

**PCC**  
**SOLANO**  
**PARATRANSIT COORDINATING COUNCIL (PCC)**  
**AGENDA**

**1:00– 3:00 p.m.**  
**Thursday, July 19, 2012**  
**Fairfield Community Center**  
**1000 Kentucky Street**  
**Vista Conference Room**  
**Fairfield, CA 94533.**

**ITEM**

**STAFF PERSON**

**I. CALL TO ORDER**

Alicia Roundtree

**II. APPROVAL OF AGENDA**

(1:00 – 1:05 p.m.)

**III. OPPORTUNITY FOR PUBLIC COMMENT**

(1:05 – 1:15 p.m.)

**IV. COMMENTS FROM STAFF AND REPRESENTATIVES FROM  
ADVISORY COMMITTEES**

(1:15 – 1:20 p.m.)

**V. PRESENTATIONS**

- Mona Babauta from SolTrans – Potential Countywide ADA Eligibility Program
- Dr. Robert Fuentes from Faith in Action – Volunteer Driver Program

(1:20 – 1:40 p.m.)

**VI. CONSENT CALENDAR**

*Recommendation: Approve the following consent items in one motion*

(1:40 – 1:45 p.m.)

**A. Minutes of the PCC Meeting of May 17, 2012**

Liz Niedziela

*Recommendation:*

*Approve PCC minutes of May 17, 2012.*

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**PCC MEMBERS**

Richard Burnett  
MTC PAC  
Representative

Rachel Ford  
Solano County Health &  
Social Services

Kyrre Helmersen  
Transit User

Judy Nash  
Public Agency -  
Education

Alicia Roundtree-Chair  
Social Service  
Provider

Edith Thomas  
Social Service Provider

Shannon Nelson - Vice Chair  
Member at Large

Shirley Stacy  
Transit User

James Williams  
Member at Large

Kurt Wellner  
Transit User

**B. Minutes of the Special PCC Meeting of June 14, 2012**

Liz Niedziela

Recommendation:

*Approve PCC minutes of June 14, 2012.*

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**VIII. ACTION ITEMS**

**A. Solano Transportation Authority's (STA) OneBayArea Grant Program (OBAG) Call for Projects**

Bob Maculay

Recommendation:

1. *Identify priority projects and programs to receive STA OBAG funding.*

(1:45– 2:10 p.m.)

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**B. FY 2012-13 TDA Claim for City of Rio Vista**

Liz Niedziela

Recommendation:

1. *Review and forward a recommendation to MTC to approve the City of Rio Vista's FY 2012-13 TDA Claim for \$135,000 for transit operations and \$16,000 for transit capital.*

(2:10 – 2:15 p.m.)

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**C. PCC Membership Status and Reappointment**

Recommendation:

2. *Forward a recommendation to STA Board to reappoint Kurt Wellner to the PCC as a transit user for an additional three year term.*

(2:15 – 2:20 p.m.)

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**IX. INFORMATIONAL ITEMS**

**A. Solano Transportation Authority's (STA) Transit Studies Timeline**

Liz Niedziela

Informational

(2:20-2:35 p.m.)

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**B. 2012 PCC Meetings and Locations**

Sheila Jones

Informational – No Discussion

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**X. TRANSIT OPERATOR UPDATES**

Group

- Dixon Read-Ride
- Fairfield and Suisun Transit
- Rio Vista Delta Breeze
- SolTrans
- Vacaville City Coach

(2:35-2:50 p.m.)

**XI. FUTURE AGENDA ITEMS AND COUNCIL COMMENTS**

Discussion

(2:50-3:00 p.m.)

**XII. ADJOURNMENT**

The next regular meeting of the PCC is scheduled to meet at **1:00 p.m., Thursday, September 20, 2012, at the Ulatis Community Center, Room D, located at 1000 Ulatis Dr., Vacaville, CA 95688.**

For questions regarding this agenda:

Please contact Liz Niedziela at (707) 424-6075 or [eniedziela@sta-snci.com](mailto:eniedziela@sta-snci.com)

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**PCC**  
**SOLANO PARATRANSIT COORDINATING COUNCIL**  
**AGENDA**  
**Minutes for the meeting of**  
**May 17, 2012**

**I. CALL TO ORDER**

PCC Chair, Alicia Roundtree, called the meeting to order at 1:30 p.m. in the Council Chambers of the City of Benicia.

