

**SAFE ROUTES TO SCHOOL ADVISORY COMMITTEE (SR2S-AC)  
MEETING**

1:30 – 3:00 P.M.  
Wednesday, February 20, 2013

Solano Transportation Authority, Conference Room 1  
One Harbor Center, Suite 130  
Suisun City, CA 94585-2473



**REVISED 02/19/13**

**ITEM**

**ADMINISTRATOR**

**I. CALL TO ORDER/SELF-INTRODUCTIONS**

Mike Segala, Chair

**II. CONFIRM QUORUM**

**III. APPROVAL OF AGENDA**

**IV. OPPORTUNITY FOR PUBLIC COMMENT**

**V. APPROVAL OF MEETING MINUTES FROM:  
November 28, 2012 meeting Pg. 3-5**

**VI. ACTION ITEMS**

**A. SR2S-AC Committee Bylaws**

Danelle Carey, STA

*Recommendation:*

*Forward a recommendation to the STA Board to support the STA's Safe Routes to School Advisory Committee Bylaws. (1:35 p.m. - 1:50 p.m.)*

**Pg. 7-11**

**B. SR2S Workplan**

Judy Leaks, STA

*Recommendation:*

*1. Support the project and program task described in the Cycle 2 Safe Routes to School Regional funding plan for Fiscal Years 2013-14 to 2015-16. (1:50 p.m. - 2:05 p.m.)*

**Pg. 13-14**

**Safe Routes to School Advisory Committee Members**

|   |  |                               |   |  |
|---|--|-------------------------------|---|--|
| <u>Mike Segala</u><br>Chair<br>STA BAC                | <u>Jeff Knowles</u><br>Vice Chair<br>City of Vacaville | <u>Jim Antone</u><br>YSAQMD   | <u>Garland Wong</u><br>City of Fairfield                | <u>Jay Speck</u><br>Solano County<br>Superintendent of Schools |
| <u>Tim Mattos</u><br>Suisun City<br>Police Department | <u>Scott Przekurat</u><br>Benicia Police<br>Department | <u>Mike Hudson</u><br>STA PAC | <u>Mel Jordan</u><br>Vallejo Unified<br>School District | <u>Robin Cox</u><br>Solano County Public<br>Health             |

**VII. INFORMATIONAL ITEMS – DISCUSSION**

**A. SR2S Program Update**

*Informational*

(2:05 p.m. – 2:15 p.m.)

**Pg. 15-19**

Judy Leaks, STA  
Danelle Carey, STA

**B. SR2S Mapping and Plan Update**

*Informational*

(2:15 – 2:45 p.m.)

**Pg. 21-28**

Casey Hildreth, Alta Planning  
Danelle Carey, STA

**C. SR2S Summit**

*Informational*

(2:45 – 2:55 p.m.)

**Pg. 29-30**

Danelle Carey, STA

**VIII. COMMITTEE MEMBER COMMENTS AND  
FUTURE AGENDA TOPICS**

(2:55 – 3:00 p.m.)

Mike Segala, Chair

**IX. ADJOURNMENT**



**SAFE ROUTES TO SCHOOL ADVISORY COMMITTEE**  
**Meeting minutes of**  
**November 28, 2012**

**I. CALL TO ORDER**

The Safe Routes to School Advisory Committee (SR2S-AC) was called to order at approximately 2:12 p.m. in the Suisun City Hall Council Chambers.

|                                 |  |  |
|---------------------------------|--|--|
| <b>SR2S-AC Members Present:</b> | Garland Wong<br>Robin Cox<br>Jim Antone<br>Mike Segala<br>Jay Speck<br>Tim Mattos<br>Scott Przekurat<br>Jeff Knowles<br>Mel Jordan | City of Fairfield, Traffic Engineering<br>Solano County Dept. of Public Health<br>Yolo-Solano Air Quality Management District<br>Chair/Bicycle Advisory Committee<br>Solano County Office of Education<br>City of Suisun City Police Dept.<br>Benicia Police Traffic Unit<br>Vice Chair/City of Vacaville, Public Works<br>Assistant Superintendent, Vallejo USD |
| <b>STA Staff Present:</b>       | Judy Leaks<br>Danelle Carey<br>Sheila Jones  | STA<br>STA<br>STA  |
| <b>Others Present:</b>          | Rodney Nelson<br>Casey Hildreth<br>Leigh Coop<br>Edd Alberto<br>Tracy Nachand  | Fairfield-Suisun Unified School District<br>Alta Planning & Design<br>Vacaville Unified School District<br>City of Vallejo<br>Solano County Dept. of Public Health   |
| <b>SR2S-AC Members absent:</b>  | Mike Hudson  | Pedestrian Advisory Committee Rep.   |

**II. APPROVAL OF AGENDA: NOVEMBER 28, 2012**

*With a motion from Mel Jordan and a second from Jeff Knowles, the SR2S-AC unanimously approved the agenda.*

**III. APPROVAL OF MEETING MINUTES FROM AUGUST 15, 2012**

*With a motion from Jeff Knowles and a second from Jay Speck, the SR2S-AC unanimously approved the August 15, 2012 meeting minutes.*

**IV. INFORMATION ITEMS**

**A. SR2S Program Update**

Judy Leaks announced that student and parent tallies and surveys were conducted in October and 23 surveys were collected from those schools. She stated that 131 students participated in bike rodeos and 1,770 students participated in the four safety assemblies. She announced that throughout all 19 events, 108 helmets were distributed. She stated that nearly 3,300 students were reached through the encouragement events. She highlighted the crossing guard manual and plans to propose implementation of a cross guard training program to the committee in the future.

Tracy Nachand announced that currently there are 5 walking school buses in operation at four different schools. He stated that part of the funding for this program will be used to compensate

the new STA Walking School Bus Coordinators. Judy Leaks stated that tracking of the students will be incorporated into this plan to determine the effectiveness of the program.

Danelle Carey announced that October 2012 was International Walk to School Month. She stated that on October 3, 2012, Solano County and 14 schools observed International Walk to School Month. She announced that 3,646 students, community leaders, County Supervisor Jim Sperring, other elected officials participated.

Jay Speck commented that the school principals need to be notified when an event occurs especially when elected officials plan to attend or participate.

Robin Cox commented how beneficial it is meeting with superintendents from schools and hopes to strengthen that bond.

