



STA BOARD MEETING AGENDA
(REVISED – Changes are indicated in red.)

5:30 p.m., Closed Session
6:00 p.m., Regular Meeting
Wednesday, June 12, 2013
Suisun City Hall Council Chambers
701 Civic Center Drive
Suisun City, CA 94585

Mission Statement: To improve the quality of life in Solano County by delivering transportation system projects to ensure mobility, travel safety, and economic vitality.

Public Comment: Pursuant to the Brown Act, the public has an opportunity to speak on any matter on the agenda or, for matters not on the agenda, issues within the subject matter jurisdiction of the agency. Comments are limited to no more than 3 minutes per speaker unless modified by the Board Chair, Gov't Code § 54954.3(a). By law, no action may be taken on any item raised during the public comment period (Agenda Item IV) although informational answers to questions may be given and matters may be referred to staff for placement on a future agenda of the agency. **Speaker cards are required in order to provide public comment. Speaker cards are on the table at the entry in the meeting room and should be handed to the STA Clerk of the Board. Public comments are limited to 3 minutes or less.**

Americans with Disabilities Act (ADA): This agenda is available upon request in alternative formats to persons with a disability, as required by the ADA of 1990 (42 U.S.C. §12132) and the Ralph M. Brown Act (Cal. Govt. Code §54954.2). Persons requesting a disability related modification or accommodation should contact Johanna Masiclat, Clerk of the Board, at (707) 424-6008 during regular business hours at least 24 hours prior to the time of the meeting.

Staff Reports: Staff reports are available for inspection at the STA Offices, One Harbor Center, Suite 130, Suisun City during regular business hours, 8:00 a.m. to 5:00 p.m., Monday-Friday. You may also contact the Clerk of the Board via email at jmasiclat@sta-snci.com. **Supplemental Reports:** Any reports or other materials that are issued after the agenda has been distributed may be reviewed by contacting the STA Clerk of the Board and copies of any such supplemental materials will be available on the table at the entry to the meeting room.

Agenda Times: Times set forth on the agenda are estimates. Items may be heard before or after the times shown.

ITEM

BOARD/STAFF PERSON

- 1. CLOSED SESSION (5:30 p.m.)**
 - **PERSONNEL MATTERS (Gov't Code §549547):**
Public Employee Performance Evaluation: Executive Director
 - **CONFERENCE WITH AGENCY NEGOTIATOR (Gov't Code §54054.6)**
STA Board Chair; Employee Organization: Unrepresented Employee- STA Executive Director
- 2. CALL TO ORDER/PLEDGE OF ALLEGIANCE** Chair Hardy
(6:00 – 6:05 p.m.)
- 3. CONFIRM QUORUM/ STATEMENT OF CONFLICT** Chair Hardy
An official who has a conflict must, prior to consideration of the decision; (1) publicly identify in detail the financial interest that causes the conflict; (2) recuse himself/herself from discussing and voting on the matter; (3) leave the room until after the decision has been made. Cal. Gov't Code § 87200.

STA BOARD MEMBERS

Steve Hardy Chair	Osby Davis Vice-Chair	Elizabeth Patterson	Jack Batchelor, Jr.	Harry Price	Norman Richardson	Pete Sanchez	Jim Spering
City of Vacaville	City of Vallejo	City of Benicia	City of Dixon	City of Fairfield	City of Rio Vista	City of Suisun City	County of Solano

STA BOARD ALTERNATES

Dilenna Harris	Hermie Sunga	Alan Schwartzman	Dane Besneatte	Rick Vaccaro	Constance Boulware	Mike Hudson	Erin Hannigan
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4. APPROVAL OF AGENDA

5. OPPORTUNITY FOR PUBLIC COMMENT

(6:05 – 6:10 p.m.)

6. EXECUTIVE DIRECTOR’S REPORT – Pg. 7

Daryl K. Halls

(6:10 – 6:15 p.m.)

7. COMMENTS FROM CALTRANS, THE METROPOLITAN TRANSPORTATION COMMISSION (MTC), AND STA

(6:15 – 6:20 p.m.)

A. Water Emergency Transportation Authority (WETA) Update/Presentation

Nina Rannells, WETA

B. Presentation: Countywide ADA Eligibility

David Lee, C.A.R.E. Evaluators

C. Bike to Work Team Bike Challenge Winners

Judy Leaks

D. Directors Report

1. Planning

Robert Macaulay

2. Projects

Janet Adams

3. Transit/Rideshare

Judy Leaks

8. CONSENT CALENDAR

Recommendation:

Approve the following consent items in one motion.

(Note: Items under consent calendar may be removed for separate discussion.)

(6:20 - 6:25 p.m.)

A. Minutes of the STA Board Meeting of May 10, 2013

Johanna Masiclat

Recommendation:

Approve STA Board Meeting Minutes of May10, 2013.

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B. Draft Minutes of the TAC Meeting of May 29, 2013

Johanna Masiclat

Recommendation:

Approve Draft TAC Meeting Minutes of May 29, 2013.

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C. Fiscal Year (FY) 2012-13 Third Quarter Budget Report

Susan Furtado

Recommendation:

Receive and file.

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D. STA’s Fiscal Year (FY) 2012-13 Final Year Budget Revision

Susan Furtado

Recommendation:

Adopt the STA’s FY 2012-13 Final Year Budget Revision as shown in Attachment A.

