



## STA BOARD MEETING AGENDA

**6:00 p.m., Regular Meeting  
Wednesday, April 11, 2012  
Suisun City Hall Council Chambers  
701 Civic Center Drive  
Suisun City, CA 94585**

**Mission Statement:** To improve the quality of life in Solano County by delivering transportation system projects to ensure mobility, travel safety, and economic vitality.

**Public Comment:** Pursuant to the Brown Act, the public has an opportunity to speak on any matter on the agenda or, for matters not on the agenda, issues within the subject matter jurisdiction of the agency. Comments are limited to no more than 2 minutes per speaker unless modified by the Board Chair, Gov't Code § 54954.3(a). By law, no action may be taken on any item raised during the public comment period (Agenda Item IV) although informational answers to questions may be given and matters may be referred to staff for placement on a future agenda of the agency. **Speaker cards are required in order to provide public comment. Speaker cards are on the table at the entry in the meeting room and should be handed to the STA Clerk of the Board. Public comments are limited to 2 minutes or less.**

**Americans with Disabilities Act (ADA):** This agenda is available upon request in alternative formats to persons with a disability, as required by the ADA of 1990 (42 U.S.C. §12132) and the Ralph M. Brown Act (Cal. Govt. Code §54954.2). Persons requesting a disability related modification or accommodation should contact Johanna Masiclat, Clerk of the Board, at (707) 424-6008 during regular business hours at least 24 hours prior to the time of the meeting.

**Staff Reports:** Staff reports are available for inspection at the STA Offices, One Harbor Center, Suite 130, Suisun City during regular business hours, 8:00 a.m. to 5:00 p.m., Monday-Friday. You may also contact the Clerk of the Board via email at [jmasiclat@sta-snci.com](mailto:jmasiclat@sta-snci.com). **Supplemental Reports:** Any reports or other materials that are issued after the agenda has been distributed may be reviewed by contacting the STA Clerk of the Board and copies of any such supplemental materials will be available on the table at the entry to the meeting room.

**Agenda Times:** Times set forth on the agenda are estimates. Items may be heard before or after the times shown.

### ITEM

### BOARD/STAFF PERSON

**I. CALL TO ORDER/PLEDGE OF ALLEGIANCE**  
(6:00 – 6:05 p.m.)

Chair Batchelor

**II. CONFIRM QUORUM/ STATEMENT OF CONFLICT**

Chair Batchelor

*An official who has a conflict must, prior to consideration of the decision; (1) publicly identify in detail the financial interest that causes the conflict; (2) recuse himself/herself from discussing and voting on the matter; (3) leave the room until after the decision has been made. Cal. Gov't Code § 87200.*

**III. APPROVAL OF AGENDA**

#### STA BOARD MEMBERS

Jack Batchelor, Jr. Chair City of Dixon	Steve Hardy Vice-Chair City of Vacaville	Elizabeth Patterson City of Benicia	Harry Price City of Fairfield	Jan Vick City of Rio Vista	Pete Sanchez City of Suisun City	Osby Davis City of Vallejo	Jim Spering County of Solano
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#### STA BOARD ALTERNATES

Rick Fuller	Ron Rowlett	Alan Schwartzman	Rick Vaccaro	Janith Norman	Mike Hudson	Erin Hannigan	John Vasquez
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**IV. OPPORTUNITY FOR PUBLIC COMMENT**

(6:05 – 6:10 p.m.)

**V. EXECUTIVE DIRECTOR'S REPORT – Pg. 1**

Daryl Halls

(6:10 – 6:15 p.m.)

**VI. COMMENTS FROM CALTRANS, THE METROPOLITAN TRANSPORTATION COMMISSION (MTC), AND STA**

(6:15 – 6:25 p.m.)

**A. Proclamation of Appreciation for Karen Koelling**

Chair Batchelor

**B. Directors Report:**

**1. Planning**

Robert Macaulay

**2. Projects**

Janet Adams

**3. Transit/Rideshare**

Judy Leaks/Liz Niedziela

**VII. CONSENT CALENDAR**

Recommendation:

*Approve the following consent items in one motion.*

*(Note: Items under consent calendar may be removed for separate discussion.)*

(6:25 - 6:30 p.m.)

**A. Minutes of the STA Board Meeting of March 14, 2012**

Johanna Masielat

Recommendation:

*Approve STA Board Meeting Minutes of March 14, 2012.*

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**B. Draft Minutes of the TAC Meeting of March 28, 2012**

Johanna Masielat

Recommendation:

*Approve Draft TAC Meeting Minutes of March 28, 2012.*

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**C. Fiscal Year (FY) 2011-12 Second Quarter Budget Report**

Susan Furtado

Recommendation:

*Receive and file.*

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**D. Authorization for New Copier Lease for STA**

Susan Furtado

Recommendation:

*Authorize the Executive Director to enter into a four-year copier lease agreement with Konica Minolta Business Solutions, Inc. for equipment specified in Attachment B in an amount not to exceed \$56,024.*

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**E. Authorization of Consultant Contracts and Agreements to Prepare Climate Action Plans**

Robert Macaulay

Recommendation:

*Authorize the Executive Director to execute the following documents:*

- 1. A contract amendment with AECOM for the preparation of Energy Chapters of Climate Action Plans (ECCAP) for Solano County, in an amount not-to-exceed \$244,750, subject to an*

*award of a PG&E grant for the same purpose, and an agreement with PG&E to receive the funds and prepare the ECCAP;*

- 2. An agreement with Solano County to allow STA to receive funds from a California Strategic Growth Council grant for the purpose of developing a Climate Action Plan and Implementation Plan for Solano County, subject to an award of a California Strategic Growth Council grant for the same purpose; and*
- 3. A contract amendment with AECOM, in an amount not to exceed \$273,755, for the development of a Climate Action Plan and Implementation Plan for Solano County.*

