



**SOLANO TRANSPORTATION AUTHORITY**  
**Board Minutes for Meeting of**  
**February 12, 2014**

**1. CALL TO ORDER**

Chair Davis called the regular meeting to order at 6:00 p.m. A quorum was confirmed.

**MEMBERS**

<b>PRESENT:</b>	Osby Davis, Chair	City of Vallejo
	Alan Schwartzman (Alternate)	City of Benicia
	Jack Batchelor	City of Dixon
	Harry Price	City of Fairfield
	Norman Richardson	City of Rio Vista
	Pete Sanchez	City of Suisun City
	Steve Hardy	City of Vacaville
	Jim Spering	County of Solano

**MEMBERS**

<b>ABSENT:</b>	Elizabeth Patterson, Vice Chair	City of Benicia
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**STAFF**

<b>PRESENT:</b>	Daryl K. Halls	Executive Director
	Bernadette Curry	Legal Counsel
	Janet Adams	Deputy Exec. Director/Dir. of Projects
	Robert Macaulay	Director of Planning
	Johanna Masielat	Clerk of the Board/Office Manager
	Susan Furtado	Accounting & Administrative Svc. Manager
	Jayne Bauer	Marketing & Legislative Program Manager
	Liz Niedziela	Transit Manager
	Robert Guerrero	Project Manager
	Judy Leaks	Program Manager
	Sofia Recalde	Associate Planner
	Anthony Adams	Assistant Project Manager
	Debbie McQuilkin	Customer Service Program Coordinator

**ALSO PRESENT: (In alphabetical order by last name.)**

Pam Bertani	Councilmember, City of Fairfield
Tim Choi	Member of the Public
Vic Fazio	Akin Gump
Rosemarie Gibbs	Member of the Public
Vera Gipson	Member of the Public
Teri Green	Member of the Public

George Gwynn	Member of the Public
Angela Jones	Member of the Public
Maureen Lechwar	Member of the Public
Susan Lent	Akin Gump
Felisha Madaris	Member of the Public
Dan Kasperson	City of Suisun City
Wayne Lewis	City of Fairfield
Mike Roberts	City of Benicia
Athelynn Robinson	Member of the Public

**2. CONFIRM QUORUM/STATEMENT OF CONFLICT**

A quorum was confirmed by the Clerk of the Board. There was no Statement of Conflict declared at this time.

**3. APPROVAL OF AGENDA**

On a motion by Board Member Batchelor, and a second by Board Member Richardson, the STA Board approved the agenda.

**4. OPPORTUNITY FOR PUBLIC COMMENT**

None presented.

**5. EXECUTIVE DIRECTOR'S REPORT**

- Public Hearing to Consider Fairfield and Suisun Transit (FAST) Proposal to Modify Fares for SolanoExpress Routes 20, 30, 40, & 90
- Adoption of STA's Legislative Priorities and Platform for 2014
- State and Regional Cap and Trade Program Discussions
- STA Implementation of Transportation Element of the County Public Facility Fee
- Vantastic Vanpool Promotion in February
- STA Staff Update

**6. REPORT FROM THE METROPOLITAN TRANSPORTATION COMMISSION (MTC)**

MTC Commissioner Jim Spring commented that MTC's Programming and Allocations Committee reported that the Regional Measure 2 (RM 2) Strategic Delivery Plan is retaining funding for the Fairfield/Vacaville Intermodal Train Station, Vallejo Post Office Relocation, and adding funding for the Vallejo Curtola Transit Center.

**7. REPORT FROM CALTRANS**

None presented.

**8. REPORT FROM STA**

**A. Federal Legislative Update presented by Vic Fazio and Susan Lent, Akin Gump**

**B. Directors Report**

**1. Planning**

**2. Projects**

**3. Transit/Rideshare**

**9. CONSENT CALENDAR**

On a motion by Board Member Batchelor, and a second by Board Member Hardy, the STA Board unanimously approved Consent Calendar Items A through J.

