



Solano Transportation Authority

# SOLANO TRANSPORTATION AUTHORITY

Member Agencies:  
Benicia ♦ Dixon ♦ Fairfield ♦ Rio Vista ♦ Suisun City ♦ Vacaville ♦ Vallejo ♦ Solano County

... working for you!

One Harbor Center, Suite 130, Suisun City, CA 94585-2473 ♦ Telephone (707) 424-6075 / Facsimile (707) 424-6074  
Email: staplan@sta-snci.com ♦ Website: solanolinks.com

## BICYCLE ADVISORY COMMITTEE (BAC) MEETING AGENDA

6:30 – 8:00 p.m.

Thursday, September 6, 2012  
Solano Transportation Authority, Conference Room 1  
One Harbor Center, Suite 130  
Suisun City, CA 94585-2473

<u>ITEM</u>	<u>MEMBER/STAFF PERSON</u>
I. CALL TO ORDER/SELF INTRODUCTIONS	Ray Posey, Chair
II. CONFIRM QUORUM	Ray Posey, Chair
III. APPROVAL OF AGENDA	Ray Posey, Chair
IV. OPPORTUNITY FOR PUBLIC COMMENT	Ray Posey, Chair
V. APPROVAL OF MEETING MINUTES <i>Recommendation:</i> Approve STA BAC Meeting Minutes of July 5, 2012. (6:30 – 6:32 p.m.) Pg. 1	Ray Posey, Chair
VI. ACTION ITEMS	
A. OneBayArea Grant (OBAG) Public Outreach <i>Recommendation:</i> Identify priority projects to potentially receive OneBayArea Grant (OBAG) funding. (7:15 p.m. - 7:25 p.m.) Pg. 7	Robert Macaulay, Director of Planning

### STA BAC MEMBERS

Ray Posey	Michael Segala	Nancy Lund	Jim Fisk	David Pyle	Larry Mork	Jane Day	Mick Weninger	Barbara Wood
Chair City of Vacaville	Vice Chair County of Solano	City of Benicia	City of Dixon	City of Fairfield	City of Rio Vista	City of Suisun City	City of Vallejo	Member-At- Large

**VII. INFORMATION ITEMS - DISCUSSION**

- A. Solano County Bicycle and Pedestrian Wayfinding Signage and Markings System** Sara Woo, Associate Planner  
*Informational*  
**Pg. 19**
- B. Complete Streets Checklists Review for CMAQ and STP Projects** Sara Woo, Associate Planner  
*Informational*  
**Pg. 19**

**VIII. INFORMATION ITEMS - NO DISCUSSION**

- C. Funding Opportunities** Sara Woo, Associate Planner  
*Informational*  
**Pg. 20**

- IX. COMMITTEE MEMBER COMMENTS & FUTURE AGENDA TOPICS** Sara Woo, Associate Planner
- **Alternative Modes Element**
  - **Bicycle and Pedestrian Data Collection Report**

- X. ADJOURNMENT** Ray Posey, Chair

The next regularly scheduled BAC Meeting is November 1, 2012

**2012 BAC MEETING SCHEDULE**  
\*Please mark your calendars for these dates\*  
July 5, 2012 (confirmed)  
September 6, 2012 (confirmed)  
November 1, 2012 (confirmed)

Questions? Please contact STA staff, Sara Woo, (707) 399-3214, [swoo@sta-snci.com](mailto:swoo@sta-snci.com)



*Solano Transportation Authority*

**Bicycle Advisory Committee (BAC)**

**Meeting Minutes of**

**Thursday, July 5, 2012**

**6:30 – 8:00 p.m.**

Solano Transportation Authority, Conference Room 1  
One Harbor Center, Suite 130  
Suisun City, CA 94585-2473

**I. CALL TO ORDER**

Chair Posey called the meeting to order at approximately 6:30 p.m.

**MEMBERS**

**PRESENT:**

Ray Posey, Chair	City of Vacaville
Michael Segala, Vice Chair	County of Solano
Jim Fisk	City of Dixon
Nancy Lund	City of Benicia
Larry Mork	City of Rio Vista
David Pyle	City of Fairfield
Mick Weninger	City of Vallejo

**MEMBERS**

**ABSENT:**

Jane Day	City of Suisun City
Barbara Wood	Member-At-Large

**STAFF**

**PRESENT:**

Robert Guerrero	STA, Senior Planner
Sara Woo	STA, Associate Planner
Judy Leaks	SNCI, Program Manager
Nancy Abruzzo	Administrative Assistant I

**ALSO**

**PRESENT:**

***In Alphabetical Order by Agency:***

Wayne Lewis	City of Fairfield, Public Works
Garland Wong	City of Fairfield, Public Works
Matt Tuggle	County of Solano, Public Works
Alvina Sheeley	Member of the Public, Fairfield
Bob Powell	Member of the Public, Vallejo

**II. CONFIRM QUORUM**

A quorum was confirmed.

**III. APPROVAL OF AGENDA**

On a motion by Vice Chair Segala and a second by Member Fisk the BAC unanimously approved the agenda.

**IV. OPPORTUNITY FOR PUBLIC COMMENT**

Member Lund mentioned that a group of bicycle and pedestrian supporters attended the City of Fairfield Planning Commission meeting to support what the STA is doing with bike routes throughout Fairfield. Member Lund mentioned that the item was approved and the next step is the City Council.

