

March 19, 2012

To: Consultant

**RE: Request for Proposal (RFP 2012-02) for Solano County Alternative Fuels and Infrastructure Plan**

Dear Consultant:

The Solano Transportation Authority (STA) invites your firm to submit a Request for Proposal (RFP) to provide consultant services for the Solano County Alternative Fuels and Infrastructure Plan.

To obtain a copy of the full RFP please call the STA at (707) 424-6075 or download the RFP as a PDF file from the STA website: <http://www.sta.ca.gov>. The RFP describes the Plan, presents the Plan requirements and outlines the criteria that will be used to evaluate the consultant. Consultant firms are invited to attend a pre-proposal workshop scheduled for April 5<sup>th</sup> at 3p.m. in the STA Conference Room 1. Interested consultants are strongly encouraged to attend to ask questions and receive clarification regarding the RFP.

Qualified organizations are invited to submit four (4) hard copies and one (1) digital copy (CD) of your RFP to the STA office no later than 4:00 PM, on April 26, 2012. Address your submittal to:

ATTN: Robert Guerrero, Senior Planner  
Solano County Alternative Fuels and Infrastructure Plan  
Solano Transportation Authority  
One Harbor Center, Suite 130  
Suisun City, CA 94585-2473

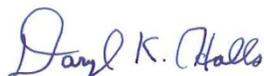
**Note that this deadline is firm** and late submittals **will not** be accepted. RFP's will be reviewed and the firms/teams whose RFP most closely meet the STA's needs will be invited to an interview tentatively scheduled for **May 3<sup>rd</sup> or 4<sup>th</sup>, 2012**.

The STA has adopted a Local Preference Policy which encourages the hiring of local firms. The participation goal for local firms for this Plan has been established at 5 percent (%). Additional points will be provided through the evaluation process for those firms who meet or exceed this goal.

The STA has prepared a database of contact information for local firms for convenience purposes only and without guarantees as to the ability of such firms to provide the services. This database and the Local Preference Policy can be viewed at <http://www.sta.ca.gov/Content/10027/JobsRFPs.html>.

If you have questions regarding this project, please contact Robert Guerrero, STA's Senior Planner at (707) 424.6014. Thank you for your interest.

Sincerely,



Daryl K. Halls  
Executive Director