

**SAFE ROUTES TO SCHOOL ADVISORY COMMITTEE (SR2S-AC)
MEETING**

1:30 – 3:00 p.m.

Wednesday, September 4, 2013

Solano Transportation Authority, Conference Room 1
One Harbor Center, Suite 130
Suisun City, CA 94585-2473**ITEM****ADMINISTRATOR**

1. **CALL TO ORDER/SELF-INTRODUCTIONS**
2. **CONFIRM QUORUM**
3. **APPROVAL OF AGENDA**
4. **OPPORTUNITY FOR PUBLIC COMMENT**
5. **CONSENT CALENDAR**
Recommendation: Approve the following consent item.

Mike Segala, Chair

A. Minutes of the SR2S Meeting of June 12, 2013.Recommendation:

Approve the SR2S minutes of June 12, 2013.

Pg. 16. **ACTION NON-FINANCIAL ITEMS****A. Officer Election**Recommendation:

Elect a Vice-Chair for one term.

(1:40 p.m. – 1:50 p.m.)

Pg. 5Mike Segala, Chair
Robin Cox, Solano County Health**B. 2013 SR2S Countywide Plan, Revised**Recommendation:

Forward a recommendation to the STA Board to approve the SR2S Plan 2013 revision.

(1:50 p.m. – 2:15 p.m.)

<https://app.box.com/s/6jfm5ue5rlmxwlgp9hdi>**Pg. 7**Danelle Carey, STA
Casey Hildreth, Alta Plan & Design**Safe Routes to School Advisory Committee Members**Mike Segala
Chair
STA BACVacant
Vice ChairJim Antone
YSAQMDGarland Wong
City of FairfieldJay Speck
Solano County
Superintendent of SchoolsTim Mattos
Suisun City
Police DepartmentScott Przekurat
Benicia Police
DepartmentMike Hudson
STA PACMel Jordan
Vallejo Unified School
DistrictRobin Cox
Solano County Public
HealthOzzie Hilton
City of Vacaville

7. INFORMATIONAL ITEMS - DISCUSSION

A. SR2S Public Safety Enforcement Grant Subcommittee Recap

Informational

(2:15 p.m. – 2:30 p.m.)

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Angela Tsagarakis, STA Intern
Danelle Carey, STA

INFORMATIONAL ITEMS – NO DISCUSSION

B. SR2S Program Update

Informational

(2:30 p.m. – 2:35 p.m.)

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Judy Leaks, SNCI
Tracy Nachand, Solano County
Karla Valdez, STA

C. Responsive Grant Application

Informational

(2:35 p.m. – 2:40 p.m.)

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Danelle Carey, STA

D. Bike Mobile Partnership

Informational

(2:40 p.m. – 2:45 p.m.)

Pg. 12

Danelle Carey, STA

E. SR2S-AC Engineering Appointment

Informational

(2:45 p.m. – 2:50 p.m.)

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Mike Segala, Chair

F. Membership and Attendance

Informational

(2:50 p.m. – 2:55 p.m.)

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Danelle Carey, STA

8. COMMITTEE MEMBER COMMENTS AND FUTURE AGENDA TOPICS

(2:55 p.m. – 3:00 p.m.)

Mike Segala, Chair

9. ADJOURNMENT



SAFE ROUTES TO SCHOOL ADVISORY COMMITTEE
Meeting minutes of
June 12, 2013

1. ALL TO ORDER

The Safe Routes to School Advisory Committee (SR2S-AC) was called to order at approximately 1:35 p.m. in STA's main conference room.

| | | |
|---------------------------------|--|--|
| SR2S-AC Members Present: | Garland Wong Robin Cox Mike Segala Jay Speck Mel Jordan Mike Hudson | City of Fairfield, Traffic Engineering Solano County Dept. of Public Health Chair/Bicycle Advisory Committee Solano County Office of Education Assistant Superintendent, Vallejo USD Pedestrian Advisory Committee Representative |
|---------------------------------|--|--|

| | | |
|---------------------------|--|--|
| STA Staff Present: | Judy Leaks Danelle Carey Sheila Jones Jessica McCabe Karin Bloesch Karla Valdez | STA STA STA STA STA STA |
|---------------------------|--|--|

| | | |
|------------------------|----------------------------------|--|
| Others Present: | Tracy Nachand Natalee Dyudyuk | Solano County Dept. of Public Health Fairfield-Suisun Unified School District |
|------------------------|----------------------------------|--|

| | | |
|--------------------------------|-------------------------------|--|
| SR2S-AC Members absent: | Jim Antone Scott Przekurat | Yolo-Solano Air Quality Management District Benicia Police Traffic Unit |
|--------------------------------|-------------------------------|--|

2. CONFIRM QUORUM

3. A quorum was confirmed.

4. APPROVAL OF AGENDA: JUNE 12, 2013

With a motion from Mel Jordan and a second from Mike Hudson, the SR2S-AC unanimously approved the agenda.

5. OPPORTUNITY FOR PUBLIC COMMENT

None.

6. APPROVAL OF MEETING MINUTES FROM FEBRUARY 20, 2013

Robin Cox made an edit to the February 20, 2013 minutes on Item VIII.: to change ~~*district to district relationships*~~ to *district/city relationships*.

With a motion from Robin Cox and a second from Mel Jordan, the SR2S-AC unanimously approved the February 20, 2013 meeting minutes as amended above in ~~strikethrough~~ bold and italics.

7. ACTION ITEMS

A. SR2S 2-YR Program Workplan

Recommendation:

Forward a recommendation to the STA Board to support the STA's Safe Routes to School Program FY 2013-14/2014-15 Workplan.

Judy Leaks provided an overview of the SR2S 2-Year Program Workplan. She stated that STA staff and Solano County Public Health staff propose the following Work Plan to be covered by these funds between education, encouragement, enforcement, and engineering activities for all schools in Solano County over the next two years. She stated that the workplan is and includes increasing the number of education and encouragement events from 6 to 12 per school. She concluded that a new enforcement grant will be related to all jurisdictions and the continuing of the Walking School Bus Program. Judy Leaks requested future feedback from the committee and Solano city officers to craft and identify goals for enhancing enforcement in the communities.

Chair Segala asked how middle and high school's Safe Routes to School programs are approached. Danelle Carey responded that there has been no development for High School programs yet but they are working with other cities and counties to see how they are piloting their programs and plans to encourage active transportation among middle and high schools. Garland Wong commented that implementation of our Crossing Guard Manual should coincide with the Technical Assistance Resource Center's (TARC) guide.

With a motion from Mel Jordan and a second from Jay Speck, the SR2S-AC unanimously approved the recommendation. Robin Cox abstained from the vote.

B. Officer Election

Recommendation:

Elect a Vice-Chair for one calendar term.

Danelle Carey announced that SR2S AC Vice-Chair Jeff Knowles of the City of Vacaville has retired as of April 2013. She stated that the role of the Vice-chair is to assist the Chair and to preside over meetings in the absence of the Chair. She stated that the new position for Vice-chair will take effect immediately after the committee's nomination process.

Mel Jordan expressed the importance in having a full committee to discuss this election recommendation. Robin Cox concurred.

By consensus of the SR2S AC, this item was tabled to the next meeting in hopes of making the recommendation with a full committee body present. Chair Segala and Robin Cox will act as the AD HOC Nomination Committee and will prepare a slate to make available at the next meeting.

8. INFORMATION ITEMS - DISCUSSION

A. SR2S Summit

Danelle Carey provided an overview the of the 2013 SR2S Summit that took place on May 23, 2013 at the KROC Center in Suisun City. She stated that according to the sign-in sheets, approximately 80 guests attended. She stated that each city was represented by their SR2S Community Task Force and had the opportunity to present an overview of completed projects, projects in process and future improvement plans. She stated that of the 3 break-out sessions offered, the *Working with Partners to Integrate Safe Routes to*

School into Broader Policies and Plans was the most popular. She concluded that positive feedback was received and that she plans to focus on better timing of the event in the future to make it available to students, parents and schools staff.

