaville

Liz Niedziela provided background on the Transportation Development Act (TDA) Claims for the Solano Transportation Authority and the City of Vacaville for fiscal year (FY) 2015-2016. She stated that TDA funding is used for public transit services, transportation for seniors and people with disabilities, regional transportation planning, and bicycle and pedestrian programs. She stated that MTC requires agencies to have public review of the TDA Article 4 & 8 claims by the Paratransit Coordinating Council (PCC). She concluded that the TDA for the FY 2015-16 matrix will be submitted to the STA Board for approval June 10, 2015.

Ms. Niedziela noted a correction on the staff report for this item. She stated that the correct date for this item to be approved by the STA Board is Wednesday, June 10, 2015.

Recommendations:

1. Review and forward a recommendation to MTC to approve the Solano Transportation Authority's FY 2015-2016 TDA Claim for \$558,776 for planning and administration and passenger rail service.
2. Review and forward a recommendation to MTC to approve the City of Vacaville's FY 2015-2016 TDA Claim for \$1,658,745 for operating and capital projects.

On a motion by James Williams and second Ernest Rogers, the PCC unanimously approved the recommendations. (8 Ayes, 2 Absent)

9. INFORMATIONAL ITEMS (Discussion)

A. CTSA/Mobility Management Program Update

Kristina Holden stated that final edits for the Fairfield and Suisun Transit (FAST) Travel Training Video are being completed and should be available on the Solano Mobility website by the end of May. She stated that the Solano County Transit (SolTrans) Travel Training Video is in its final editing stages and will be available in June. She stated that Rider's Guides for FAST, SolTrans and Dixon Read-Ride have been completed and are being sent to print in color and will be available to the public within the next couple of weeks.

Ms. Holden stated that the STA Mobility Management staff has been doing extensive outreach throughout the county. She stated that since the beginning of 2015, staff has presented the Mobility Options and Programs to 14 different community groups, consisting of 733 Solano County residents where over 5,300 pieces of program materials were distributed.

Ms. Holden stated that the Solano Mobility website continues to have weekly additions to the Programs Services page and now has a new events page that was created that will list community events for Seniors, People with Disabilities, as well as all residents of Solano County. She stated that Mobility Management staff has a new updated Mobility Guide that will be distributed to all display rack locations in place of the previous guide.

Ms. Holden stated that the Mobility Call Center received a total of 78 ADA/Mobility related calls in March and another 78 in April, 22 ADA/Mobility related walk ins in March and 20 in April. She concluded that the Mobility Call Center processed 22 RTC Sales and 4 Senior Clipper Sales in March, 18 RTC Sales and 4 Clipper Sales in April.

B. Membership Status Update

Kristina Holden provided an update on the PCC Membership Status. She stated that currently, there is one (1) vacancy for a Social Services Provider and that the STA has not received any interest forms, but will continue to recruit for a Social Service Provider and input from the Committee on recruiting new members is welcomed.

10. FUTURE AGENDA ITEMS AND COUNCIL COMMENTS

- **SolTrans Travel Training Video**
- **TDA Submittals from Transit Operators**

Liz Niedziela announced that a special meeting may be called for June.

11. INFORMATIONAL ITEMS – NO DISCUSSION

A. 2015 PCC Meetings and Locations

12. TRANSIT OPERATOR UPDATES

Dixon Read-Ride:

Liz Niedziela provided an update on the Dixon Read-Ride service.

Fairfield and Suisun Transit:

Nathan Atherstone provided an update on Fairfield and Suisun City service.

Rio Vista Delta Breeze:

Liz Niedziela provided brief update on the Rio Vista Delta Breeze service.

SolTrans:

Mandi Renshaw, Sean Bustos and Mona Babauta provided brief updates on the SolTrans service and promotions.

Vacaville City Coach:

Brian McLean and Shannon Nelson provided an update on the Vacaville City Coach service.

13. ADJOURNMENT

The meeting adjourned at 2:20 p.m. The next meeting of the PCC is scheduled to meet at **1:00 p.m. on Thursday, July 16, 2015, at the Solano Transportation Authority, in the main conference room located at One Harbor Center, Suite 130, Suisun City, CA 94585.**

MOBILITY MANAGEMENT: TRAVEL TRAINING

Presented to: The Paratransit
Coordinating Council
on May 21, 2015
By: Mandi Renshaw,
Program Analyst I



TRAVEL TRAINING

1) Transit Ambassador Program

- ▶ One-on-One bus familiarization
- ▶ Classroom Training
- ▶ Community Outreach
- ▶ Rider Information and Field Observation

