



SOLANO TRANSPORTATION AUTHORITY
Board Minutes for Meeting of
September 12, 2012

I. CALL TO ORDER

Chair Batchelor called the regular meeting to order at 6:00 p.m. A quorum was confirmed.

MEMBERS

PRESENT: Jack Batchelor, Chair City of Dixon
Arrived at 6:15 Steve Hardy, Vice-Chair City of Vacaville
p.m. Alan Schwartzman City of Benicia
(Alternate Board Member)
Harry Price City of Fairfield
Jan Vick City of Rio Vista
Pete Sanchez City of Suisun City
Osby Davis City of Vallejo
Jim Sperring County of Solano

MEMBERS Elizabeth Patterson City of Benicia
ABSENT:

STAFF

PRESENT: Daryl K. Halls Executive Director
Bernadette Curry Legal Counsel
Janet Adams Deputy Executive Director/Director of Projects
Robert Macaulay Director of Planning
Johanna Masiclat Clerk of the Board
Jayne Bauer Legislative & Marketing Program Manager
Susan Furtado Accounting & Administrative Svc. Manager
Liz Niedziela Transit Manager
Judy Leaks Program Manager
Robert Guerrero Senior Planner
Sam Shelton Project Manager
Sara Woo Associate Planner
Jessica McCabe Assistant Project Manager

ALSO

PRESENT:

In Alphabetical Order by Last Name:

Morrie Barr	City of Dixon
Jim Ducoing	Member of the Public
Amanda Dum	City of Suisun City
George Gwynn, Jr.	Member of the Public
Dan Kasperson	City of Suisun City
Robert Powell	Member of the Public
Mike Roberts	City of Benicia
Mike Segala	Councilmember, City of Suisun City
Alan Sheeley	Member of the Public
Matt Tuggle	County of Solano

II. CONFIRM QUORUM/STATEMENT OF CONFLICT

A quorum was confirmed by the Clerk of the Board. There was no Statement of Conflict declared at this time.

III. APPROVAL OF AGENDA

On a motion by Board Member Vick, and a second by Alternate Board Member Schwartzman, the STA Board approved the agenda to include revisions to Agenda Item IX.A, OneBayArea (OBAG) Funding Criteria.

IV. OPPORTUNITY FOR PUBLIC COMMENT

None presented.

V. EXECUTIVE DIRECTOR'S REPORT

Daryl Halls provided an update on the following topics:

- OneBayArea Grant (OBAG) Public Input Workshop & Criteria for Project Selection
- 2012 Solano Employer Commute Challenge Off to Fast Start
- Solano Napa Commuter Information (SNCI) Sets High Vanpool Mark in FY 2011-12
- Marketing Plans for SolanoExpress Service and SNCI
- State Route (SR) 12 Church Project Assessment
- Solano's Safe Routes to School Program Highlighted at League of California Cities

VI. COMMENTS FROM METROPOLITAN TRANSPORTATION COMMISSION (MTC), CALTRANS, AND STAFF:

A. MTC Report:

None presented.

B. Caltrans Report:

None presented.

C. STA Reports:

A. Directors Report:

- 1. Planning**
- 2. Projects**
- 3. Transit/Rideshare**

Judy Leaks, SNCI Program Manager, presented the SNCI Program's year-end report (FY 2011-12) and Sorel Klein, SNCI Assistant Program Manager, presented the 2012 Solano Employer Commute Challenge update.

VII. CONSENT CALENDAR

On a motion by Board Member Price, and a second by Board Member Vick, the STA Board approved Consent Calendar Items A through Q with the exception to include modifications to Item N requested by Board Member Spering.

A. Minutes of the STA Board Meeting of July 11, 2012

Recommendation:

Approve STA Board Meeting Minutes of July 11, 2012.

B. Draft Minutes of the TAC Meeting of August 29, 2012

Recommendation:

Approve Draft TAC Meeting Minutes of August 29, 2012.

C. Fiscal Year (FY) 2012-13 Transportation Development Act (TDA) Matrix – September 2012 – Dixon and Rio Vista

Recommendation:

Approve the FY 2012-13 TDA Matrix – September 2012 for the Cities of Dixon and Rio Vista as shown in Attachment B.

D. East Fairfield Community Based Transportation Plan (CBTP) Report

Recommendation:

Approve the Final East Fairfield Community Based Transportation Plan as specified in Attachment B.