**Voting Members Present: *In Alphabetical Order by Last Name***

Richard Burnett	MTC PAC Representative
Kyrre Helmersen	Transit User
Judy Nash	Public Agency – Education
Shannon Nelson	Vice-Chair, Member at Large
Alicia Roundtree	Chair, Social Service Provider
Shirley Stacy	Transit User
Kurt Wellner	Transit User
James Williams	Member at Large

**Voting Members Not Present: *In Alphabetical Order by Last Name***

Edith Thomas	Connections for Life
Rachel Ford	Social Service Provider

**Also Present: *In Alphabetical Order by Last Name***

Irene Acuna	Benicia Resident
Angel Anderson	SolTrans
Mona Babauta	City of Fairfield/FAST
Gary Chandler	MV Transportation
Harriett Dietz	Area Agency on Aging
Olivia Gomez	Benicia Resident
Sheila Jones	STA
Dorothy Kwikenk	Benicia Resident
Cindy Muckensturm	City of Dixon, Read-Ride
Liz Niedziela	STA
Carolyn Seals	Vallejo Resident
Debbie Whitbeck	City of Fairfield/FAST
Jeanine Wooley	SolTrans

**II. APPROVAL OF AGENDA**

*On a motion by Richard Burnett and a second by Shirley Stacy, the PCC unanimously approved the May 17, 2012 Agenda.*

**V. OPPORTUNITY FOR PUBLIC COMMENT**

Irene Acuna, a Benicia resident, commented that when she calls for a taxi cab the dispatcher is rude and the communication is poor.

Carolyn Seals, a Vallejo resident, stated there is a need for coordination, communication and accessibility of transportation be improved for senior citizens. Alicia Roundtree recognized Carolyn’s concerns and encouraged her and the rest of the public to attend future meetings.

**IV. COMMENTS FROM STAFF AND REPRESENTATIVE FROM THE SOLANO SENIORS AND PEOPLE WITH DISABILTIES ADVISORY COMMITTEE**

Sheila Jones shared that today’s meeting was placed in the Benicia Times Herald community calendar and the next meeting will be in the Daily Republic community calendar. She will be placing the future flier on legal paper with larger font for a better visual tool. Sheila will coordinate with PCC Members to hold a Special Meeting to address the future TDA Claims.

**V. PRESENTATIONS**

Jeanine Wooley presented the SolTrans Proposed Services Changes in Public Hearing Process. Debbie Whitbeck presented The Status of Development of the Countywide ADA Eligibility Application. (Attachment A)

Debbie Whitbeck and Mona Babauta presented the status of the Countywide ADA Eligibility Application. (Attachment B)

**VI. CONSENT CALENDAR**

*On a motion by Richard Burnett and second by Shirley Stacy, the PCC approved Consent Calendar Item A, Minutes of the PCC Meeting of March 15, 2012.*

**VII. ACTION ITEMS**

**A. FY 2012-13 TDA Claims for Solano Transportation Authority**

Recommendation:

Review and forward a recommendation to MTC to approve the Solano Transportation Authority’s FY 2012-13 TDA Claim for \$403,064 for transit planning and administration.

*On a motion by James Williams and a second by Richard Burnett, the PCC unanimously approved the recommendation.*

Recommendation:

Review and forward a recommendation to MTC to approve the City of Vacaville’s FY 2012-13 TDA Claim for \$958,447 for operating and \$426,000 for capital projects.

*On a motion by James Williams and a second by Shirley Stacy, the PCC unanimously approved the recommendation.*

**VIII. INFORMATIONAL ITEMS**

**A. Unmet Transit Need Public Hearing for FY 2012-12 Reponses**

Liz Niedziela stated that the Unmet Needs has passed its preliminary review and concluded that fiscal year 2011-12 will be the last year the County of Solano uses TDA for streets and roads, the Unmet Needs process will no longer be required in Solano County since no jurisdiction will be using TDA funds for streets and roads.

**B. 2012 Lifeline Advisory Committee Recommendation for Lifeline Funding**

Liz Niedziela stated that the Lifeline Committee ranked as priority the top SolanoExpress three projects from the previous Lifeline cycle, SolTrans Route 1, SolTrans Route 85, and Route 30 (operated by FAST). The Lifeline Committee recommended funding for Faith in Action as a contingency if New Freedom Funds are not awarded. Additionally, if New Freedom Funds are awarded and not available as of January 2013, the Lifeline Committee is recommending to bridge the gap until the New Freedom Funds become available in order to keep the program ongoing. The amount of New Freedom Funds requested for one year of service was \$98,175. The Lifeline Committee is recommending the same amount will be used for the Lifeline recommendation.

Liz stated that for SolTrans continuation of service span and Sunday service and with the limited Lifeline funding, the Lifeline Committee recommends funding for the service span and not Sunday service. Service span refers to providing transit services earlier in the morning and later in the evening. The Lifeline Committee was concerned for the Vallejo and Benicia commuters that need to take the local bus to catch the intercity bus to go to work in the morning. This was determined to be a priority need over Sunday service. For the Rio Vista Route 50 project, the Lifeline Committee found this project an important service to Rio Vista residents, but the application did not demonstrate the need for Lifeline Funding or the potential possibility of service cuts so the Lifeline Committee is not making a recommendation for funding at this time.

Liz concluded that the STA Board approved to fund the Vacaville Accessible Path to Transit for \$40,000 and FAST local bus replacement for the remaining amount of STP funding at \$381,368.

