



**SOLANO TRANSPORTATION AUTHORITY**  
**Board Minutes for Meeting of**  
**January 9, 2013**

**I. CALL TO ORDER**

Chair Batchelor called the regular meeting to order at 6:00 p.m. A quorum was confirmed.

**MEMBERS**

<b>PRESENT:</b>	Jack Batchelor, Chair	City of Dixon
	Steve Hardy, Vice-Chair	City of Vacaville
	Elizabeth Patterson	City of Benicia
	Harry Price	City of Fairfield
	Norman Richardson	City of Rio Vista
	Osby Davis,	City of Vallejo
	Pete Sanchez	City of Suisun City
	Jim Spering	County of Solano

**MEMBERS**

**ABSENT:** None.

**STAFF**

<b>PRESENT:</b>	Daryl K. Halls	Executive Director
	Bernadette Curry	Legal Counsel
	Janet Adams	Deputy Executive Director/Director of Projects
	Robert Macaulay	Director of Planning
	Johanna Masiolat	Clerk of the Board/Office Manager
	Jayne Bauer	Legislative & Marketing Program Manager
	Susan Furtado	Accounting & Administrative Svc. Manager
	Liz Niedziela	Transit Manager
	Judy Leaks	Program Manager
	Robert Guerrero	Senior Planner
	Sofia Recalde	Mobility Management Program Coordinator
	Sam Shelton	Project Manager
	Sara Woo	Associate Planner
	Sheila Jones	Administrative Assistant
	Karin Bloesch	SR2S Program Coordinator

**ALSO**

**PRESENT: In Alphabetical Order by Last Name:**

Geoff Adams	Stantec-SF
Mona Babauta	SolTrans
Morrie Barr	City of Dixon
Michael Cowen	KPMG
David Espinoza	City of Vallejo
Bill Emlen	Solano County
Mike Hudson	City of Suisun City Councilmember and STA Alternate Board Member
Dan Kasperson	City of Suisun City
Liam Kelly	KPMG
Joe Leach	City of Dixon
Wayne Lewis	City of Fairfield
Jim McElroy	McElroy Consulting
Brian McLean	Vacaville City Coach
Susan Lent	Akin Gump
Zephyr Mosley	Benicia Resident
Mike Roberts	City of Benicia
Alvina Sheeley	Member of the Public
Michael Tran	KPMG
Matt Tuggle	Solano County

**II. CONFIRM QUORUM/STATEMENT OF CONFLICT**

A quorum was confirmed by the Clerk of the Board. There was no Statement of Conflict declared at this time.

**III. APPROVAL OF AGENDA**

On a motion by Board Member Patterson, and a second by Board Member Price, the STA Board approved the agenda to include the changes noted below in ~~strikethrough~~ **bold italics** to the recommendation on Agenda Item VIII.A, Curtola and Lemon Park and Ride Regional Measure 2 (RM 2) Agreements and Allocation Request.

Recommendation:

Approve an Initial Project Request (IPR) for the Curtola and Lemon Park and Ride Facility Phase 1A, as shown in **Attachment D E**, authorizing SolTrans to request an allocation of Regional Measure 2 (RM 2) funds from the Metropolitan Transportation Commission (MTC), contingent upon SolTrans and the City of Vallejo entering into a funding agreement for the design phase of the Curtola and Lemon Park and Ride Facility.

**IV. OPPORTUNITY FOR PUBLIC COMMENT**

None presented.

**V. EXECUTIVE DIRECTOR'S REPORT**

Daryl Halls provided an update on the following topics:

- STA's Federal Update for 2013
- I-80/I-680/SR 12 Interchange Project Update
- OneBayArea Grant (OBAG) Criteria for Project Selection and Additional Funds for Local Streets and Roads

- Curtola and Lemon Park and Ride Project Status
- STA's Safe Routes to School Program Update
- Appointment of 2013 STA Chair and Vice-Chair
- STA Board Workshop Proposed
- STA Staff Update

**VI. COMMENTS FROM METROPOLITAN TRANSPORTATION COMMISSION (MTC), CALTRANS, AND STAFF:**

**MTC Report:**

Board Member and MTC Commissioner Sperring reported that at an earlier meeting, MTC's Programming and Allocation Committee discussed their proposal to hold 50% of the Fiscal Year 2014 Federal Transit Assistance 5307 funds in reserve from Solano County's three largest Transit Operators until the completion of the Solano County Short Range Transit Plan (SRTP) which is developing a funding plan for replacement of Solano County's intercity fleet.