Rob Powell addressed a problem on Highway 37 that has been created by Vallejo Sanitation and Flood where they erected an obstruction across the bike path. Mr. Powell mentioned that he met with the Public Works department about this problem and has not heard back from them as yet. He did state that reflective taped has been wrapped around the area.

Another problem area Mr. Powell mentioned is Highway 12 at Red Top Road to Green Valley Road. He explained that the maintenance of the bike path is deplorable. He stated that this is Caltrans' responsibility to repair, maintain and create proper access across the highway for cyclists. Robert Guerrero stated that he would follow up with Caltrans.

**V. APPROVAL OF MEETING MINUTES OF MARCH 22, 2012**

On a motion by Member Pyle and second by Vice Chair Segala, the BAC unanimously approved the meeting minutes of May 3, 2012 with the recommendation to correct the meeting minutes to read:

Item VI. C. Project Status Reports -***Matt Tuggle*** commented the county applied for a BTA Grant with a three week notice of application putting staff in a very difficult position. ***Mr. Tuggle*** mentioned the grant funds are changing dates and times that are not normal and a better job should be done allowing agencies more time to complete the necessary work and not be rushed to submit the application.

Instead of:

***Matt Tuttle*** commented the county applied for a BTA Grant with a three week notice of application putting staff in a very difficult position. ***Mr. Tuttle*** mentioned the grant funds are changing dates and times that are not normal and a better job should be done allowing agencies more time to complete the necessary work and not be rushed to submit the application.

**VI. PRESENTATIONS**

**A. Bike to Work Day Recap**

Judy Leaks, SNCI Program Manager/Analyst, presented Bike to Work Campaign wrap-up. Ms. Leaks stated that this campaign marked the eighteenth (18th) annual Bike to Work campaign in the Bay Area. She further stated the goal of the campaign is to promote bicycling as a commute option encouraging individuals to pledge to bike to work, school or transit at least one day during Bike to Work week.

Ms. Leaks summarized the Bike to Work Day activities noting there were 28 Energizer Stations between Solano and Napa counties and indicated there was a 40 percent increase in

individuals stopping by or passing by compared to 2011. She also stated 555 cyclists visited the 16 Energizer Stations in Solano County an increase of 51% increase from last year, and 549 cyclists visited 12 stations in Napa County, a 29% increase. She also mentioned there are two additional activities to honor cyclists, the Bike Commuter of the Year honoring a resident from each county and Team Bike Challenge a competition where teams compete to see who can travel the most days by bicycling during the month of May.

Sara Woo requested Item VII. A be moved and follow the Bike to Work recap. On a motion by Vice Chair Segala and a second by Chair Posey this item was moved.

**B. Fairfield West Texas Gateway Access**

Wayne Lewis, City of Fairfield, Public Works presented the Fairfield West Texas Gateway Access. Mr. Lewis noted that the FTC is a very successful transportation hub and is one of 23 in the Bay Area. He mentioned that it is very successful getting people out of their car but there is no sidewalk on the south side of West Texas Street making it difficult for cyclists and pedestrians.

Mr. Lewis presented and detailed a footprint of a future parking lot expansion trying to get more people out of their cars. Part of the expansion will include some of the Gateway Master Plan that was developed over fifteen years ago and updated with the help of STA four years ago. He stated comments have been received from Caltrans that will be reviewed and hopefully resolved by the end of month.

An added item to the Master Plan is a connection to the Linear Park Trail. Once the Linear Park Trail is completed 80% of the Fairfield population will be within a five mile bike ride of the Fairfield Transportation Center. He further stated there is a major landscape project planned as well to enhance this planned project.

**C. Suisun City Grizzly Island Trail Groundbreaking and Status Update**

Robert Guerrero presented the Grizzly Island Trail Status Update. Mr. Guerrero noted the BAC did recommend to the Board to support \$1.3 million in CMAQ funding during the last cycle of federal funds that were available for major projects in Solano County. He further noted that the Grizzly Island Trail being one of these projects was under pressure to get this project completed or at least the design and environmentally cleared. If the project was not at the stage it is today, the risk of funds could be lost to the state.

Mr. Guerrero mentioned a groundbreaking for the Grizzly Island Trail project is planned for next week. He noted the project will have some amazing views and staging areas and does address some major safety improvements for children having to cross Highway 12.

**D. Solano County Vacaville-Dixon Bike Route Project (Phase 5) Status Update**

Matt Tuggle presented the Vacaville-Dixon Bike Route Project Status Update. Mr. Tuggle noted that the project is now at Phase 5A and the County continues to chisel away on the project as funding becomes available.

He reviewed the two mile segment starting at the corner of Pitt School Road and heading west to Hawkins. Mr. Tuggle noted that recently Fox Road was double chipped sealed, the new gradation. Hawkins as it exists varies in width and needs to be widened approximately

8-9 feet in order to accommodate the two bike lanes on either side of the road. He noted this project has been a top priority project to complete the spine of the county and connect from Sacramento and travel all the way to Vallejo which is part of the Regional Master Plan.