**C. Solano Transportation Study for Seniors and People with Disabilities Short-Term Strategies Update**

Liz Niedziela highlighted the strategies identified in the Solano County Transportation Study for Seniors and People with Disabilities that will be implemented as funding becomes available.

**D. PCC Memberships Status and Appointments**

At the last meeting, the PCC forward a recommendation to the STA Board to appoint Kyrre Helmersen to the PCC as a Transit User. The PCC recommendation was approved by the Board on April 11th for a term of three years. The STA staff will continue to recruit for the remaining vacancy for Social Service Provider and input from the committee is welcomed.

**E. 2012 PCC Meetings and Locations**

The PPC Members observed the informational item.

**IX. TRANSIT OPERATOR UPDATES**

Dixon Read-Ride, Cindy Muckensturm reported the Dixon Read-Ride has increased ridership.

Fairfield and Suisun Transit, Mona Babauta reported increases in fixed routes and intercity services but a decrease in paratransit passengers.

SolTrans, Jeanine Wooley reported a significant increase in the intercity services but reported a decline in local ridership due to service changes.

Vacaville City Coach, Liz Niedziela reported on behalf Brian McLean that City Coach has increased ridership within the past year hitting a record high.

**X. FUTURE AGENDA ITEMS AND COUNCIL COMMENTS**

Shirley Stacy suggested the fliers be posted in the library and on buses where they can directly visible to the public. James Williams thanked Liz for her efforts to coordinate and inventory of all the transit and transportation options. Alicia Roundtree stated that the public has a responsibility to themselves to find out what is going on in their communities and welcomed Kurt Wellner back.

**XI. ADJOURNMENT**

The meeting adjourned at 2:45 p.m. The next meeting of the PCC is scheduled to meet at **1:00 p.m. on Thursday, July 19, 2012 at the Fairfield Community Center in the Vista Conference room.**



## Public Outreach Process

### Transit Service Changes Presentation

By: Jeanine Wooley

- Release Draft Plan for Public Comment
- Hold Public Meetings to Solicit Feedback
- How Public Comments Shape Final Plan

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# **Countywide Application for Paratransit Eligibility**

**May 17, 2012**

**Paratransit Coordinating Council**

**By: Debbie Whitbeck, Fairfield and Suisun Transit**

# Why a Countywide Effort?

- Minimize public confusion / Improve ease of process.
- Improve coordination among operators.
- Preserve resources for individuals who truly need paratransit.



# Countywide Application

- Proposed Implementation date is July 1, 2012.
- 100% participation by Solano County transit operators expected.
- Each operator will make final eligibility determinations.

## Solano County Application for ADA Paratransit Service



### IMPORTANT INFORMATION FOR APPLICANTS

This packet includes information and forms you need to apply for Paratransit eligibility in Solano County. As part of the requirements of the Americans with Disabilities Act (ADA), Paratransit service is provided by all public transportation systems that operate a fixed route system. This special type of public transportation service is limited to persons who are unable to independently use regular public transit, some or all of the time, due to a disability or health related condition.

In order to use ADA Paratransit service, you must be certified as eligible. Eligibility is determined on a case-by-case basis. According to ADA regulations, eligibility is strictly limited to those who have specific limitations that prevent them from using accessible public transportation.

Your application may be approved for full eligibility (unconditional), or on a limited basis for some trips only (conditional eligibility). If you are found to be capable of using the regular bus and rail transit for all trips, without the help of another person, you will not be eligible for Paratransit service.

To apply for eligibility you must fully complete the attached application form. We will review the information to determine your eligibility to use Paratransit services.

### ELIGIBILITY DETERMINATION

Complete attached application, keeping in mind the following:

- Every question must be answered. If any question has not been answered, the application will be returned to the applicant for completion.
- Every question must be legible. If any question cannot be read, the application will be returned to the applicant for clarification.
- Accessible formats are available. Available formats are Disk/CD, Audio Tape, Braille, Large Print, or you may specify a format you can use.

# Next Steps



- Continue exploring a countywide eligibility process.
- Continue dialogue with the public to:
  - Ensure transparency of the eligibility process
  - Educate them on other transportation options
  - Maximize the effectiveness of paratransit programs
  - Inform of the limitations of paratransit services



# Questions?

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**PCC**  
**SOLANO PARATRANSIT COORDINATING COUNCIL**  
**AGENDA**  
**Minutes for the Special meeting of**  
**June 14, 2012**

**I. CALL TO ORDER**

PCC Chair, Alicia Roundtree, called the meeting to order at 12:05 p.m. in the Solano Transportation Authority main conference room.