### **B. SR2S Mapping and Plan Update**

Mr. Hildreth provided an update on the SR2S Mapping and Plan. He highlighted the 6 “E’s” the SR2S as Engineering, Education, Enforcement, Encouragement, Evaluation and Engagement. He highlighted the 4 goals of the program goal #1 as improving the health of Solano County children by focusing attention on and increasing the act of travel to schools, goal #2 is to ensure school travel routes are accommodating safe and complete for all modes, goal #3 is to support sustainable communities by reducing school related traffic congestion, air pollution and BMT and the goal #4 is to develop a long term safe routes to school program. He stated that the intended audience would be the SR2S Advisory Committee, local task forces and STA staff to use as a resource for time management and funding.

Jeff Knowles commented that one of the goals and objectives was to increase the fitness levels of students and hopes to see more targets in the program that are tied to that concept. He highlighted safety aspects and commented that the most Vacaville collisions occur between 3 and 4 o’clock and requested more data and safety graphics in the report.

Mike Segala announced that the deadline for the feedback on the grant plan is December 10, at 5:00 p.m.

### **C. Overall Workplan**

Judy Leaks provided information regarding events and public health relations. She stated that additional funding came through for the walking school bus grant. She announced that Danelle Carey is currently working full-time on this program but with additional funding STA will be hiring two limited term part-time walking school bus program coordinators to work 16 hours per week and interviews are to be held on December 11<sup>th</sup>.

Casey Hildreth noted that the new coordinators will be trained on the Google mapping tool to help organize walking school buses.

### **D. Membership Status**

Mike Segala discussed the importance of the Safe Routes to School, Pedestrian, and Bicycle Advisory Committees in terms of safety and the credibility is extremely high to the STA Board. He stated the SR2S Advisory Committee works together well and puts money in the necessary areas. He stated that everyone’s attendance to these meeting are highly respected and requested to the committee to notify Danelle Carey if someone is unable to attend. He announced and welcomed that Scott Przekurat to the committee.

## V. ACTION ITEMS

### A. SR2S Countywide Draft Plan Update (3:10-3:20pm)

#### Recommendation:

*Forward a recommendation to the STA Board to support the STA's Safe Routes to School Plan Update.*

Jim Antone asked if the SR2S Countywide Draft Plan was a draft that will come back to this committee as a revised draft or if will be going straight to the STA Board for approval.

Danelle Carey stated that the SR2S Countywide Draft Plan is planning to go to the STA Board for approval in January or possibly February 2013. She welcomed feedback from the committee before the board meets in January to approve the process to revise and make changes to the current draft.

Jeff Knowles expressed concerns regarding the funding on the line for this report and requested the committee adopt the report as it exists to move forward due to the time crunch.

Jay Speck recommended that the committee tentatively approve the document as it currently stands to have the committee Chair, Co-Chair, Casey Hildreth and STA Staff review and make the final decision to make changes and move forward.

***Robin Cox made a motion that the committee would proceed forward recommending the draft document with the understanding that the committee has until December 10<sup>th</sup> to write to Danelle Carey with edits and suggestions that we are adding along with the media component and to meet with public health to refine a couple of sections having to do with education and encouragement; if it passes the Chair, Co-Chair, Casey Hildreth and STA Staff's review then a recommendation will be forwarded to the STA Board to support the STA's Safe Routes to School Plan Update.***

*With a motion from Robin Cox and a second from Jay Speck the SR2S-AC unanimously approved recommendation as amended above in **bold and italics**.*

## VI. COMMITTEE MEMBER COMMENTS & FUTURE AGENDA ITEMS

- Rodney Nelson announced that he is retiring and his last day will be Friday.
- Tracy Nachand announced that May 8, 2013 is the 2<sup>nd</sup> International Bike to Work Day.
- Jeff Knowles requested that a reference table be developed listing all the projects per agency and jurisdiction to present staff reports to political local bodies.
- Jim Antone requested a contact for the Dixon Unified School District to discuss development of the new sub-development. Danelle Carey agreed to provide a contact.
- Jeff Knowles and Leigh Coop expressed concerns regarding construction of two new schools adjacent to a 40 a mile per hour road and regrets that this committee was not a referenced resource. Jeff Knowles requested to discuss this issue at upcoming meetings since the plan is not finalized.

## VII. ADJOURNMENT

*The meeting was adjourned at 3:45 p.m. The next regularly scheduled meeting of the SR2S-AC will be February 20, 2013 in the STA's Main Conference Room.*

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DATE: February 12, 2013  
TO: Safe Routes to School Advisory Committee  
FROM: Danelle Carey, SR2S Assistant Program Manager  
RE: SR2S-AC Bylaws

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**Background:**

The STA's Safe Routes to School Advisory Committee (SR2S-AC) was established in 2007 as a part of the first SR2S Countywide Plan adoption to advise the STA on the development of SR2S projects and programs in the categories of Education, Encouragement, Enforcement, Engineering and Evaluation to promote healthy and safe alternative modes of travel to and from school. This committee is made up of local experts from law enforcement, public works, public health, education and provides a broad geographic representation of Solano County.

**Discussion**

STA staff has developed bylaws for the SR2S-AC for committee organization, membership responsibility, structure, and managing meeting agendas. Membership on the SR2S AC is important as the committee only meets quarterly to discuss topics affecting the future of the program, funding and countywide priorities. The SR2S-AC will be encouraged to review the bylaws and provide comments as appropriate.

**Attachments:**

- A. SR2S-AC Bylaws

**Fiscal Impact:**

None.

**Recommendation:**

Forward a recommendation to the STA Board to support the STA's Safe Routes to School Advisory Committee Bylaws.

SOLANO TRANSPORTATION AUTHORITY  
SAFE ROUTES TO SCHOOL ADVISORY COMMITTEE BY-LAWS

ARTICLE I. NAME OF ORGANIZATION

The name of this organization shall be the Solano Transportation Authority Safe Routes to School (SR2S) Advisory Committee (AC), hereafter called the SR2S-AC.

ARTICLE II. AUTHORIZING AGENCY

The Solano Transportation Authority (STA), as the Congestion Management Agency (CMA) of Solano County, authorizes the establishment of the SR2S-AC and shall approve all appointments to the SR2S-AC, the SR2S-AC by-laws, and all amendments to the SR2S-AC by-laws.

ARTICLE III. PURPOSE

Section 1. Duties/Responsibilities

The SR2S-AC shall act to advise the STA on the development of projects and programs in the categories of Education, Encouragement, Enforcement, Engineering, and Evaluation to promote healthy and safe alternative modes of travel.

