



SOLANO TRANSPORTATION AUTHORITY
Board Minutes for Meeting of
May 14, 2014

1. CALL TO ORDER

Chair Davis called the regular meeting to order at 6:00 p.m. A quorum was confirmed.

MEMBERS

| | | |
|-----------------|---------------------|---------------------|
| PRESENT: | Osby Davis, Chair | City of Vallejo |
| | Elizabeth Patterson | City of Benicia |
| | Jack Batchelor | City of Dixon |
| | Harry Price | City of Fairfield |
| | Norman Richardson | City of Rio Vista |
| | Pete Sanchez | City of Suisun City |
| | Steve Hardy | City of Vacaville |
| | Jim Spering | County of Solano |

MEMBERS

ABSENT: None.

STAFF

| | | |
|-----------------|------------------|--|
| PRESENT: | Daryl K. Halls | Executive Director |
| | Bernadette Curry | Legal Counsel |
| | Janet Adams | Deputy Exec. Director/Dir. of Projects |
| | Robert Macaulay | Director of Planning |
| | Johanna Masiclat | Clerk of the Board/Office Manager |
| | Susan Furtado | Accounting & Administrative Svc. Manager |
| | Jayne Bauer | Marketing & Legislative Program Manager |
| | Liz Niedziela | Transit Manager |
| | Judy Leaks | Program Manager – SNCI & SR2S |
| | Robert Guerrero | Project Manager |
| | Sarah Fitzgerald | Program Services Administrator – SR2S |
| | Anthony Adams | Assistant Project Manager |
| | Tiffany Gephart | Transit Mobility Coordinator |
| | Paulette Cooper | Commute Consultant |
| | Betsy Beavers | SR2S Program Coordinator |
| | Gilda Butler | Customer Service Representative |

ALSO PRESENT: (In alphabetical order by last name.)

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|------------|-----------------------|
| Amanda Dum | City of Suisun City |
| Alan Glenn | HDR Engineering, Inc. |

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|--------------------|---|
| George Gwynn | Member of the Public |
| George Hicks | City of Fairfield |
| Dan Kasperson | City of Suisun City |
| Wayne Lewis | City of Fairfield – FAST |
| Brian McLean | City of Vacaville – City Coach |
| Nathan Newell | County of Solano |
| James Oliver | Recipient, Bicycle Commuter of the Year |
| Elizabeth Richards | STA Project Manager |
| Tracy Rideout | City of Fairfield |
| Mike Roberts | City of Benicia |
| Richard Weiner | Nelson-Nygaard |
| Nancy Whelan | STA Project Manager |
| Jennifer Yeaman | MTC |

2. CONFIRM QUORUM/STATEMENT OF CONFLICT

A quorum was confirmed by the Clerk of the Board. There was no Statement of Conflict declared at this time.

3. APPROVAL OF AGENDA

On a motion by Board Member Batchelor, and a second by Board Member Spring, the STA Board approved the agenda to include the following amendments:

1. Item 8.G, Jepson Parkway Project Update and Funding Agreement Approval Attachment A (**Revised**), Restated Funding Agreement between STA and City of Vacaville for the Design and Construction of the Jepson Parkway Project including portions of Vanden Road and Leisure Town Road (A portion of Segments 7 to Segment 13); and
2. Item 10.A, RON Hearing to Acquire Property by Eminent Domain for the Jepson Parkway Project (**Revised Staff Report**)

4. OPPORTUNITY FOR PUBLIC COMMENT

None presented.

5. EXECUTIVE DIRECTOR’S REPORT

- State Cap and Trade Program Discussions Continue with Steinberg Proposal
- Bike to School and Bike to Work Days Kick-Off Start of May
- STA Priorities for New State and Regional Active Transportation Program Funds
- Revised Fairfield Vacaville Train Station Funding Plan
- Rights of Necessity Hearings for Jepson Parkway Project
- STA Board Discussion of CTSA Designation by MTC
- Management of Intercity Paratransit Service
- STA Staff

6. REPORT FROM THE METROPOLITAN TRANSPORTATION COMMISSION (MTC)

MTC Commissioner Jim Spring reported on MTC’s legislative meetings recently held in Sacramento.

7. REPORT FROM STA

A. Directors Report

- 1. Planning**
- 2. Projects**
- 3. Transit/Rideshare**

Board Member Hardy left the dais at this time.

