

**PEDESTRIAN ADVISORY COMMITTEE (PAC)
 MEETING AGENDA**

6:00 – 7:30 P.M.
 Thursday, June 21, 2012

Solano Transportation Authority, Conference Room 1
 One Harbor Center, Suite 130
 Suisun City, CA 94585-2473

<u>ITEM</u>	<u>COMMITTEE/STAFF PERSON</u>
I. CALL TO ORDER/SELF-INTRODUCTIONS	Lynne Williams, Chair
II. CONFIRM QUORUM	Lynne Williams, Chair
III. APPROVAL OF AGENDA	Lynne Williams, Chair
IV. OPPORTUNITY FOR PUBLIC COMMENT	Lynne Williams, Chair
V. STA PAC MEETING MINUTES OF:	Lynne Williams, Chair
A. February 23, 2012 – Pg. 1	
B. April 19, 2012 – Pg. 9	
<i>Recommendation:</i>	
<i>Approve the STA PAC Meeting Minutes of February 23, 2012 and April 19, 2012.</i>	
VI. PRESENTATIONS	
A. Fairfield West Texas Street Gateway Project	Wayne Lewis, City of Fairfield
B. Project Status Updates	Project Sponsors
VII. INFORMATIONAL ITEMS	
A. OneBayArea Grant (OBAG) Public Outreach Process (6:30-6:40 p.m.) Pg. 13	Robert Macaulay, Director of Planning

Pedestrian Advisory Committee Members

<u>Lynne Williams</u> Chair Vallejo	<u>Larry Mork</u> Vice Chair City of Rio Vista	<u>Vacant</u> City of Benicia	<u>Bil Paul</u> City of Dixon	<u>Betty Livingston</u> City of Fairfield	<u>Michael Hudson</u> City of Suisun City	<u>Joel Brick</u> City of Vacaville
<u>Thomas Kiernan</u> County of Solano	<u>Allan Deal</u> Member at Large	<u>Carol Day</u> Bay Area Ridge Trail Council	<u>Maureen Gaffney</u> San Francisco Bay Trail	<u>Frank Morris</u> Solano Land Trust	<u>Brian Travis</u> Tri-City and County Cooperative Planning Group	

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|--|-----------------------------|
| B. Complete Streets Policy Update
(6:50-6:55 p.m.)
Pg. 13 | Sara Woo, Associate Planner |
| C. Pedestrian Brochure
(6:55-7:10 p.m.)
Pg. 14 | Sara Woo, Associate Planner |
| D. Membership Status
Pg. 15 | Sara Woo, Associate Planner |
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VIII. INFORMATIONAL ITEMS- NO DISCUSSION | |
| A. Funding Opportunities
Pg. 21 | Sara Woo, Associate Planner |
| IX. COMMITTEE MEMBER COMMENTS AND
FUTURE AGENDA TOPICS | Lynne Williams, Chair |
| X. ADJOURNMENT | Lynne Williams, Chair |

REMAINING 2012 PAC MEETING SCHEDULE

Please mark your calendars for these dates

June 21, 2012 (confirmed)

August 16, 2012 (confirmed)

October 18, 2012 (confirmed)

December 20, 2012 (confirmed)

Please contact STA staff, Sara Woo at (707) 399-3214 or swoo@sta-snci.com if you have any questions regarding the agenda items or need special accommodations for attending the meeting.

A			
ABAG	Association of Bay Area Governments	MIS	Major Investment Study
ACTC	Alameda County Transportation Commission	MOU	Memorandum of Understanding
ADA	American Disabilities Act	MPO	Metropolitan Planning Organization
AVA	Abandoned Vehicle Abatement	MTC	Metropolitan Transportation Commission
APDE	Advanced Project Development Element (STIP)	MTS	Metropolitan Transportation System
AQMD	Air Quality Management District	N	
ARRA	American Recovery and Reinvestment Act	NCTPA	Napa County Transportation & Planning Agency
B		NEPA	National Environmental Policy Act
BAAQMD	Bay Area Air Quality Management District	NHS	National Highway System
BABC	Bay Area Bicycle Coalition	NOP	Notice of Preparation
BAC	Bicycle Advisory Committee	O	
BART	Bay Area Rapid Transit	OTS	Office of Traffic Safety
BATA	Bay Area Toll Authority	P	
BCDC	Bay Conservation & Development Commission	PAC	Pedestrian Advisory Committee
BT&H	Business, Transportation & Housing Agency	PCC	Paratransit Coordinating Council
C		PCRP	Planning & Congestion Relief Program
CAF	Clean Air Funds	PSR	Project Study Report
CALTRANS	California Department of Transportation	PDS	Project Development Support
CARB	California Air Resources Board	PDT	Project Delivery Team
CCCC (4'Cs)	City County Coordinating Council	PDWG	Project Delivery Working Group
CCCTA (3CTA)	Central Contra Costa Transit Authority	PMP	Pavement Management Program
CCJPA	Capitol Corridor Joint Powers Authority	PMS	Pavement Management System
CCTA	Contra Costa Transportation Authority	PNR	Park & Ride
CEQA	California Environmental Quality Act	PPM	Planning, Programming & Monitoring
CHP	California Highway Patrol	PPP (P3)	Public Private Partnership
CIP	Capital Improvement Program	PS&E	Plans, Specifications & Estimate
CMA	Congestion Management Agency	PSR	Project Study Report
CMAQ	Congestion Mitigation & Air Quality Program	PTA	Public Transportation Account
CMP	Congestion Management Plan	PTAC	Partnership Technical Advisory Committee (MTC)
CNG	Compressed Natural Gas	R	
CTC	California Transportation Commission	RABA	Revenue Alignment Budget Authority
D		RBWG	Regional Bicycle Working Group
DBE	Disadvantaged Business Enterprise	RFP	Request for Proposal
DOT	Department of Transportation	RFQ	Request for Qualification
E		RM 2	Regional Measure 2 (Bridge Toll)
ECMAQ	Eastern Solano Congestion Mitigation Air Quality Program	RPC	Regional Pedestrian Committee
EIR	Environmental Impact Report	RRP	Regional Rideshare Program
EIS	Environmental Impact Statement	RTEP	Regional Transit Expansion Policy
EPA	Environmental Protection Agency	RTIF	Regional Transportation Impact Fee
EV	Electric Vehicle	RTP	Regional Transportation Plan
F		RTIP	Regional Transportation Improvement Program
FEIR	Final Environmental Impact Report	RTPA	Regional Transportation Planning Agency
FHWA	Federal Highway Administration	S	
FPI	Freeway Performance Initiative	SACOG	Sacramento Area Council of Governments
FTA	Federal Transit Administration	SAFETEA-LU	Safe, Accountable, Flexible, Efficient Transportation Equality Act-a Legacy for Users
G			Sustainable Community Strategy
GHG	Greenhouse Gas	SCS	Sonoma County Transportation Authority
GIS	Geographic Information System	SCTA	San Francisco County Transportation Authority
H		SFCTA	San Joaquin Council of Governments
HIP	Housing Incentive Program	SJCOG	State Highway Operations & Protection Program
HOT	High Occupancy Toll	SHOPP	Sacramento Metropolitan Air Quality Management District
HOV	High Occupancy Vehicle	SMAQMD	San Mateo City-County Association of Governments
I		SMCCAG	Solano Napa Commuter Information
ISTEA	Intermodal Surface Transportation Efficiency Act	SNCI	Solano Highway Improvement Plan
ITIP	Interregional Transportation Improvement Program	SoHip	Single Occupant Vehicle
ITS	Intelligent Transportation System	SOV	State Planning & Research
J		SP&R	State Route
JARC	Jobs Access Reverse Commute Program	SR	State Route
JPA	Joint Powers Agreement	SR2S	Safe Routes to School
L		SR2T	Safe Routes to Transit
LATIP	Local Area Transportation Improvement Program	STAF	State Transit Assistance Fund
LEV	Low Emission Vehicle	STIP	State Transportation Improvement Program
LIFT	Low Income Flexible Transportation Program	STP	Federal Surface Transportation Program
LOS	Level of Service	T	
LS&R	Local Streets & Roads	TAC	Technical Advisory Committee
M		TAM	Transportation of Marin
		TAZ	Transportation Analysis Zone
		TCI	Transportation Capital Improvement
		TCM	Transportation Control Measure

