

**REGIONAL TRANSPORTATION IMPACT FEE (RTIF)
POLICY COMMITTEE**

**4:00 p.m. – 5:00 p.m.
Wednesday, May 8, 2013**

**Suisun City Council Chambers
701 Civic Center Blvd.
Suisun City, CA 94585**

MEETING AGENDA

- 1. CALL TO ORDER/INTRODUCTIONS** Chair Spring
(4:00 – 4:05 p.m.)

- 2. APPROVAL OF THE AGENDA**
(4:05 – 4:10 p.m.)

- 3. APPROVE THE MINUTES OF THE DECEMBER 12, 2012
RTIF POLICY COMMITTEE MEETING- Page 1**

- 4. OPPORTUNITY FOR PUBLIC COMMENTS**
(4:10 – 4:15 p.m.)

Pursuant to the Brown Act, public agencies must provide the public with an opportunity to speak on any matter within the subject matter jurisdiction of the agency and which is not on the agency's agenda for that meeting. Comments are limited to no more than 3 minutes per speaker. Gov't Code §54954.3(a). By law, no action may be taken on any item raised during the public comment period although informational answers to questions may be given and matters may be referred to staff for placement on a future agenda of the agency.

This agenda is available upon request in alternative formats to persons with a disability, as required by the Americans with Disabilities Act of 1990 (42 U.S.C. §12132) and the Ralph M. Brown Act (Cal. Govt. Code §54954.2). Persons requesting a disability-related modification or accommodation should contact Johanna Masielat, Clerk of the Board, at (707) 424-6008 during regular business hours, at least 24 hours prior to the time of the meeting.

5. INFORMATIONAL ITEMS

- A. Update on Solano County Public Facility Fee (PFF) Study** Nancy Huston,
Solano County
Informational
(4:15 – 4:25 p.m.)

COMMITTEE MEMBERS

City of Benicia	City of Dixon	City of Fairfield	City of Rio Vista	City of Suisun City	City of Vacaville	City of Vallejo	County of Solano
Elizabeth Patterson Brad Kilger	Jack Batchelor, Jr. Jim Lindley	Harry Price Sean Quinn	Norman Richardson Joseph Tanner	Pete Sanchez Suzanne Bragdon	Steve Hardy Laura Kuhn	Osby Davis Daniel Keen	Jim Spering Birgitta Corsello

6. ACTION ITEMS

**A. STA Regional Transportation Impact Fee (RTIF)
Implementation Package and Projects**

Daryl Halls, STA

Recommendation:

Forward a recommendation to the STA Board to approve the updated list of RTIF Implementation Package and Projects specified in Attachment B.

(4:25 – 4:50 p.m.)

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7. NEXT STEPS

(4:50 – 4:55 p.m.)

Daryl Halls, STA

8. CLOSING COMMENTS FROM COMMITTEE MEMBERS

(4:55 – 5:00 p.m.)

Committee Members

9. ADJOURNMENT

The next Regional Transportation Impact Fee (RTIF) Policy Committee Meeting is tentatively scheduled for **June 12, 2013 at 4:00 p.m. at the Suisun City Council Chambers.**



**SOLANO TRANSPORTATION AUTHORITY
Regional Transportation Impact Fee (RTIF)
Policy Committee Meeting Minutes of
December 12, 2012**

I. CALL TO ORDER

Jim Sperring, Committee Chair, called the meeting to order at 4:00 p.m.

MEMBERS

PRESENT:

Policy Makers

Supervisor Jim Sperring (Chair)	County of Solano
Mayor Elizabeth Patterson	City of Benicia
Mayor Jack Batchelor, Jr.	City of Dixon
Mayor Norman Richardson	City of Rio Vista
Mayor Pete Sanchez	City of Suisun City
Mayor Steve Hardy	City of Vacaville
Arrived the meeting at 4:45 p.m.	
Mayor Osby Davis	City of Vallejo

City Managers/CAO

Jim Lindley	City of Dixon
Sean Quinn	City of Fairfield
Suzanne Bragdon	City of Suisun City
Laura Kuhn	City of Vacaville
Daniel Keen	City of Vallejo
Birgitta Corsello	County of Solano

MEMBERS

ABSENT:

Mayor Harry Price	City of Fairfield
Brad Kilger, City Manager	City of Benicia
Joseph Tanner, Interim City Manager	City of Rio Vista

STAFF

PRESENT:

Daryl Halls	Executive Director
Bernadette Curry	Legal Counsel
Janet Adams	Deputy Executive Director/Director of Projects
Robert Macaulay	Director of Planning
Robert Guerrero	Senior Planner
Sam Shelton	Project Manager
Nancy Abruzzo	Administrative Assistant II

ALSO

PRESENT: In Alphabetical Order by Last Name:

Bill Emlen	County of Solano
Steve Hartwig	City of Fairfield
David Kleinschmidt	City of Vallejo
Jason Moody	Fehr & Peers
Julie Morgan	Fehr & Peers
Mike Roberts	City of Benicia
Matt Tuggle	County of Solano
Jan Vick	Former Mayor, City of Rio Vista and former STA Board Member

II. APPROVAL OF AGENDA

By consensus the RTIF Policy Committee unanimously approved the meeting agenda.