Mr. Tuggle reviewed some of the County's short and long term goals. He noted one of the short term goals is to obtain additional funding. The County has applied for Bicycle Transportation Account funding that will aide in funding this project and hopes to hear from the State in the next couple of weeks. He further noted that one of the County's long term goals is to obtain more funding for the last 2.7 miles of the project connecting to Leisure Town Road. Another long term goal is to reduce vehicle trips and establishing the spine of the County that will allow cyclists to go north and south in comfort. Mr. Tuggle stated a goal that the STA and the County's General Plan set is to increase the bicycling mode share 4 percent in Solano County over the next 20 years.

## **VII. INFORMATION ITEMS**

### **A. Safe Routes to School P(SR2S) Plan Update**

Judy Leaks, Program Manager, Solano Napa Commuter Information (SNCI) presented the Safe Routes to School (SR2S) Plan Update. Ms. Leaks commented that the STA has been working on the SR2S plan for the greater part of 2012 and expect to have a draft plan by August 2012.

Ms. Leaks continued by mentioning they have been working with the Community Task Forces with each of the school districts. As a result of these meetings the Draft Maps and School Improvement Plan will be part of the update.

Ms. Leaks stated another area that STA is working on is the Walking School Bus Program. The STA did receive \$500,000 federal SR2S grant in order to encourage the creation of walking school buses which are very time intensive. She indicated the goal is to have at least one walking school bus at every elementary school in the next three years.

Alvina Sheeley mentioned when she ran the school board there were a number of people standing throughout Fairfield that noticed unsafe situations. Ms. Sheeley requested the results of the walking school bus audits be sent to her. Judy Leaks responded by telling Ms. Sheeley she would obtain the information and forward it to her.

### **B. OneBayArea Grant (OBAG) Public Outreach**

Robert Guerrero presented the OneBayArea Grant Public Outreach. Mr. Guerrero mentioned that OBAG is federal funding and what funding is coming down the pipe for Solano County.

Mr. Guerrero stated that the STA has come to the BAC several times in the last few months to talk about the OBAG funding and what impact that might have. He further stated that the Metropolitan Transportation Commission provided the STA with draft OBAG guidelines for the funding and how we needed to consider allocating the funds.

Mr. Guerrero explained that the Metropolitan Transportation Commission finalized the OBAG guidelines which included a new requirement to have an extensive public outreach.

In terms of the public outreach, the STA has prepared a schedule to meet with various STA committees, tribal consultation and hold a public workshop in August and September. He indicated that by the end of September the STA will have enough criteria to make a decision by the end of the year as to where the funding should be going. Mr. Guerrero pointed out that the committee was provided with an extensive OneBayArea Grant Update report from Bob Macaulay that he presented to the STA Technical Advisory Committee on June 27, 2012.

Vice Chair Segala requested the BAC be presented with the recommendation of the final OBAG project list to the Board prior to the December Board meeting. Sara Woo stated immediately following the Technical Advisory Committee meeting an email can be sent to the committee members with the recommendation to the Board highlighting any changes.

#### **Complete Streets Policy Update**

Sara Woo presented the Complete Streets Policy Update. Ms. Woo stated that STA staff will be working with the BAC, PAC and TAC to develop a Complete Streets process for Solano County based on pending Metropolitan Transportation Commission Complete Streets Policy. A scope of work will be developed and discussed further at the August BAC.

She stated that MTC is proposing two requirements to implement Complete Streets as part of OBAG funding allocations. Ms. Woo explained that MTC took action on their original proposal to require that local jurisdiction amend their General Plan due to the strain that would put on local staff resources. The proposal has been changed to require a resolution that would be relatively easier. She noted that MTC also requires that all projects must include bicycle, pedestrian, and/or transit accessibility in order to receive funding through MTC.

Vice Chair Segala requested the BAC receive a draft of the STA resolution that MTC now requires. Ms. Woo assured the committee members they would receive the resolution when it is available.

#### **C. Solano County Bicycle Project Tours**

To acquaint BAC members with the current priority bicycle projects in the county, STA staff is proposing to take a group tour of these proposed facilities. In the past, the tour of bicycle facilities has been extremely useful to committee members in making recommendations for funding projects. The proposed Bicycle Project Tour date has been scheduled on Tuesday, July 24, 2012.

#### **D. Membership Status**

Ms. Woo noted that BAC members have done very well with their attendance and there have been no issues. She asked committee members to remain conscientious of the meeting dates. There are two meetings confirmed for the rest of the year.

### **VIII. INFORMATION ITEMS - DISCUSSION**

#### **Funding Opportunities**

A list of funding opportunities that will be available to STA agencies during the next few months was provided. An additional attachment was included providing further details for each program.

**IX. COMMITTEE MEMBER COMMENTS & FUTURE AGENDA TOPIC**

Sara Woo informed the committee members that a future OBAG public outreach coordination will be coming up possibly September 6, 2012.

**XI. ADJOURNMENT**

The meeting was adjourned at approximately 8:00 p.m. The next BAC meeting is scheduled on Thursday, September 6, 2012.

