

May 3, 2012

To: Consultant

RE: Request for Proposals (RFP 2012-07) for Right –of-Way Project Management, Appraisal, Acquisition & Relocation Assistance Services

Dear Consultant:

The Solano Transportation Authority (STA) invites your firm to submit a Proposal to provide complete right of way appraisal, acquisition and certification of the right of way for construction of the Jepson Parkway Project in Solano County. The STA has received approval on the Environmental Impact Report/Environmental Impact Study (EIR/EIS) for the Project and is seeking a professional consultant to acquire Right of Way for the project. The project area is located in central and northern Solano County, connecting the City of Vacaville to the Cities of Fairfield and Suisun City. The tasks and timelines are identified in this RFP Scope of Work.

To obtain a copy of the full RFP, please call the STA at (707) 424-6075 or download the RFP as a PDF file from the STA website: <http://www.sta.ca.gov>.

Qualified organizations are invited to submit eight (8) hard copies and one (1) digital copy (CD or flash drive) of your Proposal to the STA office no later than **3 PM, on Friday, June 8, 2012** addressed to:

Janet Adams
Deputy Executive Director/Director of Projects
Solano Transportation Authority
One Harbor Center, Suite 130
Suisun City, CA 94585-2473

Note that this deadline is firm and late submittals will not be accepted. Responses will be reviewed and the proposed consultant teams will be interviewed by a panel made up of STA staff and selected partners. The STA may then choose to enter into contract negotiations with said firms/teams. The STA reserves the right to consider or reject any and all proposals at its own discretion.

The STA has adopted a Underutilized Disadvantaged Business Enterprise (“UDBE”) goal for the Federal FY 2011-12 which is UDBE goal for this project is 5%. Please note that the DBE forms (Exhibit 10-O1 and Exhibit 10-O2) must be filled out and included in an appendix of your firm’s proposal. These forms are included as attachments to the RFP. Firms whose proposals fail to meet the established DBE goal must demonstrate in writing what efforts they have made to locate DBE

firms. The STA has the right to deem a proposal as non-responsive if this participation goal has not been met, and documentation demonstrating a good faith effort is judged inadequate. Guidelines for determining good faith efforts are available from the STA.

In addition, the STA encourages, but does not require for this solicitation, the use of local firms. To assist in the use of local firms, the STA has prepared a database of contact information for local firms for convenience purposes only and without guarantees as to the ability of such firms to provide the services. This database and the Local Preference Policy can be viewed at <http://www.sta.ca.gov/Content/10027/JobsRFPs.html>.

If you have questions regarding this project, please contact **Alan Glen, STA Project Manager**, at (916) 368-9181. Thank you for your interest.

Sincerely,



Daryl K. Halls
Executive Director