TCRP	Transportation Congestion Relief Program
TDA	Transportation Development Act
TDM	Transportation Demand Management
TE	Transportation Enhancement Program
TEA-21	Transportation Efficiency Act for the 21 st Century
TFCA	Transportation Funds for Clean Air Program
TIF	Transportation Investment Fund
TIP	Transportation Improvement Program
TLC	Transportation for Livable Communities
TMA	Transportation Management Association
TMP	Transportation Management Plan
TMS	Transportation Management System
TOD	Transportation Operations Systems
TOS	Traffic Operation System
T-Plus	Transportation Planning and Land Use Solutions
TRAC	Trails Advisory Committee
TSM	Transportation System Management

U, V, W, Y, & Z

UZA	Urbanized Area
VHD	Vehicle Hours of Delay
VMT	Vehicle Miles Traveled
VTA	Valley Transportation Authority (Santa Clara)
W2W	Welfare to Work
WCCTAC	West Costa County Transportation Advisory Committee
WETA	Water Emergency Transportation Authority
YCTD	Yolo County Transit District
YSAQMD	Yolo/Solano Air Quality Management District
ZEV	Zero Emission Vehicle



Solano Transportation Authority

Pedestrian Advisory Committee (PAC)

Meeting Minutes of

February 23, 2012

6:00 – 7:30 p.m.

STA Conference Room
One Harbor Center, Suite 130
Suisun City, CA 94585-2473

I. CALL TO ORDER

Chair Larry Mork called the meeting to order at 6:00 p.m.

MEMBERS PRESENT:	Larry Mork, Chair Bil Paul Betty Livingston Carol Day Alan Deal Michael Hudson	City of Rio Vista City of Dixon City of Fairfield Ridge Trail Representative Member at Large City of Suisun City
MEMBERS ABSENT:	Thomas Kiernan Joel Brick Maureen Gaffney Robert Guerrero Frank Morris Brian Travis Lynn Williams, Vice Chair	County of Solano City of Vacaville San Francisco Bay Trail STA, Senior Planner Solano Land Trust Tri-City and County Cooperative Planning Group City of Vallejo
STAFF PRESENT:	Sara Woo Nancy Abruzzo	STA, Associate Planner STA Administrative Assistant
ALSO PRESENT:	<i>In Alphabetical Order by Agency:</i> Nick Lozano James Loomis Edd Alberto Alex Westhoff	City of Suisun City Public Works City of Vacaville Public Works City of Vallejo Public Works Delta Protection Agency

II. CONFIRM QUORUM

A quorum was confirmed.

III. APPROVAL OF AGENDA

On a motion by Member Bil Paul and second by Member Alan Deal, the PAC unanimously approved the agenda.

IV. OPPORTUNITY FOR PUBLIC COMMENT

Alex Westhoff, Environmental Planner with the Delta Protection Commission provided an overview of the Delta Protection Commission. Mr. Westhoff explained the Delta Protection Commission is a land use agency that has jurisdiction over what is the primary zone of the Delta and Solano County being one of the five areas. The Delta Protection Commission has been established since 1992.

Vice-Chair Mork asked about the Discovery Center and how that relates to the Delta Protection Commission. Mr. Westhoff explained that his agency is not affiliated with them, but what they are doing is somewhat aligned with their interests.

Mr. Westhoff commented that the Delta Protection Commission has a number of special projects they have undertaken aiming to meet their goals of enhancing the recreational, agricultural and environmental resources of the delta. He further explained that one of the projects he presented is the Great California Trail.

Mr. Westhoff noted how the Delta Protection Commission got involved doing this trail was through legislation Senate Bill 1556. He commented that Senator Tom Torlakson had mandated the commission to do a planning and implementation plan for a regional trail system that would go through the delta and include all five delta counties and would connect to the San Francisco Bay Trail as well as the planned Sacramento River trails.

Mr. Westhoff discussed the Blueprint Report developed for the Delta Trail in Solano and Contra Costa counties. He explained that the Blueprint Report is the document that is planning the plan for more of a master planning process. He further explained that the Delta Protection and Solano County Board of Supervisors both adopted the Blueprint Report. He commented that next step in the process is to undertake an actual trails master plan in Solano county that would link to the Contra Costa county trails as well.