Board Member Sperring added that a meeting between MTC and STA staff and Solano County's three largest transit operators has been scheduled for January 17, 2013 to further discuss the proposal.

**Caltrans Report:**

None presented.

**STA Reports:**

- A. Federal Legislative Update**  
Presented by Susan Lent, Akin Gump
- B. Presentation: Public-Private Partnership (P3) Feasibility Study**  
Presented by KPMG Consultants
- C. Presentation: 2012 Year In Review**  
Presented by Chair Batchelor
- D. Presentation: I-80/I-680/SR 12 Interchange Project**  
Presented by Janet Adams
- E. Directors Report**
  - 1. Planning
  - 2. Projects
  - 3. Transit/Rideshare

**VII. CONSENT CALENDAR**

On a motion by Vice Chair Hardy, and a second by Board Member Price, the STA Board approved Consent Calendar Items A through E.

- A. Minutes of the STA Board Meeting of December 12, 2012**  
Recommendation:  
Approve STA Board Meeting Minutes of December 12, 2012.
- B. Draft Minutes of the TAC Meeting of January 2, 2013**  
Recommendation:  
Approve Draft TAC Meeting Minutes of January 2, 2013.

**C. STA's 2013 Legislative Priorities and Platform**

Recommendation:

Approve revisions to the STA's 2013 Legislative Priorities Platform as shown in Attachment A (changes shown in italics and underlined).

**D. Project Management Services for the I-80/I-680/State Route (SR) 12 Interchange Complex**

Recommendation:

Authorize the Executive Director to:

1. Issue an RFP to secure Project Management Services for the I-80/I-680/SR 12 Interchange Complex, including the Suisun Valley Watershed Study; and
2. Enter into an agreement with a consultant for Project Management Services for an amount not-to-exceed \$290,000 for a 2-year term with an option for a two-year extension.

**E. I-80/I-680/State Route (SR) 12 Westbound (WB) I-80 to SR12 (West) Connector and Green Valley Road Interchange Improvements Project Utility Agreements**

Recommendation:

Authorize the Executive Director to finalize and execute the attached utility relocation agreements between STA and utility owners (PG&E, AT&T, cities of Benicia, Fairfield, and Vallejo) for a total not-to-exceed amount of \$15,000,000.

**VIII. ACTION – FINANCIAL ITEMS**

**A. Curtola and Lemon Park and Ride Regional Measure 2 (RM 2) Agreements and Allocation Request**

Jim Elroy, SolTrans Project Manager, presented the Vallejo Curtola Parking and Transit Center. He noted staff's recommendation for the Board to approve the revised Initial Project Report (IPR), authorizing SolTrans to request an allocation of Regional Measure 2 (RM 2) funds, contingent on the approval of a funding agreement between SolTrans and the City of Vallejo for the design phase of the Curtola project.

**Public Comments:**

None presented.

**Board Comments:**

None presented.

Recommendation:

Approve an Initial Project Request (IPR) for the Curtola and Lemon Park and Ride Facility Phase 1A, as shown in Attachment D, authorizing SolTrans to request an allocation of Regional Measure 2 (RM 2) funds from the Metropolitan Transportation Commission (MTC), contingent upon SolTrans and the City of Vallejo entering into a funding agreement for the design phase of the Curtola and Lemon Park and Ride Facility.

On a motion by Board Member Patterson, and a second by Board Member Spring, the STA Board unanimously approved the recommendation.

**B. OneBayArea Grant (OBAG) Candidate Projects Assessment and Funding Eligibility**

Sam Shelton provided the initial draft assessment of the OBAG candidate projects based on the Board's adopted criteria. He also provided a funding matrix which identifies the funding options, outside of OBAG, for each of the OBAG candidate projects. He indicated that the next step in the process is for staff to develop a draft funding recommendation for STA Board consideration in February.

At the request of Board Member Patterson, this item will be referred back to the STA's Technical Advisory Committee (TAC) so the assessment can be reviewed by the members of the TAC that were absent prior to the STA Board taking final action. By consensus, the STA Board approved to continue this item to the next regular STA Board meeting scheduled on February 13, 2013.

**IX. ACTION – NON-FINANCIAL ITEMS**

**A. Safe Routes to School (SR2S) Program Update**

Danelle Carey presented a status update of the STA's Safe Routes to School (SR2S) Program. She requested the STA Board to authorize STA to sponsor a Countywide Safe Routes to School Summit in May of 2013 to provide a forum for the update of the Countywide SR2S Plan, release of the SR2S Mapping Project, and start up of the new Solano Walking School Pilot Program.

