



Solano Transportation Authority

... working for you!

## SOLANO TRANSPORTATION AUTHORITY

Member Agencies:

Benicia • Dixon • Fairfield • Rio Vista • Suisun City • Vacaville • Vallejo • Solano County

One Harbor Center, Suite 130, Suisun City, CA 94585-2473 • Telephone (707) 424-6075 / Facsimile (707) 424-6074

Email: [staplan@sta-snci.com](mailto:staplan@sta-snci.com) • Website: [sta.ca.gov](http://sta.ca.gov)

October 9, 2014

Dear Potential Applicant:

The Solano Transportation Authority (STA) is pleased to announce the Federal Section 5310 Enhanced Mobility for Seniors and Individuals with Disabilities grant program for Solano. STA, in coordination with the Solano Paratransit Coordinating Council (PCC) and the Metropolitan Transportation Commission (MTC), will submit scored applications to be reviewed by Caltrans. The 5310 program will be administered with an estimated amount of \$13 million provided by the Federal Transit Administration for small urban and rural areas in California.

The application deadline is Monday, December 1, 2014 at 4:00 p.m. The 5310 grant application and information can be found at: <http://www.dot.ca.gov/hq/MassTrans/5310.html>

Applicants must submit their applications to STA and to MTC by the deadline:

- STA Submittal: Submit one (1) original, three (3) copies, and two electronic files on CD or USB flash drive of the application, including attachments.
- MTC Submittal: Submit one (1) original, three (3) copies, and two electronic files on CD or USB flash drive of the application, including attachments.

Enclosed, please find the Call for Projects letter, Program Fact Sheet, Timeline and Applicant Workshop Flier for 5310. If you have any questions, please contact Tiffany Gephart, STA's Transit Mobility Coordinator, at [tgephart@sta-snci.com](mailto:tgephart@sta-snci.com) or (707) 424-6075.

Sincerely,

Daryl K. Halls  
Executive Director

# ***Capital and Operating Funding Opportunity for Private Non-Profit Enhanced Mobility for Seniors and Individuals with Disabilities Program***

**APPLICATION DEADLINE: December 1, 2014 to:  
Solano Transportation Authority (STA) and  
Metropolitan Transportation Commission (MTC)**

The Solano Transportation Authority (STA) is pleased to announce the Federal Section 5310 Enhanced Mobility for Seniors and Individuals with Disabilities grant program for Solano. STA, in coordination with the Solano Paratransit Coordinating Council (PCC) and the Metropolitan Transportation Commission (MTC) will submit scored applications to be reviewed by Caltrans. The 5310 program will be administered with an estimated amount of \$13 million provided by the Federal Transit Administration for small urban and rural areas in California.

Under the two-year federal surface transportation authorization, Moving Ahead for Progress in the 21st Century (MAP-21), the New Freedom program was eliminated as a stand-alone program, and consolidated with the Section 5310 Elderly and Disabled program into a single program: the Section 5310 Formula Grants for the Enhanced Mobility of Seniors and Individuals with Disabilities. This expanded program provides a mix of capital and operating funding.

The 5310 grant application and information can be found at: <http://www.dot.ca.gov/hq/MassTrans/5310.html>. Applications are to be submitted to STA and MTC by **December 1, 2014 by 4:00 pm**. The PCC and MTC will review applications for eligibility and score each application. MTC will forward applications and scores to Caltrans on your behalf. For pre-review/scoring assistance, please submit applications to STA no later than November 14, 2014 by noon.

## **Solano Transportation Authority**

Attention: Tiffany Gephart  
One Harbor Center Suite 130  
Suisun City, CA 94585

## **Metropolitan Transportation Commission**

Attention: Drennen Shelton  
101 Eighth Street  
Oakland, CA 94607

### **Number of copies to STA:**

1 original, 3 copies, and 2 electronic files on a CD or USB drive (include attachments)

### **Number of copies to MTC:**

1 original, 3 copies, and 2 electronic files on a CD or USB drive (include attachments)

MTC will forward all necessary documents to Caltrans. Applicants do **NOT** need to submit any applications directly to Caltrans.

