



**SOLANO TRANSPORTATION AUTHORITY**  
**Board Minutes for Meeting of**  
**March 13, 2013**

**1. CALL TO ORDER**

Chair Hardy called the regular meeting to order at 6:00 p.m. A quorum was confirmed.

**MEMBERS**

<b>PRESENT:</b>	Jack Batchelor, Chair	City of Dixon
	Steve Hardy, Vice-Chair	City of Vacaville
	Elizabeth Patterson	City of Benicia
	Harry Price	City of Fairfield
	Norman Richardson	City of Rio Vista
	Osby Davis	City of Vallejo
	Pete Sanchez	City of Suisun City
	Jim Sperring	County of Solano

**MEMBERS**

**ABSENT:** None.

**STAFF**

<b>PRESENT:</b>	Daryl K. Halls	Executive Director
	Bernadette Curry	Legal Counsel
	Janet Adams	Deputy Executive Director/Director of Projects
	Johanna Masiolat	Clerk of the Board/Office Manager
	Jayne Bauer	Legislative & Marketing Program Manager
	Liz Niedziela	Transit Manager
	Judy Leaks	Program Manager
	Robert Guerrero	Senior Planner
	Sofia Recalde	Mobility Management Program Coordinator
	Sam Shelton	Project Manager
	Jessica McCabe	Assistant Project Manager
	Sara Woo	Associate Planner
	Sheila Jones	Administrative Assistant

**ALSO**

**PRESENT:** **In Alphabetical Order by Last Name:**

Lisa Chavez	District Representative for Senator Lois Wolk
Shawn Cunningham	City of Vacaville
Amanda Dum	City of Suisun City
Bill Emlen	Solano County
Mike Hudson	City of Suisun City Vice Mayor and new STA Alternate Board Member

Dan Kasperson	City of Suisun City
David Kutrosky	Capitol Corridor Joint Powers Authority
Joe Leach	City of Dixon
Wayne Lewis	City of Fairfield
Brian McLean	Vacaville City Coach
Mike Roberts	City of Benicia
Matt Tuggle	Solano County
Nancy Whelan	Nancy Whelan Consulting

**2. CONFIRM QUORUM/STATEMENT OF CONFLICT**

A quorum was confirmed by the Clerk of the Board. There was no Statement of Conflict declared at this time.

**3. APPROVAL OF AGENDA**

On a motion by Board Member Price, and a second by Board Member Patterson, the STA Board approved the agenda.

**4. OPPORTUNITY FOR PUBLIC COMMENT**

None presented.

**5. EXECUTIVE DIRECTOR'S REPORT**

Daryl Halls provided an update on the following topics:

- FHWA Implementation of Buy America Could Jeopardize I-80/I-680/State Route (SR) 12 Interchange Project \*
- California Transportation Commission (CTC) Votes to Authorize Caltrans to Acquire Property for SR 12 East Safety Project \*
- Recommended Allocation of Federal OneBayArea Grant Funds \*
- Allocation of Priority Development Area (PDA) and Priority Conservation Area (PCA) Funds \*
- Mid-Year STA Fiscal Year (FY) 2012-13 Budget Revision \*
- Interim Solano Intercity Bus Replacement Funding Plan \*
- Proclamation for BAC/PAC Member Larry Mork
- STA Staff Update

**6. COMMENTS FROM METROPOLITAN TRANSPORTATION COMMISSION (MTC), CALTRANS, AND STAFF:**

**MTC Report:**

None presented.

**Caltrans Report:**

None presented.

**STA Reports:**

**A. Proclamation of Appreciation for Larry Mork presented by Board Member Richardson**

**B. Proclamation of Appreciation for Sam Shelton presented by Chair Hardy and Daryl Halls**

**C. Capitol Corridor Presentation by David Kutrosky**

**D. Directors Report**

- 1. Planning**
- 2. Projects**
- 3. Transit/Rideshare**

**7. CONSENT CALENDAR**

On a motion by Board Member Pete Sanchez, and a second by Board Member Patterson, the STA Board approved Consent Calendar Items A through J.

