



STA BOARD MEETING AGENDA
6:00 p.m., Regular Meeting
Wednesday, September 12, 2012
Suisun City Hall Council Chambers
701 Civic Center Drive
Suisun City, CA 94585

Mission Statement: To improve the quality of life in Solano County by delivering transportation system projects to ensure mobility, travel safety, and economic vitality.

Public Comment: Pursuant to the Brown Act, the public has an opportunity to speak on any matter on the agenda or, for matters not on the agenda, issues within the subject matter jurisdiction of the agency. Comments are limited to no more than 2 minutes per speaker unless modified by the Board Chair, Gov't Code § 54954.3(a). By law, no action may be taken on any item raised during the public comment period (Agenda Item IV) although informational answers to questions may be given and matters may be referred to staff for placement on a future agenda of the agency. **Speaker cards are required in order to provide public comment. Speaker cards are on the table at the entry in the meeting room and should be handed to the STA Clerk of the Board. Public comments are limited to 2 minutes or less.**

Americans with Disabilities Act (ADA): This agenda is available upon request in alternative formats to persons with a disability, as required by the ADA of 1990 (42 U.S.C. §12132) and the Ralph M. Brown Act (Cal. Govt. Code §54954.2). Persons requesting a disability related modification or accommodation should contact Johanna Masiclat, Clerk of the Board, at (707) 424-6008 during regular business hours at least 24 hours prior to the time of the meeting.

Staff Reports: Staff reports are available for inspection at the STA Offices, One Harbor Center, Suite 130, Suisun City during regular business hours, 8:00 a.m. to 5:00 p.m., Monday-Friday. You may also contact the Clerk of the Board via email at jmasiclat@sta-snci.com. **Supplemental Reports:** Any reports or other materials that are issued after the agenda has been distributed may be reviewed by contacting the STA Clerk of the Board and copies of any such supplemental materials will be available on the table at the entry to the meeting room.

Agenda Times: Times set forth on the agenda are estimates. Items may be heard before or after the times shown.

ITEM

BOARD/STAFF PERSON

I. CALL TO ORDER/PLEDGE OF ALLEGIANCE
 (6:00 – 6:05 p.m.)

Chair Batchelor

II. CONFIRM QUORUM/ STATEMENT OF CONFLICT

Chair Batchelor

An official who has a conflict must, prior to consideration of the decision; (1) publicly identify in detail the financial interest that causes the conflict; (2) recuse himself/herself from discussing and voting on the matter; (3) leave the room until after the decision has been made. Cal. Gov't Code § 87200.

STA BOARD MEMBERS

Jack Batchelor, Jr. Chair City of Dixon	Steve Hardy Vice-Chair City of Vacaville	Elizabeth Patterson City of Benicia	Harry Price City of Fairfield	Jan Vick City of Rio Vista	Pete Sanchez City of Suisun City	Osby Davis City of Vallejo	Jim Spering County of Solano
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STA BOARD ALTERNATES

Rick Fuller	Ron Rowlett	Alan Schwartzman	Rick Vaccaro	Janith Norman	Mike Hudson	Erin Hannigan	John Vasquez
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III. APPROVAL OF AGENDA

IV. OPPORTUNITY FOR PUBLIC COMMENT

(6:05 – 6:10 p.m.)

V. EXECUTIVE DIRECTOR’S REPORT – Pg. 1

(6:10 – 6:15 p.m.)

Daryl K. Halls

VI. COMMENTS FROM CALTRANS, THE METROPOLITAN TRANSPORTATION COMMISSION (MTC), AND STA

(6:15 – 6:35 p.m.)

A. Directors Report:

1. Planning

Robert Macaulay

2. Projects

Janet Adams

3. Transit/Rideshare

Judy Leaks/Liz Niedziela

a) SNCI FY 2011-12 Highlight

b) 2012 Solano Employer Commute Challenge Update

VII. CONSENT CALENDAR

Recommendation:

Approve the following consent items in one motion.

(Note: Items under consent calendar may be removed for separate discussion.)

(6:35 - 6:40 p.m.)

