



STA BOARD MEETING AGENDA

**6:00 p.m., Regular Meeting
 Wednesday, March 14, 2012
 Suisun City Hall Council Chambers
 701 Civic Center Drive
 Suisun City, CA 94585**

Mission Statement: To improve the quality of life in Solano County by delivering transportation system projects to ensure mobility, travel safety, and economic vitality.

Public Comment: Pursuant to the Brown Act, the public has an opportunity to speak on any matter on the agenda or, for matters not on the agenda, issues within the subject matter jurisdiction of the agency. Comments are limited to no more than 2 minutes per speaker unless modified by the Board Chair, Gov't Code § 54954.3(a). By law, no action may be taken on any item raised during the public comment period (Agenda Item IV) although informational answers to questions may be given and matters may be referred to staff for placement on a future agenda of the agency. **Speaker cards are required in order to provide public comment. Speaker cards are on the table at the entry in the meeting room and should be handed to the STA Clerk of the Board. Public comments are limited to 2 minutes or less.**

Americans with Disabilities Act (ADA): This agenda is available upon request in alternative formats to persons with a disability, as required by the ADA of 1990 (42 U.S.C. §12132) and the Ralph M. Brown Act (Cal. Govt. Code §54954.2). Persons requesting a disability related modification or accommodation should contact Johanna Masiclat, Clerk of the Board, at (707) 424-6008 during regular business hours at least 24 hours prior to the time of the meeting.

Staff Reports: Staff reports are available for inspection at the STA Offices, One Harbor Center, Suite 130, Suisun City during regular business hours, 8:00 a.m. to 5:00 p.m., Monday-Friday. You may also contact the Clerk of the Board via email at jmasiclat@sta-snci.com. **Supplemental Reports:** Any reports or other materials that are issued after the agenda has been distributed may be reviewed by contacting the STA Clerk of the Board and copies of any such supplemental materials will be available on the table at the entry to the meeting room.

Agenda Times: Times set forth on the agenda are estimates. Items may be heard before or after the times shown.

ITEM

BOARD/STAFF PERSON

I. CALL TO ORDER/PLEDGE OF ALLEGIANCE Chair Batchelor
 (6:00 – 6:05 p.m.)

II. SWEARING IN OF NEW STA BOARD ALTERNATE MEMBER

- **Rick Vaccaro**
Alternate Board Member Representing the City of Fairfield

III. CONFIRM QUORUM/ STATEMENT OF CONFLICT Chair Batchelor

An official who has a conflict must, prior to consideration of the decision; (1) publicly identify in detail the financial interest that causes the conflict; (2) recuse himself/herself from discussing and voting on the matter; (3) leave the room until after the decision has been made. Cal. Gov't Code § 87200.

STA BOARD MEMBERS

| | | | | | | | |
|--------------------------------------------------|---------------------------------------------------|----------------------------------------|----------------------------------|-------------------------------|----------------------------------------|-------------------------------|---------------------------------|
| Jack Batchelor, Jr. Chair City of Dixon | Steve Hardy Vice-Chair City of Vacaville | Elizabeth Patterson City of Benicia | Harry Price City of Fairfield | Jan Vick City of Rio Vista | Pete Sanchez City of Suisun City | Osby Davis City of Vallejo | Jim Spering County of Solano |
|--------------------------------------------------|---------------------------------------------------|----------------------------------------|----------------------------------|-------------------------------|----------------------------------------|-------------------------------|---------------------------------|

STA BOARD ALTERNATES

| | | | | | | | |
|-------------|-------------|------------------|--------------|---------------|-------------|---------------|--------------|
| Rick Fuller | Ron Rowlett | Alan Schwartzman | Rick Vaccaro | Janith Norman | Mike Hudson | Erin Hannigan | John Vasquez |
|-------------|-------------|------------------|--------------|---------------|-------------|---------------|--------------|

IV. APPROVAL OF AGENDA

V. OPPORTUNITY FOR PUBLIC COMMENT

(6:05 – 6:10 p.m.)

VI. EXECUTIVE DIRECTOR’S REPORT – Pg. 1

Daryl Halls

(6:10 – 6:15 p.m.)

VII. COMMENTS FROM CALTRANS, THE METROPOLITAN TRANSPORTATION COMMISSION (MTC), AND STA

(6:15 – 6:25 p.m.)

A. Directors Report:

- 1. Planning**
- 2. Projects**
- 3. Transit/Rideshare**

Robert Macaulay
Janet Adams
Judy Leaks

VIII. CONSENT CALENDAR

Recommendation:

Approve the following consent items in one motion.

(Note: Items under consent calendar may be removed for separate discussion.)

(6:25 - 6:30 p.m.)

A. Minutes of the STA Board Meeting of January 11, 2012

Johanna Masielat

Recommendation:

Approve STA Board Meeting Minutes of January 11, 2012.