Attached please find the Program Fact Sheet, Timeline and Applicant Workshop Flier for 5310. **Please feel free to contact me if you have any questions about eligible projects or need assistance with the 5310 application.**

Tiffany Gephart  
Transit Mobility Coordinator  
(707) 399-3235  
[tgephart@sta-snci.com](mailto:tgephart@sta-snci.com)



**FEDERAL FISCAL YEAR 2013 and 2014  
(MAP-21 FUNDING)**

**APPLICATION WORKSHOPS**

**FOR THE FEDERAL TRANSIT ADMINISTRATION PROGRAM  
SECTION 5310 "ENHANCED MOBILITY OF SENIORS AND INDIVIDUALS  
WITH DISABILITIES PROGRAM"**

**Register Now!!!**

The workshops provide a comprehensive overview of the implementation of the new MAP-21. This funding cycle is a combination of the 2013 and 2014 apportionments. Through the use of Toll Credits the projects this cycle are 100% federally funded. The purpose of the workshops is to assist agencies in understanding the grant cycle process by reviewing the general requirements and the entire application step by step.

To register for a workshop or obtain additional information please contact the 5310 staff at toll-free number (888) 472-6816. For additional information, visit the website at: <http://www.dot.ca.gov/hq/MassTrans/5310.html>



LOCATION	DATE	TIME	ADDRESS
<b>Oakland*</b> (Large Urbanized Areas)	Tuesday October 14	1:00pm to 3:00pm	Metropolitan Transportation Commission 101 8th St Oakland, CA 94612
<b>Redding</b>	Tuesday October 28	9:00 am to 1:00 pm	Caltrans District 2 Executive Conference Room 1657 Riverside Dr. Redding, CA 96001
<b>Woodland</b>	Wednesday October 29	9:00am to 1:00pm	Woodland Training Center 624 N. East Street, Woodland, CA 95776
<b>Modesto</b>	Thursday October 30	9:00am to 1:00pm	Stanislaus Council of Governments 1111 "I" Street, Suite 308 Modesto, CA 95354
<b>Orange</b>	Monday November 3	1:00pm to 5:00pm	Orange County Transportation Authority 550 S. Main Street Orange, CA 92863
<b>San Bernardino</b>	Wednesday November 5	9:00am to 1:00pm	Omnitrans 1700 W. 5 <sup>th</sup> Street San Bernardino, CA 92411

\*The Application Workshop held at the Metropolitan Transportation Commission is for Large Urbanized Area Applicants Only.

**FTA Section 5310 Enhanced Mobility of Seniors and Individuals with Disabilities  
Federal Fiscal Years 2013 & 2014**

**PROGRAM FACT SHEET AND TIMELINE**

**Program Purpose:** Provide capital and operating grants for projects that meet the transportation needs of seniors and individuals with disabilities: where public mass transportation services are otherwise unavailable, insufficient or inappropriate; that exceed the requirements of the ADA; that improve access to fixed-route service; that provide alternatives to public transportation.

**New Program:** On June 6, 2014, the FTA C 9070.1G circular was finalized, incorporating the project types of the repealed New Freedom program into the Section 5310 Program. The 5310 vehicle projects and related equipment are now called Traditional 5310 projects and comprise 55% of the available funding; the former New Freedom projects are called Expanded 5310 Projects and comprise 45% of available funding.

**Funds Available**

- \* Approximately \$13 million in Federal funds are available for these combined cycles;
- \* 100 % in federal funds upon FTA approval of Transportation Development Credits.

