



Solano Transportation Authority

MEETING AGENDA

(Revised as of April 7, 2014 – Changes are indicated in red.)

6:00 p.m., Regular Meeting
Wednesday, April 9, 2014
Suisun City Hall Council Chambers
701 Civic Center Drive
Suisun City, CA 94585

Mission Statement: To improve the quality of life in Solano County by delivering transportation system projects to ensure mobility, travel safety, and economic vitality.

Public Comment: Pursuant to the Brown Act, the public has an opportunity to speak on any matter on the agenda or, for matters not on the agenda, issues within the subject matter jurisdiction of the agency. Comments are limited to no more than 3 minutes per speaker unless modified by the Board Chair, Gov't Code § 54954.3(a). By law, no action may be taken on any item raised during the public comment period (Agenda Item IV) although informational answers to questions may be given and matters may be referred to staff for placement on a future agenda of the agency. Speaker cards are required in order to provide public comment. Speaker cards are on the table at the entry in the meeting room and should be handed to the STA Clerk of the Board. Public comments are limited to 3 minutes or less.

Americans with Disabilities Act (ADA): This agenda is available upon request in alternative formats to persons with a disability, as required by the ADA of 1990 (42 U.S.C. §12132) and the Ralph M. Brown Act (Cal. Govt. Code §54954.2). Persons requesting a disability related modification or accommodation should contact Johanna Masiclat, Clerk of the Board, at (707) 424-6008 during regular business hours at least 24 hours prior to the time of the meeting.

Staff Reports: Staff reports are available for inspection at the STA Offices, One Harbor Center, Suite 130, Suisun City during regular business hours, 8:00 a.m. to 5:00 p.m., Monday-Friday. You may also contact the Clerk of the Board via email at jmasiclat@sta-snci.com. Supplemental Reports: Any reports or other materials that are issued after the agenda has been distributed may be reviewed by contacting the STA Clerk of the Board and copies of any such supplemental materials will be available on the table at the entry to the meeting room.

Agenda Times: Times set forth on the agenda are estimates. Items may be heard before or after the times shown.

ITEM

BOARD/STAFF PERSON

- 1. CALL TO ORDER/PLEDGE OF ALLEGIANCE (6:00 – 6:05 p.m.) Chair Davis
2. CONFIRM QUORUM/ STATEMENT OF CONFLICT Chair Davis
An official who has a conflict must, prior to consideration of the decision; (1) publicly identify in detail the financial interest that causes the conflict; (2) recuse himself/herself from discussing and voting on the matter; (3) leave the room until after the decision has been made. Cal. Gov't Code § 87200.

STA BOARD MEMBERS

Table with 8 columns: Osby Davis (Chair), Elizabeth Patterson (Vice Chair), Jack Batchelor, Jr., Harry Price, Norman Richardson, Pete Sanchez, Steve Hardy, Jim Spering, City of Vallejo, City of Benicia, City of Dixon, City of Fairfield, City of Rio Vista, City of Suisun City, City of Vacaville, County of Solano

STA BOARD ALTERNATES

Table with 8 columns: Jesus Malgapo, Alan Schwartzman, Dane Besneatte, Rick Vaccaro, Constance Boulware, Mike Hudson, Dilenna Harris, Erin Hannigan

**3. APPROVAL OF AGENDA**

**4. OPPORTUNITY FOR PUBLIC COMMENT**

(6:10 – 6:15 p.m.)

**5. EXECUTIVE DIRECTOR’S REPORT – Pg. 1**

(6:15 – 6:20 p.m.)

Daryl K. Halls

**6. REPORT FROM THE METROPOLITAN  
TRANSPORTATION COMMISSION (MTC)**

(6:20 – 6:25 p.m.)

MTC Commissioner  
Jim Spering

**7. REPORT FROM STA/PRESENTATIONS**

(6:25 – 6:30 p.m.)

**A. Capitol Corridor Update**

**David Kutrosky**

**B. Legislative Update**

Jayne Bauer

**C. Directors Reports**

**1. Planning**

Robert Macaulay

**2. Projects**

Janet Adams

**3. Transit/Rideshare**

Judy Leaks/ Liz Niedziela

**8. CONSENT CALENDAR**

Recommendation:

Approve the following consent items in one motion.

(Note: Items under consent calendar may be removed for separate discussion.)

(6:30 - 6:35 p.m.)

**A. Minutes of the STA Board Meeting of March 12, 2014**

Johanna Masielat

Recommendation:

Approve STA Board Meeting Minutes of March 12, 2014.