Minutes prepared by STA staff, Nancy Abruzzo, (707) 424-6075, [nabruzzo@sta-snci.com](mailto:nabruzzo@sta-snci.com)



Date: August 29, 2012  
To: STA BAC  
From: Robert Macaulay, Director of Planning  
RE: OneBayArea Grant (OBAG) Public Outreach

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**Background:**

The Regional Transportation Plan (RTP) is the long-range transportation plan for the 9-county Bay Area. It is prepared every 4 years by the Metropolitan Transportation Commission (MTC). The RTP sets out a 25-year vision for the region's transportation system, establishes goals and milestones for achieving that vision, and lists projects that are designed to help meet those goals.

Senate Bill (SB) 375 was legislation enacted with the intent to help implement the state's goals for reduction of Greenhouse Gas (GHG) emissions from cars and light trucks, and coordinate regional land use and transportation planning. SB 375 requires the development of Sustainable Community Strategies (SCS) that act as the land use element of the RTP. The SCS and RTP must result in projected reductions of GHG emissions to levels set by the state, and accommodate all of the projected growth in housing for the time period of the RTP/SCS. The Bay Area SCS is being developed by the Association of Bay Area Governments (ABAG) and MTC, with input from other regional agencies.

In late December 2011, MTC released guidelines for the OneBayArea Grant (OBAG) program. OBAG is a new program developed by MTC and ABAG for the allocation of the region's federal Surface Transportation Program (STP) and Congestion Mitigation and Air Quality (CMAQ) funds. Historically, these have been titled federal cycle funds. The OBAG proposal will combine funds for local streets and roads maintenance, Transportation for Livable Communities (TLC), regional bicycle network and Congestion Management Agency (CMA) Planning activities. The draft OBAG program proposed to direct \$16 million to Solano County for the three year federal Cycle 2 funding. Safe Routes to Schools (SR2S) is eligible for OBAG funding, but will also be receiving funds that are specifically allocated to SR2S.

On April 4<sup>th</sup>, MTC staff released additional proposed amendments to the OBAG guidelines. One of the most significant changes is the proposal to add a fourth year to the OBAG cycle, and to add one additional year of funding for the CMAs. For STA, the funding would increase from \$16 million over 3 years to \$19 million over 4 years.

At its meeting of April 11, 2012, the STA Board approved an initial allocation plan for anticipated OBAG funds. That allocation plan assumed a 3-year funding cycle, and allocated \$5.2 million to the Dixon West B Street Undercrossing and to funding STA Planning and SNCI staff. With the addition of a 4<sup>th</sup> year to the OBAG funding cycle and using the same formula, the existing commitments total \$6.2 million. This leaves \$12.6 million available for other commitments.

On May 17, the MTC and ABAG governing bodies met to consider the OBAG Guidelines and other RTP/SCS issues. The two Boards approved the SCS Land Use Scenario and the RTP

Transportation Investment Scenario, but made three amendments in recognition of some of the concerns raised by the Bay Area CMAs: shifting \$70 million from the Smart Driving regional program to Project Development Area (PDA) Implementation, with administrative details to be worked out later; and, designating \$660 million in transit reserve funds for potential North Bay and East Bay New Starts transit programs, provided San Francisco, Peninsula and Santa Clara transit projects are fully funded first. MTC also adopted the OBAG Guidelines, but modified the land use and housing requirements to provide the CMAs additional time to develop workable PDA Investment Strategies in consultation with MTC/ABAG.

As required by the OBAG Guidelines, the STA Board has issued a Unified Call for Projects. The Call for Projects addresses approximately \$5.5 million in Congestion Mitigation and Air Quality (CMAQ) funds programmable by STA as part of OBAG. The Call for Projects is included as Attachment A, and includes a schedule of meetings to receive public input, as well as for the STA Board to select projects and programs for funding.

**Discussion:**

As part of its April 11, 2012 and July 11, 2012 actions to identify existing commitments, the STA Board identified three recipients: the Dixon West B Street Pedestrian Undercrossing, and funding for STA Planning and Solano Napa Commute Information (SNCI). These three commitments are expected to use all of the Surface Transportation Program (STP) funds that STA will receive, as well as a portion of the CMAQ funds that will be committed to the Dixon West B Street Pedestrian Undercrossing. As a result, STA will be able to program approximately \$ 7.6 million in CMAQ funds for the time period covered by Fiscal Years (FY) 2012-13 through FY 2015-16.

Included in Attachment A are descriptions of allowable uses of CMAQ funds and the STA-adopted criteria for eligible projects. These include the requirements from federal CMAQ guidelines that funds be spent on projects or programs that reduce congestion or air pollutant emissions, and STA requirements that the projects or programs be contained in an STA plan and have a public agency sponsor.

STA is requesting the members of the Bicycle Advisory Committee (BAC) to discuss the types of CMAQ-eligible projects and programs that will support delivery of bicycle priority projects, and identify the top three priorities for potential funding during the FY 12-13 through FY 15-16 time period. During the discussion, STA staff will assist the BAC in identifying those ideas that are similar to projects or programs in existing STA documents (adopted or draft), with a focus on the existing Solano Countywide Bicycle Transportation Plan. The BAC can then make a recommendation to the STA Board regarding use of OBAG funds for priority bicycle projects.