2) Specialized Training with Solano Transportation Authority

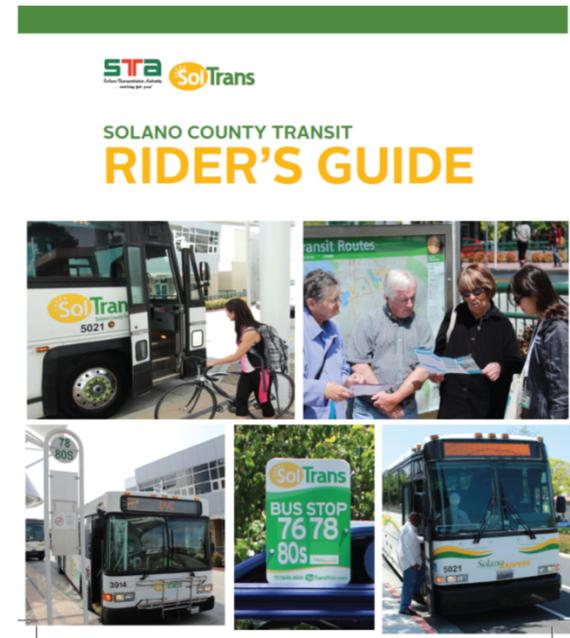
- ▶ Regional Trip Planning
- ▶ Riders who require intense training specific to their disability



DEVELOPMENT

In March 2014, the Travel Training Program for Solano County Transit was brought to the board by STA and SolTrans under contract with Nelson\Nygaard Consulting Associates. We are currently in the process of finalizing the:

- ▶ **SolTrans Riders Guide**
- ▶ **Travel Training Video**
- ▶ **Transit Ambassador Training Manual**



IMPLEMENTATION TIMELINE

Event	Target Date
Soft Launch	May 2015
<ul style="list-style-type: none">• Recruiting volunteer transit ambassadors	
<ul style="list-style-type: none">• Training	
Full Implementation	June 2015
Support needs of the Regional Paratransit Program	July 1, 2015



MARKETING OPPORTUNITIES

MAY/JUNE

Bike to Work Day

Benicia and Vallejo Farmers Market

Pista Sa Nayon

Juneteenth

JULY/ AUGUST

Regional Paratransit Policy

Boys & Girls Club Vallejo

Benicia and Vallejo Back to School Transit Fairs

Benicia and Vallejo Farmers Market

Unity Day Vallejo

SEPTEMBER/ OCTOBER

Senior Health Fair

Clean Tech Expo

California Maritime Career and Community Expo



THANK YOU!



PCC

Date: June 12, 2015
To: Solano Paratransit Coordinating Council
From: Philip Kamhi, Transit Program Manager
RE: FY 2015-2016 TDA Claims for Solano Transportation Authority and Solano County Transit and the Cities of Dixon and Fairfield

Background:

The Transportation Development Act (TDA) was enacted in 1971 by the California Legislature to ensure a continuing statewide commitment to public transportation. This law imposes a one-quarter-cent tax on retail sales within each county for this purpose. Proceeds are returned to counties based upon the amount of taxes collected, and are apportioned within the county based on population. To obtain TDA funds, local jurisdictions must submit requests to regional transportation agencies that review the claims for consistency with TDA requirements. Solano County agencies submit TDA claims to the Metropolitan Transportation Commission (MTC), the Regional Transportation Planning Agency (RTPA) for the nine Bay Area counties.

TDA funding is used for public transit services, transportation for seniors and people with disabilities, regional transportation planning, and bicycle and pedestrian programs. MTC requires agencies to have public review of the TDA Article 4 & 8 claims by the Paratransit Coordinating Council (PCC) before they can be approved. However, MTC is not obligated to the recommendations made by the PCC.

Discussion:

TDA funds are shared among agencies to fund joint services such as SolanoExpress intercity bus routes and Intercity Taxi Scrip Program. To clarify how the TDA funds are to be allocated each year among the local agencies and to identify the purpose of the funds, the STA works with the transit operators and prepares an annual TDA matrix. The TDA matrix is approved by the STA Board and submitted to MTC to provide MTC guidance when reviewing individual TDA claims. The claims must be consistent with the TDA matrix; each jurisdiction may not claim more from another agency than has been approved. At this time, the TDA matrix for FY 2015-16 will be submitted to the STA Board for approval July 8, 2015.

As required by MTC Resolution 1209, Solano Transportation Authority (STA) and Solano County Transit (SolTrans) and the Cities of Dixon, and Fairfield are submitting their FY 2015-2016 Transportation Development Act (TDA) Article 4 and 8 claims for consideration by the PCC.