Member Hudson asked Mr. Westhoff about what the Delta Protection Commission does to improve flood protection. Mr. Westhoff stated that this is part of the mission of the Delta Protection Commission. He further stated there is the Central Valley Flood Protection Plan that's being developed that the Delta Protection Commission has been involved with.

Committee member Hudson asked how this Blueprint report relates to the Habitat Conservation Plan. Mr. Westhoff stated that was a very good question and that he thought there hadn't been any connection with the HCP quite yet but if there is a need to incorporate this plan into the master plan the Commission would certainly look for connections with that.

V. APPROVAL OF MEETING MINUTES OF December 20, 2011

Member Day stated a correction be made to her member status.

City of Benicia Ridge Trail Representative

On a motion by Member Day and a second by Member Livingston, the PAC unanimously approved the minutes of December 20, 2011.

VI. ACTION ITEMS

A. Officer Elections

Sara Woo, STA staff provided an overview of the officer membership and opened up the discussion for nominations from the committee. With the close of calendar year 2011, the PAC will need to elect a new Chair and Vice-chair for 2012. The new positions for Chair and Vice-chair will take effective immediately after the committee's nomination/election process.

Recommendation:

Elect a Chair and Vice-Chair for the 2012 calendar year.

On a motion by Member Deal and a second by Member Hudson, the PAC unanimously approved the recommendation to appoint Lynn Williams as Chair and Larry Mork as Vice-chair.

B. PAC Overall Work Plan (OWP) for Calendar Year (CY) 2012-13

Sara Woo, STA staff, presented the OWP. She stated that each calendar year, STA staff works with the PAC to create a work plan to guide the agendas of the PAC meetings for the upcoming year. Ms. Woo provided the committee members with a *draft CY 2012-13 PAC OWP*.

Tasks that have been requested by the PAC include the following:

- Developing a Pedestrian/Walking/Communities brochure
- Improving wayfinding for pedestrians within each community
- Information about complete streets

Recommendation:

Forward a recommendation to the STA Board to approve the PAC Overall Work Plan for CY 2012-13.

On a motion by Member Day and a second by Member Livingston, the PAC unanimously approved the recommendation.

C. Solano County Pedestrian Priority Projects List & Fiscal Year (FY) 2012-13 Transportation Development Act (TDA) Article 3 Allocation

Sara Woo, STA staff, provided an overview of the Transportation Development Act Article 3 funding. Over the last 3 years, Solano County received an average of \$250,000 annually from TDA Article 3. She explained that TDA Article 3 is local and completely dedicated to bike and pedestrian projects.

She commented that the TDA Article 3 funds are generally connected to some of the larger funding sources. She commented that it is a great source to complete projects. Ms. Woo explained that in Cycle 1 of the regional funding, some TDA Article 3 was used as local match which leveraged larger federal funding. She further explained that as a result, three of major safety and gap closure projects were completed: Central County Bikeway, Solano Old Town Cordelia and Benicia State Park Road/I-780 Overcrossing.

Ms. Woo explained that STA staff is recommending \$125,000 toward the funding strategy for the Dixon West B Street Bicycle and Pedestrian Undercrossing Project and \$15,000 toward the first phase of the Bicycle and Pedestrian Way finding Signage Plan Program.

Ms. Woo commented that a total \$126,498 in TDA Article 3 funds remain to be allocated if the Dixon West B Street Bicycle and Pedestrian Undercrossing Project and Bicycle/Pedestrian Wayfinding Signage Program Phase 1 are approved.

She reviewed that the three options for remaining funds are:

1. Issue a call for bike pedestrian projects for the remaining \$126,498
2. Include the \$126,498 as part of next year's TDA Article 3 fund allocation
3. Include the \$126,498 as a local match for Cycle 2 OBAG funding

Ms. Woo noted that the STA staff's recommendation is Option 3, to include the \$126,498 as a local match for Cycle 2 OBAG funding for pedestrian projects.

Member Hudson commented that he does not see the option to "give the money back."

Vice-Chair Mork commented that there is no option to give it back. He further commented that if you don't spend funds they kept it in the account. He commented that he specifically raised that issue and was assured this specific amount of money, \$126,498, is local and could be retained and used as part of the next year's budget. He commented that the committee has been given three options, not final, that this money could be spent on priority projects.

Member Hudson commented that he would like to go on record saying I think it would be an incredibly imprudent thing to spend the funds on the OBAG process. He further commented that it would be the absolute bottom of the barrel option because OBAG will spend it on global warming initiatives. He commented that spending the TDA Article 3 funds on bicycle and pedestrian funds is fine, but supporting the OBAG process, would support of global warming projects.

Member Paul asked what is OBAG. Member Hudson replied that OBAG is the OneBayArea Grant. Member Hudson commented that he heard from constituents that they're very upset. Member Hudson commented that it would not be prudent for the members as an organization to put money into that. He noted that saving the TDA Article 3 funds for next year's TDA funding is fine too. He commented that moving forward with a bike and pedestrian project call for projects is fine too. Member Hudson commented that he must speak out strongly about option No. 3 as he has heard from dozens of people who attended the OneBayArea Grant meeting in Solano County in January 2012.

Sara Woo explained that the OneBayArea Grant is separate from the planning process that happened in January 2012. Ms. Woo stated that the planning process is the Regional Transportation Plan and the OneBayArea Grant is a separate funding program. Ms. Woo noted that previously, it was called Cycle 1 Regional Funding. Ms. Woo further explained that this funding is through the federal transportation bill and OBAG is a name that MTC has selected to call their funds that are designated through the federal transportation bill.

Ms. Woo indicated that the funds are usually divided into three categories or several programs. She explained that specific to bicycle and pedestrian, the Committee knew it as the Regional Bicycle and Pedestrian program where approximately \$3.2 million funds were dedicated to bicycle and pedestrian projects for Cycle 1. She commented that Cycle 1, which was a few years ago, is the equivalent to what OBAG is now. She further explained that \$3.2 million spent to complete many of the priority bicycle and pedestrian projects came out of federal funds and some of that was local matched to leverage the larger dollars. She explained that the local TDA Article 3 funds were used to leverage regional dollars for spending on priority projects and keeping it in Solano County.