**Voting Members Present: *In Alphabetical Order by Last Name***

Richard Burnett	MTC PAC Representative
Kyrre Helmersen	Transit User
Judy Nash	Public Agency – Education
Alicia Roundtree	Chair, Social Service Provider
Shirley Stacy	Transit User
Edith Thomas	Connections for Life
Kurt Wellner	Transit User
James Williams	Member at Large

**Voting Members Not Present: *In Alphabetical Order by Last Name***

Rachel Ford	Social Service Provider
Shannon Nelson	Vice-Chair, Member at Large

**Also Present: *In Alphabetical Order by Last Name***

Mona Babauta	SolTrans
Sheila Jones	STA
Tiona Jones	First Transit
Cindy Muckensturm	City of Dixon, Read-Ride
Liz Niedziela	STA
Allen Quilon	Milestones

**II. APPROVAL OF AGENDA**

*On a motion by James Williams and a second by Shirley Stacy, the PCC unanimously approved the June 14, 2012 Agenda.*

**V. OPPORTUNITY FOR PUBLIC COMMENT**

Allen Quilon of Milestones Development introduced himself and described his background to the committee. He was a driver and now provides basic maintenance to the buses and is interested in learning more about funding.

**IV. COMMENTS FROM STAFF AND REPRESENTATIVE FROM THE SOLANO SENIORS AND PEOPLE WITH DISABILITIES ADVISORY COMMITTEE**

Liz Niedziela announced that the STA recently released an RFP for the Mobility Management Plan. Liz stated that the interviews will be held July 10, 2012 and explained the benefits of this program. Kyrre Helmersen expressed interest in the Vacaville Travel Training program.

**V. ACTION ITEMS**

**A. FY 2012-13 TDA Claims for the City of Dixon, Solano County Transit (SolTrans), and Solano Transportation Authority (STA)**

Liz Niedziela provided an overview of the TDA Matrix. Liz summarized the TDA Claim Summaries for the City of Dixon, Solano County Transit and Solano Transportation Authority as shown in the attachments.

Recommendation:

1. *Review and forward a recommendation to MTC to approve the City of Dixon's FY 2012-13 TDA Claim for \$300,000 for operating.*
2. *Review and forward a recommendation to MTC to approve the SolTrans's FY 2012-13 TDA Claim for \$4,711,865 for operating.*
3. *Review and forward a recommendation to MTC to approve the Solano Transportation Authority's FY 2012-13 TDA Claim for \$403,064 for transit planning and administration and \$650,000 for capital projects.*

*On a motion by James Williams and a second by Shirley Stacy, the PCC unanimously approved the recommendations.*

**VI. FUTURE AGENDA ITEMS AND COUNCIL COMMENTS**

Edith Thomas stated that she would like to be part of the Mobility Management Interview Panel. Kurt Wellner stated that he encountered a problem with FAST transportation on route 4. Kyrre Helmersen expressed an issue with telephone wait time when calling for a DART trip. Shirley Stacy requested more brochures be available to the public on the paratransit buses. STA Staff will forward these comments to the appropriate transit agency.

**VII. ADJOURNMENT**

The meeting adjourned at 1:10 p.m. The next regular meeting of the PCC is scheduled to meet at **1:00 p.m., Thursday, July 19, 2012, at the Fairfield Community Center located at 1000 Kentucky Street in Fairfield in the Vista Conference Room.**

# PCC

Date: July 11, 2012  
To: Solano Paratransit Coordinating Council  
From: Robert Macaulay, Director of Planning  
RE: STA OneBayArea Grant Priority Project Recommendation

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## **Background:**

The Regional Transportation Plan (RTP) is the long-range transportation plan for the 9-county Bay Area. It is prepared every 4 years by the Metropolitan Transportation Commission (MTC). The RTP sets out a 25-year vision for the region's transportation system, establishes goals and milestones for achieving that vision, and lists projects that are designed to help meet those goals.

Senate Bill (SB) 375 was legislation enacted with the intent to help implement the state's goals for reduction of Greenhouse Gas (GHG) emissions from cars and light trucks, and coordinate regional land use and transportation planning. SB 375 requires the development of Sustainable Community Strategies (SCS) that act as the land use element of the RTP. The SCS and RTP must result in projected reductions of GHG emissions to levels set by the state, and accommodate all of the projected growth in housing for the time period of the RTP/SCS. The Bay Area SCS is being developed by the Association of Bay Area Governments (ABAG) and MTC, with input from other regional agencies.

In late December 2011, MTC released guidelines for the OneBayArea Grant (OBAG) program. OBAG is a new program developed by MTC and ABAG for the allocation of the region's federal Surface Transportation Program (STP) and Congestion Mitigation and Air Quality (CMAQ) funds. Historically, these have been titled federal cycle funds. The OBAG proposal will combine funds for local streets and roads maintenance, Transportation for Livable Communities (TLC), regional bicycle network and Congestion Management Agency (CMA) Planning activities. The draft OBAG program proposed to direct \$16 million to Solano County for the three year federal Cycle 2 funding. Safe Routes to Schools (SR2S) is eligible for OBAG funding, but will also be receiving funds that are specifically allocated to SR2S.