At the May 3, 2012 BAC meeting, the Committee recommended the following for the preliminary OBAG priority bicycle project selection:

*Forward a recommendation to the STA Board to approve the Solano County Vaca-Dixon Bike Route Project (Phase 5) as the priority project for consideration for OBAG funding.*

**Recommendation:**

Identify a priority project(s) to potentially receive OneBayArea Grant (OBAG) funding.

Attachments:

- A. STA OBAG Call for Projects

**Attachment A**

August 2, 2012

TO: All Interested Parties  
FROM: Robert Macaulay, Director of Planning  
SUBJECT: OneBayArea Grant Call for Projects

The Solano Transportation Authority (STA) has issued a Call for Projects for OneBayArea Grant (OBAG) funds. These are federal transportation funds distributed through the Metropolitan Transportation Commission (MTC) to local Congestion Management Agencies such as the STA. Interested parties are invited to submit OBAG funding applications to the STA no later than 3:00 p.m. on Wednesday, August 22, 2012.

Attached are the documents needed to submit an application. They are:

1. STA Congestion Mitigation and Air Quality (CMAQ) OBAG Call for Projects with attachments:
  - A. Minimum Standards for Proposed CMAQ Project and Program Eligibility
  - B. Allowable Uses of Available Federal Funds
  - C. STA Project and Program Public Outreach Schedule
2. STA OBAG Application Instructions
3. STA OBAG Project Submittal Checklist

For those agencies that are submitting projects originally submitted to the STA in April 2012, an STA Project Delivery Sheet does not need to be prepared. If a project was not originally submitted in April 2012, a new STA Project Delivery Sheet should be submitted at this time.

If you have any questions, please call me at (707) 424-6006.

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**STA STP OBAG Submittal  
Attachment 1**

**STA CMAQ OBAG Call for Projects with attachments**

Re: Solano Transportation Authority  
CMAQ Call for Projects

To Interested Applicants:

The Solano Transportation Authority (STA) is currently seeking input on how to allocate an estimated \$7,633,000 (seven million six-hundred thirty-three thousand dollars) in federal fund for transportation projects. The funding is available for the following Fiscal Years (FY): 2012-13, 2013-14, 2014-15 and 2015-16. These funds are available through the Metropolitan Transportation Commission (MTC) OneBayArea Grant (OBAG) program.

Attached you will find a copy of the STA’s guidelines for project and program selection, guidelines on allowable uses of the available federal funds, and the STA’s public outreach schedule. This information is also available electronically online at the STA's website: [www.solanolinks.com](http://www.solanolinks.com). Please note that all projects or programs submitted for funding must be submitted or sponsored by a public agency.

STA OBAG funding applications are due **no later than 3 p.m., Friday, August 10, 2012** to:  
Solano Transportation Authority  
Attention: Robert Macaulay, Director of Planning  
One Harbor Center, Suite 130  
Suisun, CA 94585

Please contact Robert Macaulay, Director of Planning, at 707 424-6075 or [rmacaulay@sta-snci.com](mailto:rmacaulay@sta-snci.com) for more information.

Sincerely,

Daryl K. Halls  
Executive Director

Exhibits:

- A. Minimum Standards for Proposed Project and Program Eligibility
- B. Allowable Uses of Available Federal Funds
- C. STA Project and Program Public Outreach Schedule

Solano Transportation Authority

Minimum Standards for Proposed Project and Program Eligibility

1. Project is located in a jurisdiction that meets the OBAG eligibility requirements regarding Complete Streets and a certified Housing Element
2. Qualifies as a Congestion Mitigation and Air Quality eligible project or program
3. Commitment by a public agency to deliver the project or program
4. Deliverable within the OBAG funding cycle (2012 through 2016)

## Allowable Uses of Available Federal Funds

### FUND SOURCE: Congestion Mitigation and Air Quality (CMAQ)

CMAQ funding applies to new or expanded transportation projects, programs, and operations that help reduce emissions. Generally may fund following OBAG project categories that result in air quality improvement: Safe Routes to School, Transportation for Livable Communities, Bicycle and Pedestrian categories (excluding Planning Studies). This includes Transportation activities in approved State Implementation Plan (SIP), Transportation Control Measures (TCMs), alternative fuels, traffic flow improvements, transit expansion projects, travel demand management, outreach and rideshare activities, telecommuting programs, intermodal freight, planning and project development activities directly related to the delivery of a project, inspection and maintenance programs, and experimental pilot projects. For more detailed guidance see the CMAQ Program Guidance (FHWA, November 2008).

**STA CMAQ OBAG Submittal  
Attachment 1  
Exhibit C**

STA CMAQ Project and Program Public Outreach Schedule

<p>July 11</p>	<p>STA Board approves public process for OBAG Committed Funding ; Submittal of STA OBAG Committed Funding and Supporting Documentation to MTC</p> <p>STA Board adopts Local Streets and Roads Call for Projects Guidelines and Schedule and Issues a Local Streets and Roads Call for Projects</p> <p>STA Board adopts OBAG Call for Projects Guidelines and Schedule and Issues a Call for Projects</p>
<p>August through September</p> <p>August 10</p> <p>August 22</p> <p>August 29</p>	<p>Committee Meetings:</p> <ul style="list-style-type: none"> <li>Bicycle Advisory Committee (September 6)</li> <li>Pedestrian Advisory Committee (September 5)</li> <li>Paratransit Coordinating Council</li> <li>Safe Routes to Schools Advisory Committee</li> <li>Senior and Persons with Disabilities Steering Committee (July 19)</li> <li>Lifeline Committee/ Community Based Organizations</li> <li>Safe Routes to Schools Committee</li> </ul> <p>Tribal Consultation</p> <p>Public Workshop</p> <p>Local Streets and Roads project submittals due</p> <p>Unified Call for Projects submittals due</p> <p>TAC and Consortium Review Local Streets and Roads projects and make recommendation to STA Board</p>