A. Minutes of the STA Board Meeting of July 11, 2012

Johanna Masiclat

Recommendation:

Approve STA Board Meeting Minutes of July 11, 2012.

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B. Draft Minutes of the TAC Meeting of August 29, 2012

Sheila Jones

Recommendation:

Approve Draft TAC Meeting Minutes of August 29, 2012.

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C. Fiscal Year (FY) 2012-13 Transportation Development Act (TDA) Matrix – September 2012 – Dixon and Rio Vista

Liz Niedziela

Recommendation:

Approve the FY 2012-13 TDA Matrix – September 2012 for the Cities of Dixon and Rio Vista as shown in Attachment B.

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D. East Fairfield Community Based Transportation Plan (CBTP) Report

Liz Niedziela

Recommendation:

Approve the Final East Fairfield Community Based Transportation Plan as specified in Attachment B.

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- E. 2012 Local Ridership Studies for Dixon Read-Ride, Fairfield and Suisun Transit (FAST), Rio Vista Delta Breeze, and Vacaville City Coach** Liz Niedziela
Recommendation:
Approve the 2012 Local Transit Ridership Study Reports as shown in Attachment A.
Pg. 33
- F. Solano Napa Commuter Information (SNCI) Fiscal Year (FY) 2012-13 Work Program and FY 2011-12 Year-End Report** Judy Leaks
Recommendation:
Approve the Solano Napa Commuter Information Work Program for FY 2012-13 as shown in Attachment A.
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- G. Fiscal Year (FY) 2012-13 Indirect Cost Allocation Plan (ICAP) Rate Application** Susan Furtado
Recommendation:
Approve the following:
 1. STA's ICAP Rate Application for FY 2012-13; and
 2. Authorize the Executive Director to submit the ICAP Rate Application to Caltrans.**Pg. 47**
- H. Contract Extension for On-Call Model Service and Funding Agreement with Napa County Transportation and Planning Agency (NCTPA)** Robert Guerrero
Recommendation:
Approve the following:
 1. Authorize the Executive Director to extend an agreement with Napa County Transportation and Planning Agency (NCTPA) to administer on-call traffic modeling services with an annual contribution of \$16,000 per year for a two-year period; and
 2. Authorize the Executive Director to extend an agreement with Cambridge Systematics for On-Call Modeling Service as specified in Attachment A for an amount not to exceed \$25,000 per year for a two-year term.**Pg. 51**
- I. Solano Countywide Bicycle and Pedestrian Wayfinding Signage System (Phase 1)** Sara Woo
Recommendation:
Approve the following:
 1. Local preference goal of 9% for the Solano Countywide Bicycle and Pedestrian Wayfinding Signage System (Phase 1); and

2. *Authorize the Executive Director to enter into a procurement contract for the Solano Countywide Bicycle and Pedestrian Wayfinding Signage System (Phase 1) for an amount not-to-exceed \$15,000.*

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J. Resolution Determining STA Board to Hear Resolution's of Necessity for Westbound (WB) I-80 to State Route (SR) 12 (West) Connector and Green Valley Road Interchange Improvements Project and Resolution authorizing the Executive Director to Accept Grants Conveying Interests in Real Property to the STA

Janet Adams

Recommendation:

Approve the following:

1. *Resolution No. 2012-14 determining that STA Board will hear Resolutions of Necessity for the WB I-80 to SR 12 (West) Connector and Green Valley Road Interchange Improvements Project in Solano County; and*
2. *Resolution No. 2012-15 authorizing the Executive Director to accept and consent to grants conveying interests in real property to the Solano Transportation Authority.*

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K. Issue Request for Proposals for Environmental Mitigation for the I-80/I-680/State Route (SR) 12 Interchange Project

Janet Adams

Recommendation:

Authorize the Executive Director to issue a Request for Proposals (RFP) to select a firm/team to provide environmental mitigation required by the I-80/I-680/SR12 Interchange – Phase 1 Project.