Solano Transportation Authority (Claim to include Intercity Taxi Scrip Program)

Solano Transportation Authority is requesting \$1,140,945 in TDA funds. TDA funds in the amount of \$508,777 will be used for transit program, administration, coordination, and planning. TDA funds in the amount of \$50,000 will be claimed against Suisun City TDA share for operating and maintenance cost for the Suisun City AMTRAK station. The amount of \$508,777 was approved by the PCC at the last meeting in May 2015. Additional TDA funds in the amount of \$582,168 are claimed for the Intercity Taxi Scrip Program from a combination of the County's

TDA and operators' TDA. This amount may be subject to change pending discussions with the Consortium regarding contributions from each jurisdiction for the program. The revised claim is consistent with the TDA matrix going to the STA Board for approval on July 8, 2015.

Solano County Transit (SolTrans)

Solano County Transit is requesting \$5,816,220 in TDA funds. TDA funds in the amount of \$3,975,016 will be used for operating and the amount of \$1,841,204 will be used for capital projects. SolTrans' capital projects include the CNG fueling facility and new bus wash at the operations and maintenance facility, an Automatic Vehicle Locator (AVL) system, facility and vehicle maintenance, and the Curtola Park & Ride Hub Renovation. The claim is consistent with the TDA matrix approved by the STA Board on June 10, 2015.

The City of Dixon

The City of Dixon is requesting \$453,678 in TDA funds. TDA funds in the amount of \$440,000 will be used for operating and the amount of \$13,678 will be used for capital projects. Dixon's capital projects is for a bus replacement. The claim will be consistent with the TDA matrix going to the STA Board for approval July 8, 2015.

The City of Fairfield

The City of Fairfield is requesting \$6,143,184 in TDA funds. TDA funds in the amount of \$4,484,764 will be used for operating and the amount of \$1,658,420 will be used for capital projects. Fairfield's capital projects include:

- Paratransit vehicle conversion to propane and related infrastructure
- Tools/Equipment/Extensive & Miscellaneous Bus Maintenance
- Administrative Vehicle Replacement
- Bus/Vehicle Camera Installations
- Security Cameras for the FTC garage
- FTC Interior Security Improvements
- NextBus/AVL System
- FTC Phase II Design and Engineering activities

The claim will be consistent with the TDA matrix going to the STA Board for approval July 8, 2015.

Recommendation:

1. Review and forward a recommendation to MTC to approve the Solano Transportation Authority's FY 2015-2016 TDA Claim for \$1,140,945 for planning and administration, passenger rail service, and the Intercity Taxi Scrip Program.
2. Review and forward a recommendation to MTC to approve Solano County Transit's FY 2015-16 TDA claim for \$5,816,220 for operating and capital projects.
3. Review and forward a recommendation to MTC to approve the City of Dixon's FY 2015-2016 TDA Claim for \$453,678 for operating and capital projects.
4. Review and forward a recommendation to MTC to approve the City of Fairfield's FY 2015-2016 TDA Claim for \$6,143,184 for operating and capital projects.

Attachments:

- A. Solano Transportation Authority's TDA Claim Summary
- B. SolTrans TDA Claim Summary
- C. City of Dixon's TDA Claim Summary
- D. City of Fairfield TDA Claim Summary
- E. Solano County's Draft TDA Matrix for FY 2015-16