September	Board Workshop on OBAG Project Selection Criteria
September 12	STA Board Public Hearing on approval of Local Streets and Roads projects; Submittal of STA OBAG Local Streets and Roads Project List and Supporting Documentation to MTC
September 26	TAC and Consortium Review Draft OBAG Call for Project Submittal List
October 10	STA Board Public Hearing Draft OBAG Call for Project Submittal
November 28	TAC and Consortium Review of Final OBAG Call for Project List
December 12	Board Approval of Final OBAG Call for Project List
January 2013	Submittal of STA OBAG Project List and Supporting Documentation to MTC

**STA CMAQ OBAG Submittal  
Attachment 2  
STA CMAQ OBAG Submittal Instructions**

**Agency Contact Information.** This is the name of the primary point of contact for the agency regarding project submittal and processing. Each agency should have ONE primary point of contact for all STP OBAG projects.

1. **Housing Element.** Indicate whether or not the agency has a Housing Element certified by the State Department of Housing and Community Development. If so, please provide a copy of the certification letter. Note: an HCD-approved Housing Element is required before OBAG funds can be received.
2. **Complete Streets.** Indicate whether or not the agency is implementing MTC's Complete Streets policy. If the answer is yes, provide the pertinent language from the General Plan or other land use regulation document, such as the Zoning Ordinance or the public works standard specifications, that shows compliance. If the answer is no, please provide a schedule for when compliance is anticipated. Note: compliance with the MTC's complete streets policy no later than January 31, 2013, is required before OBAG funds can be received.
3. **Project Information.** Provide a description of each project or program proposed for funding with CMAQ funds. Projects that extend over multiple years or apply to multiple adjoining sites can be covered with a single application.
4. **Map or graphic.** Please show each project on a map, overhead photo or other graphic. If the agency is submitting multiple projects, all projects can be shown on a single page, or on multiple pages, as the agency's discretion. Proper identification of project boundaries is very important in this map or graphic. If the application is for a program that specifies a specific area, please submit a map or graphic that indicates the area covered by the program.
5. **Complete Streets Checklist.** Provide a copy of the completed Complete Streets checklist for each project. Even if an agency is not in compliance with the MTC's Complete Streets policy or the Complete Streets Act of 2008, a Complete Streets Checklist must be furnished for each project. Note: this requirement does not apply to applications for program funding.
6. **Bicycle, Pedestrian and Transit Features.** Describe any features (for example, Class I, II or III bike facilities, pedestrian paths or sidewalks, curb cut-outs and/or transit vehicle stops or pull-outs) that either exist or that will be installed or modified as a part of a project. Note: this requirement does not apply to applications for program funding.
7. **Project Delivery Sheet.** STA requires a separate Project Delivery Sheet be completed for each project. If a Project Delivery Sheet has already been completed for this project in response to STA's March 2012 project identification memo, a new sheet is not required. If a Project Delivery Sheet has not been completed, or if the agency wishes to submit an updated project delivery sheet, it (they) must be attached to this application.

8. **Public Outreach.** MTC has required local proof of compliance with Title VI of the Civil Rights Act of 1964 for all OBAG funded projects. This requires not only that agencies perform public outreach, but that the outreach activities are documented.
9. **Inclusion in STA Plans or Documents.** Please indicate how the proposed project or program is included in an adopted or draft STA plan or similar document.
10. **Agency Sponsorship.** For those projects or programs not being submitted by a public agency, please provide evidence that a public agency has committed to deliver the project or program. This should consist of a resolution or other formal action taken by the agency's governing body.

**Submittal Authorization.** The form should be signed by a person such as the City Manager or a Department Director.

**STA CMAQ OBAG Submittal  
Attachment 3  
Application**

Agency: \_\_\_\_\_

Agency Contact:

Name \_\_\_\_\_  
Title \_\_\_\_\_  
Phone \_\_\_\_\_  
E-Mail \_\_\_\_\_

1. This agency **does / does not** have a Housing Element certified by the California Department of Housing and Community Development. If yes, attach copy of certification letter.
  
2. This agency **does / does not** comply with the MTC Complete Streets policy and the Complete Streets Act of 2008.
  - If yes, please attach General Plan and/or ordinance language showing Complete Streets compliance.
  - If no, please indicate planned schedule and method for achieving Complete Streets compliance.
  
3. Provide a description of the project or program for which funding is sought. If the application is for a program, please provide program details such as other fund sources, staffing, and program outputs
  
4. Attach a map or other graphic that shows the location of the project.
  
5. Attach a Complete Streets checklist for each project (not required for programs).
  
6. Describe the bicycle, pedestrian and/or transit elements of the street as it currently exists, and any improvements that will be made as a part of this project (not required for programs).
  