- A. Minutes of the STA Board Meeting of January 8, 2014**  
Recommendation:  
Approve STA Board Meeting Minutes of January 8, 2014.
- B. Draft Minutes of the Technical Advisory Committee (TAC) Meeting of January 29, 2014**  
Recommendation:  
Approve Draft TAC Meeting Minutes of January 29, 2014.
- C. Renewal of Membership with Solano Economic Development Corporation (EDC) for 2014**  
Recommendation:  
Approve the renewal of STA's membership with the Solano Economic Development Corporation (SolanoEDC) at the Premier Member "Chairman's Circle" level of \$7,500 for Calendar Year 2014.
- D. Fiscal Year (FY) 2013-14 Abandoned Vehicle Abatement (AVA) Program First Quarter Report**  
Recommendation:  
Receive and file.
- E. Contract Amendment – Transit Project Management Nancy Whelan Consulting**  
Recommendation:  
Authorize the Executive Director to execute a contract amendment for Transit Project Management Services for Nancy Whelan Consulting for an amount not-to-exceed \$111,303 to cover additional transit related project management and financial services for the STA and the City of Rio Vista.
- F. Federal Transit Administration (FTA) Non-Urbanized Area Program (FTA Section 5311) Recommendation**  
Recommendation:  
Approve the Federal Section 5311 Allocation for 2014 and 2015 in the amount of \$976,856 as specified in Attachment B.
- G. 2014 Paratransit Coordinating Council (PCC) Work and Outreach Plans**  
Recommendation:  
Approve the 2014 PCC Work Plan as shown in Attachment A and the 2014 PCC Outreach Plan as shown in Attachment B.
- H. Jepson Parkway Project - Final Relocation Impact Statement and Last Resort Housing Plan**  
Recommendation:  
Adopt the Final Relocation Impact Statement and Last Resort Housing Plan for the Jepson Parkway Project.
- I. Contract Amendment - Jepson Parkway Project Right of Way Services**  
Recommendation:  
Approve a contract amendment of an amount not-to-exceed \$300,000 for the ARWS contract to complete the appraisal and acquisitions including any required goodwill appraisals for the Jepson Parkway Projects Phases I and II over the following 12 to 18 months.

**J. I-80/I-680/State Route (SR) 12 Interchange - I-80 Freeway Performance Initiative (FPI) Project Bridge Toll Allocation**

Recommendation:

Approve the following:

1. Transfer of \$1M of Bridge Toll funds from the I-80/I-680/SR12 Interchange – ICP project to be used for construction of the I-80 FPI project and a corresponding amount of \$1M in CMAQ funds (federal funds from the regional FPI program) to be made available for construction of the I-80/I-680/SR12 Interchange – ICP project;
2. STA Resolution No. 2014-01 and Funding Allocation Transfer Request from Metropolitan Transportation Commission (MTC) to transfer \$1M in Bridge Toll funds to the I-80 FPI Project for construction. The \$1M will be transferred from the previous allocation of \$29.448 million for construction of the I-80/I-680/SR12 Interchange – ICP project; and
3. The Executive Director to enter into a Cooperative Agreement with Caltrans to initiate the I-80 FPI construction project and authorize the use of the \$1M Bridge Toll funds for construction on this project.

**10. ACTION – FINANCIAL ITEMS**

**A. Conduct Public Hearing and Approve New Fare Structure for SolanoExpress Routes 20, 30, 40, and 90 Operated by Fairfield and Suisun Transit (FAST)**

Wayne Lewis presented FAST staff's proposal to establish a new route based fare structure with new fare values designed to meet CLIPPER automated fare collection technology, generate additional revenues to address FAST's projected financial shortfall, and improve performance of local and intercity bus services relative to adopted standards. He outlined the basis for proposed fare adjustments to the SolanoExpress Routes 20, 30, 40, and 90.

Recommendation:

Conduct a Public Hearing and:

1. Approve the proposed fare structure shown in Attachment 3 for SolanoExpress Routes 20, 30, 40, and 90 operated by FAST for FY 2014-15 through FY 2020-21, with the condition that the approval will be rescinded if the Fairfield City Council does not approve the entire fare proposal as submitted;
2. Request FAST staff provide the STA Board with a six month status report prior to implementation of future year fare adjustments for SolanoExpress Routes 20, 30, 40, and 90; and
3. Authorize the Executive Director to write a letter of support for development and implementation of an operational and maintenance plan for the Fairfield Transportation Center and City of Fairfield's Park and Ride lots consistent with the recently completed Public Private Partnership (P3) Study.

Chair Davis opened the public hearing to hear final comments prior to acting on the proposal by FAST. Concurrent with this action, staff is recommending the Board authorize the Executive Director to forward a letter to the Fairfield City Council recommending the City of Fairfield help address the projected operating shortfall by developing an operating and maintenance funding plan for the Fairfield Transportation Center and nearby Park and Ride facilities by incorporating recommendations of the draft Public Private Partnership Feasibility that identifies opportunities for covering the future operating and maintenance costs for this facility, including paid parking.