**Public Comments:**

None presented.

**Board Comments:**

None presented.

Recommendation:

Authorize STA to organize a Solano County Safe Routes to School Summit in May 2013.

On a motion by Board Member Price, and a second by Vice Chair Hardy, the STA Board unanimously approved the recommendation.

**B. Solano County Transit (SolTrans) Joint Powers Agreement (JPA) – Appointment of STA Ex-Officio Board Member**

Daryl Halls cited that the SolTrans governing board is comprised of five voting directors, two voting directors from each member agency other than STA plus the Solano County representative to the Metropolitan Transportation Commission (MTC), and one ex-officio, non-voting director appointed by the STA. He noted that each director serves a two-year term and may serve any number of terms consistent with the appointment process of the director's appointing governing body.

City of Fairfield Mayor Harry Price was the first ex-officio Board Member appointed by the STA Board in December 2010 and his term expires this month. Bernadette Curry recommended the appointee be from outside of Benicia or Vallejo to help provide a more countywide perspective to SolTrans.

**Public Comments:**

None presented.

**Board Comments:**

None presented.

Recommendation:

Appoint a STA Board Member to the Solano County Transit (SolTrans) JPA Board as an Ex-Officio member for a two-year term expiring December 2014.

On a motion by Board Member Spering, and a second by Board Member Price, the STA Board appointed Board Member Sanchez to the Solano County Transit (SolTrans) JPA as an Ex-Officio member for a two-year term.

**C. Selection of 2012 STA Chair and Vice Chair**

Daryl Halls cited that consistent with STA's Joint Powers Authority (JPA), the STA Board selects its Board Chair and Vice-Chair for 2013. Following the selection, the newly appointed Board Chair will be asked to designate members of the Board to serve on the 2013 Executive Committee.

Recommendation:

Approve the following:

1. Selection of the STA Chair for 2013 commencing with the STA Board Meeting of February 13, 2013;
2. Selection of the STA Vice-Chair for 2013 commencing with the STA Board Meeting of February 13, 2013; and
3. Request the new Chair designate the STA Executive Committee for 2013.

On a motion by Board Member Spering, and Board Member Price, the STA Board unanimously approved the selection of Steve Hardy (City of Vacaville) as Chair.

On a motion by Board Member Spering, and Board Member Price, the STA Board unanimously approved the selection of Osby Davis (City of Vallejo) as Vice-Chair.

**D. STA Board Retreat/Workshop to Discuss Forthcoming Policy Issues**

Daryl Halls commented the current STA Board Executive Committee has recommended the Board schedule a half-day Board Retreat/Workshop on March 13<sup>th</sup> focused on the three policy topics: 1.) The I-80 Corridor – specifically System Management and Operational Improvements; 2.) Mobility Management Plan and Program; and 3.) Discussion of Local Funding Sources.

**Public Comments:**

None presented.

**Board Comments:**

None presented.

Recommendation:

Approve the following:

1. Schedule a special STA Board Retreat for March 13, 2013 at 12 noon to 5:00 p.m.; and
2. Request STA staff develop a draft meeting agenda for consideration by the STA Board at the meeting of February 13, 2013.

On a motion by Board Member Spring, and a second by Board Member Sanchez, the STA Board unanimously approved the recommendation.

**X. INFORMATIONAL – NO DISCUSSION**

- A. Regional Transportation Impact Fee (RTIF) Update**
- B. Fiscal Year (FY) 2012-13 Abandoned Vehicle Abatement (AVA) Program First Quarter Report**
- C. Senate Bill (SB) 1339 – Regional Commuter Benefit**
- D. Energy Chapter Climate Action Plan (ECCAP) Update**
- E. Public-Private Partnership (P3) Feasibility Study Update**
- F. Local Project Delivery Update**
- G. Funding Opportunities Summary**
- H. STA Board and Advisory Committee Meeting Schedule for Calendar Year 2013**

**XI. BOARD MEMBER COMMENTS**

**XII. ADJOURNMENT**

The meeting was adjourned at 7:50 p.m.

The next meeting of the **STA Board is a Special Board Meeting for the I-680/I-680/SR 12 Interchange Project** is scheduled at 4:00 p.m., Wednesday, January 30, 2013 at Suisun City Hall. The next regular meeting of the STA Board is scheduled at **6:00 p.m., Wednesday, February 13, 2013, Suisun City Hall Council Chambers.**

Attested by:

  
**Johanna Masielat**  
Clerk of the Board

/January 30, 2013

Date