The SR2S-AC shall review and prioritize SR2S projects and participate in the development and review of the Countywide SR2S Plan.

Section 2. Review Process

The SR2S-AC review process shall ensure that SR2S projects within the seven (7) Cities (Benicia, Dixon, Fairfield, Rio Vista, Suisun City, Vacaville, and Vallejo), the County of Solano, and School Districts Countywide promote and encourage walking and bicycling to and from school most days of the week, reducing motor vehicle trips; reducing motor vehicle congestion; increasing safety; and improving health and air quality benefits.

ARTICLE IV. MEMBERSHIP

Section 1. Representation

The SR2S-AC shall be composed of engineering, school, enforcement, public health, BAC, PAC, and air quality representatives who live or work in the Cities and County of Solano.

The SR2S-AC shall include: two (2) representatives from engineering profession, two (2) from schools, two (2) from law enforcement, one from public health, one (1) STA Bicycle Advisory Committee (BAC), one (1) STA Pedestrian Advisory Committee (PAC), and one (1) from air quality for a total membership of ten (10).

Members of the SR2S-AC shall be approved by majority vote of the STA Board of Directors. Each representative shall be a member or professional in the category they represent.

### Section 2. Voting Members

Voting privileges are vested exclusively in the SR2S-AC members or their alternates. Voting members of the SR2S-AC shall be the aforementioned ten (10) members representing the categories as stated in Article IV, Section 1. Each member of the SR2S-AC shall have one (1) vote.

### Section 3. Non-Voting Members

Non-voting members of the SR2S-AC may consist of representatives from each of Solano County's member jurisdiction's planning, law enforcement and public works staff, Solano County Public Health, School District staff and the public at large. Non-voting member may act as an alternate in the absence of a voting member in the same category.

### Section 4. Appointments

Appointments to the SR2S-AC shall be derived from a nomination or volunteer from each category group and appointed to the SR2S-AC by the STA Board. Voting members have the option to appoint an alternate within the same category group with no specific jurisdiction requirement. In the event an active voting member is unable to fulfill their duties (e.g. retirement, new position) on the committee, they are requested to nominate a new representative of the same category/group. If said voting member is unable to fill their seat, appointments will be requested through STA's member agencies and forwarded to the STA Board for approval.

### Section 5. Vacancies

If and when vacancies occur, they must be filled according to Article IV, Sections 2 and 4.

### Section 6. Role of STA Staff

The STA shall, under direction of the STA Board of Directors, provide staff and organizational support to the SR2S-AC.

## ARTICLE V. OFFICERS

### Section 1. Elected Officers

The elected officers of the SR2S-AC shall be the Chair and Vice-Chair.

### Section 2. Election of Officers

The SR2S-AC shall, at the last meeting of each calendar year, nominate and elect the Chair and the Vice-Chair for one (1) calendar year term. No officer shall serve more than two (2) consecutive terms in a given office.

### Section 3. Role of Chair

The Chair shall preside over all SR2S-AC meetings, coordinate the meeting agendas with STA staff, represent the SR2S-AC's actions to appropriate agencies or designate a representative(s) to do so, and have general direction and control over the activities of the SR2S-AC.

Section 4. Role of Vice-Chair

The Vice-Chair shall assist the Chair in the execution of the duties of the Chair office. In the absence of the Chair, the Vice-Chair shall preside over the meetings, and when so acting, shall have all the powers of the Chair.

Section 5. Vacancy in the Office of Chair

In the event of a vacancy in the office of the Chair, the Vice-chair shall be elevated to the office of Chair for the remainder of the calendar year term, and the SR2S-AC shall nominate and elect a new Vice-chair.

ARTICLE VI. MEETINGS

Section 1. Meetings/Attendance

The SR2S-AC shall hold a regular meeting at least once a calendar year quarter and as necessary to fulfill the mandate of Article III, Sections 1 and 2. Members of the SR2S-AC that do not attend three scheduled meetings in succession and do not contact staff to indicate that they will not be present is considered to be an ‘un-contacted absence’ which may have their position declared vacant by the STA Board. Absence after contacting staff is considered a ‘contacted absence.’ Contacted absences and un-contacted absences shall be documented in the minutes of each meeting. If a SR2S-AC member has missed a combination of two contacted and un-contacted absences in any one-year period, the member will be sent a written notice of intent to declare the position vacant. If there is no adequate response before or at the next scheduled meeting, and based upon a recommendation from the SR2S-AC, the position may be declared vacant by the STA Board.

Section 2. Special Meetings

The SR2S-AC may convene special meetings as necessary to conduct its business.

Section 3. Public Process

All meetings shall be posted public meetings conducted in compliance with the Brown Act.

Section 4. Definition of a Quorum

A quorum shall consist of the majority of the then appointed SR2S-AC members of the engineers, schools, enforcement, BAC, PAC, and air quality seats.

Section 5. Actions

Actions of the SR2S-AC require a quorum and the majority vote of the voting members present.

ARTICLE VII. SUBCOMMITTEES

The Chair may establish subcommittees or special task forces when they are deemed necessary to carry out the SR2S-AC’s mandate.

## ARTICLE VIII. PARLIAMENTARY AUTHORITY

The SR2S-AC shall use “Robert’s Rules of Order” as a general guide for meeting procedures when they are consistent with the SR2S-AC by-laws. When applicable and consistent with STA Board policies, the SR2S-AC may use any rules of order the Committee may adopt.

## ARTICLE IX. ADOPTION AND AMENDMENTS TO THE BY-LAWS

### Section 1. Adoption of the SR2S-AC By-laws

Adoption of the SR2S-AC by-laws will be by a majority vote of the STA Board of Directors.

### Section 2. Amendments to the SR2S-AC By-laws

The SR2S-AC may take action, by two-thirds vote, to propose amendments to the by-laws at any regular meeting of the SR2S-AC, provided that the amendment has been submitted in writing for the SR2S-AC to review prior to voting. Suggested amendments to the SR2S-AC by-laws by the SR2S-AC shall be forwarded to the STA Board of Directors.

### Section 3. Approval of Amendments to SR2S-AC By-laws

Official amendments to the SR2S-AC by-laws will be by a majority vote of the STA Board of Directors.

