PCC
SOLANO
PARATRANSIT COORDINATING COUNCIL (PCC)
SPECIAL MEETING AGENDA
11:00 a.m. – 12:00 p.m.
Wednesday, June 5, 2013
One Harbor Center, Ste. 130
STA Conference Room 1
Suisun City, CA 94585

ITEM STAFF PERSON

I. CALL TO ORDER Alicia Roundtree

II. APPROVAL OF AGENDA (11:00 – 11:05 p.m.)

III. OPPORTUNITY FOR PUBLIC COMMENT (11:05 – 11:15 p.m.)

IV. COMMENTS FROM STAFF AND REPRESENTATIVES FROM ADVISORY COMMITTEES (11:15 – 11:30 p.m.)

V. ACTION ITEM

A. FY 2013-14 TDA Claims for Solano County Transit (SolTrans) and the City of Fairfield Sofia Recalde

   Recommendation:
   1. Review and forward a recommendation to MTC to approve the SolTrans’s FY 2013-14 TDA Claim for $3,651,501 for operating costs and $956,000 for capital projects.
   2. Review and forward a recommendation to MTC to approve the City of Fairfield’s FY 2013-14 TDA Claim for $5,409,351 for operating costs and $262,547 for capital projects.

   (11:30 – 11:45 p.m.)

PCC Members

Edith Thomas
Social Service Provider
Shannon Nelson - Vice Chair
Member at Large
James Williams
Member at Large
Kurt Wellner
Transit User
Richard Burnett
MTC PAC Representative
Kyrre Helmersen
Transit User
Judy Nash
Public Agency - Education
Alicia Roundtree-Chair
Social Service Provider
Rachel Ford
Solano County Health & Social Services

The complete STA PCC Meeting Packet is available on STA’s Website at www.sta.ca.gov
B. **PCC Membership Status and Appointment**  
   Sofia Recalde  
   Recommendation:  
   1. Forward a recommendation to the STA Board to appoint  
      Anne Payne to the Paratransit Coordinating Council as a  
      Social Service Provider.  
      (11:45 – 11:50 p.m.)

VI. **FUTURE AGENDA ITEMS AND COUNCIL COMMENTS**  
   Discussion  
   (11:50-12:00 p.m.)

VII. **ADJOURNMENT**  
The next regular meeting of the PCC is scheduled at **1:00 p.m., Thursday, July 18, 2013,  
at Fairfield Community Center in the Vista Conference Room located at 1000  
Kentucky Street in Fairfield, CA 94533.**

   _For questions regarding this agenda:_  
   Please contact Sofia Recalde at (707) 424-6075 or recalde@sta-snci.com
Date: May 30, 2013
To: Solano Paratransit Coordinating Council
From: Sofia Recalde, Transit Mobility Coordinator
RE: FY 2013-14 TDA Claims for Solano County Transit (SolTrans) and the City of Fairfield

Background:
The Transportation Development Act (TDA) was enacted in 1971 by the California Legislature to ensure a continuing statewide commitment to public transportation. This law imposes a one-quarter-cent tax on retail sales within each county for this purpose. Proceeds are returned to counties based upon the amount of taxes collected, and are apportioned within the county based on population. To obtain TDA funds, local jurisdictions must submit requests to regional transportation agencies that review the claims for consistency with TDA requirements. Solano County agencies submit TDA claims to the Metropolitan Transportation Commission (MTC), the Regional Transportation Planning Agency (RTPA) for the nine Bay Area counties.

TDA funding is used for public transit services, transportation for seniors and people with disabilities, regional transportation planning, and bicycle and pedestrian programs. In the Bay Area's less populous northern counties (such as Solano) TDA funds also may be used for streets and roads, provided there are no unmet public transit needs that are reasonable to meet.

MTC requires agencies to have public review of the TDA Article 4 & 8 claims by the Paratransit Coordinating Council (PCC) before they can be approved. However, MTC is not obligated to the recommendations made by the PCC.

