

**SAFE ROUTES TO SCHOOL ADVISORY COMMITTEE (SR2S-AC)
MEETING**

**Wednesday, May 21, 2014
1:30 p.m. – 3:00 p.m.**

**Solano Transportation Authority, Conference Room 1
One Harbor Center, Suite 130
Suisun City, CA 94585-2473**



ITEM

ADMINISTRATOR

- 1. CALL TO ORDER/SELF-INTRODUCTIONS**
- 2. CONFIRM QUORUM**
- 3. APPROVAL OF AGENDA**
- 4. OPPORTUNITY FOR PUBLIC COMMENT**
- 5. CONSENT CALENDAR**

Mel Jordan, Chair

Recommendation:

Approve the following consent item.

- A. Minutes of the SR2S Meeting of February 19, 2014.**

Sheila Jones, Clerk

Recommendation:

Approve the SR2S minutes of February 19, 2014.
(1:30 p.m. – 1:40 p.m.)

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- 6. ACTION FINANCIAL ITEMS**

- A. Public Safety Enforcement Grant**

Judy Leaks, STA

Recommendation:

Forward a recommendation to the STA Board to authorize the STA Executive Director to enter into agreements with the City of Vacaville and/or the City of Rio Vista for the Safe Routes to School Public Safety Enforcement Grant.
(1:40 p.m. – 2:00 p.m.)

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SR2S-AC Committee Members

Mel Jordan
Chair
Vallejo City USD
Tim Mattos
Suisun City
Police Department

Jim Antone
Vice-Chair
YSAQMD
Scott Przekurat
Benicia Police Department

Mike Segala
STA BAC
Mike Hudson
STA PAC

Garland Wong
City of Fairfield
Ozzie Hilton
City of Vacaville

Jay Speck
Solano County
Superintendent of Schools
Robin Cox
Solano County Public Health

7. ACTION ITEMS NON-FINANCIAL

A. SR2S Logo

Sarah Fitzgerald, STA

Recommendation:

Approve the new Safe Routes to School logo.

(2:00 p.m. – 2:20 p.m.)

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8. INFORMATIONAL ITEMS – DISCUSSION

A. Summary of SR2S Activities

Sarah Fitzgerald

(2:20 p.m. – 2:35 p.m.)

Karin Bloesch, STA

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Betsy Beavers, STA

Tracy Nachand,

Solano County Public Health

B. Status Report on SR2S OBAG Engineering Projects

Anthony Adams, STA

(2:35 p.m. – 2:40 p.m.)

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C. Status of SR2S Funding

Sarah Fitzgerald, STA

(2:40 p.m. – 2:45 p.m.)

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D. SR2S Surveys

Sarah Fitzgerald, STA

(2:45 p.m. – 2:50 p.m.)

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**9. COMMITTEE MEMBER COMMENTS AND FUTURE
AGENDA TOPICS**

(2:50 p.m. – 3:00 p.m.)

10. ADJOURNMENT

The next regular meeting of the SR2S-AC is scheduled to meet at **1:30 p.m., Wednesday, August 20, 2014, in the STA Conference Room 1, located at One Harbor Center, Suite 130, Suisun City, CA 94585.**



SAFE ROUTES TO SCHOOL ADVISORY COMMITTEE
Meeting minutes of
February 19, 2014

1. CALL TO ORDER

The Safe Routes to School Advisory Committee (SR2S-AC) was called to order at approximately 1:30 p.m. in the STA Main Conference Room.

SR2S-AC Members Present:

Jim Antone	Yolo-Solano Air Quality Management District
Mike Segala	Chair/Bicycle Advisory Committee
Robin Cox	Solano County Dept. of Public Health
Mel Jordan	Assistant Superintendent, Vallejo USD
Tim Mattos	City of Suisun City Police Department
Scott Przekurat	City of Benicia Police Department
Ozzie Hilton	City of Vacaville, Public Works Department
Tracy Nachand	Solano County Dept. of Public Health, Alternate

STA Staff Present:

Karen Bloesch	STA
Sheila Jones	STA
Judy Leaks	STA
Sofia Recalde	STA
Sarah Fitzgerald	STA

Others Present:

Jason Riley	City of Dixon, Engineering
Dustin Poore	City of Dixon Police Department
Casey Hildreth	Alta Planning and Design
Matt Jones	Yolo Solano AQMD

SR2S-AC Members absent:

Jay Speck	Solano County Office of Education
Garland Wong	City of Fairfield, Traffic Engineering
Mike Hudson	Pedestrian Advisory Committee Representative

2. CONFIRM QUORUM

A quorum was confirmed.