On April 4, MTC staff released additional proposed amendments to the OBAG guidelines. One of the most significant changes is the proposal to add a fourth year to the OBAG cycle, and to add one additional year of funding for the CMAs. For STA, the funding would increase from \$16 million over 3 years to \$19 million over 4 years.

At its meeting of April 11, 2012, the STA Board approved an initial allocation plan for anticipated OBAG funds. That allocation plan assumed a 3-year funding cycle, and allocated \$5.2 million to the Dixon West B Street Undercrossing and to funding STA Planning and SNCI staff. With the addition of a fourth year to the OBAG funding cycle and using the same formula, the existing commitments total \$6.2 million. This leaves \$12.6 million available for other commitments.

On May 17, the MTC and ABAG governing bodies met to consider the OBAG Guidelines and other RTP/SCS issues. The two Boards approved the SCS Land Use Scenario and the RTP Transportation Investment Scenario, but made three amendments in recognition of some of the

concerns raised by the Bay Area CMAs: shifting \$70 million from the Smart Driving regional program to Project Development Area (PDA) Implementation, with administrative details to be worked out later; and, designating \$660 million in transit reserve funds for potential North Bay and East Bay New Starts transit programs, provided San Francisco, Peninsula and Santa Clara transit projects are fully funded first. MTC also adopted the OBAG Guidelines, but modified the land use and housing requirements to provide the CMAs additional time to develop workable PDA Investment Strategies in consultation with MTC/ABAG.

As required by the OBAG Guidelines, the STA Board has issued a Unified Call for Projects. The Call for Projects addresses approximately \$5.5 million in Congestion Mitigation and Air Quality (CMAQ) funds programmable by STA as part of OBAG. The Call for Projects is included as Attachment A, and includes a schedule of meetings to receive public input, as well as for the STA Board to select projects and programs for funding.

**Discussion:**

As part of its April 11, 2012 and July 11, 2012 actions to identify existing commitments, the STA Board identified three recipients: the Dixon West B Street Pedestrian Undercrossing, and funding for STA Planning and Solano Napa Commute Information (SNCI). These three commitments are expected to use approximately \$6 million of the \$18.8 million in OBAG funds available to STA. As a result, STA will be able to program approximately \$7.7 million in CMAQ funds and \$5.1 million in STP funds for the time period covered by Fiscal Years (FY) 2012-13 through FY 2015-16. Because STP funds are the only source of money that STA has to program for LS&R maintenance, and because most forms of travel, (auto, transit, goods movement and some bicycle) use roadways, the STA Board has allocated the entire \$5.1 million of non-committed STP money to a LS&R Call for Projects.

Included in Attachment A are descriptions of allowable uses of CMAQ funds and the STA-adopted criteria for eligible projects. These include the requirements from federal CMAQ guidelines that funds be spent on projects or programs that reduce congestion or air pollutant emissions, and STA requirements that the projects or programs be contained in an STA plan and have a public agency sponsor.

STA is requesting the members of the Paratransit Coordinating Council (PCC) discuss the types of CMAQ-eligible projects and programs that will support delivery of paratransit services, and identify the top three priorities for potential funding during the FY 12-13 through FY 15-16 time period. During the discussion, STA staff will assist the PCC in identifying those ideas that are similar to projects or programs in existing STA documents (adopted or draft). The PCC can then either recommend to the ST Aboard that one or more of these projects or programs receive OBAG funding, or request an amendment to one or more of the STA documents to include the priority projects or programs.

**Recommendation:**

1. Identify and recommend funding for one to three OBAG-eligible projects or programs.

Attachments:

- A. STA OBAG Call for Projects

July 13, 2012

Re: Solano Transportation Authority  
One Bay Area Grant (OBAG) Call for Projects

To Interested Applicants:

The Solano Transportation Authority (STA) is currently seeking input on how to allocate an estimated \$7.7 (seven million seven hundred thousand dollars) in federal fund for transportation projects. The funding is available for the following Fiscal Years (FY): 2012-13, 2013-14, 2014-15 and 2015-16. These funds are available through the Metropolitan Transportation Commission (MTC) OneBayArea Grant (OBAG) program.

Attached you will find a copy of the STA's guidelines for project selection, guidelines on allowable uses of the available federal funds, and the STA's public outreach schedule. This information is also available electronically online at the STA's website: [www.solanolinks.com](http://www.solanolinks.com). Please note that all projects or programs submitted for funding must be submitted by a public agency.

STA OBAG funding applications are due **no later than 3 p.m., Wednesday, August 22, 2012** to:

Solano Transportation Authority  
Attention: Robert Macaulay, Director of Planning  
One Harbor Center, Suite 130  
Suisun, CA 94585

Please contact Robert Macaulay, Director of Planning, at 707 424-6075 or [rmacaulay@sta-snci.com](mailto:rmacaulay@sta-snci.com) for more information.