B. SR2S Mapping and Plan Update

Danelle Carey provided an overview of the SR2S Program Update. She stated that a final draft of the 2013 plan update was released for public input at the summit on May 23rd and the deadline to submit feedback to the STA is June 24, 2013. She stated that a copy of the full plan is available online along with a comment/feedback form for users to submit feedback to the STA. She stated that this plan will be brought back to the STA Board for adoption in July or September. She concluded that each city with the exception of Fairfield has adopted their local plan.

C. STA SR2S OBAG Funding Formula Distribution Recommendation

Jessica McCabe provided an overview of the STA SR2S OBAG Funding Formula Distribution Recommendation for capital projects, which was based on student enrollment. She stated that she and Danelle Carey have met with SR2S community task forces in moving forward with the programming process to get the projects programmed into MTC's Transportation Improvement Program (TIP). She stated that the cities will be the sponsors on these projects and will select and prioritize the projects that were included in the SR2S Plan Update. She announced the first amendment to the 2013 TIP is August 1st and provided an overview of the email that Danelle sent out outlining the step-by-step process for TIP project listings. She stated that the deadline for TIP listing submittals is July 30, 2013.

D. SR2S Program Update

Judy Leaks provided an overview of the SR2S Program Update. She stated that 453 students participated in 8 bike rodeos, 4,320 students attended 8 safety assemblies and 290 helmets were distributed. She stated that 20 walk and roll events were held last year that 4,759 students participated in. She added that the Crossing Guard Manual, Test and DVD were completed. She stated that the new engineering programs will be incorporated as needed.

Karin Bloesch provided an overview of the Walking School Bus programs. She stated that she is reaching out to Dixon, Fairfield/Suisun, Travis and River Delta Unified School Districts and Karla Valdez is reaching out to Benicia, Vacaville and Vallejo Unified School Districts. She stated that informational fliers were distributed at several events and their list of contacts is growing.

Karla Valdez stated that currently there are 9 active Walking School Buses (WSB), 6 of them are new. She stated that there are 5 new routes that will be starting at the beginning of the year; 3 that will be starting at Laurel Creek in Fairfield and 2 that will be starting at Lincoln Elementary in Vallejo. She stated that Crescent, Suisun and Foxboro Elementary's Walking School Buses are all in progress and they are working on recruiting parent volunteers. She concluded that they are focusing on events for outreach purposes and welcomes feedback from the committee.

Robin Cox provided an overview of the Solano County Public Health Narrative Report regarding SR2S, Education and Encouragement Components. She stated that Solano Public Health in addition to all of the things are listed in terms of events, has been providing a lot of input into the 2013 Plan Update which is helping to build policies,

objectives, goals, bench marks and Summit information into the plan. She encouraged the committee to look at the draft plan and submit their comments by June 24th.

E. SR2S AC Committee Bylaws

Danelle Carey stated the STA Board adopted the SR2S AC Committee Bylaws on May 8, 2013. She discussed the importance of tracking member attendance and the purpose of the bylaws. She concluded that SR2S meets quarterly so the attendance is important.

9. COMMITTEE MEMBER COMMENTS & FUTURE AGENDA ITEMS

Mel Jordan commented that the 2013 SR2S Summit was well laid out and was impressed with the venue. Jay Speck concurred and added that it was a success.

10. ADJOURNMENT

The meeting was adjourned at 2:48 p.m. The next regularly scheduled meeting of the SR2S-AC will be August 21, 2013 in the STA's Main Conference Room.



DATE: August 5, 2013
TO: SR2S Advisory Committee
FROM: Danelle Carey, Asst. Program Manager
RE: Officer Election

Background:

The Safe Routes to School Advisory Committee (SR2S-AC) has one officer position, the Vice Chair, vacant to assist staff with developing agendas and running meetings. According to the by-laws, “The Vice-Chair shall assist the Chair in the execution of the duties of the Chair office. In the absence of the Chair, the Vice-Chair shall preside over the meetings, and when so acting, shall have all the powers of the Chair.”

The previous Vice-Chairperson, Jeff Knowles, served one term during 2012. As of April 2013, Jeff Knowles has retired from the City of Vacaville. The role of the Vice-chair is to assist the Chair and to preside over meetings in the absence of the Chair. The new position for Vice-chair will take effect immediately after the committee’s nomination /election process.

Discussion:

The officer election for Vice-Chair was tabled at the June 12, 2013 SR2S-AC meeting due to lack of committee members in attendance. There was a consensus among the committee members who were present to table this item until August 21, 2013 to provide an opportunity for a full committee discussion. Additionally, the committee selected Chair, Mike Segala and committee member Robin Cox to act as an AD HOC nomination committee to select a potential vice-chair.

The AD HOC nomination committee will present their vice-chair selection to the advisory committee and open a forum for a full discussion.

Fiscal Impact:

None.

Recommendation:

Elect a Vice-chair for one calendar term.

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DATE: August 7, 2013
TO: Safe Routes to School Advisory Committee
FROM: Danelle Carey, SR2S Assistant Program Manager
RE: 2013 Safe Routes to School (SR2S) Countywide Plan, Revised

Background:

The STA began working on the update to the 2008 Countywide SR2S plan in Fiscal Year 2011-12. The Plan update and the Mapping Project included adding additional schools to the SR2S Plan and design and marketing “Suggested Route to School Maps” for every school in Solano county.

The 2013 Plan update followed the successful model of the 2008 Countywide Plan and involved identifying community task force stakeholders, facilitating community task force meetings, facilitating school site walking audits & evening planning events, drafting recommendations, and seeking the approval from city councils, school boards, STA committees, and the STA Board. The STA’s SR2S Advisory Committee (SR2S-AC) guided the planning process by reviewing materials prior to their use during meetings and within documents.

Alta Planning + Design, the consultant selected to lead the revision of the SR2S Countywide Plan updated the countywide sections of the SR2S Plan, which includes a new introduction, program overview, revised planning framework, and supporting documentation for capital improvement priorities. Local plans are included in the overall Plan and have been adopted by majority of the local jurisdictions and school districts.

Discussion:

The SR2S Plan Update was presented to the Safe Routes to School Advisory Committee (SR2S-AC) for feedback and discussion at the November 28, 2012 meeting. Prior to consideration by the STA Board, the SR2S-AC had the opportunity to review the draft plan and submit feedback. The SR2S-AC forwarded a recommendation to the STA Board to support the STA’s Safe Routes to School Plan Update under the conditions that any feedback submitted from committee members was incorporated and reviewed by the Chair, Vice-Chair and STA staff. Alta Planning + Design, has since edited the plan to incorporate committee feedback and SR2S-AC Chair, Vice Chair and STA staff have reviewed the final draft.

Staff presented the draft SR2S Plan Update to the STA Technical Advisory Committee (TAC) on April 24, 2013. The STA TAC forwarded a recommendation to the STA Board to release the draft SR2S Plan Update for public input at the SR2S Summit on May 23, 2013. Comments were collected at the SR2S Summit and remained open for feedback from the public until June 24, 2013, and all necessary updates have been incorporated into the plan. After a final review from the Safe Routes to School Advisory Committee, SR2S Staff plans to bring the final plan to the STA Board meeting on September 11, 2013 for adoption.

Fiscal Impact:

None.

Recommendation:

Forward a recommendation to the STA Board to adopt the 2013 Safe Routes to School Plan.

Attachment:

- A. Alta Planning + Design Report on SR2S Final Plan



2560 9th Street, Suite 212
 Berkeley, CA 94710
 (510) 540.5008 Phone
 (510) 540.5039 Fax
www.altaplanning.com

MEMORANDUM

To: Judy Leaks and Danelle Carey, *Solano Transportation Authority*

From: Casey Hildreth - Alta Planning + Design

Date: August 13, 2013

Re: SR2S Plan Update Final Draft –Advisory Committee Staff Report Language

SR2S Plan Update – Final Draft

Background

In November 2012, Alta Planning + Design presented an administrative draft of the countywide plan section of the STA SR2S Plan Update, which included a new program overview, revised planning framework (goals, objectives, policies, and benchmarks), and supporting documentation for capital improvement priorities. Local planning sections were not reviewed as they were going through local city council and school district adoption processes, and technical appendices had been identified but not yet included in the draft plan. At this meeting, the Advisory Committee suggested refinements to the countywide planning section and voted to forward a recommendation of approval to the STA board pending additional review and approval of edits by the Advisory Committee chair (Mike Segala) and co-chair (Jeff Knowles, former Vacaville representative).