3. APPROVAL OF AGENDA: February 19, 2014

With a motion from Michael Segala and a second from Ozzie Hilton, the SR2S-AC unanimously approved the agenda.

4. OPPORTUNITY FOR PUBLIC COMMENT

None.

5. **APPROVAL OF MEETING MINUTES FROM NOVEMBER 20, 2014**
With a motion from Michael Segala and a second from Ozzie Hilton the SR2S-AC unanimously approved the November 20, 2014 meeting minutes.

6. **ACTION NON FINANCIAL ITEMS**

A. Public Safety Enforcement Grant Scope of Work/RFP

Judy Leaks stated that on March 14, 2012, the Safe Routes to School (SR2S) Advisory Committee recommended a work scope for FY 2011-12 through 2014-2015 of enhanced SR2S activities in preparation of SR2S OBAG funding. She stated the STA Board approved the SR2S Program 2-Year Work Plan, authorizing the development of another Public Safety Enforcement Grant of up to \$150,000 and that this Grant Program seeks to fund up to \$150,000 in best practice SR2S enforcement activities that can be replicated countywide. She stated that grant submittals up to \$50,000 per jurisdiction can be submitted and that City and County departments in Solano County involved in public safety, including but not limited to police departments, fire departments, and county sheriffs may apply for this grant.

The SR2S-AC discussed the Draft RFP. The SR2S-AC concurred to modify the County-wide education of the crossing guard requirement within the Draft RFP.

Recommendation:

Forward a recommendation to the STA TAC and STA Board to approve the scope of work for the Public Safety Enforcement Grant.

With a motion from Tim Mattos and a second from Scott Przekurat the SR2S-AC unanimously approved the recommendation.

B. Active Transportation Program

Sofia Recalde provided an overview of the Active Transportation Program (ATP) Funding Opportunities for SR2S. Judy Leaks stated that The Safe Routes to School program is an eligible program to apply for the statewide ATP and that it has been recommended that projects be submitted for the statewide funds first and if the project is not selected for funding, it will be re-submitted to MTC for review and consideration. She stated that the deadline to apply for statewide funding is May 21, 2014; staff would like to convene a subcommittee of STA's SR2S Advisory Committee members to work with staff to develop a list of SR2S projects as part of the ATP funding.

Recommendation:

Authorize the SR2S Chair to form a SR2S subcommittee to work with STA staff to develop SR2S grant projects as part of the new ATP funding.

With a motion from Robin Cox and a second from Michael Segala, the SR2S-AC unanimously approved the recommendation.

Tracy Nachand and Jim Antone volunteered to be a part of the SR2S subcommittee to work with STA staff to develop SR2S grant projects as part of the new ATP funding.

7. **INFORMATIONAL ITEMS - DISCUSSION**

A. Overall Workplan

Karin Bloesch stated that in response to surveys returned from various target schools, the WSB Coordinators are in the process of establishing WSB routes at the following

schools: Tremont Elementary in Dixon, Fairmont Charter in Vacaville, Cordelia Hills in Fairfield, Dan Mini in Vallejo, Dan O Root in Suisun City, and Cooper Elementary in Vallejo. She attended the following Community Outreach events: KROC Center Health Fair in Suisun City on January 25, 2014, the AAoA Caregiver Support Group in Vallejo on January 28, 2014. She stated that the Walking School Bus Leaders have delivered the SR2S maps to the schools and will continue to outreach and identify schools for the WSB program. She concluded that they will also be participating in the Bike to School Day festivities as needed on Wednesday, May 7, 2014.

B. Review Bylaws

Mel Jordan provided an overview of the SR2S Bylaws. Michael Segala recommended that the SR2S-AC Bylaws be a standing item under the Consent Calendar. The group concurred.

8. INFORMATIONAL ITEMS – NO DISCUSSION

C. Overall Workplan

9. COMMITTEE MEMBER COMMENTS & FUTURE AGENDA ITEMS

After group discussion future agenda items are as follows:

- SR2S Project Infrastructure Update
- Attendance Matrix
- SR2S-AC Bylaws

10. ADJOURNMENT

The meeting was adjourned at 2:55 p.m. The next regularly scheduled meeting of the SR2S-AC will be May 21, 2014 in the STA Conference Room.