Sincerely,

Daryl K. Halls  
Executive Director

Exhibits:

- A. Minimum Standards for Proposed OBAG Project or Program Eligibility
- B. Allowable Uses of Available Federal Funds
- C. STA OBAG Public Outreach Schedule

Exhibit A

Solano Transportation Authority

Minimum Standards for Proposed OBAG Project or Program Eligibility

1. Project is located in a jurisdiction that meets the OBAG eligibility requirements regarding Complete Streets and a certified Housing Element
2. Inclusion in a draft or adopted STA plan
3. Commitment by a public agency to deliver the project or program
4. Deliverable within the OBAG funding cycle (2012 through 2016)
5. Advances one or more OBAG goals

## Exhibit B

### Allowable Uses of Available Federal Funds

#### FUND SOURCE: Surface Transportation Program

Generally may fund all OBAG project categories: New roadway and facility construction, Local Streets and Roads (LS&R) maintenance, Congestion Management Agency (CMA) Planning, Safe Routes to School, Transportation for Livable Communities, Bicycle and Pedestrian categories including Planning Studies. New roadway and facility improvements (construction, reconstruction, rehabilitation, resurfacing, restoration, and operational), must be federal-aid eligible roadways. STP funds can also be used for mitigation related to an STP project, public transit capital improvements, and transportation system management, transportation demand management, transportation control measures, and safety. More detailed eligibility requirements can be found in Section 133 of Title 23 of the United States Code

#### FUND SOURCE: Congestion Mitigation for Air Quality

CMAQ funding applies to new or expanded transportation projects, programs, and operations that help reduce emissions. Generally may fund following OBAG project categories that result in air quality improvement: Safe Routes to School, Transportation for Livable Communities, Bicycle and Pedestrian categories (excluding Planning Studies). This includes Transportation activities in approved State Implementation Plan (SIP), Transportation Control Measures (TCMs), alternative fuels, traffic flow improvements, transit expansion projects, travel demand management, outreach and rideshare activities, telecommuting programs, intermodal freight, planning and project development activities directly related to the delivery of a project, inspection and maintenance programs, and experimental pilot projects. For more detailed guidance see the CMAQ Program Guidance (FHWA, November 2008).

Exhibit C  
 STA OBAG Public Outreach Schedule

July 11	<p>STA Board approves public process for OBAG Committed Funding ; Submittal of STA OBAG Committed Funding and Supporting Documentation to MTC</p> <p>STA Board adopts Local Streets and Roads Call for Projects Guidelines and Schedule and Issues a Local Streets and Roads Call for Projects</p> <p>STA Board adopts OBAG Call for Projects Guidelines and Schedule and Issues a Call for Projects</p>
<p>August through September</p> <p>August 10</p> <p>August 22</p> <p>August 29</p>	<p>Committee Meetings:</p> <ul style="list-style-type: none"> <li>Bicycle Advisory Committee (September 6)</li> <li>Pedestrian Advisory Committee (September 5)</li> <li>Paratransit Coordinating Council</li> <li>Safe Routes to Schools Advisory Committee</li> <li>Senior and Persons with Disabilities Steering Committee (July 19)</li> <li>Lifeline Committee/ Community Based Organizations</li> <li>Safe Routes to Schools Committee</li> </ul> <p>Tribal Consultation</p> <p>Public Workshop</p> <p>Local Streets and Roads project submittals due</p> <p>Unified Call for Projects submittals due</p> <p>TAC and Consortium Review Local Streets and Roads projects and make recommendation to STA Board</p>
<p>September</p> <p>September 12</p> <p>September 26</p>	<p>Board Workshop on OBAG Project Selection Criteria</p> <p>STA Board Public Hearing on approval of Local Streets and Roads projects; Submittal of STA OBAG Local Streets and Roads Project List and Supporting Documentation to MTC</p> <p>TAC and Consortium Review Draft OBAG Call for Project Submittal List</p>

October 10	STA Board Public Hearing Draft OBAG Call for Project Submittal
November 28	TAC and Consortium Review of Final OBAG Call for Project List
December 12	Board Approval of Final OBAG Call for Project List
January 2013	Submittal of STA OBAG Project List and Supporting Documentation to MTC

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## PCC

Date: July 2, 2012  
To: Solano Paratransit Coordinating Council  
From: Liz Niedziela, Transit Program Manager/Analyst  
RE: FY 2012-13 TDA Claim for the City of Rio Vista

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### **Background:**

The Transportation Development Act (TDA) was enacted in 1971 by the California Legislature to ensure a continuing statewide commitment to public transportation. This law imposes a one-quarter-cent tax on retail sales within each county for this purpose. Proceeds are returned to counties based upon the amount of taxes collected, and are apportioned within the county based on population. To obtain TDA funds, local jurisdictions must submit requests to regional transportation agencies that review the claims for consistency with TDA requirements. Solano County agencies submit TDA claims to the Metropolitan Transportation Commission (MTC), the Regional Transportation Planning Agency (RTPA) for the nine Bay Area counties.