**A. Minutes of the STA Board Meeting of February 13, 2013**

Recommendation:

Approve STA Board Meeting Minutes of February 13, 2013.

**B. Draft Minutes of the TAC Meeting of February 27, 2013**

Recommendation:

Approve Draft TAC Meeting Minutes of February 27, 2013.

**C. Draft Minutes of the TAC Special Meeting of March 6, 2013**

Recommendation:

Approve Draft TAC Meeting Minutes of March 6, 2013.

**D. SolanoExpress Intercity Transit Consortium 2013 Work Plan**

Recommendation:

Approve the SolanoExpress Intercity Transit Consortium 2013 Work Plan as shown on Attachment B.

**E. Solano County Transit (SolTrans) Amended Fiscal Year (FY) 2012-13 Transportation Development Act (TDA)**

Recommendation:

Approve the SolTrans Amended FY 2012-13 TDA Claim for \$594,200 for capital projects.

**F. Fiscal Year (FY) 2013-14 Transportation Fund for Clean Air (TFCA) 40% Program Manager Funds**

Recommendation:

Approve the following:

1. \$220,000 from FY 2013-14 TFCA Program Manager Funds for the Solano Napa Commuter Information Program; and
2. Authorize the Executive Director to issue a call for projects for the remaining balance of FY 2012-13 TFCA Program Manager Funds in the amount of \$75,000.

**G. Solano Bicycle Advisory Committee (BAC) and Pedestrian Advisory Committee (PAC) Member Appointments**

Recommendation:

Appoint the following for a three-year term:

1. Mike Segala to the BAC representing Solano County;
2. Barbara Wood to the BAC representing member-at-large; and
3. Kathy Hoffman to the PAC representing Bay Area Ridge Trail Council.

**H. Contract Amendment I-80/I-680/State Route (SR) 12 Interchange – Initial Construction Project Final Design and Construction Design Support**  
Recommendation:

Approve a contract amendment for Mark Thomas & Co. in the not-to-exceed amount of \$1,450,000, to cover final design and engineering services during construction for the I-80/I-680/SR12 Interchange – Initial Construction Package.

**I. Allocation Request - I-80/I-680/State Route (SR) 12 Interchange Project**  
Recommendation:

Approve the attached Resolution 2013-11 and Funding Allocation Request from Metropolitan Transportation Commission (MTC) for \$0.9 million in Regional Measure 2 or AB1171 funds for the I-80/I-680/SR 12 Interchange Project - ICP for Final Design (PS&E) phase.

**J. Jepson Parkway Implementation**  
Recommendation:

Approve the following:

1. Authorize STA to be the Co-Lead for the Right-of-Way for Segment 1 of the Jepson Parkway Project; and
2. Designate the Executive Director to execute right-of-way documents and contracts for Segment 1 of the Project consistent with the intent of this item.

**8. ACTION – FINANCIAL ITEMS**

**A. STA’s Fiscal Year (FY) 2012-13 Mid-Year Budget Revision**

Janet Adams reported on the mid-year budget revision for FY 2012-13. She indicated that the revision reflects updates to project delivery schedules and their associated funds and incorporates updates to various grants obtained by the STA.

**Public/Board Comments:**

None presented.

Recommendation:

Adopt the STA’s FY 2012-13 Mid-Year Budget Revision as shown in Attachment A.

On a motion by Board Member Spering, and a second by Board Member Price, the STA Board unanimously approved the recommendation.

**B. Interim Solano Intercity Bus Replacement Funding Plan**

Nancy Whelan reported on a plan that would fund the bus replacement for the estimated 34 buses that are needed to provide SolanoExpress service in the future. She indicated that the plan includes a 20% commitment of funding by the STA and requesting MTC funding 20% of the cost. She added that the remaining 60% would be borne by the five transit members of the Intercity Transit Funding Working Group through an agreed formula.

**Public/Board Comments:**

Board Member Spering asked if the Board should take action or should we wait for MTC's response to avoid having to bring this item back.