Ms. Woo explained that the regional funds are designated to each county in the Bay Area and are the type of funds that are taken away if the jurisdiction is not able to spend it within their county. Ms. Woo explained that in the case where a jurisdiction does not have a local match/fund source for that type of regional funding, STA would help facilitate a funding opportunity. If unsuccessful, the county simply loses the money to another county in the Bay Area.

Vice-Chair Mork commented that he thinks the committee can find a way to spend the TDA Article 3 money next year. He clarified that what the PAC is looking for right now is a recommendation for a motion to make this recommendation and pass it on to the other committee. He asked if someone would like to make that recommendation. He noted to keep in mind there are three options that have been identified and when we get ready to spend the \$126,498 the PAC can talk about what projects that money will go to.

Member Hudson made a motion to vote for option 2.

Vice-Chair Mork commented that option 2 would not be selected and that these are simply options. He further explained that what the committee is looking at is the projects list. He commented that the three options are not locking anything at this point. He explained that the committee is not ready to vote on any one funding.

Sara Woo commented that the staff recommendation is to have the TDA Article 3 funds move forward as a local match for the OBAG funding for the Priority Pedestrian Projects. She explained that this does not mean we're giving it to OBAG but we'd be using it as a leverage to retain those funds in Solano County and spend them on our bike and pedestrian projects. She noted that this was the recommendation at the Bicycle Advisory Committee meeting in January.

Member Day asked if the money should go into that fund until the PAC decides what to do with it. Ms. Woo replied no. She commented that the \$126,498 on Option No. 3 stays with Solano as it would if it were being saved for next year. She further explained that by having it included as a local match for OBAG Cycle 2 funds for bicycle and pedestrian projects, when the funding becomes available STA staff can bring it to the committees with a recommendation as to how the TDA Article 3 funds could potentially leverage the larger regional dollars.

Vice-Chair Mork commented that that is not what the report says. He commented that the recommendation states that the funding will be used to support Cycle 2 OBAG funding. He explained that he read this as you would have any one of these three options, however, the recommendation says differently.

Ms. Woo commented that the report lists the three options and that the STA staff is recommending option 3 to support funding the Priority Pedestrian Projects.

Vice-Chair Mork commented that he does not agree with that. He explained that his recollection of the January 20th BAC meeting, there was \$141,498 that had not been allocated. Mr. Mork mentioned his recollection not wanting the TDA funds to sit somewhere. Mr. Mork further commented that the BAC committee's decision was to take \$15,000 and set that up for the signage program. The remaining money he didn't recall the funds going into OBAG. Mr. Mork discussed what they normally do with TDA Article 3 and suggested to meet with the BAC to discuss further.

Ms. Woo commented that she recalls Vice-Chair Mork asking clarification of staff's recommendation at the prior BAC meeting. She explained that at that point, she provided the recommendation as such. She further explained that before it was approved, Robert Macaulay asked the committee to reiterate the motion to confirm the committee's recommendation. Ms.

Woo explained that it was noted that the recommendation would be in support of TDA Article 3 as a local match for the regional funding.

Vice-Chair Mork commented that the statement in the report is different than what she explained. He commented that use as a local match for the regional funding would be Item 2, "a TDA Article 3 fund allocation, not Cycle 2 OBAG funding."

Ms. Woo commented that if the funds are moved to next year's TDA Article 3 funding allocation, the funds cannot be spent as local match for bicycle and pedestrian projects this fiscal year and the total amount available for bicycle and pedestrian projects would be TDA Article 3 funds of \$126,498 plus next fiscal year's amount.

Vice-Chair Mork asked if this would restrict it to OBAG funding.

Ms. Woo commented that Option No. 2 does not restrict TDA Article 3 to any fund source. Member Hudson commented that he thought that one of these options would put the money back in the TDA Article 3 bank account. Ms. Woo replied that that is Option No. 2.

Member Hudson commented that it seems to be the perfectly good Option to choose. He commented that he does not want to be involved with OBAG.

Ms. Woo printed the minutes from the Bicycle Committee notes, which read that after presenting the options and recommendations, Vice-Chair Mork advised that he is against saving the funds for future cycles due to the concern of losing the money if it is not spent. She also read that staff is in agreement with this concern and clarified that in this TDA Article 3 funding is local source and cannot be lost if not spent.

Vice-Chair Mork commented that statement is what he was talking about. He explained that TDA Article 3 funding is local and, therefore, cannot be lost. He commented that he believes that this information was toward support of Option No. 2 being selected and that nothing was stated about OBAG. Ms. Woo continued to summarize the meeting minutes.

Vice-Chair commented that with the understanding that TDA Article 3 funding is local and cannot be taken away if not spent, that he is in agreement with the allocation of the remaining FY 2012-13 funds as local match for the upcoming regional OBAG program." Vice-Chair Mork commented that he did not mean to say that and that it was his understanding that the committee was selecting Option No. 2.

Member Hudson made a motion to amend the recommendation to select Option No. 2 for the remaining TDA Article 3 funds.

Recommendation:

~~Forward a recommendation to the STA Board to approve the Pedestrian Priority Projects List for Fiscal Year 2012-13 Transportation Development Act (TDA) Article 3 funds as defined in the Solano Countywide Pedestrian Transportation Plan.~~

Forward a recommendation to the STA Board to approve the following for FY 2012-13 TDA Article 3 funding:

1. \$125,000 allocation for the Dixon West B Street Bicycle and Pedestrian Undercrossing Project

2. \$15,000 allocation for the STA Bicycle and Pedestrian Wayfinding Signage Program Phase 1
3. Include the \$126,498 for ~~Cycle 2 OBAG funding~~ FY 2012-13 TDA Article 3 Fund Allocation.

On a motion by Member Hudson and a second by Member Paul, the PAC approved the recommendation as amended shown above in ~~strikethrough~~ **bold italics**.

On a motion by Member Hudson and a second by Member Paul, the PAC approved the recommendation as amended ~~Cycle 2 OBAG funding~~ **TDA Article 3 Fund Allocation**.

Vice-Chair requested to present this item at the next BAC meeting scheduled in March 2012.

Member Hudson requested to know the difference between Cycle 1 Regional Funding and Cycle 2 OBAG Funding as far as scope of work. He commented that if it is a name change, then it would be constructive to bring back the definition and compare the two.