In December 2012, the SR2S-AC chair and co-chair met with STA and consultant staff to review in detail a revised draft countywide planning section. Revisions were incorporated and a draft final report (including local planning sections) was prepared and presented to the full Advisory Committee in February 2013. At this time, four of the six local plans had been adopted by their respective city councils and school districts. The presentation was informational and no further action was taken on the SR2S Plan Update, although final comments were solicited from interested members.

Subsequent to the November 2012 and February 2013 Advisory Committee meetings, additional countywide plan comments were received by Advisory Committee members Robin Cox and Jim Antone. These comments primarily focused on strengthening policy language concerning school siting and private development design review, and adding a recommendation to develop a coordinated media strategy around SR2S efforts. Adoption by the STA Board was postponed to allow for further comment by the general public/local stakeholders as part of the Safe Routes to School Summit process in late May 2013.

Discussion

No comments were received from the general public on the February 2013 SR2S Plan Update draft report. Additional feedback was provided (and incorporated) for the City of Fairfield local planning chapter, as well as minor revisions/comments on the countywide planning framework provided by SR2S-AC member Jim Antone. All technical appendices, including the final Geographic Information Systems (GIS) mapping documentation (Appendix C) and suggested web blogging content (Appendix D), have now been included in a formatted final draft report version.

The draft final STA SR2S Plan Update is available for download and review by utilizing the following link:

<https://app.box.com/s/6jfm5ue5rlmxwlgp9hdi>

In order to provide SR2S-AC members an opportunity to review and comment on the full draft final plan, Project Casey Hildreth will provide a summary of plan contents and key recommendations, with a focus on the Chapter 3 countywide planning framework. The SR2S-AC will be asked to approve the plan and forward a recommendation to the STA Board for final adoption.

Action

The SR2S-AC will be requested to accept the proposed draft final plan and forward a recommendation to the STA Board for final approval/adoption.* *Pending approval of the City of Fairfield and City of Suisun City local plan section by their city council and school district board.



DATE: August 5, 2013
TO: Safe Routes to School Advisory Committee
FROM: Danelle Carey, Assistant Program Manager
RE: Informational Items - Discussion

A. SR2S Public Safety Enforcement Grant Subcommittee Recap (Danelle Carey, Angela Tsagarakis STA)

The STA's SR2S Program plans to release a request for proposals for a Public Safety Enforcement Grant during fiscal year 2013-14. During our last Countywide Safe Routes to School Advisory Committee meeting on June 12, 2013, our members expressed interest in creating a grant subcommittee to receive input from law enforcement representatives. Staff coordinated a meeting with public safety specialist countywide to help shape/define the most effective practices to reduce traffic around schools, educate parents/students and encourage families to drive safely, and promote the use of active transportation.

On July 22, 2013, STA Staff, SR2S-AC Chair and Law Enforcement specialists met to discuss the safety/enforcement needs for the program. Staff will provide a presentation which will outline the discussion, recommendations and timeline for the Safety Grant.

Attachment: None.

B. SR2S Program Update (Judy Leaks, Karla Valdez, STA and Tracy Nachand SPH)

Staff will provide an update on the SR2S program progress such as partnerships with Solano County Public Health. An update will be provided by our walking school bus staff about their outreach efforts to schools, training/recruiting volunteers and surveying. As we ramp up for the new school year, staff will provide an overview of activities and outreach strategies to engage schools.

Program elements, partnerships and events include:
Education & Encouragement Events
Walking School Bus Program

Attachments: (pg. 21-25)

- A. Program Progress Report
- B. Walking School Bus Program Report
- C. Education & Encouragement Events Report

C. Responsive Grants Application, (Danelle Carey, STA)

The STA has secured funding for the Safe Routes to School (SR2S) Program for approximately 5 years, since 2008. Grant funds from the Yolo-Solano Air Quality Management District (YSAQMD), the Bay Area Air Quality Management District (BAAQMD), and the STA's Eastern Solano Congestion Mitigation and Air Quality Program (ECMAQ) and Metropolitan Transportation Commissions (MTC) Regional Safe Routes to School funding has helped fill out the next three years of program funding. To date, \$2.6M in grant funds are part of the STA SR2S Program, of which, \$1.2M has been awarded to engineering projects for all cities/school districts in Solano County.

In July 2013, the STA submitted an application to the Sierra Health Foundation, Responsive Grants Program. In the updated SR2S workscope for FY 2013-14 included is the development and implementation of a middle school program. The responsive grant application proposed to encourage middle school aged students to use active transportation through hands on learning, in-class education and on-road safety training. As a result, these efforts will promote health, safety and physical fitness which aligns with the mission of our program as well as the purpose of the grant funding.

The amount that was requested from the Responsive Grant was \$15,000.00. This funding will be a subset to the existing funding and will help introduce this new portion of our program to a new student population in our county. (See attachment A for a complete overview of the proposed project).

Attachment: (pg. 27)

A. 2013 Responsive Grants Application

D. Bike Mobile Partnership (Danelle Carey, STA)

In May 2013, Local Motion contacted the STA's SR2S program regarding interest in partnering with Bike Mobile to provide bike repair services and education to schools in Solano County. Bike Mobile is a program that hosts Bike-Fix-a-thons at schools, community centers, parks and community events. At these Fix-a-thons, they help youth repair their bikes, teach mechanics and safety, and provide accessories and decoration supplies.

Through this partnership, SR2S will be able to offer these services to our schools and events to reach families and communities that do not have access to such services. Many students do not ride their bikes because they are not functional, often due to minor problems such as flat tires and worn out brakes. This partnership will help students get to school safely, while reducing congestion and increasing physical activity.

Attachment: None.

E. SR2S-AC Engineering Appointment (Danelle Carey, STA)

The Safe Routes to School Advisory Committee had one member vacancy. The vacant position was for an engineering member. According to the by-laws, "The SR2S-AC shall include: two (2) representatives from engineering profession appointed by the STA Technical Advisory Committee (TAC).

The duties of the voting member would be to assist the SR2S-AC with the development of projects and programs in the categories of Education, Encouragement, Enforcement, Engineering, and Evaluation to promote healthy and safe alternative modes of travel for school-aged children. The voting member shall review and prioritize SR2S projects and participate in the development, review and implementation of the Countywide SR2S Plan.

Additionally, the voting member will participate in the review of future countywide and city general plans, plans for new schools and specific plans for new developments and may provide comments and/or recommendations to decision makers regarding these plans.

On June 26, 2013, the STA’s Technical Advisory Committee (TAC) nominated Ozzie Hilton, Engineer with the City of Vacaville as the new member of the SR2S-AC. Ozzie will begin his membership at the August 21, 2013 meeting.

Attachment: None.

F. Membership and Attendance

The Safe Routes to School Advisory Committee (SR2S-AC) membership is as follows:

Attendance will be tracked as such for the 2013 calendar year:

| Jurisdiction | Member | Jun. | Aug. | Sept. |
|---------------|--------------------|------|------|-------|
| Suisun City | Mike Segala, Chair | X | | |
| Vacant | Vice-Chair | N/A | | |
| Yolo-Solano | Jim Antone | EA | | |
| Fairfield | Garland Wong | X | | |
| Solano County | Jay Speck | X | | |
| Suisun City | Tim Mattos | A | | |
| Benicia | Scott Przekurat | EA | | |
| Suisun City | Mike Hudson | X | | |
| Vallejo | Mel Jordan | X | | |
| Solano County | Robin Cox | X | | |
| Vacaville | Ozzie Hilton | N/A | | |

X = Present

A = Absent

EA = Excused Absence

SR2S-AC Bylaws state that “Members of the SR2S-AC that do not attend three scheduled meetings in succession and do not contact staff to indicate that they will not be present is considered to be an ‘un-contacted absence’ which may have their position declared vacant by the STA Board.”

Attachment: None.