Daryl Halls responded that because of the timing issue, he recommends the Board to move forward and take action.

Board Member Patterson asked if the bus replacements encourage hydrogen fuel buses and if there are extra credits or other funding sources? Nancy Whelan responded that the fuel type has not been selected, however they've only identified that the buses be at the higher end of the pricing such as CNG. Board Member Patterson noted that other agencies are using this type of fuel buses and asked if staff can look into the price advantage it may have. Daryl Halls indicated staff would do that as part of the Alternative Fuels Study.

Recommendation:

Approve the interim Solano Intercity Bus Replacement Funding Plan as follows:

1. The cost sharing and funding plan for 28 intercity bus replacement over the next 10 years using the formula from the Intercity Transit Funding Agreement as shown in Attachment A;
2. The STA commit to providing 20% of the funding plan over the next 10 years;
3. Request MTC fund 20% of the Solano Intercity Bus Replacement Funding Plan as specified in Attachment A;
4. The other members of the Intercity Transit Funding Group support providing the remaining 60% of the funding plan as specified in Attachment A; and
5. Request that MTC release reserved FY 2014 Section 5307 funds for the Fairfield, Vacaville, and Vallejo urbanized areas based on the interim cost sharing and funding plan.

On a motion by Board Member Patterson, and a second by Board Member Spering, the STA Board unanimously approved the recommendation.

**C. Allocation of OneBayArea Grant (OBAG) Project Funds**

Sam Shelton provided an overview of each of the 17 final projects that were evaluated through the process. He cited that the STA has completed an eleven month process for developing the recommended allocation of federal cycle Surface Transportation Program (STP) and Congestion Mitigation and Air Quality (CMAQ) funds, now called by the Association of Bay Area Governments (ABAG) and the MTC as OneBayArea Grant (OBAG) program funds. He added that the recommendation is for the remaining \$6.2 million of STPCMAQ funds of a total of \$18.8 million that was initialing provided by MTC to STA to be allocated for OBAG for eligible planning and projects.

**Public/Board Comments:**

None presented.

Recommendation:

Approve the STA OneBayArea Grant (OBAG) Funding Strategy as shown in Attachment F.

On a motion by Board Member Batchelor, and a second by Board Member Price, the STA Board unanimously approved the recommendation.

**D. Allocation of Priority Development Area (PDA) and Surface Transportation Program (STP) Planning Funds**

Robert Guerrero outlined staff's recommendation of MTC PDA Planning Funds and STA STP Planning Funds.

MTC PDA Planning Funds

Mr. Guerrero announced that staff is recommending funding for the City of Suisun City's Downtown Waterfront Specific Plan for \$163,000 and the City of Fairfield for the Downtown and West Texas Street Specific Plan for \$850,000 to complete the Downtown and West Texas Street PDAs. He stated that both plans have synergy with the Suisun City Train Station, the County Government Center and County Court complex, and focused land use visions in each of their downtowns.

**STA STP Planning Funds**

Mr. Guerrero also announced that staff is recommending the remaining STP funds be used to fund the City of Benicia's Intermodal Transportation Plan for \$250,000; City of Dixon's Downtown Specific Plan for \$75,000 and the City of Rio Vista's Downtown Specific Plan for \$161,000. He cited that all three locations were supported and designated by the ABAG as Investment Area PDAs.

**Public/Board Comments:**

None presented.

Recommendation:

Approve the following planning projects for MTC/STA PDA Planning Funds and remaining STP funds:

1. MTC PDA Planning Fund:
  - A. \$163,000 to City of Suisun City for the Downtown Waterfront Specific Plan
  - B. \$850,000 to City of Fairfield for the Downtown and West Texas Street PDA
2. STA STP Planning Fund
  - A. \$250,000 to City of Benicia for the Benicia Industrial Park Transportation Plan
  - B. \$75,000 to the City of Dixon for a Downtown Specific Plan
  - C. \$161,000 to the City of Rio Vista for a Downtown Specific Plan.

On a motion by Board Member Patterson, and a second by Board Member Sanchez, the STA Board unanimously approved the recommendation.