FY2015-16 TDA Matrix

REVISED DRAFT

15-Jun-15

FY 2015-16

AGENCY	TDA Est from MTC, 2/25/15	Projected Carryover 2/25/15	Available for Allocation 2/25/15	FY2014-15 Allocations / Returns after 1/31/15	Paratransit		Local Transit					Intercity						STA Planning	Other Swaps	Transit Capital	Total	Balance						
					ADA Subsidized Taxi Phase I	Paratransit	Dixon Read-Ride	FAST	Rio Vista Delta Breeze	Vacaville City Coach	SoiTrans	FAST Rt 20	FAST Rt 30	FAST Rt 40	SoiTrans Rt 78	SoiTrans Rt 80	SoiTrans Rt 85						FAST Rt 90	FAST Intercity Subtotal	SoiTrans Intercity Subtotal			
					(2)		(3)										(4)						(4)	(6)	(7)	(8)		
Dixon	734,437	862,284	1,596,721	5,000	5,000		440,000						\$ 2,746	\$ 61,004	\$ 1,077	\$ 2,674	\$ 483	\$ 978	\$ 9,370	\$ 74,197	\$ 4,135	\$ 22,434			13,678	\$ 564,445	1,032,276	
Fairfield	4,251,582	1,545,800	5,797,382	40,000	40,000	1,244,880		894,769					\$ 47,723	\$ 70,809	\$ 120,360	\$ 8,920	\$ 3,388	\$ 12,541	\$ 291,687	\$ 530,579	\$ 24,848	\$ 131,585			1,658,420	\$ 4,565,082	1,232,300	
Rio Vista	306,605	590,565	897,170	420,047	5,000								\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0	\$ -	\$ 9,240			434,287	\$ 434,287	462,883	
Suisun City	1,103,260	130,662	1,233,922	0	0	219,685		745,664					\$ 8,364	\$ 20,126	\$ 41,186	\$ 1,532	\$ 868	\$ 3,625	\$ 108,539	\$ 178,214	\$ 6,025	\$ 34,334	\$ 50,000			1,233,922	\$ 1,233,922	0
Vacaville	3,617,620	5,148,533	8,766,153	-301,808	70,000	281,492			712,253				\$ 64,727	\$ 101,730	\$ 90,967	\$ 4,249	\$ 1,939	\$ 5,475	\$ 94,521	\$ 351,944	\$ 11,663	\$ 112,700			665,000	\$ 1,903,244	6,862,909	
Vallejo/Benicia (SoiTrans)	5,575,423	1,732,837	7,308,260	85,000	85,000	1,357,093				2,346,148			\$ 15,372	\$ 48,223	\$ 21,080	\$ 92,020	\$ 43,213	\$ 57,721	\$ 42,386	\$ 127,061	\$ 192,954	\$ 175,445			1,841,204	\$ 6,209,905	1,098,355	
Solano County	741,586	1,245,647	1,987,233	332,645	377,168								\$ 14,874	\$ 28,045	\$ 25,788	\$ 14,017	\$ 7,182	\$ 10,951	\$ 49,063	\$ 117,769	\$ 32,150	\$ 23,038			882,770	\$ 882,770	1,104,463	
Total	16,330,513	11,256,328	27,586,841	580,884	582,168	3,103,150	440,000	1,640,433	0	712,253	2,346,148		\$ 153,806	\$ 329,937	\$ 300,457	\$ 123,412	\$ 57,072	\$ 91,291	\$ 595,565	\$ 1,379,766	\$ 271,775	\$ 508,777	\$ 50,000		\$ 4,178,302	\$ 15,793,655	11,793,186	

NOTES:
 Background colors on Rt. Headings denote operator of intercity route
 Background colors denote which jurisdiction is claiming funds

- (1) MTC February 25, 2015 Fund Estimate; Reso 4177; columns I, H, J
- (2) STA will be claimant. Amounts subject to change.
- (3) Includes flex routes, paratransit, local subsidized taxi
- (4) Consistent with FY2015-16 Intercity Transit Funding Agreement and FY2013-14 Reconciliation
- (5) Note not used.
- (6) Claimed by STA from all agencies per formula; approved by STA March 11, 2015.
- (7) To be claimed by STA for Suisun Amtrak station maintenance.
- (8) Transit Capital purchases include bus purchases, maintenance facilities, etc.

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PCC

DATE: June 19, 2015
TO: Paratransit Coordinating Council (PCC)
FROM: Sheila Ernst, Administrative Assistant II/PCC Clerk
RE: 2015 PCC Meetings and Locations

A. 2015 PCC Meetings and Locations:

Solano Transportation Authority, Conference Room 1

Thursday, June 25, 2015

12:00 – 1:30 p.m.

One Harbor Center, Ste. #130

Suisun City, CA 94585

(707) 424-6075

Solano Transportation Authority, Conference Room 1

Thursday, July 16, 2015

1:00 – 3:00 p.m.

One Harbor Center, Ste. #130

Suisun City, CA 94585

(707) 424-6075

Ulatis Community Center, Room D

Thursday, September 17, 2015

1:00 – 3:00 p.m.

1000 Ulatis Dr.

Vacaville, CA 95687

(707) 469-4000

John F. Kennedy Library, Joseph Room

Thursday, November 19, 2015

1:00 – 3:00 p.m.

505 Santa Clara St.

Vallejo, CA 94590

(866) 572-7587

Recommendation:

Informational.