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Safe Routes to School Enforcement Meeting Recap

August 21, 2013



SR2S Safety Grant Subcommittee

| | |
|-------------------|-----------------------------|
| Mike Segala | SR2S-AC Chair |
| Ron Willingmyre | Dixon Police Department |
| Dustin Poore | Dixon Police Department |
| Matt Bloesch | Fairfield Police Department |
| Tim Mattos | Suisun Police Department |
| Angela Tsagarakis | STA |
| Karin Bloesch | STA |
| Danelle Carey | STA |
| Judy Leaks | STA |

Lessons Learned

- Effective use of crossing guard training manual in Fairfield-Suisun schools
- Ability to identify school issues through school communication (i.e. putting up signs, curb painting, traffic rerouting, etc.)
- Minimal work for enforcement around schools during summer
- One officer in charge of project worked well
- Parties interested in program services/equipment/trainings did not know who to contact
- Unable to effectively measure success of enforcement program, no data comparison

Suggestions for Future Grant

- Design for a longer-term project
- Grant should focus on more education to students and parents
- Have countywide education and countywide crossing guard trainings
- Education and incentives should be focused on by the officer in charge during the summer period
- Create a way to measure effectiveness (e.g. pre/post surveys and collision and traffic counter data)
- Diversion program for parents violating the law
- Focus on problem identification and solution, education, and bicycle safety
- Hire a Youth Resource Officer (YRO) or School Safety Officer (960 PT employee)
- Have the STA be the main contact for inquiries regarding program events, provide crossing guard training information on our website

Timeline

Presentation to
SR2S-AC
August 21, 2013

Release of RFP
October 15, 2013

Approval from STA
Board
September 11, 2013

Expected date of
enforcement
program
implementation
January 1, 2014

What are we trying
to accomplish with
this grant?



**Solano Transportation Authority
Safe Routes to School Program
Comprehensive Progress Report
August 13, 2013**

Evaluation

| | STA | | | | | Alta, NN | |
|---------|--|------------|--|--|--|----------------|--|
| | Classroom Tallies, Walk + Bike + other | Percentage | | | | Parent Surveys | |
| Oct0708 | | | | | | | |
| May0809 | | | | | | | |
| May0910 | | | | | | | |
| Oct1011 | | | | | | | |
| May1011 | | | | | | | |
| Oct1112 | | | | | | | |
| May1112 | | | | | | | |
| Oct1112 | | | | | | | |
| May1112 | | | | | | | |

Education

747 students have participated in (12) bike rodeos: 4320 students participated in (8) safety assemblies. A total of 436 Helmets were distributed throughout our 20 completed events.

| | Public Health & Police | | | | | | | | Alta & BFC | | | | |
|------------------------------------|------------------------|---------|---------|---------|----------------|---------|---------|---------|------------|-----------|--------------------------|-------|-------|
| | Safety Assemblies | | | | Bicycle Rodeos | | | | Alta & BFC | | | | |
| | FY10-11 | FY11-12 | FY12-13 | FY10-11 | FY11-12 | FY12-13 | FY10-11 | FY11-12 | FY12-13 | Phas 0708 | GIS staff at school site | Draft | Final |
| Benicia USD | | | | | | | | | | | | | |
| Benicia High School | | | | | | | | | | | | | |
| Benicia Middle School | X | 17 | 15 | 19 | X | | | | | | | | |
| Mary Farmer Elem. | | | | | | | | | | | | | |
| Matthew Turner Elem. | X | X | | | X | 13 | | | | | | | |
| Joe Henderson Elem. | | | | 13 | X | 19 | | | | | | | |
| Robert Semple Elem. | | | | | | | | | | | | | |
| St. Dominic's Catholic School | | | | | | | | | | | | | |
| Dixon USD | | | | | | | | | | | | | |
| Anderson Elemen. | 27 | | 22 | 27 | | | | | | | | | |
| CA Jacobs MS | | | | | | | | | | | | | |
| Dixon High School | | | | | | | | | | | | | |
| Gretchen Higgins Elemen. | | | 20 | | | | | | | | | | |
| Maine Prairie High School | | | | | | | | | | | | | |
| Tremont Elemen. | | | | | | | | | | | | | |
| Fairfield Suisun USD (Fairfield) | | | | | | | | | | | | | |
| Anna Kyle Elem. | 60 | 60 | 28 | 53 | X | | | | | | | | |
| Armijo High School | 18 | 22 | | | | | | | | | | | |
| B. Gale Wilson | | | | | | | | | | | | | |
| Cordelia Hills Elem. | | | 29 | 21 | X | | | | | | | | |
| David Weir Elem. | | | | | | | | | | | | | |
| E. Ruth Sheldon Elem. | 39 | | 37 | | X | 37 | | | | | | | |
| Fairfield High School | | | 21 | | | | | | | | | | |
| Fairview Elem. | | | | | | | | | | | | | |
| Garcia Learning Center School | | | | | | | | | | | | | |
| Gordon Elem. | | | | 38 | X | | X | | | | | | |
| Grange Middle School | | | | 37 | X | 48 | X | | | | | | |
| Green Valley Middle School | | | | | | | | | | | | | |
| Jones Elem. | | | | | | | | | | | | | |
| Laurel Creek Elem. | 17 | 18 | | | | | | | | | | | |
| Mundy Elem. | | | | | | | | | | | | | |
| Oakbrook Elem. | | | | | | | | | | | | | |
| Rolling Hills Elem. | | | | | | | | | | | | | |
| Rodriguez HighSchool | X | X | | | | | | | | | | | |
| Sam Yeto Continuation High | | | | | | | | | | | | | |
| Sullivan Middle School | | | | | | | | | | | | | |
| Suisun Valley Elem. | | | | | | | | | | | | | |
| Tolenas Elem. | | | | | | | | | | | | | |
| Wilson Elem. | | | | | | | | | | | | | |
| Fairfield Suisun USD (Suisun City) | | | | | | | | | | | | | |
| Crescent Elem. | | 7 | | 7 | X | 8 | X | | | | | | |
| Crystal Middle | | 26 | 19 | 19 | X | 25 | X | | | | | | |
| Dan O. Root Elem. | 31 | 35 | 34 | 21 | X | 24 | | | | | | | |
| Suisun Elem. | | | | | | 34 | | | | | | | |
| River Delta USD (Rio Vista) | | | | | | | | | | | | | |
| D.H. White Elem. | | 10 | | | X | 11 | | | | | | | |
| Rio Vista High School | | | | | | | | | | | | | |
| River Delta High/Elementary School | | | | | | | | | | | | | |
| Riverview Middle School | X | | | | X | 30 | | | | | | | |
| Travis USD (Fairfield) | | | | | | | | | | | | | |
| Center Elem. | | | | | X | | X | | | | | | |
| Golden West Middle School | | | | | | | | | | | | | |
| Scandia Elem. | | | | | X | | | | | | | | |
| Travis Elem. | | | | | X | 26 | | | | | | | |
| Vanden High School | X | X | | | | | | | | | | | |
| TAFB After School Program | | | | | | | | | | | | | |
| Travis USD (Vacaville) | | | | | | | | | | | | | |
| Cambridge Elem. | 28 | 32 | 36 | 35 | X | 36 | X | X | | | | | |
| Foxboro Elem. | 27 | 30 | 35 | 31 | X | 32 | X | | | | | | |
| Vacaville USD | | | | | | | | | | | | | |
| Ace Charter at Hemlock | | | | | | | | | | | | | |
| Alamo Elem. | 17 | | | 22 | | | | X | | | | | |
| Browns Valley Elem. | | | | 18 | X | 19 | | | | | | | |
| Buckingham High School | | | | | | | | | | | | | |
| Callison Elem. | X | | 6 | 3 | X | 5 | | | | | | | |
| Cooper Elem. | | 26 | 24 | 24 | X | X | | | | | | | |
| Country High School | | | | | | | | | | | | | |
| Fairmont Elem. | | | | 25 | 28 | X | 37 | | | | | | |
| Hemlock Elem. | 19 | | | 20 | | X | | | | | | | |
| Jepson Middle School | | 26 | 14 | 21 | X | 25 | | | | | | | |
| Edwin Markham Elem. | 31 | | | 28 | | X | | | | | | | |
| Orchard Elem. | | | | X | X | X | 18 | | | | | | |
| Padan Elem. | X | X | | X | X | | | | | | | | |
| Sierra Vista Elem. | X | | | X | | | | | | | | | |
| Vaca Pena Middle School | | | | | | | | | | | | | |
| Vacaville High School | | | | | | | | | | | | | |
| Will C. Wood High | | | | | X | | | | | | | | |
| Vallejo USD | | | | | | | | | | | | | |
| Beverly Hills Elem. | | 17 | 25 | | | 29 | X | | | | | | |
| Cave Elem. | | 15 | | | | | X | | | | | | |
| Cooper Elem. | | | | | | | X | | | | | | |