Pg. 5

B. Draft Minutes of the TAC Meeting of February 29, 2012

Johanna Masielat

Recommendation:

Approve Draft TAC Meeting Minutes of February 29, 2012.

Pg. 13

C. Bicycle Advisory Committee (BAC) and Pedestrian Advisory Committee (PAC) Overall Work Plans (OWP) for 2012-13

Sara Woo

Recommendation:

Adopt the 2012-13 BAC and PAC Overall Work Plans as shown in Attachments A and B.

Pg. 19

D. Solano Mobility Management Plan Request for Proposal (RFP) and Grant Application

Liz Niedziela

Recommendation:

Forward a recommendation to the STA Board to:

- 1. Release a Request for Proposal (RFP) and enter into a contract not-to-exceed \$150,000 to develop a Mobility Management Plan for Solano County; and*
- 2. Authorize the STA Chair to provide a letter of support for Intercity Taxi Scrip Program and Faith in Action Program to Caltrans for New Freedom Funding.*

3. *Authorize the Executive Director to execute a contract or agreement with Caltrans for JARC funding for the Solano Mobility Management Program including submitting and approving request for reimbursement of funds as stated in JARC Authorizing Resolution 2012-02 Attachment B.*

Pg. 25

- E. Appointment of Paratransit Coordinating Council (PCC) Member** Liz Niedziela
Recommendation:
Appoint Edith Thomas, Social Service Provider, to the Paratransit Coordinating Council for a three-year term.
- Pg. 33**
- F. 2012 Paratransit Coordinating Council (PCC) Work Plan** Liz Niedziela
Recommendation:
Approve the 2012 PCC Work Plan as shown in Attachment A.
- Pg. 39**
- G. Solano Paratransit Vehicle Surplus** Liz Niedziela
Recommendation:
Authorize the Executive Director to donate one Compressed Natural Gas (CNG) van to the Solano Faith In Action program.
- Pg. 41**
- H. Contract Amendment for SolTrans Financial Consultant** Liz Niedziela
Recommendation:
Authorize the Executive Director to amend the contract with Nancy Whelan Consulting for SolTrans Financial and Technical Services for an amount not-to-exceed \$132,480.
- Pg. 47**
- I. Contract Amendment #2 and Extension for James McElroy for Services as Interim Executive Director for Solano County Transit (SolTrans)** Liz Niedziela
Recommendation:
Authorize the Executive Director to execute a contract amendment #2 and extension until June 30, 2012 with Jim McElroy to serve as Interim Executive Director for SolTrans in an amount not-to-exceed \$40,000 for staff services.
- Pg. 57**
- J. Appointment of Lifeline Advisory Committee Members** Liz Niedziela
Recommendation:
Appointment the Lifeline Advisory Committee Members as listed in Attachment A.
- Pg. 59**

- K. SolTrans Logo and Branding Contract Amendment with Page Design** Liz Niedziela
Recommendation:
Authorize the Executive Director to amend contract with Page Design to include \$21,672 for the completion of items listed in the Scope of Work and to extend the contract date to December 31, 2012.
Pg. 63
- L. Letters of Support:** Robert Macaulay
1. City of Fairfield PDA Grant
2. SolTrans Streetscape Grant
3. Cities of Dixon and Rio Vista PDAs
Recommendation:
Authorize the Executive Director to submit Letters of Support for the following:
1. City of Fairfield grant application to the Metropolitan Transportation Commission (MTC) Priority Development Area (PDA) grant program for a Downtown Fairfield PDA land use update;
2. Solano County Transit (Soltrans) application to the Federal Transit Administration (FTA) Bus Livability Grant Program for the Vallejo Downtown Pedestrian Improvement Project; and
3. PDA Designations in Dixon and Rio Vista by Association of Bay Area Governments (ABAG).
Pg. 65
- M. Fiscal Year (FY) 2012-13 Transportation Fund for Clean Air (TFCA) 40% Program Manager Funds** Robert Guerrero
Recommendation:
Approve the following:
1. \$220,000 from FY 2012-13 TFCA Program Manager Funds for the Solano Napa Commuter Information Program; and
2. Issue a call for projects for the remaining balance of FY 2012-13 TFCA Program Manager Funds in the amount of \$59,000.
Pg. 67
- N. Accept Construction Contract for the Solano Irrigation District (SID) Facilities Modification Project** Janet Adams
Recommendation:
Approve the following:
1. Accept the SID Facilities Modifications Project contract as complete; and
2. Direct the Executive Director to file a Notice of Completion with the County Recorder's office.
Pg. 69