Discussion:
TDA funds are shared among agencies to fund joint services such as intercity bus routes and Intercity Taxi Scrip Program. To clarify how the TDA funds are to be allocated each year among the local agencies and to identify the purpose of the funds, the STA works with the transit operators and prepares an annual TDA matrix. The TDA matrix is approved by the STA Board and submitted to MTC to provide MTC guidance when reviewing individual TDA claims. The claims must be consistent with the TDA matrix; each jurisdiction may not claim more from another agency than has been approved. At this time, the TDA for the FY 2013-14 matrix will be submitted to the STA Board for approval June 12, 2013 (Attachment A).

As required by MTC Resolution 1209, SolTrans and the City of Fairfield are submitting their FY 2013-14 Transportation Development Act (TDA) Article 4 and 8 claims for consideration by the PCC.

SolTrans
SolTrans is claiming $4,607,501 in TDA funds (Attachment B). TDA funds in the amount of $3,651,501 will be used for operating and the amount of $956,000 will be used for capital projects. SolTrans' capital projects include vehicle maintenance, facility maintenance, bus...
facility maintenance, buses, information technology, security camera and farebox/clipper upgrade.

City of Fairfield
The City of Fairfield is claiming $5,671,898 in TDA funds. TDA funds in the amount of $5,409,351 will be used for operating and the amount of $262,547 will be used for capital projects. Fairfield capital projects include maintenance miscellaneous capital (Attachment C).

Recommendation:
1. Review and forward a recommendation to MTC to approve the SolTrans’ FY 2013-14 TDA Claim for $3,651,501 for operating and the amount of $956,000 for capital projects.
2. Review and forward a recommendation to MTC to approve the City of Fairfield’s FY 2013-14 TDA Claim for $5,409,351 for operating and $262,547 for capital projects.

Attachments:
A. Draft TDA Matrix for June
B. SolTrans' TDA Claim Summary
C. City of Fairfield’s TDA Claim Summary
### FY2013-14 TDA Matrix DRAFT

**AGENCY** | **FY13-14 TDA Est** | **Projected from MTC, 2/27/13** | **Available for Allocation 2/27/13** | **FY13-14 Allocation after 2/27/13** | **TDA Subtotal** | **Tax Sharing** | **Fiscal Realism** | **FAST** | **Fiscal Realism Data Basis** | **Fiscal Realism sonstiger Kosten** | **Cardinal City Coach** | **SoftTrans** | **FAST** | **SoftTrans** | **SoftTrans** | **FAST** | **GST** | **Intercity Transfers** | **Intercity Transfers** | **Transit Capital** | **Total** | **Balance**
**Dixon** | 651,873 | 920,566 | 1,092,957 | 6,340 | 1,368,559 | 206,924 | 10,108,924 | 206,924 | 206,924 | 206,924 | 206,924 | 206,924 | 206,924 | 206,924 | 206,924 | 206,924 | 206,924 | 206,924 | 206,924 | 206,924 | 206,924 | 206,924 | 206,924 | 206,924 | 206,924 | 206,924 |
**Rio Vista** | 264,500 | 293,658 | 558,158 | 5,000 | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
**Suisun City** | 997,599 | 78,475 | 1,076,074 | 0 | 234,787 | 620,569 | 12,066 | 5,182 | 37,414 | 37,414 | 37,414 | 37,414 | 37,414 | 37,414 | 37,414 | 37,414 | 37,414 | 37,414 | 37,414 | 37,414 | 37,414 | 37,414 | 37,414 |
**Vallejo/Benicia (SolTrans)** | 5,093,431 | 594,200 | 5,687,631 | 594,200 | 85,000 | 887,375 | 1,114 | 112,547 | 27,540 | 27,540 | 27,540 | 27,540 | 27,540 | 27,540 | 27,540 | 27,540 | 27,540 | 27,540 | 27,540 | 27,540 | 27,540 | 27,540 |
**Solano County** | 669,987 | 593,802 | 1,263,789 | 39,996 | 18,932 | 19,292 | 24,566 | 30,849 | 30,849 | 30,849 | 30,849 | 30,849 | 30,849 | 30,849 | 30,849 | 30,849 | 30,849 | 30,849 | 30,849 | 30,849 | 30,849 | 30,849 |
**Total** | 14,754,181 | 5,487,880 | 20,242,061 | 594,200 | 205,000 | 3,075,814 | 1,114 | 2,608,455 | 0 | 667,459 | 2,764,126 | 248,419 | 175,150 | 323,512 | 351,167 | 406,795 | 241,074 | 523,881 | 1,270,963 | 155,501 | 463,884 | 122,000 | 2,367,999 |