Encouragement

About 4759 students participated in (20) walk & roll events.

| | Public Health | | | STA/PH | | |
|------------------------------------|---------------|---------|---------|-----------|----------|---------|
| | FY10-11 | FY11-12 | FY12-13 | FY10-11 | FY11-12 | FY12-13 |
| Benicia USD | | | | | | |
| Benicia High School | | | | | | |
| Benicia Middle School | 135 | | 177 | | | |
| Mary Farmer Elem. | 106 | 154 | 319 | | X | X |
| Matthew Turner Elem. | 293 | 234 | 250 | | X | X |
| Joe Henderson Elem. | | 250 | 236 | | | |
| Robert Semple Elem. | | | | | | |
| St. Dominic's Catholic School | | | | | | |
| Dixon USD | | | | | | |
| Anderson Elemen. | 341 | 128 | | | | |
| CA Jacobs MS | | | | | | |
| Dixon High School | | | | | | |
| Gretchen Higgins Elemen. | | | | | | |
| Maine Prairie High School | | | | | | |
| Tremont Elemen. | | | | | | |
| Fairfield Suisun USD (Fairfield) | | | | | | |
| Anna Kyle Elem. | | | | | X | X |
| Armijo High School | | | | | | |
| B. Gale Wilson | | | | | | |
| Cordelia Hills Elem. | 685 | eoy | 45 | 86 | 37 | 27 |
| David Weir Elem. | 500 | 487 | 45 | 5/17/2012 | | 1 |
| E. Ruth Sheldon Elem. | 420 | | 25 | 4/17/2012 | | |
| Fairfield High School | | | | | | |
| Fairview Elem. | | | | | | |
| Garcia Learning Center School | | | | | | |
| Gordon Elem. | | | | | | |
| Grange Middle School | | | | | | |
| Green Valley Middle School | | | | | | |
| Jones Elem. | | | | | | |
| Laurel Creek Elem. | | | | | | |
| Mundy Elem. | | | | | | |
| Oakbrook Elem. | | | | | | |
| Rolling Hills Elem. | | | | | | |
| Rodriguez HighSchool | | | | | | |
| Sam Yeto Continuation High | | | | | | |
| Sullivan Middle School | | | | | | |
| Suisun Valley Elem. | | | | | | |
| Tolenas Elem. | | | | | | |
| Wilson Elem. | | | | | | |
| Fairfield Suisun USD (Suisun City) | | | | | | |
| Crescent Elem. | 700 | | 652 | 67 | 51 | 84 |
| Crystal Middle | | | | | | |
| Dan O. Root Elem. | 600 | eoy | | 22 | eoy | |
| Suisun Elem. | | | | 122 | | |
| River Delta USD (Rio Vista) | | | | | | |
| D.H. White Elem. | 278 | | | | | |
| Rio Vista High School | | | | | | |
| River Delta High/Elementary School | | | | | | |
| Riverview Middle School | | | | | | |
| Travis USD (Fairfield) | | | | | | |
| Center Elem. | | | | | | |
| Golden West Middle School | | | | | | |
| Scandia Elem. | | | | | | |
| Travis Elem. | | | | | | |
| Vanden High School | | | | | | |
| TAFB After School Program | | | | | | |
| Travis USD (Vacaville) | | | | | | |
| Cambridge Elem. | 580 | | 600 | 101 | 108 | 53 |
| Foxboro Elem. | | | | | 63 | 41 |
| Vacaville USD | | | | | | |
| Ace Charter at Hemlock | | | | | | |
| Alamo Elem. | 500 | 457 | | | | 1 |
| Browns Valley Elem. | 961 | | | | 5/9/2012 | 46 |
| Buckingham High School | | | | | | 5 |
| Callison Elem. | 400 | | | | | 22 |
| Cooper Elem. | 720 | | | | | 39 |
| Country High School | | | | | | |
| Fairmont Elem. | 364 | | | | | |
| Hemlock Elem. | 450 | | | | | |
| Jepson Middle School | | | | | | |
| Edwin Markham Elem. | 680 | 800 | | 193 | 46 | 47 |
| Orchard Elem. | 630 | 600 | | | | |
| Padan Elem. | 360 | | | | | |
| Sierra Vista Elem. | | | | | | |
| Vaca Pena Middle School | | | | | | |
| Vacaville High School | | | | | | |
| Will C. Wood High | | | | | | |
| Vallejo USD | | | | | | |
| Beverly Hills Elem. | | | | | | |
| | | | | | | |

Solano Transportation Authority
Safe Routes to School-Walking School Bus Program Update
June 12, 2013-August 30, 2013

Summer 2013:

Schools in Solano County were in summer session. Most schools will open up again the middle of August.

Program Community Outreach:

The Walking School Bus coordinators have attended Community Events and have scheduled the following upcoming events to attend:
August 1, 2013 Solano County Fair in partnership with Solano First 5
August 17 & 18, 2013 Fairfield Tomato Festival
August 29, 2013 Farmers Market, Fairfield

School Outreach:

WSB Coordinators began delivering the SR2S school maps. During their time at the school they are taking the opportunity to schedule meetings with the School Administrator of their respective target schools for program information for 2013-2014. At this time, they also asked for possible events at the schools to attend in order to educate parents about the program.

WSB Training:

Each Walking School Bus coordinator will be attending one day of the Safe Routes To School National Conference in Sacramento. Karla will be attending the Tuesday session on August 13th and Karin will be attending the Thursday session on August 15th.

New 2013-2014 Walking School Buses:

- New WSB to start 8/26/2013 in Lincoln Elementary Vallejo (2).
- Laurel Creek Elementary : Information will be going home to promote the Walking School Bus routes we have established (3).

Fall goals:

- Schedule meetings with school administrations to establish new walking school buses.
- Assist schools in identifying potential volunteers and train them.
- Attend as many Back to School events as possible to promote the program and sign up new participants.

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**Solano County Public Health
Narrative Report re:
Safe Routes to School Program, Education and Encouragement Components
April 1, 2013 – June 30, 2013**

Accomplishments/Successes:

- Participated in bi-monthly SR2S staff meetings.
- Designed, developed and distributed program informational flyers to various schools (Spanish and English)
- Conducted 8 safety assemblies for 4,320 students; 12 bicycle rodeos with 648 students and distributed 419 helmets;
- Conducted 21 Walk and Roll Events encouraging 4,910 students and parents to participate.
- Purchased water and fruit for students participating in Bicycle Rodeo and Walk & Roll Events.
- Participated in 1 webinar concerning Safe Routes to School programs.
- Researched and ordered educational and promotional outreach items for school year 2013-2014.
- Staff displayed bicycle rodeo trailer at SR2S Summit and assisted in set up of the event, including help setting up the “spa water” providing sugar-free flavored water for Summit participants.
- Prepared bicycle rodeo trailer for rental and usage by Solano Cycling Club for Earth Day events in Fairfield.

Collaborative Activities Billed to Community Transformation Grant:

- SPH Bureau manager provided additional input to *2013 SR2S Plan Update*, including recommendations for overview and description of 5 E’s, enhancing description of work completed to date on engineering “E”; adding information about the Walking School Bus pilot program and future for WSB; adding policy related goals, objectives, and benchmarks to the plan such as: developing policies regarding school siting issues, joint use of school facilities, incorporation of a standing WSB committee within the schools’ PTA’s and PTO’s for sustainability, and encouraging City General Plans and school district Wellness Policies to include SR2S elements.
- Provided input at multiple meetings in the development of the first SR2S Summit.
- SPH Bureau manager recruited a speaker to present at the first SR2S Summit for the plenary session, “Making the Public Health Case for SR2S.”
- SPH Bureau manager convened the policy breakout session, “Working with Partners to Integrate SR2S into Broader Policies and Plans;” this involved finding speakers, coordinating several planning calls; drafting questions for panelists’ and moderator’s use.
- SPH staff and Bureau manager presented at the SR2S Summit in the general and breakout sessions.