VII. INFORMATIONAL ITEMS

A. Transportation for Livable Communities (TLC) Program Update

Sara Woo, STA staff, presented the Transportation for Livable Communities (TLC) Plan. The Alternative Modes committee met and discussed the plan on February 24, 2012. She explained that it was previously the Transportation for Sustainable Communities Plan was called the Transportation for Livable Communities Plan. This plan includes elements of focus areas in transit and also the priority development areas. The draft TLC Plan is nearing completion.

Member Hudson asked Ms. Woo about the original name was TLC and now it is referred to as Transportation for Sustainable Communities. He asked if this is to include communities that don't have PDA's. Ms. Woo stated yes, it includes all of the jurisdictions in Solano County whether or not they have a PDA.

Ms. Woo explained that the TSC projects were prioritized based on six goals and that the six TSC goals are:

- Goal 1. Balance Transportation System
- Goal 2. Enhance Quality of Life
- Goal 3. Promote Economic Development
- Goal 4. Link Transportation and Land Use
- Goal 5. Support Public Health and Safety
- Goal 6. Conserve Environmental Resources

She reviewed the top four projects based on the goals identified in the TSC:

- 1) Vallejo Downtown Improvement Project Phase 2
- 2) Fairfield West Texas Gateway Project
- 3) Dixon West B. Street Project
- 4) Vacaville Creek Walk Extension (Ulatis Creek Bike/Pedestrian Path- McClellan Street to Comstock Way)

She commented that these four projects are identified as priorities whether it's Tier 1 or Tier 2 in the Pedestrian Transportation Plan and also the Bicycle Plan.

B. Membership Status

Sara Woo, STA staff, reviewed the membership status of the committee members. She commented that members are up to date. STA staff will continue to work with agencies to fill vacant positions.

Vice-Vice-Chair Mork stated that City of Benicia's presently does not have a committee member. He asked Ms. Woo about the status of the committee member. Ms. Woo stated she has been following up with the city and trying to work with them.

Vice-Vice-Chair Mork noted that Solano County Agriculture Commission and Solano Community College have been contacted as named members of the committee but have chosen to appoint a member.

Ms. Woo presented to the committee that the PAC needs to be on a more regular schedule and follow the time line as listed on the meeting agenda. She further stated that when the meetings are rescheduled important tasks are pushed back. The committee members will be reviewing documents and engaging in activities at future meetings. Therefore, Ms. Woo asked the committee members to be more conscious and arrange their schedules accordingly to meet these needs.

VIII. INFORMATIONAL ITEMS – NO DISCUSSION

A. Funding Opportunities

Sara Woo, STA staff, provided the committee with a list of funding opportunities that will be available to member agencies during the next few months, broken up by Federal, State and Local. Vice-Chair Mork pointed out a larger printout he received previously from staff indicating \$266,000,000 available. The committee made a request to receive this document at their next meeting.

IX. COMMITTEE MEMBER COMMENTS & FUTURE AGENDA TOPICS

Vice-Chair Mork expressed his concern about the lengthy meeting that took place, but felt the discussion regarding the Solano County Pedestrian Priority Projects List & Fiscal Year (FY) 2012-13 Transportation Development Act (TDA) Article 3 Allocation was necessary for further clarification.

X. ADJOURNMENT

The meeting was adjourned at approximately 7:40 p.m. The next meeting of the STA PAC is currently scheduled for April 19, 2012.

Minutes prepared by STA staff, Nancy Abruzzo (707) 624-6075, nabruzzo@sta-snci.com



Solano Transportation Authority

Pedestrian Advisory Committee (PAC)

Meeting Minutes of

April 19, 2012

6:00 – 7:30 p.m.

STA Conference Room
One Harbor Center, Suite 130
Suisun City, CA 94585-2473

I. CALL TO ORDER

Vice Chair Mork called the meeting to order at 6:10 p.m.

MEMBERS PRESENT:	Larry Mork, Vice Chair Bil Paul Betty Livingston Carol Day Allan Deal Brian Travis	City of Rio Vista City of Dixon City of Fairfield Ridge Trail Representative Member at Large Tri-City and County Cooperative Planning Group
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MEMBERS ABSENT:	Thomas Kiernan Joel Brick Maureen Gaffney Frank Morris Lynn Williams, Chair Michael Hudson Carol Day	County of Solano City of Vacaville San Francisco Bay Trail Solano Land Trust City of Vallejo City of Suisun City Ridge Trail Representative
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STAFF PRESENT	Bob Macaulay Robert Guerrero Sara Woo Nancy Abruzzo	STA, Planning Director STA, Senior Planner STA, Associate Planner STA Administrative Assistant
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ALSO PRESENT:	<i>In Alphabetical Order by Agency:</i> James Loomis Edd Alberto David Espinoza Alvina Sheeley	City of Vacaville Public Works City of Vallejo Public Works City of Vallejo Public Works City of Fairfield Resident
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II. CONFIRM QUORUM

A quorum was not confirmed.

III. APPROVAL OF AGENDA

It was the consensus of the committee to discuss items on the agenda as presented.

IV. OPPORTUNITY FOR PUBLIC COMMENT

Alvina Sheeley commented that she hopes to see bicycle and pedestrian lanes added in Fairfield. Ms. Sheeley mentioned she would like to be a part of the PAC committee to work on the addition of bike and ped lanes in Fairfield making it safer for bicyclists and pedestrians.

V. APPROVAL OF MEETING MINUTES OF February 23, 2012

Since a quorum was not met the minutes of February 23, 2012 were not approved. The minutes were tabled until the next meeting.

Recommendation:

Approve the STA PAC Meeting Minutes of February 23, 2012.

VI. PRESENTATIONS

A. Vallejo Downtown Streetscape Improvement Project Update

David Espinoza, Engineer with City of Vallejo Public Works has been handling the Vallejo Downtown Improvement Project for the last three years. Mr. Espinoza mentioned the downtown area that is being improved covers a 14 block area including intersections making it more pedestrian friendly and accessible. He provided an overview of completed projects as well as upcoming projects. Mr. Espinoza mentioned Phase 1A, a \$2.8 million project, was completed in the summer of 2011 as well as the Transit Center. The downtown parking structure has been completed but is not open to the public as yet. He further stated Phase 2 is approximately a \$2.9 million which will include Virginia Street in front of the Empress Theater and also the intersection of Virginia Street and Sacramento Street. Mr. Espinoza stated that Phase 3 is completely unfunded at this point. The City of Vallejo has applied for more grants that would allow construction to begin once these funds are obtained. The goal of improving the downtown area is to make it safer and to draw more businesses to the area that would bring in more foot traffic.