8. CONSENT CALENDAR

On a motion by Board Member Sperring, and a second by Vice Chair Patterson, the STA Board unanimously approved Consent Calendar Items A through M with the exception of Item 8.G. Restated Jepson Parkway Funding Agreement between the STA and the City Vacaville as shown in Attachment A (Revised), which was pulled for discussion. (7 Ayes, 1 Absent (Board Member Hardy stepped out of the meeting.)

A. Minutes of the STA Board Meeting of April 9, 2014

Recommendation:

Approve STA Board Meeting Minutes of April 9, 2014.

B. Minutes of the TAC Meeting of April 30, 2014

Recommendation:

Approve TAC Meeting Minutes of April 30, 2014.

C. City of Fairfield's SolanoExpress Schedules Funding Request

Recommendation:

Approve the following:

1. \$5,661 of State Transit Assistance Funds to the City of Fairfield to reimburse cost for revising FAST Solano Express schedules; and
2. Authorize the Executive Director to enter into a funding agreement with the City of Fairfield to cover the cost up to \$5,661 for the FAST Solano Express schedules.

D. Fiscal Year (FY) 2013-14 Transportation Development Act (TDA) Matrix - May 2014

Recommendation:

Approve the following the FY 2013-14 Solano TDA Matrix – May 2014 for County of Solano as shown in Attachment B.

E. Transportation Development Act (TDA) Article 3 – Dixon West B Street Undercrossing Project

Recommendation:

Approve FY 2013-14 TDA Article 3 STA Resolution No. 2014-04 as specified in Attachment A.

F. Jepson Parkway Concept Plan

Recommendation:

Approve the updated Jepson Parkway Concept Plan.

G. Jepson Parkway Project Update and Funding Agreement Approval

Janet Adams reviewed the cost summary of the 50/50 shared agreement between the Cities of Fairfield (Phase 1) and Vacaville (Phase 2) and the STA (per the STA's 50/50 policy) for the Jepson Parkway Project. She explained that the last issue that the revision resolved was that staff (City of Vacaville and STA) has agreed to a seven year payback vs. five or six. She commented that this was needed for the City because they are now building more of a project than originally envisioned when we first talked about a five year payback. She cited that overall the construction allocation amount of STIP for Vacaville grew substantially from \$17.45M to \$19M.

Recommendation:

Authorize the Executive Director to execute the Restated Jepson Parkway Funding Agreement between the STA and the City Vacaville as shown in **Attachment A (Revised)**.

On a motion of Harry Price, and a second by Vice Chair Patterson, the STA Board unanimously approved the recommendation as amended show above in **bold italics**. (7 Ayes, 1 Absent (Board Member Hardy left the dais during the vote.)

H. Resolution Authorizing the Executive Director to Assign or Convey Easements to Other Parties

Recommendation:

Approve STA Resolution No. 2014-16 authorizing the Executive Director to transfer, assign or convey easements to other parties on behalf of the Solano Transportation Authority.

I. Solano County Priority Development Area Investment and Growth Strategy - 1 Year Update

Recommendation:

Approve the STA PDA Investment and Growth Strategy – 1 Year Update memo as shown in Attachment A.

J. Transit Project Management Contract Amendments - Rio Vista Delta Breeze

Recommendation:

Authorize the Executive Director to execute contract amendments for Transit Project Management Services with the following:

1. The City of Rio Vista for an amount not-to-exceed \$22,190 to provide transit and operation services for the City of Rio Vista;
2. John Harris Consulting for an amount not-to-exceed \$14,000 to provide transit and operation services for the City of Rio Vista; and
3. Authorize the STA to provide up to \$12,000 in STAF funds to match Rio Vista's proposed funding of \$11,000 for the continuation of this contract.

K. Priority Conservation Area (PCA) Stakeholder Committee Change

Recommendation:

Approve the following:

1. Deletion of the San Francisco Bay Trail representative, per their request, to the PCA Stakeholder Committee; and
2. Addition of a Bicycle Advisory Committee (BAC) representative and an additional Agricultural Product Grower representative to the PCA Stakeholder Committee.

L. Solano Bicycle Advisory Committee (BAC) Member Appointment

Recommendation:

Appoint Derek Nelson representing City of Rio Vista to the BAC for a three-year term.

M. Rio Vista State Transit Assistance Funds (STAF) Project Reallocation

Recommendation:

Approve the following:

1. Reallocate \$17,000 of STAF funds to the City of Rio Vista for transit capital projects included in Attachments A and B; and
2. Authorize the Executive Director to enter into an agreement with The City of Rio Vista in the amount not-to-exceed \$17,000.