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DATE: May 14, 2014
TO: SR2S Advisory Committee
FROM: Judy Leaks, Division Manager, Rideshare and Safe Routes to School
RE: Public Safety Enforcement Grant

Background:

The STA's Safe Routes to School (SR2S) program encourages students to walk and bike to school and supports these activities with education and encouragement events throughout the year. The program brings together city planners, traffic engineers, police and public health experts to create safer, less congested routes to school. The STA also supports a variety of engineering and enforcement strategies. The main goal for SR2S enforcement strategies is to deter unsafe behaviors of drivers, pedestrians and bicyclists, and to encourage all road users to obey traffic laws and share the road safely. Enforcement is one of the complementary strategies that SRTS programs use to enable more children to walk and bicycle to school safely.

On March 14, 2012, the Safe Routes to School (SR2S) Advisory Committee recommended a work scope for FY 2011-12 through 2014-2015 of enhanced SR2S activities in preparation of SR2S OBAG funding. At that time it was recommended to include enhanced public enforcement for the next three years with that funding. At the meeting of July 10, 2013, the STA Board approved the SR2S Program 2-Year Work Plan, authorizing the development of another Public Safety Enforcement Grant of up to \$150,000.

On February 21, 2014, the Safe Routes to School (SR2S) Advisory Committee recommended to modify the County-wide education of the crossing guard requirement within the draft RFP and to forward a recommendation to the STA TAC and STA Board to approve the scope of work for the Public Safety Enforcement Grant. The RFP was modified to include \$15,000 to be allocated to one jurisdiction who will take the lead in coordinating crossing guard training County-wide using the materials developed by the Cities of Fairfield and Suisun City through the first round of the Public Safety Enforcement Grant. The Public Safety Enforcement Grant was approved by the STA Board on March 12, 2014. The RFP was released on March 13, 2014, with letters of intent due to STA on April 11, 2014.

At the meeting of February 19, 2014, the Safe Routes to School Advisory Committee approved the recommendation to forward the scope of work for the SR2S Public Safety Grant to the STA Board for approval at their March 12, 2014 meeting.

At the meeting of February 26, the STA TAC approved to forward the recommendation to the STA Board to approve the scope of work for the SR2S Public Safety Enforcement Grant.

Discussion:

The City of Rio Vista and the City of Vacaville each submitted a letter of intent for the Public Safety Enforcement Grant. STA staff met with Commander Tim Mattos of Suisun City Police Department to review the letters of interest and to provide feedback to both of the applicants. The date for formal proposals was extended to May 16, 2014. STA staff intends to meet with the applicants to discuss the formal proposal and to develop a work scope for the Public Safety Enforcement Grant.

Fiscal Impact:

A total of \$150,000 of OBAG Regional Safe Routes to School funds is available for this grant. These are federal funds that will require an 11.47% match.

Recommendation:

Forward a recommendation to the STA Board to authorize the STA Executive Director to enter into agreements with the City of Vacaville and/or the City of Rio Vista for the Safe Routes to School Public Safety Enforcement Grant.



DATE: May 14, 2014
TO: SR2S Advisory Committee
FROM: Sarah Fitzgerald, SR2S Program Administrator
RE: SR2S Logo

Background:

The current logo for SR2S is a yellow triangle, with black silhouettes of two walkers and a cyclist along with the wording Safe Routes to School. Because of the layering in the logo, it makes it very difficult to use for some purposes (i.e. when using a single color version for plaques, clothing, etc.) Also, when the word ‘Solano’ is included along with the STA logo and Solano Public Health logo, it can be incredibly difficult, if not impossible to read everything.

Discussion:

In order to establish an identified brand, a logo must be simple and easily recognizable. A new logo has been drafted which incorporates elements of the current logo. It is based on the cloud that has been used the past several years on many items (banners, folder covers, brochures, Powerpoints, etc.) The silhouettes from the triangle logo are incorporated, with the walking boy removed and replaced with a child on a scooter silhouette.

As this is a logo for the Safe Routes to School program, neither the STA nor SPH logos are included within it. When space allows (i.e. letters, posters, etc.) the STA and SPH logos will be included. In addition, the wording from the school banners that are available to all schools states, “Your Kids. Your School. Your Community.” This wording is included over the STA and SPH logo to show that this is a program run in partnership.

Fiscal Impact:

None.

Recommendation:

Approve the new Safe Routes to School logo.