**E. Allocation of Priority Conservation Area (PCA) Project and Planning Funds**

Robert Guerrero reviewed staff's recommended approach to approve the PCA funding allocation of \$1.175 million for the County of Solano for the Suisun Valley Farm to Market Phase 1 Project and \$75,000 for a Solano PCA Assessment Plan. He noted that the \$1.25 million for implementing Solano County PCA is from Federal Surface Transportation (STP) funds provided by MTC to the STA and \$75,000 was recommended to develop a PCA Assessment Plan for Solano County.

**Public/Board Comments:**

Board Member Spering asked if the \$75,000 is enough to develop the PCA Assessment Plan? Robert Macaulay responded that the \$75,000 is enough for the task plus it is consistent with MTC's direction to spend 5% administratively and 95% for the project itself.

Board Member Patterson commended STA staff and the County for making such a commitment to preserving Priority Conservation Areas.

Recommendation:

Forward a recommendation to the STA Board to approve the following project and plan for PCA fund allocation:

1. \$1.175 million for the County of Solano for the Suisun Valley Farm to Market Phase 1 Project; and
2. \$75,000 for a Solano PCA Assessment Plan.

On a motion by Board Member Batchelor, and a second by Board Member Spring, the STA Board unanimously approved the recommendation.

## 9. ACTION – NON-FINANCIAL ITEMS

### A. Legislative Update

Jayne Bauer reported that staff is working with STA's federal lobbyist, Susan Leant of Akin Gump, to coordinate meetings on June 17-20<sup>th</sup> in Washington D.C. with Solano County's federal legislative representatives and with key federal agency staff.

She also reported that staff and Chair Hardy met with Assembly Member Jim Frazier and his staff on February 28<sup>th</sup> to provide an update and tour of transportation projects relevant to his district.

Jayne Bauer added that on February 25, 2013, the California Air Resources Board (ARB) held the second of three statewide public workshops. She cited that the purpose of the workshops is to seek input on their Draft Concept Plan on the Cap-and-Trade Auction Proceeds Investment Plan to support the State's effort to reduce the greenhouse gases that contribute to climate change.

Lastly, Ms. Bauer cited that staff is seeking direction regarding submitting an amendment to include Solano County in AB 935, including a discussion about STA policy for representation from Solano County/City of Vallejo.

### **Public/Board Comments:**

None presented.

Recommendation:

Approve the following:

1. Authorize the Executive Director to seek amendments to include Solano County in AB 935 (Frazier); and
2. Add to the 2013 STA Legislative Priorities and Platform under Section V. Ferry:  
*Seek legislation to specify that Solano County will have a statutorily-designated representative on the WETA Board.*

On a motion by Vice Chair Davis, and a second by Board Member Price, the STA Board unanimously approved the recommendations.

**B. Solano Comprehensive Transportation Plan (CTP) Solano CTP Review for 2005 to 2012 Chapter**

Robert Macaulay reviewed the development of the Solano CTP Past Activities Review Chapter for 2005 to 2012.

**Public/Board Comments:**

None presented.

Recommendation:

Approve the Solano CTP Past Activities Chapter as shown in Attachment A.

On a motion by Board Member Batchelor, and a second by Board Member Price, the STA Board unanimously approved the recommendation.

**11. INFORMATIONAL – NO DISCUSSION NECESSARY**

- A. Project Delivery Update and 2013 TIP Development**
- B. Transit Performance Initiative (TPI)**
- C. Funding Opportunities Summary**
- D. STA Board and Advisory Committee Meeting Schedule for Calendar Year 2013**

**12. BOARD MEMBER COMMENTS**

**13. ADJOURNMENT**

The meeting was adjourned at 7:25 p.m. in memory of former City of Benicia City Manager, Jim Erickson.

The next regularly scheduled meeting of the STA Board at **6:00 p.m., Wednesday, April 10, 2013, Suisun Council Chambers.**

**Attested by:**

  
**Johanna Masielat**  
Clerk of the Board

**/March 4, 2013**

**Date**