E. 2012 Local Ridership Studies for Dixon Read-Ride, Fairfield and Suisun Transit (FAST), Rio Vista Delta Breeze, and Vacaville City Coach

Recommendation:

Approve the 2012 Local Transit Ridership Study Reports as shown in Attachment A.

F. Solano Napa Commuter Information (SNCI) Fiscal Year (FY) 2012-13 Work Program and FY 2011-12 Year-End Report

Recommendation:

Approve the Solano Napa Commuter Information Work Program for FY 2012-13 as shown in Attachment A.

G. Fiscal Year (FY) 2012-13 Indirect Cost Allocation Plan (ICAP) Rate Application

Recommendation:

Approve the following:

1. STA's ICAP Rate Application for FY 2012-13; and
2. Authorize the Executive Director to submit the ICAP Rate Application to Caltrans.

H. Contract Extension for On-Call Model Service and Funding Agreement with Napa County Transportation and Planning Agency (NCTPA)

Recommendation:

Approve the following:

1. Authorize the Executive Director to extend an agreement with Napa County Transportation and Planning Agency (NCTPA) to administer on-call traffic modeling services with an annual contribution of \$16,000 per year for a two-year period; and
2. Authorize the Executive Director to extend an agreement with Cambridge Systematics for On-Call Modeling Service as specified in Attachment A for an amount not to exceed \$25,000 per year for a two-year term.

I. Solano Countywide Bicycle and Pedestrian Wayfinding Signage System (Phase 1)

Recommendation:

Approve the following:

1. Local preference goal of 9% for the Solano Countywide Bicycle and Pedestrian Wayfinding Signage System (Phase 1); and
2. Authorize the Executive Director to enter into a procurement contract for the Solano Countywide Bicycle and Pedestrian Wayfinding Signage System (Phase 1) for an amount not-to-exceed \$15,000.

Public Comment:

Robert Powell, Member of the Public, commented that the signage should appropriately identify existing public bicycle transportation facilities. He explained that there is a sign at the entrance to a bicycle and pedestrian path parallel to Interstate 80 (I-80) at the on-ramp off of Green Valley Road that ambiguously reads “pedestrian bicycles motor-driven cycles prohibited,” when there is a bicycle path directly in front of the sign.

Mr. Powell further explained that there are issues at Jameson Canyon near State Route 12 – the use of pipe gates is restricting access and should not be used.

In follow-up, Board Member Spring requested that staff contact Mr. Powell and allow him the opportunity to discuss the issues indicated.

J. Resolution Determining STA Board to Hear Resolution’s of Necessity for Westbound (WB) I-80 to State Route (SR) 12 (West) Connector and Green Valley Road Interchange Improvements Project and Resolution authorizing the Executive Director to Accept Grants Conveying Interests in Real Property to the STA

Recommendation:

Approve the following:

1. Resolution No. 2012-14 determining that STA Board will hear Resolutions of Necessity for the WB I-80 to SR 12 (West) Connector and Green Valley Road Interchange Improvements Project in Solano County; and
2. Resolution No. 2012-15 authorizing the Executive Director to accept and consent to grants conveying interests in real property to the Solano Transportation Authority.