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L. Request For Proposals (RFP) for SNCI Marketing Services for Fiscal Year (FY) 2012-13

Jayne Bauer

Recommendation:

Approve the following:

1. *Local preference goal of 1% for the SNCI Program Marketing for FY 2012-13; and*
2. *Authorize the Executive Director to issue a Request For Proposals for consultant services for SNCI Program Marketing; and*
3. *Authorize the Executive Director to enter into an agreement in an amount not-to-exceed \$38,000 for marketing consultant services for SNCI for FY 2012-13.*

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- M. Request For Proposals (RFP) for Regional Measure 2 (RM 2) SolanoExpress Fiscal Year (FY) 2012-13 Transit Marketing Consultant Services** Jayne Bauer
- Recommendation:
Approve the following:
- 1. Local preference goal of 2% for the SolanoExpress Transit Marketing FY 2012-13; and*
 - 2. Authorize the Executive Director to issue a Request For Proposals for consultant services for SolanoExpress transit marketing; and*
 - 3. Authorize the Executive Director to enter into an agreement in an amount not to exceed \$206,600 for the FY 2012-13 SolanoExpress transit marketing.*
- Pg. 73**
- N. Contract Amendment for State Legislative Advocacy Services** Jayne Bauer
- Recommendation:
Authorize the Executive Director to execute contract amendment to the State Lobbying Consultant Services Agreement with Shaw/Yoder/Antwih, Inc. for a 2-year term in an amount not-to-exceed \$46,500 annually.
- Pg. 77**
- O. Contract with Nancy Whelan Consulting for Project Management Services and Financial Analysis** Liz Niedziela
- Recommendation:
Authorize the Executive Director to enter into an agreement with Nancy Whelan Consulting for Project Management Services and Financial Analysis for an amount not to exceed \$82,860 with a term ending December 31, 2013.
- Pg. 81**
- P. Extension of STA Management Agreement with SolTrans to Operate SolanoExpress Route 78** Liz Niedziela
- Recommendation:
Authorize the Executive Director to enter into a STA management agreement with SolTrans to operate SolanoExpress Rt. 78.
- Pg. 87**
- Q. Paratransit Coordinating Council (PCC) Reappointment** Liz Niedziela
- Recommendation:
Reappoint Kurt Wellner to the Paratransit Coordinating Council for an additional three-year term.
- Pg. 105**

VIII. ACTION NON-FINANCIAL ITEMS

- A. **Legislative Update** Jayne Bauer
Recommendation:
Adopt the following positions on State legislative bills:
 AB 2200 (Ma) – neutral
 SB 878 (DeSaulnier) - neutral
(6:40 – 6:45 p.m.)
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- B. **OneBayArea Grant (OBAG) Funding Criteria** Robert Macaulay
Recommendation:
Adopt the revised public input schedule as shown in Attachment C.
(6:45 – 7:00 p.m.)
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IX. ACTION FINANCIAL ITEMS

- A. **OneBayArea Grant (OBAG) Local Streets and Roads Project Funding** Robert Macaulay
Recommendation:
Adopt Resolution No. 2012-16 certifying that the Solano OBAG Local Streets and Roads Call for Projects meet the requirements of the MTC OBAG Guidelines and establishing OBAG Local Streets and Roads funding amounts for each eligible jurisdiction.
(7:00 – 7:15 p.m.)
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- B. **Public-Private Partnership Feasibility Study** Sam Shelton
Recommendation:
Authorize the Executive Director to enter into a contract for consultant services with KPMG for a Public Private Partnership (P3) Feasibility Study for an amount not-to-exceed \$150,000.
(7:15 – 7:20 p.m.)
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X. INFORMATION – NO DISCUSSION

- A. **2012 Solano Employer Commute Challenge** Sorel Klein
Pg. 199
- B. **Funding Opportunities Summary** Sara Woo
Pg. 201
- C. **STA Board and Advisory Committee Meeting Schedule for Calendar Year 2012** Johanna Masiclat
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XI. BOARD MEMBERS COMMENTS

XII. ADJOURNMENT

The next regular meeting of the STA Board is scheduled at **6:00 p.m., Wednesday, October 10, 2012, Suisun City Hall Council Chambers.**