TDA funding is used for public transit services, transportation for elderly and disabled persons, regional transportation planning, and bicycle and pedestrian programs. TDA funds also may be used for streets and roads, provided there are no unmet public transit needs that are reasonable to meet. Solano County is no longer in the unmet public transit needs process since all agencies are using TDA for only transit purposes.

MTC requires agencies to have public review of the TDA Article 4 & 8 claims by the Paratransit Coordinating Council (PCC) before they can be approved. However, MTC is not obligated to the recommendations made by the PCC.

### **Discussion:**

Each of the seven cities and the County of Solano are eligible to receive TDA funding each year. Six of the seven Solano cities operate transit and TDA is a key funding source. In addition, TDA funds are shared among agencies to fund joint services such as intercity bus routes. To clarify how the TDA funds are to be allocated each year among the local agencies and to identify the purpose of the funds, the STA works with the transit operators and prepares an annual TDA matrix. The TDA matrix is approved by the STA Board and submitted to MTC to provide MTC guidance when reviewing individual TDA claims. The claims must be consistent with the TDA matrix; each jurisdiction may not claim more from another agency than has been approved. At this time, the TDA for FY 2012-13 Matrix will be submitted to the STA Board for approval July 11, 2012.

As required by MTC Resolution 1209, the City of Rio Vista is submitting their FY 2012-13 Transportation Development Act (TDA) Article 4 and 8 claims for consideration by the PCC.

### **The City of Rio Vista**

The City of Rio Vista is requesting \$151,000 in TDA funds (Attachment A). TDA funds in the amount of \$135,000 will be used for transit operating and \$16,000 will be used for transit capital

projects. The claim will be consistent with the TDA matrix going to the STA Board for approval September 12, 2012.

**Recommendation:**

1. Review and forward a recommendation to MTC to approve the City of Rio Vista's FY 2012-13 TDA Claim for \$135,000 for operating and \$16,000 for transit capital.

Attachments:

- A. City of Rio Vista's TDA Claim Summary
- B. FY 2012-13 TDA Matrix – July 2012 (An enlarged copy has been provided to the PCC members under separate cover and is available upon request by contacting the STA at (707) 424-6075.



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# PCC

DATE: July 2, 2012  
TO: Solano Paratransit Coordinating Council  
FROM: Liz Niedziela, Transit Program Manager/Analyst  
RE: Paratransit Coordinating Council (PCC) Member Update and Reappointment

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**Background:**

Paratransit Coordinating Council (PCC) is a citizen’s advisory committee to the Solano Transportation Authority (STA) that represents the seniors, people of disabilities and low-income residents of Solano County. The members of the PCC are volunteers from the local community and local social service agencies. The term of service on the Council shall be three years. A member may continue to serve through reappointment by the STA Board.

The following is a list of current PCC member terms and expiration dates:

Member	Jurisdiction	Agency	Term Expires
Richard Burnett	MTC PAC Representative	SolTrans PAC Representative	January 2013
Rachel Ford	Public Agency/County of Solano	Solano County Mental Health	June 2013
Kyrre Helmersen	Transit User	Independent Living Resource Center	April 2015
Judy Nash	Public Agency - Education	Solano Community College	April 2013
Alicia Roundtree	Social Service Provider	Independent Living Resource Center	January 2015
Edith Thomas	Social Service Provider	Connections 4 Life	March 2015
Shannon Nelson	Member at Large	ADA Coordinator for Vacaville	September 2013
Shirley Stacy	Transit User	Transit User	January 2014
James Williams	Member at Large		January 2014
Kurt Wellner	Transit User	Transit User	October 2013
Vacant	Social Service Provider		

**Discussion:**

The PCC has one (1) member that will have completed the three year term of service in October 2013. All members are required to be reappointed by the STA Board. There are no term limits for PCC members and all members were encouraged to reapply for their position for another 3 years. Kurt Wellner has agreed to serve another term of three years.

**Recommendation:**

Recommendation to the Solano Transportation Authority Board reappoints Kurt Wellner to the Paratransit Coordinating Council for an additional three year term.

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# PCC

DATE: July 3, 2012  
TO: Paratransit Coordinating Council  
FROM: Liz Niedziela, Transit Program Manager/Analyst  
RE: Solano Transportation Authority (STA) Transit Studies Timeline

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## **Background/Discussion:**

This is a busy time for transit planning and studies. The STA has five transit studies in the process of being finished, getting started, and Request for Proposals to be released in the near future. All of these plans and studies are intertwined with each other and also will provide relevant information to the Alternative Fuel Study and the Public Private Partnerships (P3) at Transit Facilities Study.

Below is a brief description of each of the plans and studies and Attachment A shows the projected timeline.