## ARTICLE X. SAFE ROUTES TO SCHOOL ADVISORY COMMITTEE LETTER WRITING POLICY

Letters written by the Safe Routes to School Advisory Committee that are directed outside the Authority must be reviewed by the STA Executive Director. If in the opinion of the STA Executive Director, the contents and intent of the letter is either non-controversial or is consistent with STA Board policies, the letter will be sent out. In all other cases the letter must be approved by STA Board action.

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DATE: February 15, 2013  
TO: STA SR2S-Advisory Committee  
FROM: Danelle Carey, Assistant Program Manager  
RE: Cycle 2 Safe Routes to School Regional Funding

**Background:**

Solano County will receive Federal Transportation funds through the Metropolitan Transportation Commission (MTC)'s One Bay Area Grant (OBAG) program. MTC designated Cycle 2 Regional SR2S funds to each bay area county based on school enrollment. Using that formula, Solano County is eligible to receive a total of \$1.256M for Safe Routes to School.

On March 14, 2012, the Safe Routes to School (SR2S) Advisory Committee recommended a workscope for FY 2011-12 through 2014-2015 of enhanced SR2S activities with a budget of \$2.89M. At that time only initial information about OBAG funds had been released. That budget included \$600,000 of Safe Routes to School Regional Cycle 2 Funds. The work scope included education and encouragement activities, extended enforcement and increased walk and roll events. There are additional Cycle 2 Metropolitan Transportation Commission (MTC) Regional SR2S funds bringing the total amount for Solano County to \$1.256M through FY2015-16.

**Discussion:**

The program work scope includes:

*Education & Encouragement Activities*

Each participating school will be eligible to schedule two (2) safety assemblies, two (2) bicycle rodeos and eight (8) Walk and Roll Week events. Safety Assemblies & Bicycle Rodeo equipment costs include a Public Announcement speaker system, bicycles as prizes, bicycle maintenance tools, bicycle helmets, and rodeo obstacles. On-going costs include fleet vehicle costs and mileage.

*Develop and implement a middle school and high school SR2S programs*

Beginning in FY 2013-14 a middle school program will be developed by a high school summer intern. The intern will create new activities, in-class curriculum and research on-road bicycle training to teach children how to safely ride their bicycles to and from school. The middle school program will continue to be developed and implemented through FY 2015-16. Beginning in FY 2013-14 a high school program will be developed by a limited term college intern. The intern will create new activities, in-class curriculum including media contests and events. The high school program will continue to be developed and implemented through FY 2015-16.

*Enforcement*

Continue to fund innovative enforcement activities in Solano County. Grant funding will be available to police departments in Solano County to conduct enhanced enforcement and track best practices. Enforcement grants will be distributed once a year over the next 3 years (FY 2013/14-2015/16).

*SR2S Program Staff Expenditures*

The development and implementation of a middle school and high school SR2S program will require a high school and college interns. These elements have now been added to the proposed program budget. STA staff time pays for inter-agency coordination, grant administration, and various staff resources to support the events.

4-Year Funding Outlook for STA SR2S Program

STA staff and Solano County Public Health staff propose the following work plan to be covered by these funds between education, encouragement, enforcement, and engineering activities for all schools in Solano County over the next three years

| <b>Four-year Total<br/>FY 2012-13 - FY 2015-16</b> | <b>SR2S Program Activity</b>  |
|--|---|
|  | <b>Education (for all schools in Solano County)</b>                 |
| \$242,804  | Safety Assemblies & Bicycle Rodeo Events, Equipment, and Materials  |
| \$25,000   | Enhanced Middle School  |
| \$25,000   | New High School Program   |
|  | <b>Encouragement (for all schools in Solano County)</b>             |
| \$318,168  | Walk and Roll Week Incentives & Student Contests                    |
| \$30,000   | SR2S Program Marketing Materials                                    |
|  | <b>Enforcement (number of schools dependent on grant proposals)</b> |
| \$150,042  | Public Safety Enforcement Grant                                     |
|  | <b>SR2S Program Staff</b>   |
| \$701,804  | STA Staff   |
| \$858,461  | Solano County Public Health Staff                                   |
| <b>\$2,351,279</b>                                 | <b>TOTAL</b>  |

**Fiscal Impact:**

SR2S Program – Receipt and expenditure of the Cycle 2 Regional SR2S Program funds are already assumed in the STA budget.

**Recommendations:**

- 1) Support the project and program tasks described in the Cycle 2 Safe Routes to School Regional Funding Plan for Fiscal Years 2013-14 to 2015-16.

Attachments: None



DATE: February 12, 2013  
TO: Safe Routes to School Advisory Committee  
FROM: Danelle Carey, Assistant Program Manager  
RE: Information Items- Discussion

A. SR2S Program Update (Judy Leaks, STA)

Staff will provide an update on the SR2S program progress such as partnerships with Solano County Public Health.

Program elements, partnerships and events include:

- 1) Education & Encouragement Events
- 2) Walking School Bus Program

**Attachments: (pg. 12-14)**

- A. Program Progress Report
- B. Education & Encouragement Report

B. SR2S Mapping and Plan Update (Casey Hildreth, Alta Planning & Danelle Carey, STA)  
Casey Hildreth will provide an overview on the SR2S Mapping & Plan Update progress.

Alta Planning + Design, with Brian Fulfrost & Associates, has developed a draft final version of the online, Google-based Route Mapping Tool. The revised version includes identification of suggested routes and links to printable PDF map versions, as well as the capability to highlight active walking school bus routes and meet up spot information. Combined with interactive comment features that allow users to "draw" new suggested routes and provide feedback on specific roadway features or locations, STA walking school bus coordinators and SR2S staff will be able to promote the tool among parents and school stakeholders for finding, establishing, and communicating changes within walking school bus routes.

A version of the online mapping tool that does not include walking school bus information is currently "live" on the Solano SR2S website. The revised version is not yet active, but is available for review by using the following log-in information:

<http://solanosr2s.altaprojects.net/dev/>

username: stasr25  
password: Save2schools

Alta will be presenting the tool step-by-step for the Advisory Committee for final approval. Once the tool's design is finalized, Alta and BFA will be developing a training manual for STA and SR2S staff to use for revising and adding new walking school bus content over time. Additional topics in the manual will include how to download, review, and organize feedback provided by online users. As a final set of activities for the SR2S Mapping Project, the Alta team will lead two half-day training sessions anticipated in late winter/spring 2013.

STA staff has been coordinating with each local jurisdiction to bring the local plan to both City Council and School Boards for adoption. Staff will provide an update on the status of each cities progress.