**Eligible Applicants:**

- \* Private non-profit corporations (Traditional and Expanded);
- \* Public agencies where no private non-profits are readily available to provide the proposed service (Traditional projects);
- \* Public agencies that have been approved by the State to coordinate services (Traditional projects);
- \* Public agencies (Expanded projects);
- \* An Operator of Public Transportation that receives a Section 5310 grant indirectly through a recipient (Expanded projects).

**Eligible Equipment:**

- \* Accessible vans and buses;
- \* Mobile radios and communication equipment;
- \* Computer hardware and software

**Vehicle Replacement Eligibility:** Vehicle(s) must be in active service. Active service is defined as a vehicle providing service throughout the agency's

normal days and hours of operation. A replacement bus(s) or van must meet or exceed useful life at the time of application.

**Service Expansion Eligibility:** Applicants must be able to document that the proposed transportation service will provide:

- \* Services to additional persons; or
- \* Expand the service area or hours; or
- \* Increase the number and/or frequency of trips.

**Eligible Mobility Management Activities:**

Include, but are not limited to:

- \* Planning, development, implementation of coordinated transportation services;
- \* Travel training/trip planning.

**Eligible Operating Activities:** Include, but are not limited to:

- \* Expansion of hours/service of paratransit service beyond the requirements of ADA;
- \* Enhancement of services (same day; etc.)
- \* New or expansion of Volunteer Driver Programs.

**Funding Selection Process:**

1. The Regional Transportation Planning Agency (RTPA) scores the applications using established evaluation criteria and completes a prioritized list for their region.
2. The State Review Committee reviews the RTPA scores, and scores a statewide-prioritized list of projects based on available funding.
3. The California Transportation Commission (CTC) holds a public hearing to review and adopt the final list of projects.
4. Caltrans submits approved projects to the FTA.

**Program Requirements:** Once approved by FTA, successful applicants enter into a Standard Agreement with Caltrans. The agreement remains in effect until the project's useful life; or for mobility management or operating projects, the Standard Agreement duration. Grantees are responsible for the proper use, operating costs, and maintenance of all project equipment. Grantees must be prepared to comply with the requirements of Caltrans, the Department of Motor Vehicle and the regulations of the California Highway Patrol.

### **PROGRAM NOTE:**

*FTA Section 5310 vehicles are purchased by Caltrans using a State procurement process. Upon Caltrans approval, public agencies may follow their own local procurement process. However, the grantee must comply with state and federal procurement procedures when purchasing with local funds. Upon project completion, the grantee requests reimbursement from Caltrans for the Federal Share.*

### **5310 PROGRAM TIMELINE**

- October 1, 2014 - Call for Projects
- Begin Schedule for Public Hearings (Public Transit Only)
- Oct. 28 – Nov. 5, 2014 - Grant Application Workshops
- December 1, 2014 - Regional applications due to RTPA by 5:00 p.m. December 1, 2014. RTPA scores applications and conducts appropriate public hearings.
- February 2, 2015 - RTPA forwards (electronically) regional prioritized list with scores and copies of applications with approved Certification and Assurances to Caltrans by 5:00 p.m. February 2, 2015.
- March, 2015 - Regional scores are merged into a statewide-prioritized list of projects.
- State Review Committee reviews and verifies scores submitted by the RTPAs.
- June 2015 - Submit draft list to CTC for book item at the upcoming CTC meeting
- CTC distributes public draft Program of Projects (POP)
- CTC conducts staff level conference for the review committee to hear any filed appeals
- CTC conducts public hearing to adopt final POP
- Final POP distributed publicly
- Projects are programmed in the FTIP (immediately)
- November 2015 - Schedule Successful Applicant Workshops, verify new agency information
- After verification that all projects have been programmed, approved POP submitted to FTA for funding approval
- After FTA's final approval, Standard Agreement process initiated
- Procurement process begins.
- February 2016 - Write Standard Agreements

*For additional information call our toll free number (1.888.472.6816) or visit our website at:  
<http://www.dot.ca.gov/hq/MassTrans/5310.html>*