Attachment:

- A. SR2S Logo

Your Kids. Your School. Your Community.



safe routes to school

IN SOLANO COUNTY

a program of:



Solano Transportation Authority
... working for you!

in partnership with:



safe routes to school

IN SOLANO COUNTY



safe routes to school

IN SOLANO COUNTY



Your Kids. Your School. Your Community.



Your Kids. Your School. Your Community.



safe routes to school

IN SOLANO COUNTY



DATE: May 21, 2014
TO: Safe Routes to School Advisory Committee
FROM: Sarah Fitzgerald, SR2S Program Administrator
RE: Summary of SR2S Activities

INFORMATIONAL ITEMS – DISCUSSION

Events

City of Fairfield's Earth Day Celebration

Safe Routes to School participated in the annual Earth Day event in Fairfield on April 26, 2014. We had an SR2S table set up with information about the program. We had parents fill out the Parent Travel Survey. Sarah Fitzgerald, Karin Bloesch and Betsy Beavers staffed the information table, which got quite a bit of traffic from curious and interested parents and kids. People were especially interested in the giveaways. The event attracted over 1000 participants. Items given away included: Chapsticks (100), Pencils (52) and Water bottles (45).

In addition, the parents needed to complete the survey to receive a water bottle, which was a great incentive and we received back 33 completed surveys.

The Bay Area Bike Mobile also participated and provided free bike tune-ups and repair to the public. They serviced 10 bikes. The Bike Mobile is funding by a Spare the Air Youth (STAY) grant and will provide up to 10 events in Solano County before the end of the summer. They have capacity to repair 20-30 bikes per event.

A flyer of the event is attached.

Bike to School Day – May 7th

Bike to School Day saw participation from at least 8 schools. STA sent out letters to schools about Bike to School Day and posters. Schools have until May 16, 2014 to report numbers to be included in the raffle to win an iPad mini.

Bike to School Day 2014			
School	City	Number of Participants	Total number of students
St. Basil's	Vallejo	13	246
Anna Kyle	Fairfield	42	750
Laurel Creek	Fairfield	35	1000
Green Valley Middle School	Fairfield	11	810
Fairmont Elementary	Vacaville	31	500
Foxboro	Vacaville	156	732
Markham Elementary	Vacaville	60	820
Gretchen Higgins	Dixon	35	520
Totals	8 schools	383	5378

Health and Wellness Fair, Mare Island Health and Fitness Academy, May 22
 Staff will participate in this event. This is the first Health & Wellness Fair at MIHFA.

Discussion

What other events should we consider to reach out to parents?

- Tomato Festival, Fairfield
- Summer schools
- Bike Mobile is available throughout the summer
- Other suggestions?

Attachments:

- A. Walking School Bus (WSB) Update
- B. Solano Public Health Narrative Report (Jan-May 2014)
- C. Earth Day Flyer
- D. Health & Wellness Fair Flyer
- E. Bike to School Day Poster
- F. Letter to Schools for Bike to School Day



DATE: May 12, 2014
 TO: Safe Routes to School Advisory Committee
 FROM: Karin Bloesch/Karla Valdez/Betsy Beavers, WSB Coordinators
 RE: Walking School Bus Update

Background:

In response to the Walking School Bus Grant awarded to the Solano Safe Routes to School in 2012, two 18 hour per week employees were hired to coordinate and implement a Walking School Bus (WSB) program within Solano County schools. In April 2014 the STA Board approved the hiring of one more WSB Coordinator. The goal for the WSB Program is to establish a WSB route in each of the 56 elementary schools.

Discussion:

Walking School Bus outreach consists of the attendance of community events, school administrator meetings and school parent meetings.

- **Community Outreach events attended:** The Walking School Bus coordinators have attended the following community events:
Earth Day Celebration, Fairfield: April 26, 2014
- **School Outreach events attended:** The WSB Coordinators have attended the following School Events:

<i>School District</i>	<i>City</i>	<i>School</i>	<i>Type of event</i>
Dixon USD	Dixon	Tremont Elementary	<ul style="list-style-type: none"> • Volunteer Leader training (1) • WSB launch, • March 24, 2014
Fairfield-Suisun USD	Fairfield	Cordelia Hills Elementary	<ul style="list-style-type: none"> • WSB leader training (6) • WSB launch, April 10, 2014
		B. Gale Wilson	<ul style="list-style-type: none"> • Volunteer Leader Training
Fairfield-Suisun USD	Suisun City	Dan O Root Elementary	<ul style="list-style-type: none"> • Volunteer Leader Training (4) • WSB Launch, April 1, 2014 • 4 routes
Vacaville USD	Vacaville	Fairmont Elementary	<ul style="list-style-type: none"> • WSB Launch
		Callison Elementary	<ul style="list-style-type: none"> • Principal Meeting • WSB Leader training (9) • Parent Meetings, May 14, 2014 • 3 routes being established for 2014/2015 School Year
Vallejo City USD	Vallejo	Mare Island Health and Fitness Academy	<ul style="list-style-type: none"> • WSB staff plan to attend a Health Fair at the school May 22, 2014