**Attachment: (pg.15-21)**

A. Local Plan Status Update

**Attachment provided under separate cover: SR2S Countywide Draft Plan Update**

C. SR2S Summit (Danelle Carey, STA)

On January 9, 2013, the STA Board authorized the STA to sponsor a SR2S Summit in May 2013. Staff will provide an overview on the purpose and goal of the SR2S Summit, prospective dates and locations.

**Attachment: (pg.22-13)**

A. SR2S Summit Report





**Solano Transportation Authority  
Safe Routes to School Program  
Comprehensive Progress Report**  
February 15, 2013

|                       | Oct0708 | May0809 | May0910 | Oct1011 | May1011 | Oct1112 | May1112 | Oct1112 | May1112 |
|-----------------------|---------|---------|---------|---------|---------|---------|---------|---------|---------|
| Rio Vista             |         |         |         |         |         |         |         |         |         |
| Vacaville             |         |         |         |         |         |         |         |         |         |
| Vallejo               |         |         |         |         |         |         |         |         |         |
| <b>Key</b>            |         |         |         |         |         |         |         |         |         |
| EOY- Every Other Year |         |         |         |         |         |         |         |         |         |

**Evaluation**

Pending results from Fall 2012 Surveys

|         | Classroom Tallies, Walk + Bike + other Percentage | STA Parent Surveys | Alta, NN |
|---------|---|--------------------|----------|
| Oct0708 |   |                    |          |
| May0809 |   |                    |          |
| May0910 |   |                    |          |
| Oct1011 |   |                    |          |
| May1011 |   |                    |          |
| Oct1112 |   |                    |          |
| May1112 |   |                    |          |
| Oct1112 |   |                    |          |
| May1112 |   |                    |          |

**Education**

131 students have participated in (2) bike rodeos; 2946 students participated in (6) safety assemblies. A total of 108 Helmets were distributed throughout our 21 completed events.

|                          | Public Health & Police | Alta & BFC |
|--------------------------|------------------------|------------|
| FY10-11                  |                        |            |
| FY11-12                  |                        |            |
| FY12-13                  |                        |            |
| FY10-11                  | Park                   |            |
| FY11-12                  | Park                   |            |
| FY12-13                  |                        |            |
| FY11-12                  |                        |            |
| FY12-13                  |                        |            |
| Photos 0708              |                        |            |
| GIS staff at school site |                        |            |
| Draft                    |                        |            |
| Final                    |                        |            |

**Encouragement**

About 3469 students participated in (13) walk & roll events.

|         | Public Health | STAPH |
|---------|---------------|-------|
| FY10-11 |               |       |
| FY11-12 |               |       |
| FY12-13 |               |       |
| FY10-11 |               |       |
| FY11-12 |               |       |
| FY12-13 |               |       |

**Enforcement**

Crossing Guard Training Manual and test is completed. Enhanced enforcement agreement has ended as of Nov. 2012.

|         | Fairfield & Suisun PD |
|---------|-----------------------|
| FY11-12 |                       |
| FY12-13 |                       |
| FY11-12 |                       |
| FY12-13 |                       |

**Engineering (and Planning)**

In PE: Dixon RSR undercrossing, Suisun City Grizzly Island Trail, Vallejo Hogan School area ped/road diet improvements. STA staff has been coordinating with the cities to bring the local plan to each city council and school board meeting for adoption. We expect to bring the completed SR2S Plan update to the STA Board in May 2013.

|                             | STA | STA | STA and Alta Planning |
|-----------------------------|-----|-----|-----------------------|
| Existing or STA SR2S        |     |     |                       |
| FY 10-11                    |     |     |                       |
| Developing Projects         |     |     |                       |
| Included School             |     |     |                       |
| Task Force intro ring       |     |     |                       |
| Formal Audits               |     |     |                       |
| Informal Audits             |     |     |                       |
| Draft Plans                 |     |     |                       |
| City Council Adoption       |     |     |                       |
| School Board Adoption       |     |     |                       |
| 2012 Plan Update Milestones |     |     |                       |
| 2008 Plan                   |     |     |                       |
| Specific Projects           |     |     |                       |
| Radar Speed Signs           |     |     |                       |

**Solano County Public Health  
Narrative Report re:  
Safe Routes to School Program, Education and Encouragement Components  
October 1, 2012 – December 31, 2012**

**Accomplishments/Successes:**

- Established Walking School Bus program at Mathew Turner Elementary School one day a week.
  - Conducted one WSB volunteer registration and volunteer training at Mathew Turner Elementary
  - Provided consultation to parents of new WSB
  - Mapped out route and times for the WSB at Mathew Turner
  
- Provided further input for the *Safe Routes Maps*
- Continued to encourage and support the WSB program at Mathew Turner Elementary; communication and recruitment of additional leaders to help the leaders who have moved or have transitioned on
- Designed, developed and distributed program informational flyers to various schools (Spanish and English)
- Conducted International Walk to School Day at 15 schools on October 3, 2012. Tally of vouchers handed out by parents showed that 3,171 children walked to school at those participating schools. Solano Public Health staff were present at three different schools escorting walking school buses at those sites, speaking with officials present, assisting with distribution of information as appropriate to media on site for interviews.
- Conducted 1 Safety Assembly and 2 bicycle rodeos
- Researched and developed WSB volunteer training program manual
- Researched and ordered incentive items for school year 2012-2013
- Collaborated with STA PIO and Executive Director re: wording for KUIC ad placed with CA Community Transformation Grant funds; recorded and placed two new ads in support of SR2S and International Walk to School Day.
- Collaborated with STA and gave input to STA press releases re International Walk to School Day.
- Provided additional input to *2013 SR2S Plan*, including recommendations for overview and description of 5 E's, enhancing description of work completed to date on engineering "E"; adding information about the Walking School Bus pilot program and future for WSB; strengthening policy components to plan, such as school siting issues and encouraging City General Plans to include SR2S elements.

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DATE: February 11, 2013  
TO: Safe Routes to School Advisory Committee  
FROM: Danelle Carey, SR2S Assistant Program Manager  
RE: SR2S Local Plan Status Report Summary

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**Background:**

On February 13, 2008, the STA Board adopted STA's first Safe Routes to School Plan and authorized STA staff to create a Safe Routes to School Program in Solano County. The STA's SR2S Plan process included over 100 committee members and over 450 parents, teachers, students, and neighbors at 29 schools across the county. Each city developed a local SR2S plan, developed in partnership with local SR2S task forces reviewing school plans within their community, which were adopted by each city's council and school board. These local plans were then incorporated into the STA's countywide SR2S plan.