Future plans:

- Staff will meet with Vallejo Unified School District staff to discuss the possibility of Vallejo Elementary schools participating in International Walk to School day October 9, 2013.
- Staff will update reporting format to better track data.

- Staff will update safety assembly information
- Staff will develop Rodeo Trailer maintenance plan
- Staff will assist Walking School Bus coordinators with incentive research and ordering.



SIERRA HEALTH FOUNDATION
An Endowment for Northern California

2013 Responsive Grants Application – Round Two

Application deadline: July 22, 2013, at noon

Application Cover Sheet

Read Application Instructions and Criteria and Proposal Writing Tips carefully before completing this application. To complete this form, save this document in Microsoft Word and type into each shaded field. Use the TAB key to move from field to field, or click in each field.

Applicant Information

| | | | | | |
|--------------------------------------|---------------------------------|-------|--------------------|----------|---------------------|
| Organization* | Solano Transportation Authority | | | | |
| Department or Project, if applicable | Safe Routes to School | | | | |
| Address | One Harbor Center, Suite 130 | | | | |
| City | Suisun City | State | CA | Zip Code | 94585 |
| Phone | 707-424-6075 | Ext | 219 | E-mail | dcarey@sta-snci.com |
| Director | Daryl Halls | Title | Executive Director | | |
| Tax Exempt ID# | 68-0383594 | | | | |
| Web site | www.sta.ca.gov | | | | |

| | | | | | |
|-----------------|--|-------|---------------------------|----------|---------------------|
| Project Contact | Danelle Carey | Title | Assistant Program Manager | | |
| Organization | Solano Transportation Authority, Safe Routes to School | | | | |
| Address | One Harbor Center, Suite 130 | | | | |
| City | Suisun City | State | CA | Zip Code | 94585 |
| Phone | 707-424-6075 | Ext | 219 | E-mail | dcarey@sta-snci.com |

Project Summary Information

Project Name PIMSS- Positive Interactions for Middle School Students

Brief Purpose of Project (limited to 190 characters): Grant funding will be used:

To encourage middle school aged students to use active transportation through hands on learning, in-class education and on-road safety training. Promoting health, safety and physical fitness.

Project Start Date (m/d/yy – 11/1/13 or later) 1/1/14 Project End Date (m/d/yy) 12/31/14

Amount Requested \$15,000

Target Age Group of the Proposed Project/Effort (Select One)

General/Combined Ages Adults (19-54) Seniors (55+) Children (0-18) Families

Primary and Secondary Use of Funds (Place a 1 in the field next to your one primary use of funds; place a 2 in the field next to your one secondary use of funds, if applicable.)

- | | | |
|--|--|---|
| <input type="checkbox"/> Access to Health Services | <input type="checkbox"/> Food Security | <input checked="" type="checkbox"/> Physical Activity |
| <input type="checkbox"/> Air Quality | <input type="checkbox"/> Health Information Technology | <input type="checkbox"/> Housing/Shelter |
| <input type="checkbox"/> Chronic Diseases | <input type="checkbox"/> Injury Prevention | <input type="checkbox"/> Telemedicine |
| <input type="checkbox"/> Domestic Violence | <input type="checkbox"/> Mental Health | <input type="checkbox"/> Violence Prevention |
| <input checked="" type="checkbox"/> Education/Graduation Rates | <input type="checkbox"/> Nutrition | <input type="checkbox"/> Other _____ |
| <input type="checkbox"/> Employment Skills | <input type="checkbox"/> Oral Health | |

★Nonprofits: Use the current legal organization name as registered with the IRS.

Geography That Will Be Affected by the Project

The proposed project activities will serve people living in all 26 counties of Sierra Health’s funding region:

Yes No

If no, indicate in the space next to the county’s name the percentage of project activity that will serve people living there (best estimate).

| | | | | | | | |
|-----------|--------|--------|--------|--|-------------|------------|--------|
| Alpine | _____% | Glenn | _____% | Sacramento | _____% | Stanislaus | _____% |
| Amador | _____% | Lassen | _____% | San Joaquin | _____% | Sutter | _____% |
| Butte | _____% | Modoc | _____% | Shasta | _____% | Tehama | _____% |
| Calaveras | _____% | Mono | _____% | Sierra | _____% | Trinity | _____% |
| Colusa | _____% | Nevada | _____% | Siskiyou | _____% | Tuolumne | _____% |
| El Dorado | _____% | Placer | _____% | Solano (eastern part including Fairfield) | <u>100%</u> | Yolo | _____% |
| | | Plumas | _____% | | | Yuba | _____% |

Indicate whether the proposed project serves an urban or rural area, or both (see page 1 of the Application Instructions and Criteria for instructions on determining this).

Serves an urban area Serves a rural area Serves both urban and rural areas

Application Materials Checklist

- Completed Responsive Grant Application form (download the form on Sierra Health’s web site, www.sierrahealth.org), which includes:
 - Application Cover Sheet form
 - Proposal Narrative
 - Project Budget and Budget Explanation
 - Performance Measures table
- 501(c)(3) determination letter (PDF format) (if a public agency, please note below)
- Most recent statement of financial activity that shows revenue and expenses for a full year (**not IRS form 990**) (PDF or Excel format)

If an item on the checklist is not applicable, please briefly explain: Solano Transportation Authority (STA) is a public agency.

Submit all materials in the checklist above by attaching them to an e-mail and sending to rgp@sierrahealth.org.

Include the applicant organization name and the telephone number of the person sending the application e-mail in the body of the e-mail so we can contact you if we have questions.

Name of authorized 501(c)(3) or public agency officer Susan Furtado

Title Accounting & Administrative Services Manager

Proposal Narrative

Please answer each of the following questions completely and succinctly. Limit your Proposal Narrative responses to a total of five pages.

1. Provide a brief overview of your organization, a) when it was established, b) your organization's mission, c) whom you serve, d) geographic area your organization serves, and e) the types of programs you provide. Include examples of ways your organization has been successful in its work; for example, what has changed as a result.

Solano Transportation Authority (STA) was created in 1990 through a Joint Powers Agreement between the cities of Benicia, Dixon, Fairfield, Rio Vista, Suisun City, Vacaville and the County of Solano to serve as the Congestion Management Agency for Solano County. The mission of the STA is to improve the quality of life in Solano County by delivering transportation projects to ensure mobility, travel safety, and economic vitality. The STA provides programs such as Transit Mobility Management, Safe Routes to School (SR2S) and Solano Napa Commuter Information (SNCI) a rideshare/transit information program. The STA has been successful in accomplishing important infrastructure/non-infrastructure work in Solano County. The STA works with each of the cities and the county to plan for funds, and manages and delivers a wide array of activities designed to keep Solano moving. The STA delivers transportation projects to ensure mobility, travel safety and economic vitality while preserving and improving the quality of life in Solano County.

The STA completed a countywide planning effort that helped kickoff the Safe Routes to School program in all seven cities in Solano County. After successful completion of the STA's first countywide SR2S Plan in February 2008 and program implementation, the STA funded approximately \$300,000 in SR2S Engineering projects in Dixon, Vacaville, and Rio Vista. Additionally, 30 radar speed signs were installed countywide to create a safer walking and biking environment in school communities. The data revealed from our student travel surveys indicated that about one and five students walks to school with this rate decreasing slightly until the spring of 2012 when walking reached its peak share of trips at 24% countywide.