**NOTES:**

- Background colors on the heading denote the operator of the intercity route.
- Background colors denote which jurisdiction is claiming funds.
- (1) MTC February 27, 2013 Fund Estimate; Reso 4086; columns I, H, J.
- (2) Claimed by Solano County per Joint Intercity Taxi MOU May 3, 2013.
- (3) Vacaville Paratransit includes the Intercity Taxi Scrip Program.
- (4) Includes flex routes, maintenance, local sanitation fees.
- Consistent with FY2013-14 Intercity Transit Funding Agreement and FY2011-12 Reconciliation.
- Per the Intercity Transit Funding Agreement, SoftTrans will rebate TDA funds to most participants. The rebates will be claimed by the participants and are identified by the background color in the cells under Local Transit.
- Claimed by STA from all agencies per formula.
- To be claimed by STA for other programs and funding swaps: $50,000 for the Suisun Amtrak O&M and $72,000 for funding swap with Solano County.
- Transit Capital purchases include bus purchases, maintenance facilities, etc.
## OPERATING FUNDS REQUESTED

### TDA Operating Fund Request

<table>
<thead>
<tr>
<th>Article</th>
<th>Purpose</th>
<th>PUC §</th>
<th>Amount</th>
<th>Apportionment Area</th>
</tr>
</thead>
<tbody>
<tr>
<td>TDA 4</td>
<td>Transit Operating</td>
<td>99260 (a)</td>
<td>$</td>
<td>-  Benicia</td>
</tr>
<tr>
<td>TDA 4</td>
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<td>-  Dixon</td>
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<td>TDA 4</td>
<td>Transit Operating</td>
<td>99260 (a)</td>
<td>$</td>
<td>-  Fairfield</td>
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<td>$</td>
<td>-  Suisun City</td>
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<tr>
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<td>99260 (a)</td>
<td>$ 3,611,505</td>
<td>Vallejo</td>
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<tr>
<td>TDA 4</td>
<td>Transit Operating</td>
<td>99260 (a)</td>
<td>$</td>
<td>-  Benicia</td>
</tr>
<tr>
<td>TDA 4</td>
<td>Transit Operating</td>
<td>99260 (a)</td>
<td>$</td>
<td>-  Vallejo</td>
</tr>
</tbody>
</table>

**Total TDA Operating** $3,651,501

### STA Operating Fund Request

<table>
<thead>
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<th>Purpose</th>
<th>CCR §</th>
<th>Amount</th>
<th>Apportionment Area</th>
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<td>Pop Northern County</td>
<td>Transit Operating</td>
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<td>$</td>
<td>-  County of Solano</td>
</tr>
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**Total STA Operating** $747,236

### Other Operating Funds Requested

- **Feeder Bus Funds** $ -
- **AB 1107 Total** $ -
- **Regional Measure 2** $ 1,223,840

**TOTAL OPERATING REQUEST** $5,622,577

### CAPITAL FUNDS REQUESTED

### TDA Capital Fund Request

<table>
<thead>
<tr>
<th>Article</th>
<th>Purpose</th>
<th>PUC §</th>
<th>Amount</th>
<th>Apportionment Area</th>
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<td>TDA 4</td>
<td>Capital</td>
<td>99260 (a)</td>
<td>$ 956,000</td>
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</table>

**Total TDA Capital** $956,000

### STA Capital Fund Request

### Other Capital Funds Requested

- **AB 1107 Total** $ -
- **Feeder Bus Total** $ -

**TOTAL CAPITAL REQUEST** $956,000

The above named applicant hereby applies for an allocation of Transportation Development Act (TDA), State Transit Assistance (STA), AB 1107 and Feeder Bus funds, as the case may be, in the amount(s) and for the purposes as specified above. Applicant acknowledges that payment of funds allocated by MTC, is subject to such funds being on hand and available for distribution, and agrees to the provision that such funds be used strictly in accordance with statutory and regulator requirements, and the terms of the allocation instruction issued by MTC.