7. Projects **or** programs:
  - a. If the STA does not have a current Project Delivery Sheet on file for the project, please include a completed or updated Project Delivery Sheet; **or**

- b. If the program is not an on-going program funded at least in part by the STA, provide a description of the program, including a detailed funding and expenditure plan, a staffing plan, and a description of program outputs.
  
- 8. Attach a description of any public outreach performed by the agency regarding the selection of projects for STP OBAG funding.
  
- 9. Please identify the adopted or draft STA plan or similar document in which the project or proposal is listed.
  
- 10. If the project or program is not submitted by a public agency, provide proof that a public agency has committed to delivering the project or program.

Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Title: \_\_\_\_\_

I hereby submit the above-listed projects and project information for the \_\_\_\_\_ for consideration for funding from Surface Transportation Program funds administered by the Solano Transportation Authority as part of the OneBayArea Grant program, and confirm that I am authorized to make such a submittal on behalf of \_\_\_\_\_.

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DATE: August 29, 2012  
TO: STA BAC  
FROM: Sara Woo, Associate Planner  
RE: Informational Items – Discussion

A. Solano County Bicycle and Pedestrian Wayfinding Signage and Markings System – (Sara Woo, STA)

One Wednesday September 12, 2012, the STA Board will be acting on the Request for Qualifications for a company to fabricate approximately Bike Route signs for \$15,000 in Transportation Development Act (TDA) Article 3 funds.

Upon selection of a qualified sign fabrication company, STA staff will have the signs delivered to appropriate agencies with routes in need of the signage. After that, STA staff will begin work to develop a Solano Countywide Bicycle and Pedestrian Wayfinding Signage Markings Plan based on meetings and feedback from the BAC, PAC, and TAC.

No attachments.

B. Complete Streets Checklist Review for CMAQ and STP Projects – (Sara Woo, STA)

The STP and CMAQ call for project deadlines were on Friday August 10, 2012, and Wednesday August 22, 2012 respectively.

A complete streets checklist was filled out for each project as part of the application process. The purpose of the complete streets checklist is to allow for a thoughtful planning process that considers the needs of all users of a roadway based on the context of the project area. Committee members are encouraged to review the checklists and pose any questions to the project sponsors. The checklists will be posted online at this website for committee members to review:

<http://completestreets.mtc.ca.gov>

STA staff will provide more information at the September 6, 2012 meeting.

No Attachments.

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DATE: August 29, 2012  
TO: STA BAC  
FROM: Sara Woo, Associate Planner  
RE: Funding Opportunities

**Discussion:**

Below is a list of funding opportunities that will be available to STA member agencies during the next few months, broken up by Federal, State, and Local. Attachment A provides further details for each program.

	FUND SOURCE	AMOUNT AVAILABLE (approximately)	APPLICATION DEADLINE
<b>Regional<sup>1</sup></b>			
1.	Carl Moyer Memorial Air Quality Standards Attainment Program (for San Francisco Bay Area)	Approximately <b>\$20 million</b>	Due On First-Come, First Served Basis
2.	Carl Moyer Off-Road Equipment Replacement Program (for Sacramento Metropolitan Area)	Approximately <b>\$10 million</b>	Due On First-Come, First-Served Basis
3.	Air Resources Board (ARB) Clean Vehicle Rebate Project (CVRP)	Up to <b>\$5,000</b> rebate per light-duty vehicle	Due On First-Come, First-Served Basis
4.	Bay Area Air Quality Management District (BAAQMD) Hybrid Electric Vehicle Purchase Vouchers (HVIP)	Approximately <b>\$10,000 to \$45,000</b> per qualified request	Due On First-Come, First-Served Basis
<b>State</b>			
	Environmental Enhancement and Mitigation Program*	<b>\$10 Million</b>	January 4, 2013
<b>Federal</b>			
5.	N/A	N/A	N/A

\*New funding opportunity

**Fiscal Impact:**

None.

**Recommendation:**

Informational.

Attachment:

- A. Detailed Funding Opportunities Summary

<sup>1</sup> Local includes programs administered by the Solano Transportation Authority and regionally in the San Francisco Bay Area and greater Sacramento.

The following funding opportunities will be available to the STA member agencies during the next few months. Please distribute this information to the appropriate departments in your jurisdiction.