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**F. Fiscal Year (FY) 2012-13 Transportation Development Act (TDA) Article 3 Expenditure**

Sara Woo

Recommendation:

*Approve FY 2012-13 TDA Article 3 Resolution No. 2012-05 for Bicycle and Pedestrian projects as specified in Attachment A.*

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**G. SolTrans Transitional Cost Facilitation and Allocation of Lifeline Proposition 1B Funds**

Liz Niedziela

Recommendation:

*Approve the following:*

- 1. A fund swap of \$1 million Lifeline Proposition 1B for \$1 million State Transportation Assistance Funds (STAF) for SolTrans intercity bus replacement;*
- 2. The STAF funds in the amount of \$1 million currently reserved for the intercity bus replacement be used for SolTrans one-time transitional cost and these funds be conditional on SolTrans adopting a sustainable operating plan and the Lifeline Prop 1B funds in the amount of \$1 million be allocated to SolTrans to complete the purchase of three intercity buses that have reached their useful life in 2015; and*
- 3. To allocate the remaining Lifeline Proposition 1B funds in the amount of \$537,328 to Fairfield and Suisun Transit for their local bus replacement.*

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**H. Contract Amendment - State Route (SR) 12 Jameson Canyon Design Support During Construction**

Janet Adams

Recommendation:

*Authorize the Executive Director to execute a contract amendment with Mark Thomas & Company Inc. to provide design services during construction on the SR 12 Jameson Canyon project in an amount not-to-exceed \$1,847,000 for an additional three year term.*

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**I. Appointment of Paratransit Coordinating Council (PCC) Member** Liz Niedziela  
Recommendation:  
*Appoint Kyrre Nerner Helmersen, Transit User, to the Paratransit Coordinating Council for a three-year term.*  
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**J. Grant Co-sponsorship for State Route (SR) 12 Jameson Canyon Shuttle Service** Robert Guerrero  
Recommendation:  
*Approve an additional \$40,840 local match from STAF funding for a total of \$92,690 as a local match for Caltrans' Section 5311(f) for the proposed SR 12 Jameson Canyon Shuttle Service.*  
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## **IX. ACTION FINANCIAL ITEMS**

**A. Safe Routes to School (SR2S) Two-Year Work Plan for Fiscal Year (FY) 2011-12 and FY 2012-13 (Revised)** Judy Leaks  
Recommendation:  
*Approve the following:*  

- Solano SR2S 2-year Work Plan for Fiscal Years 2011-12 and 2012-13; and*
- Authorize the Executive Director to enter into agreement amendments with the Yolo-Solano Air Quality Management District (YSAQMD), the Bay Area Air Quality Management District (BAAQMD), the Metropolitan Transportation Commission (MTC), the California Department of Transportation (Caltrans), and Solano County Public Health to operate and deliver project and program tasks described in the SR2S 2-year Work Plan for Fiscal Years 2011-12 and 2012-13 as described in Attachment A.*

  
(6:30 – 6:35 p.m.)  
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## **X. ACTION NON-FINANCIAL ITEMS**

**A. Legislative Update** Jayne Bauer  
Recommendation:  
*Approve the following legislative bill positions:*  

- Support AB 2679 (Assembly Committee on Transportation).*
- Support ACA 23 (Perea)*

  
(6:35 – 6:40 p.m.)  
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**B. Solano County Transportation for Sustainable Communities Plan** Robert Guerrero  
Recommendation:  
*Approve the Solano County Transportation for Sustainable Communities Plan.*  
(6:40 – 6:50 p.m.)  
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- C. State Route (SR) 12 Update** Robert Macaulay  
1. **SR 12 Corridor Study** Eric Cordoba  
2. **SolanoEDC's Economic Analysis of SR 12 Corridor** Dale Pfeiffer

*Recommendation:*

*Authorize the STA Chair to forward a letter to SR 12 Corridor H partnership to include language in the SR 12 Corridor Study referencing the importance of SR 12 Solano County's economic and to include information from the SR 12 Economic Study in the Corridor Study when it becomes available.*

(6:50 – 7:10 p.m.)

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- D. OneBayArea Grant (OBAG) Projects and Priorities** Robert Macaulay

*Recommendation:*

*Approve the following:*

- 1. The funding of the Existing STA Board Commitments for OBAG funding at the amounts identified in Attachment C for STA's CMA Planning, the SNCI Program and Dixon's West B Street Pedestrian Undercrossing project; and*
- 2. A recommendation to designate 60% of the remaining OBAG funds to maintain Local Streets and Roads.*

(7:10 – 7:25 p.m.)

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## **XI. INFORMATIONAL - DISCUSSION**

- A. Status Report on STA's Overall Work Plan (OWP) for Fiscal Year (FY) 2011-12 and FY 2012-13 and Development of FY 2012-13 and 2013-14 OWP** Daryl Halls  
(7:25 – 7:35 p.m.)  
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## **INFORMATIONAL - NO DISCUSSION**

- B. Project Initiation Document (PID) 3-Year Work Plan for Caltrans** Janet Adams  
**Pg. 207**
- C. STA Complete Streets Policy** Sara Woo  
**Pg. 211**
- D. Funding Opportunities Summary** Sara Woo  
**Pg. 213**
- E. STA Board and Advisory Committee Meeting Schedule for Calendar Year 2012** Johanna Masielat  
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**XII. BOARD MEMBERS COMMENTS**

**XIII. ADJOURNMENT**

The next regular meeting of the STA Board is scheduled at **6:00 p.m., Wednesday, May 9, 2012, Suisun City Hall Council Chambers.**