Board Member Hardy returned to the dais at this time.

9. ACTION – FINANCIAL ITEMS

A. Fairfield/Vacaville Intermodal Station Project – Funding Agreement

George Hicks noted that STA helped the City of Fairfield obtain support from the Metropolitan Transportation Commission (MTC) to transfer bridge toll funds from two other Solano County projects and STA and obtained the support of the Northern California Trade Coalition to recommend the project as a recipient of Proposition 1B Trade Corridor Investment Fund (TCIF) savings which are scheduled to be voted on by the California Transportation Commission (CTC) on May 21st. He noted that staff is recommending the STA Board authorize the Executive Committee to enter into an agreement with the City of Fairfield and Vacaville to finalize the remaining \$5 million needed to fully fund the first construction phase of the project. This consists of both Vacaville and STA loaning transit funds currently reserved for future SolanoExpress bus replacement to Fairfield to fund the construction of the Intermodal Station Project in the near-term with Fairfield to pay back the funds to purchase the express buses with either future local or regional impact fee funds.

Public Comments:

None presented.

Board Comments:

None presented.

Recommendation:

Approve the following:

1. Fairfield/Vacaville Intermodal Station Project funding plan as shown in Attachment B;
2. Approve dedicating \$1.26 million in Proposition 1B Transit Capital funds be loaned from SolanoExpress Bus Replacement to fund the Fairfield/Vacaville Train Station project; and
3. Authorize the Executive Director to execute a Funding Agreement with the cities of Fairfield and Vacaville for the Fairfield/Vacaville Train Station project.

On a motion by Board Member Spring, and a second by Board Member Sanchez, the STA Board unanimously approved the recommendation. (8 Ayes)

10. ACTION NON-FINANCIAL ITEMS

A. Conduct Public Hearings and Adopt Resolutions of Necessity to Acquire Property by Eminent Domain, if necessary, for the Jepson Parkway Project

Janet Adams explained that the STA is leading the right of way process for the next two segments of the Jepson Parkway project, and STA's consultants have been working with property owners that own property located within the identified project limits for this important 12 mile, multi-modal corridor. She commented that progress has been made with the vast majority of property owners and several amicable settlement agreements have been entered into by STA and the property owners. She noted that due to timely use of funds requirements on the funds being used to fund the right of way phase of the project, STA and the cities of Fairfield and Vacaville need to proceed with the right of way process and has notified the remaining affected property owners of the Rights of Necessity (RON) hearings.

At this time, Janet Adams explained the public hearing process and the proposed condemnation actions. She continued by stating that the affected property owners have been notified of the content, time and place of the public hearing as required by law. She added that the compensation for the property is not an issue that should be considered at today's hearing. She concluded by stating that despite proceeding with condemnation, staff will continue their efforts to try to reach amicable agreement with all of the property owners. All property acquired for the project will be transferred to the respective City having jurisdiction.

Public Comments:

George Gwynn commented on the STA's inefficient process to acquire property by eminent domain.

Board Comments:

Chair Davis commented that STA's process to acquire property by eminent domain is a more efficient process because the action is taken by one body with representation from each city, versus having to take multiple action from multiple bodies, which is a more efficient process and better use of public money and time. Board Member Spring concurred.

Vice Chair Patterson expressed her support for the project.

Recommendation:

Conduct a separate public hearing and adopt a separate Resolution of Necessity to acquire by eminent domain, if necessary, each of the following properties needed for Phases 1 and 2 of the Jepson Parkway Project as specified in *Attachment A1 (REVISED)*.

At this time, Chair Davis opened the public hearing.

Resolution of Necessity No. 2014-10 - ECJ Norcal Investments, Inc. (2 Parcels)

Open Public Hearing: 6:45 p.m.

No member of the public came forward at this time.

Closed Public Hearing: 6:46 p.m.

On a motion by Board Member Richardson, and a second by Board Member Spring, the STA Board unanimously approved Resolution of Necessity No. 2014-10 - ECJ Norcal Investments, Inc. (2 Parcels). (8 Ayes)

Resolution of Necessity No. 2014-12 - Bay Ventures

Open Public Hearing: 6:46 p.m.

No member of the public came forward at this time.

Closed Public Hearing: 6:47 p.m.