- K. Issue Request for Proposals for Environmental Mitigation for the I-80/I-680/State Route (SR) 12 Interchange Project**
Recommendation:
Authorize the Executive Director to issue a Request for Proposals (RFP) to select a firm/team to provide environmental mitigation required by the I-80/I-680/SR12 Interchange – Phase 1 Project.
- L. Request For Proposals (RFP) for SNCI Marketing Services for Fiscal Year (FY) 2012-13**
Recommendation:
Approve the following:
1. Local preference goal of 1% for the SNCI Program Marketing for FY 2012-13; and
 2. Authorize the Executive Director to issue a Request For Proposals for consultant services for SNCI Program Marketing; and
 3. Authorize the Executive Director to enter into an agreement in an amount not-to-exceed \$38,000 for marketing consultant services for SNCI for FY 2012-13.
- M. Request For Proposals (RFP) for Regional Measure 2 (RM 2) SolanoExpress Fiscal Year (FY) 2012-13 Transit Marketing Consultant Services**
Recommendation:
Approve the following:
1. Local preference goal of 2% for the SolanoExpress Transit Marketing FY 2012-13; and
 2. Authorize the Executive Director to issue a Request For Proposals for consultant services for SolanoExpress transit marketing; and
 3. Authorize the Executive Director to enter into an agreement in an amount not to exceed \$206,600 for the FY 2012-13 SolanoExpress transit marketing.
- N. Contract Amendment for State Legislative Advocacy Services**
Recommendation:
Authorize the Executive Director to execute contract amendment to the State Lobbying Consultant Services Agreement with Shaw/Yoder/Antwih, Inc. for a 2-year term in an amount not-to-exceed \$46,500 annually.
- Board Member Spering requested to modify the language in the contract amendment to reflect consultant traveling to Solano County (rather than Suisun City), and facilitating and attending annual meetings with the delegation in the Solano District.
- O. Contract with Nancy Whelan Consulting for Project Management Services and Financial Analysis**
Recommendation:
Authorize the Executive Director to enter into an agreement with Nancy Whelan Consulting for Project Management Services and Financial Analysis for an amount not to exceed \$82,860 with a term ending December 31, 2013.
- P. Extension of STA Management Agreement with SolTrans to Operate SolanoExpress Route 78**
Recommendation:
Authorize the Executive Director to enter into a STA management agreement with SolTrans to operate SolanoExpress Rt. 78.

Q. Paratransit Coordinating Council (PCC) Reappointment

Recommendation:

Reappoint Kurt Wellner to the Paratransit Coordinating Council for an additional three-year term.

VIII. ACTION – NON-FINANCIAL ITEMS

A. Legislative Update

Jayne Bauer provided an overview of SB 2200. She stated that the STA is targeting express lanes on Hwy 80 by 2016 and that SB 2200 will prohibit that goal. She noted that with the amendments, and given the limited impact now on STA, the STA staff recommends a neutral position.

Public Comments:

None presented.

Board Comments

None presented.

Recommendation:

Adopt the following positions on State legislative bills:

AB 2200 (Ma) – neutral

SB 878 (DeSaulnier) - neutral

On a motion by Alternate Board Member Schwartzman, and a second by Board Member Price, the STA Board unanimously approved the recommendation.

B. OneBayArea Grant (OBAG) Funding Criteria

Robert Macaulay requested the STA Board to provide general direction regarding funding priorities and determination. He cited that once the Board has given direction, then staff would then provide an initial ranking of projects based upon the eligibility criteria, funding priorities and project proposals. He added that the STA Technical Advisory Committee (TAC) recommended that any rating of projects for OBAG funding be qualitative and that an attempt not be made to develop a numeric or weighed quantitative rating scale.

Public Comments:

None presented.

Board Comments

At the request of Alternate Board Member Schwartzman, the following are comments cited regarding OBAG Project Selection Criteria:

1. Invest in projects that support regional job centers

Funding should go to projects that support local businesses and help create and retain jobs in the County. A vibrant economy will help fund regional services that have recently experienced severe cutbacks. Local jobs mean less commuting, resulting in less vehicle miles traveled, cleaner air, reduction in the need for costly freeway expansions, and a higher quality of life for our County residents. Invest in regional employment centers. (OBAG Selection Criteria No.9).

2. Support Bus Transit

Support projects that will help ensure bus transit remains a viable option in the future. Bus transit has not enjoyed the same level of success as other modes of public transportation, such as ferry and rail, neither of which will be coming to Benicia in the foreseeable future. For Benicia and other communities, public busing is the only viable mode of transportation for our citizens, especially those at-risk. Invest in infrastructure projects that support bus transit (OBAG Selection Criteria No.7).

3. Spread the \$8M OBAG Benefit Around

The \$8M pot of money should be spread around the County over the next 4 years so that every jurisdiction benefits. A large project can make a positive impact on multiple jurisdictions while oftentimes funding goes farther on smaller projects. Fund a combination of large and small projects so that the benefits from this OBAG program are equitably distributed throughout the county (OBAG Selection Criteria No.10).

Board Member Sperring requested staff to bring back the list of criteria providing project examples to each criteria. Daryl Halls suggested staff could use the criteria to evaluate previously funded projects as an example.

