



REQUEST FOR PROPOSAL Addendum #1 (RFP #2012-05-Addendum 1)

To Provide
CONSTRUCTION MANAGEMENT SERVICES
For the
Dixon West B Street Pedestrian Undercrossing Project
In
The City of Dixon

9.0 General Terms and Conditions is amended to add the following section:

9.7 Railroad Required Insurance and Personnel Training

These additional Union Pacific Railroad requirements :

1. **Railroad Protective Liability Insurance**- Union Pacific Railroad requires this specialized liability protection beyond the firms General Liability coverage requirements for each project where work is being conducted within 50 feet of UPRR R/W. The limits of coverage will be included in the Right of Entry Agreement which has not been issued to date. This coverage can be obtained through a National Broker Marsh USA at discounted rates or through your own insurance carrier. Insurance companies will issue only one policy per project and therefore this insurance policy will be a requirement of the General Contractor that is the successful low bidder. STA intends to require that this policy provide this additional coverage on behalf of STA, the City of Dixon and the CM firm hired via this solicitation as well as the Contractor and their subcontractors. *Therefore, there is no need to include this cost in this proposal. If at a later date we determine that a separate policy is required, STA will issue a contract amendment to cover the actual cost of this policy.*
2. **Right of Entry Agreement**- STA and the General Contractor will enter into the Railroad Right of Entry Agreement to obtain a valid Right of Entry Permit from Union Pacific Railroad. It will be the responsibility of the selected CM Firm/Team to enforce the requirements of this permit to ensure compliance of the Contractor. The proposal should demonstrate the firms experience in ensure compliance of these Railroad requirements.
3. **Railroad Worker Protection Training**- The Federal Railroad Administration requires all workers within Railroad Right of Way to have passed worker safety classes provided by third party trainers and have a current photo ID badge reflecting said completion.

The proposal should clearly demonstrate that the personnel proposed for this project have completed this training or will do so before Notice to Proceed.

10.10 Cost Proposal –*Is amended to read:* In a separate sealed envelope, provide a total cost proposal for all services to be delivered, and a breakdown of costs delineated by tasks as described in your project plan. Include a schedule of hourly rates in a cost-plus format for all proposed staff and the amount of time each person will be devoted to this project. Define any reimbursable expenses requested to be paid by the STA. ***Note that a separate budget should be provided for the Construction Office space required for the management for this project. It is up to the firm to determine what space requirements are need to effectively conduct the work. Any consideration of placing trailers on City owned lots will be worked out directly with the City outside this agreement and the proposers are cautioned that there is no implied permission or opportunity to do so.*** The cost proposal must be in a cost-plus-fixed fee format in accordance with Chapter 10 of the Caltrans Local Assistance Procedures Manual. Indicate whether or not your firm’s overhead rate has been audited by Caltrans Division of Audits and Investigations or other equivalent method.

11.1 *is amended to read:* Your submittal package shall include the following:

- Six (6) printed copies** of your proposal;
- One (1) electronic copy** of your proposal in PDF format on CD, flash drive or other electronic media; and
- Two (2) copies** of your Cost Proposal in a separate, sealed envelope or package.