Fund Source	Application Contact**	Application Deadline/Eligibility	Amount Available	Program Description	Proposed Submittal	Additional Information
<b>Local Grants<sup>1</sup></b>						
<b>Carl Moyer Memorial Air Quality Standards Attainment Program (for San Francisco Bay Area)</b>	Anthony Fournier Bay Area Air Quality Management District (415) 749-4961 <a href="mailto:afournier@baaqmd.gov">afournier@baaqmd.gov</a>	Ongoing. Application Due On First-Come, First Served Basis  Eligible Project Sponsors: private non-profit organizations, state or local governmental authorities, and operators of public transportation services	Approx. <b>\$20 million</b>	Carl Moyer Memorial Air Quality Standards Attainment Program provides incentive grants for cleaner-than-required engines, equipment, and other sources of pollution providing early or extra emission reductions.	\$12M Fairfield/Vacaville Intermodal Train Station STA co-sponsor  STA staff contact: Janet Adams	Eligible Projects: cleaner on-road, off-road, marine, locomotive and stationary agricultural pump engines <a href="http://www.baaqmd.gov/Divisions/Strategic-Incentives/Funding-Sources/Carl-Moyer-Program.aspx">http://www.baaqmd.gov/Divisions/Strategic-Incentives/Funding-Sources/Carl-Moyer-Program.aspx</a>
<b>Carl Moyer Off-Road Equipment Replacement Program (for Sacramento Metropolitan Area)</b>	Gary A. Bailey Sacramento Metropolitan Air Quality Management District (916) 874-4893 <a href="mailto:gbailey@airquality.org">gbailey@airquality.org</a>	Ongoing. Application Due On First-Come, First-Served Basis  Eligible Project Sponsors: private non-profit organizations, state or local governmental authorities, and operators of public transportation services	Approx. <b>\$10 million</b> , maximum per project is \$4.5 million	The Off-Road Equipment Replacement Program (ERP), an extension of the Carl Moyer Program, provides grant funds to replace Tier 0, high-polluting off-road equipment with the cleanest available emission level equipment.	N/A	Eligible Projects: install particulate traps, replace older heavy-duty engines with newer and cleaner engines and add a particulate trap, purchase new vehicles or equipment, replace heavy-duty equipment with electric equipment, install electric idling-reduction equipment <a href="http://www.airquality.org/mobile/moyererp/index.shtml">http://www.airquality.org/mobile/moyererp/index.shtml</a>
<b>Air Resources Board (ARB) Clean Vehicle Rebate Project (CVRP)*</b>	Meri Miles ARB (916) 322-6370 <a href="mailto:mmiles@arb.ca.gov">mmiles@arb.ca.gov</a>	Application Due On First-Come, First-Served Basis	Up to <b>\$5,000</b> rebate per light-duty vehicle	The Zero-Emission and Plug-In Hybrid Light-Duty Vehicle (Clean Vehicle) Rebate Project is intended to encourage and accelerate zero-emission vehicle deployment and technology innovation. Rebates for clean vehicles are now available through the Clean Vehicle Rebate Project (CVRP) funded by the Air Resources Board (ARB) and implemented statewide by the California Center for Sustainable Energy (CCSE).	N/A	Eligible Projects: Purchase or lease of zero-emission and plug-in hybrid light-duty vehicles <a href="http://www.arb.ca.gov/mspr/og/aqip/cvrp.htm">http://www.arb.ca.gov/mspr/og/aqip/cvrp.htm</a>
<b>Bay Area Air Quality Management District (BAAQMD) Hybrid Electric Vehicle Purchase Vouchers (HVIP)*</b>	To learn more about how to request a voucher, contact: <a href="mailto:info@californiahvip.org">info@californiahvip.org</a>	Application Due On First-Come, First-Served Basis	Approx. <b>\$10,000 to \$45,000</b> per qualified request	The California Air Resources Board (ARB) created the HVIP to speed the market introduction of low-emitting hybrid trucks and buses. It does this by reducing the cost of these vehicles for truck and bus fleets that purchase and operate the vehicles in the State of California. The HVIP voucher is intended to reduce about half the incremental costs of purchasing hybrid heavy-duty trucks and buses.	N/A	Eligible Projects: Purchase of low-emission hybrid trucks and buses <a href="http://www.californiahvip.org/">http://www.californiahvip.org/</a>

\*New Funding Opportunity

\*\*STA staff, Sara Woo, can be contacted directly at (707) 399-3214 or [swoo@sta-snci.com](mailto:swoo@sta-snci.com) for assistance with finding more information about any of the funding opportunities listed in this report

<sup>1</sup> Local includes opportunities and programs administered by the Solano Transportation Authority and/or regionally in the San Francisco Bay Area and greater Sacramento

State Grants						
Environmental Enhancement and Mitigation Program (EEMP)*	Natural Resources Agency <b>(916) 653-2812</b> <a href="mailto:eemcoordinator@resources.ca.gov">eemcoordinator@resources.ca.gov</a> <a href="http://ces.ca.gov">ces.ca.gov</a>	Due On <b>01/04/13</b>	Approx. <b>\$10M</b> statewide	Eligible projects must be directly or indirectly related to the environmental impact of the modification of an existing transportation facility or construction of a new transportation facility. (CA Constitution, Art.XIX, Sec.1)	N/A	<p>Eligible Project Categories:</p> <p><b>Highway Landscaping and Urban Forestry Projects</b> are designed to offset vehicular emissions of carbon dioxide through the planting of trees and other suitable plants.</p> <p><b>Resource Lands</b> -- Projects for the acquisition, restoration, or enhancement of resource lands (watersheds, wildlife habitat, wetlands, forests, or other significant natural areas) to mitigate the loss of or detriment to such lands within or near the right of way for transportation improvements.</p> <p><b>Roadside Recreation Projects</b> provide for the acquisition and/or development of roadside recreational opportunities.</p> <p><b>Mitigation Projects Beyond the Scope of the Lead Agency</b> responsible for assessing the environmental impact of the proposed transportation improvement.</p> <p><a href="http://resources.ca.gov/eem/">http://resources.ca.gov/eem/</a></p>
Federal Grants						
N/A						