Sign: Mona Babauta, Executive Director
### OPERATING FUNDS REQUESTED

#### TDA Operating Fund Request

<table>
<thead>
<tr>
<th>Article</th>
<th>Purpose</th>
<th>PUC§</th>
<th>Amount</th>
<th>Apportionment Area</th>
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<td>TDA 8</td>
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<td>99400(c)</td>
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<td>TDA 8</td>
<td>Transit Operating</td>
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<td>Vallejo</td>
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<tr>
<td>TDA 8</td>
<td>Transit Operating</td>
<td>99400(c)</td>
<td>$102,185</td>
<td>County of Solano</td>
</tr>
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</table>

**Total TDA Operating** $5,409,351

#### STA Operating Fund Request

<table>
<thead>
<tr>
<th>STA Fund</th>
<th>Purpose</th>
<th>CCR§</th>
<th>Amount</th>
<th>Apportionment Area</th>
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<td>STA</td>
<td>Transit Operating</td>
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<td>$60,000</td>
<td>County of Solano</td>
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</table>

**Total STA Operating** $60,000

#### Other Operating Funds Requested

- Feeder Bus Funds $-
- AB 1107 Total $-
- Regional Measure 2 $711,035

**TOTAL OPERATING REQUEST** $6,180,386

#### CAPITAL FUNDS REQUESTED

#### TDA Capital Fund Request

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<th>Article</th>
<th>Purpose</th>
<th>PUC§</th>
<th>Amount</th>
<th>Apportionment Area</th>
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<tr>
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<td>$262,547</td>
<td>Fairfield</td>
</tr>
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**Total TDA Capital** $262,547

#### STA Capital Fund Request

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<th>Purpose</th>
<th>CCR§</th>
<th>Amount</th>
<th>Apportionment Area</th>
</tr>
</thead>
</table>

**Total STA Capital** $-

#### Other Capital Funds Requested

- AB 1107 Total $-
- Feeder Bus Total $-

**TOTAL CAPITAL REQUEST** $262,547

The above named applicant hereby applies for an allocation of Transportation Development Act (TDA), State Transit Assistance (STA), AB 1107 and Feeder Bus funds, as the case may be, in the amount(s) and for the purposes as specified above. Applicant acknowledges that payment of funds allocated by MTC, is subject to such funds being on hand and available for distribution, and agrees to the provision that such funds be used strictly in accordance with statutory and regulator requirements, and the terms of the allocation instruction issued by MTC.

Sign: Sean P. Quinn, City Manager

Date:
DATE: May 30, 2013
TO: Solano Paratransit Coordinating Council
FROM: Sofia Recalde, Transit Mobility Coordinator
RE: PCC Membership Status and Appointment

Background/Discussion:
The Solano Transportation Authority’s (STA) Paratransit Coordination Council (PCC) By-Laws stipulates that there are eleven members on the PCC. Many of the positions are to be filled by specific types of organizations or transit riders. At the Mays’s meeting, there were two (2) vacancies on the PCC; one (1) for Transit User and two (1) for a Social Service provider (Attachment A).

STA staff received a PCC interest form from Anne Payne (Attachment B). Anne is an employee of Area Agency on Aging (AAoA) whose mission is to ensure that seniors remain in the community and independent for as long as possible. Ms. Payne believes that access to transportation, affordability and ease of use are components to living independently. As a member of the STA’s Paratransit Coordinating Council, she feels that she would gain an opportunity to work with all transportation providers to assist in providing transportation services to seniors and those with disabilities. Ms. Payne looks forward to being a part of the PCC.

Recommendation:
Forward a recommendation to the STA Board to appoint Anne Payne to the Paratransit Coordinating Council as a Social Service Provider.