Beginning in fall 2011, the STA began working with each of the seven cities to re-engage their community task forces to update the 2008 plan, which is now referred to as the 2013 plan update which refocuses the goals of the program, providing new material and priorities. Route to school maps were developed for every school (elementary, middle and high school) in Solano County which include suggested routes to school that were generated from on the ground data collection and observations during walking audits with key stakeholders on each cities SR2S community task force. This document will serve as a tool for decision makers involved in the Safe Routes to School program. The long term goals of establishing community task forces to steer their community are essential to long term success of the program. During the plan update, the SR2S program submitted a proposal for One Bay Area Grant (OBAG) funding to help fund or assist in the funding of any infrastructure improvements identified in the plan. In March 2013, the STA's SR2S program was able to secure OBAG funding to be distributed countywide following the efforts of each of our communities and the completion /final adoption of the plan update. This ensures geographic equity throughout the county.

Throughout the school year the Safe Routes to School Program encourages walking and biking to school while enhancing the safety of these trips. During the 2012-13 school years, the SR2S program reached 9,622 students. Our free program events include safety assemblies, bike rodeos and walk and roll events. Since many school bus services have been cut in the county, we are trying to remedy the traffic congestion problems around schools and encourage more students to walk/bike by providing them with the proper safety education in partnership with the cities to create a safer walking environment.

A priority strategy identified in the Solano Transportation Study for Seniors and People with Disabilities is our Mobility Management program which is aimed to assist individuals find the right transportation to maintain their mobility through services such as, transportation information call center, travel training, ADA eligibility and intercity taxi scrip and paratransit services.

Successful works that the organization is working on and/or has delivered to ensure mobility and travel safety include (detailed information about each project listed below can be found at www.sta.ca.gov):

- I-80/I-680/SR 12 Interchange Project
- I-80 Eastbound (EB) Cordelia Truck Scales Relocation Project
- Redwood Parkway-Fairgrounds Access Improvements
- State Route 12 (Jameson Canyon)
- I-80 SHOPP Rehabilitation Projects (Vacaville-Vallejo)
- Fairfield-Vacaville Intermodal Station
- Vallejo Transit Center at Curtola and Lemon

2. Describe the challenge, issue and/or opportunity the project described on the cover sheet will address.

The STA launched the Safe Routes to School (SR2S) Program in 2008 in response to a high percentage of childhood obesity in Solano County. The SR2S program offers free services to all elementary schools in Solano County to improve air quality, reduce congestion around schools and reduce health risks associated with childhood obesity. The program has had much success reaching several elementary school students to increase active transportation and travel safety enabling students to walk and bicycle to school safely. Our goal is for schools to sustain the program and with the understanding that the elementary school students will eventually move on to middle school, we see the opportunity for the program to expand and follow the students to maintain a healthy behavior. Although we haven't focused our program on middle schools, we have received student travel survey results allowing us to record travel habits from these particular schools. Additionally, with a cut in school bus service in our county; this provides us with an opportunity to educate students and parents on travel alternatives.

Since our program's inception, 8 out of 14 middle schools in the county have participated in our student travel surveys. Between Fall 2012-Spring 2013, we've received student travel surveys from 8 middle schools demonstrating that an average of 33% of middle school aged students walk, bicycle or other (skateboard, scooter, inline skates, etc.) to school. Through our efforts we plan to educate and train students on bicycle and pedestrian safety and increase active transportation by 10%. As a result of our efforts we plan to increase the likelihood of students ages 11-14 to use active transportation as their mode of travel to school. With training in bicycle/pedestrian safety and repair, we want students to learn a skill they can take ownership of and sustain in their school and personal life. Our program currently focuses on elementary schools, and with implementation of a middle school pilot, we hope to reach more children in our county. By the time the elementary school aged students who are currently engaged in the program reach the middle school age, they will be familiar with the program and, the benefits of it. Sustainability of the program will be fulfilled by educating and encouraging students to adopt a healthy behavior, while developing a relationship with schools to make active transportation apart of their culture.

3. Describe the population to be served with these funds. (Give us a clear picture of their circumstances, and describe the number, age, gender, ethnicity, socioeconomic situation, where they live and any special circumstances.)

Solano County is located between the Sacramento Region and the rest of the San Francisco Bay Area region, with most cities located along I-80 or SR 12. At just under half a million residents, Solano County is among one of the most diverse counties in California, with significant populations of African Americans (15.4%), Hispanics/Latinos (22%), and other races (18.3%). With strong growth controls limited urban growth within city boundaries, Solano County cities are a mix of urban, rural, and suburban settings. While most cities are situated in relatively flat areas, conducive to walking and bicycling (Dixon, Vacaville, Fairfield, Suisun City and Rio Vista), other cities are located in hilly regions (Vallejo, Benicia).

The age of the students at these schools range between 11-14, both male and female. Dixon, Rio Vista and Vacaville are rural cities in Solano County. Program implementation will occur at (3) three middle schools in Solano County. One (1) middle school in Dixon (CA Jacobs Middle School), (1) one middle school in Rio Vista (Riverview Middle School) and, (1) one middle school in Vacaville (Jepson Middle School).

4. Describe the proposed project and the results you want. (List specific activities and how they will be measured in the Performance Measures table on page 5.)

This project will encourage middle school aged students to use active transportation through hands-on learning and in-class education. Working with our existing partner agency, Solano County Public Health, our Senior Education Specialist will introduce the students to fun lessons on walking and bicycling to school to promote physical fitness, health and the benefits of creating a “green” environment. This will include on-road traffic safety training that educates students on good bicycle and pedestrian safety practices. Using a creative approach, our project will be piloted at 3 middle schools for a period of one year. The program will allow students the opportunity for self expression through design of Safe Routes to School campaigns, posters, contests and planning in-school events such as implementing an “Earn a Bike” campaign. The students will be tasked to market their in-school campaign to earn points towards a new bike. The program will offer hands on learning experiences and training on bicycle repair, maintenance and safety through a potential partnership with Cycles of Change. As a result, students will adopt a new skill and gain an appreciation for bicycles. This can encourage and increase the likelihood of students to use active transportation as their mode of commute to school.

5. Describe the qualifications of the project leaders and key staff on the project or to be hired. What skills/individuals (if any) need to be added for the project to be successful?

Through our existing partnership with Solano County Public Health, key staff would include (1) Senior Health Education Specialist and (2) Health Assistants who can substantially contribute to this pilot. The Assistant Program Manager with Solano Transportation Authority will be the project lead ensuring the delivery of all activities proposed for the project. The partnership between Solano County Public Health and the STA's Safe Routes to School Program has been ongoing for approximately 4 fiscal years. Key staff would bring the following attributes:

- People skills
- Health education background and/or an educational background
- (Bachelors degree) in Community Health and/or Education.
- Ability to develop hands-on audio visual education materials
- Knowledge and understanding of working with children/dealing with the age population.
- Ability to plan activities, design pre-test and provide technical expertise to school staff.
- Ability to recruit and mentor community volunteers. Key staff would also act as a liaison between the STA and the schools.
- Initiate school contact with schools and building relationships.
- Have education competency
- Evaluation mechanisms to measure effectiveness and the ability to carry out the physical component of the project (e.g. on road safety training, handling equipment).
- Materials/inventory control.

6. Describe cooperative relationships needed for the proposed project to be successful. Have these been established? Who are your partners for this project? How long have relationships been in place? What do the partners bring to the project? If cooperative relationships are not needed, please explain.

The necessary relationships for this project to be successful have already been established. We have a partnership with Solano County Public Health and also with the school administrators, as our existing program offers free program events to all elementary schools. The Solano County Public Health staff brings their educational background and experience with health issues that affect our youth. Through lessons learned and best practices, Solano County Public Health staff will develop a curriculum customized for middle school aged students to introduce on-road safety training and bicycle repair to encourage students to use active transportation.

Additionally, Cycles of Change, a non-profit organization from Alameda County has proposed to extend their bike mobile services to Solano County. The program will provide school safe cycling education to teach the youth about bicycle use, maintenance and repair. Their pre and post test showed that the safe riding class brought a dramatic measurable improvement (ranging from 45-75%) in student's confidence in riding bicycles around their neighborhood, knowledge of traffic rules and safe riding practices. The primary goal of Cycle of Change is relative to that of the Solano SR2S program.

7. If the project has been, or will be, submitted to other funders, list them and the status of their consideration of the project. What is the status of any other funding needed to complete this project? If you have not submitted this project to others funders, please explain.