III. OPPORTUNITY FOR PUBLIC COMMENT

None presented.

IV. INFORMATIONAL ITEMS

A. Update on STA Regional Transportation Impact Fee (RTIF) Nexus Study

Sam Shelton and Jason Moody provided an update on the STA Regional Transportation Impact Fee Nexus Study and its purpose. He stated that in the next thirty years, enough funding is available to fund seven projects but not enough funding is available to identify long range projects. He discussed the projects that would not be funded in each community. Jason defined the rules of the fee and other implementation options.

B. Update on Solano County Public Facility Fee (PFF) Study

Jason Moody provided an update on the Solano County Public Facility Fee (PFF) Study. Chair Sperring asked what the steps were for the approval process. Daryl Halls stated that under this proposal the County Board of Supervisors would approve the fee and incorporate this proposal as part of that and Birgitta Corselo concurred.

Chair Sperring requested feedback on the Stakeholder Committee regarding the fee. Sam Shelton replied that the committee agreed that the fee be used on regional transportation projects, improvements and the completion of projects. Jason Moody added that the committee, specifically developers, also thought the list of projects was too long. Elizabeth Patterson stated that she is not in agreement with the STA determining projects for the development of a shorter list. Daryl Halls stated that based on the Stakeholder Committee's input, STA staff has asked the local agency staffs to narrow the list down to a more manageable project list that each agency has interest in advancing and funding.

Nancy Huston stated that a lot of focus has been placed on the growth assumptions for the county and Fehr and Peers is working on the transportation component. She stated that the goal is to present a draft study to the cities, develop consensus, and present this item to the STA Board before July 1st.

V. ACTION ITEMS

A. STA Recommendation to Request the Solano County Board of Supervisors to Include Transportation Projects as Part of the County's Public Facility Fee Update

Daryl Halls provided background, additional information and details for the three-part action item recommendation.

Public Comments:

None presented.

Board Comments:

Elizabeth Patterson asked for an explanation of the projected growth rate increase. Julie Morgan replied that they are working on growth assumption now based on 4 different sources in average for a more conservative growth rate. Jason Moody stated that sources for projections include data from the 2000 Census, Department of Finance, ABAG and public and private projections for a regional growth rate. Elizabeth Patterson asked if the fee is under comparison to other counties. Chair Sperring replied that it's the cities' fees that are important.

Recommendations:

Forward a recommendation to the STA Board to Request that the Solano County Board of Supervisors consider the following actions, recognizing that the Board of Supervisors has ultimate authority over the County of Solano's Public Facility Fee:

1. *Add transportation facilities to the County of Solano's Public Facility Fee Program;*
On a motion by Elizabeth Patterson, and a second by Jack Batchelor, the RTIF Policy Committee approved the recommendation.
2. *Designate the Solano Transportation Authority to manage the dedicated Portion of the County of Solano's Public Facility Fee dedicated for Transportation Projects based on future discussions of program implementation; and*
On a motion by Elizabeth Patterson, and a second by Jack Batchelor, the RTIF Policy Committee approved the recommendation.
3. *A transportation facility fee of \$1,500 per dwelling unit equivalent (contingent on the fee being less than the approved maximum nexus) if the County of Solano maintains existing fee levels.*
On a motion by Jack Batchelor, and a second by Norman Richardson, the RTIF Policy Committee approved the recommendation.

VI. NEXT STEPS

Daryl Halls stated that the STA will convene a Stake Holders Committee meeting in February or March 2013 and comments and feedback will be provided to this committee at the next meeting.

VII. CLOSING COMMENTS FROM COMMITTEE MEMBERS

Chair Sperring requested clarification on the type of outreach that will be used to reach out to the cities. Daryl Halls replied to agendaize the item and a presentation would be provided by STA.

VIII. ADJOURNMENT

The Regional Transportation Impact Fee (RTIF) Policy Committee Meeting was adjourned at approximately 5:00 p.m.

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DATE: May 1, 2013
TO: STA Regional Traffic Impact Fee Policy Committee
FROM: Robert Guerrero, Project Manager
RE: STA Regional Transportation Impact Fee (RTIF) Nexus Study Update

Background:

Since 2008, the STA and its member agencies have studied the potential for a Regional Traffic Impact Fee (RTIF) to assist in addressing a regional transportation funding shortfall projected to occur in the next 30 years. In 2009, Economic Planning Systems (EPS) was selected to conduct an RTIF Nexus Study mandated by AB 1600 to address how a potential fee program would relate fees collected to improvement projects funded. Since then several milestones have been met:

- STA Board approves RTIF project eligibility and ranking criteria (March 10, 2010)
- STA Board approves initial RTIF project list of 89 projects based on the Comprehensive Transportation Plan list and draft costs (May 12, 2010)
- RTIF Working Group refines project list to 28 projects based on approved criteria (January 13, 2011)
- STA Model TAC approves use of STA travel demand model for RTIF uses (June 22, 2011)
- RTIF Working Group approves nexus and project cost estimation methodology (September 12, 2011)
- RTIF Working Group forwards draft implementation packages of 12 projects to STA TAC (March 12, 2012)
- Solano County begins an analysis and update to the Solano County Public Facilities Fee to include a transportation component (July 2012)
- Draft Implementation Package Projects continued to be refined by STA TAC and Working Group (December 2012)

On December 12, 2012, RTIF Policy Committee met and recommended the STA Board request the Solano County Board of Supervisors: 1) add transportation facilities to the County's Facility Fee Program, 2) designate the STA to manage a portion of the County fee dedicated to transportation projects, and 3) recommended a fee of \$1,500 per dwelling unit equivalent (contingent on the fee being less than the approved maximum nexus). This action unanimously approved by the STA Board at the meeting of December 12, 2012 was subject to review and input by the RTIF Stakeholder input before being brought back to the STA Board with a final recommendation on projects, working groups and completion of the Nexus Study

The RTIF Stakeholder Committee met on March 28, 2013 to review the recommendation from the Policy Committee. After a lengthy discussion, the Stakeholders concluded that the RTIF

Nexus Study and Solano County Facility Fee analysis needed to be completed before an action on the recommendation could be taken.

Discussion:

The STA's RTIF Nexus Study process is intended to be used for the proposed transportation portion of the County Public Facility Fee analysis. The STA is working on completing a draft RTIF Nexus Study for the STA TAC to review by their May meeting. A tentative schedule is included as Attachment A. Three new projects requested by the Cities of Benicia and Dixon were included in the RTIF implementation package as of February 2013:

- 1) I-680 Industrial Park Access Improvements
- 2) Columbus Parkway Improvements near I-780
- 3) SR 113 Corridor Improvements based on the 2009 SR 113 Major Investment Study

Attachment B includes the current list of RTIF Implementation Packages.

The County of Solano is currently working to complete the County Facility Fee update analysis in the coming months. STA staff will continue to coordinate with County staff to ensure the STA RTIF and the County Fee are compatible. A meeting of the RTIF Policy Committee has been schedule for May 8 at 4:00 p.m. at Suisun City Hall to review and finalize the RTIF packages and specific projects. STA staff and County staff are coordinating on a public process anticipated by summer 2013.

Recommendation:

Forward a recommendation to the STA Board to approve the updated list of RTIF Implementation Package and Projects specified in Attachment B.

Attachments:

- A. RTIF Nexus Study Completion Schedule
- B. RTIF Implementation Packages

Tentative Regional Traffic Impact Fee Nexus Study Schedule April 15th

Week of April 15th

- Benicia and Dixon to finalize RTIF Project Descriptions

April-May

- EPS and Fehr and Peers conduct nexus study model run and complete draft Nexus Study

Wednesday, May 29th

- Tentative RTIF Working Group:
 - Draft Nexus Study (Action)
- TAC reviews RTIF Working Group Action and forwards recommendation to the Board

June 12th

- **STA Board Action**
 - Submit to County to include in their TIF

Draft Regional Traffic Impact Fee (RTIF) Implementation Packages
 April 29, 2013

Agencies	Project	
Package 1, Jepson Parkway Corridor		
Fairfield	Remaining Segments of Jepson Parkway	
Vacaville	Remaining Segments of Jepson Parkway	
Package 2, State Route 12 Corridor		
Suisun City, Fairfield	State Route 12 & Pennsylvania Ave Interchange	
Rio Vista	State Route 12, Church Road Interchange	
County of Solano		
Package 3, South County		
City of Vallejo	SR37/Redwood St/Fairgrounds Dr	
City of Benicia	I-680 Industrial Park Access Improvements	
City of Benicia	Columbus Parkway Improvements Near I-780	
Package 4, Central County I-80 Reliever Route		
City of Fairfield	North Connector West	
County of Solano	North Connector West	
Package 5, State Route 113 Corridor		
City of Dixon	2010 State Route 113 Major Investment Study	
Solano County	Priorities: TSM, TDM and ITS (<i>e.g. incentives for carpooling, transit services, Park and Ride facilities, advance swerve warning signs, speed feedback signs and fog detection or closed circuit TV</i>)	
Package 6, Express Bus Transit Centers and Train Stations		
City of Benicia	Benicia Industrial Park Multi-modal Transit Center	
City of Dixon	Dixon Multimodal Transportation Center	
City of Fairfield	Fairfield Transportation Center, next phase	
City of Fairfield	Fairfield/Vacaville Train Station, next phase	5% of total
City of Suisun City	Suisun City Train Station improvements	fees collected
City of Vacaville	Vacaville Transportation Center, next phase	
City of Vallejo	Vallejo Station or Curtola Park & Ride, next phase	
Solano County	360 Project Area Transit Center	
Package 7, Unincorporated County Roadway Improvements		
Countywide	Unincorporated County roadway improvements that address new growth impacts	5% of total fees collected