Attachments:
A. PCC Membership (June 2013)
B. Anne Payne’s PCC Interest Form
## Solano County
### Paratransit Coordinating Council
#### Membership Status

**June 2013**

<table>
<thead>
<tr>
<th>Member</th>
<th>Jurisdiction</th>
<th>Agency</th>
<th>Appointed</th>
<th>Term Expires</th>
</tr>
</thead>
<tbody>
<tr>
<td>Alicia Roundtree</td>
<td>Social Service Provider</td>
<td>Independent Living Resource Center</td>
<td>October 2010</td>
<td>October 2013</td>
</tr>
<tr>
<td>Edith Thomas</td>
<td>Social Service Provider</td>
<td>Connections 4 Life</td>
<td>March 2012</td>
<td>March 2015</td>
</tr>
<tr>
<td>James Williams</td>
<td>Member at Large</td>
<td>Member at Large</td>
<td>December 2012</td>
<td>December 2015</td>
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<tr>
<td>Judy Nash</td>
<td>Public Agency - Education</td>
<td>Solano Community College</td>
<td>April 2013</td>
<td>April 2016</td>
</tr>
<tr>
<td>Kurt Wellner</td>
<td>Transit User</td>
<td>Transit User</td>
<td>September 2012</td>
<td>September 2015</td>
</tr>
<tr>
<td>Kyrre Helmersen</td>
<td>Transit User</td>
<td>Independent Living Resource Center</td>
<td>April 2012</td>
<td>April 2015</td>
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<tr>
<td>Rachel Ford</td>
<td>Public Agency/County of Solano</td>
<td>Solano County Mental Health</td>
<td>June 2010</td>
<td>June 2013</td>
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<tr>
<td>Richard Burnett</td>
<td>MTC PAC Representative</td>
<td>SolTrans PAC Representative</td>
<td>December 2012</td>
<td>December 2015</td>
</tr>
<tr>
<td>Shannon Nelson</td>
<td>Member at Large</td>
<td>ADA Coordinator for Vacaville</td>
<td>September 2010</td>
<td>September 2013</td>
</tr>
<tr>
<td>Vacant</td>
<td>Transit User</td>
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<td></td>
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<tr>
<td>Vacant</td>
<td>Social Service Provider</td>
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<td></td>
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</table>
Paratransit Coordinating Council Interest

Contact Information

<table>
<thead>
<tr>
<th>Name</th>
<th>Anne Payne</th>
</tr>
</thead>
<tbody>
<tr>
<td>Street Address</td>
<td>575 Sacramento St.</td>
</tr>
<tr>
<td>City ST ZIP Code</td>
<td>Vallejo, CA 94590</td>
</tr>
<tr>
<td>Home Phone</td>
<td>(707) 649-2682</td>
</tr>
<tr>
<td>Work Phone</td>
<td>(707) 643-1797</td>
</tr>
<tr>
<td>E-Mail Address</td>
<td><a href="mailto:naaep@aaans.org">naaep@aaans.org</a></td>
</tr>
</tbody>
</table>

I would like to fill the following position:

___ Transit User (3)     ___ Member-at-Large (2)
___ Public Agency (2)       X Social Service Provider (4)

Letter of Intent/ Interest to serve on the STA’s Paratransit Coordinating Council:

Summarize the reason you would like to participate in the STA’s Paratransit Coordinating Council. Include what experience (work or otherwise) qualifies you:

As an employee of an agency whose mission is to ensure that seniors remain in the community and as independent for as long as possible, I have found that a big component of that is transportation; access to, affordability of and ease of use. Very often, seniors isolate themselves as their ability to get around declines. As a member of the STA’s Paratransit Coordinating Council, I feel as if I would be given an opportunity to work with all transportation providers to assist in providing transportation services to seniors and those with disabilities. I look forward to the opportunity to be a part of this organization.
Agreement and Signature

By submitting this application, I affirm that the facts set forth in it are true and complete. I understand that if I am accepted as a volunteer, any false statements, omissions, or other misrepresentations made by me on this application may result in my immediate dismissal.

<table>
<thead>
<tr>
<th>Name (printed)</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Signature</td>
<td></td>
</tr>
<tr>
<td>Date</td>
<td></td>
</tr>
</tbody>
</table>

Our Purpose

1) The PCC shall serve as an advocate for improved availability of transit services for the elderly, disabled, minorities, economically disadvantaged and other transit dependent persons.
2) The PCC shall advise the STA, the MTC, and other appropriate funding agencies in the expenditure of all available paratransit revenues.
3) The PCC shall serve as a forum to bring together the diverse perspectives of those individuals and groups seeking to provide the best possible transportation services for the above designated transit dependent individuals.

Thank you for your interest in sitting on the Paratransit Coordinating Council.