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E. Fiscal Year (FY) 2013-14 Transportation Development Act (TDA) Matrix - June 2013

Liz Niedziela

Recommendation:

Approve the following:

1. Approve the FY 2013-14 Solano TDA Matrix – June 2013 as shown in Attachment B for City of Fairfield, Solano County Transit, Solano Transportation Authority, and City of Vacaville;
2. Authorize the Executive Director to enter into an agreement with the Solano County for the \$72,000 fund swap of FY 2012-13 STAF funds for FY 2013-14 County TDA funds;
3. Authorize the Executive Director to enter into an agreement with the City of Fairfield and the City of Suisun City for the \$50,000 for operating and maintenance cost for the Suisun City AMTRAK Station; and
4. Approve Resolution No. 2013-15 authorizing the filing of a claim with MTC for the allocation of \$585,884 TDA funds for FY 2013-14.

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F. Compressed Natural Gas (CNG) Feasibility Study for Benicia

Robert Guerrero

Recommendation:

Approve the following:

1. Authorize the Executive Director to enter into an agreement with the City of Benicia to develop a Compressed Natural Gas (CNG) Feasibility Study; and
2. Approve dedicating \$10,000 in State Transit Assistance Funds (STAF) to match the City of Benicia's contribution for the CNG Feasibility Study.

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G. Transit Project Management Contract Amendments

Liz Niedziela

Recommendation:

Authorize the Executive Director to execute a contract with:

1. Jim McElroy for an amount not-to-exceed \$23,450 to provide transit and operation services for the Cities of Dixon and Rio Vista;
2. Elizabeth Richards for an amount not-to-exceed \$20,000 to cover additional services related to the completion and implementation of Mobility Management Plan/Programs and extend contract date to June 30, 2014; and
3. Nancy Whelan Consulting for an amount not-to-exceed \$14,384 to cover additional services related to Project Management services and for an amount not-to-exceed \$28,550 to provide transit financial services for the Cities of Dixon and Rio Vista.

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H. Intercity Paratransit Service Memorandum of Understanding (MOU)

Liz Niedziela

Recommendation:

Authorize the Executive Director to enter into the Memorandum of Understanding by and among the Cities of Dixon, Fairfield, Rio Vista, Vacaville, The Solano Transportation Authority, Solano County Transit, and the County of Solano for intercity Paratransit services as shown in Attachment A.

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- I. Revisions to the Solano County Transit (“SolTrans”) Joint Powers Agreement** Bernadette Curry
Recommendation:
 Authorize the Executive Director to execute an amendment to the SolTrans Joint Powers Agreement to amend the language to specifically exclude public-private partnerships from eligibility in membership in SolTrans.
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- J. I-80/I-680/State Route (SR) 12 Interchange Project - Construction Package 2 for the Final Design Phase** Janet Adams
Recommendation:
 Approve the attached Resolution No. 2013-16 and Funding Allocation Request from Metropolitan Transportation Commission (MTC) for \$1.597 million in bridge toll funds for the I-80/I-680/SR12 Interchange Project – Construction Package 2 for the Final Design phase.
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- K. I-80/I-680/State Route (SR) 12 Interchange Project - Construction Package 3 for the Final Design Phase** Janet Adams
Recommendation:
 Approve the attached Resolution No. 2013-17 and Funding Allocation Request from Metropolitan Transportation Commission (MTC) for \$3.916 million in Regional Measure 2 or AB1171 funds for the I-80/I-680/SR 12 Interchange Project – Construction Package 3 for the Final Design phase.
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- L. Dixon West B Street Pedestrian Undercrossing Construction Support and Project Management Services** Janet Adams
Recommendation:
 Authorize the Executive Director to amend:
1. HDR’s current Design Services Contract for Construction Support Services in an amount not to exceed \$75,000; and
 2. Quincy Engineering’s Contract for Project Manager Services during construction in an amount not to exceed \$75,000 and a contract extension to December 2014.
- Pg. 109**
- M. Jepson Parkway Project Update and Project Management Contract Amendment** Janet Adams
Recommendation:
 Authorize the Executive Director to amend Quincy Engineering Project Management Contract by \$250,000 and extend the contract to December 2016.
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9. ACTION FINANCIAL ITEMS

- A. None.**

10. ACTION NON-FINANCIAL ITEMS

- A. Transit Sustainability Study – Financial Assessment of Solano County Transit Operators** Derek Wong,
PMC
Recommendation:
Receive and file the following:
1. The Transit Sustainability Study Financial Assessment of Solano County transit operators; and
 2. The Transit Agency Peer Review: Comparative Analysis.
- (6:25 – 6:40 p.m.)
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- B. STA Overall Work Plan (OWP) for Fiscal Years (FY) 2013-14 and 2014-15** Daryl Halls
Recommendation:
Approve STA’s OWP for FY 2013-14 and FY 2014-15 as specified in Attachment A.
(6:40 – 6:55 p.m.)
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- C. Marketing Plans for SolanoExpress and Solano Napa Commuter Information (SNCI)** Jayne Bauer
Recommendation:
Approve the following:
1. Marketing Plan and Design Concepts for the SolanoExpress Marketing Campaign; and
 2. Marketing Strategy and Action Plan for Solano Napa Commuter Information.
- (6:55 – 7:10 p.m.)
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11. INFORMATIONAL – NO DISCUSSION ITEMS

- A. Water Emergency Transportation Authority (WETA) Update** Liz Niedziela
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- B. Coordinated Short Range Transit Plan Status Update and Coordination Report** Liz Niedziela
Pg. 359 Nancy Whelan,
STA Project Manager
- C. Mobility Management Plan Update** Sofia Recalde
Pg. 363
- D. Draft OneBayArea Grant (OBAG) Funding Agreement** Jessica McCabe
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- E. Legislative Update** Jayne Bauer
Pg. 395
- F. Funding Opportunities Summary** Sara Woo
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12. BOARD MEMBERS COMMENTS

13. ADJOURNMENT

The next regularly scheduled meeting of the STA Board at **6:00 p.m., Wednesday, July 10, 2013**, Suisun Council Chambers.