Board Member Sanchez asked what was the rationale behind Criteria# 8? Robert Macaulay responded that one of MTC and ABAG's major emphasis in the RTP is on location of housing with the idea of putting housing near jobs in high density areas which would then encourage transit use reducing Greenhouse Gas Emissions implementing SB 375. He added that the allocation of funds between the CMAs used to be based on road miles and maintenance fees but now has shifted to current population base and past/future housing growth which has impacted how OBAG funds are allocated.

In addition, Board Member Sanchez asked staff to define "equitable distribution" in Criteria #10. Robert Macaulay stated that staff did not offer a definition because the Board would need to determine if this should be based on population, road miles since these are transportation funds, or should it be looked at as current OBAG cycle or using other fund sources like State Assistance Funds (STAF). Chair Batchelor cited that perhaps using the term "benefit" would be more appropriate than "equitable distribution".

Board Members Davis and Sperring concurred with Board Alternate Member Schwartzman's comments regarding regional employment projects. They cited that it is beneficial to invest in transportation projects that would create jobs to keep the monies in our County. They noted that we need to take a global look at transportation projects that would benefit most of the people in the county rather than focusing on each jurisdiction.

In addition, Board Member Sperring also addressed concerns on the equitable distribution stating that there needs to be language that every member agency is given consideration.

Recommendation:

Adopt the revised public input schedule as shown in Attachment C.

On a motion by Board Member Price, and a second by Board Member Sanchez, the STA Board unanimously approved the recommendation.

X. ACTION – FINANCIAL ITEMS

A. OneBayArea Grant (OBAG) Local Streets and Roads Project Funding

Robert Macaulay reviewed the public outreach requirements through the OBAG Local Streets and Roads Call for Projects. He cited that the STA OBAG Local Streets and Roads Call for Projects was posted on STA's website in the three languages most frequently spoken in Solano County (English, Spanish, and Tagalog). He also indicated that STA and Solano County have completed a checklist that provides local certification of compliance with the public outreach requirements.

Public Comments:

George Gwynn commented on public local project labor agreements. Chair Batchelor reminded Mr. Gwynn of STA's Local Preference Policy which has been implemented by the STA Board. Alternate Board Member Schwartzman clarified that his comment earlier on local job labor was not intended for construction projects.

Board Comments

Vice Chair Hardy asked if this is the beginning of Agenda 21 process?

Board Member Spering responded by saying how unfortunate that most of the common sense and good investment things we are doing in Solano County have the same terminology being used as Agenda 21. He added that Solano County and the STA are not bringing in Agenda 21 policies, but good projects that are smart, safe and reliable protecting property values that have the same qualities as what Agenda 21 is calling. We are doing things that are good for the community and not necessarily following Agenda 21 principles and guidelines.

Alternate Board Member Schwartzman cited that since the money is there why not make the common sense things that improve the community.

Board Member Price cited that we should focus on project specifics and the funding that is available and avoid the generalization.

Recommendation:

Adopt Resolution No. 2012-16 certifying that the Solano OBAG Local Streets and Roads Call for Projects meet the requirements of the MTC OBAG Guidelines and establishing OBAG Local Streets and Roads funding amounts for each eligible jurisdiction.

On a motion by Board Member Price, and a second by Board Member Sanchez, the STA Board unanimously approved the recommendation.

B. Public-Private Partnership (P3) Feasibility Study

Sam Shelton reviewed the study's focus on developing and maintaining transit facilities of regional significance along the I-80 corridor through P3s to look at more global opportunities and to identify opportunities to attract private investment to partner with local project sponsors and transit operators.

Public Comments:

None presented.

Board Comments

None presented.

On a motion by Board Member Vick, and a second by Board Member Hardy, the STA Board unanimously approved the recommendation.

X. INFORMATIONAL – NO DISCUSSION

A. 2012 Solano Employer Commute Challenge

B. Funding Opportunities Summary

C. STA Board and Advisory Committee Meeting Schedule for Calendar Year 2012

XI. BOARD MEMBER COMMENTS

Chair Batchelor publicly thanked staff for their efforts in assisting STA's presentation of the Solano Safe Routes to School Program Partnership at League of Cities conference.

XII. ADJOURNMENT

The meeting was adjourned at 6:55 p.m.

The next regular meeting of the STA Board is scheduled at **6:00 p.m., Wednesday, October 10, 2012, Suisun City Hall Council Chambers.**

Attested by:



Johanna Masielat
Clerk of the Board

/September 28, 2012

Date