New WSB Coordinator: On April 23, 2014 Betsy Beavers started at STA as the third Walking School Bus Program Coordinator. She has been busy familiarizing herself with the program and has attended a WSB Principal presentation at Callison Elementary, WSB Leader training, Bike to School day and Bike to Work day events.

National Bike to School Day: Walking School Bus coordinators helped plan and organize several area schools' participation in the 3rd National Bike to School Day on Wednesday, May 7, 2014. Betsy Beavers attended the event at Markham Elementary in Vacaville. Karin Bloesch attended the event at Green Valley Middle School in Fairfield, with Sarah Fitzgerald and Fairfield Mayor Harry Price.

National Bike to Work Day: Both Karin Bloesch and Betsy Beavers worked at energizer stations for National Bike to Work Day on Thursday, May 8, 2014.

Program Goals:

- The WSB coordinators are beginning the outreach to currently involved schools to acknowledge Volunteer WSB leaders.
- WSB staff are researching other programs that use a stipend or paid WSB leader in schools to establish and sustain the Walking School Bus programs, for inclusion in the ATP Grant application.
- The WSB staff are in the process of analyzing local events to attend to advertise the SR2S program as well as the WSB program.

Informational.

**Solano County Public Health
Narrative Report re:
Safe Routes to School Program, Education and Encouragement Components
January 1, 2014 – May 12, 2014**

Accomplishments/Successes:

- Participated in weekly SR2S staff meetings.
- Participated and reported progress at the February STA/SR2S advisory committee meeting regarding status of education and encouragement activities.
- Designed, developed and distributed program informational flyers to various schools (Spanish and English)
- Participated in contract negotiations with STA staff and worked to revise new scope of work for FY 13-15.
- Assisted STA with formulating ideas and strategies for applying for ATP grant funds for SR2S.
- Assisted STA staff with input on enforcement grant draft.
- Reviewed and edited parent survey for gathering information regarding how parents would like to learn about SR2S program.
- Developed 4 brief articles for use by schools principals or staff to promote SR2S events and/or recruit volunteers for Bike Safety Rodeo, Walk & Roll Week, Walking Wednesdays at participating schools, Developed 1 National Bike to School Day Announcement, 1 National Bike to School PSA, and 1 National Bike to School Press Release.
- Conducted 8 Safety Assembly for 2,188 students; 8 bicycle rodeos with 510 students and distributed 384 helmets; scheduled 4 additional rodeos for remainder of the year; scheduled one bike mobile repair station; held 9 helmet education and fitting events and provided 168 helmets to students in need; scheduled 5 more helmet fitting events for the year.
- Conducted 5 Walk and Roll Events encouraging 888 students and parents to participate.
- To date 43 sites have participated in SR2S activities.
- Collaborated with STA staff to encourage schools and students to participate in National Bike to School Day May 7, 2014. Six schools participated with 158 students riding their bikes and scooters.
- Purchased water and fruit for students participating in Walk and Roll and bike rodeo events.
- Participated in 5 Webinars concerning Safe Routes to School programs.
- Prepared bicycle rodeo trailer for rental and usage by Fairfield Police Department for event scheduled in Fairfield.
- Presented to the K.I. Jones Elementary PTA to encourage participation in SR2S activities.
- Visited 48 schools to discuss SR2S program and activities with Principal and front office staff.
- Delivered posters to 25 schools promoting National Bike to School Day.
- Delivered incentive materials to 4 schools that participated in National Bike to School Day.
- Prepared incentive orders and requested quotes for incentive materials.
- Maintained truck, bicycle rodeo trailer, bicycle rodeo equipment, and bikes.

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Fairfield Earth Day 2014

Saturday, April 26, 2014

8 a.m. to noon

Civic Center Pond ~ behind City Hall ~ 1000 Webster St.

Stop by our **Safe Routes to School** booth at The City of Fairfield's Earth Day celebration .