B. Project Status Updates

None presented.

VII. ACTION ITEMS

A. OneBayArea Grant (OBAG) Priority Projects

Robert Macaulay, STA Planning Director presented an overview of the OneBayArea Grant (OBAG) program and how the funding will be allocated to the communities. Mr. Macaulay explained the OneBayArea Grant Program (OBAG) is a portion of the updated Regional Transportation Plan that MTC is doing. He further explained this update of the RTP happens every four years. MTC has initially proposed for the next three years Solano County would receive \$16,000,000. Recently, MTC added an additional year and increased the money Solano County is expected to receive to \$20,000,000. The STA Board requested the advisory committees be asked what they think should be done over the four year time period. Mr. Macaulay asked the PAC members to select priority projects from their existing projects for upcoming discretionary funding. Chair Mork stated this has been an area of considerable discussion and requested an explanation between OBAG and TDA funding. Mr. Macaulay noted the difference between the two funding sources. After a lengthy discussion about the Tier 1 and Tier 2 projects, the PAC members decided that all seven Tier 2 project are priorities and should

receive the OBAG funding. Mr. Macaulay thanked the committee for their input and he would convey their decision to the STA Board

Recommendation:

Forward a recommendation to the STA Board to approve the Priority Pedestrian Projects for funding through OBAG.

Although there was no quorum, it was the consensus of the PAC members in attendance to support a recommendation to forward all projects in Tier 1 and Tier 2 Pedestrian Priority Projects List for OBAG funding.

VII. INFORMATIONAL ITEMS

A. Comprehensive Transportation Plan (CTP) Alternative Modes Element Update

Sara Wood, STA staff, provided a summary of the Comprehensive Transportation Plan Alternative Modes Element. Ms. Woo noted that the Bicycle Transportation Plan had been approved on December 14, 2011 and the Pedestrian Transportation Plan had been approved on January 11, 2012. These are the two main documents that support the Alternative Modes Element. Ms. Woo stated that a draft Alternative Modes Element is anticipated for review at the next PAC meeting on June 21, 2012.

B. Complete Streets Policy Update

Sara Woo, STA staff summarized the Complete Streets Policy looking at all projects in the roadway system, transportation system to include accommodation and mobility for all users. The Metropolitan Transportation Commission (MTC) is proposing to require that local jurisdictions amend their General Plan circulation element by July 1, 2013 to be consistent with the California Complete Streets Act of 2008 to be eligible for the One Bay Area Grant (OBAG) program. MTC staff is proposing to require that all projects must include bicycle, pedestrian, and/or transit accessibility as part of all projects that receive funding through MTC. The STA Complete Streets Policy will be developed based on the final approval of MTC's OBAG Complete Streets requirement and pending revision of Resolution 3765.

C. Bicycle and Pedestrian Wayfinding Signage

Sara Woo, STA staff, explained that both committees have reviewed the first phase and approved \$15,000 of TDA Article 3 for wayfinding signage. The Phase 1 portion is to purchase signs for installation on existing bike routes throughout the county. Phase 2 would be to look at developing a plan that identifies the actual wayfinding directional signage specifications to be implemented throughout the county. STA staff will be looking into the development of the wayfinding directional signage over the next couple of months.

D. Pedestrian Brochure

Sara Wood, STA staff stated that the BikeLinks Map update has recently been completed. The Solano-Yolo BikeLinks Map has been prepared as an informational and promotional piece for bicyclists in Solano County. With the completion of the updated Solano-Yolo BikeLinks Map, STA staff would like to shift focus on the development of the Pedestrian Brochure.

E. PAC Membership Status

Vice Chair Mork reviewed the PAC membership. He commented that there are fifteen positions. Member Mork mentioned that the PAC committee members continue to encourage those positions that have not been filled. Ms. Woo commented that committee members need to be cognizant of the scheduled meetings to ensure there is a quorum and to respect the time of those that are in attendance.

VIII. INFORMATIONAL ITEMS – NO DISCUSSION

A. Funding Opportunities

None presented.

IX. COMMITTEE MEMBER COMMENTS & FUTURE AGENDA TOPICS

Alvina Sheeley, a member of the public expressed her interest in having a bike and pedestrian lane added to Highway 12. Chair Mork instructed Ms. Sheeley that she needs to address the Fairfield City Council about her interest. He suggested that she contact Brian Miller, City of Fairfield.

X. ADJOURNMENT

The meeting was adjourned at approximately 7:10 p.m. The next meeting of the STA PAC is currently scheduled for June 21, 2012.

Minutes prepared by STA staff, Nancy Abruzzo (707) 624-6075, nabruzzo@sta-snci.com



DATE: June 14, 2012
TO: STA PAC
FROM: Sara Woo, Associate Planner
RE: Informational Items – Discussion

A. OneBayArea Grant (OBAG) Public Outreach – (Robert Macaulay, STA)

Over the last 6 months, the Bicycle Advisory Committee (BAC) and the Pedestrian Advisory Committee (PAC) have been working closely with STA staff and the local community process to develop and review projects for the Solano Countywide Bicycle Transportation Plan and the Solano Countywide Pedestrian Transportation Plan. As a result of the coordination of the local process at the countywide level, both plans identify priority bicycle and pedestrian projects respectively. Both planning documents have a locally identified set of projects for advocacy for various funding as it becomes available.

OBAG is a significant funding source that is anticipated in the upcoming fiscal year, for which the bicycle and pedestrian projects identified in the plans would be eligible. As a requirement to seeking funding from OBAG, a formal public outreach process is needed to review and discuss eligible projects for funding. This public outreach process is currently being developed by STA staff for summer and early fall. A date and format has not been decided, however, the intent is to involve the BAC and PAC to ensure that the projects already reviewed at previous meetings this year are consistent as they move forward in the OBAG process.