On a motion by Board Member Batchelor, and a second by Board Member Price, the STA Board unanimously approved the Resolution of Necessity No. 2014-12 - Bay Ventures. (8 Ayes)

Resolution of Necessity No. 2014-13 - Curtis and Patricia Williams/Mellie Williams

Open Public Hearing: 6:47 p.m.

No member of the public came forward at this time.

Closed Public Hearing: 6:48 p.m.

On a motion by Board Member Batchelor, and a second by Board Member Richardson, the STA Board unanimously approved the Resolution of Necessity No. 2014-13 - Curtis and Patricia Williams/Mellie Williams. (8 Ayes)

Resolution of Necessity No. 2014-12 - Robert and Cynthia Sue Ardave

Open Public Hearing: 6:48 p.m.

No matters were presented.

Closed Public Hearing: 6:49 p.m.

On a motion by Vice Chair Patterson, and a second by Board Member Spering, the STA Board unanimously approved the Resolution of Necessity No. 2014-12 - Robert and Cynthia Sue Ardave. (8 Ayes)

B. Legislative Update

Jayne Bauer introduced and requested support for the following bills:

1. Senate Bill SB 1151, which aims to increase safety for school students in two important ways:
 - a) by improving driver behavior in school zones with higher penalties for speed limit violations, and
 - b) by dedicating the additional revenue generated by those higher penalties to school-based safety improvements through the Active Transportation Program. SB 1151 aligns with STA's Legislative Platform IX Safety #4: *Support legislation to further fund Safe Routes to School and Safe Routes to Transit programs in Solano County.* The bill is co-sponsored by the Central California Regional Obesity Prevention Program, the Safe Routes to School National Partnership, and Transform. Staff recommends support of SB 1151;
2. Assembly Bill (AB) 2728 (Perea) prohibiting the transfer of weight fee revenues from the State Highway Account to the Transportation Debt Service Fund;
3. Senate Bill (SB) 1418 (DeSaulnier) prohibiting the transfer of weight fee revenues from the State Highway Account to the Transportation Debt Service Fund;
4. Senate Bill (SB) 1077 (DeSaulnier) to develop a pilot program implementing a mileage-based fee (MBF) in California to replace the state's existing fuel excise tax.

Public Comments:

None presented.

Board Comments:

Based on input, the STA Board requested staff to provide more information on Senate Bill (SB) 1077 and recommended to table Recommendation# 4, Senate Bill (SB) 1077 (DeSaulnier) - To develop a pilot program implementing a Mileage-Based Fee (MBF) in California to replace the state's existing fuel excise tax until the next meeting in June.

Recommendation:

Support the following:

1. Senate Bill (SB) 1151 (Canella) - Increasing safety for school students;
2. Assembly Bill (AB) 2728 (Perea) - Prohibiting the transfer of weight fee revenues from the State Highway Account to the Transportation Debt Service Fund;
3. Senate Bill (SB) 1418 (DeSaulnier) - Prohibiting the transfer of weight fee revenues from the State Highway Account to the Transportation Debt Service Fund;
4. (TABLED) Senate Bill (SB) 1077 (DeSaulnier) - To develop a pilot program implementing a Mileage-Based Fee (MBF) in California to replace the state's existing fuel excise tax.

On a motion by Board Member Spring, and a second by Board Member Price, the STA Board unanimously approved the recommendation with the exception to table Recommendation# 4 until the next meeting in June. (8 Ayes)

C. Approval of Public Private Partnership (P3) Feasibility Study of Solano County Transit Centers

Robert Guerrero summarized the review process of the P3 Feasibility Study Report over the last year. He commented that all three elements have been brought to the Consortium and the STA Technical Advisory Committee. He noted that if approved by the Board, STA staff will continue to work with project sponsors to implement P3 components of various transit centers. He added that SolTrans and the City of Benicia have expressed interest in implementing P3 components as part of the Curtola Park and Ride Transit Center and Benicia Intermodal Project.

Public Comments:

None presented.

Board Comments:

None presented.

Recommendation:

Approve the STA Public Private Partnership (P3) Feasibility Report of Solano County Transit Centers.