The Bike Mobile will be on hand offering FREE bike repairs. Spaces are limited, so wheel on down and get registered for free bike repairs!



We can fix almost anything!
(Must have wheels and gears)

For more information about **Safe Routes to School** in Solano County, visit www.solanosr2s.ca.gov



The Bike Mobile is brought to you by Spare the Air Youth.

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Mare Island Health & Fitness Academy

invites you to participate in its first

HEALTH & WELLNESS FAIR



on our campus **Thursday, May 22** beginning at 3 p.m.



The goal of this free-admission annual community event is to promote health and fitness by helping our families, neighbors and friends become better informed about, and more aware of, the many resources available to them.

To achieve this, we are offering booth space, at no cost, for individuals and organizations—both for-profit and nonprofit—to publicize programs and activities for improving the lives and lifestyles of adults and children in our community. We welcome programs such as:



- physical fitness activities • weight control
- healthy eating • food preparation demonstrations
- health care and health insurance information
- disease prevention • community food and water programs
- self-defense • home and community safety, etc.



For more information or to reserve booth space, please contact **Paisley Rosengren** at Mare Island Health and Fitness Academy:
prosengren@vallejo.k12.ca.us
 or 707.556.8560.



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BIKE TO SCHOOL 2014

Your Kids. Your School. Your Community. For more information, visit www.solanosr2s.ca.gov



Join students across the country
by riding your bike to school on:

Wednesday, May 7th, 2014

Schools in Solano County participating in Bike to School Day are eligible to win prizes! Tell us how many students ride their bike to school on Wednesday, May 7th and be entered into a raffle to win fabulous prizes!

Email us your results at: solanosr2sinfo@sta-snci.com



www.solanosr2s.ca.gov

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SOLANO TRANSPORTATION AUTHORITY
 One Harbor Center, Suite 130, Suisun City, CA 94585-2473
 Telephone (707) 424-6075/Facsimile (707) 424-6074



Dear Principal:

The Safe Routes to School (SR2S) Program (a program of the Solano Transportation Authority (STA) in partnership with Solano County Public Health) is excited to announce that **Wednesday, May 7th, 2014** is **National Bike to School Day**. Enclosed, please find a poster for your school. If you would like additional posters, please call (707) 399-3219 and we will be happy to send you more.

Host your own Bike to School Day event in your school! Limited supplies of event materials are available through Solano County Public Health. Contact Tracy Nachand at: tnachand@solanocounty.com or (707) 553-5543 to register your school before **April 30th, 2014**.

We are asking schools to let us know how many students bike to school on May 7th. Please fill out the form below. All schools who submit their details by **Friday, May 16th, 2014** will win a prize and one lucky school will be randomly chosen to **win an iPad mini! (\$350 value!)**

Visit www.solanosr2s.ca.gov for more information about SR2S as well as information about free program events available to your school such as Bike Rodeos, Walk & Roll Week and Traffic Safety Assemblies.

If you have any questions, please contact: Sarah Fitzgerald, SR2S Program Administrator at (707) 399-3219 or sfitzgerald@sta-snci.com.



Detach and return by Friday, May 16th, 2014 to be eligible for prizes – including an iPad mini!

School name: _____

School address: _____

Phone number: _____

Contact person: _____ Title: _____

Number of students who rode their bike on Wednesday, May 7th, 2014 _____

Total number of students in school _____

Does your school have bicycle racks? Yes _____ No _____

If yes, how many bikes fit in the racks? _____

Please return:

Mail: STA, One Harbor Center, Suite 130, Attn: SR2S Program, Suisun City, CA 94585

Fax: (707) 424-6074

Email: solanosr2s@sta-snci.com

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DATE: May 21, 2014
TO: Safe Routes to School Advisory Committee
FROM: Sarah Fitzgerald, SR2S Program Administrator
RE: Summary of SR2S Activities, continued

INFORMATIONAL ITEMS – DISCUSSION, continued

B. Update on SR2S OBAG Engineering Projects (Anthony Adams)

See attached table.

C. Funding (Sarah Fitzgerald)

a. Active Transportation Program

The Solano Transportation Authority (STA) is applying for funds under a new program in California called the Active Transportation Program, which is aimed at funding infrastructure and non-infrastructure projects that increase walking and cycling.