No Attachments.

B. Complete Streets Policy Update – (Sara Woo, STA)

STA staff will be working with the BAC, PAC, and TAC to develop a Complete Streets process for Solano County based on pending MTC Complete Streets Policy as described below.

Planning and designing complete streets is context-sensitive and includes community involvement. It is both a process and a finished product. MTC is proposing two requirements to implement Complete Streets as part of OBAG funding allocations:

1) OBAG Complete Streets Requirement

The Metropolitan Transportation Commission (MTC) took action on the original proposal to require that local jurisdictions amend their General Plan circulation element by July 1, 2013, to be consistent with the California Complete Streets Act of 2008 to be eligible for the One Bay Area Grant (OBAG) program. Due to comments from Congestion Management Agencies (CMAs) and local jurisdictions, the policy has been

changed to a resolution instead. The final OBAG policy on the Complete Streets was adopted at their May 23, 2012 Commission meeting.

2) MTC Complete Streets Policy Requirements

The Commission also approved the revision to MTC Resolution 3765 to require that all projects must include bicycle, pedestrian, and/or transit accessibility as part of all projects that receive funding through MTC. If a project is not able to meet this proposed requirement, specific documentation and reporting will be required to apply for exemption from the requirement. Guidelines for exemption have not yet been finalized at this time.

The STA Complete Streets Policy will be developed based on MTC's OBAG Complete Streets requirement and pending revision of Resolution 3765. STA staff will work closely with project sponsors to develop a context sensitive approach and policy strategy that will enhance and standardize Complete Streets reference materials and policies beginning late summer.

No Attachments.

C. Pedestrian Brochure – (Sara Woo, STA)

The Solano-Yolo BikeLinks Map has been prepared as an informational and promotional piece for bicyclists in Solano County. An equivalent document for walking and engaging citizens regarding the subject does not currently exist. Instead of a map, it has been suggested by STA staff that an informational brochure be developed with images and relevant information about walking in each community in Solano.

This month, STA staff is shifting focus from the BikeLinks Map to the development of the Pedestrian Brochure. Attached is a rough outline of an informational brochure. STA staff will have concepts to begin a discussion with the PAC at the June 21, 2012 meeting.

Attachment VII.E

D. Membership Status – (Sara Woo, STA)

There are currently two groups that at present do not have a representative.

STA staff will continue to work with agencies to fill vacant positions. There are four meetings confirmed for the rest of the year. STA staff would like to remind the PAC about their participation expectations.

The PAC by-laws state: Members of the PAC that do not attend three scheduled meetings in succession and do not contact staff to indicate that they will not be present is considered to be an ‘un-contacted absence’ and may have their position declared vacant by the STA Board of Directors. Absence after contacting staff is considered a ‘contacted absence.’ Contacted absences and un-contacted absences shall be documented in the minutes of each meeting. If a PAC member has missed a combination of four contacted and un-contacted absences in any one-year period, he or she will be sent a written notice of intent to declare the position vacant. If there is no adequate response before or at the next scheduled meeting, and based upon a recommendation from the PAC, the position may be declared vacant by the STA Board. –PAC Bylaws Article VI.1

Attachment VII.F "PAC Membership List

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Solano County, the Heart of the Northern Cali Mega Region...

Solano County is located in heart of the Sacramento, San Joaquin, and San Francisco Bay Area mega-region. With Interstate 80 cutting through the center of the County and many other Interstates and State Routes connecting, Solano County is home many visitors and travelers connecting to farther reaching destinations.

Solano County is has a wealth of ... and is home to two of the 7 Bay Area bridges. These bridges provide unique recreational and walking opportunities. Within Solano County, the cities are:

- Benicia
- Dixon
- Fairfield
- Rio Vista
- Suisun City
- Vacaville
- Vallejo
- Solano County

Each city in Solano County boasts a unique downtown with many recreational and shopping opportunities. Many of our downtowns offer a rich historic experience as well. Benefits to an active lifestyle include:

- Help reduce risk of heart disease
- Fuel savings

...
...



Getting Around As A Pedestrian



Provided by:
Solano Transportation Authority
Pedestrian Advisory Committee

More About the Solano Pedestrian Advisory Committee:
Since its inception in 2004, The Solano Pedestrian Advisory Committee (PAC) has been a big part of developing...



facebook.com/SolanoTransportationAuthority

The hardest thing about getting around is deciding where you want to go!

Information about walking and transit resources:

- SNCI
- 511.org
- programs

Pedestrian Transportation Plan

The purpose of the Pedestrian plan...

The Pedestrian Plan identifies priority projects...

Transportation for Sustainable Communities Plan

Featured county-wide connections...

This page could highlight a featured destination from each community.

Attachment VII.F
PAC Membership List

<i>Jurisdiction</i>	<i>Member</i>	<i>Term Expires</i>
Member-at-Large	Allan Deal	February 28, 2013
Benicia	Vacant	N/A
Dixon	Bil Paul	July 31, 2013
Fairfield	Betty Livingston	April 30, 2013
Rio Vista	Larry Mork	February 28, 2013
Solano County	Thomas Kiernan	April 30, 2013
Suisun City	Mike Hudson	December 31, 2013
Vacaville	Joel Brick	June 30, 2013
Vallejo	Lynne Williams	February 28, 2013
<i>Other Agency PAC Representation:</i>		
Tri City and County Cooperative Planning Group	Brian Travis	December 31, 2012
Solano Land Trust	Frank Morris	February 28, 2013
San Francisco Bay Trail Program	Maureen Gaffney	December 31, 2013
Bay Area Ridge Trail Council	Carol Day	December 31, 2013
Solano County Agriculture Commission	VACANT	VACANT
Solano Community College	VACANT	VACANT

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DATE: June 14, 2012
 TO: STA PAC
 FROM: Sara Woo, Associate Planner
 RE: Funding Opportunities

Discussion:

Below is a list of funding opportunities that will be available to STA member agencies during the next few months, broken up by Federal, State, and Local. Attachment A provides further details for each program.