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PCC

DATE: June 16, 2015
TO: Solano Paratransit Coordinating Council
FROM: Kristina Holden, Transit Mobility Coordinator
RR: 2015 Paratransit Coordinating Council (PCC) Work and Outreach Plans

Background

Solano Transportation Authority (STA) staff and the Paratransit Coordinating Council (PCC) have updated the PCC Work Plan and Outreach Plan. The purpose of the PCC Work Plan and outreach activities are to promote awareness of the PCC and its advisory function and to encourage people with disabilities, seniors, and the economically disadvantaged to have the opportunity to provide comments on Solano County's transportation system.

Discussion:

The PCC approved adding locations in Dixon and Rio Vista to the rotating schedule of PCC meeting locations throughout the county to make it easier for the public to attend, broadly publicizing meetings, and improving PCC presence on the internet. In addition, the PCC approved coordinating with Solano County Transit Operators to provide opportunities for in person outreach for transit services and policy changes.

At the March 19th PCC meeting, the PCC unanimously voted to forward a recommendation to the STA Board to approve the 2015 PCC Work Plan (Attachment A) and the 2015 PCC Outreach Plan (Attachment B). The PCC may wish to add tasks to the Work and/or Outreach Plans throughout the year, as they deem necessary. After approval of any changes to the Work or Outreach Plan by the PCC, the modifications to the Work or Outreach Plan would be brought back to the STA Board for action.

On May 13, 2015, Solano Transportation Authority Board Meeting approved the 2015 PCC Work Plan as shown in Attachment A and the 2015 Outreach Plan as shown in Attachment B.

Recommendation:

Informational.

Attachments:

- A. 2015 PCC Work Plan
- B. 2015 PCC Outreach Plan

PCC

2015 PCC Work Plan

#	Activity	Tasks	2015 Timeline
1	Administrative	Elect PCC Officers (if needed)	November 2015
2	Outreach	Develop a strategy to increase/maintain PCC Membership. (i.e., press releases letters of outreach, etc.)	January – December Until vacancies are filled.
3	Outreach	Improve the identity of the PCC through marketing strategies.	January – December
4	Outreach	Outreach to Solano Community College.	January - December
5	Outreach	Outreach to senior centers, people with disabilities groups, low income and transit dependents.	January – December
6	Outreach	Develop stronger PCC presence on the STA Website.	January – December
7	Projects	Participate in studies and programs that impact transportation for seniors, people with disabilities, low income, and transit dependents. (Mobility Management Program)	January – December
8	Projects	Develop expertise and understanding of the range of transportation services for Solano for seniors, people with disabilities, low income, and transit dependents.	January – December
9	Projects	Improve understanding of Americans with Disabilities Act (ADA) and how it relates to ADA Paratransit and transit services.	January – December
10	Projects	Coordinate with Solano County Transit Operators to provide opportunities for in person outreach for transit services and policy changes	January-December
11	Funding	Establish FTA Section 5310 application scoring subcommittee.	TBA
12	Funding	Review and score FTA Section 5310 applications.	TBA
13	Funding	Review TDA Article 4/8 Claims for Cities STA and SolTrans	January – December

ATTACHMENT B

2015 Solano Paratransit Coordinating Council Outreach Plan

Purpose:

- To increase the awareness of the Paratransit Coordinating Council and its information and advisory functions on transportation issues concerning Solano seniors, people with disabilities, the economically disadvantaged, and transit dependent riders.
 - To encourage participation in the PCC as committee members and by the public in general.
1. Update and print the Paratransit Coordinating Council Brochure as needed.
 2. Distribute Paratransit Coordinating Council Brochures
 - a. Make brochures available to all Paratransit providers for distribution on their vehicles
 - b. Continue to distribute brochures at two or more locations in each city in Solano County
 3. Outreach Program targeting senior centers and groups
 - a. Hold a PCC meeting at a different location throughout the year
 - b. Publicize meetings
 1. Distribute agenda to Board Clerk at all Cities/County
 2. Flyers on Paratransit vehicles in the city the meeting will be held
 3. Senior Centers of the city where the meeting will be held
 4. Post on STA website
 5. Post in Newspaper
 6. Post on Social Media Platforms
 - c. Improve PCC presence on the internet by linking improved STA website pages to senior and people with disabilities interest groups via weblinks.
 - d. Location of Meetings (depending on availability)
 1. Suisun City Hall (DART)
 2. Solano Community College – Fairfield Campus (DART/SolTrans)
 3. Ulatis Community Center (Vacaville City Coach Special Services)
 4. Fairfield Community Center (DART)
 5. Benicia City Hall (SolTrans)
 6. Vallejo Joseph Room at JFK Library (SolTrans)
 7. Rio Vista- location to be determined based on availability (Rio Vista Delta Breeze)
 8. Dixon- Transportation Center (Dixon Read-Ride)