At the February 19, 2014 meeting, the SR2S AC recommended forming a subcommittee to discuss the ATP funding application. The members of the ATP subcommittee include Mel Jordan, Jim Antone, Robin Cox, Tracy Nachand, Judy Leaks and Sarah Fitzgerald. The subcommittee met to discuss the application for ATP funds on March 12, 2014, April 24, 2014 and May 8, 2014. Below is a summary of the proposed project the subcommittee recommended for the ATP application.

Proposed Project: Safe Routes to School, Non-infrastructure

Project Title: Expansion of Walking School Bus Program in Solano County

Project Description: The Solano Transportation Authority (STA) is applying for an ATP grant for a Safe Routes to School Non-infrastructure program in partnership with Solano County Public Health. The proposed project is to expand our current Walking School Bus program by targeting 15 specific schools that may or may not be in a disadvantaged area or have a high percentage of students receiving FRPM (free or reduced price meals). The

ATP grant gives preference to projects that significantly benefit disadvantaged schools. The selected schools will receive a stipend to run the Walking School Bus program which will be used to fund a position in the school to lead a walking school bus route. In addition, extensive parent education classes will be held in the selected schools in order to identify parent champions that will work within the schools. By having the dedicated position in the school, this will reinforce to parents that the school is committed to providing a safe way for children to walk to school. The parent champion will be able to work with the school and the end goal will be to establish a “walking culture” within the school that will last after the funding for the stipend ends.

Project Title: Walking School Bus Expansion Pilot	
Jan - May 2015	Rationale: 5 schools that have an existing walking school bus
Fairfield/Suisun	Anna Kyle
Fairfield/Suisun	Laurel Creek
Vacaville	Padan Elem
Vacaville	Markham
Vallejo	Dan Mini
FY 15/16	Rationale: Continue working with the above 5 schools, add 5 others with/without a WSB
Benicia	Robert Semple/Matthew Turner
Dixon	Tremont/Anderson
Fairfield/Suisun	Suisun Elem
Vacaville	Callison
Vallejo	Cooper
FY 16/17	Rationale: Continue working with the above 10 schools, add 5 others with/without a WSB
Fairfield/Suisun	Cleo Gordon
Fairfield/Suisun	David Weir
Rio Vista	DH White
Vallejo	Lincoln
Vallejo	Wardlaw

b. YSAQMD Clean Air Funds

On March 21, 2014, SR2S submitted an application in the amount of \$60,000 to YSAQMD to be used for the following: \$15,000 towards an anti-idling campaign, \$20,000 towards developing robust program evaluation and \$25,000 towards incentives for increasing student, parent and school participation in SR2S.

On May 12, 2014, STA staff presented the proposal to the CAF awarding committee. The committee recommended full funding for the STA’s SR2S proposal. This recommendation will go before the YSAQMD Board at the June meeting.

Additionally, the City of Vacaville also applied for as SR2S project to augment their OBAG funds for infrastructure work in the vicinity of Vacaville High School and Cambridge Elementary. The City of Vacaville was recommended for the full amount requested.

D. Surveys

STA has mailed out hand tally surveys and parent surveys to all schools. Schools and parents have until June 2, 2014 to complete the surveys and return them. A raffle for a bike, helmet and lock will be held for all schools that participate in the hand tally survey. Additionally, the school with the greatest participation in the parent survey will be given a bike, helmet and lock to raffle. An update regarding surveys will be provided at the next meeting when the May surveys have been collected and collated.