The STA has secured funding from MTC Regional Safe Routes to School Program to fund our core program activities and administration. Included in our workscope, is the development of a middle school and high school program. This proposed project would be a subset of the current plan that will allow us to offer more services through a middle school pilot project.

8. If the project is to continue beyond the grant period, describe your plans for sustainability of the proposed project. The STA plans to continue to use our funding resources to assist in sustaining the program in the middle schools described in the proposal. We will also actively seek additional grant funding, if available, to aid the sustainability of the proposed project.

Don't forget to complete the Proposed Project Budget and Budget Narrative, and the Performance Measures table. See example Performance Measures tables on Sierra Health's web site at www.sierrahealth.org.

**SIERRA HEALTH FOUNDATION
PROPOSED PROJECT BUDGET AND BUDGET EXPLANATION**

Project Start Date: 01/01/2014

Project End Date: 12/31/2014

| | | Requested from Sierra Health Foundation | Other Funding Committed to Project (if applicable) | Total Project Budget |
|---|-------|---|--|-------------------------|
| I. Personnel | | | | |
| Salaries (list position) | FTE | | | |
| 1 Program Manager | .20 | | \$19,239.00 | \$19,239.00 |
| 2 Assistant Program Manager | 1.0 | \$3,993.00 | \$58,042.00 | \$62,035.00 |
| 3 _____ | _____ | _____ | _____ | _____ |
| 4 _____ | _____ | _____ | _____ | _____ |
| 5 _____ | _____ | _____ | _____ | _____ |
| 6 _____ | _____ | _____ | _____ | _____ |
| Payroll Taxes and Benefits | | \$2,007.00 | \$48,098.00 | \$50,105.00 |
| Consultant Fees | | | | |
| 1 Education & Encouragement | | \$1,500.00 | | \$1,500.00 |
| 2 Safety & Enforcement | | | \$100,000.00 | \$100,000.00 |
| 3 Education & Encouragement | | \$7,500.00 | \$311,783.00 | \$319,283.00 |
| 4 _____ | | _____ | _____ | _____ |
| Total Personnel | | \$15,000.00 | \$537,162.00 | \$552,162.00 |
| II. Other Expenses | | | | |
| Office Supplies | | | \$4,600.00 | \$4,600.00 |
| Postage | | | \$1,000.00 | \$1,000.00 |
| Printing/Duplicating Information/Materials | | | \$3,700.00 | \$3,700.00 |
| Equipment | | | \$2,000.00 | \$2,000.00 |
| Rent/Utilities | | | | |
| Travel | | | \$5,000.00 | \$5,000.00 |
| Miscellaneous (list) | | | | |
| 1 Insurance | | | \$1,000.00 | \$1,000.00 |
| 2 Training/Conference | | | \$1,500.00 | \$1,500.00 |
| 3 _____ | | _____ | _____ | _____ |
| 4 _____ | | _____ | _____ | _____ |
| 5 _____ | | _____ | _____ | _____ |
| 6 _____ | | _____ | _____ | _____ |
| Total Other Expenses | | | \$18,800.00 | \$18,800.00 |
| Total Grant Expenses | | \$15,000.00 | \$555,962.00 | \$570,962.00 |

BUDGET EXPLANATION
FOR EACH ITEM EXPLAIN HOW THE FUNDS WILL BE USED FOR THE PROJECT,
INCLUDING OTHER FUNDING COMMITTED TO PROJECT AND THE SOURCE OF OTHER FUNDING.

Shaded field will expand as you type and continue on to additional pages.

Salaries will cover staff time for employees of the Solano Transportation Authority:

The Program Manager for the Safe Routes to School program is not requesting any portion of the responsive grant.

The Assistant Program Manager for Safe Routes to School will oversee, coordinate, collect data and handle reporting of the activities from the proposed middle school project. Other funding committed towards this project will come from our primary funds through Metropolitan Transportation Commission (MTC).

Consultant Fees will come from the following sources:

The agencies that are partnering with Solano Transportation Authority to deliver the middle school project will fall under the category of consultants.

Education & Encouragement (Solano County Public Health): Staff will develop curriculum, administer in class education, and hands-on activities. Additionally, staff will initiate all communication with schools, handle outreach and market the program for student participation.

Safety & Enforcement (Local Law Enforcement Agencies): enforcement is an important competent of our core program, which will not be included in the project proposed.

Education & Encouragement (Cycles of Change): designated staff from Cycles of Change will travel to all of the schools targeted in our proposed project with a bike mobile to repair and teach maintenance, and bicycle safety to students. They will also track the number of bicycle repairs and students reached through their services.

Other expenses:

Will include marketing which is covered under our "other committed funding" which will be used to create materials, incentives, website updates, and social avenues to promote the project/program. Other expenses will also go towards advertisements, press releases, signs and materials that the students will use to market the "Earn a Bike" campaign in relationship to the middle school project.

The STA has secured funding for the Safe Routes to School Program for approximately 5 years, since 2008. The primary source of our funding comes from Metropolitan Transportation Commission (MTC) Regional Safe Routes to School Program. The funding was distributed across the region based on student enrollment. The existing funding allows our program to offer non-infrastructure services to all elementary schools in Solano

County to reduce traffic congestion around schools, encourage students to walk/bike to school most days of the week, increase physical activity, and educate students on travel safety. In our updated workscope for FY 2013-14, included is the development and implementation of a middle school program. The funding from the responsive grant will help introduce this new portion of our program to a new student population in our county.



Responsive Grants Application

Performance Measures

All grantees will be required to report on key performance measures for their grants. Fill in the table below with your best estimate of the proposed activities' impact. These will be your goals. As you identify performance measures for the proposed project, consider how, when and where the data will be collected and who will collect it. Use the sample Performance Measures tables on Sierra Health's web site at www.sierrahealth.org as a guide. This table will expand as you type and continue on to additional pages.

Brief Purpose of Project (limit to 190 characters): Encourage middle school aged students to use active transportation through hands-on learning, in-class education and on-road safety training. Promoting health, safety and physical fitness.

| Proposed Project Design | Performance Measures <i>For each activity, indicate how you will measure your work.</i> | |
|--|--|---|
| <p><i>What will you do? (List major activities specific to the Sierra Health Foundation-funded project)</i></p> <p>We will conduct a middle school project at 3 schools in 3 cities in Solano County.</p> <ul style="list-style-type: none"> • Conduct creative hands-on learning and in-class education • Provide bicycle/pedestrian safety education • Conduct on-road traffic safety training • Provide bicycle repair and maintenance • Students take ownership of their progress by implementing an "Earn a Bike" campaign | <p><i>How much will you do? (List measures in terms of numbers of people served or activities performed.)</i></p> <p>There will be a total of 15 visits and additional visits as needed.</p> <ul style="list-style-type: none"> • We will provide the on-road traffic safety training and bicycle repair/maintenance services 3 times at each school site, total of 9 visits. • We will conduct hands-on learning, in-class education and bicycle/pedestrian safety 2 times at each school site, total of 6 visits. • We will share the outcome of the earn a bike campaign through student participation in the above listed activities through our STA and Safe Routes to School website, STA countywide advisory committee, Community Task Forces and Solano County Office of Education and STA Board. | <p><i>How well will you do it? (List measures to show the percent of each activity that will be accomplished.)</i></p> <p>100% of those participating in the sessions listed will demonstrate increased knowledge of pedestrian and bicycle safety. Additionally, students will learn about active transportation and how it will benefit student/family health and individual in-class productivity.</p> |

| | |
|---|---|
| Proposed Project Design | Performance Measures <i>For each activity, indicate how you will measure your work.</i> |
| <p>Anticipated Results</p> <p><i>What are the results you want? (List the ways people or circumstances will be different. Is anyone better off? What number or percent of people will show improvement in knowledge, skills, behavior or circumstance? Some of these changes may not occur until after the grant period ends.)</i></p> <p>Students will have the opportunity to learn a new skill and gain an appreciation for bicycles. This will increase the likelihood of students to use active transportation as their mode to commute to school and increase physical health. Overall, 100% of those students who participate in our program activities will show an increased knowledge and improved behavior towards active transportation.</p> | |