On a motion by Board Member Price, and a second by Board Member Sanchez, the STA Board unanimously approved the recommendation. (8 Ayes)

D. Active Transportation Program (ATP) Priority Projects – Support by STA

Robert Macaulay provided an overview of the ATP Priority Projects. He stated that the new State Active Transportation Program (ATP) is scheduled to solicit grant applicants and Solano County 's local jurisdictions have prepared several applications for submittal this month. He stated that STA staff is recommending the STA Board to consider five projects identified as priorities in recently adopted plans: (1) Solano County Suisun Valley Farm to Market Project, (2) Solano County Vacaville-Dixon Bike Route, (3) Safe Routes to School, (4) Suisun City Driftwood Drive and (5) Vallejo's Downtown Pedestrian Enhancement Project. He stated that STA staff has received a request for letters of support for an ATP application.

Public Comments:

None presented.

Board Comments:

None presented.

Recommendation:

Authorize the Executive Director to sign letters of support for Active Transportation Program grant funding for the following projects:

1. Solano County Suisun Valley Farm to Market
2. Solano County Vacaville-Dixon Bike Route
3. STA Safe Routes to School
4. Suisun City Driftwood Drive
5. Vallejo Downtown Pedestrian Enhancements

On a motion by Board Member Richardson, and a second by Board Member Price, the STA Board unanimously approved the recommendation. (8 Ayes)

INFORMATIONAL –DISCUSSION

A. Mobility Management: Consolidated Transportation Services Agency (CTSA) Designation and Summary of Comments from SolanoExpress Intercity Transit Consortium Members

Elizabeth Richards provided an overview of the comments received by the SolanoExpress Intercity Transit Consortium Members regarding the Consolidated Transportation Services Agency (CTSA) Designation with regard to the Mobility Management Plan. She stated that there was also discussion on CTSA options and the merits to enhance Solano County's future opportunities to seek and obtain federal, state and regional mobility management funds. She concluded by stating that being designated a CTSA by MTC would enhance STA's ability to continue to obtain funding, and facilitate the implementation and coordination of mobility programs and services that specifically address the mobility needs of seniors, people with disabilities, and low income residents throughout Solano County.

B. Discussion of Solano County Request for STA to Manage Intercity Paratransit Services

Richard Weiner, Nelson Nygaard, and Nancy Whelan, Nancy Whelan Consulting, provided an overview of Solano County's Request for STA to Manage Intercity Paratransit Services.

Richard Weiner outlined the current intercity taxi scrip program managed by the County of Solano and explained the purpose of the paratransit assessment. He reviewed the intercity taxi travel patterns, intercity taxi summary statistics, trip fares, and time of travel and frequency. He outlined three service options and provided the advantage and disadvantages as follows:

Service Option #1: Modified Taxi Scrip Program

Service Option #2: Brokerage Model

Service Option #3: Dedicated Fleet

Nancy Whelan provided an overview of the financial analysis section of the assessment. She reviewed the funding overview, parameters, key financial assumptions, a summary of “best and worst case” financial outcomes, and next step process. She noted that staff recommends a phased approach to implementing changes to the ADA-plus program as suggested in the paratransit assessment. She also noted that the second phase will focus on a longer term implementation of the paratransit brokerage model as outlined in the assessment. She added that the primary near term implementation step will be for STA to engage a project manager for advancing the development of the implementation plan.

At this time, Brian McLean of City of Vacaville was asked to comment on the intercity paratransit assessment at the STA Board meeting on May 14, 2014. He indicated that he would be willing to develop an implementation plan working with Matt Tuggle from the County. Chair Davis asked how long would this take? Mr. McLean indicated 60 days.

Chair Davis stated the STA Board was the appropriate entity to provide policy oversight for the intercity paratransit service. Vice Chair Patterson concurred with his comment. The STA Board noted their next step would be to determine whether to accept the County of Solano’s request to manage the intercity paratransit service.

NO DISCUSSION

- C. Regional Transportation Impact Fee (RTIF) Update**
- D. Bike to Work Day- Bike Commuter of the Year for Solano County**
- E. Mobility Management Program - In-Person ADA Eligibility Update**
- F. Mobility Management Call Center Update**
- G. Local Transportation Development Act (TDA) and Members Contributions for Fiscal Year (FY) 2014-15**
- H. Fiscal Year (FY) 2013-14 Abandoned Vehicle Abatement (AVA) Program Second Quarter Report**
- I. STA Board and Advisory Committee Meeting Schedule for Calendar Year 2014**

12. BOARD MEMBER COMMENTS

None.

13. ADJOURNMENT

The meeting was adjourned at 8:10 p.m.

Attested by:



Johanna Masielat / **May 20, 2014**
Clerk of the Board **Date**