The 2013 Plan update followed that successful model and involved identifying local task force stakeholders, facilitating local Community Task Force meetings, facilitating school site walking audits & evening planning events, drafting recommendations, and now seeking the approval from city councils, school boards, STA committees, and the STA Board.

**Discussion**

The SR2S Plan Update outreach process is split into four major phases:

- 1) Introduction Meeting with Mayor/Public Works Director
- 2) Community Task Force meetings
- 3) Walk Audits
- 4) City Council, School District Board, and STA Board adoption

Each SR2S Community Task Force conducted walk audits, observing drop off and pick up activities at identified locations of interest and documented concerns. As a result of these walk audits, several recommendations for improvements were made to improve the traffic circulation, congestion and walk ability for children. The recommendations were reviewed and prioritized by each SR2S Community Task Force. In addition to any infrastructure improvements recommended, the plan also includes educational and encouragement programs in the plan to assist with awareness and travel safety.

Each SR2S Community Task Force and the Solano Transportation Authority request that the City Council/School Board adopt their local SR2S plan update. Once the plan is adopted, it will be included in the Countywide SR2S Plan update which is scheduled to go before the STA board in May 2013.

## Benicia

- **Phase 1 – Introductory Meeting - COMPLETE**
- **Phase 2 – Community Task Force Meetings - COMPLETE**
- **Phase 3 – Walk Audits - COMPLETE**
- **Phase 4- City Council and School Board Adoption- IN PROGRESS**

| <b>Benicia's SR2S Community Task Force</b> |   |
|--|---|
| Name                                       | Position                                      |
| Tom Campbell                               | Vice Mayor                                    |
| Alan Schwartzman                           | Council Member                                |
| Rose Switzer                               | Board Member, Benicia Unified School District |
| Lindsay Dalske                             | Vice Principal, Benicia Middle School         |
| Melissa Morton                             | Director, Public Works                        |
| Mike Roberts                               | Senior Civil Engineer, Public Works           |

The Benicia Safe Routes to School Community Task Force considered this item at their September 17, 2012 meeting and voted unanimously to recommend the City Council/School District adopt the proposed Benicia SR2S Plan Update.

Below is a timeline of the process Benicia SR2S Community Task Force took for the Benicia 2013 SR2S local plan update:

| Meeting/Event  | Dates   |
|--|---|
| First Community Task Force Meeting<br>Introductions, Re-engaging Benicia SR2S CTF,<br>SR2S Process Overview  | October 12, 2011  |
| Second Community Task Force Meeting<br>Preliminary discussion of SR2S issues and school<br>site selection  | February 1, 2012  |
| Walk Audit: Robert Semple Elementary School  | March 21, 2012  |
| Walk Audit: Benicia Middle School  | March 23, 2012  |
| Walk Audit: Matthew Turner Elementary School   | April 23, 2012  |
| Third Community Task Force Meeting<br>Review of draft improvement plan for Robert<br>Semple, Matthew Turner Elementary Schools and<br>Benicia Middle School. | June 11, 2012   |
| Fourth Community Task Force Meeting<br>Review draft school improvement plans/set priority<br>projects for Benicia and Plan Recommendation.                   | September 17, 2012  |
| Local Adoption of SR2S Plan  | <ul style="list-style-type: none"> <li>• City Council Adoption, February 19, 2013</li> <li>• School Board Adoption, January 17, 2013</li> </ul> |

## Dixon

- **Phase 1 – Introductory Meeting - COMPLETE**
- **Phase 2 – Community Task Force Meetings - COMPLETE**
- **Phase 3 – Walk Audits - COMPLETE**
- **Phase 4- City Council and School Board Adoption- IN PROGRESS**

| Dixon's SR2S Community Task Force |   |
|-----------------------------------|---|
| Name                              | Position                                |
| Jack Batchelor                    | Mayor                                   |
| Jason Riley                       | Associate Civil Engineer, City of Dixon |
| Ron Willingmyre                   | Dixon PD                                |
| James Fisk                        | STA BAC Member                          |
| Bill Paul                         | STA PAC Member                          |
| Cecile Nunley                     | Dixon Unified School District           |

The Dixon Safe Routes to School Community Task Force considered this item at their September 4, 2012 meeting and voted unanimously to recommend the City Council/School Board adopt the proposed Dixon SR2S Plan Update.

Below is a timeline of the process Dixon SR2S Community Task Force took for the Dixon 2013 SR2S local plan update:

| Meeting/Event  | Dates  |
|--|--|
| First Community Task Force Meeting<br>Introductions, Re-engaging Dixon's SR2S CTF,<br>SR2S Process Overview                              | November 2, 2011   |
| Second Community Task Force Meeting<br>Preliminary discussion of SR2S issues and school<br>site selection                                | January 30, 2012   |
| Walk Audit: CA Jacobs Elementary School  | February 28, 2012  |
| Walk Audit: Tremont Elementary School  | April 19, 2012   |
| Third Community Task Force Meeting<br>Review of draft improvement plan for CA Jacobs,<br>Tremont Elementary Schools.                     | May 1, 2012  |
| Fourth Community Task Force Meeting<br>Review draft school improvement plans/set priority<br>projects for Dixon and Plan Recommendation. | September 4, 2012  |
| Local Adoption of SR2S Plan  | <ul style="list-style-type: none"> <li>• City Council Adoption, December 11, 2012</li> <li>• School Board Adoption, February 23, 2013</li> </ul> |

## Fairfield

- **Phase 1 – Introductory Meeting - COMPLETE**
- **Phase 2 – Community Task Force Meetings - COMPLETE**
- **Phase 3 – Walk Audits - COMPLETE**
- **Phase 4- City Council and School Board Adoption- IN PROGRESS**

| Fairfield's SR2S Community Task Force |  |
|---------------------------------------|--|
| Name                                  | Position   |
| Garland Wong                          | Traffic Engineer, City of Fairfield                    |
| Rodney Nelson                         | Board Member, Fairfield Suisun Unified School District |
| Robert Marin                          | Fairfield Police Department                            |
| Trudy Ball                            | City of Fairfield                                      |

The City of Fairfield coordinates a “3E’s Committee” which discusses SR2S issues between the City of Fairfield and the Fairfield/Suisun Unified School District.