Attachment

A. SR2S OBAG Engineering Projects Table

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SOLANO COUNTY														Policy					
#	Responsible Agency (agency to receive funds)	Agency Project Manger Contact Information Name Phone # E-Mail	Project Name	Description of Work	Project Completion Date (Expected)	FY Programmed	Phase	Other Local Funding	CMAQ - OBAG	Total OBAG by Project	Regional SR2S Funding	Total OBAG & Reg SR2S Funding	Total Project Cost	Current Status	OBAG Funding Agreement	Project Delivery Sheet Updated Date			
									\$1,200,000	\$1,200,000	\$1,256,000	\$2,456,000							
1	City of Suisun City	Amanda Dum adum@suisun.com	Suisun Safe Routes to Schools Project	Stripe high-visibility crosswalks by Crescent Elementary and Crystal Middle School. Design a Class I pedestrian/bicycle facility along the west side of Marina Boulevard between State Route 12 and Lotz Way, and along Lotz Way between Marina Boulevard and the Suisun multi-modal transit station on Main Street. Design and construct a path along the south side of Driftwood Drive from Whispering Bay Circle to Marina Boulevard. Install rectangular rapid flashing beacons on Harrier Drive at the main entrance to Dan O. Root Elementary School.	8/30/2016 (Maybe sooner)	15/16	CON:		\$349,065	\$349,065			\$389,102	Project is applying for ATP funds. Project will be expanded to include curb bulb-outs and other safety features.	No	Yes			
		PE:															\$40,037		
		ROW:																	
2	City of Vallejo	Jill Mercurio 707-648-4085 jmercurio@ci.vallejo.ca.us	Vallejo Safe Routes to Schools Project	Intersection, striping, and signage improvements in the vicinity of Wardlaw Elementary and Cooper Elementary School. High visibility crosswalks and pedestrian signs will be the first priority projects, with additional lane reconfiguration with any remaining funds.	Aug-15	13/14	PE:	\$2,400	\$18,000	\$247,728			\$280,428	Project is applying for ATP funds. Vallejo submitted their Request for Authorization to Caltrans for PE phase on May 6th. MTC has been made aware of this delay and stated that the dollar amount is small, so there is little chance of losing funds.	Yes	No			
		ROW:															\$300	\$1,800	
		CON:															\$30,000	\$227,928	
3	City of Dixon	Jason Riley 707-678-7031 jriley@ci.dixon.ca.us	Dixon Safe Routes to Schools Project	Construct sidewalk bulb-out on North Lincoln Street at CA Jacobs. Construct sidewalk bulb-out on Pheasant Run Drive at Tremont Elementary School. Installation of high visibility crosswalks at various schools. Install bike racks and overhead covering at CA Jacobs. Install gate in fence along pedestrian path near Silveyville Elementary School. Restripe bike lane on Rehrmann Drive from Evqans Road to North Lincoln Street. Plant trees and gate improvements along Rehrmann Drive at Tremont Elementary School. Miscellaneous striping improvements at Tremont Elementary and CA Jacobs.	Aug-16	14/15	PE:	\$12,000		\$100,000			\$124,956	Need updated project delivery schedule and funding agreement.	No	No			
		ROW:																	
		CON:															\$12,956	\$100,000	
4	City of Vacaville	Ozzie Hilton 707-449-5352 OHilton@cityofvacaville.com	Vacaville Safe Routes to Schools Project	Construction of bicycle and pedestrian safety improvements for VUSD and TUSD. Vacaville High School Area-Work includes improvements on Monte Vista Avenue and West Street including curb extensions at the Monte Vista/West St. intersection and potential landscape installation to limit erosion and widen effective sidewalk width. Sidewalk improvements to Monte Vista Ave. and West Street and possible sidewalk extension from school to Stinson Ave. Installation of accessible curb ramps and high vis. crosswalks at various crossings. Bicycle network improvements including possible low vol. signed bikeway with sharrows. Cambridge Elementary School-Construct curb extension, accessible ramps and high vis. x-walks at Nut Tree/Cambridge intx. Citywide-installation of radar speed feedback sign and rect. rapid flashing beacons at priority locations.	Aug-16	13/14	PE:	\$3,500	\$26,500	\$303,207			\$342,607	E-76 for PE phase received in April	No	No			
		ROW:															\$900	\$6,600	
		CON:															\$35,000	\$270,107	
5	City of Benicia	Mike Roberts 707-746-4240 mike.roberts@ci.benicia.ca.us	Benicia Safe Routes to Schools Project	New sidewalks in the vicinity of Robert Semple School install widened sidewalk landings and new crosswalks across Dempsey - Drive and the entrance to the parking lot adjacent to Matthew Turner School, install a flashing beacon on Southampton Road in front of the Benicia Middle School, and construct wider sidewalk landings on Southampton Road in front of Benicia Middle School	Aug-14	12/13	PE:	\$10,000		\$100,000		\$100,000	\$124,000	E-76 received by Benicia April 30th. Construction can commence	No	Yes			
		ROW:																	
		CON:															\$14,000	\$100,000	
6	City of Rio Vista	John Degele 707.374.6451 jdegele@ci.rio-vista.ca.us	SR 12 crossing with updated lighting	New updated lighted crosswalk at SR 12 Crossing.	Aug-15	12/13	PE:	\$15,000		\$100,000		\$100,000	\$130,000	Project has received Field Review. They are attempting to deliver this timeline on an accelerated schedule, with obligation as early as October 2014.	No	Yes			
		ROW:																	
		CON:															\$15,000	\$100,000	