	FUND SOURCE	AMOUNT AVAILABLE (approximately)	APPLICATION DEADLINE
Regional¹			
1.	Carl Moyer Memorial Air Quality Standards Attainment Program (for San Francisco Bay Area)	Approximately \$20 million	Due On First-Come, First Served Basis
2.	Carl Moyer Off-Road Equipment Replacement Program (for Sacramento Metropolitan Area)	Approximately \$10 million	Due On First-Come, First-Served Basis
3.	Air Resources Board (ARB) Clean Vehicle Rebate Project (CVRP)	Up to \$5,000 rebate per light-duty vehicle	Due On First-Come, First-Served Basis
4.	Bay Area Air Quality Management District (BAAQMD) Hybrid Electric Vehicle Purchase Vouchers (HVIP)	Approximately \$10,000 to \$45,000 per qualified request	Due On First-Come, First-Served Basis
State			
	N/A	N/A	N/A
Federal			
5.	Cycle 5 HSIP Call for Projects*	Approximately \$100 million. \$100,000 minimum; \$900,000 maximum per project. Required local match of 10 percent.	Due On July 20, 2012

*New funding opportunity

Fiscal Impact:

None.

Recommendation:

Informational.

Attachment:

- A. Detailed Funding Opportunities Summary

¹ Local includes programs administered by the Solano Transportation Authority and regionally in the San Francisco Bay Area and greater Sacramento.

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The following funding opportunities will be available to the STA member agencies during the next few months. Please distribute this information to the appropriate departments in your jurisdiction.

Fund Source	Application Contact**	Application Deadline/Eligibility	Amount Available	Program Description	Proposed Submittal	Additional Information
Local Grants¹						
Carl Moyer Memorial Air Quality Standards Attainment Program (for San Francisco Bay Area)	Anthony Fournier Bay Area Air Quality Management District (415) 749-4961 afournier@baaqmd.gov	Ongoing. Application Due On First-Come, First Served Basis Eligible Project Sponsors: private non-profit organizations, state or local governmental authorities, and operators of public transportation services	Approx. \$20 million	Carl Moyer Memorial Air Quality Standards Attainment Program provides incentive grants for cleaner-than-required engines, equipment, and other sources of pollution providing early or extra emission reductions.	\$12M Fairfield/Vacaville Intermodal Train Station STA co-sponsor STA staff contact: Janet Adams	Eligible Projects: cleaner on-road, off-road, marine, locomotive and stationary agricultural pump engines http://www.baaqmd.gov/Divisions/Strategic-Incentives/Funding-Sources/Carl-Moyer-Program.aspx
Carl Moyer Off-Road Equipment Replacement Program (for Sacramento Metropolitan Area)	Gary A. Bailey Sacramento Metropolitan Air Quality Management District (916) 874-4893 gbailey@airquality.org	Ongoing. Application Due On First-Come, First-Served Basis Eligible Project Sponsors: private non-profit organizations, state or local governmental authorities, and operators of public transportation services	Approx. \$10 million , maximum per project is \$4.5 million	The Off-Road Equipment Replacement Program (ERP), an extension of the Carl Moyer Program, provides grant funds to replace Tier 0, high-polluting off-road equipment with the cleanest available emission level equipment.	N/A	Eligible Projects: install particulate traps, replace older heavy-duty engines with newer and cleaner engines and add a particulate trap, purchase new vehicles or equipment, replace heavy-duty equipment with electric equipment, install electric idling-reduction equipment http://www.airquality.org/mobile/moyererp/index.shtml
Air Resources Board (ARB) Clean Vehicle Rebate Project (CVRP)*	Meri Miles ARB (916) 322-6370 mmiles@arb.ca.gov	Application Due On First-Come, First-Served Basis	Up to \$5,000 rebate per light-duty vehicle	The Zero-Emission and Plug-In Hybrid Light-Duty Vehicle (Clean Vehicle) Rebate Project is intended to encourage and accelerate zero-emission vehicle deployment and technology innovation. Rebates for clean vehicles are now available through the Clean Vehicle Rebate Project (CVRP) funded by the Air Resources Board (ARB) and implemented statewide by the California Center for Sustainable Energy (CCSE).	N/A	Eligible Projects: Purchase or lease of zero-emission and plug-in hybrid light-duty vehicles http://www.arb.ca.gov/mspr/og/aqip/cvrp.htm
Bay Area Air Quality Management District (BAAQMD) Hybrid Electric Vehicle Purchase Vouchers (HVIP)*	To learn more about how to request a voucher, contact: info@californiahvip.org	Application Due On First-Come, First-Served Basis	Approx. \$10,000 to \$45,000 per qualified request	The California Air Resources Board (ARB) created the HVIP to speed the market introduction of low-emitting hybrid trucks and buses. It does this by reducing the cost of these vehicles for truck and bus fleets that purchase and operate the vehicles in the State of California. The HVIP voucher is intended to reduce about half the incremental costs of purchasing hybrid heavy-duty trucks and buses.	N/A	Eligible Projects: Purchase of low-emission hybrid trucks and buses http://www.californiahvip.org/

*New Funding Opportunity

**STA staff, Sara Woo, can be contacted directly at (707) 399-3214 or swoo@sta-snci.com for assistance with finding more information about any of the funding opportunities listed in this report

¹ Local includes opportunities and programs administered by the Solano Transportation Authority and/or regionally in the San Francisco Bay Area and greater Sacramento

State Grants						
N/A						
Federal Grants						
Cycle 5 HSIP Call for Projects*	Sylvia Fung Caltrans District 4 Local Assistance	Due On July 20, 2012	Approximately \$100 million. \$100,000 minimum; \$900,000 maximum per project. Required local match of 10 percent.	The California Air Resources Board (ARB) created the HVIP to speed the market introduction of low-emitting hybrid trucks and buses. It does this by reducing the cost of these vehicles for truck and bus fleets that purchase and operate the vehicles in the State of California. The HVIP voucher is intended to reduce about half the incremental costs of purchasing hybrid heavy-duty trucks and buses.	N/A	Eligible Projects: Funds may be used for work on publicly-owned roadways or bicycle or pedestrian pathways or trails that improves safety for its users. http://www.dot.ca.gov/hq/LocalPrograms/HSIP/apply_now.htm Sponsors are strongly encouraged to view the related webinar, hosted by Caltrans, FHWA, and the National Highway Institute: https://www.nhi.fhwa.dot.gov/resources/webconference/viewconference.aspx?webconfid=24481
N/A						