Below is a timeline of the process Fairfield SR2S Community Task Force took for the Fairfield 2013 SR2S local plan update:

| Meeting/Event   | Dates  |
|---|--|
| First Community Task Force Meeting<br>Introductions, Re-engaging Fairfield’s SR2S CTF, SR2S Process Overview                              | September 7, 2011  |
| Second Community Task Force Meeting<br>Preliminary discussion of SR2S issues and school site selection                                    | November 29, 2011  |
| Walk Audit: B. Gale Wilson Elementary School  | January 31, 2012   |
| Walk Audit: Rolling Hills Elementary School   | February 9, 2012   |
| Walk Audit: Tolenas Elementary School   | March 27, 2013   |
| Third Community Task Force Meeting<br>Review of draft improvement plan for B. Gale Wilson, Rolling Hills and Tolenas Elementary Schools   | May 22, 2012   |
| Fourth Community Task Force Meeting<br>Review draft school improvement plans/set priority projects for Fairfield and Plan Recommendation. | October 23, 2012   |
| Local Adoption of SR2S Plan   | <ul style="list-style-type: none"> <li>• City Council Adoption, TBD</li> <li>• School Board Adoption, TBD</li> </ul> |

## Rio Vista

- **Phase 1 – Introductory Meeting - COMPLETE**
- **Phase 2 – Community Task Force Meetings - COMPLETE**
- **Phase 3 – Walk Audits - COMPLETE**
- **Phase 4- City Council and School Board Adoption- COMPLETE**

| <b>Rio Vista's SR2S Community Task Force</b> |   |
|--|---|
| <b>Name</b>                                  | <b>Position</b>                             |
| Jan Vick                                     | Mayor                                       |
| Constance Boulware                           | City Council Member                         |
| Rick Hennes                                  | Superintendent, River Delta Unified         |
| Joseph M. Tanner                             | Interim City Manager, City of Rio Vista     |
| David Melilli                                | Director of Public Works, City of Rio Vista |
| Tom Myers                                    | Interim Fire Chief, City of Rio Vista       |
| Greg Bowman                                  | Chief of Police, City of Rio Vista          |
| Armando Orozco                               | River Delta Unified                         |
| Sarah Donnelly                               | Trustee, River Delta Unified                |

The Rio Vista Safe Routes to School Community Task Force considered this item at their September 7, 2012 meeting and voted unanimously to recommend the City Council/School Board adopt the proposed Rio Vista SR2S Plan Update.

Below is a timeline of the process Rio Vista's SR2S Community Task Force took for the Rio Vista 2013 SR2S local plan update:

| <b>Meeting/Event</b>   | <b>Dates</b>  |
|--|---|
| First Community Task Force Meeting<br>Introductions, Re-engaging Rio Vista's SR2S CTF, SR2S Process Overview                             | August 22, 2011   |
| Second Community Task Force Meeting<br>Preliminary discussion of SR2S issues and school site selection                                   | September 19, 2011  |
| Walk Audit: D.H. White Elementary School   | November 14, 2011   |
| Third Community Task Force Meeting<br>Review of draft improvement plan for D.H. White Elementary School                                  | April 25, 2012  |
| Fourth Community Task Force Meeting<br>Review draft school improvement plan/set priority projects for Rio Vista and Plan Recommendation. | September 7, 2012   |
| Local Adoption of SR2S Plan  | <ul style="list-style-type: none"> <li>• City Council Adoption, November 1, 2012</li> <li>• School Board Adoption, November 13, 2012</li> </ul> |

## Suisun City

- **Phase 1 – Introductory Meeting - COMPLETE**
- **Phase 2 – Community Task Force Meetings - COMPLETE**
- **Phase 3 – Walk Audits - COMPLETE**
- **Phase 4- City Council and School Board Adoption- IN PROGRESS**

| <b>Suisun City's SR2S Community Task Force</b> |  |
|--|--|
| Name   | Position   |
| Mike Hudson                                    | Council Member   |
| Jane Day                                       | Council Member   |
| Tim Mattos                                     | Commander, City of Suisun Police Department                  |
| Rodney Nelson                                  | Facilities Planner, Fairfield Suisun Unified School District |
| Kathy Marianno                                 | Board Member, Fairfield-Suisun Unified School District       |
| Judi Honeychurch                               | Board Member, Fairfield-Suisun Unified School District       |
| Dan Kasperson                                  | Public Works Director, City of Suisun City                   |
| Nick Lozano                                    | Public Works Engineer, City of Suisun City                   |

The Suisun City Safe Routes to School Community Task Force considered this item at their September 10, 2012 meeting and voted unanimously to recommend the City Council/School Board adopt the proposed Suisun City SR2S Plan Update.

Below is a timeline of the process Suisun City's SR2S Community Task Force took for the Suisun City 2013 SR2S local plan update:

| Meeting/Event  | Dates   |
|--|---|
| First Community Task Force Meeting<br>Introductions, Re-engaging Suisun City SR2S CTF,<br>SR2S Process Overview                    | September 26, 2011  |
| Second Community Task Force Meeting<br>Preliminary discussion of SR2S issues and school<br>site selection                          | November 21, 2011   |
| Walk Audit: Crescent Elementary School   | January 18, 2012  |
| Walk Audit: Crystal Middle School  | March 28, 2012  |
| Third Community Task Force Meeting<br>Review of draft improvement plan for Crescent<br>Elementary School and Crystal Middle School | April 24, 2012  |
| Local Adoption of SR2S Plan  | <ul style="list-style-type: none"> <li>• City Council Adoption, March 15, 2013</li> <li>• School Board Adoption, February 14, 2013</li> </ul> |

## Vacaville

- **Phase 1 – Introductory Meeting - COMPLETE**
- **Phase 2 – Community Task Force Meetings - COMPLETE**
- **Phase 3 – Walk Audits - COMPLETE**
- **Phase 4- City Council and School Board Adoption- COMPLETE**

| <b>Vacaville’s SR2S Community Task Force</b> |   |
|--|---|
| <b>Name</b>                                  | <b>Position</b>   |
| Leigh Coop                                   | Director of Facilities, Vacaville Unified School District |
| Agnes Liu                                    | Engineer, Vacaville Public Works                          |
| Ozzie Hilton                                 | Engineer, Vacaville Public Works                          |
| David Florez                                 | Facilities Supervisor, Travis Unified School District     |
| Rod Neal                                     | Vacaville Police Department                               |
| Amanda Johnson                               | Traffic Secretary, Vacaville Public Works                 |

The Vacaville Safe Routes to School Community Task Force considered this item at their September 26, 2012 meeting and voted unanimously to recommend the City Council/School Board adopt the proposed Vacaville SR2S Plan Update.