***Open Public Hearing: 6:38 p.m.***

The following members of the public addressed the STA Board and spoke in opposition to the proposed multi-year fare increase, additional future parking cost with no guaranteed parking space, and the future fare adjustments:

1. Tim Choi
2. Rosemarie Gibbs
3. Teri Green
4. Angela Jones
5. Maureen Lechwar
6. Felisha Madaris

After hearing all the comments from members of the public, Board Member Spering commented that he was not in support of the proposed fare increase and stated as this was FAST's fare proposal that it was more appropriate for Fairfield to act first on the entire fare proposal and then request the STA Board consider the fare changes to the four SolanoExpress Routes. Board Member Spering, with the concurrence of Board Chair Davis, directed STA staff return with a staff recommendation following action by the Fairfield City Council.

On a motion by Board Member Price, and a second by Board Member Spering, the STA Board voted to continue the public hearing to a Special Meeting on February 19, 2014. (8 Ayes)

Chair Davis left the meeting at 7:30 p.m.

**11. ACTION NON-FINANCIAL ITEMS**

**A. STA Regional Transportation Impact Fee (RTIF) Implementation**

Robert Guerrero reported that the RTIF Policy Committee recommended the STA Board to approve the RTIF Revenue Estimates with a caveat that the Cities of Rio Vista, Vacaville, and Vallejo would submit their projections by the end of February 2014, and the fee revenue estimates are subject to change once the projections have been received from the Cities of Rio Vista, Vacaville, and Vallejo. He also noted that the Committee approved the request from the City of Fairfield to include the Green Valley Interchange Project as an eligible project for RTIF Working Group District 4.

**Public Comments:**

None presented.

**Board Comments:**

None presented.

**Recommendation:**

Approve the following:

1. RTIF District Boundary Map as illustrated in Attachment B;
2. RTIF Revenue Estimates as shown in Attachment C; and
3. Request Solano County update the Public Facility Fee to include Green Valley Overcrossing as an eligible project for RTIF Working Group District 4.

On a motion by Board Member Batchelor, and a second by Board Member Richardson, the STA Board unanimously approved the recommendation. (8 Ayes)

**B. STA's Draft 2014 Legislative Priorities and Platform**

Jayne Bauer reported that the draft 2014 Legislative Priorities and Platform was distributed for review and comment to STA member agencies, members of our federal and state legislative delegations, the STA Technical Advisory Committee (TAC) and Transit Consortium. She noted that the TAC and Consortium voted to forward a recommendation to the STA Board to adopt the Final Draft 2014 Legislative Platform and Priorities which includes further comments from Solano County Supervisor and STA Board Alternate Erin Hannigan and Joshua Shaw of STA's state lobbying firm Shaw/Yoder/Antwih, Inc. and the SolanoExpress Intercity Transit Consortium.

**Public Comments:**

None presented.

**Board Comments:**

None presented.

Recommendation:

Authorize the Executive Director to distribute the STA's Draft 2014 Legislative Priorities Platform for review and comment.

On a motion by Board Member Batchelor, and a second by Board Member Price, the STA Board approved the recommendation. (7 Ayes, 1 Absent)

**12. INFORMATIONAL – DISCUSSION**

**A. Update on Active Transportation Program Guidelines**

Robert Macaulay provided an update to the development of the ATP Guidelines. He noted that at present, the California Transportation Commission (CTC) is finalizing its effort to define the program guidelines through a series of working group meeting open to the public. He commented that primary attendees and participants of these meetings are transportation policy-making, planning, and project implementation agencies. STA staff has been an active participant at the ATP working group meetings.

**B. Mobility Management Program Update**

Anthony Adams summarized the progress of the ADA Eligibility process, and the development of the Mobility Management Website and Call Center and Travel Training.

**NO DISCUSSION**

**C. SB 743 California Environmental Quality Act (CEQA) Guidelines Update**

**D. STA Board and Advisory Committee Meeting Schedule for Calendar Year 2014**

**13. BOARD MEMBER COMMENTS**

None.

**14. ADJOURNMENT**

The meeting was adjourned at 7:40 p.m.

**Attested by:**



**Johanna Masielat**  
**Clerk of the Board**

**/March 6, 2014**

**Date**