- O. Contract Amendment for the I-80 Eastbound Cordelia Truck Scales Relocation Project - Engineering Services During Construction** Janet Adams
Recommendation:
Approve a contract amendment for HDR in the not-to-exceed amount of \$630,000, to cover engineering services during construction of the I-80 Eastbound Cordelia Truck Scales Relocation Project.
Pg. 73
- P. Jepsen Parkway Project – Right of Way** Janet Adams
Recommendation:
Authorize the Executive Director to issue a Request for Proposals (RFP) for Right of Way Services needed to appraise all properties needed for the Jepsen Parkway Phase 1 and 2; including acquisition services for those parcels that are not acquired through dedications and enter in to a contract for an amount not-to-exceed \$400,000.
Pg. 95
- Q. Proposed Revisions to the Solano County Transit (“SolTrans”) Joint Powers Agreement** Bernadette Curry
Recommendation:
Authorize the Executive Director to execute the First Amendment to the Solano County Transit (“SolTrans”) Joint Powers Agreement.
Pg. 101

IX. ACTION NON-FINANCIAL ITEMS

- A. Acquisition of Properties for the I-80/I-680/State Route (SR) 12 Interchange Project Initial Construction Package** Janet Adams
Recommendation:
Approve the following:
 1. *Resolution No. 2012-03 (Attachment D), including acceptance of the determination that the project is exempt from CEQA (Attachment C) prepared by STA for the project; and*
 2. *Direct the Executive Director to File a Notice of Exemption with the State Office of Planning and Research and County Clerk of Solano County and authorize payment of the filing fees.*
(6:35 – 6:40 p.m.)
Pg. 105

X. ACTION FINANCIAL ITEMS

- A. I-80/I-680/State Route (SR) 12 Interchange Project Bridge Toll Allocation Request** Janet Adams
Recommendation:
Approve the attached Resolution No. 2012-04 and Funding Allocation Request from Metropolitan Transportation Commission (MTC) for \$14.28 million in Regional Measure 2 or AB1171 funds for the I-80/I-680/SR 12 Interchange Project for right of way acquisition.
(6:40 – 6:45 p.m.)
Pg. 187

B. Jepson Parkway Project Funding Agreements

Janet Adams

Recommendation:

Once the Memorandum of Understanding between the City of Fairfield, the City of Vacaville and the County of Solano for the Maintenance of a portion of the Jepson Parkway Project is executed, authorize the Executive Director to:

- 1. Make minor changes and execute the Jepson Parkway Funding Agreement between the STA and the City of Fairfield; and*
- 2. Make minor changes and execute the Jepson Parkway Funding Agreement between the STA, Solano County and the City of Vacaville.*

(6:45 – 6:55 p.m.)

Pg. 209

C. Solano Coordinated Short Range Transit Plan (SRTP)/Transit Corridor Study/Solano Ridership Survey and Analysis

Recommendation:

Forward a recommendation to the STA Board to authorize the Executive Director to:

- 1. Enter into an agreement with MTC for \$140,000 to develop the Solano Coordinated SRTP including Enhanced Coordination;*
- 2. Amend the Scope of Work for the Enhanced Coordination to include a Limited English Plan (LEP) under Item 6.b;*
- 3. Enter into a contract for the Solano Coordinated SRTP and Transit Corridor Study for an amount not-to-exceed \$290,000; and*
- 4. Enter into a contract for the Solano County Ridership Survey and Analysis for an amount not-to-exceed \$150,000.*

(6:55 – 7:05 p.m.)

Pg. 215

XI. INFORMATIONAL – WORKSHOP

A. Transit Funding Priorities

Daryl Halls
Liz Niedziela

- 1. Status of Transit Funding**
- 2. Overview of Transit Funding**
- 3. Discussion of Transit Funding Priorities**

(7:05 – 7:35 p.m.)

Pg. 243

INFORMATIONAL - NO DISCUSSION

B. OneBayArea Grant (OBAG)/Regional Transportation Plan (RTP) Update

Robert Macaulay

Pg. 245

C. State Route (SR) 12 Update

Robert Macaulay

Pg. 247

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| D. | Transportation for Sustainable Communities Plan Pg. 249 | Robert Guerrero |
| E. | Project Delivery for Fiscal Year (FY) 2011-12 Projects Pg. 253 | Sam Shelton |
| F. | Legislative Update Pg. 267 | Jayne Bauer |
| G. | Fiscal Year (FY) 2011-12 Abandoned Vehicle Abatement (AVA) Program First Quarter Report Pg. 305 | Susan Furtado |
| H. | Transit Operating and Capital Needs Pg. 309 | Liz Niedziela |
| I. | Lifeline Proposition 1B Pg. 321 | Liz Niedziela |
| J. | Unmet Transit Needs Public Hearing for Fiscal Year (FY) 2011-12 Update Pg. 331 | Liz Niedziela |
| K. | Funding Opportunities Summary Pg. 339 | Sara Woo |
| L. | STA Board and Advisory Committee Meeting Schedule for Calendar Year 2012 Pg. 347 | Johanna Masielat |

XII. BOARD MEMBERS COMMENTS

XIII. ADJOURNMENT

The next regular meeting of the STA Board is scheduled at **6:00 p.m., Wednesday, April 11, 2012, Suisun City Hall Council Chambers.**