Below is a timeline of the process Vacaville SR2S Community Task Force took for the Vacaville 2012-13 SR2S local plan update:

| <b>Meeting/Event</b>  | <b>Dates</b>  |
|---|---|
| First Community Task Force Meeting<br>Introductions, Re-engaging Vacaville SR2S CTF,<br>SR2S Process Overview   | November 2, 2011  |
| Second Community Task Force Meeting<br>Preliminary discussion of SR2S issues and school<br>site selection   | January 5, 2012   |
| Walk Audit: Browns Valley Elementary School   | February 27, 2012   |
| Walk Audit: Jean Callison Elementary School   | March 19, 2012  |
| Walk Audit: Vacaville High School   | April 18, 2012  |
| Third Community Task Force Meeting<br>Review of draft improvement plan for Browns<br>Valley/Jean Callison Elementary School and<br>Vacaville High School. | May 10, 2012  |
| Fourth Community Task Force Meeting<br>Review draft school improvement plans/set priority<br>projects for Vacaville and Plan Recommendation.              | September 26, 2012  |
| Local Adoption of SR2S Plan   | <ul style="list-style-type: none"> <li>• City Council Adoption, January 8, 2013</li> <li>• School Board Adoption, January 17, 2013</li> </ul> |

## Vallejo

- **Phase 1 – Introductory Meeting - COMPLETE**
- **Phase 2 – Community Task Force Meetings - COMPLETE**
- **Phase 3 – Walk Audits - COMPLETE**
- **Phase 4- City Council and School Board Adoption- COMPLETE**

| Vallejo's SR2S Community Task Force |   |
|-------------------------------------|---|
| Name                                | Position  |
| Hermie Sunga                        | Council Member  |
| Ed Alberto                          | Associate Civil Engineer                                  |
| Mick Weninger                       | STA Bicycle Advisory Committee                            |
| Mel Jordan                          | Assistant Superintendent, Vallejo Unified School District |
| Becky Oraboni                       | Facilities & Planning Manager, Vallejo Unified            |
| Steven Gordon                       | Vallejo Police Department                                 |
| Lynn Williams                       | STA Pedestrian Advisory Committee                         |

The Vallejo Safe Routes to School Community Task Force considered this item at their September 13, 2012 meeting and voted unanimously to recommend the City Council/School Board adopt the proposed Vallejo SR2S Plan Update.

Below is a timeline of the process Vallejo SR2S Community Task Force took for the Vallejo 2013 SR2S local plan update:

| Meeting/Event   | Dates  |
|---|--|
| First Community Task Force Meeting<br>Introductions, Re-engaging Vallejo SR2S CTF,<br>SR2S Process Overview   | September 7, 2011  |
| Second Community Task Force Meeting<br>Preliminary discussion of SR2S issues and school<br>site selection   | October 5, 2011  |
| Walk Audit: Wardlaw Elementary School   | December 13, 2011  |
| Third Community Task Force Meeting<br>Review of draft improvement plan for Wardlaw<br>Elementary School and strategy discussion for 2 <sup>nd</sup><br>walk audit school. | May 9, 2012  |
| Walk Audit: Cooper Elementary School  | May 21, 2012   |
| Fourth Community Task Force Meeting<br>Review draft school improvement plans/set priority<br>projects for Vallejo and Plan Recommendation.                                | September 13, 2012   |
| Local Adoption of SR2S Plan   | <ul style="list-style-type: none"> <li>• City Council Adoption, February 12, 2013</li> <li>• School Board Adoption, January 9, 2013</li> </ul> |

Attachments: None



DATE: February 7, 2013  
TO: Safe Routes to School Advisory Committee  
FROM: Danelle Carey, SR2S Assistant Program Manager  
RE: SR2S Summit

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**Background:**

In 2007, a Child Obesity Summit was held by Solano County Department of Public Health to address the growing childhood obesity epidemic in Solano County. From that summit, the STA developed the Safe Routes to School (SR2S) Countywide plan and later implemented a SR2S program. After six years, the SR2S program attained funding to expand the program and update the Countywide Plan. STA staff worked with each city to reengage their SR2S Community Task Forces to identify areas for improvement in their communities. Walk audits were conducted and school improvement plans and maps were developed for each city. Additionally, \$3M of projects was identified while \$2M of which was priority projects.

**Discussion**

On January 9, 2013, the STA Board authorized the STA to sponsor a SR2S Summit in May 2013. The purpose of the SR2S Summit is to increase program awareness countywide—making the communities better informed and building advocacy. The summit will serve as a forum to highlight the achievements/efforts of each SR2S community task force, schools, parent champions and students. Additionally, to release the update of the Countywide SR2S Plan. The findings from the enforcement grant pilot will be released in addition to the start up of the new walking school bus program.

The target audience and invited participants will be city council members, and school board members, school principals, parents & PTAs, public safety staff, and public health staff. The format would consist of breakout sessions and set of presentations to better understand how each community in Solano County is coping with SR2S issues in the face of local city and school district budget cuts, such school closures and school bus program cuts. We will also hear about the success of building projects and programs. Brief presentations will be made by each city's SR2S Community Task Force. Additionally, panel discussions will be held to encourage schools to participate in the program in the fall.

Below is a draft agenda for your review:

**(STA), Safe Routes to School Summit, May 2013-DRAFT AGENDA**

- 8:30 a.m.      **Registration**
- 9:00 a.m.      **Welcome & Introductions (Summit Kickoff)**  
Goal of the Day/Summit
- 9:20 a.m.      **SR2S Program Update/Progress**
- 9:40 a.m.      **The 5E's**

- Education/Encouragement (Robin Cox)  
Engineering (STA Staff member)  
Enforcement (Fairfield/Suisun PD, Police Chiefs)  
Evaluation (Open)
- 10:50 a.m.     **Community Task Force Highlights**
- 11:00 a.m.     **Break out Session**
- 12:00 p.m.     **Lunch/ Keynote Speaker**
- 1:15 p.m.     **Break out Session**
- 2:15pm         Guest Speaker/Video  
Program Challenges  
The Future of the SR2S Program
- 3:00 p.m.     **Closing Remarks**

Attachments: None