### **1. Intercity Ridership Survey and Analysis**

The Intercity Ridership survey and Analysis is used to help calculate the Intercity Funding Agreement formula and the ridership survey data and analysis will be available prior to the Coordinated SRTP and Transit Corridor Study. The ridership survey and analysis conducted on/off counts, on-time performance, demographic ridership information and comments from the passengers. This data in this study will assist in service planning.

### **2. Transit Sustainability Study**

The purpose of this study is to focus on the financial condition of the Solano County transit operators in a similar manner to MTC's TSP financial assessment. The outcome of this effort is intended to provide a clear understanding of the present and future financial condition and needs of the five Solano County Transit operators: Dixon, Vacaville, Fairfield and Suisun Transit (FAST), Rio Vista Delta Breeze, and SolTrans.

### **3. Coordinated Short Range Transit Plan (SRTP)**

Metropolitan Transportation Commission (MTC) awarded Solano Transportation Authority \$140,000 to prepare a Coordinated Short Range Transit Plan for Solano County. The transit operators that will be included in this Plan are Solano County Transit (SolTrans), Fairfield and Suisun Transit (FAST), Vacaville City Coach, Dixon Redit-Ride and Rio Vista Delta Breeze. The Plan will include a dedicated subsection for each transit operator covering their requirements of the SRTP.

#### **Enhanced Coordination**

MTC staff has requested the Coordinated SRTP address five specific areas of coordination:

- a. Different Fare Structure and Discounts/Standard Fare Structure/Fare Reconciliation;

- b. Separate ADA Contractors, Eligibility and Rules/Joint Contracting/Eligibility Determination of ADA Paratransit; (to be conducted in the Mobility Management Plan)
- c. Enhanced Transit Coordination of Capitol Planning;
- d. Enhanced Coordination of Transit Service Planning; and
- e. Integrate bus/rail scheduling software to facilitate schedule coordination and customer travel planning. Establish a regional schedule change calendar.

Transit Operators Recommendation Areas

*Fairfield*

- a. Growth and no growth scenarios with regards to service planning
- b. Title VI analysis of current transit system at the time of the SRTP
- c. Public Participation Plan

*Rio Vista*

- a. Analyze the potential consolidation of Rio Vista Delta Breeze with SolTrans

**4. I-80/I-680/I-780/State Route (SR) 12 Transit Corridor Study**

Updating the Transit Corridor Plans will provide guidance and coordination for future investments. Specifically, SolanoExpress bus and integration into the planned Express Lanes and Freeway Performance Initiative on I-80 and I-680. The Transit Corridor Study will not only address transit services, but also update the facilities and connections needed to support these services into the future.

**5. Mobility Management Plan**

The Mobility Management Plan will analyze how to address Mobility Needs for People with Disabilities in Solano County in a cost effective manner. Some of the areas of analysis will include the Intercity Taxi Scrip Program, non-profit partnerships, a program that assists paratransit users that are able to transfer to fixed route, and older driver workshops. The specific analysis will be consistent with the recommendations contained in the Solano Transportation Study for Seniors and People with Disabilities adopted by the STA Board in December. This plan will include analyzing Separate and Joint contract for Eligibility Determination of ADA Paratransit as recommended by Metropolitan Transportation Commission.

**Recommendation:**

Informational.

Attachment:

- A. Transit Studies and Plans Timeline for 2012 and 2013

**Transit Studies and Plans Timeline for 2012 and 2013**

**ATTACHMENT A**

Studies/Plans	2012			2013			
	Apr-Jun	Jul - Sept	Oct - Dec	Jan - Mar	Apr - June	July - Sept	Oct - Dec
East Fairfield Community Based Transportation Plan	Draft	Final					
Mobility Management Plan	RFP Released		Draft	Final (Dec/Jan)			
Mobility Management Programs				Program begins		and continues	
Ridership Survey and Analysis	Draft	Final (July)					
Financial Sustainability Study	Consultant on Board		Presentations to Board and Committees				
Update (6) Six Local SRTP	RFP Released	Consultant on Board		Draft	Final		
I-80/I-680/I-780/SR 12 Transit Corridor Study	RFP Released	Consultant on Board			Draft	Final	
Coordinated SRTP	RFP Released	Consultant on Board				Draft	Final

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# PCC

DATE: July 12, 2012  
TO: Solano Paratransit Coordinating Council  
FROM: Sheila Jones, Administrative Assistant  
RE: 2012 PCC Meetings and Locations

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## **A. 2012 PCC Meetings and Locations:**

### Ulatis Community Center, Room D

Thursday, September 20, 2012

1:00 – 3:00 p.m.

1000 Ulatis Dr.

Vacaville, CA 95687

(707) 469-4000

### John F. Kennedy Library, Vallejo Joseph Room

Thursday, November 15, 2012

1:00 – 3:00 p.m.

505 Santa Clara St.

Vallejo, CA 94590

(866) 572-7587