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**B. Minutes of the TAC Meeting of March 26, 2014**

Johanna Masielat

Recommendation:

Approve TAC Meeting Minutes of March 26, 2014.

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**C. SolanoExpress Intercity Transit Consortium 2014 Work Plan**

Liz Niedziela

Recommendation:

Approve the SolanoExpress Intercity Transit Consortium 2014 Work Plan as shown on Attachment A.

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**D. Pedestrian Priority Projects Update**

Sofia Recalde

Recommendation:

Approve the following:

1. Pedestrian Priority Projects List (February 10, 2014); and

2. Pedestrian Priority Project Tiered List (February 10, 2014)

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- E. Fiscal Year (FY) 2014-15 Transportation Fund for Clean Air (TFCA) 40% Program Manager Funds** Andrew Hart

Recommendation:

Approve the following:

1. \$235,000 from FY 2014-15 TFCA Program Manager Funds for the Solano Napa Commuter Information Program; and
2. Authorize the Executive Director to issue a call for projects for the remaining balance of FY 2013-14 TFCA Program Manager Funds in the amount of \$59,709.

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- F. Regional Transportation Impact Fee Update** Robert Guerrero

Recommendation:

Authorize the STA Executive Director to amend Fehr and Peers contract agreement for an amount not to exceed \$11,200 to amend the RTIF Nexus Report to include the Green Valley Road Overcrossing Project.

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**9. ACTION FINANCIAL ITEMS**

- A. STA's Fiscal Year (FY) 2013-14 and FY 2014-15 Proposed Budget Revision** Susan Furtado

Recommendation:

Approve the following:

1. Adopt the STA's FY 2013-14 Proposed Budget Revision as shown in Attachment A;
2. Adopt the STA's FY 2014-15 Proposed Budget Revision as shown in Attachment B;
3. Authorize the Executive Director to contract for a half-time Safe Routes to School (SR2S) Walking School Bus Coordinator as included in the budget;
4. Authorize the Executive Director to contract for a part-time Marketing Assistant to support the Mobility Management and Safe Routes to School Programs and SolanoExpress Marketing Campaign.
5. Authorize the Executive Director to open an STA bank account in support of an in-house accounting system and purchase accounting software and hardware at an amount not to exceed \$55,385 for the implementation of the new Regional Transportation Impact Fee (RTIF).

(6:35 – 6:40 p.m.)

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- B. Fairfield/Vacaville Intermodal Station Project – Federal TIGER Grant** Janet Adams

Recommendation:

Approve the submittal of a TIGER 6 grant application for \$11 M for the Fairfield/Vacaville Intermodal Station Project.

(6:40 – 6:45 p.m.)

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**C. Transportation Development Act (TDA) Article 3 – Dixon West B Street Undercrossing and Suisun Train Station Improvements**

Sofia Recalde

Recommendation:

Approve the following:

1. \$250,000 of FY 2013-14 TDA Article 3 funds for bicycle and pedestrian improvements to be completed as part of the Dixon West B Street Undercrossing Project; and
2. Resolution No. 2014-03 approving the submittal of the Countywide Coordinated Claim to the Metropolitan Transportation Commission for the allocation of FY 2013-14 TDA Article 3 Pedestrian/Bicycle Project Funds to Claimants in Solano County.

(6:45 – 6:50 p.m.)

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**10. ACTION NON FINANCIAL ITEMS**

**A. Active Transportation Element of Solano County Comprehensive Transportation Plan (CTP)**

Robert Macaulay

Recommendation:

Approve the Final Alternative Modes Element to the Solano County Comprehensive Transportation Plan as shown in Attachment A.

(6:50 – 6:55 p.m.)

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**B. Solano County Mobility Management Plan**

Liz Niedziela/

**Elizabeth Richards**

Recommendation:

Approve the Solano County Mobility Management Plan as shown in Attachment A.

(6:55 – 7:00 p.m.)

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**11. INFORMATIONAL ITEMS – NO DISCUSSION**

**A. Legislative Update**

Jayne Bauer

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**B. Status of Priority Conservation Area (PCA) Pilot Program**

Andrew Hart

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**C. State and Regional Active Transportation Program (ATP) Update and Discussion of Solano ATP Priority Projects**

Sofia Recalde

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**D. Project Delivery Update**

Anthony Adams

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**E. Mobility Management Program Update**

Anthony Adams

1. **ADA In Person Eligibility**
2. **Website**
3. **Travel Training Program**

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**12. BOARD MEMBERS COMMENTS**

**13. ADJOURNMENT**

The next regularly scheduled meeting of the STA Board is at **6:00 p.m., Wednesday, May 14, 2014**, Suisun Council Chambers.